



FEATHERSTON COMMUNITY BOARD

Agenda 24 April 2018

Notice of a meeting to be held in Kiwi Hall, 62 Bell Street, Featherston on Tuesday 24 April 2018 commencing at 7.00pm.

MEMBERSHIP OF THE COMMUNITY BOARD

Robyn Ramsden (Chair), Mark Shepherd (Deputy Chair), Claire Bleakley, Brenda West, and Cr Colin Olds.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- 3.1 Roz Harding and Alan King, Cross Creek Railway Society, requesting Community Board support for a permanent mini golf course to be situated by the Cross Creek Society engine shed

7:05pm

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. COMMUNITY BOARD MINUTES:

- 5.1 Minutes for Approval: Featherston Community Board Minutes of 13 March 2018

Pages 1-7

Proposed Resolution: *That the minutes of the Featherston Community Board meeting held on 13 March 2018 be confirmed as a true and correct record.*

6. CHIEF EXECUTIVE AND STAFF REPORTS:

- 6.1 Officers' Report to Community Boards
6.2 Action Items Report
6.3 Income and Expenditure Report

Pages 8-51

Pages 52-59

Pages 60-63

6.4	Proposed Naming of Rights of Ways, Western Lake Road, Featherston	Pages 64-81
6.5	Cross Creek Railway – Proposed Mini Putt Golf Development Adjacent to Engine Shed	Pages 82-90
7.	NOTICES OF MOTION:	
7.1	None received	
8.	CHAIRPERSON’S REPORT:	
8.1	Chairperson’s Report	Pages 91-105
9.	MEMBER REPORTS (INFORMATION):	
9.1	Featherston Poppy Places	Pages 106-109
10.	CORRESPONDENCE:	
	<i>Proposed Resolution: That the inwards correspondence be received and outwards correspondence be approved.</i>	
10.1	Inwards	
	From Nicola Arnesen, Greater Wellington Regional Council, to Featherston Community Board, dated 20 March 2018	Page 110
10.2	Outwards	
	To Damien Taylor, from Featherston Community Board, dated 29 March 2018	Page 111
	To Nim Grewal, Featherston Football Club, from Featherston Community Board, dated 23 March 2018	Page 112
	To Jocelyn Konig, Featherston Information Centre, from Featherston Community Board, dated 20 March 2018	Page 113
	To Jocelyn Konig, Featherston Information Centre, from Featherston Community Board, dated 9 April 2018	Page 114
	To Nicola Arnesen, Greater Wellington Regional Council, from Featherston Community Board, dated 20 March 2018	Page 115
	Invitation to multiple parties, from Featherston Community Board, sent 11 and 13 April 2018	Page 116
	To Tim Wood and Shelley Des Forges, from Featherston Community Board, dated 20 March 2018	Page 117
	To Featherston Booktown, from Featherston Community Board, dated 17 April 2018	Page 118

Featherston Community Board

Minutes – 13 March 2018

- Present:** Robyn Ramsden (Chair), Mark Shepherd, Brenda West and Claire Bleakley.
- In Attendance:** Mayor Viv Napier, Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 9:16pm.
- Also in Attendance:** Cheryl Gallaway, Kat Maxwell and Gina Smith (Featherston School), Rhonda Jones (Featherston Main Streets Beautification Group), Tim Wood and Shelley Des Forges, and Damien Taylor.

PUBLIC BUSINESS

FCB RESOLVED (FCB 2018/14) to consider Claire Bleakley's tabled Poppy Places report under agenda item '9.6 Poppy Places Project'.

(Moved Ramsden/Seconded Shepherd)

Carried

1. APOLOGIES

FCB RESOLVED (FCB 2018/15) to receive apologies from Cr Colin Olds and Cr Dayle Harwood.

(Moved Ramsden/Seconded West)

Carried

2. CONFLICTS OF INTEREST

Mrs Ramsden declared a conflict of interest with applications for financial assistance from Featherston Booktown Trust and Featherston School for decision in agenda item '6.4 Applications for Financial Assistance'.

3. PUBLIC PARTICIPATION

3.1 Cheryl Gallaway, Kat Maxwell and Gina Smith (Featherston School)

Ms Smith with support from Ms Gallaway and Ms Smith outlined Featherston School's project to rebrand and to make the school and community more visually appealing, and requested Community Board support of their application for financial assistance.

3.2 Rhonda Jones (Featherston Main Streets Beautification Group)

Mrs Jones outlined the Beautification Group's proposal to place gabion baskets along the Main Street and requested Community Board support of the Group's application for financial assistance.

3.3 Tim Wood and Shelley Des Forges

Mr Wood with support from Ms Des Forges requested Community Board support for their proposed submission to Council's Long Term Plan. The submission requested Council maintenance be undertaken on the overgrown section of The Domain/One-Tree Reserve on behalf of affected residents living in the shadow of large trees in the reserve.

3.4 Damien Taylor

Mr Taylor asked the Community Board to review processes for allocating beautification funding to include community consultation where large amounts of money was requested, and to ensure appropriate accountability from groups receiving funding.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Featherston School

Deferred until agenda item 6.4.

4.2 Featherston Main Streets Beautification Group

Deferred until agenda item 6.4.

4.3 Tim Wood and Shelley Des Forges

FCB NOTED:

1. Action 150: Prepare a letter in support of the proposed submission to Council's LTP from Tim Wood and Shelley Des Forges regarding maintenance of the overgrown section of The Domain/One-Tree Reserve, Featherston; P Crimp

4.4 Damien Taylor

Deferred until agenda item 6.3.

5. COMMUNITY BOARD MINUTES

5.1 Featherston Community Board Minutes – 30 January 2018

FCB RESOLVED (FCB 2018/16) that the minutes of the Featherston Community Board meeting held on 30 January 2018 be confirmed as a true and correct record.

(Moved Ramsden/Seconded Bleakley)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers Report to Community Boards

Mr Allingham discussed the planned sale of baleage taken from wastewater pasture, location of the yet-to-be notified Featherston wastewater consent hearing, and the increase in solid waste being collected across the district with members.

FCB RESOLVED (FCB 2018/17):

1. To receive the Officers' Report.
(*Moved Ramsden/Seconded Bleakley*) Carried
2. Action x: Write a letter to Greater Wellington Regional Council (GWRC) requesting that the Featherston wastewater consent hearings are held in Featherston; P Crimp
3. Action x: Forward the current 3-year programme of Featherston footpath renewals to the Featherston Community Board; M Allingham

6.2 Action Items Report

Members discussed the action items.

FCB RESOLVED (FCB 2018/18):

1. To receive the Action Items Report.
(*Moved Ramsden/Seconded West*) Carried
2. Action 151: Investigate signage behind the Welcome to Featherston sign to determine whether they breach District Plan regulations; M Buchanan
3. Action 152: Advise a proposed timeline for repairing the walls inside the Featherston Stadium; M Allingham

6.3 Income and Expenditure Report

Members discussed the \$45,000 grant allocated to the Featherston Camp Sculpture Group from the Featherston beautification fund by Council and historical application of the fund. The beautification budget was now in community board administration, but there remained a Council preference for funds to be spent on capital rather than operational items. Funds could be accumulated for a specific project.

FCB RESOLVED (FCB 2018/19):

1. To receive the Income and Expenditure Report for the 1 July 2017 – 31 January 2018.
(*Moved Ramsden/Seconded Bleakley*) Carried
2. Action 153: Organise a Community board workshop to create guidelines and a process for the allocation of Featherston beautification budget funds; R Ramsden

6.4 Applications for Financial Assistance

FCB RESOLVED (FCB 2018/20): to receive the Applications for Financial Assistance Report.

(*Moved Ramsden/Seconded West*) Carried

FCB RESOLVED (FCB 2018/21) to decline the application for financial assistance from the Featherston Community Centre due to lack of

information and ambiguity of the application, particularly regarding tipping fees.

(Moved Ramsden/Seconded Shepherd)

Carried

Robyn Ramsden vacated the chair.

Mark Shepherd assumed the chair.

FCB RESOLVED (FCB 2018/22) to grant Featherston School \$500 to help with the costs associated with changing to a new logo and the visual identification process.

(Moved Shepherd/Seconded West)

Carried

Mark Shepherd vacated the chair.

Robyn Ramsden assumed the chair.

FCB RESOLVED (FCB 2018/23) to grant St Johns Featherston \$500 to assist with programmes outlined in both applications; purchase of sports equipment for the youth group and costs associated with running the group.

(Moved Ramsden/Seconded Bleakley)

Carried

FCB RESOLVED (FCB 2018/24) to grant the Featherston Toy Library \$500 so new toys can be purchased.

(Moved Ramsden/Seconded Shepherd)

Carried

Robyn Ramsden vacated the chair.

Mark Shepherd assumed the chair.

FCB RESOLVED (FCB 2018/25) to grant Featherston Booktown Trust \$500 to assist with the costs associated with running the Booktown event.

(Moved Shepherd/Seconded West)

Carried

Mark Shepherd vacated the chair.

Robyn Ramsden assumed the chair.

FCB RESOLVED (FCB 2018/26):

1. To decline the application for financial assistance from the Featherston Football Club.
2. To encourage the Club to make a submission to the Long Term Plan requesting Council assistance in expediting an improvement to the parking/berm outside the Featherston Football Club clubrooms.

3. To encourage the Featherston Football Club to submit a subsequent application which includes quotes/costings for the gate replacement.
(*Moved Ramsden/Seconded Bleakley*) Carried
4. Action x: Investigate who paid for/laid the basecourse outside the Featherston Rugby Club; M Allingham

FCB RESOLVED (FCB 2018/27):

1. To grant \$500 to the Featherston Beautification Group to assist with the costs associated with installing gabion planter boxes along Featherston Main Street, and once guidelines and processes have been established for accessing the Featherston beautification budget funds assess the application for possible further funding.
(*Moved Bleakley /Seconded West*) Carried
2. Action 154: Liaise with Steve James (NZTA) seeking permission for the Featherston Beautification Group to place gabion planter boxes along Featherston Main Street; M Allingham

FCB RESOLVED (FCB 2018/28) to grant \$500 to the Wairarapa Rape and Sexual Abuse Collective to assist with the operating costs of the Collective in order to benefit Featherston users of the service.

(*Moved Ramsden/Seconded West*) Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSONS REPORT

8.1 Chairperson's Report

FCB RESOLVED (FCB 2018/29):

1. To receive the Chair's Report.
(*Moved Ramsden/Seconded West*) Carried
2. To approve the expenditure of \$199 excluding GST to safely remove the Featherston street banners.
(*Moved Ramsden/Seconded Bleakley*) Carried
3. To adopt the Featherston Community Board Strategic Plan 2017-2019.
(*Moved Ramsden/Seconded Bleakley*) Carried
4. To invite the public to supply possible street names with a paragraph on the history of the name and why it is relevant to Featherston.
(*Moved Ramsden/Seconded Shepherd*) Carried
5. To not continue to fund the Featherston Information Centre phone line after 30 June 2018.
(*Moved Ramsden/Seconded Bleakley*) Carried

6. To invite the Featherston Information Centre to apply for funding through the normal Featherston Community Board grant rounds.
(*Moved Ramsden/Seconded West*) Carried
7. To supply a letter of support for any external funding the Featherston Information Centre choose to apply for.
(*Moved Ramsden/Seconded Shepherd*) Carried
8. That a submission to the LTP process be made recommending that SWDC consult with library staff, library users, Featherston Community Board and close neighbours to the building, with the view to exploring the possibility of an extension to the library building to comfortably house the books, librarians, working space, computers and after school programs.
(*Moved Ramsden/Seconded West*) Carried
9. To write a letter to Featherston Booktown congratulating them on receiving a Certificate of Achievement in the Community of the Year category at the New Zealander of the Year Awards and also thanking them for inviting members of the Community Board to attend.
(*Moved Ramsden/Seconded West*) Carried

9. MEMBER REPORTS (INFORMATION)

9.1 Can Recycling Project

Members noted the report as submitted.

9.2 Road Safety Project

Members noted the report as submitted and discussed the speed readings obtained by Bruce Pauling, Wairarapa Road Safety Council Manager, and that Mr Pauling supported speed reductions coming into Featherston. Mrs Ramsden undertook to setup a public workshop so members of the public could discuss roading concerns with NZTA and Council staff and so that NZTA constraints could be explained.

9.3 Featherston Civil Defence

Members noted the report as submitted and discussed the upcoming activation.

9.4 Featherston Community Board Facebook Page

Members noted the report as submitted.

9.5 Wairarapa Library Service Working Party

Members noted the report as submitted and discussed unattended children and the request from Volunteering Wairarapa to use the library to recruit volunteers.

9.6 Featherston Poppy Places Project

Members were supportive of the Poppy Places Project and report as submitted, and Mrs Bleakley spoke about promotion plans for the project.

FCB RESOLVED (FCB 2018/30):

1. To allocate up to \$500 to complete the Poppy Places Project to be paid to Claire Bleakley against receipts.
2. To request a Poppy Places Project completion report in due course.
(*Moved Ramsden/Seconded Shepherd*) Carried

10. CORRESPONDENCE

10.1 Inwards

From Victim Support, to Featherston Community Board, dated 1 March 2018

From Greytown Trails Trust, to South Wairarapa community boards, February 2018

10.2 Outwards

To Brenda West, from Featherston Community Board members, dated 8 February 2018

FCB RESOLVED (FCB 2018/31) to receive the inwards and approve the outwards correspondence.

(*Moved Ramsden/Seconded West*) Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

FEATHERSTON COMMUNITY BOARD

24 APRIL 2018

AGENDA ITEM 6.1

OFFICERS' REPORT

Purpose of Report

To report to Council on general activities.

Recommendations

Officers recommend that the Council:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

The adoption of the 2018/28 Long Term Plan Consultation Document signalled the end of a period of quite intensive analysis and thinking by Council and stakeholders.

The adoption also signals the start of the important consultation phase, we usually receive a good number of submissions for consideration.

We continue to progress the Featherston Wastewater Consent. We are hopeful the application will be notified in the next week or so, however this is largely out of our hands.

Another citizenship ceremony was held during the reporting period, as I have mentioned before, these are always interesting and it is inspiring listening to some of the stories of how our new residents have ended up here.

Finally, I would like to thank Murray Buchanan for his excellent contribution to the planning and environment aspects of not only this Council, but also Murray's involvement on issues Wairarapa wide. Murray retired last Thursday, and is looking forward to spending more time at home in Hawkes Bay, and riding his new Moto Guzzi.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS				
			2016/17 TARGET	2016/17 ACTUAL	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem		75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views		72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions		80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)		79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues		90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)
	% of ratepayers and residents who know how to contact a community board member		68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes		70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications		100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Agenda items included GWRC presentation on Public Transport, NZTA on regional roading matters, and an update on the regional investment plan (Wairarapa involvement in this is discussed below)

3.1.2. Mayoral Forum

No Mayoral forum was held during the reporting period.

3.1.3. Community Boards

A further round of Community Board meetings were held. An initial meeting with Chairs and officers was held to discuss action items and managing service requests.

3.1.4. WREMO

Prior to the Regional CE forum, WREMO presented to the Chief Executives Group to present their quarterly report.

Two reviews have been undertaken recently.

Firstly the Government undertook a review of civil defence arrangements thru ought the country. The regional CE group met the government review panel to provide input. The CE group will provide feedback, via the Mayoral forum.

The second review was an internal process on the effectiveness of WREMO, this review resulted in the appointment of additional personnel in the training, and communications areas. The total funding requirements were in line with the existing funding levels we had included in our LTP.

3.1.5. Rural & Provincial

Another interesting session, with agenda for day one covering Governments review of Civil Defence; Freedom Camping; Regional Development (Provincial Growth Fund and Tourism Infrastructure fund); climate change and insurance; Privacy (Privacy Commissioner presentation); Members remuneration.

Day two agenda covered Government Policy Statement Land Transport; LGOIMA; Ongoing three waters review by MBIE; and the pitfalls of comparing rates between local authorities.

4. Corporate

4.1 Financial Statement

Financial statements for the seven months ended 31 January 2018 are presented in Appendix 1 for the record, without commentary. These statements were presented and discussed at the January Audit and Risk meeting.

We are not in a position to prepare detailed analysis at this stage due to the Long Term Plan preparation; however there are no areas of concern following a mid-level review, and discussion at Audit and Risk.

4.2 Long Term Plan

The Long Term Plan consultation document, and supporting information, was adopted 21 March.

This signals the commencement of the public consultation period, running from 22 March to 23 April.

Public meetings will be held 10, 11, 12 April.

4.3 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

A health and safety report for the period 31 December – 30 March 18 is included in Appendix 3.

4.4 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion has been recalculated following some minor weather and materials delays as previously advised with a completion date of July. This remains subject to normal construction risks, weather, materials and the like.

Occupancy is planned for mid to late August.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

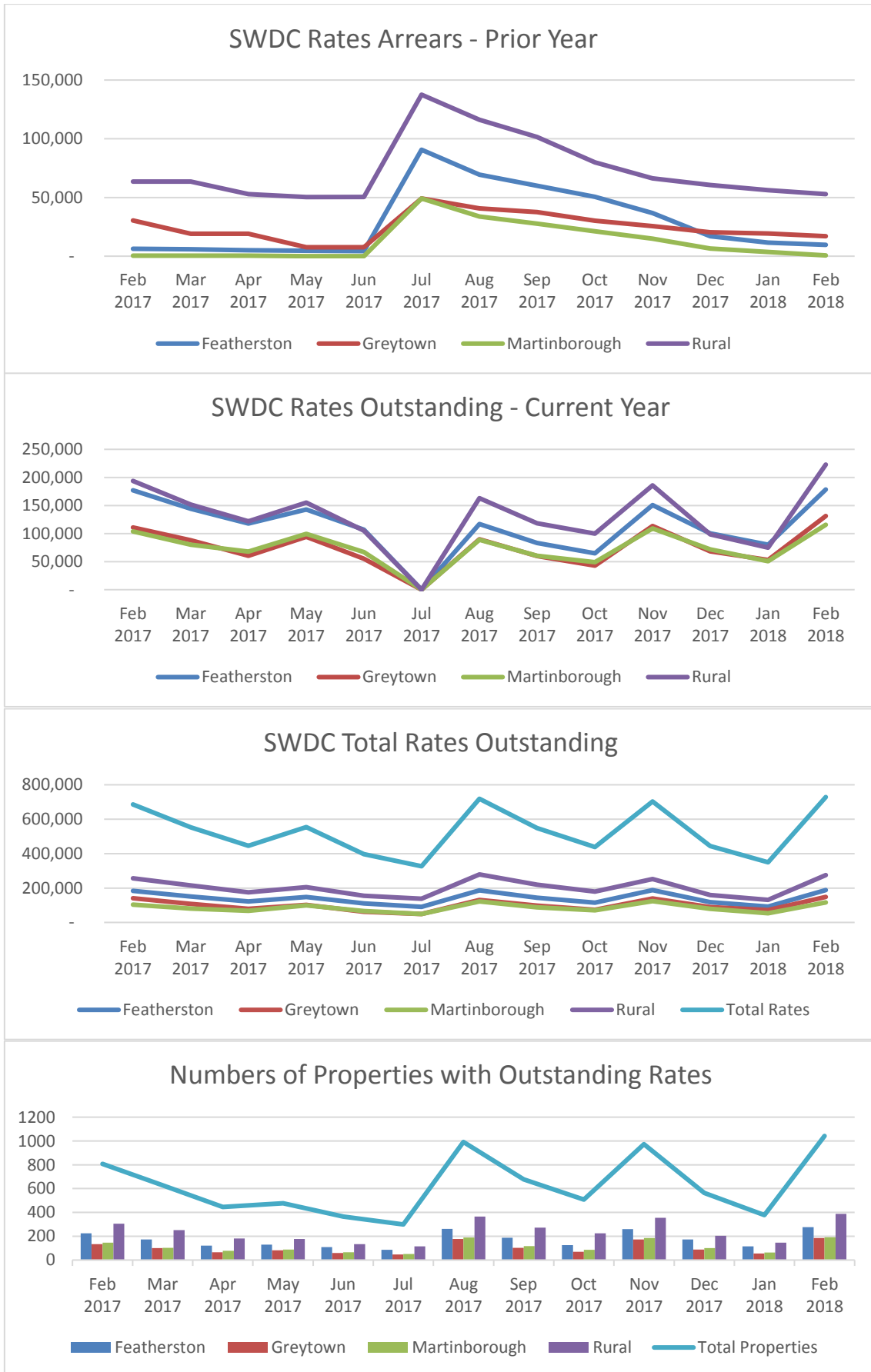
The financial summary, attached as Appendix 2, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

The project is progressing well, and there are no red or even orange flags at this stage.

4.5 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding are at a similar level to the same period last year.



