



FEATHERSTON COMMUNITY BOARD

Agenda 29 August 2017

Notice of a meeting to be held in Kiwi Hall, 62 Bell Street, Featherston on Tuesday 29 August 2017 commencing at 7.00pm.

MEMBERSHIP OF THE COMMUNITY BOARD

Brenda West (chair), Claire Bleakley, Robyn Ramsden, Mark Shepherd, Cr Dayle Harwood and Cr Colin Olds

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- | | | |
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| 3.1 | Featherston Schools' Cluster, speaking about a development proposal for Donald's Creek | 7:00pm |
| 3.2 | Alan Maxwell, The Wairarapa Whanau Trust, seeking support for a proposal to move an old Council owned farmhouse to the youth facilities on Boundary Road, Featherston | 7:05pm |

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. COMMUNITY BOARD MINUTES:

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| 5.1 | Minutes for Approval: Featherston Community Board Minutes of 18 July 2017 | Pages 1-6 |
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Proposed Resolution: *That the minutes of the Featherston Community Board meeting held on 18 July 2017 be confirmed as a true and correct record.*

6. CHIEF EXECUTIVE AND STAFF REPORTS:

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| 6.1 | Review of Policy E502: Community Groups Use of and Access to Council Parks and Reserves | Pages 7-18 |
| 6.2 | Officers' Report to Community Boards | Pages 19-58 |
| 6.3 | Action Items Report | Pages 59-63 |

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| 6.4 | Income and Expenditure Report | Pages 64-66 |
| 6.5 | LTP Process Report | Pages 67-82 |
| 6.6 | Restoration Work Proposal for Donald's Creek Stopbank by Featherston Schools | Pages 83-86 |
| 7. | NOTICES OF MOTION: | |
| 7.1 | None advised | |
| 8. | CHAIRPERSON'S REPORT | |
| 9. | MEMBER REPORTS (INFORMATION) | |
| 9.1 | Facebook Page; submitted by Robyn Ramsden | Page 87 |
| 9.1 | Featherston Information Centre Page; submitted by Robyn Ramsden | Pages 88-89 |
| 9.2 | Wairarapa Library Service; Robyn Ramsden to discuss with members | Page 90 |
| 10. | CORRESPONDENCE: | |
| | <i>Proposed Resolution: That the inwards correspondence be received and outwards correspondence be approved.</i> | |
| 10.1 | Inwards | |
| | To Brenda West, Featherston Community Board, from Paul Crimp, South Wairarapa District Council, dated 1 August 2017 | Pages 91-92 |
| | To Brenda West, Featherston Community Board, from Roz Harding, Cross Creek Railway, dated 1 August 2017 | Page 93 |
| | To Brenda West, Featherston Community Board, from Emily Greenberg, dated 21 August 2017 | Pages 94-95 |
| 10.2 | Outwards | |
| | To Wendy Morrison, Accelerate Wairarapa, from Featherston Community Board, dated 28 July 2017 | Page 96 |
| | To Ed Hudson, Featherston Ratepayers and Residents Association, from Featherston Community Board, dated 28 July 2017 | Page 97 |
| | To Jan Stephen, from Featherston Community Board, dated 28 July 2017 | Page 98 |
| | To Jennifer Grey, from Featherston Community Board, dated 28 July 2017 | Page 99 |



Featherston Community Board

Minutes – 18 July 2017

- Present:** Brenda West (Chair), Claire Bleakley, Cr Dayle Harwood, Cr Colin Olds, Robyn Ramsden and Mark Shepherd.
- In Attendance:** Mayor Viv Napier, Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager), Hans van Kregten (Kaha Consultancy) and Annabel Hobson (Resource Management Officer).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 10:10pm.
- External Speakers:** Roz Harding, Trevor Benton (Cross Creek Railway), Jennifer Grey and Kate Mead, Stephen Higginson and John Stier, Sue Fox (Featherston Ratepayers and Residents Association), Wendy Morrison, Kieran McAnulty (Accelerate Wairarapa) and Jim O'Malley, Lee Priday (KittyCat Rehoming Wairarapa).

PUBLIC BUSINESS

1. APOLOGIES

Apologies were received from Paul Crimp.

2. CONFLICTS OF INTEREST

Robyn Ramsden declared a conflict of interest with the application for financial assistance from the Cross Creek Railway to be considered under agenda item 6.6.

3. PUBLIC PARTICIPATION

3.1 Roz Harding and Trevor Benton (Cross Creek Railway)

Ms Harding with support from Mr Benton answered questions relating to the Cross Creek Railway application for financial support requesting funds to purchase a new engine.

3.2 Jennifer Grey and Kate Mead

Ms Grey with support from Ms Mead outlined a project to paint a mural at 89 Featherston Street to beautify Featherston, and requested a letter of support and financial support, from the Community Board.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

3.3 Stephen Higginson and John Stier

Mr Higginson and Mr Stier expressed concern about Council's intention to change the tenancy agreement for community housing residents so rent could be increased incrementally on a yearly basis. Community housing was to be run as 'not for profit' and residents were fearful of the future due to capped incomes. Mr Stier asked the Community Board for support in obtaining definitive information from Council relating to costs associated with running community housing.

3.4 Sue Fox, Featherston Ratepayers and Residents Association (FRRA)

Ms Fox outlined progress for making an application to the NZ Geographic Board to register 'Featherston' as the official town name of Featherston. Ms Fox invited the Community Board to send a letter of support that could be forwarded with the registration application. Cr Olds complimented the FRRA on their work.

3.5 Wendy Morrison and Kieran McAnulty (Accelerate Wairarapa)

Ms Morrison with support from Mr McAnulty outlined a programme of work to attract business and investment into Wairarapa. The community driven project was working towards the establishment of a website linked via the existing Destination Wairarapa website to attract businesses, and those that wanted to live and work in the Wairarapa. Ms Morrison asked for Community Board support of the project.

3.6 Jim O'Malley and Lee Priday, KittyCat Rehoming Wairarapa

Mr O'Malley and Ms Priday discussed the KittyCat Rehoming application for financial assistance and answered member's questions. Financial support was sought for the creation of a website that could be used to advise the public of cats that needed rehoming.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Cross Creek Railway

Deferred to agenda item 6.6.

4.2 Jennifer Grey and Kate Mead

Deferred to agenda item 6.6.

4.3 Stephen Higginson and John Stier

FCB NOTED:

1. Action 387: In conjunction with Council officers prepare a report on the income and expenses of SWDC community housing for discussion at the August Featherston Community Board meeting;
C Bleakley

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4.4 Featherston Ratepayers and Residents Association

FCB RESOLVED (FCB 2017/43) that a letter of support in respect to the proposal of the Featherston Ratepayers and Residents Association to formally name Featherston.

(Moved Cr Olds/Seconded West)

Carried

Claire Bleakley voted against the motion.

4.5 Accelerate Wairarapa

FCB RESOLVED (FCB 2017/44) to support the Accelerate Wairarapa project in principle.

(Moved Bleakley/Seconded Shepherd)

Carried

4.6 KittyCat Rehoming Wairarapa

Deferred to agenda item 6.6.

5. COMMUNITY BOARD MINUTES

5.1 Featherston Community Board Minutes – 6 June 2017

FCB RESOLVED (FCB 2017/45) that the minutes of the Featherston Community Board meeting held on 6 June 2017 be confirmed as a true and correct record.

(Moved Cr Olds/Seconded Ramsden)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Update of Council's Notable Tree Register

Mr van Kregten and Mr Buchanan discussed Council's planned review of the South Wairarapa notable trees register in the Wairarapa Combined District Plan with members and provided a handout on the process. Mr Buchanan asked members to liaise with the community to seek assistance in identifying why the Featherston notable trees had been listed and to identify new specimens for consideration and existing specimens for removal (if appropriate).

Mr Buchanan noted that listing a tree does have implications to the owner and it was preferable to have landowner agreement.

FCB RESOLVED (FCB 2017/46):

1. To receive the Update of Council's Notable Tree Register Report.

(Moved West/Seconded Bleakley)

Carried

2. Action 388: Utilise local newspapers and social media, including the Featherston Phoenix, to publicise the request for the community to participate in updating of the Notable Tree Register in the District Plan; M Buchanan

6.2 Action Items Report

FCB RESOLVED (FCB 2017/47):

1. To receive the Action Items Report.

(Moved West/Seconded Ramsden)

Carried

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2. Action 389: Ascertain whether operating a community can receptacle container at SuperValue will negatively impact on Council costs/revenue; C Bleakley
3. Action 390: Write to Vicky Alexander advising that operating a community can receptacle container at SuperValue was possible, but that a community group needed to take ownership for managing the operation and distributing profit; C Bleakley
4. Action 391: Provide information to FCB members on the proposed bypass changes to Revans Street; M Allingham

6.3 Income and Expenditure Report

FCB RESOLVED (FCB 2017/48) to receive the Income and Expenditure Report for the 1 July 2016 – 31 May 2017.

