

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
FEATHERSTON COMMUNITY BOARD
HELD AT THE FEATHERSTON COMMUNITY CENTRE, 14 WAKEFIELD STREET, FEATHERSTON
ON WEDNESDAY, 6 NOVEMBER 2024 AT 7:00 PM**

- PRESENT:** Mr Tui Rutherford (Chair), Deputy Mayor Melissa Sadler-Futter (from 7:12pm via Teams), Cr Rebecca Gray, Mr Warren Maxwell and Ms Annelise Schroeder.
- APOLOGIES:** Mr John Dennison.
- IN ATTENDANCE:** Russell O'Leary (Group Manager, Planning and Regulatory), Amy Andersen (Lead Advisor, Democracy and Committees).
- PUBLIC FORUM:** Jason Cook Tanihua, Ray Lilley, Viv Napier, Tracy Lee and Jo Baldwin.
- CONDUCT OF BUSINESS:** This meeting was held in the Featherston Community Centre, 14 Wakefield Street, Featherston and via audio-visual conference. The meeting was held in public under the above provisions from 7:00pm to 8:58pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION FCB2024/50

Moved: Cr R Gray

Seconded: Mr W Maxwell

That Featherston Community Board resolved to accept apologies from Mr Dennison and for late arrival from Deputy Mayor Sadler-Futter.

CARRIED

3 CONFLICTS OF INTEREST

Mr Maxwell disclosed that he was a member of the Featherston Bowling Club and a member of Pae Tū Mōkai O Taurira and stated he would abstain from discussion and voting on the related grant applications.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Mr Maxwell acknowledged passing of Matua Dick Smith, who was a champion for the community and a member of the Maori Battalion. Mr Maxwell extended his condolences to Matua Smith's whanau.

Cr Gray acknowledged the recent attacks on the Community Centre and noted this cuts into the fabric of what makes Featherston fantastic. Cr Gray stated that the Community Board will do what they can to assist, and also acknowledged the work Jo Baldwin does in this space.

5 PUBLIC PARTICIPATION

- Mr Cook Tanihua spoke to the Community Board about the Featherston Christmas Parade and sought their support for funding towards this event. Members queried the amount of funds applied for and the purpose of the application (traffic management).

Deputy Mayor Sadler-Futter arrived at 7:12pm.

- Ms Poutu representing the Featherston Bowling Club sought support from the Community Board with regard to their grant application and provided background information to their application. Funding is for bowls which are very expensive. Members queried the number of people coming along to the club and the history of the club.
- Ms Napier, supported by Mr Lilley and representing the Wairarapa Dark Sky Reserve, sought support from the Community Board to fund signage and light meters. Members queried the deficit, why the application had come before the Community Board and not Council, as well as the amount applied for and how it would be utilised.
- Ms Lee, representing a volunteer group at Pae Tū Mōkai O Taurira, provided the background to a grant application. Ms Lee sought the support of the Community Board to assist them with funding which will go towards a building upgrade and to support their volunteers to continue and expand their nursery which supports planting around Lake Wairarapa and other local water ways.

Mr O Leary provided information relating to the Wairarapa Dark Sky and Pae Tū Mōkai O Taurira's applications in terms of the linkages with the Spatial Plan.

6 ACTIONS FROM PUBLIC PARTICIPATION

All the items raised in public participation relate to grant applications to be discussed in item 10.3.

7 URGENT BUSINESS

7.1 URGENT ITEMS ADDED TO THE AGENDA

COMMITTEE RESOLUTION FCB2024/51

Moved: Mr T Rutherford

Seconded: Cr R Gray

The Featherston Community Board resolved to:

1. Add the Chairperson's Report to the agenda as item 12.1. The item cannot be delayed until the next meeting as there are time sensitive grant applications which were not included at time of release. The item was late due to an administration error.

2. Add the Action Items report to the agenda as item 11.3. The item cannot be delayed until the next meeting as a timely review of information is required before the end of the year. The item was late due to an administration error.

[Items 1 & 2 read together]

CARRIED

8 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION FCB2024/52

Moved: Cr R Gray

Seconded: Mr W Maxwell

The Featherston Community Board resolved to accept that the minutes of the meeting held on 7 August 2024 are confirmed as a true and correct record.

Abstained: Deputy Mayor Sadler-Futter

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 ADOPTION OF AMENDED STANDING ORDERS REPORT

COMMITTEE RESOLUTION FCB2024/53

Moved: Mr W Maxwell

Seconded: Ms A Schroeder

That the Featherston Community Board receive the Adoption of Amended Standing Orders Report.

CARRIED

10.2 2025 MEETING SCHEDULE OF ORDINARY MEETINGS REPORT

Members queried the date of the first meeting.

Members agreed to enter the dates into their calendars and would discuss informal meetings after this session had closed.

Members discussed the possibility of holding a workshop in December.

COMMITTEE RESOLUTION FCB2024/54**Moved: Mr W Maxwell****Seconded: Cr R Gray**

The Featherston Community Board resolved to receive the 2025 meeting schedule of ordinary meetings report.