4.6 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
7 February 18	Copies of Council Actions 459 and 460	Information supplied
12 February 18	Water Usage	SWDC Information provided but requester advised that those parts of response that relate to Greater Wellington Regional Council have been transferred
19 February 18	Supply charges to credit Cards	Council does not use Credit Cards
22 February 18	Ballot order for your mayoral and council ward ballot voting papers from 2016's local body elections	Information supplied
24 February 18	Council's staff list, including role titles and structured by department.	Structure supplies but not individual officers.
24 February 18	Information on stockpiling of tyres	Information supplied.
12 March 18	Affordable homes	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waihinga Centre Finances

Appendix 2 – Health and Safety Report

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 2 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to February 2018

Per Council decision 18.1.2017

\$ 5,132,010

Made up as follows:

	Budget	Invoiced to 28.02.2018	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	1,533,790	2,689,919	4,223,709
Rigg Zschokke Agreed Variations*		53,995	3,704	57,699
		<u>1,587,785</u>	<u>2,693,623</u>	<u>4,281,408</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	<u>-</u>	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	<u>-</u>	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		47,500	-	
Warren and Mahoney - Site Monitoring		35,733	5,267	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>94,810</u>	<u>11,267</u>	<u>106,078</u>
Development & Design Variations**		78,181	11,151	89,331
QS Services to completion	50,000			
Venture Consulting		20,000	10,000	
Clendon Burns & Park		13,438	3,562	
		<u>33,438</u>	<u>13,562</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			
Overall budget	\$ 5,332,010	2,572,015	2,729,603	164,608
				\$ 5,296,618

***Construction Variations to date:**

	Invoiced to 28.02.2018	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen	3,885		
	<u>53,995</u>	<u>3,704</u>	<u>57,699</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		
	<u>900</u>		<u>17,578</u>

JNL and Other Savings

To be confirmed

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	5,001	
Holmes Consulting - Construction Monitoring	6,422		
	<u>78,181</u>	<u>11,151</u>	<u>89,331</u>

Net cost/(savings) from Variations:

164,608

Appendix 2 – Health and Safety Report

South Wairarapa District Council Health and Safety Report

1 December 2017 – 30 March 2018

HEALTH AND SAFETY STRATEGY

We continue to progress well on implementing our health and safety strategy and work plan.

RESOURCING

There are no health and safety resourcing issues. Julie Wallace, working 1 day a week.

HEALTH AND SAFETY – DRIVING CONTINUOUS IMPROVEMENT (lead indicators)

Training

SWDC are continuing to review health and safety training needs of new and existing staff.

Engaging with our people

Health and Safety at Work Team have recently:

- Begun a review of council hazard register and controls
- Looked at providing information to staff on alternative routes when there is flooding or storms
- Reviewed incidents and hazards and made recommendations on controls.

Links to Health and safety handbook, Health and safety manual and Health and safety emergency procedures, has been put on all staff's desktops to enable easy access to health and safety information and forms.

Staff observations

- Staff member drove through a contractors work site and observed some minor Traffic management failings. Asked the contractor to rectify the situation.

Near Miss reports

Three near miss's reported in the period December 2017 – March 2018.

Wellness

- All staff continue to be offered flu injections.
- All staff offered annual wellness payment of \$200.

Working with our Contractors

Council continue to implement the contractor management system.

- Council staff continue to evaluate contractor's health and safety systems.
- Council staff who engage contractors are undertaking pre-start meetings, inductions and safety audits.
- 11 safety audits undertaken in the period December 2017 to March 2018. 1 site with major improvements shut down until remedial action taken, 6 sites with minor to moderate remedial actions taken, 4 sites met audit requirements.
- Non-injury contractor incident attended by WorkSafe. SWDC issued a WorkSafe improvement notice recommending SWDC implements and maintains effective monitoring and review of risk management systems for work directed or undertaken by Council. Including contractor works auditing and an effective system to ensure all parties involved in work consult, co-ordinate and co-operate to ensure effective risk management.
- Notification from received from WorkSafe on 9th March 2018 advising improvement notice complied with.

HEALTH AND SAFETY ACCIDENT & INCIDENT REPORTING (Lag indicators)

- 1 accident requiring medical assistance reported during the period December 2017 – March 2018.
- 1 non-injury contractor incident reported during the period December 2017 – March 2018.

All accident and near miss reports are referred to the Health and Safety at Work Team and Management, who review and satisfy themselves appropriate actions have been taken and where necessary, appropriate additional controls have been put in place.

RISK MANAGEMENT

Work on hazard registers is ongoing, controls are periodically reviewed by the H&S at Work Team, and staff are encouraged to report new hazards through the monthly newsletter and staff meetings.

We will be providing updates on how we are managing our biggest risks. To give you the assurance that we understand our biggest risks, what controls and reduction measures are required, and actions we are taking.

Here is an update on two key risks we are currently focussing on:

Risk	Description of risk	Controls and reduction measures	Actions
Contractors	<p>Contractors undertake a number of high risk activities for Council. We have little control over Contractors staff and work standards while they are working for Council.</p> <p>We rely on them employing staff who are competent and trained, while observing safe work practices.</p>	<p>Contractors working for Council have robust health and safety systems in place, and understand their obligations. Contractors will be fully briefed, responsibilities assigned, and work will be periodically assessed to ensure agreed controls are being managed.</p>	<p>Contractor management system designed.</p> <p>Contractors asked to provide their H&S systems for checking by Council.</p> <p>Once approved, contractors will be asked to sign a contractor agreement.</p> <p>Contractor pre-start briefings and inductions have been developed and provided to appropriate staff.</p> <p>Site safety audit checklists have been developed and provided to appropriate council staff. Staff who manage contractors have been undertaking safety audits and ensuring remedial actions undertaken where required. Contractor safety audit standards developed to assist managers and staff when undertaking a safety audit.</p> <p>When work is commissioned, a risk assessment is done to inform the frequency and type of safety audits.</p> <p>Contractor post contract safety review developed to assist managers with safety conversations with contractors when work is complete.</p>

Risk	Description of risk	Controls and reduction measures	Actions
Lone / remote workers	It is not always possible for staff to work in teams or even in pairs. Often staff are required to work alone and remotely, where in some cases poor cell phone coverage is an additional factor.	<p>All staff who work remotely or alone will be provided with cell phones. They will be required to sign out before they leave, including their intended location and expected time of return. This will be monitored and action taken in line with an emergency response plan if help is summoned or they fail to return by the expected time. They will be required to sign in when they return. They will be provided with a device to summon assistance which do not require cell phone coverage.</p> <p>Vehicles will be fitted with GPS.</p>	<p>Staff who work remotely or alone to have access to cell phones. Sign out/in systems in place and being used.</p> <p>Monitoring of sign out/in system to be assigned.</p> <p>Remote contact device currently being trialled by Bylaws team. Device meets legislative requirements by providing two way communication in areas out of cellular range. Device also provides GPS functionality, enabling manager to pinpoint location of staff.</p> <p>Consideration being given to roll device out to remainder of staff who work in lone/remote situations.</p> <p>Emergency Action Plans being developed and to be implemented once assistance device available.</p>

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

Consultants have now been contracted to commence work on the residential expansion of Martinborough. A consortium of Kaha Consultants (Hans Van Kregten), Planning Consultant (Honor Clarke) and Hewison Consultants (Mike Hewison) has been formed to do the work. They will be sub-contracting parts of the work (e.g. Traffic Assessment – GHD Hastings, Soils - Esther Dijkstra of EcoAgriLogic Limited).

The work programme will commence in May 2018 and run through to any hearings which should begin about February/March 2019. The first phase of work will be the detailed ground truthing of land identified as potentially suitable for residential development in the Kaha Consultants report of April 2017 and some adjoining areas since requested by residents for inclusion.

The hearings for the Greytown development Area are scheduled for April 16 and 17. The submissions will be heard and determined by an independent hearings commissioner (IHC), Mr Rob van Voorthuysen. Roughly 15 submissions have been made by 10 different parties.

The issues raised included for example, the designation of land (the additional 2m strip) for the new access road from West Street, the secondary roads proposed to access Kuratawhiti Street and Wood Street (the location and effects), the excluding of the "Wilks" property from the development area and rezoning as rural and the relocation of the water race.

None of these matters is a surprise and the issues raised will need careful consideration by the IHC.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	98%	NCS. 92 out of 94 resource consents processed within statutory timeframes.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
s.223 certificates issued within 10 working days	100%	94%	NCS. 2 of 32 went beyond time as previously reported.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS. 27 s224 certificates processed.

Two resource consent applications approved went over the statutory timeframe. Both were due to workload pressures. This has been partly addressed by employing a contractor to provide 15 hours consultancy work through to the end of June. Council received 11 resource consent applications between 1 February 2018 and 28 February 2018. Detailed information as part of regular updates, subject to data availability, on all consents has been sent direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 28 TH FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 TH FEBRUARY 2017	PERIOD 1 ST FEBRUARY 2018 TO 28 TH FEBRUARY 2018	PREVIOUS PERIOD 1 ST FEBRUARY 2017 TO 1 ST FEBRUARY 2017
Standard LIMs (Processed within 10 working days)	126	140	21	23
Urgent LIMs (Processed within 5 working days)	44	52	5	9
Totals	170	192	26	32

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.76%	NCS -238 /241 CCC's issued within 20WD. 3 incidents previously reported on.
Building consent applications are processed within 20 working days	100%	100%	NCS - 302 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review expected in January 2020. Council was re-accredited in January 2018.
Council inspects new building works to ensure compliance with the BC issued for the work, Council audits BWO's and Swimming Pools	Yes	Yes	Building Consents Council inspections (February 2018 – 318) BWO's – Total 169 – average of 3 audits per month required, 1 audit in February. Swimming Pools – Total 279 – average of 7 audits per month required, 4 audits in February
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed. Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status. 104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineers assessment 11 - still being assessed by LGE Consulting 15 - identified as EQP and have been sent notices to affix to their building.

TYPE FEB 1 – FEB 28 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$155,625.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	0	\$00.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	37	\$9,171,233.00
Other (public facilities - schools, toilets, halls, swimming pools)	0	\$00.00
Totals	41	\$9,326,858.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Visit to South Featherston Primary prior to Christmas. Kahutara School visited 20 March 2018.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.7%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 157/159 Two incidents previously reported
Complaints about dog attacks on persons, pets or stock are responded to within 1 hour	100%	83.3%	15/18 Two incidents previously reported One new incident – notified a day after attack, no imminent danger.

INCIDENTS REPORTED 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	1	1
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	4	2	-
Lost Dogs	-	-	-
Found Dogs	-	-	-
Rushing Aggressive	-	-	1
Wandering	7	5	5
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	-	-	-

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 10/10 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement	100%	-	No incidents

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
or prosecution action against the property owner			
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 15/15 incidents

INCIDENTS REPORTED	YTD TOTAL 1 JULY 17 – 28 FEBRUARY 2018
Stock	15

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	96.9%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 62/64 attended within timeframe Two incidents in December 2017 previously reported on.

Some delays have been occurring in answering callers on the after-hours response system. Two persons have complained that waits of up to 15 minutes had occurred before a call was answered. While Armourguard (Council's contractor) is in the process of changing over its call system, this is unlikely to have been the cause – although this cannot be entirely excluded.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 28 FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
Total	64	91	12	18

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (34).
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	32.3%	There are 31 premises that are high or medium risk. Of these, 10 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	The CLEG has met and compliance inspections are being planned in conjunction with Police and Public Health

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 28 FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
On Licence	23	17	2	4
Off Licence	7	12	0	2
Club Licence	2	4	0	0
Manager's Certificate	69	82	4	30
Special Licence	46	39	3	1
Temporary Authority	3	0	3	0
Total	150	154	12	37

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 15 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 44 premises inspected at new or renewal application stage to date

2.7 Bylaws

Between 1 February 2018 and 28 February 2018, six notices were issued relating to trees and hedges and three for litter. Two abandoned vehicle complaints were received.

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

1.1 Highlights coming up

There is a considerable amount of change and opportunities to review and amend council's working systems and contracts in the near future. Over the past 5 years council has progressively aligned all our contracts (except solid waste) to be up for renewal either in June or October 2019.

Also, in doing this, the 17a reviews that will take place will be an apt evaluation of the current forms of delivery and an assessment of future options. With all services being due simultaneously the option to look at cross service contracts or portions of work delivered in-house are all possible.

To further exacerbate the internal workloads, but be integral in the above mentioned contracts, is the implementation of AssetFinda software which can run customer service, works management, asset management and financial management of assets such as revaluations.

Rarely is any council afforded the ability to look at its operating systems and the whole of its delivery options simultaneously, implementing the software management system. This can be complex in nature, however, presents rare opportunities to examine its operations and still retain the status quo or implement change.

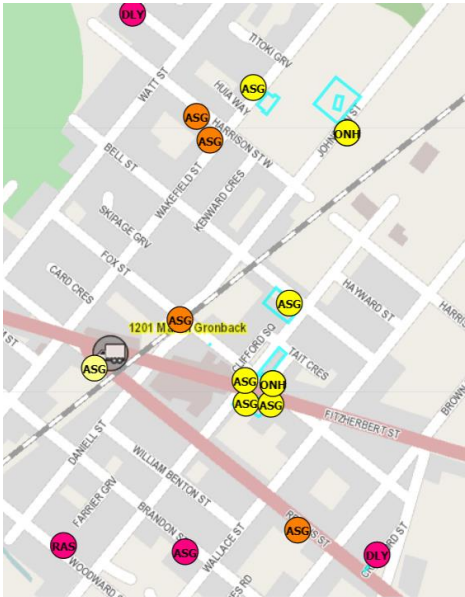
Further reports will follow on the reviews and options evaluated and recommended.

The Transport review is under way with the scoping document complete and consultants being interviewed to provide some support in this area. This review is being done in conjunction with Carterton District Council.

1.2 Community boards and customers

After internal discussions within the department, and then with the Community Board Chairs, some changes to how we attend to issues have been made. This has been communicated to all elected and the access into the Customer Event Manager (CEM) amended for all to use.

As below the sites being worked on and the customer requests are visible along with the vehicles. By clicking onto the request summary details are available and also timelines on the event, photos of the issue and history.



Information ✕

Event: 3276078
Status: RAS
Cust. Ref: 77060534
Created: 21/02/2018
Asset:
Address: 33 Woodward Street
Featherston
Description: Reported water leak at 33 Woodward Street Featherston. Water is bubbling out between the footpath and the driveway.
Assigned To: Reinstatement Masterton/Sth Wai



General	
Title:	Reported water Leak at 33 Woodward Street Featherston. Water is bubbling out between the footpath and the driveway.
Status:	Reinstatement Assigned
Assigned To:	Reinstatement Masterton/Sth Wai
After Hours:	<input type="checkbox"/>
Trade:	-- Select Trade --
Priority:	Urgent
Category:	South Wairarapa

The importance of using the CEM system is that its use will assist in the move to AssetFinda in the future and assist in determining protocols such as making the new system fully public facing.

Also sustained efforts have been applied to have the council actions reduced and issues attended to faster and with better communication to all concerned.

1.3 Other

As seen in the youth painting the fence (in 7.3.1 below), and work being undertaken in waste, there is also more interaction with the stakeholders and community. This will be a focus of the new contracts and systems going forward. The ability to interact seamlessly with the aid of technology will be pivotal going forward.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MARCH	YTD	MARCH	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: Yes MTB: Yes		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: Yes MTB: Yes		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per 1000 (1 complaint)	2.28 per 1000 (9 complaints)	0	9
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.25 per 1000 (1 complaints)	3.33 per 1000 (14 complaints)	1	14
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.25 per 1000 (1 complaint)	1.52 per 1000 (6 complaints)	1	6
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/1) 100%	Median Time 52mins	1	33
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	Median Time 3h 31mins	1	33
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(29/30) 97%	Median Time 17h 26mins	30	273
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(28/30) 93%	Median Time 25h 26mins	30	273
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

2.2 Water supply capital improvements

2.2.1 Featherston water supply

The remaining subsidy claim received from the Ministry of Health. Quotes being sought for additional bore.

2.2.2 Water reticulation renewal

The tender for Stage 3 of the trunk main renewal contract from the railway line to the plant was awarded to Higgins and establishment will start upon delivery of the 300 pipes.

2.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The UV plant controller was upgraded (existing is obsolete) 16th March and commissioned 25th March to provide improved treatment and full bacteriological compliance. The Waiohine plant and Greytown Bore have operated routinely.

Pirinoa pipeline replacement has been successful with one internal leak found. The plant has operated normally.

2.4 Water reticulation

There were 30 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MARCH	YTD	MARCH	YTD
Number of blockages per 1000 connections	<10	0.24 per 1000 (1 complaint)	8.54 per1000 (35 complaint)	1	35
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflows)	0.97 per 1000 connections (4 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	1/1 (200%)	Median Time 49min	1	49
Resolution time: from notification to resolution of fault	< 4 Hrs	0/1 (0%)	Median Time 2h 22m	1	49

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MARCH	YTD	MARCH	YTD
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.24 per1000 (0 complaint)	2.68 per 1000 (11 complaint)	1	11
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.5 per 1000 (0 complaint)	8.05 per1000 (35 complaint)	2	33
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	1/1 100%	92% (45/49)	1	49

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) is waiting on an ecological report prior to public notification, which is expected by April.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land has continued to operate well with pond levels managed between land and river during high river flows. 2 cuts of bailage has been taken for 118 bails. Handover to CCL was completed on 9 February.

At the Greytown site, Water Force NZ has established onsite with ground investigation completed. The contractor is being site preparations to raise the ground level for the irrigation/UV building. The contractor is still aiming for a completion date in May 2018.

3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

3.2.2. Wastewater reticulation

There was 1 pipeline blockages reported during the period.

4. Storm water drainage

There were no stormwater blockages reported during the period.

5. Solid waste management

5.1 Zero Waste

Event recycling bins utilised at **Wai Fest** with a reasonably good response and utilised with approx. 20% contamination. They do require volunteers to manage them correctly.

Wairarapa hosted the **Regional Waste Forum** meeting in Carterton 16th Feb – Guest presenters included:

- **Wai Waste** food rescue currently they have had a massive growth with rescuing over 1 tonne of food waste from just one supermarket alone. **Jeremy Logan** advised this growth is contributing and they are doing some strategic planning to enable them to maintain and extend their service within the Wairarapa regarding collection, storage and distribution for such large volumes they are collecting.
- **Ideal Cup** a recycling cup initiative from Motueka Café owner Stephanie Fry is spreading the word at cafes around the country to make them disposable cup free by offering an alternative initiative www.idealcup.co.nz

Love Food Hate Waste Organic Wealth contractor will be at Carterton Farmers Market 25th March and Martinborough 1st April promoting LFHW and will have info and giveaways.

Love Food Hate Waste cooking demonstration/workshop in collaboration with **UCOL** and **Wai Waste** on 10th April at the UCOL Queen St, Masterton @ 5.30pm. This event is funded by Ministry of Environment. We will be giving away LFHW reusable bags. The Event is free and info will be posted on the UCOL Facebook page as an event and to be shared Zero Waste Wairarapa fb page and District Council websites.

Gazebo setup kit has been purchased to use at events promoting Waste Minimisation with all 3 Council logos represented. This will enable a pack up a go option anywhere at any event and community groups may be able to utilise this it is bright green and hoping it being a stand out to encourage conversations around minimisation.

Attended **Enviroschools** network hub meeting with educational providers and participants to share information and what's available in the Wairarapa to Enviroschools participants.

Visited **Kuranui College** and met with a student representative and teacher to advise and offer support regarding recycling and waste minimisation options.

Carterton Transfer Station has increased opening hours as of 4th March 2018.

Attended '**The Pure Tour**' 2018 Aotearoa, the Pacific and Plastics (The Plastic Use Resistance Education Tour) Smog of the Sea screening & Korero 18/2 @ Carterton Events Centre. Jo Dean was invited to be a guest on a

panel speaking about her role and waste minimisation in our community. She was also invited by Makoura College to attend the Castlepoint Beach micro plastics survey alongside DOC and researchers resulting in a minimal amount of beach waste located. The survey showed it has been less affected by micro plastics due to being a more isolated beach and currents along the east coast of NZ.

- Attended **Enviroschools** network Hub meeting 21st of February 2018 for providers and participants sharing info and resources.
- Attended **Celebrate Carterton** event 4th of March and presented a talk regarding waste minimisation in our community. Also spoke to food vendors regarding options and obstacles they come across regarding sustainable food packaging. Creating a database to provide to them and samples on the way.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roading Maintenance – Fulton Hogan

There was minor damage to the roading network following the 2 cyclones to brush New Zealand.

Upgrade of pedestrian crossing signs and post in the Martinborough Square has been completed.

Sealed road digouts are completed on Lake Ferry and Kahutara, and Bidwills Cutting Roads, and have commenced on Western Lake and Viles Roads.

The wet period over the last month has affected growth on the rural road berms, spraying around signs and markers, and water tables has commenced early to negate the growth, and rural road mowing will be deferred as long as possible.

Ongoing unsealed road maintenance grading and metalling is programmed to meet requirements.

6.3 Other activities

The joint South Wairarapa, Carterton District Council Sealed Pavement Rehabilitation contract commences on 26 March on White Rock Road (3 sections) then Cape Palliser and Shooting Butts Roads.

Fulton Hogan have completed footpath renewals in Featherston and have commenced in Martinborough.

LED street light upgrade is programmed to start in Featherston in April 2018.

7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS	INCIDENTS
Occupancy of pensioner housing	94%		Actual: 99.8%
Ratepayers and residents satisfied with town halls	76%		NRB Survey: 74%
Cycle strategy	Developed		
Ratepayers and residents satisfied with public toilet facilities	90%		NRB Survey: 85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
% of ratepayers and residents satisfied with libraries	90%		NRB Survey: 91%

7.2 Parks and reserves contract – City Care Ltd

There has been another change of personnel on the City Care team, with Stephen Blomfield taking over as Operations Manager. Stephen has a strong background in horticulture and landscaping, and has worked for both contractors and councils in New Zealand, so his experience is a valuable addition to the team.