(Moved West/Seconded Shepherd)

Carried

6.4 Officers' Report to Community Boards

Members noted that Council officers had only attended one of the last three meetings. Members discussed slips on Cape Palliser Road, the increase of solid waste going to landfills and upcoming Resource Management Act changes.

Members thanked Mayor Napier for representing the region in Belgium.

FCB RESOLVED (FCB 2017/49):

1. To receive the Officers' Report to Community Boards.
(Moved West/Seconded Bleakley)
2. Action 392: Provide regular short progress reports on the wastewater projects as a regular agenda item; M Allingham

Carried

6.5 Review of Policy E502: Community Groups Use of and Access to Council Parks and Reserves

Members discussed the Policy and whether it would suit groups with reoccurring events and requested that officers incorporate specific park requirements into the terms and conditions.

FCB RESOLVED (FCB 2017/50):

1. To receive the Community Groups Use of and Access to Council Parks and Reserves Policy Report.
(Moved West/Seconded Cr Harwood)
2. That further information was required, including a schedule of the parks and reserves in each town and their individual requirements before approving the Policy.
3. That the draft Policy be revisited at the August 2017 meeting.
(Moved Bleakley/Seconded West)
4. Action 393: To change the word 'wishing' in paragraph 3.1.1 of the policy to 'seeking'; M Allingham

Carried

Carried

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6.6 Applications for Financial Assistance

Members agreed to defer consideration of the application for financial assistance from Jennifer Grey and that Brenda West would work with the Planning team to discuss resource consent requirements for the project and then prepare a report for Community Board consideration.

FCB RESOLVED (FCB 2017/51):

1. To receive the Applications for Financial Assistance Report.
2. To grant Cross Creek Railway \$300 to help with the costs associated with the purchase of two new motors for the existing locomotives.

(Moved West/Seconded Cr Harwood)

Carried

Claire Bleakley voted against the motion.

3. To grant KittyCat Rehoming Wairarapa \$300 to help with building a website; provided statistics are kept for the next 6 months outlining which towns cats have been taken in from.

(Moved West/Seconded Cr Olds)

Carried

Claire Bleakley abstained.

4. Action 394: Work with the Planning team to discuss resource consent requirements for the 89 Featherston Street mural project and then prepare a report for Community Board consideration; B West

6.7 Naming of New Road in Featherston

FCB RESOLVED (FCB 2017/52):

1. To receive Naming of New Road in Featherston Report.
2. To support the use of the name “Ataahua Place”.

(Moved Cr Olds/Seconded Bleakley)

Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSONS REPORT

There was no report to consider.

9. MEMBER REPORTS (INFORMATION)

9.1 Wairarapa Library Service

Mrs Ramsden discussed key issues from the Wairarapa Library Service meeting with members as outlined in the report submitted.

9.2 Featherston Information Centre

Mrs Ramsden had organised a successful afternoon tea for volunteers which was well received and was working with the Centre to prepare a Memorandum of Understanding, financial information and a Health and Safety Policy.

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FCB NOTED:

1. Action 395: Include a graph showing usage of WiFi in the district libraries in council reports; M Allingham

9.3 Featherston Community Facebook Page

Mrs Ramsden reported that the FCB page now had 78 likes and continued to provide only updates.

9.4 Update on Actions from Claire Bleakley

Mrs Bleakley undertook to provide proposed street names for the Poppy project in September 2017.

FCB RESOLVED (FCB 2017/53) to receive the Community Board reports

(Moved West/Seconded Cr Olds)

Carried

10. CORRESPONDENCE

10.1 Inwards

Members discussed correspondence from Jan Stephen and undertook to discuss perceived concerns with the property owner.

From Kevin Tso, Victim Support, to Featherston Community Board, dated 13 June 2017

From Jean McDowall, Featherston Camp Sculpture Memorial Trust, to Featherston Community Board, dated 1 July 2017 (tabled)

From Jan Stephen to Brenda West, to Featherston Community Board, dated 9 July 2017 (tabled)

FCB RESOLVED (FCB 2017/54):

1. To receive the inwards correspondence.

(Moved West/Seconded Ramsden)

Carried

2. Action 396: Write and acknowledge correspondence submitted by Jan Stephen; P Crimp

Confirmed as a true and correct record

.....Chairperson

.....Date

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FEATHERSTON COMMUNITY BOARD

29 AUGUST 2017

AGENDA ITEM 6.1

REVIEW OF POLICY E502: COMMUNITY GROUPS USE OF AND ACCESS TO COUNCIL PARKS AND RESERVES

Purpose of Report

To inform Community Boards of the proposed changes to Policy 502: Community Groups Use of and Access to Council Parks and Reserves, as amended after the July 2017 community board meetings.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information; and*
2. *Approves the amendments to Policy E502: Community Groups Use of and Access to Council Parks and Reserves including incorporating Terms and Conditions of use.*

1. Executive Summary

The policy E502 Community Groups Use of and Access to Council Parks and Reserves was due for review in May 2017. This policy is on the list of policies that require community board review before being approved by Council. Minor changes have been made to the policy, including changes recommended in the July 2017 community board meetings. We seek feedback from community boards before forwarding to Council for their approval.

2. Background

The policy E502 Community Groups Use of and Access to Council Parks and Reserves was due for review in May 2017.

The policy has been reviewed and only minor changes have been made:

- One grammatical change in clause 3.3.1, along with a change from the word "wishing" to the word "seeking".
- An update to the Health & Safety legislation to reflect the 2015 Act.
- Changes to the review dates.

- Rewording of paragraphs 2.1 and 5.2 of the Terms and Conditions of Use for clarification.

Any changes made are shown as tracked changes on the attached document, with the changes presented to the July meetings in blue, and subsequent changes in red.

3. Discussion

3.1 Specific conditions for events

Paragraph 6, a table showing the major parks and reserves and any specific conditions applying to them, was inadvertently omitted from the previous paper, and has been circulated to the boards by email.

3.2 Other proposed changes

Greytown Community Board requested two further proposed changes.

3.2.1. Inclusion of a clause with specific conditions for events

This has been dealt with through the inclusion of the table in paragraph 6. GCB gave as examples were weddings, and Balloons Over Wairarapa. The terms and conditions are not intended to be event specific, and the table in paragraph 6 covers the standard range of activities associated with events. Outside of this, activities and events are considered by officers on a case-by-case basis.

3.2.2. Inclusion of a provision for dogs

Dogs are provided for under the Control of Dogs Bylaw 2013. The table in paragraph 6 of the Terms and Conditions clarifies the bylaw requirements for each specified park.

4. Appendices

Appendix 1 – E502 Community Groups Use of, and Access to, Council Parks and Reserves, Policy

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

Appendix 1 – E502
Community Groups Use of,
and Access to, Council Parks
and Reserves, Policy

PROPERTY

Community Groups Use of, and Access to, Council Parks and Reserves, Policy

1. RATIONALE:

- 1.1 Community groups, sports clubs and individuals may from time to time seek access to Council-owned and managed reserves and parks. This may be on an on-going, usually seasonal, basis (e.g. sporting fixtures), or an event basis (e.g. one-off sporting events, fairs, festivals, weddings). In some circumstances groups or clubs may have, or may seek to have, buildings or other structures located on parks or reserves.
- 1.2 This policy sets out a basis and terms for such access and use that meets the needs, obligations and responsibilities of both the users and the Council.

2. PURPOSE:

- 2.1 To establish a policy for community, sporting, commercial and event usage of Council-owned parks and reserves.

3. REQUIREMENTS

3.1 On-Going Use

- 3.1.1 Sports clubs and other community groups [seekingwishing](#) to use Council parks and reserves for recreational purposes, for a long term such as for a season must make an application to the Council each year, two calendar months before the official start of the season.
- 3.1.2 The application is to be made on the attached form (Appendix 1) and must provide a minimum of the following information:
 - name of club or group;
 - two contact names with addresses and telephone numbers;
 - dates or period the use is to cover;
 - proposed times of use;
 - number of persons involved and/or teams;

- purpose or activity planned;
 - any special requirements of the activity for the area concerned
e.g. line marking, supply of rubbish bins.
- 3.1.3 The Council will assess the application and set out in writing any conditions to be imposed and any fee that is payable upon approval being given. In certain circumstances verbal approval can be given.
- 3.1.4 Fees generally will not be waived other than in an exceptional case which will require the specific approval of the Chief Executive Officer, though small group use, such as for a day, may not incur a fee.
- 3.1.5 A damage bond may be required, and will be refunded in part or in full following a condition inspection.
- 3.1.6 If a park or reserve has a reserve management plan, the conditions of the plan must be complied with by users at all times.