CARRIED**COMMITTEE RESOLUTION FCB2024/55****Moved: Cr R Gray****Seconded: Ms A Schroeder**

The Featherston Community Board resolved to:

1. Adopt the 2025 meeting schedule of ordinary meetings.
2. Delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair.

[Items 1 & 2 were read together]

CARRIED**10.3 GRANT REPORT****ITEM MOVED: Public Participation**

Ms Baldwin, representing the Featherston Community Centre, joined the meeting via messenger and spoke to their grant application in this section of the meeting due to technical issues. Ms Baldwin shared the concerns related to a drainage problem at the Centre, cost for digger and health and safety issue. Ms Baldwin declared that she is working as a Welcoming Community Advisor – usually someone else would speak, however, others were working long hours. Members queried the quote for plumbing and Ms Baldwin confirmed the plumber organises the digger required for remedial work to address the current issues.

Members queried how much grant funding was available as per the Income and Expenses report, which was reviewed at this point for reference before making decisions on funding allocation. Members discussed the support for the Community Centre and the need for funding in light of recent negative events they have experienced. The application was approved, members noted this was done so as an exceptional circumstances.

The Christmas Parade grant application was discussed and declined on the basis of eligibility criteria.

The Featherston Bowling Club grant application was discussed and approved.

Members would like to have known more about the Masterton SPCA application and in light of this approved an allocation of \$500 for one year only. Noted that further funding will be considered in future applications and members requested further information in subsequent applications - regarding what they deliver specifically for the Featherston community.

Members discussed the Wairarapa Dark Sky application and the amount requested; members noted this initiative has untapped potential and further discussed the application's alignment with the Community Board's fund. Whilst the Community Board do support and endorse Wairarapa Dark Sky, the application was declined, noting they are unable to approve funding at this time due to other priorities within the community.

Action:

Members requested that the Wairarapa Dark Sky and the Featherston Bowling Club representatives be referred to the Council's Funding Coordinator for advice on other grants they could potentially apply for.

Action:

Further information requested on fund related to the Gravel Pit.

COMMITTEE RESOLUTION FCB2024/56

Moved: Mr W Maxwell

Seconded: Cr R Gray

The Featherston Community Board resolved to receive the Financial Assistance Report.

CARRIED

COMMITTEE RESOLUTION FCB2024/57

Moved: Mr W Maxwell

Seconded: Cr R Gray

The Featherston Community Board resolved to:

1. Approve the application from Featherston Community Centre Charitable Trust for \$7000 to support emergency repairs of the sewage system to be funded from the Grant Fund.
2. Approve the application from Featherston Bowling Club for \$500 to support the purchase of bowls to be funded from the Grant Fund.
3. Approve the application from the SPCA Masterton for \$500 for one year only to support operational costs to be funded from the Grant Fund.

[Items 1-3 read together]

CARRIED

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 INCOME AND EXPENDITURE REPORT

There was no discussion or issues raised in relation to this report.

11.2 GRANT ACCOUNTABILITY REPORT

Members noted the changes to the accountability form and commented positively on the format.

11.3 ACTION ITEMS

- 196 - Further updates to be provided by Mr Rutherford at the next meeting.
- 207 – To be flagged in the Board’s LTP submission.

Ms Schroeder left the meeting at 8:32pm.

Ms Schroeder returned to the meeting at 8:33pm

- 390 - Members discussed using Wellington City Council’s concept/policy on berm planting and putting something together to present to Council. Officers previously recommended the Board could pick a street, trial and test the berm planting concept. However, the Board would like to progress a policy as soon as possible, noting they have a list of appropriate plants already on hand for this. Also, the Board has money approved to do this work. Meeting requested with the Manager, Stakeholder Relationships to confirm options to progress.
- 207 – The Board discussed concerns regarding the flow of information and progress on Barr Brown Reserve and would like clarification of the comments in the notes section for this action as this appears to include incorrect information.
- Noted some there were some errors in the actions report which require review and a clarification on Action 30 - that this matter relates to the Welcome to Featherston signage.

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON'S REPORT

Members discussed the applications for funding and the emerging trend of higher amounts of funding being requested, as well as the Community Board’s discretion to approve funding.

COMMITTEE RESOLUTION FCB2024/58

Moved: Cr R Gray

Seconded: Ms A Schroeder

The Featherston Community Board resolved to:

1. Receive the Chairperson Report.
2. Approve funding \$1,000 ex GST to fund Matariki celebrations.
3. Approve funding \$3,000 ex GST to fund Pae Tū Mōkai O Taurira improvements.
4. Note Chair activities subsequent to previous formal meeting.

[Items 1-4 read together]
Abstained from item 3 only: Maxwell
CARRIED

13 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 8:58pm.

Confirmed as a true and correct record.

..... (Chair)

..... (Date)

..... (Group Manager, Planning & Regulatory)

..... (Date)