City Care dayworks jobs 9 February – 20 March 2018		
Job type	Number of jobs logged	Number of jobs completed
Berm mowing	1	1
Cemeteries (interments excluded)	8	6
Compliment	-	1
Events – rubbish, cleaning, toilet stocking etc	3	12
Fly-tipping	2	3
Graffiti	3	4
Pensioner flats – repairs, maintenance	2	2
Parks	14	24
Playgrounds	-	1
Pools	8	36
Property	4	3
Rubbish – street litter bin maintenance and overflows	5	7
Toilets	8	12
Trees	10	14
Vandalism	1	0
TOTAL	69	126

7.3 Parks and reserves

7.3.1. Featherston

Featherston Youth group expect to have completed repainting the picket fence at the library/information centre reserve before Easter. Funds raised from doing this work go towards sending group members to the annual Anglican Easter Camp.



7.3.2. Greytown

The Friends of O'Connor's Bush continue their work of weeding and monitoring. They let us know when City Care are needed to come in and remove the bags of weeds. In February they reported a large tradescantia infestation, which has now been sprayed.

7.3.3. Martinborough

Martinborough Cricket Club is about to start work on the construction of the wicket block in Considine Park for junior cricket. The Considine Park Committee had its first meeting for the year on 13 March, and the cricket development was a topic of discussion along with planning for future development, fund-raising and signage.

7.4 Community housing

The community housing waiting lists have shrunk as work has been done to fill vacancies at Matthews flats in Featherston and Cicely Martin flats in Martinborough. A number of people on the waiting lists were contacted about the vacancies, and many of them either no longer required a flat or were not ready to move and were prepared to be moved to the bottom of the waiting list.

7.5 Cemeteries

The hedges at both Martinborough cemeteries have been booked in for trimming in April.

7.5.1. Purchases of burial plots/niches 10 February to 21 March 2018

	Greytown	Featherston	Martinborough
Niche			1
In-ground ashes Beam	2	1	
Burial plot	2	1	
Total	4	2	1

7.5.2. Ashes interments/burials 10 February to 21 March 2018

	Greytown	Featherston	Martinborough
Burial	1		
Ashes in-ground	1	1	1
Ashes wall		1	
Total	2	2	1

7.6 Swimming pools

The swimming pools remained busy through February and as people enjoyed the hot weather and the free swimming. The pools closed for the season on Sunday 18 March, and winter maintenance is being planned.

7.6.1. Swimmer numbers for all pools February and March

	Greytown	Featherston	Martinborough
February swimmer numbers	1601	1182	1105
Change from February 2017	↑ 33%	↑160%	↑56%
Peak day – number of swimmers	16/02/2018: 153	18/02/18 : 155	18/02/18 : 135
Number of unattended days (no swimmers)	0	1	2

	Greytown	Featherston	Martinborough
March swimmer numbers (1-18/03 only)			
Change from March 2017	↑208%	↑357%	↑344%
Peak day – number of swimmers	23/01/2018: 435	14/01/2018 : 218	20/01/2018 : 325
Number of unattended days (no swimmers)	0	0	0

Daily visitor number charts for December and January are provided as Appendix 4. The charts include NIWA's official daily high temperature taken at Martinborough; similar information is not available for Featherston and Greytown, but the Martinborough figures at least provide an idea of which days were hotter than others.

7.7 Events

7.7.1. Featherston

Completed events:

Featherston 1st Fridays held from 1 December 2017, 5 January (*cancelled due to wet weather*), 2 February 2018 and 2 March 2018

Featherston 1st Fridays: A Fab Feathy Fiesta



The Featherston Junior Triathlon held *Saturday, 24 February 2018*

The Wellington Anglican Diocese Games held Sunday, 25 February 2018

Future events:

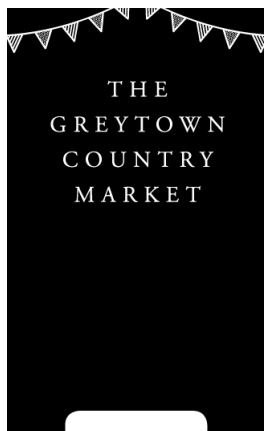
Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018



7.7.2. Greytown

Completed events:

The Greytown Country Market being held every third Sunday of the month starting from Sunday, 15 October 2017 through to Sunday, 18 March 2018 – Stella Bull Park, Greytown



Future events:

Park to Paddock Challenge being held on Friday, 30 March 2018



7.7.3. Martinborough

Completed events:

Rotary Martinborough Fair held on Saturday, 3 February & 4 March 2018



Martinborough Round the Vines held on Sunday, 18 March 2018



Future events:

Meander Over Martinborough being held on Sunday, 1 April 2018



7.8 Libraries

South Wairarapa libraries joined Carterton and Masterton in providing assistance for people doing their online census forms. The libraries offer free PCs and wifi use to visitors, and this was supported by a special late night on census night, and hands-on assistance from a team of Kuranui College students.

Martinborough Library has been busy, reporting two to three new members joining every day as people move to Martinborough. The library is now a plastic bag-free zone, with Boomerang Bags being offered to customers for the last six months, and library staff helping to establish the bag programme in Martinborough. Staff do around 100 photocopying jobs for people every day, and between eight and 20 scanning jobs. Once a month the Wairarapa Law Society solicitor is in the library for 2 hours offering free legal advice to people. Like Featherston and Greytown libraries, Martinborough Library has an active and very interactive Facebook page to keep customers up with happenings.

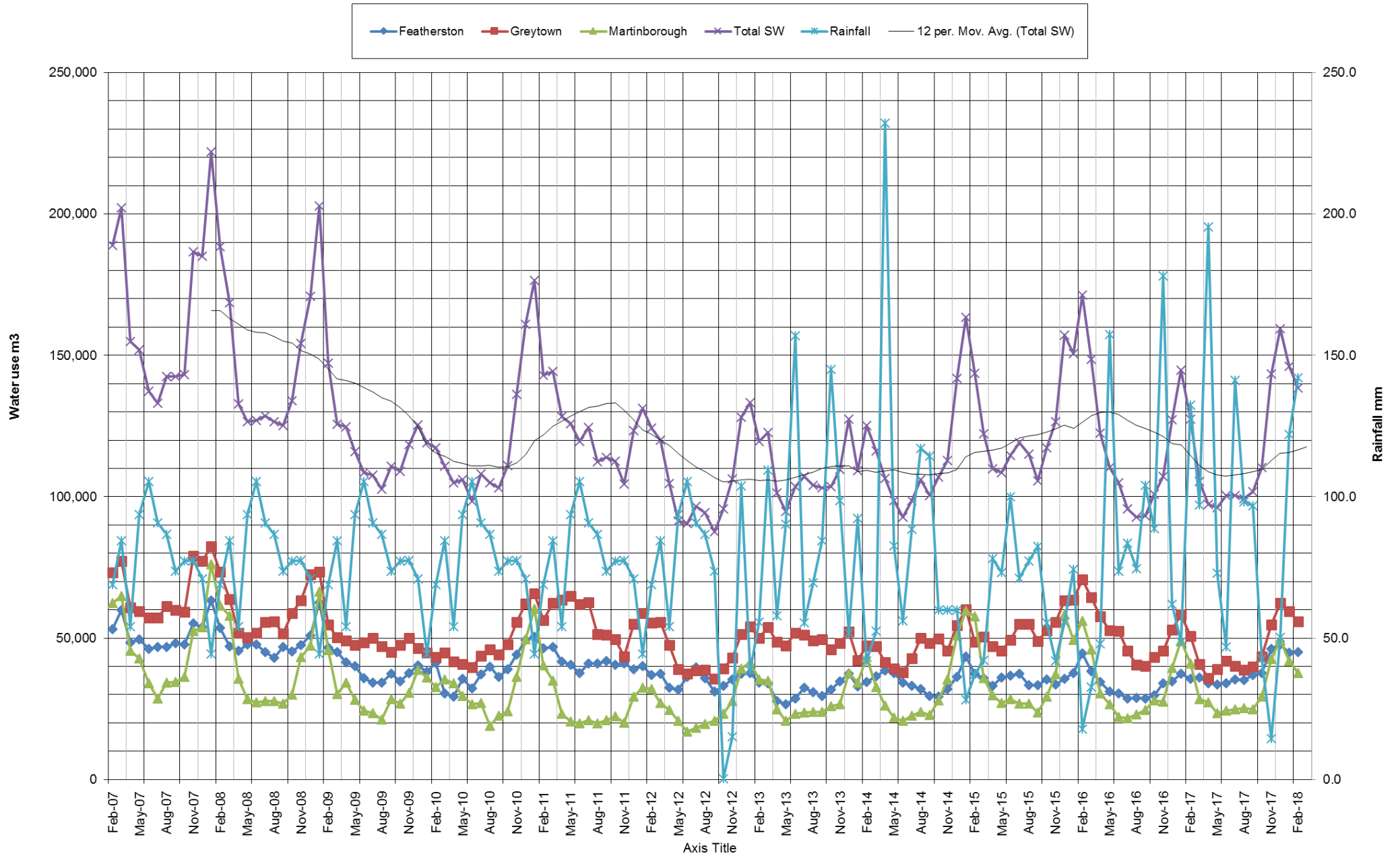
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics
- Appendix 4 Daily pool visitor numbers

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

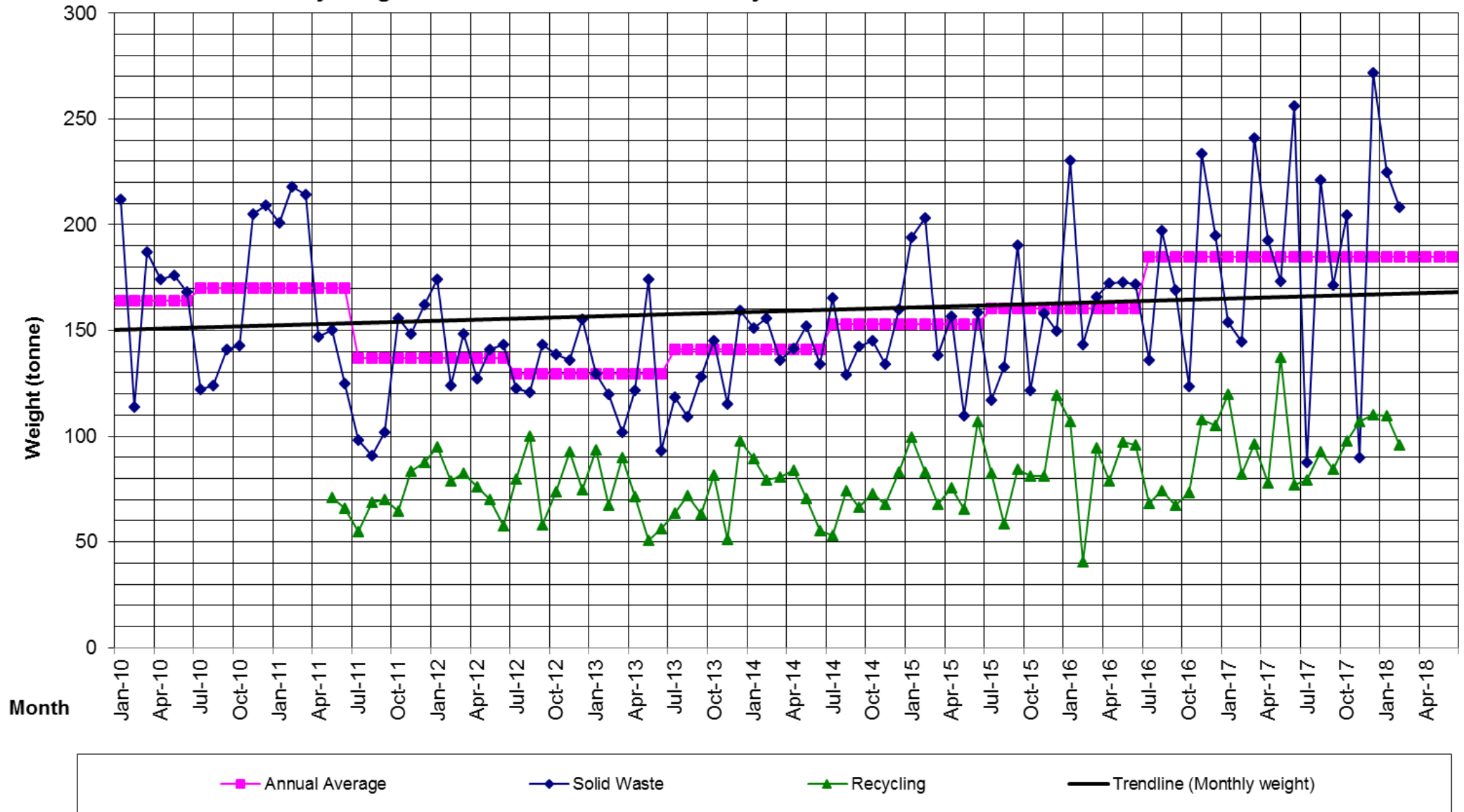
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



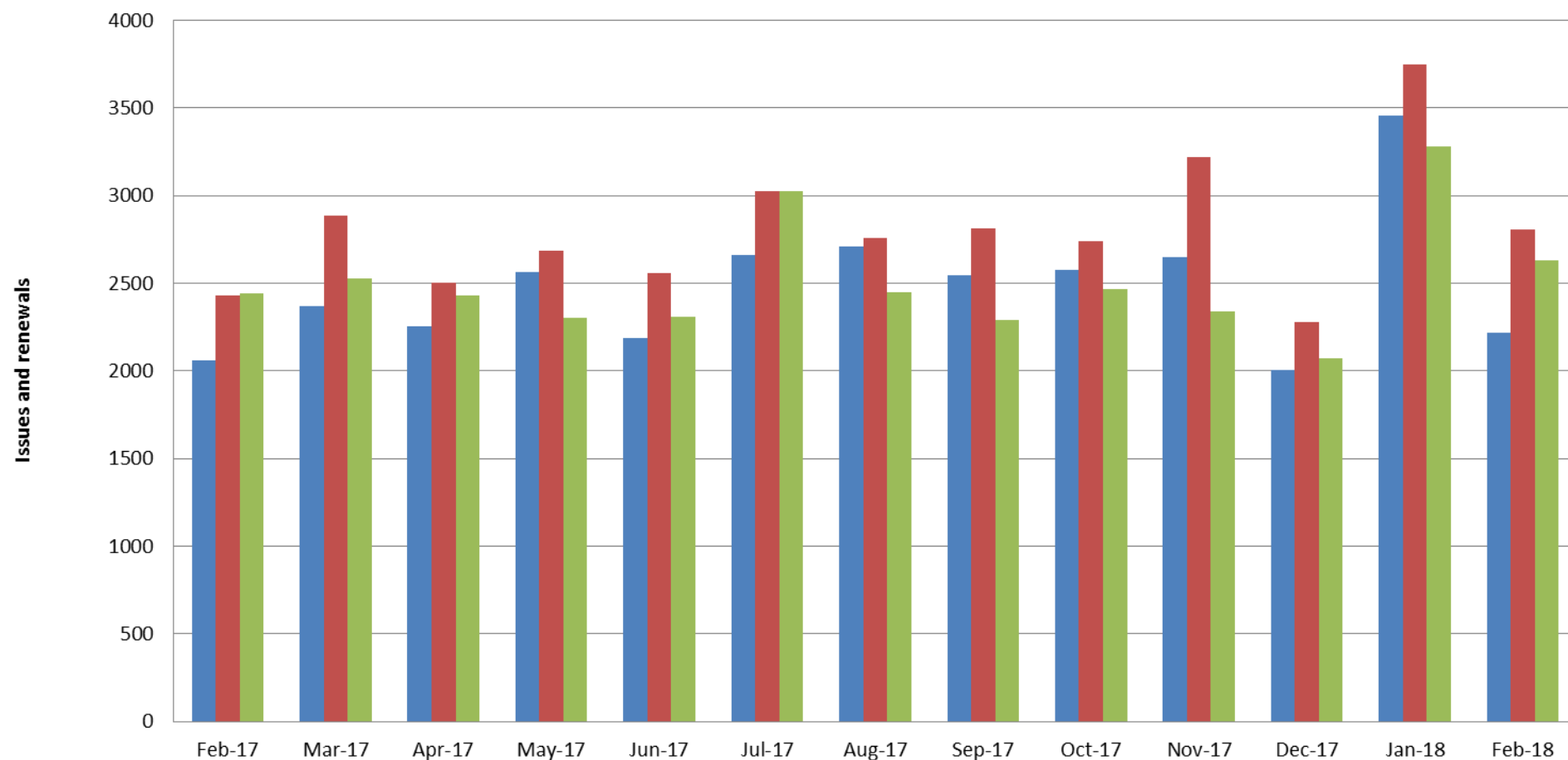
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



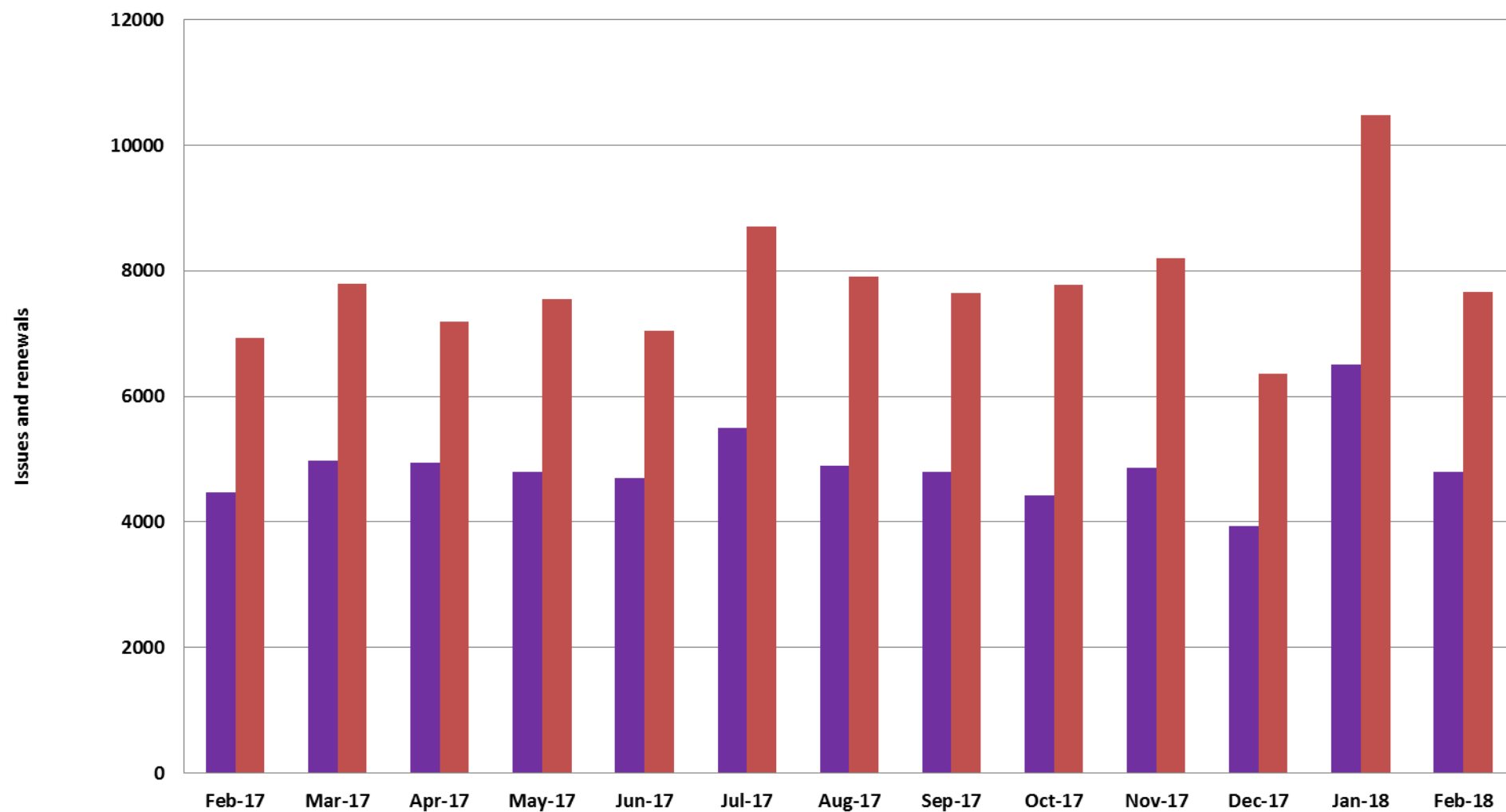
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to February 2018