3.2 Event Use

- 3.2.1 An organisation or individual wishing to hold an event on a Council park or reserve must make a written application to Council in advance of the event using the Event Application Form.
- 3.2.3 The Council will assess the application and set out in writing any conditions to be imposed and any fee that is payable upon approval being given.
- 3.2.3 Fees generally will not be waived other than in an exceptional case which will require the specific approval of the Chief Executive Officer, though minor use, such as for a day, may not incur a fee.
- 3.2.4 A damage bond may be required, and will be refunded in part or in full following a condition inspection.
- 3.2.5 If a park or reserve has a reserve management plan, the conditions of the plan must be complied with by users at all times.

3.3 Licence to Occupy

- 3.3.1 In certain situations community groups and societies may seek to have long-term use of part of a park or reserve where they have, or wish to have, a club house, community hall or like building or facility which is owned by them.
- 3.3.2 Occupancy of such land is at the sole discretion of the Council and is required to be supported by a Licence to Occupy. Such a licence may be exclusive or non-exclusive, at the discretion of the Council. The costs of the preparation of the licence, and any variations or renewals will be borne by the licensee if it is a commercial or for-profit entity, and by the Council if it is a local community organisation.
- 3.3.3 While a Licence to Occupy is negotiated between the parties, the Council will have certain minimum requirements that are not negotiable.

- 3.3.4 The Council will charge a fee, or rental, usually a relatively nominal amount payable annually, that recognises a group's exclusive use of part of a public amenity.
- 3.3.5 Such fees or charges will not be waived, remitted or specifically subsidised from any other Council financial sources or budgets.
- 3.3.6 Groups or societies entering into such Licences to Occupy will be required to comply with all Council regulations and bylaws and with all relevant government legislation in particular, the Local Government Act 2002 and 1974, Health and Safety at Work Act 2015 and Reserves Act 1977.
- 3.3.7 A sporting club having a Licence to Occupy for a club building on a Council park or reserve is still required to make an annual application for the use of the relevant sports ground and to pay an appropriate fee to be set by the Council's Amenities Department in addition to the annual Licence to Occupy fee.
- 3.3.8 Clubs or groups seeking to use a Council-owned building or facility on a park or reserve must enter into a rental agreement with the Council. Such an agreement will broadly follow and be structured along the same lines as a Licence to Occupy.

3.4 Disputes.

- 3.4.1 In the event of a dispute between the Council and a user group or organisation that is not covered by a provision contained in a legal agreement, the decision of the Council shall be final with no recourse to appeal.
- 3.4.2 The use of, and access to, Council reserves and parks is a privilege and the interests of the District's ratepayers is a determining factor in all of the Council's decision making processes.

Terms and Conditions for Events in Parks and Reserves

1. Application of existing policies and plans

- 1.1 The Community Groups Use of, and Access to, Council Parks and Reserves Policy applies.
- 1.2 The requirements of any Reserves Management Plan in force for the park or reserve will apply.
- 1.3 South Wairarapa District Council encourages the use of parks and reserves for events, but does have a responsibility to maintain the parks for future generations. The Council reserves the right to deny approval for activities which may put facilities and structures at risk of damage or destruction.

2. Bookings

- 2.1 ~~Publicised~~~~anned~~ gatherings of ~~1020~~ or more people in a park or reserve require a booking to be made on the Event Application Form. The booking will be confirmed once the Event Application Form has been signed off and any applicable fees paid.
- 2.2 The Event Organiser shall be responsible for obtaining all permits, consents, approvals and licenses required for the event – the Event Application Form is the checklist for ensuring the Event Organiser is aware of all potential requirements.
- 2.3 A key may be required to access some parts or facilities. Council staff will advise when the key may be collected, and where from, and where it is to be returned to. Keys must be returned as soon as possible after the event.
- 2.4 Event approval applies to the approved allocated area as indicated on the Event Application form and as instructed by Council officers for the specified date/s only.
- 2.5 The Event Organiser shall not assign or transfer their approved event booking to any other person without the prior written approval of Council.

3. Cancellations

- 3.1 Cancellation of postponement of an event must be advised to Council as soon as possible.
- 3.2 Should any of these Terms and Conditions, and any additional conditions made as part of Event Approval not be met or adhered to, Council may withdraw approval at any time, and any future applications for park use may be denied.

4. Damage bonds

- 4.1 A bond may be required at the time of booking to cover potential costs of repairing any damage and undertaking any clean-up work (if the area is not left in the way it was found).
- 4.2 The bond amount will depend on the area used and the scale of activities undertaken. Bonds will be refunded if the park is returned to its original condition at the end of the event and conditions have been complied with. Council reserves the right to deduct any costs it incurs as a result of the event from any bonds held.

5. General Conditions

- 5.1 Emergency and public access ways must be kept clear at all times.
- 5.2 Activities must not restrict general public access and enjoyment of the park/reserve. Event bookings do not grant [generally](#) exclusive rights to the use of the park/reserve, [although exceptions are made for major public events \(eg Martinborough Fair and similar\).](#) ~~and n~~No park or reserve will be bookable for [a exclusive-use which excludes the public.](#)
- 5.3 Directions given by Council officers as part of the Event approval must be followed.
- 5.4 All resources in the park/reserve, including fences, structures, vegetation, rocks and turf are protected and must not be damaged or altered in any way.
- 5.5 Any requests for additional work on the park/reserve necessary for the event will generally be carried out by the Council's approved contractor, as directed by Council officers. Cost of additional works will be at the expense of the Event Organiser. Details of special requirements must be provided at time of booking.
- 5.6 The Event Organiser must notify the Council of any accident in the park/reserve during an event, or any defect in the facilities or equipment that the Event Organiser becomes aware of.
- 5.7 The Event Organiser will not make any alterations or additions to any facilities (including the fixing of temporary signs or advertisements in the park/reserve or to the exterior of any structure) without the prior written approval of the Council.
- 5.8 Council parks and reserves are smoke-free, and all organised events on parks/reserves should be promoted as being smoke-free.
- 5.9 Council will not be responsible for any damage caused to the property of the Event Organiser, or event participants/attendees.

6. Specific conditions for events

| <u>Park / reserve</u> | <u>Alcohol</u> | <u>Vehicles</u> | <u>Fires/Fireworks</u> | <u>Tents/marquees</u> | <u>Amusement devices¹</u> | <u>Dogs</u> |
|--|--|---|----------------------------------|----------------------------------|--------------------------------------|---|
| <u>Barr-Brown Reserve Featherston</u> | <u>Not permitted at any time</u> | <u>Not permitted at any time</u> | <u>Not permitted at any time</u> | <u>Not permitted at any time</u> | <u>Not permitted at any time</u> | <u>On leash only</u> |
| <u>Card Reserve Featherston</u> | <u>With Council permission if licensing requirements met</u> | <u>Emergency vehicles at any time.</u> <u>All other vehicles by arrangement with Council</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>Not permitted on marked sportsfields.</u> <u>Elsewhere, on leash only</u> |
| <u>Clifford Square Featherston</u> | <u>Not permitted at any time – within liquor ban area</u> | <u>Emergency vehicles at any time.</u> <u>All other vehicles by arrangement with Council</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>On leash only</u> |
| <u>Dorset Square Featherston</u> | <u>With Council permission if licensing requirements met</u> | <u>Emergency vehicles at any time. All other vehicles by arrangement with Council</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>On leash only</u> |