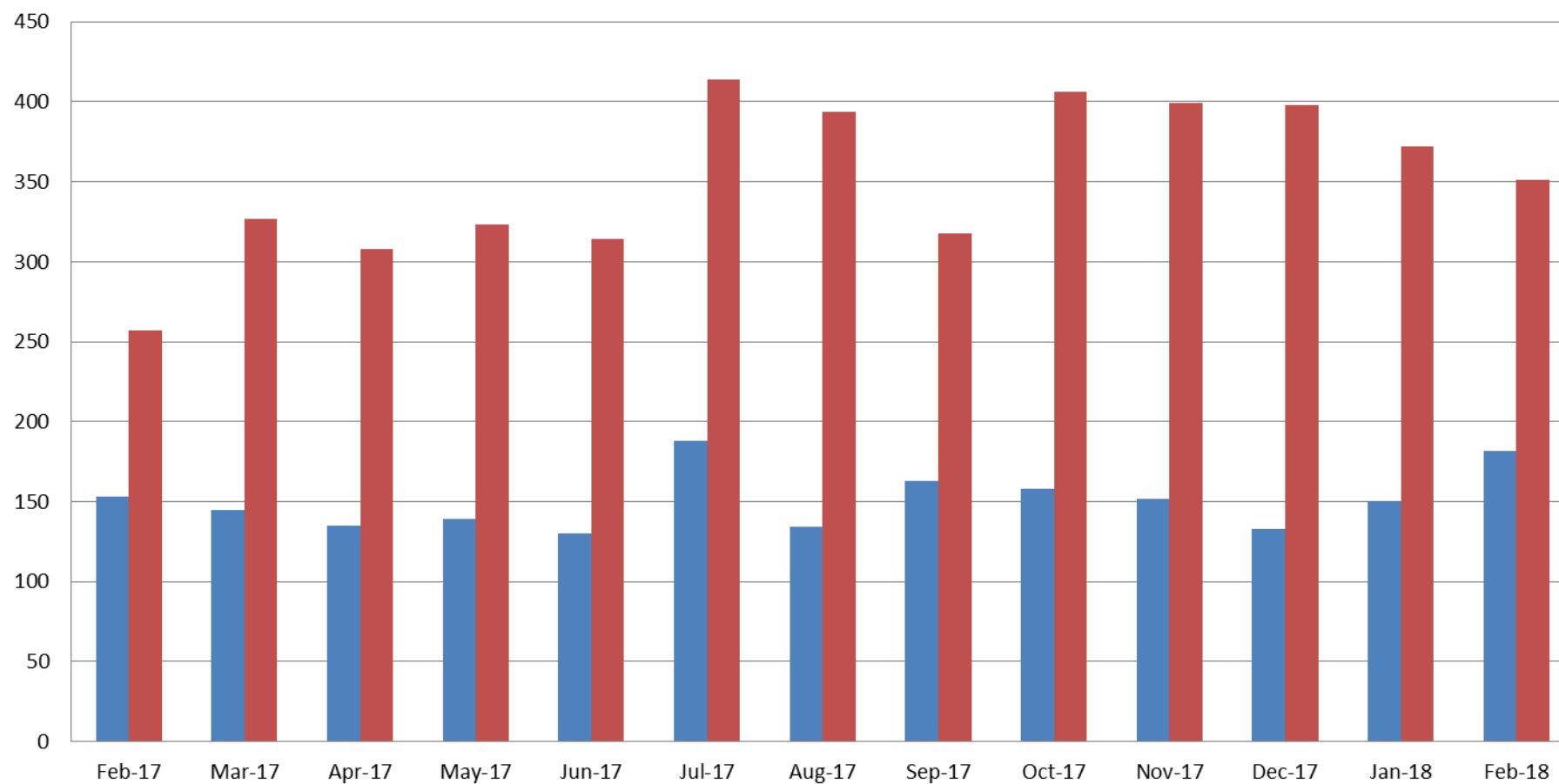


	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Featherston	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647	2006	3456	2216
Greytown	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218	2278	3748	2809
Martinborough	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336	2071	3281	2632

Wairarapa Library Service - issues and renewals to February 2018

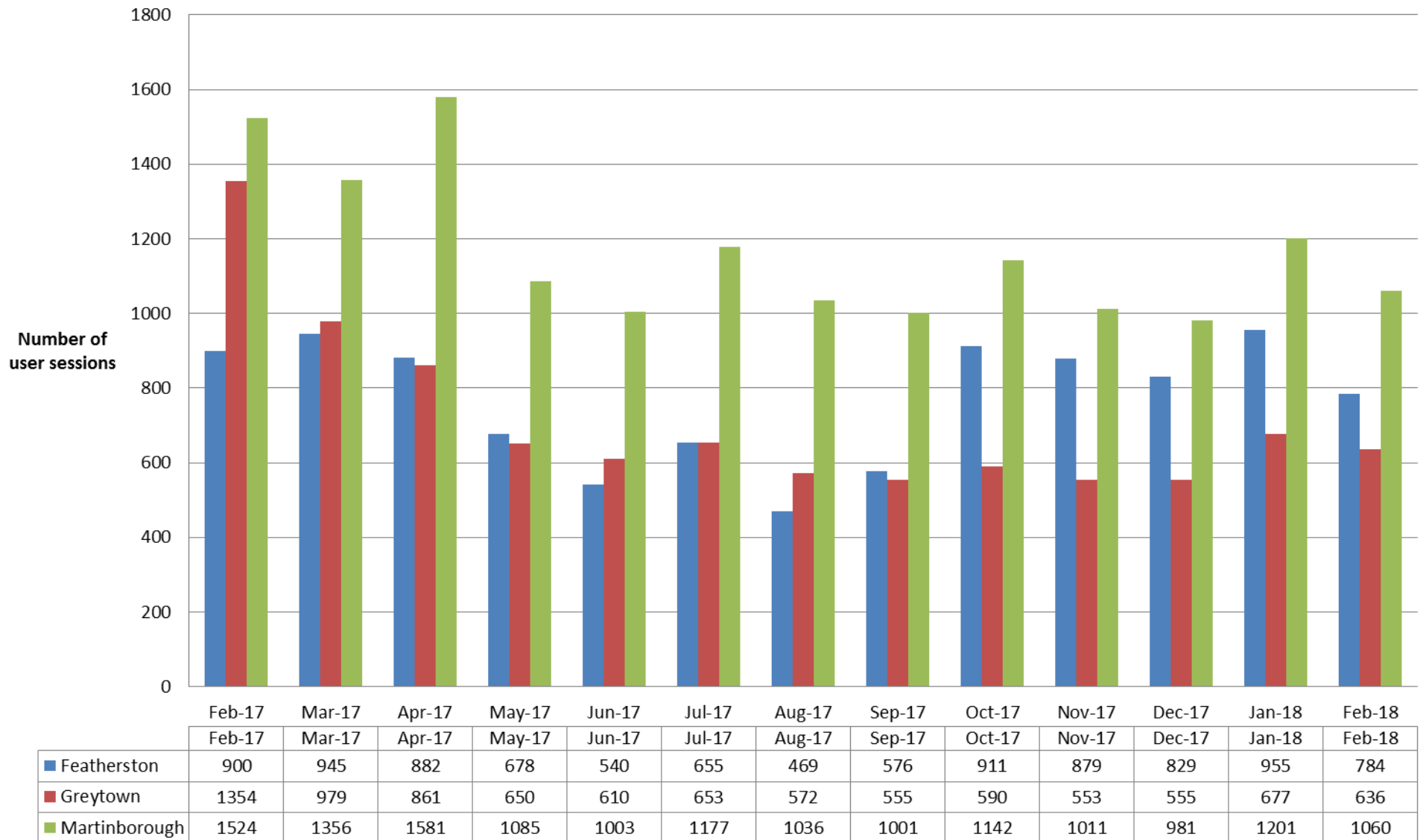


Wairarapa Library Service - audio and e-book issues to February 2018



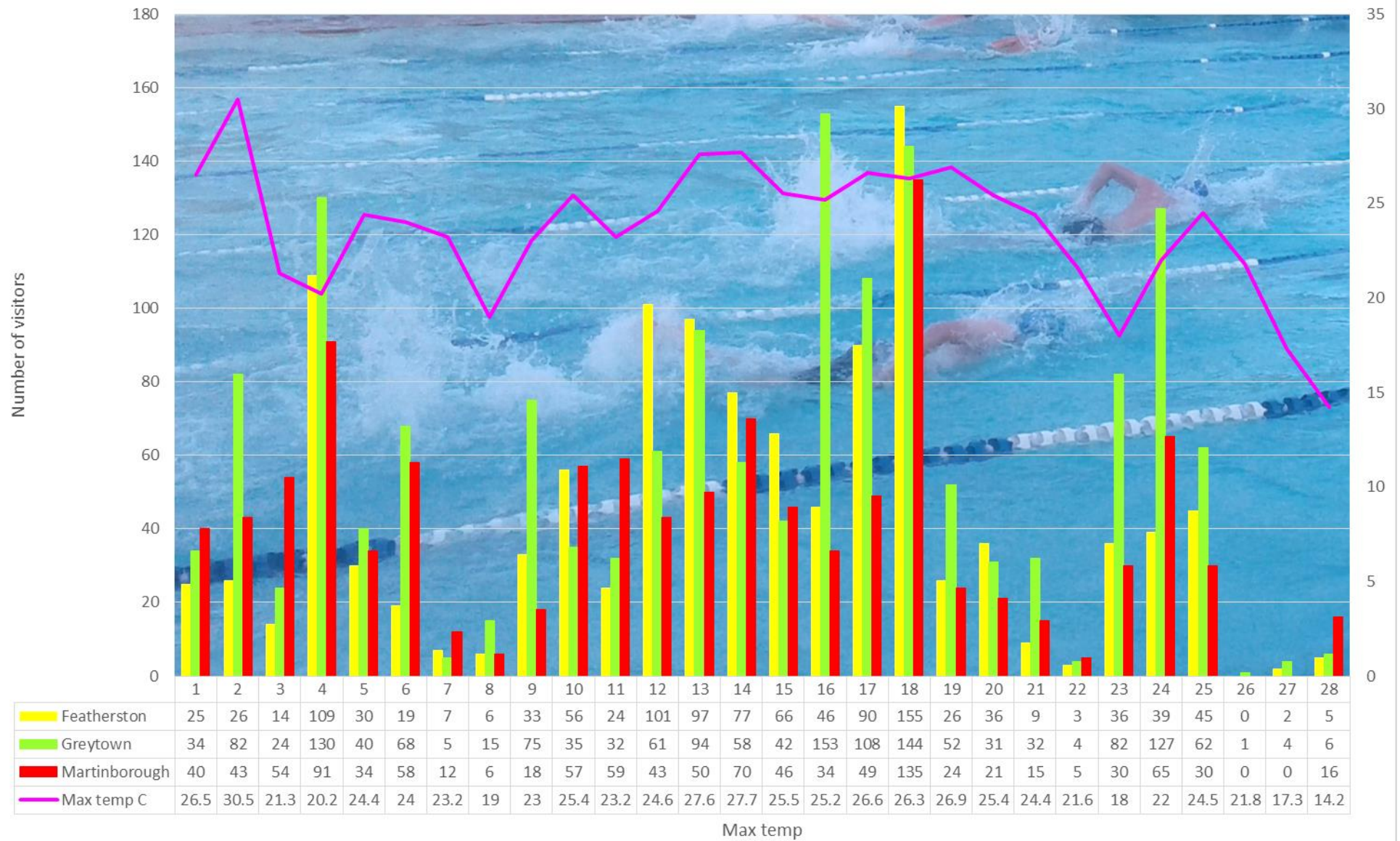
	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Audiobooks	153	145	135	139	130	188	134	163	158	152	133	150	182
E-books	257	327	308	323	314	414	394	318	406	399	398	372	351

APNK Wi-fi user sessions to February 2018

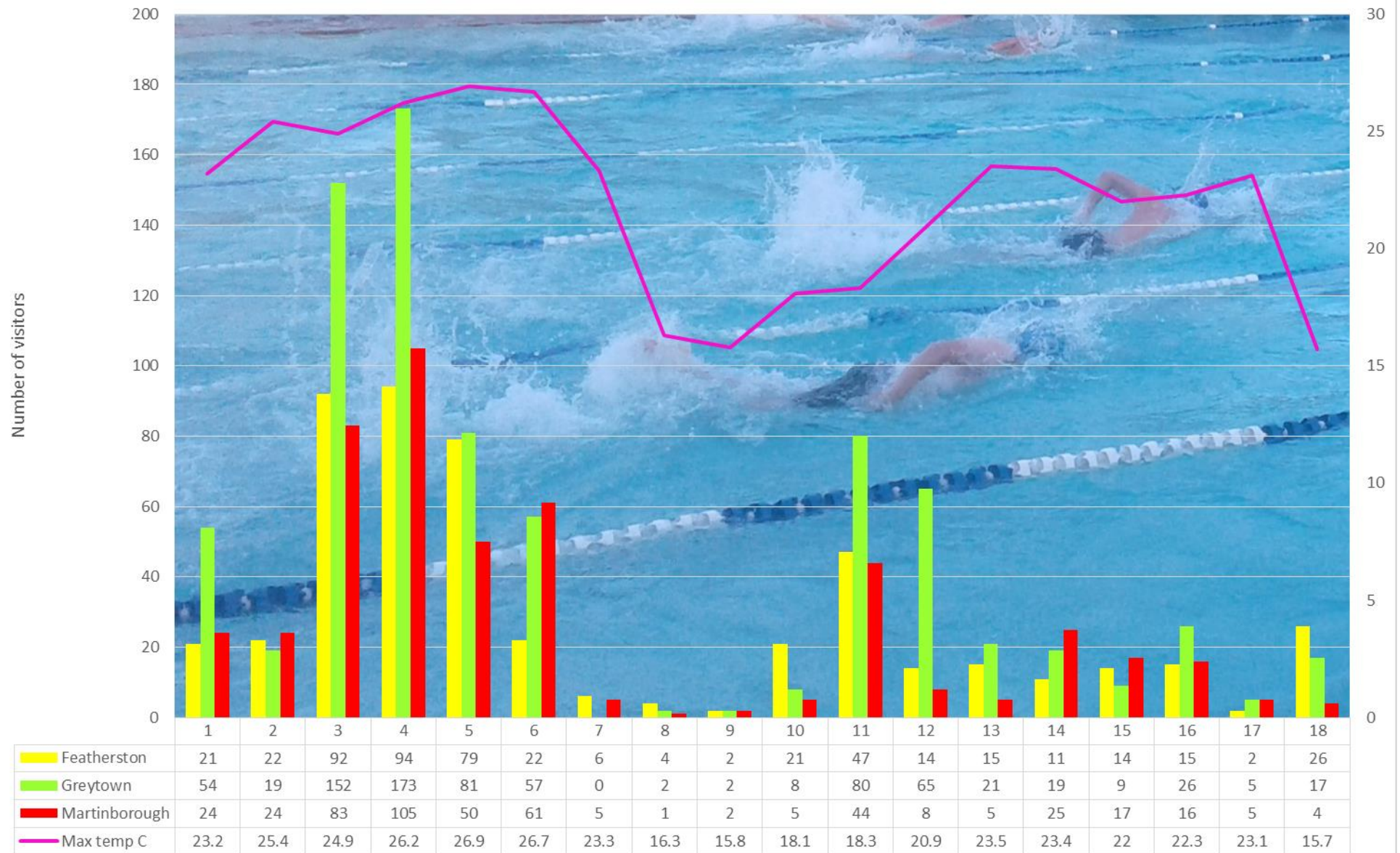


Appendix 4 – Daily pool visitor numbers

Swimming pool numbers February 2018



Swimming pool numbers March 2018



FEATHERSTON COMMUNITY BOARD

24 APRIL 2018

AGENDA ITEM 6.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 24 April 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 24 April 2018

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
676	22-Nov-16	Action	Robyn Ramsden	Arrange a FCB workshop to discuss what level of support, including financial, the FCB want to provide to the Featherston Information Centre	Actioned	2/5/17: Action 127 condensed into 676. Work with the Featherston Information Centre to strengthen the relationship with the Community Board 30/1/18: Workshop topic 13/3/18: Outcome in Chairs report and agreed at meeting
132	14-Mar-17	Action	FCB	Submit a list of approved road names to Council	Open	13/3/18: FCB to ask public for suggestions
134	14-Mar-17	Action	Robyn Ramsden	Formalise recommendations to Council on a path forward for providing a larger space for Featherston Library in a workshop forum	Actioned	13/3/18: Outcome in Chairs report and agreed at meeting
309	6-Jun-17	Action	Mark	Review whether the fence in front of the 'Welcome to Featherston' sign at the south entrance to Featherston can be moved behind the sign to improve visibility of the sign	Actioned	25/09/17 Need to go and have a look at it then get some fencing prices 20/10 Awaiting prices - due 7/11 9/11 Work order issued 23/12 Work order cancelled as contractor still hasn't provided H&S information. Meanwhile an alternative proposal has come along - Helen emailed to FCB
310	6-Jun-17	Action	Robyn Ramsden	As part of Featherston 2033 workshop discussions, identify an ideal public safety solution which includes convenience to bus stops, pedestrian crossings on State Highway 2 and speed limits and provide recommendations to Council officers so dialogue with NZTA can be undertaken	Open	13/3/18: Combined with action 39 (Invite the Bruce Pauling, Wairarapa Road Safety Manager, to an upcoming workshop to discuss speed restrictions and road safety in Featherston) to address as a community with representatives from NZTA and Council.
315	6-Jun-17	Action	FCB	Review the Beautiful Towns and Cities Awards criteria to determine if there were award categories that the Board wished to pursue on behalf of Featherston (September timeframe)	Actioned	13/3/18: Close and review in a year. Needs a champion to manage the application.
394	18-Jul-17	Action	Brenda West	Work with the Planning team to discuss resource consent requirements for the 89 Featherston	Actioned	21/11/17 Project on hold pending repair work on paint

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Street mural project and then prepare a report for Community Board consideration		13/3/18: Advised that a mural can be painted on the building provided it doesn't include advertising. Action closed as the project is now pending.
486	29-Aug-17	Action	Mark	Follow-up why external access to the Featherston Stadium toilets had not been completed	Open	25/09 Looking for someone else to do the drawings 7/11 Drawings expected to be completed 1/12 7/12 Draughtsman doing building consent application 26/01 Delayed while draughtsman out of action with health issues - expected next week 13/03 Drawings complete, and going to builders for pricing 27/03 Following up Builder 11/04 Going out to 2nd builder for pricing
625	10-Oct-17	Action	Mark	Work with GWRC to provide additional car parking at the Featherston Railway Station to alleviate cars being parked on both sides of Harrison and Johnston Streets	Actioned	GWRC currently not seeking to increase car park size but are looking at Park & Ride strategy for the future which will assist the planning process with regard to capacity & development
626	10-Oct-17	Action	Mark	Advocate for the installation of security cameras for the entire Featherston Railway Station facility including the carpark with GWRC	Actioned	Current priority for GWRC is to install CCTV in stations without cameras. Will bear in mind Featherston when GWRC upgrades its equipment. 13/3/18: FCB noted that there are already cameras that cover the carpark
681	21-Nov-17	Action	Robyn Ramsden	Invite Jo Dean to a Community Board workshop in May 2018 to discuss the waste minimisation progress	Actioned	13/3/18: A public forum to be organised
686	21-Nov-17	Action	Mark	Organise for the Featherston gazebo on Cherry Blossom Square to be painted	Actioned	7/12 To Resene for spec; will be included in GTC painting tender 26/01 Has been included with the GTC painting, which has gone out to tender 12/2 Tenders close 15/2/18 13/3/18: Contract has been awarded

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
687	21-Nov-17	Action	Robyn Ramsden	Discuss the Featherston Draft Strategic Plan in a workshop and make changes as required	Actioned	30/1/18: Workshop together with Fstn 2033 Strategy
688	21-Nov-17	Action	Robyn Ramsden	Forward Paul Crimp a copy of the Wairarapa Library Service Working Group letter sent to social service providers so a letter can also be sent by Council	Open	
39	30-Jan-18	Action	Robyn Ramsden	Invite the Bruce Pauling, Wairarapa Road Safety Manager, to an upcoming workshop to discuss speed restrictions and road safety in Featherston	Actioned	13/3/18: closed, combined with 310.
140	13-Mar-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/22) to grant Featherston School \$500 to help with the costs associated with changing to a new logo and the visual identification process. (Moved Shepherd/Seconded West) Carried	Actioned	Paid
141	13-Mar-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/23) to grant St Johns Featherston \$500 to assist with programmes outlined in both applications; purchase of sports equipment for the youth group and costs associated with running the group. (Moved Ramsden/Seconded Bleakley) Carried	Actioned	In commitments
142	13-Mar-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/24) to grant the Featherston Toy Library \$500 so new toys can be purchased. (Moved Ramsden/Seconded Shepherd) Carried	Actioned	paid
143	13-Mar-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/25) to grant Featherston Booktown Trust \$500 to assist with the costs associated with running the Booktown event. (Moved Shepherd/Seconded West) Carried	Actioned	paid
144	13-Mar-18	Resolution	Paul	FCB RESOLVED (FCB 2018/26): 1. To decline the application for financial assistance from the Featherston Football Club. 2. To encourage the Club to make a submission to the Long Term Plan requesting Council assistance in expediting an improvement to the parking/berm outside the Featherston Football	Actioned	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Club clubrooms. 3. To encourage the Featherston Football Club to submit a subsequent application which includes quotes/costings for the gate replacement. (Moved Ramsden/Seconded Bleakley) Carried		
145	13-Mar-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/27): 1. To grant \$500 to the Featherston Beautification Group to assist with the costs associated with installing gabion planter boxes along Featherston Main Street, and once guidelines and processes have been established for accessing the Featherston beautification budget funds assess the application for possible further funding. (Moved Bleakley /Seconded West) Carried	Actioned	paid
146	13-Mar-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/28) to grant \$500 to the Wairarapa Rape and Sexual Abuse Collective to assist with the operating costs of the Collective in order to benefit Featherston users of the service. (Moved Ramsden/Seconded West) Carried	Actioned	paid
147	13-Mar-18	Resolution	Jennie	FCB RESOLVED (FCB 2018/29): 1. To receive the Chair's Report. (Moved Ramsden/Seconded West) Carried 2. To approve the expenditure of \$199 excluding GST to safely remove the Featherston street banners. (Moved Ramsden/Seconded Bleakley) Carried 3. To adopt the Featherston Community Board Strategic Plan 2017-2019. (Moved Ramsden/Seconded Bleakley) Carried 4. To invite the public to supply possible street names with a paragraph on the history of the name and why it is relevant to Featherston. (Moved Ramsden/Seconded Shepherd) Carried 5. To not continue to fund the Featherston Information Centre phone line after 30 June 2018. (Moved Ramsden/Seconded Bleakley) Carried 6. To invite the Featherston Information Centre to apply for funding through the normal Featherston Community	Open	Jennie: 2,5 (complete) Robyn: 3,4,8,9 Paul: 6,7 (complete)

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				<p>Board grant rounds. (Moved Ramsden/Seconded West) Carried</p> <p>7. To supply a letter of support for any external funding the Featherston Information Centre choose to apply for. (Moved Ramsden/Seconded Shepherd) Carried</p> <p>8. That a submission to the LTP process be made recommending that SWDC consult with library staff, library users, Featherston Community Board and close neighbours to the building, with the view to exploring the possibility of an extension to the library building to comfortably house the books, librarians, working space, computers and after school programs. (Moved Ramsden/Seconded West) Carried</p> <p>9. To write a letter to Featherston Booktown congratulating them on receiving a Certificate of Achievement in the Community of the Year category at the New Zealander of the Year Awards and also thanking them for inviting members of the Community Board to attend. (Moved Ramsden/Seconded West) Carried</p>		
148	13-Mar-18	Resolution	Jennie	<p>FCB RESOLVED (FCB 2018/30):</p> <p>1. To allocate up to \$500 to complete the Poppy Places Project to be paid to Claire Bleakley against receipts.</p> <p>2. To request a Poppy Places Project completion report in due course. (Moved Ramsden/Seconded Shepherd) Carried</p>	Open	Awaiting final accounts for payment.
150	13-Mar-18	Action	Paul	Prepare a letter in support of the proposed submission to Council's LTP from Tim Wood and Shelley Des Forges regarding maintenance of the overgrown section of The Domain/One-Tree Reserve, Featherston	Actioned	
151	13-Mar-18	Action	P&E Manager	Investigate signage behind the Welcome to Featherston sign to determine whether they breach District Plan regulations	Open	
152	13-Mar-18	Action	Mark	Advise a proposed timeline for repairing the walls inside the Featherston Stadium	Open	11/04/18 Helen says there is a need to find a cost effective solution

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
153	13-Mar-18	Action	Robyn Ramsden	Organise a Community Board workshop to create guidelines and a process for the allocation of Featherston beautification budget funds	Open	
154	13-Mar-18	Action	Mark	Liaise with Steve James (NZTA) seeking permission for the Featherston Beautification Group to place gabion planter boxes along Featherston Main Street	Open	NZTA permission not required. Roding Manager agrees in principle pending discussion with FBG as to proposed locations.

FEATHERSTON COMMUNITY BOARD

24 APRIL 2018

AGENDA ITEM 6.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 17/18 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Report for the period 1 July 2017 – 31 March 2018.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2017 – 31 March 2018 is attached in Appendix 1. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

The Chor Farmer commitment has been retained as this was a donation received from the Chor Farmer group for use in the Featherston Garden of Remembrance. The Community Board may wish to consider undertaking a small project in the garden.

2. Appendices

- Appendix 1 - Income and Expenditure Report for the period 1 July 2017 – 31 March 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

**Appendix 1 - Income and
Expenditure Report for the
period 1 July 2017 – 31
March 2018**

Featherston Community Board		
Income & Expenditure to 31 March 2018		
	<u>INCOME</u>	
	Balance 1 July 2017	7,606.84
	Annual Plan 2017/18	26,868.00
	TOTAL INCOME	34,474.84
	<u>EXPENDITURE</u>	
	Members salaries	11,819.44
	Mileage reimbursements	532.90
	Total Personnel Costs	12,352.34
26/07/2017	AP Spark Fsn Info Centre Jul/Aug 17	99.89
17/08/2017	AP Featherston Inf Petty cash Feb-July 2017	85.40
26/08/2017	Information centre - morning tea Colin Olds	99.98
28/08/2017	correct coding info centre morning tea colin olds	43.48
7/09/2017	AP Local Governmen Annual CBD levy 2017/18	216.66
26/09/2017	AP Spark Fsn info centre August charges	99.73
24/10/2017	AP OfficeMax New Z Stationery etc	19.30
26/11/2017	AP Spark Fsn info centre	24.04
30/11/2017	AP Power Services Erect Xmas flags - Featherston	240.00
26/12/2017	AP Spark Fsn information centre	158.51
20/02/2018	AP Power Services Take down Christmas banners Fsn	199.00
26/02/2018	AP Spark Fsn information centre	53.23
26/03/2018	AP Spark Featherston Information Centre	53.58
8/12/2017	FCB Comm of the Year Ramsden Bleakly	350.00
	Total General Expenses	1,742.80
28/07/2017	AP Cross Creek Rai FCB grant costs two new motors for locom	300.00
28/07/2017	AP KittyCat Rehomi KittyCat rehoming - Wairarapa FCB grant to create new website	300.00
1/11/2017	AP Wairarapa Reap Contributions to White Ribbon Ride 2017	300.00
6/11/2017	AP Featherston Fir FCB Grant Music/creative events grant	500.00
6/11/2017	AP Muay Thai C FCB grant reduced/free trng children in	500.00
6/11/2017	AP Fell Locomotive FCB grant upgrade safety barriers	500.00
28/11/2017	AP Featherston Com FCB grant running costs for Centre	500.00
18/12/2017	AP Richmond Funera 2 x Bonze plaques for park benches	565.22
19/12/2017	AP Fulton Hogan Fsn Xmas parade - diversions/detours	1,161.08
6/03/2018	AP Wairarapa Reap FCB Grant 17/18 Fsn School Writers	500.00
20/03/2018	AP Featherston Boo FCB Grant - running costs Booktown event	500.00
20/03/2018	AP Featherston Mai FCB Grant-gabion plant boxes Main St	500.00
20/03/2018	AP Featherston Toy Grant for new toys for toy library	500.00
21/03/2018	AP Featherston Sch Costs to change logo & visual identifica	575.00
22/03/2018	AP Wairarapa Rate FCB-Op costs to benefit Fsn users of ser	500.00
	Total Grants	7,701.30
	TOTAL EXPENDITURE	21,796.44
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	12,678.40
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2018	4,094.56
	Chor Farmer Donation for Garden of remembrance (from initial 1,000 donation)	265.53
	Featherston Information Center phone - monthly charges estimate until June 2018	183.20
	15 A4 Poppy Places signs	500.00
	Removal of street banners	199.00
	St Johns Youth Programme	500.00
	Total Commitments	5,742.29
	add back Mileage not budgeted for as decision by remuneration authority not made when AP finalised	532.90
	BALANCE TO CARRY FORWARD	7,469.01

<i>Featherston Beautification budget</i>	
Budget	
2013/2014	10,300.00
2014/2015	10,000.00
2015/2016	10,220.00
2016/2017	10,460.00
2017/2018	10,710.00
Total Budget	51,690.00
17/18 expenditure	
16/17 expenditure	
15/16 expenditure	
14/15 expenditure	
Featherston town Centre Topographic Survey	1,710.00
13/14 expenditure	
Total Expenditure	1,710.00
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	49,980.00
<u>LESS: COMMITMENTS</u>	
Committed to Sculpture	45,000.00
Total Commitments	45,000.00

FEATHERSTON COMMUNITY BOARD

24 APRIL 2018
AGENDA ITEM 6.4

PROPOSED NAMING OF RIGHTS OF WAYS, WESTERN LAKE ROAD, FEATHERSTON

Purpose of Report

To seek the Featherston Community Board's support, or otherwise, of two proposed right of way names.

Recommendations

Officers recommend that the Council:

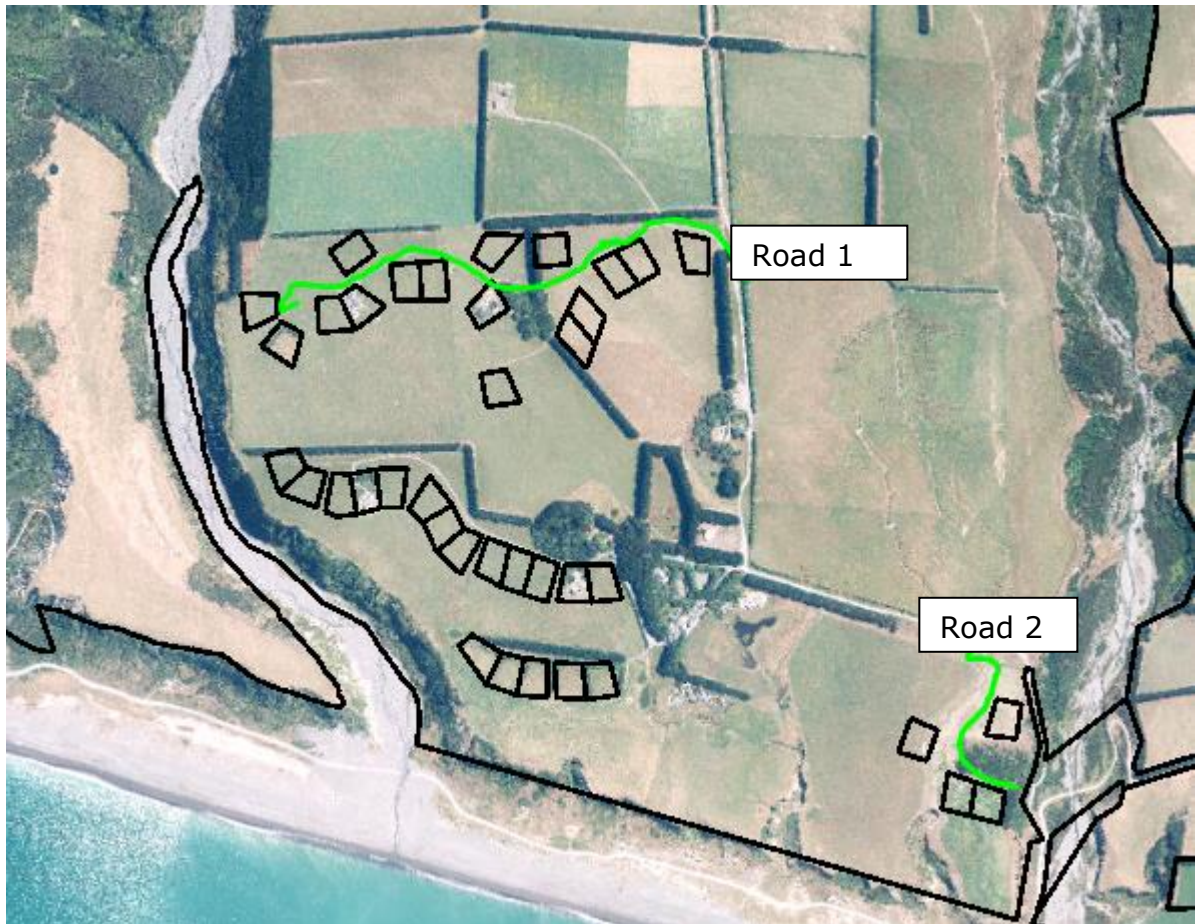
1. *Receive the information.*
2. *Approve the name "Goodnight Lane".*
3. *Approve the name "Lesters Lane".*

1. Background

Mr Richard Rooney seeks to name two right of ways providing access to properties created in 1998.

Council names roads and private ways in the South Wairarapa pursuant to Section (1)(j) of the Local Government Act 1974.

Council has requested that road naming applications are first considered by the relevant Community Board.



2. Discussion

2.1 Legal situation

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names.

In general, the names are to be listed in preference order with a brief statement of their significance.

The applicant has requested that the following names are considered;

Road #1. Goodnight Lane

Road #2. Lesters Lane

2.2 Assessment of Councils Policy

The applicants request has been assessed against the Council's criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), including the following;

4.3.1 There must not be another road with the same name in the South Wairarapa District emergency services area; this includes the same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.

There are no existing roads or right of ways which include "Goodnight Lane" or Lesters Lane" within the Wairarapa.

4.3.2 Identical names with different spellings will not be accepted (e.g. Beach, Beech).

Not applicable.

4.3.3 The name should have significant local content or meaning.

The application and supporting Appendix's 1 and 2 set out why the preferred names have been selected. "Lesters Lane" refers back to a paddock name and is considered to have significant local content and meaning. The application does not demonstrate significant local content and meaning for "Goodnight Lane". However, "Goodnight Lane" would tie in with the International Dark Sky Reserve initiative.

4.3.4 Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on the map

None of the two proposed names are particularly long and can be clearly displayed on a map.

4.3.5 The end name for the roadway should be one that most accurately reflects the type of roadway that it is.

Lane (a narrow road) is considered consistent with the policy.

4.3.6 All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".

The two proposed names have the suffix "Lane" so would meet this requirement.

4.3.7 Where the road is continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.

Not applicable.

3. Conclusion

It is recommended that Featherston Community Board support the applicants proposed road name being Road #1 "Goodnight Lane" and Road #2 "Lesters Lane".

4. Appendices

Appendix 1 – Road Naming Application

Prepared by: Pamela Attrill, Administration Officer – Resource Management

Reviewed by/Contact Officer: Russell Hooper, Planning Manager

Appendix 1 – Road Naming Application



Application for a New Road or Right of Way Name

Please review Council's Policy on Naming of Public Roads, Private Roads and Rights of Way (including the list of suggested suffixes) to guide you in selecting a road name.

The application must include:

- A copy of the subdivision plan highlighting the road(s) or Right of Way to be named.
- A map indicating the proposed location of any sign posts and the direction the sign should point.
- Application fee of \$115 (GST inclusive).

1 Applicant Details

Contact Name RICHARD ROONEY (WHAREKAUHAU COURT ESTATE)

Address 4132 WESTERN LAKE RD

Telephone 06 3077581

Email richard@wharekauhau.co.nz

Signature [Signature] Date 10 / 3 / 18

2 Road Details and Proposed Names

Road 1 ☐ Vested in Council ☒ Private

Legal description LOT 20 DP84575 PT SEC 62 WESTERN LAKE DISTRICT.

First Choice CROSBY ~~BEET~~ LANE GOODNIGHT LANE.

Second Choice —

Third Choice —

Road 2 ☐ Vested in Council ☒ Private

Legal description LOT 20 DP84575 PT SEC 62 WESTERN LAKE DISTRICT.

First Choice LESTER LANE

Second Choice —

Third Choice —

Road 3 ☐ Vested in Council ☐ Private

Legal description —

First Choice —

Second Choice —


Third Choice —

3 Background Details

Provide reasons for the preferred names, referencing specific sections of the Road Naming Policy:

Road 1

SEE ATTACHED

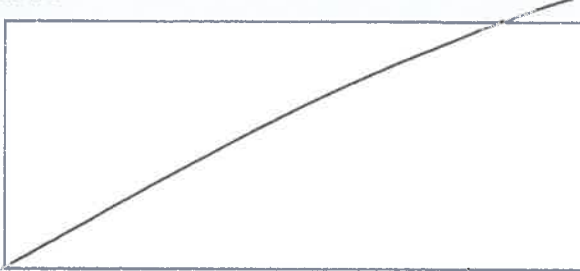


Road 2

SEE ATTACHED



Road 3



Notes:

- Fees can be paid by cash, cheque, or by direct deposit to 02-0680-0027337-00 with the reference "roadname" where possible.
- The application will be considered by the full Council at their next available meeting. Applicants will be informed of the Council's decision in writing.
- The Council will then arrange nameplates, posts, brackets and installation, and will invoice the applicant for all costs.
- Re-naming an existing road requires community consultation and a recommendation from the relevant Community Board and is a separate process to naming a new road or Right of Way.

ROAD #1

Valuation No.

18270-08200

Location

4132 Ocean Beach Road, Featherston

Legal Description

LOT 20 DP 84875 LOTS 47 53 54 56 DP 8487 7 LOT 2 PT LOT 1 DP 12068 PT SEC 21 WSTN LAKE BLK SEC 103 PT SEC 62 WSTN LAKE DI ST SEC 1 ONOKE SD SEC 1 SO 396465

Certificate of Title

452645 29A/275

MAP

The Map below shows the orange line that is the private road we are asking to be named GOODNIGHT LANE. This would be a dead-end road that would access estate lots embedded within the Wharekauhau development, and gain access from the recently named BLACK KNIGHT LANE



REASONING FOR NAME:

~~GOOD NIGHT~~
GOODNIGHT

The name ~~GOOD NIGHT~~ LANE is a reference to the great grandfather of current lodge owner Mr William P Foley. Mr Foleys great grandfather was CHARLES GOODNIGHT, a famed rancher, and Texas Ranger lawman. Mr Foley has always had a love for farms and ranches, and much of this is attributed to the stories he was told of his late, great grandfather – Mr Charles Goodnight.

Charles Goodnight (March 5, 1836 – December 12, 1929), also known as **Charlie Goodnight**, was an American cattle rancher in the American West, perhaps the best known rancher in Texas. He is sometimes known as the "father of the Texas Panhandle." Essayist and historian J. Frank Dobie said that Goodnight "approached greatness more nearly than any other cowman of history.

ROAD #2

Valuation No.

18270-08200

Location

4132 Ocean Beach Road, Featherston

Legal Description

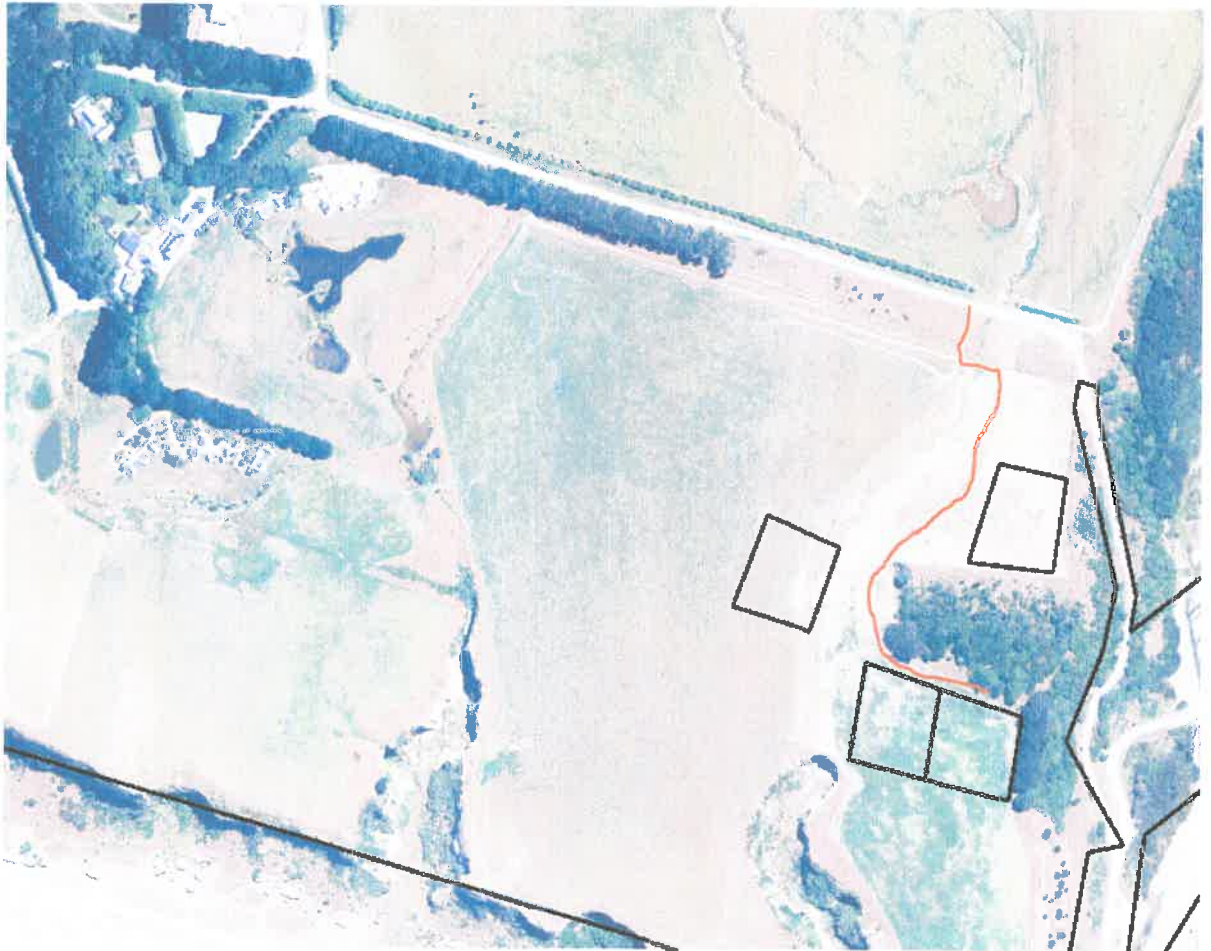
LOT 20 DP 84875 LOTS 47 53 54 56 DP 8487 7 LOT 2 PT LOT 1 DP 12068 PT SEC 21 WSTN LAKE BLK SEC 103 PT SEC 62 WSTN LAKE DI ST SEC 1 ONOKE SD SEC 1 SO 396465