¹ Amusement devices are defined by the Machinery Act 1950 S.21A

| <u>Park / reserve</u> | <u>Alcohol</u> | <u>Vehicles</u> | <u>Fires/Fireworks</u> | <u>Tents/marquees</u> | <u>Amusement devices</u> | <u>Dogs</u> |
|---|---|--|---------------------------|---------------------------|---------------------------|---------------|
| <u>Featherston Town Square</u> | Not permitted at any time – within liquor ban area | Two areas provided for event vehicles, as marked on layout plan, by arrangement with Council. No other vehicles at any time | Not permitted at any time | With Council permission | Not permitted at any time | On leash only |
| <u>Lake Domain Reserve Featherston</u> | With Council permission if licensing requirements met | Permitted | With Council permission | With Council permission | With Council permission | On leash only |
| <u>Otaira Reserve Featherston</u> | With Council permission if licensing requirements met | Permitted | Not permitted at any time | With Council permission | With Council permission | On leash only |
| <u>Peace Garden / Sakura Park SH2 Featherston</u> | Not permitted at any time | Parking on sealed area only – no vehicles on grassed areas | Not permitted at any time | Not permitted at any time | Not permitted at any time | On leash only |

| <u>Park / reserve</u> | <u>Alcohol</u> | <u>Vehicles</u> | <u>Fires/Fireworks</u> | <u>Tents/marquees</u> | <u>Amusement devices</u> | <u>Dogs</u> |
|--|--|---|----------------------------------|--------------------------------|----------------------------------|---|
| <u>Arbor Reserve Greytown</u> | <u>Not permitted at any time</u> | <u>Parking on sealed area only – no vehicles on grassed areas</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>Not permitted at any time</u> | <u>On leash only</u> |
| <u>Collier Reserve Greytown</u> | <u>With Council permission if licensing requirements met</u> | <u>Not permitted</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>On leash only</u> |
| <u>Kowhai Reserve Greytown</u> | <u>Not permitted at any time</u> | <u>Not permitted</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>On leash only</u> |
| <u>Soldiers' Memorial Park Greytown incl O'Connor's Bush</u> | <u>With Council permission if licensing requirements met</u> | <u>On sealed areas only, except for campground</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>Not permitted on marked sportsfields. Elsewhere, on leash only</u> |
| <u>Stella Bull Park Greytown</u> | <u>With Council permission if licensing requirements met</u> | <u>On sealed/gravel areas only, with Council permission</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>On leash only</u> |

| <u>Park / reserve</u> | <u>Alcohol</u> | <u>Vehicles</u> | <u>Fires/Fireworks</u> | <u>Tents/marquees</u> | <u>Amusement devices</u> | <u>Dogs</u> |
|---|--|--------------------------------------|----------------------------------|--------------------------------|--------------------------------|---|
| <u>Centennial Park Martinborough</u> | <u>Not permitted at any time</u> | <u>Not permitted</u> | <u>Not permitted</u> | <u>Not permitted</u> | <u>Not permitted</u> | <u>On leash only</u> |
| <u>Considine Park Martinborough</u> | <u>With Council permission if licensing requirements met</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>On leash only</u> |
| <u>Coronation Park Martinborough</u> | <u>With Council permission if licensing requirements met</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>With Council permission</u> | <u>Not permitted on marked sportsfields. Elsewhere, on leash only</u> |
| <u>Huangarua Park Martinborough</u> | <u>Not permitted at any time</u> | <u>Not permitted at any time</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>Not permitted</u> | <u>On leash only</u> |
| <u>Soldiers' Memorial Park / The Square Martinborough</u> | <u>With Council permission if licensing requirements met</u> | <u>Not permitted at any time</u> | <u>Not permitted at any time</u> | <u>With Council permission</u> | <u>Not permitted</u> | <u>On leash only</u> |

FEATHERSTON COMMUNITY BOARD

29 AUGUST 2017

AGENDA ITEM 6.2

OFFICERS' REPORT

Purpose of Report

To report to the Community Board/Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Council:

1. *Receive the Officer's Report.*

CHIEF EXECUTIVE OFFICER

1. Executive Summary

The Annual Plan was adopted 28 June with the rates increase of 3.92% being in line with the LTP forecast. Progress was made on broader issues including free swimming, accelerated wastewater and footpath/crossing upgrades, and funding set aside for an upgrade of the dog pound. These initiatives followed a good level of input from the public, with clear responses on the matters consulted.

With the passage of the Health Fluoridation Bill, Lawrence Stevenson and I met with Ministry of Health officials to discuss funding and timing of District Health Board decisions. While the Government has set aside some funding, and this is appreciated, the funding is only sufficient to enable the conversion of 20 plants per year across the country.

The LGNZ conference, held in Auckland 23 to 25 July was very well attended; this conference had over 900 attendees and was the largest to date.

Finally, the Local Government Commission announced their Final Proposal for a Wairarapa District Council; it will be good to have this very long running matter resolved one way or another.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

| GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE | | | | | |
|---|---|--|------------------------------------|---|---|
| SERVICE LEVEL | KEY PERFORMANCE INDICATORS | | | | |
| | | | 2016/17 TARGET | 2016/17 ACTUAL | COMMENTS |
| Opportunities are provided for the community to have its views heard | Ratepayers and residents feel they can contact a Council member to raise an issue or problem | | 75% | 79% | The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment. |
| | Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views | | 72% | 63% | The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment. |
| Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction | Ratepayers and residents are satisfied with Council's decisions and actions | | 80% | 70% | The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment. |
| | Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age) | | 79% | 65% | The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment. |
| Community Boards make decisions that consider local issues | Community Board decision - making reports on local issues | | 90% | Greytown 98% Featherston 97% Martinborough 97% | This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016) |
| | % of ratepayers and residents who know how to contact a community board member | | 68% | 69% | The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment. |
| Opportunities are available to raise local issues and understand what will happen as a result | Ratepayers and residents satisfied with the way Council involves the public in the decision it makes | | 70% | 47% | The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment. |
| Opportunities are available to raise issues relating to Maori through the Maori Standing Committee | The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications | | 100% applicable applications | 100% | Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016) |

2.1 Local Government Commission

The Local Government Commission released their "Final Proposal For A Wairarapa District Council" on 18 July.

Timeframes for completion of this process are still variable and are influenced by whether a petition (of 10% or more of electors in South Wairarapa, Carterton, or Masterton Districts) is received by the Commission by 15 November 2017.

If the petition is received by early September, the poll will be held this calendar year. If the petition is received later than this, the poll will need to be deferred until February 2018 due to the general election.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

No CE forum was held.

3.1.2. LGNZ Conference

The above conference, themed "Creating pathways to 2050: Liveable spaces & loveable places" was held in Auckland Sunday July 23 to Tuesday July 25.

This was the largest LGNZ conference to date with over 900 attendees.

As the theme suggests, many of the presentations were aimed at thinking about what communities need and would look like into the future.

A lot of this thinking was technology and statistics based, what will our communities look like in the future, what will their needs be, and how is this achieved, both from an infrastructural asset viewpoint, but also from an amenity and recreational perspective.

An interesting perspective was that direct investment by local authorities was not necessarily imperative; partnerships and private investment are contemporary and necessary ways of achieving change.

While listening to presentations from Sir Bob Harvey (ex Mayor ex Waitakere City); Ludo Campbell-Reid (GM Auckland City Council design office); and Lord Mayor Robert Doyle (City of Melbourne) it became quite apparent that our district is performing very well in terms of transforming the look at feel of our communities. This has been achieved by direct investment, partnerships within the community, and private investment.

Futurist and Global Strategist, Holly Ransom, gave an inspired presentation on future proofing our communities. A key point made is that "We no longer have the luxury of stability – change is constant and the velocity is only intensifying".

It will be interesting to bear this in mind as we move into another LTP round, and compare community views to those expressed only three years ago.

3.1.3. Mayoral Forum

No Mayoral forum was held.

3.1.4. Community Boards

A further round of Community Board meetings were held.

3.1.5. Earthquake prone buildings policy.

On 1 July 2017, section 23(1) of the Building (Earthquake-prone Buildings) Amendment Act 2016 (2016 No 22) removed the requirement for local authorities to maintain an earthquake prone buildings policy.

The Amendment Act incorporates the earthquake prone buildings obligations into the Building Act 2004.

Accordingly, we should repeal SWDC's Earthquake Prone Buildings Policy (H800), firstly the regime has changed and is covered by legislation, and secondly to avoid having an operative policy that could lead to a conflict between policy and legislation.

4. Corporate

4.1 Financial Statement

The Financial Statements and Financial Report for the year ended 30 June 2017 are being prepared; these are far more involved than the normal monthly management reports, and will be circulated in due course.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters. No matters were reported during the period.

4.3 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion as previously advised will be somewhere around May next year. The financial report is included in Appendix 1.

4.4 Claims – Coastal Recognition Orders

There has been little movement on this matter, apart from receiving a number of additional claims.

The following was reported in my last report; it is included here for reference. This will be a long process.

We have been notified of approximately 16 claims under the Marine and Coastal Area (Takutai Moana) Act 2011.

In each of the claims the respondents are South Wairarapa District Council; Wellington Regional Council; and The Solicitor General on behalf of the Attorney General.

The orders sought are for protected customary rights and customary marine title over certain areas.

There has been a flurry of activity in regard to this matter as all claims had to be lodged by the end of April.

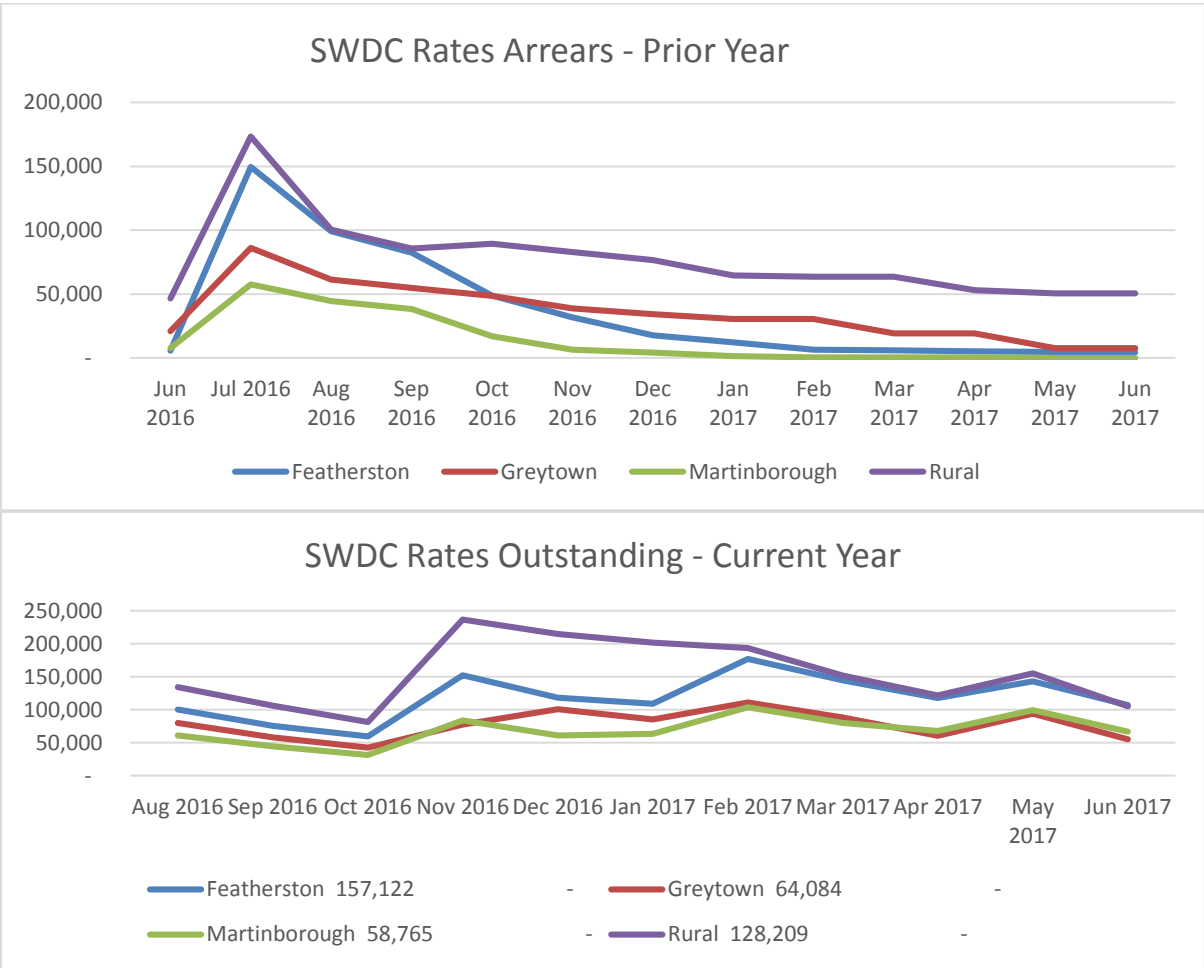
Simpson Grierson are handling this initial phase on our behalf.

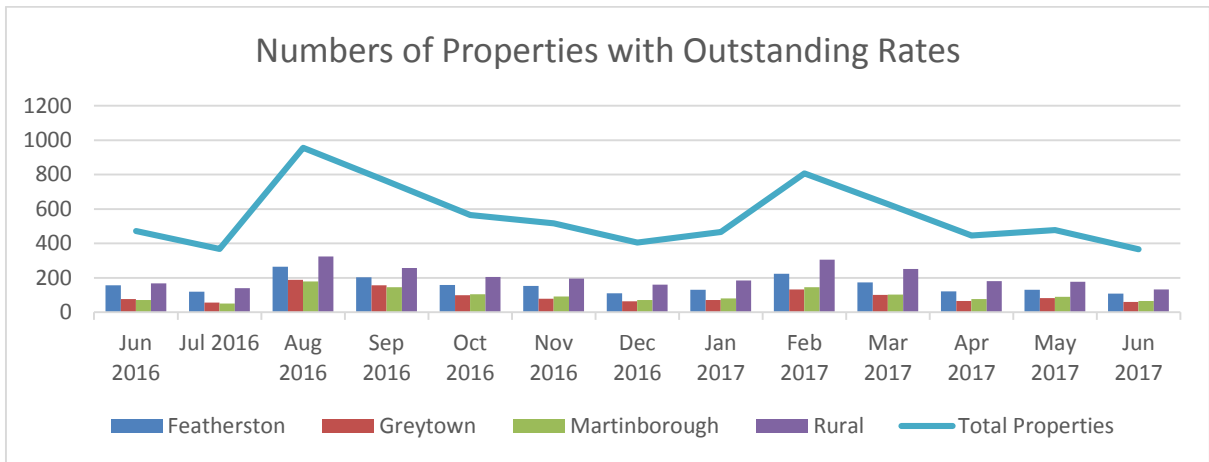
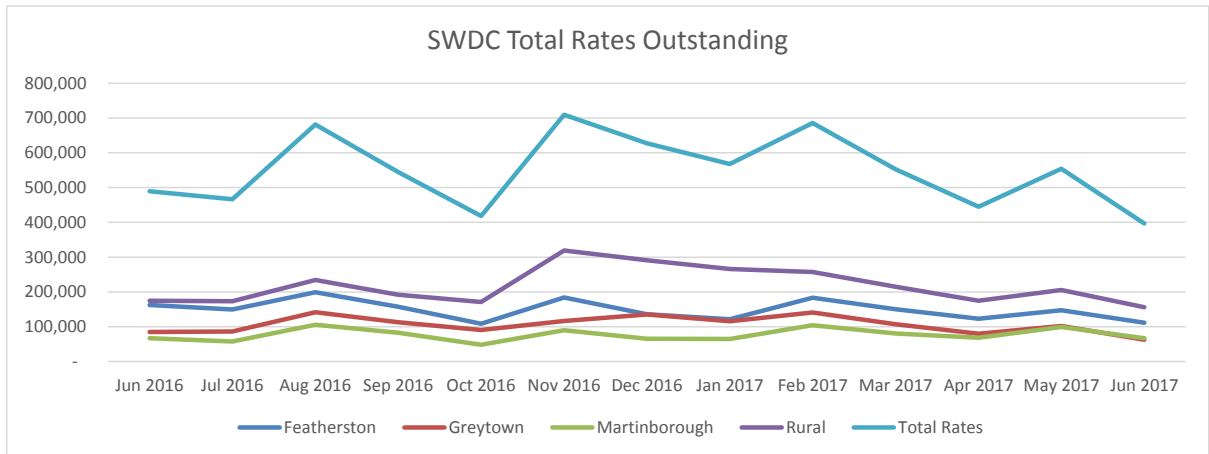
The legislation does not specify a process for consideration of these claims, the High Court will be deciding on procedural matters.

There may be some impact on SWDC in relation to various coastal consents we hold, Roding and the like.

4.5 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.





4.6 LGOIMA Requests

| DATE | TOPIC OF INFORMATION REQUEST | REQUEST RESPONSE |
|--|---|----------------------|
| 31 May (Wairarapa Times Age) | Expenditure on food and drink (alcoholic and non-alcoholic) for the financial year to date (July 1, 2016 – May 31, 2017) | Information provided |
| 20 June (Mary Byrne) | How many water supplies are operated by the Council? What area each supply? How many people are in each of those areas. | Information provided |
| 27 June (Tom Hunt, Fairfax) | Spend on gifts for elected members and staff | Information provided |
| 29 June (Jez Partridge) | What the STEM threshold to be able to list a tree as Notable in the District Plan. | Information provided |
| 20 July (Katrina Shanks, Funeral Directors Association of NZ) | Details of funeral directors/home, funding models applied to cemeteries etc., future plans and statistics relating to burials and cremations. | Information provided |