Certificate of Title

452645 29A/275

MAP

The Map below shows the orange line that is the private road we are asking to be named LESTERS LANE. This road is accessed off the, also privately owned, Wharekauhau Road and will run towards the South providing access to 5x Estate lots embedded within the estate



REASONING FOR NAME:

The name LESTERS LANE comes from the original paddock names from Wharekauhau Station. Lester was the name of a gentleman that used to have a shack in the bush block and help on the farm, thus they named the 2 paddocks that this road will cross 'Little Lester' and 'Lesters'. The name fits the criteria as it references historical farming information specific to Wharekauhau



COMPUTER FREEHOLD REGISTER UNDER LAND TRANSFER ACT 1952



Search Copy

R. W. Muir
Registrar-General
of Land

Identifier **WN52B/716**
Land Registration District **Wellington**
Date Issued 06 May 1998

Prior References

WN8/97

Estate Fee Simple
Area 162.0958 hectares more or less
Legal Description Part Section 62 Western Lake District
Proprietors
Wharekauhau Holdings Limited

Interests

Subject to an electricity right (in gross) over part marked B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, B12, B13, B14, B15, B16, B17, B18, B19, B20, B21, B22, B23, B24, B25, B26, B27, B28, B29, B30, B31, B32, B33, B34, B35, B36, B37, B38, B39, B40, B41, B42, B43, B44 & B45 on DP 84876 in favour of Powerco Limited created by Transfer B664485.9 - 6.5.1998 at 1.21 pm

The easement created by Transfer B664485.9 is subject to Section 243(a) Resource Management Act 1991

Subject to an electricity easement (in gross) over part C2, C3, C4, C5, C6, C7, C8, C9, C10, C11, C12, C13, C14, C15, C44, C17, C18, C19, C20, C21, C22, C23, C24, C25, C26, C27, C28, C29, C30, C31, C32, C33, C34, C35, C36, C37, C38, C39, C40, C41, C42 & C43 on DP 84877 in favour of Powerco Limited created by Transfer B664485.10 - 6.5.1998 at 1.21 pm

The easement created by Transfer B664485.10 is subject to Section 243(a) Resource Management Act 1991

Subject to an electricity easement (in gross) over part marked A16 on DP 84875 in favour of Powerco Limited created by Transfer B664485.11 - 6.5.1998 at 1.21 pm

The easement created by Transfer B664485.11 is subject to Section 243(a) Resource Management Act 1991

Subject to a telecommunication easement (in gross) over part marked B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, B12, B13, B14, B15, B16, B17, B18, B19, B20, B21, B22, B23, B24, B25, B26, B27, B28, B29, B30, B31, B32, B33, B34,

B35, B36, B37, B38, B39, B40, B41, B42, B43, B44 & B45 on DP 84876 in favour of Telecom New Zealand Limited created by Transfer B664485.12 - 6.5.1998 at 1.21 pm

The easement created by Transfer B664485.12 is subject to Section 243(a) Resource Management Act 1991

Subject to a telecommunication easement (in gross) over part marked C2, C3, C4, C5, C6, C7, C8, C9, C10, C11, C12, C13, C14, C15, C44, C17, C18, C19, C20, C21, C22, C23, C24, C25, C26, C27, C28, C29, C30, C31, C32, C33, C34,

C35, C36, C37, C38, C39, C40, C41, C42 & C43 on DP 84877 in favour of Telecom New Zealand Limited created by Transfer B664485.14 - 6.5.1998 at 1.21 pm

The easement created by Transfer B664485.14 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked B1, B2, B3, B4, B5, B6, B7 and B8 on DP 84876 created by Transfer B703443.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked C2, C3, C4, C5, C6, C7, C8 and C14 on DP 84877 and C40 on DP 84876 created by Transfer B703444.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked B1, B2, B3, B4, B5 and B10 on DP 84876 created by Transfer B703445.3

Identifier**WN52B/716**

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17 and B34 on DP 84876 created by Transfer B703446.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked C2, C3, C4, C5, C6, C17, C18, C19, C20, C21, C22, C23, C16 and C42 on DP 84877 created by Transfer B703447.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked C2, C3, C4, C5, C6, C17, C18, C19, C20, C21, C22, C23, C24, C16, C31 on DP 84877 and C40, C1 on DP 84876 created by Transfer B703449.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked B13, B14, B15, B16, B17, B18, B19, B20, B21, B22, B23, B24, B25 and B27 on DP 84876 created by Transfer B703450.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked B1, B2, B3, B4 and B11 on DP 84876 created by Transfer B703451.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked B1, B2, B3 and B12 on DP 84876 created by Transfer B703452.3 - 22.1.1999 at 3.50 pm

Subject to a right of way over part marked C2, C3, C4, C5, C6, C17, C18, C19, C20, C21, C22, C23, C24, C25, C26, C27, C28 on DP 84877 and C40, C1 on DP 84876 created by Transfer B703453.3 - 22.1.1999 at 3.50 pm

The easement created by Transfer B703443.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703444.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703445.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703446.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703447.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703449.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703450.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703451.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703452.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B703453.3 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked C40 on DP 84876 and C2 on DP 84877 created by Transfer B704142.3 - 28.1.1999 at 3.39 pm

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17, B18, B19, B20, B21, B22, B23, B24 and B28 on DP 84876 created by Transfer B704143.3

Subject to a right of way over part marked C40 on DP 84876 and C2, C3, C4, C5, C6, C7, C15 on DP 84877 created by Transfer B704144.3

Subject to a right of way over part marked C40 on DP 84876 and C2, C3, C4, C5, C6, C17, C18, C19, C20, C33 on DP 84877 created by Transfer B704145.3

Subject to a right of way over part marked C40 on DP 84876 and C2, C3, C4, C5, C6, C17, C18, C19, C20, C21, C22, C23, C24, C25, C26, C27, C29 on DP 84877 created by Transfer B704146.3

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17, B18, B19, B20, B21, B22, B23 and B29 on DP 84876 created by Transfer B704147.3

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17, B18, B19 and B32 on DP 84876 created by Transfer B705495.3

Subject to a right of way over part marked C2, C3, C4, C5, C6, C7, C8, C9, C10, C11 on DP 84877 created by Transfer B705496.3 - 4.2.1999 at 3.52 pm

The easements created by Transfer B705495.3 are subject to Section 243 (a) Resource Management Act 1991

The easement created by Transfer B705496.3 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked B1, B13, B14, B15 and B36 on DP 84876 created by Transfer B711647.1 - 12.3.1999 at 1.04 pm

The easement created by Transfer B711647.1 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17, B18, B19, B20, B21, B22 and B30 on DP 84876 created by Transfer B717548.3 - 20.4.1999 at 3.19 pm

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17, B18 and B33 on DP 84876 created by Transfer B717549.3 - 20.4.1999 at 3.19 pm

The easement created by Transfer B717548.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B717549.3 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked C2, C3, C4, C5, C6, C17, C18, C19, C20, C21, C22, C23, C24, C25, C30, C16 on DP 84877 and C40 on DP 84876 created by Transfer B717750.3 - 21.4.1999 at 12.15 pm

The easement created by Transfer B717750.3 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17, B18, B19, B20, B21, B22, B23, B24, B25 and B26 on DP 84876 created by Transfer B720444.3 - 5.5.1999 at 3.39 pm

The easement created by Transfer B720444.3 is subject to Section 243(a) Resource Management Act 1991

Identifier**WN52B/716**

Subject to a right of way over part marked C2, C3, C4, C5, C37 on DP 84877 and C40 on DP 84876 created by Transfer B729891.3 - 24.6.1999 at 2.08 pm

The easement created by Transfer B729891.3 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked C2, C3, C4, C5, C6, C17, C18, C19 and C35 on DP 84877 created by Transfer B735437.3 - 22.7.1999 at 3.30 pm

Subject to a right of way over part marked C2, C3, C4, C5, C6, C17, C18, C19, C20, C21, C32 on DP 84877 and C40 on DP 84876 created by Transfer B735438.3 - 22.7.1999 at 3.30 pm

Subject to a right of way over part marked B1, B13, B14 and B37 on DP 84876 created by Transfer B735436.3 - 22.7.1999 at 3.30 pm

The easement created by Transfer B735437.3 is subject to Section 243(a) Resource Management Act 1991

The easement created by Transfer B735436.3 is subject to Section 243(a) Resource Management Act 1991

The easements created by Transfer B735438.3 are subject to Section 243 (a) Resource Management Act 1991

Subject to a right of way over part marked B1, B13, B14, B15, B16, B17, B18, B19, B20 and B31 on DP 84876 created by Transfer B760129.3 - 14.12.1999 at 2.20 pm

The easement created by Transfer B760129.3 is subject to Section 243(a) Resource Management Act 1991

Subject to a right of way over part marked C2, C3, C4, C5, C6, C16, C17, C36 on DP 84877 and C40 on DP 84876 created by Transfer B785076.3 - 25.5.2000 at 9.07 am

The easement created by Transfer B785076.3 is subject to Section 243(a) Resource Management Act 1991

6579572.1 Mortgage to Bank of New Zealand - 20.9.2005 at 9:00 am

Subject to a right of way over parts marked C2,C3,C4,C5,C6,C17,C18 & C34 on DP 84877 created by Easement Instrument 7362958.2 - 10.5.2007 at 9:00 am

The easement created by Easement Instrument 7362958.2 is subject to Section 243 (a) Resource Management Act 1991

SECTION 62
WESTERN LAKE DISTRICT
CT 61/97

WHAREKAUHAU ROAD
LEGAL BY PROC 4179

PT LOT 1
DP 12068
CT 480/79

LAND DISTRICT WELLINGTON

SURVEY BLK. & DIST. VI. ONOKE

NZMS 261 SH

LOTS 19-23 BEING SUBDIVISION OF PT LOT 1 DP 12068 & EASEMENT OVER PT SECTION 62 WESTERN LAKE DISTRICT.

APPROVALS

[Signature]
DIRECTOR

[Signature]
CHIEF SURVEYOR

REGISTERED PROPRIETOR(S)

Approved pursuant to Section 223 of the Resource Management Act 1991 on the 19th day of August 1997. Subject to the granting or reserving of the easement out in the Memorandum heron.

The common seal of the South Wairarapa District Council is affixed hereto in the presence of:-

[Signature] Mayor
[Signature] General Manager

MEMORANDUM OF EASEMENTS

EASEMENT	SPAWN	SERV. TEN.	OF	ESSENTIALS
RIGHT	AT 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23	PT	LOT 1	LOT 19-23
DF	AT 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23	LOT 1	DP 12068	LOT 19-23
WAY	AT 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23	DP 12068	DP 12068	LOT 19-23

NEW CERTIFICATE OF TITLE ALLOCATED:-

LOT 19... 1997/572... LOT 22... 1997/572...
LOT 20... 1997/572... LOT 23... 1997/572...
LOT 21... 1997/572... LOT 24... 1997/572...

Total Area... 1.9970 ha

Comprised in CT 480/79 (PT)

1. Philip Campbell Adamson
Registered Surveyor and holder of an annual practicing certificate who may act as a registered surveyor pursuant to section 25 of the Resource Management Act 1991. This plan has been made pursuant to a survey conducted by him and the survey is correct and has been made in accordance with the Regulations 1972 or any regulations made in substitution the Dated at Hastings... this... day... of... August... 1997.

Signature... **Field Book Ref.**... **Reference Plan**... **Examined**... **Approved as to Survey**... **Deposited this**... **Chief Surveyor**...

RECEIVED
1997

84875

See Sheet One



DIAGRAM TWO
NOT TO SCALE

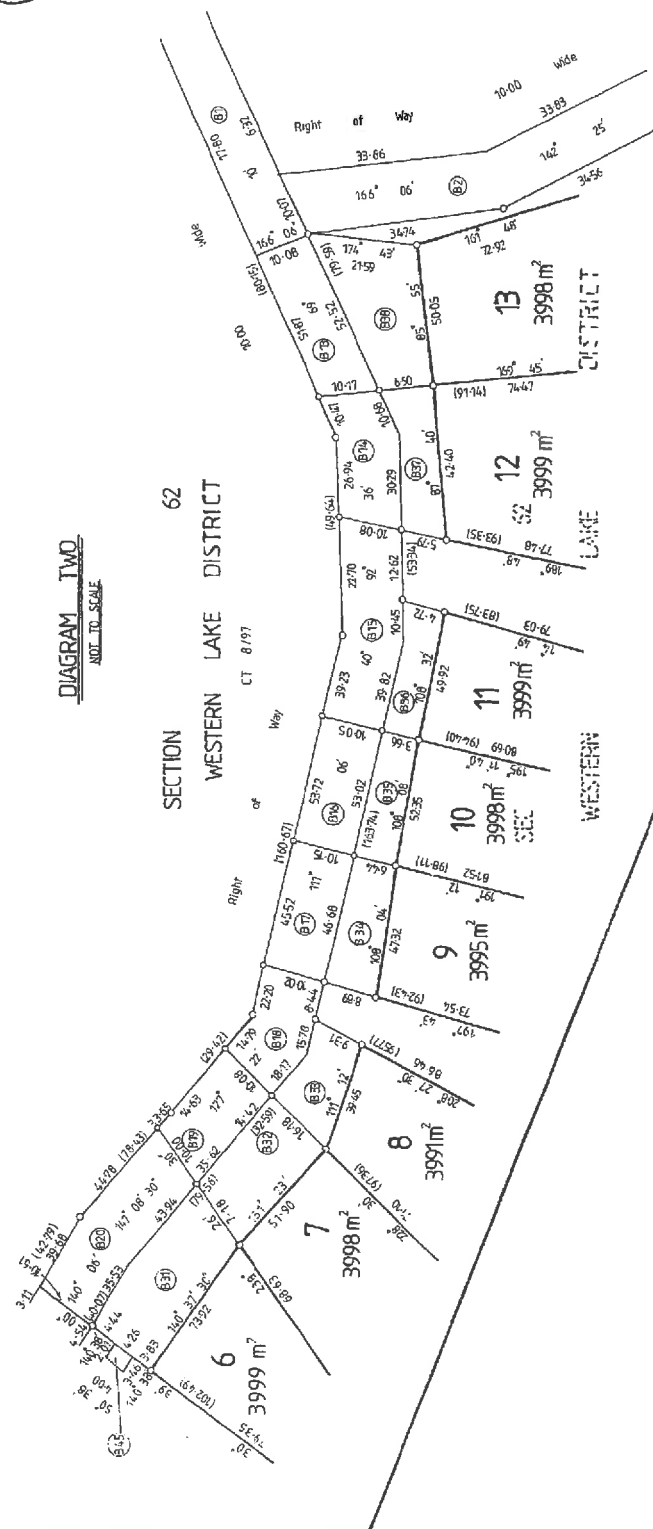
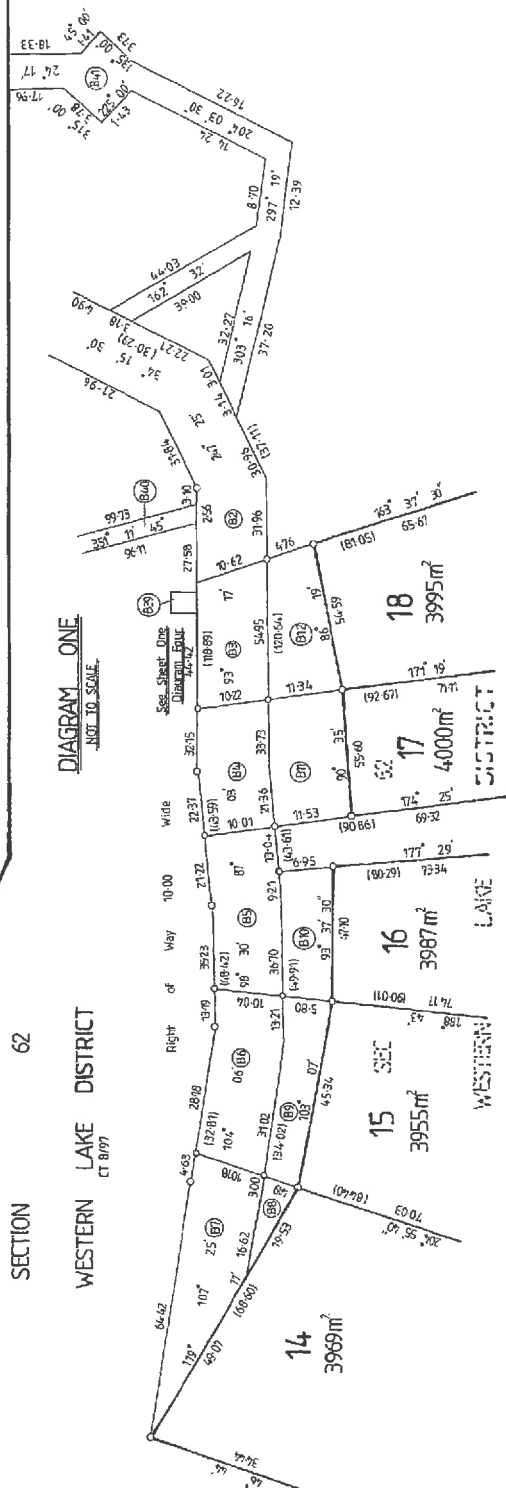


DIAGRAM ONE
NOT TO SCALE



Total Area, See Sheet One
Comprised in See Sheet One

4. Phillip Campbell Adamson
Registered Surveyor and holder of an annual practising certificate may act as a registered surveyor pursuant to section 2 of the Survey Act 1988 hereby certifying that this plan has been made from surveys executed by me or under my directions, that such surveys are correct and have been made in accordance with the Regulations 1972 or any regulations made in substitution thereof.
Dated at Masterton, this 25th day of August 1987.
Signature

Field Book, Rea... p. 2 (3)... Travese Book 570... p1
Reference alone See Sheet One

Examined Correct H-K-K

Approved as to Survey

27/11/97

Deposited this 14th day of May 1900

7/6 4752 01070

91878

JEFF 2 OF 2

N.A. ROBERTSON, SURVEYOR GENERAL, DEPARTMENT OF SURVEY AND LAND INFORMATION, NEW ZEALAND

Summary

TERRITORIAL AUTHORITY South Wairarapa District
Surveyed by ADAMSON LAND SURVEYORS

DIAGRAM SHEET

LAND DISTRICT WELLINGTON
SURVEY BLK. & DIST. VI. ONOKE
NZMS 261 SHT RECORD MAP

See Sheet One

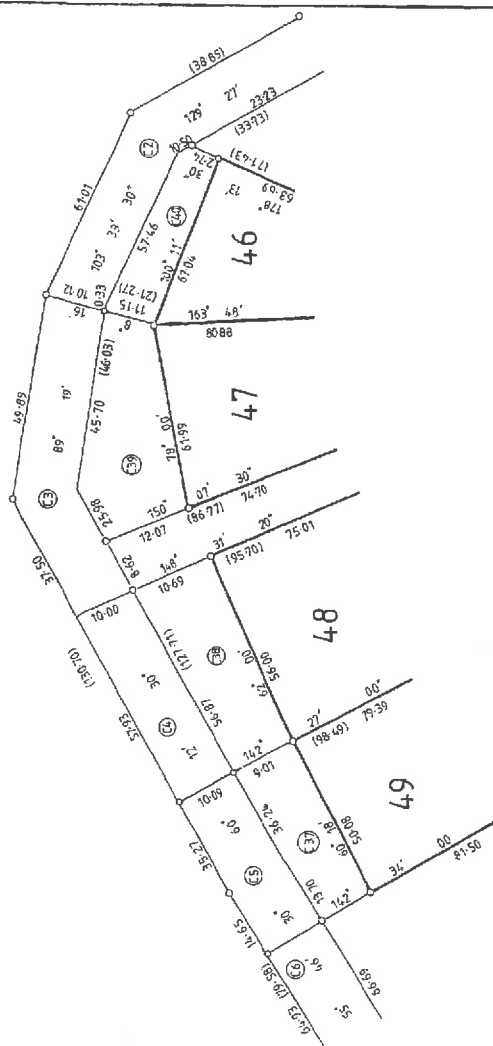


DIAGRAM FIVE
NOT TO SCALE

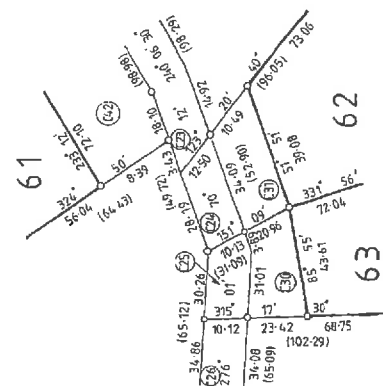


DIAGRAM TWO
NOT TO SCALE

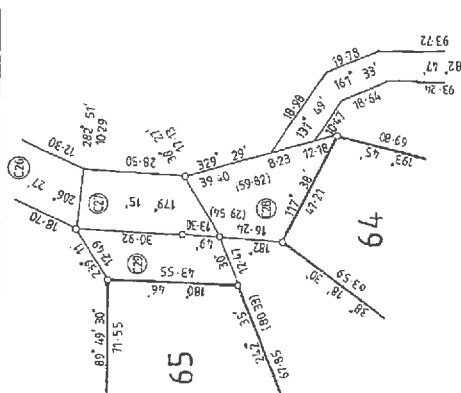


DIAGRAM THREE

TERRITORIAL AUTHORITY SOUTH WAIRARAPA DISTRICT.
Surveyed by ADAMSON LAND SURVEYORS....