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waihinga Project Financials

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Project Financials

SWDC
Waihinga Centre
Project forecast - Actuals to June 2017

Per Council decision 18.1.2017

\$ 5,132,010

| | Budget | Invoiced to 30.6.2017 | Invoices to come | Forecast spend |
|---|---------------------|----------------------------------|-----------------------------|---------------------------|
| Made up as follows: | | | | |
| Rigg Zschokke Construction Contract | 4,223,709 | 415,490 | 3,808,219 | 4,223,709 |
| Rigg Zschokke Agreed Variations* | | 34,383 | 13,500 | 47,883 |
| | | <u>449,873</u> | <u>3,821,719</u> | <u>4,271,592</u> |
| Professional fees (design team) to Jan-17 | 509,459 | | | |
| Adamsons Survey | | 6,581 | | |
| Engeo Geotech | | 17,160 | | |
| Holmes Consulting - Design & Fire | | 137,425 | | |
| HVAC Design | | 14,175 | | |
| Perception Planning | | 6,918 | | |
| Warren and Mahoney - Design | | 327,200 | | |
| | | <u>509,459</u> | <u>-</u> | <u>509,459</u> |
| Other fees to Jan-17 (including SGL, QS) | 268,842 | | | |
| Rawlinsons (Quantity Surveyers) | | 38,000 | | |
| SGL | | 230,343 | | |
| | | <u>268,343</u> | <u>-</u> | <u>268,343</u> |
| Architect & Engineer construction monitoring | 80,000 | | | |
| Holmes Consulting - Construction Monitoring | | 26,446 | 21,054 | |
| Warren and Mahoney - Site Monitoring | | 18,483 | 16,517 | |
| Warren and Mahoney - Variations* | | 11,578 | | |
| | | <u>56,507</u> | <u>37,570</u> | <u>94,078</u> |
| Development & Design Variations** | | 66,984 | 10,050 | 77,034 |
| QS Services to completion | 50,000 | | | |
| Venture Consulting | | 2,500 | 27,500 | |
| Clendon Burns & Park | | 13,438 | 3,562 | |
| | | <u>15,938</u> | <u>31,062</u> | <u>47,000</u> |
| Budgeted Core costs | 5,132,010 | | | |
| Plus Contingency | 200,000 | | | 136,494 |
| Overall budget | \$ 5,332,010 | 1,367,103 | 3,900,401 | \$ 5,268,504 |

***Construction Variations to date:**

| | Invoiced to 30.6.2017 | Invoices to come | Forecast spend |
|--|----------------------------------|-----------------------------|---------------------------|
| Rigg Zschokke | | | |
| Removal of asbestos | 7,310 | | |
| Insurance obtained directly | | (20,000) | |
| JLT Insurance | 20,108 | | |
| Concrete Foundation to supper room well | 6,965 | | |
| Replace piles and joists supper room | | 7,500 | |
| Replace ceiling joists supper room | | 2,500 | |
| Temporary structural support | | 9,500 | |
| Concrete under existing foundation | | 1,000 | |
| Remove plaster and steel support for overlay wall | | 5,000 | |
| Supper room framing connection to external wall | | 1,000 | |
| Extend concrete overlay to areas of demolished chimney | | 3,500 | |
| Retain brick wall to supper room | | (1,500) | |
| Overlay existing stage floor | | 5,000 | |
| | <u>34,383</u> | <u>13,500</u> | <u>47,883</u> |
| Warren and Mahoney | | | |
| Alternative cladding product (Rodeca) | 10,678 | | |
| Revision re additional toilet | 900 | | 11,578 |

JNL and Other Savings To be confirmed

****Development & Design Variations:**

| | | | |
|---|---------------|---------------|----------------|
| SGL | 5,500 | | |
| Engeo Geotech | 8,940 | 3,900 | |
| Holmes Consulting - Design & Fire | 8,475 | | |
| HVAC Design | 2,515 | 6,150 | |
| Rawlinsons (Quantity Surveyers) | 5,000 | | |
| Warren and Mahoney - Design(SWDC excl from original budget) | 36,554 | | |
| | <u>66,984</u> | <u>10,050</u> | <u>77,034</u> |
| Net cost/(savings) from Variations: | | | 136,494 |

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

| RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|---|-----------------|---------------|---|
| Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied" | 75% | 87% | NRB 3 Yearly Survey |
| The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's) | Yes | - | Consultants have been working with the 3 Councils to establish which data is recorded and how it is stored so as to enable effective reporting against AER's in WCDP. A working paper has been completed setting out a proposed framework and a stock take has been finished. |

Work has progressed on the updating of the schedule of protected notable trees. A consultant has been engaged to undertake the more technical planning work along with an arborist to advise on the specifics of each tree.

A brief report has been presented to the 3 community boards and the Maori Standing Committee seeking input. A review of the records of each existing tree in the schedule has also being commenced along with site visits to confirm current status of each tree.

A difficulty has occurred with the "ground truthing" exercise due to the timing of the seasons. Being winter, many trees are currently without leaf cover and this has proved problematic when attempting to identify the specific type of tree, even for an arborist. It is now proposed to await spring when leaf cover will reappear.

The presentation of evidence to the independent hearings panel acting for the regional council, in relation to the proposed Natural Resources Plan is ongoing.

Council along with MDC are using Boffa Miskell to prepare and present Councils planning evidence with staff providing additional evidential inputs as required.

This is a very complex and time consuming process that is putting considerable pressure on staff time and resources and it is expensive in terms of the consultants work, even on a shared cost basis with MDC.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

| RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|---|-----------------|---------------|--|
| Consent applications completed within statutory timeframes | 100% | 96.1% | NCS. 5 applications have exceeded timeframes as previously reported. |
| s.223* certificates issued within 10 working days | 100% | 94% | NCS. 3 applications have exceeded timeframes as previously reported. |
| s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement) | 95% | 98% | NCS. 1 application has exceeded timeframe as previously reported. |

20 resource consent applications were received between the 1st and 30th of June 2017.

71 land use and 60 subdivision (131 total) resource consents were processed in the 2016/2017 financial year.

133 resource consents were processed in the 2015/2016 financial year.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

| RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|---|-----------------|---------------|---|
| Council maintains and updates reserve management plans as required. | 1 | 0 | No action required |

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

| RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|--|-----------------|---------------|---|
| My LIM contains all relevant accurate information (no proven complaints) | 100 % | 99.99% | All information provided to applicants as required by LG Act. One complaint received to date – not proven as fault of Council, but was an error- approx. 50% refund of fee made (urgent to non-urgent). G:\LIMs\LIMS PROCESSED 2016-17 |
| My non-urgent LIM is processed within 10 days | 100% | 100% | G:\LIMs\LIMS PROCESSED 2016-17 |

| TYPE | YTD 1 JULY 2016 TO 30 JUNE 2017 | PREVIOUS YTD 1 JULY 2015 TO 2016 | PERIOD 1 JUNE 2017 TO 30 JUNE 2017 | PREVIOUS PERIOD 1 JUNE 2016 TO 30 JUNE 2016 |
|--|--|--|--|---|
| Standard LIMs (Processed within 10 working days) | 225 | 256 | 19 | 11 |
| Urgent LIMs (Processed within 5 working days) | 85 | 85 | 4 | 11 |
| Totals | 310 | 341 | 23 | 29 |

As shown above the number of LIM's processed has decreased slightly in the last 12 months from 341 to 310, an end of year decrease of 9%. Over previous years the number of LIMs processed had steadily increased each year and this represents a levelling off of the numbers of LIM's processed.

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

| PUBLIC PROTECTION KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|--|-----------------|---------------|---|
| Code Compliance Certificate applications are processed within 20 working days | 100% | 99.48% | NCS |
| Building consent applications are processed within 20 working days | 100% | 98.71% | NCS |
| Council maintains its processes so that it meets BCA accreditation every 2 years | Yes | Yes | Next IANZ review set for January 2018. Council was re-accredited in January 2016. |
| Earthquake prone buildings reports received | 80% | 63.44 % | 148 of 229 known EQP premises had been addressed. A new process is now in place. |

| TYPE | NUMBER | VALUE |
|---|-----------|--------------------|
| Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings) | 7 | \$196,000 |
| Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery) | 1 | \$350,000 |
| Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters. | 51 | \$4,082,411 |
| Other (public facilities – schools, toilets, halls, swimming pools) | 0 | 0 |
| Totals | 59 | \$4,628,411 |

Work to prepare for the next programmed Accreditation Review of Councils BCA functions (processing and inspecting Building Consents) has begun.

This review is programmed to take place in January of 2018. In the previous 2 accreditation reviews Council has not received any Corrective Action Requests (CARs) and few strong recommendations for improvements, this representing excellence in performance.

However due to changes in the regulations surrounding this process and the requirements for accreditation, we are having to make a substantial number of changes to our current processes.

If we are to achieve a similar result to those achieved in the last 2 reviews, a significant amount of work is required to be done. To assist with that work we have engaged a specialist, Mr John Tait to help staff prepare, over the next few months.

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

| PUBLIC PROTECTION KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|--|-------------------------|-----------------------|---|
| Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership | 3 visits | 0 | Not commenced due to staff member responsible being on maternity leave. |
| Complaints about roaming and nuisance dogs are responded to within 4 hours | 100% | 96% | K:\resource\Bylaw Officers\Registers\AC Service Requests.xls |

The government has recently announced changes to the legislation around dangerous dogs. This follows widespread public concern about attacks on children. The proposal is to strengthen the requirements around dangerous breeds and dogs declared to be dangerous so as to protect the public better from attacks. These changes are long overdue.

| INCIDENTS REPORTED 1 JUNE 2017 TO 30 JUNE 2017 | FEATHERSTON | GREYTOWN | MARTINBOROUGH |
|---|--------------------|-----------------|----------------------|
| Attack on Pets | 0 | 0 | 0 |
| Attack on Person | 0 | 0 | 0 |
| Attack on Stock | 1 | 0 | 0 |
| Barking and whining | 1 | 0 | 5 |
| Lost Dogs | 2 | 0 | 0 |
| Found Dogs | 0 | 0 | 0 |
| Rushing Aggressive | 2 | 2 | 0 |
| Wandering | 9 | 5 | 0 |
| Welfare | 0 | 0 | 0 |
| Fouling | 0 | 0 | 0 |
| Total | 15 | 7 | 5 |

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

| PUBLIC PROTECTION KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|---|-----------------|---------------|--|
| Stock causing a traffic hazard is responded to within 1 hour | 100% | 95% | K:\resource\Bylaw Officers\Registers\AC Service Requests.xls |
| Council responds to complaints regarding animals within 48 hours. | 100% | 100% | K:\resource\Bylaw Officers\Registers\AC Service Requests.xls |

| INCIDENTS REPORTED | TOTAL |
|--------------------|-------|
| Stock | 5 |

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

| PUBLIC PROTECTION KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|---|-----------------|---------------|--|
| % of calls received by Council that have been responded to within 1.5 hours | 100% | 94.64% | K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 106/112 call outs were attended within 1.5 hours |

| AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED | YTD 1 JULY 16 TO 30 JUNE 17 | PREVIOUS YTD 1 JULY 15 TO 30 JUNE 16 | PERIOD 1 JUNE 17 TO 30 JUNE 17 | PREVIOUS PERIOD 1 JUNE 16 TO 30 JUNE 16 |
|--|-----------------------------------|--|--------------------------------------|---|
| Total | 112 | 103 | 7 | 5 |

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

| PUBLIC PROTECTION KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|--|-----------------|---------------|--|
| Premises are inspected as part of licence renewals or applications for new licences. | 100% | 100% | All premises inspected at new or renewal application. |
| Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years. | 100% | 100% | All premises inspected at new or renewal application. |
| Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement. | 100% | 100% | |

Due to a review of the classification of wineries (related to the applicable risk assessment) when the new legislation came into force, we have recently completed making refund payments in relation to 20 premises. Most refunds covered a 3 year period and were on average around \$5-700. Approximately \$14,000 was refunded.

The premises had been over charged in relation to a) obtaining alcohol licences and b) payment of annual monitoring charges under the Act.

As shown below, the amount of work has continued at high levels for the year. We are currently preparing the annual report to the Alcohol Regulatory and Licencing Authority as required under the Act. This will be provided to Council for its information in the next Council meeting round. One matter officers will be specifically highlighting are the difficulties surrounding the requirements relating to special licences.

| ALCOHOL LICENCE APPLICATIONS PROCESSED | YTD 1 JULY 2016 TO 30 JUNE 2017 | PREVIOUS YTD 1 JULY 2015 TO 30 JUNE 2016 | PERIOD 1 JUNE 2017 TO 30 JUNE 2017 | PREVIOUS PERIOD 1 JUNE 2016 TO 30 JUNE 2016 |
|--|------------------------------------|---|---------------------------------------|--|
| On Licence | 19 | 31 | 0 | 7 |
| Off Licence | 20 | 23 | 3 | 1 |
| Club Licence | 4 | 6 | 0 | 1 |
| Manager's Certificate | 131 | 118 | 8 | 8 |
| Special Licence | 60 | 45 | 4 | 5 |
| Temporary Authority | 7 | 5 | 4 | 0 |
| Total | 241 | 228 | 19 | 22 |

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

| PUBLIC PROTECTION KEY PERFORMANCE INDICATORS | TARGET 16/17 | YTD RESULT | COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET |
|---|-----------------|---------------|---|
| Premises have appropriate FMP in place and meet the risk based standards set out in the Plan. | 100% | 100% | NCS data |
| Premises are inspected in accord with regulatory requirements. | 100% | 100% | NCS data |

2.7 Bylaws

Between 1 and 30 June 2017 one notice was sent out relating to trees and hedges interfering with public access along a road. There were 3 abandoned vehicle complaints responded to.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

On 13 and 14 July the region experienced a storm event that had all but one road into Martinborough cut off. While there was concern regarding the event within Martinborough, the rural communities whilst suffering some damage, expressed satisfaction with the response.

Following the event a debrief was held where several areas of improvement have been noted. Better inter contractor communication and fixed alternate route signage were some of the areas for improvement. There are also some actions to be discussed with council and community boards on current practices and if amendment are needed this will be done as required. These areas include 24hr updates of social media and communications with external parties.

Continued transport discussions have been held with the New Zealand Transport Agency (NZTA) and the three Wairarapa councils regarding the ability to bring the councils roading networks management into one unit. With the restructure of NZTA and those that councils have relationships with it has been decided that Mark Owen, the now Regional Performance Manager, Wellington, will speak to the Chief Executive and Mayor on the changes. Also the community boards will meet and be briefed on the development of works that have been put forward.

A workshop will be held looking at incorporating the sections of State Highways 53 and 2 into a single unit and facilitated through Equip, a branch of Local Government New Zealand. Numerous models from around the country had been discussed as also a way forward and the workshop will review the options and issues in the Wairarapa and possible models to reflect the uniqueness of the region and its makeup.

The discussions on the Solid Waste Contract are continuing with reviews of the contracts added levels of service and costs. A further briefing is expected over the coming weeks.

The preparation of the annual report is underway and reporting of the annual achievement reports for NZTA has been completed. Work is being undertaken on the solution and use of "tetrapods" on the Cape Palliser Road. They are tetrahedral concrete structures used as armour unit designed to dissipate the force of incoming waves by allowing water to flow around rather than against it. With continued coastal erosion issues these may be a future solution as in areas below.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

| WATER SUPPLY KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | | INCIDENTS | |
|---|-------------------|-------------------------------|--------------------------------|-------------|-----|
| | | JUNE | YTD | JUNE | YTD |
| The average consumption of drinking water per day per resident within the territorial authority | <400 Lt | | 341 | | |
| Compliance with resource consent conditions/water permit conditions to "mainly complying" or better | 95% | | | | |
| Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000* | 95% | | 99.6% | | |
| Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000 | 95% | | 99.9% | | |
| The total number of complaints received by the local authority about drinking water taste per 1000 connections | <15 | 0 per1000 (0 complaint) | 0 per1000 (0 complaint) | 0 | 0 |
| The total number of complaints received by the local authority about drinking water odour per 1000 connections | <15 | 0 per1000 (0 complaint) | 0.29 per1000 (1 complaint) | 0 | 1 |
| The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections | <15 | 0.29 per1000 (1 complaint) | 2.87 per1000 (10 complaint) | 0 | 10 |
| The total number of complaints received by the local authority about continuity of supply per 1000 connections | <15 | 0.29 per1000 (1 complaint) | 12.1 per1000 (41 complaint) | 3 | 41 |
| The total number of complaints received by the local authority about drinking water clarity per 1000 connections | <15 | 0 per1000 (0 complaint) | 2.01 per1000 (7 complaint) | 0 | 7 |
| Ratepayers and residents satisfied with level of service for water | 77% | | | NRB Survey: | 59% |
| Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site | < 1 Hr | (3/3) 100% | - | 0 | 64 |
| Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption | < 8 Hrs | (3/3) 100% | - | 0 | 64 |
| Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site | < 2 working days | (8/10) (80%) | - | 10 | 318 |
| Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm | < 5 working days | (7/10) (70%) | - | 10 | 318 |
| Fire hydrants tested annually that meet NZ Fire Service Code of Practice | 20% | | 20% | | |
| The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow | <20% | | 45.5% | | |

2.2 Water supply capital improvements

2.2.1. Featherston water supply

Stage 2, the treatment improvement works and commissioning have been completed. To date the plant has been operating reliably, supplying Featherston. Ministry of Health (MoH) officers have visited site to observe the operation and completion of the project. The balance of the subsidy available will be claimed. Total project costs are not able to be confirmed as yet but expected to be in range \$1.35 - \$1.4M.

2.2.2. Water reticulation renewal

The tender for trunk pipeline renewal works for the Greytown urban supply in Woodside Road by Core Infrastructure Ltd has been completed and the pipeline is now in service. Stage 3, is planned for 2017/18 where the main will be fully replaced up to the Woodside treatment plant, including trenchless replacement in two locations.