DIAGRAM SHEET

LAND DISTRICT WELLINGTON
SURVEY BLK. & DIST. VI ONOKE
NZMS 261 SHT RECORD MAP No

Approved as to Survey

27.11.97

Deposited this 5th day of May 1911

[illegible]

Received 30-9-97

Instructions

HEET 2 OF 2

J. J. DEVIN, SURVEYOR GENERAL, LAND INFORMATION, NEW ZEALAND.

SOUTH WAIRARAPA DISTRICT COUNCIL

24 APRIL 2018

AGENDA ITEM 6.5

CROSS CREEK RAILWAY – PROPOSED MINI PUTT GOLF DEVELOPMENT ADJACENT TO ENGINE SHED

Purpose of Report

To inform Community Board members of the developments with the Cross Creek Railway proposal and to request their approval to proceed.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information; and*
2. *Approves the Cross Creek railway proposal to build a mini-putt golf on council recreation and road reserve land adjacent to the engine shed in Fox Street.*

1. Executive Summary

At the 21 November 2017 meeting, the Board gave approval in principle to the proposal by Cross Creek Railway to create a mini-putt golf development adjacent to the Cross Creek railway engine shed in Fox Street (FCB2017/84). Subsequently Board members sought confirmation that the adjoining Menz Shed had been consulted and that the proposal did not impinge on their Fox Street frontage. Agreement has been reached with the Menz Shed and a notional boundary between the two organisations agreed which does not interfere with the Menz Shed plans for disabled parking (Appendix 1).

Cross Creek Railway (CCR) members were proposing a set-up involving removable mats for each of the holes; however on seeing these in use elsewhere in New Zealand, determined that there were not robust enough for the purpose. They now propose to make the mini-putt course of permanent materials, and their proposal is attached as Appendix 2. As some of the land was road reserve rather than recreation reserve, the agreement of the council's Roading Manager was also sought and obtained for the positioning of the course. That agreement is on the basis that an encroachment licence with 28 days' notice to remove is executed between council and CCR.

Given the earlier Board agreement in principal, the confirmation of agreement by the Menz Shed, and the Board's previous agreement in principle, I recommend that the Board approves CCR's proposal.

2. Appendices

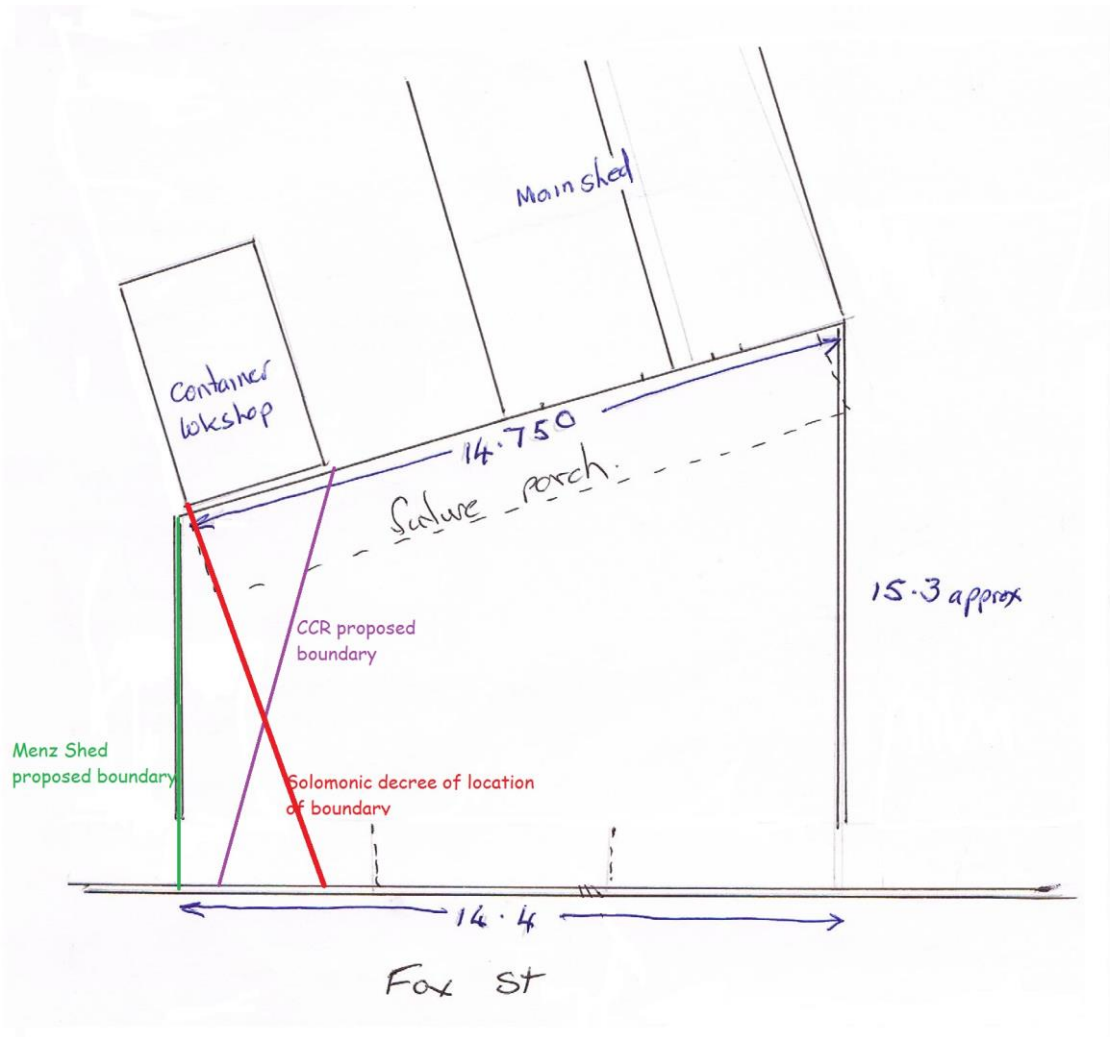
Appendix 1 – Notional boundary between Menz Shed and Cross Creek Railway

Appendix 2 – Cross Creek railway mini-putt proposal

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

Appendix 1 – Notional boundary between Menz Shed and Cross Creek Railway



Appendix 2 – Cross Creek railway mini-putt proposal



11th April 2018

To: Featherston Community Board

From: Cross Creek Railway Society Inc

Re: Request for support of a ***Permanent Mini Putt*** beside the Engine Shed

The Reason: Cross Creek Railway's existence relies on the support of the Featherston Community and the public who stop as part of their journey north and south through the Wairarapa.

Cross Creek Railway's income is from Riding The Rail behind a Miniature Train and the hiring of a Miniature Train for that special occasion. The money raised through train rides and hiring cover the day to day operation, the repair and maintenance of track and trains. As the trains and track are **now aging**, Cross Creek Railway is in the position where **extra income** is needed to support the **continuation of the Railway**.

Cross Creek Railway proposes to build a ***Permanent Mini Putt*** beside the Engine Shed [Plan attached]

The Mini Putt proposal has been:

1. **Approved in concept by the Featherston Community Board** subject to a higher protection fence [this has been addressed in the plan] December 1st 2017
2. **Apportioned Land Usage** between **Cross Creek Railway** and **The Menz Shed**
Cross Creek Railway has agreed to the area set out for their use February 16th 2018
3. **Resort Consent** not required February 13th 2018
4. **SWDC Property Manager** has been helpful in guiding Cross Creek Railway through the Council and Community Board requirements
5. **SWDC Road Manager** has accepted the request to occupy a strip of Road Reserve for a fence along Fox Street April 11th 2018

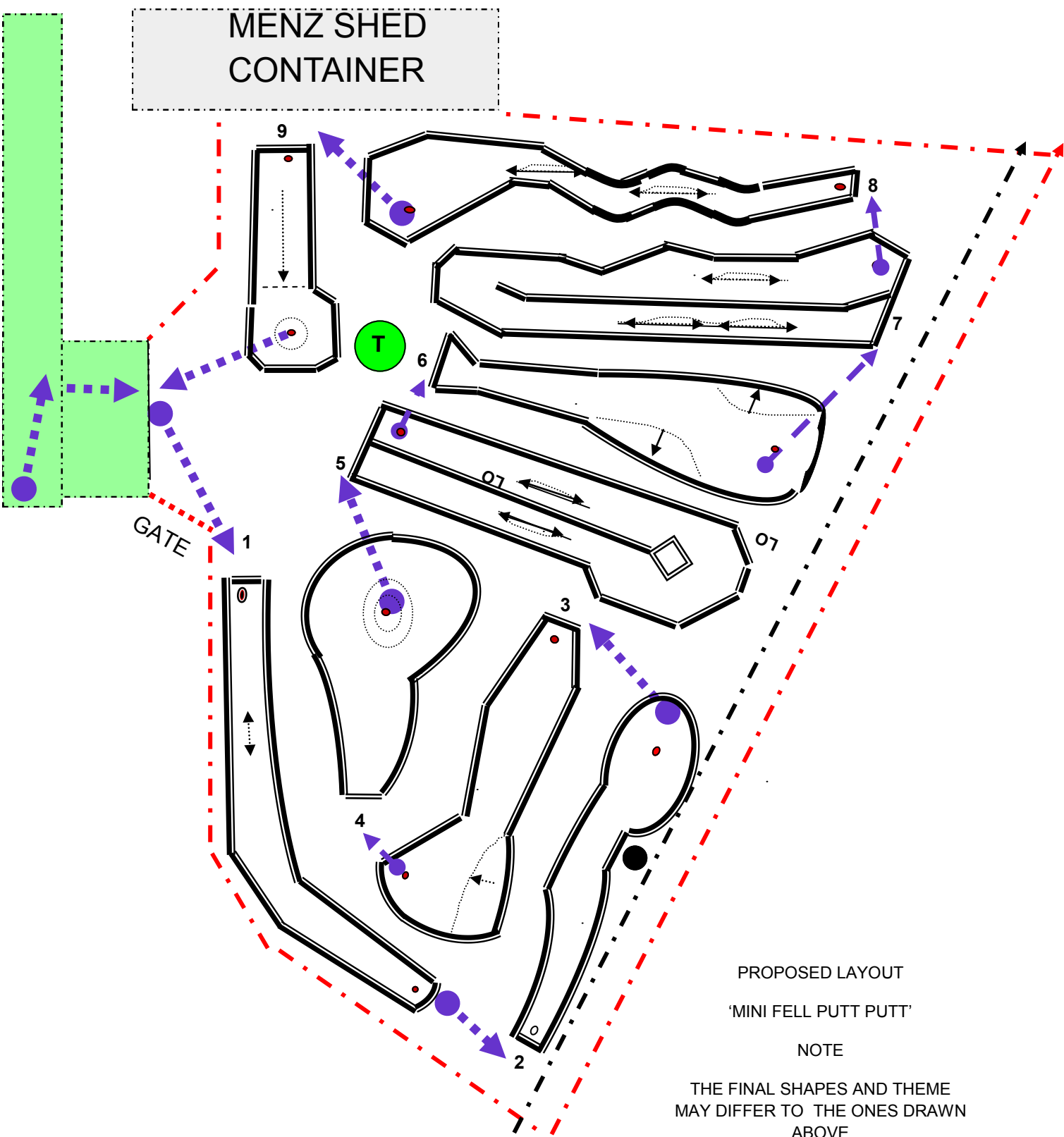
The Plan:

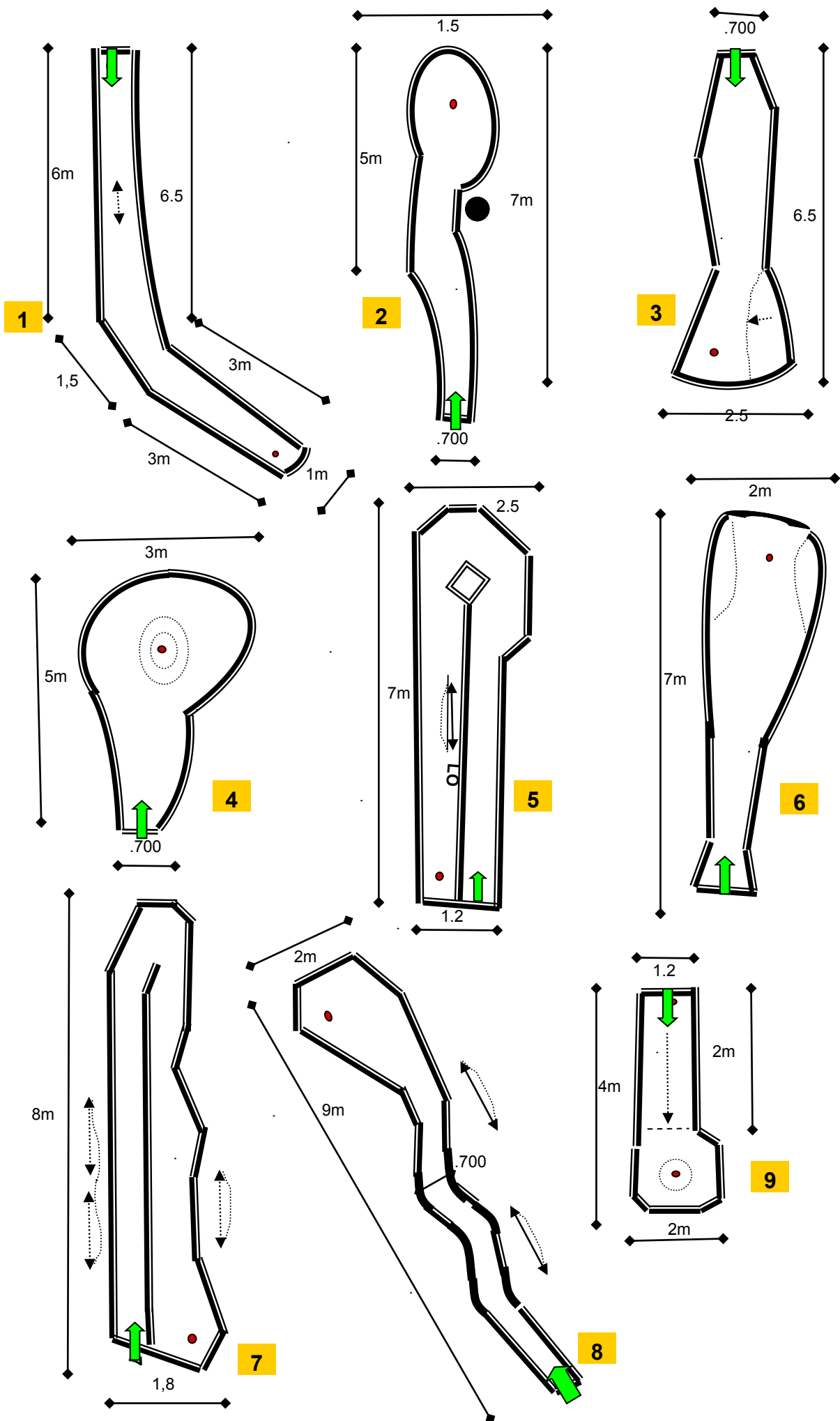
1. Drawing attached
2. 9 putt holes
3. Each putt hole will be constructed of a 3-4" concrete base
4. Each putt hole will be surrounded with 100ml concrete curving

5. Gravel paths will be incorporated to allow water seepage into the land around the Oak Tree
6. The concept and surface will be similar to Masterton's Mini Put
7. Cleaning of the area from the oak tree leaves, acorns, general dirt and public use will be much easier with permanent materials.

Cross Creek Railway Society Inc asks the Featherston Community Board for support in providing Featherston with a Mini Putt amusement facility







FEATHERSTON COMMUNITY BOARD

24 APRIL 2018

AGENDA ITEM 8.1

CHAIRPERSON REPORT

Purpose of Report

To inform Featherston Community Board of the Chair's actions since the last meeting and to raise items for discussion.

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the Chairpersons Report.*
2. *Discuss each item, receive associated reports and adopt the recommended resolutions.*

1. Meetings and Events

Date	Past meetings or events
Wed 14 March	Neighbours Day morning tea - Featherston
	CB Chair's meeting with Infrastructure - Martinborough
Sun 18 March	Pae tu Mokai o Tauria formation hui - Featherston
Mon 19 March	FCB workshop - Featherston
Tue 20 March	Citizenship Ceremony - Martinborough
Tue 27 March	Armistices & 100 year WWI meeting - Featherston
Wed 28 March	Community Safety & Resilience WP meeting - Martinborough
	OSPRI 1080 info session - Featherston
	FCB workshop - Featherston
Wed 4 April	Council meeting
	Infrastructure and Planning meeting
Thu 5 April	Met Council Ranger at Otauria Reserve
	Met with shop owner of "For the Love of Books" to discuss signage
Tue 10 April	FCB Workshop - Featherston
	SWDC LTP Public meeting – ANZAC Hall

2. Community Board Chair's meeting with infrastructure

On Wednesday 14 March I attended a meeting with the Community Board Chairs, Mayor Viv Napier and the Manager of Infrastructure and Planning, Mark Allingham. The elected members now have access to view the work schedule for City Care and can track the progress of issues logged.

3. Workshop Monday 19 March

This workshop was specifically to address questions raised by Mr. D Taylor at the previous Board meeting on Tuesday 13 March. No further actions or recommendations arose from this workshop. The letter has been sent to Mr D. Taylor.

4. Community Safety & Resilience Working Party

This was the first time I attended this workshop as Community Board Chair. There were two speakers; Jane Mills from WREMO and Sam from Proactive Parenting. Jane is encouraging people to 'get ready' and promoting the other WREMO messages around earthquakes and tsunamis. Neighbourhood Support and Connecting Communities were present and talked about changes with their location in Featherston, now at the Community Centre. Greytown Community Board are working with senior students from Kuranui College to give advice to people on their online presence and computing skills.

The Terms of Reference to attached for reference.

See Appendix 1 Community Safety & Resilience Working Party Terms of Reference.

Recommendation 1: that one member of the Featherston Community Board attend this working party and use it to receive updates on the Safety and Resilience progress in our Community and to highlight safety issues with relevant attending agencies.

5. Workshop Wednesday 28 March 2018

General discussions about the completion of the town square, the Long Term Plan, Maori Standing committee representation on our Board, review of district representation, Community Safety & Resilience Working Party, Otauria reserve.

Recommendation 2: request a report from council on what aspects of the town square have not been completed, in relation to the plans. What was the final budget? What work is still to be done on the town square? When can we expect that work to be done?

Recommendation 3: that we invite Pae tu Mokai o Tauria to open discussions on having a representative on our Board.

Recommendation 4: that one member of the Featherston Community Board attend the Community Safety & Resilience Working Party.

6. Workshop Tuesday 10 April 2018

We discussed the LTP submission document and Dayle's resignation. Robyn to bring a card to the Board meeting and arrange a gift. Chair approached by a business owner around the Cenotaph about installing a blue sign, like others in town, to be located on the cnr of Revans and Wallace Street. The Chair proposes that the cost of these are worked out and brought back to the Board for consideration.

Recommendation 5: that the FCB request council to report back on the cost of installing a blue sign (like others in Featherston) a plan for the consent process and full costs of consent.

Recommendation 6: that the FCB request council to report back on the process and full cost of getting consent for the mural proposed on the side of the premises of "For the Love of Books".

7. Civil Defence

The Featherston Hub is having a test activation in conjunction with the Featherston Medical Clinic on Saturday 28 July 2018. Jane Mills, WREMO has proposed the purchase of an emergency water tank and a first aid kit to offer as prizes for attendees of the Hub Activation. It has also been suggested that the Community Board supply hot drinks and snacks for after the test activation and go in some small way to say thank you to those from our Community who attend.

Recommendation 7: that the Featherston Community Board purchase an Emergency water tank (\$105) and a Red Cross First Aid kit (\$55 or \$90) and \$50 for light refreshments (upon receipt).

8. FCB Facebook Page

The Featherston Community Board Facebook Page has 126 up 6 from 120 in the previous report. The page is primarily used for pushing out notices of meetings to the public. Other notices from the SWDC FB page and other regional and government pages continue to be well received.

9. Wairarapa Library Service Working Party

A meeting has being arranged for Wednesday 2 May 2018 in Greytown.

10. Train Mosaic on Fitzherbert Street

On the footpath between the railway track and the driveway to the Chemist/Baker/Market shops there is a Mosaic of Engine H199. This Mosaic is now in poor condition. This, I understand, has been caused by vibrations from the trains, passing cars, small wheels passing over it and foot traffic.

I have already spoken to the Fell Museum informally and asked if they would be interested in having the mosaic relocated to the path outside their building.

I wish to engage with the Fell Museum in a formal way for the purpose of relocating and saving the train mosaic.

I will be contacting the artist, the original sponsors and asking experts on how to have it moved and finding an artist who is willing to restore the work after it has been relocated.

Recommendation 8: that the FCB Chair scope and cost the relocation of the Train Mosaic to a new sight outside the Fell Museum and report back to the Board on feasibility and confirmation of a relocated site.

11. Appendices

Appendix 1 – Community Safety & Resilience Working Party Terms of Reference.

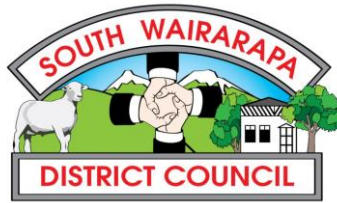
Appendix 2 – Workshop Notes from Wednesday 28 March

Appendix 3 – Workshop Notes from Wednesday 10 April

Appendix 4 – Train Mosaic Photographs

Written By: Robyn Ramsden, Chair Featherston Community Board

Appendix 1 – Community Safety & Resilience Working Party Terms of Reference



SOUTH WAIRARAPA DISTRICT COUNCIL

COMMUNITY SAFETY WORKING PARTY

TERMS OF REFERENCE

1. Purpose

- 1.1 To provide a forum for Council representatives and community groups to monitor, coordinate and develop initiatives aimed at increasing community safety in south Wairarapa.
- 1.2 To ensure the implementation of the South Wairarapa District Council Graffiti Management and Prevention Policy, and the development of a strategy to support this and other community safety initiatives.
- 1.3 To consult with the community including businesses, schools and police about community safety and crime prevention.
- 1.4 To lead community-based initiatives, monitor progress and report back to Council and the community.
- 1.5 To monitor use of SWDC funds targeted at community safety by the contracted agencies and to report to Council on this.

2. Membership

- Two Councillors, one to be Chairperson
- Representatives of Featherston, Greytown and Martinborough Community Boards
- Representatives of Community Patrols
- Representatives of Neighbourhood Support
- Representatives of local youth groups
- Wairarapa Safer Community Trust representative
- Maori Standing Committee representative or appointee
- NZ Police representative
- Business representative(s)
- Youth representative(s)

3. Stakeholders

- South Wairarapa District Council
- Featherston Community Board
- Greytown Community Board
- Martinborough Community Board
- Residents and ratepayers of South Wairarapa

Other members to be co-opted as agreed by the Working Party.

4. Deliverables

- 4.1 South Wairarapa graffiti, vandalism and crime prevention strategy

5. Accountability and reporting

- 5.1 The SWDC Community Safety and Resilience Working Party is accountable to Council.
- 5.2 Written progress reports will be submitted to each Council and Community Board meeting during the life of the Working Party, by the Working Party Chair and through the regular officers' report for I&S.

6. Review

The need for the Working Party will be reviewed annually by Council.

7. Operating model

7.1 Meetings

7.1.1. Timing and frequency

Meetings will be held on a 6-weekly cycle

7.1.2. Meeting procedure

As for Council and Community Boards (NZ Standard Model Standing Orders for Meetings of Local Authorities and Community Boards NZS 9202:2003)

7.1.3. Location

Council Chambers, Martinborough

7.1.4. Quorum

Six members, of whom at least three must be elected representatives, will constitute a quorum.

7.1.5. Secretariat

Secretariat services to be provided by the SWDC Amenities team.

7.1.6. Agenda and paper circulation

By email, at least 5 working days before the meeting. Large items to be posted out.

7.2 *Sharing of information and resources*

7.2.1. Confidentiality

Information and resources will remain confidential to the Working Party. Sharing and/or publication of resources more widely will be determined by the Working Party on a case-by-case basis.

Appendix 2 - Workshop Notes from Monday 28 March

FCB Workshop Wednesday 28 March 2018, 7 pm at ANZAC Committee Room

Present: Mark, Colin, Brenda, Robyn

1. Town Square completion issues

What needs to be finished in the town square? Colin would like the Gazebo built as per original plans. The bike racks need to be installed. We need a report on what has been completed and what has not. We also need to know why they have not being completed. Discussion about a map of Messines going on the square, but we'd like to know where. We also want to know if the project is over budget or not.

2. LTP

We discussed the Long Term Plan and additional topics we wanted to submit on. Cycle Trails in and around Featherston. Sports facilities, toilets in Card Reserve, KRAST, access to the toilets at the Sports stadium, foot bridges over the waterway along Harrison Street into Card Reserve. We want a vibrant main street, how can we achieve this through the LTP? Safety is vital to a vibrant main street, people won't go there is its not safe. How can we beautify the main street. Use the Fab Feathy feedback to tailor our submission. How can we support our vulnerable people, Elderly and youth?

3. Maori Standing Committee Rep at the Community Board

Will we invite a reprehensive of Pae tu Mokai a Tauria?

4. Representation review

There is going to be a representation review. Investigate who can comment on this review.

5. Community Safety and Resilience Working Party

Share TOR and value to attending these working party meeting.

6. Otaura Reserve

Discussion about setting up a "Friends of Otaura Reserve" using the pre-existing "Friends of Martinborough Library" as an example. Cleaning up this reserve will take a combination of Council and community response. We need to contact GWRC about the walkway to Hart Street to find out where it should be.

Appendix 3 – Workshop Notes from Wednesday 10 April

FCB Workshop Tuesday 10 April 2018, 7 pm at ANZAC Committee Room

Present: Brenda, Claire, Mark, Robyn, Colin (later)

1. LTP discussion

We had a discussion of what we thought the responses would be for the LTP consultation document. This is so we can check that we are inline with the community. We will need to have further discussions about the LTP and make sure we cover as much in the submission as we can.

2. Dayle's resignation

We respect his decision. We propose a small gift from us.

3. Business request for a blue direction sign

A business owner from around the Cenotaph contacted the Chair to request a blue directional sign, like those at the other end of town be installed on the corner of Revans and Wallace Street next to the Featherston School Pool. Need an action point to find out how much this cost and what the consent process is and how much this will cost before deciding to go further.

4. Mural on 'For the Love of Books'

Action for staff to supply a way forward for getting this mural through the consent process or confirm in writing that this isn't required. Chair to supply Council with an image of the proposed mural.

5. Coffee cart discussion.

Mark going to Council with proprietor.

6. ANZAC hall kitchens

Brief discussion on what the ANZAC club is proising (supplied by Colin Olds) Board needs to decide if we support this submission.

Appendix 4 – Train Mosaic Photographs

Appendix 4 – Train Mosaic photographs





MEMBER REPORT
for
April 2018 Community Board Meeting
date

241 – Featherston Poppy Places

Member Name	Claire Bleakley
Group Name	Featherston Poppy Places
Meeting Date	April 2018
Key issues from meeting	<p>The Featherston Poppy Places is now in the last stages of its preparation. We have sent the brochure to the printers the costs is \$147+GST.</p> <p>We have received the signs from the Wellington Sign company. They sent a statement through for \$433 but apparently the Council will only pay on invoice so I have sent a letter requesting an invoice.</p> <p>Suzanne has emailed a range of people inviting them to the event. Unfortunately the Mayor and deputy mayor will be out of the region for this event so will not be able to open the unveiling. We will ask Mark Batemen to be the MC, he is chair of the RSA.</p> <p>The MENZ shed are nearly finished with the frames for the plaques, which they will put up next week.</p> <p>The facebook Poppy places site is well used and there is lots of activity on the site. https://www.facebook.com/Featherston-Poppy-Places-1775577556084416/</p> <p>Dean Cronin and Peter (Rocky) have very kindly</p>

	<p>been doing professional interviews with people from the Featherston community with stories of their remembrances of the Wars. John Hodder, Dick Smith, Rae Lamb and John Skippage. We ask if the FCB can provide us with a letter of support to fund the finalisation of this project so we can edit it to a professional standard.</p> <p>We would like to thank The Times Age for the excellent articles on the Poppy Day opening. here have been two excellent articles on the Poppy Places, also in the Phoenix.</p> <p>We have just heard that a few of the children will be at the unveiling.</p>
Specific item/s for Community Board consideration	<p>We are seeking a letter form the community board for support so we can apply for funds to make these videos. They will serve as an important archive about the Wars as well as being of interest for researchers.</p> <p>We have received an invoice from the Wellington Signs - \$433. Outstanding is –Poppy Places Brochure (\$165), Mens Shed work on plaques (\$150), Small gift for the children and participants (\$90). Donation to video (\$40). Morning Tea (\$50).</p>
General	<p>We would like to extend an invitation to all the community to attend the unveiling of the signs on the 20 April 10.00 am.</p> <p>We will be meeting in the ANZAC Hall for the unveiling if the weather is wet or if fine by the War Memorial.</p>

The Places Of Remembrance:



- Remutaka Summit*
- Churchill Crescent
- Dorset Square
- Featherston Services Cemetery*
- Cross Creek
- Soldiers Settlement Road
- Birdwood Street
- Anzac Hall
- RSA
- The War Memorial
- Soldiers Rest **
- Messines Way
- Peace Garden*
- Camp Road*
- Tauherenikau*



* - Not Shown On Map
** - Private residence

For further details
a QR code can be found
at each location.

Simply scan the app
through a
smart phone
or visit the website.



www.poppyplaces.nz



Our Stories:

The children of Featherston and St Theresa's schools have written stories for each place of remembrance along the trail.

These stories can be found using the QR code at each location, or can be viewed in the Featherston Heritage Museum.

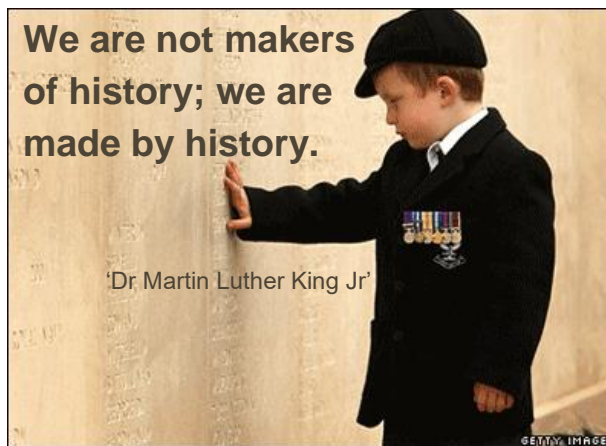




Ode to the fallen.

Memories of our town:

Well known residents were invited to share their memories of our town and its military history. Their stories can be found through the QR code and can be viewed at the Featherston Heritage Museum.



*Remembering our past to help
shape our future.*

Contact us:

South Wairarapa District Council
19 Kitchener Street, Martinborough
Telephone: 063069611
Email: enquiries@swdc.govt.nz

Featherston Memorial RSA
57 Fox St, Featherston 5710
Telephone: 022 165 3521
Email: fstnrsa@gmail.com

New Zealand Poppy Places Trust
Telephone: 04 526 7599
Email: info@poppyplaces.nz
www.poppyplaces.nz



[www.facebook.com/Featherston Poppy Places](https://www.facebook.com/FeatherstonPoppyPlaces)



The Featherston Places of Remembrance Project

The Featherston Poppy Places joins with many New Zealand towns to remember and commemorate the military history and events of those who made the ultimate sacrifice for their country during WWI and WWII.

The Places of Remembrance Project continues to identify the streets and places where soldier's bravery will be forever remembered via the simple placement of a poppy.

The Poppy is the most powerful and easily recognised symbol of both courage and sacrifice that we have as
New Zealanders



From: Nicola Arnesen [mailto:Nicola.Arnese@gw.govt.nz]
Sent: Thursday, 22 March 2018 8:56 a.m.
To: Suzanne Clark - Committee Secretary <Suzanne.Clark@swdc.govt.nz>
Subject: RE: Correspondence from Featherston Community Board

Hi Suzanne

Thanks for the letter and email. I have been made aware of this issue in phone calls from concerned residents. As I have outlined to them, as the application has not yet been notified there isn't much I can do right at this stage. What I have already done is note their concerns on the file and I will make sure these concerns - along with this letter - are passed on to the Commissioners who make the decisions and provide direction on how the hearing is run. At this stage no Commissioners have been appointed to hear the application as it has not yet been notified.

Thanks

Nicola Arnesen | Senior Resource Advisor, Environmental Regulation
GREATER WELLINGTON REGIONAL COUNCIL | 34 Chapel St
PO Box 41, Masterton 5840
T: 06 826 1604
www.gw.govt.nz

Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



29 March 2018

Damien Taylor
damien.james.taylor@icloud.com

To Mr Taylor

Here are the responses to the questions you raised at the Tuesday 13 March Community Board meeting.

1. The Featherston Camp Sculpture Trust made a submission through the SWDC Annual Planning process. The Annual Plan process is a public process, open to submissions from the public and extensively advertised. They undertook extensive public consultation and continue to keep the public informed of progress.

COUNCIL RESOLVED (DC2016/92) to support the Featherston Camp Memorial Trust's Sculpture Project, and to cover installation costs up to \$45,000 from Featherston's town centre budget.

(Moved Cr Robertson/Seconded Cr Riddell) Carried

2. No. The amount is \$45,000. The amount allocated to the Main Streets Beautification Fund is set by Council and shared equally by the three towns and may not be exactly \$10,000 per annum for each town in any given year.
3. At this stage it is a South Wairarapa District Council fund and it is up to the SWDC how it is administered.
4. The Featherston Camp Sculpture project has been underway since around 2014. It has being a long term, well-advertised project. There is no business directory on the sight of the Featherston Camp Sculpture. The bus stop will be moved to opposite the Library.
5. The Main Street Beautification Group is not the same as the Main Streets Beautification Fund. The Main Street Beautification Group had no input into the SWDC decision to locate funds to the Featherston Camp Sculpture Trust through the SWDC Annual Plan process. The funds allocated were from a contestable pool, and the allocation was an open and transparent process. The Annual and Long Term Plans are well advertised and consult many groups in the District both during an information collection phase and the consultation phase.

Yours sincerely

Robyn Ramsden
Chair, Featherston Community Board
robynjramsdn@gmail.com

Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



23 March 2018

Nim Grewal
Featherston Junior Football Club
featherstonjuniorfootball@gmail.com

To whom this may concern

The Featherston Junior Football Club is an important sporting club in our community and a provider of football training and competition for our young people.

Football is a growth sport and the Featherston Junior Football Club is finding it now needs to replenish most of its equipment to provide a quality experience for our youth. The Club is formally affiliated with Capital Football and has teams competing in the Wairarapa age group competition.

Sport has generally been promoted for its positive impact on young people's physical health but an increasing body of international evidence has suggested that increased participation in sport and physical activity can also lead to improved academic and social outcomes, benefiting students, schools and communities.

Our local schools range from decile 4-6 so financial support from external providers is needed to ensure a Club can operate locally. Belonging to a local club is important as it reduces the cost of participation for parents - the nearest alternative club is at least 15km away and located in another town.

The Community Board fully supports any application the Featherston Junior Football Club makes to seek funding in order to purchase uniforms, balls, goals and training equipment.

Yours sincerely

Robyn Ramsden
Featherston Community Board Chair
robynjramsdens@swdc.govt.nz

Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



20 March 2018

Jocelyn Konig
Featherston Information Centre
C/O 1 Churchill Crescent
Featherston 5710

Dear Jocelyn

The Featherston Community Board wishes to acknowledge the dedication and contribution of Featherston Information Centre volunteers, and particularly your contribution to the coordination of the Centre over many years.

Since Council funding was removed from the Featherston Information Centre the Community Board have supported the Centre financially by way of paying for phone bills, signage, ink cartridges, petty cash for morning tea supplies, funding of computing technology and funding of staff during the Rugby World Cup year. The Council also supports the Centre by providing the venue, electricity and building maintenance at no cost.

The Community Board would like to continue the relationship with the Centre but would like to move to a more transparent funding model and as such request that the Centre formally apply to the Community Board for funds like other groups from within the community. The application form can be found on Council's website (<http://www.swdc.govt.nz/grants>) or can be picked up from the Featherston Library. There are normally three funding rounds per year, the dates of which can be found on the form. From the 30 June 2018 Featherston Community Board will not continue to fund the phone line.

The Community Board is supportive of the Centre and has attached a letter of support that you may use to back any application of funding you choose to apply for.

Yours sincerely

Robyn Ramsden
Chair, Featherston Community Board
robynjramsdn@gmail.com

Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



9 April 2018

Featherston Information Centre
C/O 1 Churchill Crescent
Featherston 5710

To whom this may concern

The Featherston Community Board fully support any application for funding the Featherston Information Centre may apply for.

Featherston is the southern gateway town to the Wairarapa, however due to funding arrangements between Council and its tourism contracted provider no funding is available to provide an information centre in this town. Members of our community feel that providing a visitor service is so important, that a visitor centre has been run solely by dedicated volunteers for many years.

South Wairarapa District Council provide the building and electricity free of charge, all other costs must be met by the Centre volunteers by way of fundraising or grants.

The Featherston Community Board is pleased to provide financial support to the Centre and we would like to encourage other businesses and trusts to support our local information centre financially to enable them to continue to provide this service.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robyn Ramsden'.

Robyn Ramsden
Chair, Featherston Community Board
robynjramsdn@gmail.com

Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



20 March 2018

Nicola Arnesen
Greater Wellington Regional Council
Nicola.arnesen@gw.govt.nz

Dear Nicola

The Featherston Community Board are looking forward to the public notification of South Wairarapa District Council's Featherston wastewater consent application. There is a high degree of interest in this project from the Featherston community and the Community Board are expecting submissions will be made from a large number of affected and interested parties.

We understand that other SWDC wastewater hearings have been held in Masterton. Many members of the community would find it a hardship to travel 40 minutes one-way to Masterton in order to be heard. Submitters who need to take public transport will have almost an hour of travel each way. These travel times will make it prohibitive for people to attend the hearing. The Community Board are eager to advocate on the communities behalf and formally request that Greater Wellington Regional Council conduct the hearings at a venue in Featherston.

The Community Board look forward to application notification and your response on the hearing location.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robyn Ramsden'.

Robyn Ramsden
Chair, Featherston Community Board
robynjramsdn@gmail.com

Kiaora Tatau,

The Featherston Poppy Places Group would like to cordially invite you and your members to join with us, at the unveiling of the Featherston Poppy Places of Remembrance.

Featherston will join the 80 towns nationwide that have 'Places of Remembrance' recognised.

The unveiling will be held at 10am, April 20th 2018, at the Featherston Cemetery. The route will proceed down the walkway part of the trail, concluding with the unveiling of signs at the War Memorial. Morning tea will follow at the RSA Hall in Messines Bar and Restaurant.

Featherston is a key area in the military history of New Zealand and our past is intrinsically linked with the events that have shaped who we are today. From the First World War Training Camp and the terrible flu epidemic of 1918, to the Japanese POW Camp of the Second World War and the twinning of our town with Messines in Belgium.

Fifteen places of significance have initially been identified to commemorate not only the events but also the people, many of whom were local New Zealanders who made the ultimate sacrifice for their country.

Supporting the event, which is the culmination of a project between the Community Board, Featherston Memorial RSA, SWDC and the Poppy Trust, Featherston and St. Teresa's School students have been researching and writing the stories behind the names. These stories will be on display for the public during this years' Booktown event and will also be accessible through a "Quick Response" code and on both the SWDC and Poppy Places websites.

Street signs signifying these places of historical interest will display the official poppy flower of the RSA enabling visitors to track the history of the area along a poppy trail, creating a walkway of remembrance for the town.

Join us for the event, meet us on the journey, or just come along for the final unveiling and morning tea.

We all share this history and look forward to all sharing the event and seeing everyone there.

Nga Mihi,

Claire Bleakley and Joanne Bateman

On behalf of the Featherston Community Board and the Featherston RSA.

Contact - 027348 6731

For updates and further information on the day go to: -

<https://www.facebook.com/Featherston-Poppy-Places-1775577556084416/>

<http://poppyplaces.nz>



Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



20 March 2018

Tim Wood and Shelly Des Forges
37 Meadowbank Drive
Belmont
Lower Hutt 5010

Dear Tim and Shelley

The Community Board wishes to acknowledge your proposed submission to Council's Long Term Plan and support your proposal for the maintenance of the domain/One Tree Reserve as presented to the Community Board on the 13 March 2018.

The Community Board supports the following options for the overgrown area within the Domain:

- a. Reducing the height (and density) of the section of the domain that is obviously greater in height than the rest of the domain in order to:
 - i. Improve the natural light to the floor of the domain; and
 - ii. Improve the availability of direct sunlight to local families so affected; and
 - iii. Improve the aesthetic of the domain in general.
- b. Reduce the height (and density) of the coppice of 8-9 wilding pine trees within the section in order to:
 - i. Improve the natural light to the floor of the section of the domain; and
 - ii. Immediately improve the availability of direct sunlight to local families during the autumn and winter months.

The Community Board notes that reductions in height of the domain have been undertaken previously to benefit other parts of Featherston.

Yours sincerely

Robyn Ramsden
Chair, Featherston Community Board
robynjramsdn@gmail.com

Featherston Community Board

Chair: Robyn Ramsden
3 Farrier Grove
Featherston 5710
021 303 553



17 April 2018

Featherston Booktown
info@booktown.org.nz

To Featherston Booktown

We would like to sincerely thank Featherston Booktown for the wonderful opportunity to attend the New Zealander of the year Awards in Auckland. Claire and I had a delightful time. I am personally astonished and humbled to have the opportunity to represent Featherston on stage to receive the Certificate of Achievement. I spent a lot of time talking to people about Booktown to everyone I talked to at the Awards and many people on my travels there and back again.

We must also thank Mary and Peter Biggs for donating tickets to the Featherston Community Board. It made a real difference to our ability to attend. We are all looking forward to Featherston Booktown this year and know it will have another successful year.

Thank you

A handwritten signature in black ink, appearing to read "pp Ramsden".

Robyn Ramsden
Chair, Featherston Community Board
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