2.4 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period with some replacement of equipment.

The extended Waiohine water treatment plant now has been commissioned and in service for both the Greytown and Featherston communities.

2.5 Water reticulation

There were 10 reticulation repairs reported and rectified during the period.

2.6 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 6 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

| WASTE WATER KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | | INCIDENTS | |
|---|-------------------|------------|------------------------------------|---|---|
| | | JUNE | YTD | JUNE | YTD |
| Number of blockages per 1000 connections | <10 | 6 | 11.55 per1000 (51 complaint) | 5 | 51 |
| Ratepayers and residents satisfaction with waste water services | 70% | | | NRB survey: | 49% |
| Number of dry weather sewerage overflows per 1000 connections | <10 | - | - | 0 per 1000 connections (0 overflow) | 0 per 1000 connections (0 overflow) |
| Attendance time: from notification to arrival on site | < 1 Hr | - | - | 5/6 (83%) | 62 |

| WASTE WATER KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | | INCIDENTS | |
|---|-------------------|----------------------------|-------------------------------|--------------|----------------|
| | | JUNE | YTD | JUNE | YTD |
| Resolution time: from notification to resolution of fault | < 4 Hrs | - | - | 5/6 (83%) | 62 |
| % of resource consent conditions complied with to mainly complying or better* | 90% | | | | |
| No. of abatement notices | <2 | | | | 0 |
| No. of infringement notices | 0 | | | | 0 |
| No. of enforcement notices | 0 | | | | 0 |
| No. of convictions | 0 | | | | 0 |
| No. of complaints per 1000 connections received about sewage odour | < 15 | 0 | 0.99 per 1000 (4 complaint) | 0 | 4 |
| No. of complaints per 1000 connections received about sewage systems faults | < 15 | 0.5 per 1000 (2 complaint) | 1.49 per 1000 (6 complaint) | 2 | 7 |
| No. of complaints per 1000 connections received about sewage system blockages | < 15 | 8 | 11.55 per 1000 (51 complaint) | 8 | 51 |
| No. of complaints per 1000 connections received about the response to issues with sewage | < 15 | 0 | 0 | 0 | 0 |
| Proportion of urgent waste water service requests responded to within 6 hours of notification | 95% | 5/6 83% | - | 5/6 (83%) | 84% (52/62) |

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston waste water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the council replied to at the start of June.

Further clarification around a range of matters has been sought with additional field data (in stream) now being collected to further consolidate Councils application case. It is not known when the application will be publicly notified but not expected before the end of August.

Staged improvements at Martinborough and Greytown WWTPs

Improvement works at the Martinborough site have commenced and the irrigator in place and related civil works underway. Full completion of this phase is not anticipated until October. The consent requirement is no later than November 2017.

The procurement of the Stage 1B improvements for the Greytown WWTP is continuing with two companies shortlisted from the ROI. The two companies are expected to deliver their Design/Build proposals in the first week of August.

New aerators have been installed at Greytown WWTP which will assist the treatment and further mitigate the odour complaints that occurred last year. The sludge bioremediation programme is planned to commence in July.

3.2.2. Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

Martinborough had an equipment failure during the heavy rain event on the 14th July. The high level in the ponds exceeded the capacity and an overflow without UV disinfection occurred, breaching the consent conditions.

Normal operation would need an operator to remove a mechanical plug, however this failed, so the overflow occurred without operator intervention. WRC have been notified and an improved system is being developed.

3.2.3. Wastewater reticulation

There was 1 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

| STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | | INCIDENTS | |
|---|-------------------|------------|-----|-------------|-----|
| | | MONTH | YTD | MONTH | YTD |
| % of ratepayers and residents satisfied with stormwater drains | 55% | | | NRB survey: | 57% |
| % of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours | 95% | 0 | 0 | 0 | 0 |
| No. of flooding events | 0 | 0 | 0 | 0 | 0 |
| No. of habitable floors affected per flooding event per 1000 properties connected | 0 | 0 | 0 | 0 | 0 |
| No. of abatements notices | 0 | | | | |
| No. of infringement notices | 0 | | | | |
| No. of enforcement notices | 0 | | | | |
| No. of convictions | 0 | | | | |
| Median Response time to flooding events (Notification to personnel reaching site in hrs) | 3 | - | - | 0 | 0 |
| No. of complaints about stormwater per 1000 properties connected | 0 | 0 | 0 | 0 | 0 |

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

| SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | | INCIDENTS | |
|---|--------------------|--------------------------------------|---|-------------|-----|
| | | MONTH | YTD | MONTH | YTD |
| Number of communities with recycling centres | 6 | | 6 | | |
| Volume of waste disposed out of district | Decreasing by 2.5% | Increase of 11% compared to May 2016 | Current average month increased 26% on 2014 | - | - |
| % of ratepayers and residents satisfied with the level of service | 85% | | | NRB survey: | 66% |

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily.

5.3 Kerbside and associated services (Combined Contract MDC, CDC and SWDC 2017-2022)

Tenders for the combined waste services contract closed on 29 March 2017 and further information may be available at the meeting.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

| LAND TRANSPORT KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | | INCIDENTS | |
|---|---------------------------|-------------|---------------|-------------|-----|
| | | MAY | YTD | MAY | YTD |
| Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5% | 95% | | | | |
| Ratepayers and residents fairly/very satisfied with the roads | 80% | | | NRB Survey: | 73% |
| 5% of sealed roads are resealed each year subject to availability of NZTA subsidy | 100% | | | | |
| The pavement condition index as measured by the NZTA pavement integrity index | 95% | | | | |
| The number of crashes causing injuries is reduced | Group and control average | | | | |
| The number of fatalities and serious injury crashes on the local road network | <7 | | | | |
| Ratepayers and residents are satisfied with footpaths in the district | 70% | | | NRB Survey: | 63% |
| Availability of footpaths on at least one side of the road down the whole street | 88% | | | | |
| Footpath Condition rating 95% compliant with SWDC AMP Standard | 95% | | | | |
| The % of customer service requests relating to roads and footpaths responded to within 48 hours | 95% | 24/39 (62%) | 305/390 (78%) | 39 | 390 |
| Meet annual plan footpath targets | Yes | | | | |

6.2 Roading maintenance – Fulton Hogan

Heavy concentration on grading of unsealed roads has been carried out through July, commencing in August there will be the introduction of a tow behind roller on the rear of 1 grader.

Logging operations are being carried out on the unsealed sections of Haurangi, Dry River and Papatahi Roads. These operations are requiring additional inspections.

A rain event on 13/14 July had an effect on the network generally between Hinakura and Pirinoa with a number of road closes over a 12 to 18 hour period.

Fulton Hogan are currently assessing the damage in terms of flood damage costs and timelines to full reinstatement.

A large number of sealed pavement failures have been identified on Western Lake and Lake Ferry Roads and have been programmed for repairs.

A high coastal swell at Cape Palliser on 22 July caused more pavement damage to the road in the area of the Department of Conservation station.

6.3 Other activity

Whittaker Contracting are progressing on the bridge maintenance contract.

7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

| AMENITIES KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | | INCIDENTS | |
|--|-------------------|------------|-----|-------------|-----|
| | | MONTH | YTD | MONTH | YTD |
| Users satisfied with parks and reserves | 90% | | | NRB Survey: | 94% |
| Ratepayers and residents are satisfied with Council playgrounds | 80% | | | NRB Survey: | 82% |
| Council playground equipment that meets national standards | 100% | | | | |
| Council pools comply with NZ swimming pool water testing standards | 100% | | | | |

| AMENITIES KEY PERFORMANCE INDICATORS | TARGET 2016/17 | COMPLAINTS | INCIDENTS |
|--|-------------------|------------|-----------------|
| Ratepayers and residents satisfaction with Council swimming pools | 67% | | |
| Occupancy of pensioner housing | 94% | | Actual: 99.8% |
| Ratepayers and residents satisfied with town halls | 76% | | NRB Survey: 74% |
| Cycle strategy | Developed | | |
| Ratepayers and residents satisfied with public toilet facilities | 90% | | NRB Survey: 85% |
| Taking programmes out into the community and providing a wide variety of programmes in the library | >3 per library | | |
| % of ratepayers and residents satisfied with libraries | 90% | | NRB Survey: 91% |

7.2 Parks and Reserves

7.2.1. Featherston

SWDC, and Featherston (as sister town to Messines), remembered the Battle of Messines during the week of 7-14 June 2017. The New Zealand Division saw action between 7 and 9 June, and while successful in capturing their objective, it was at the cost of 3700 casualties including 700 dead. In Featherston, the flag of Belgium was flown alongside the New Zealand flag, and a remembrance flag at the war memorial, library and Anzac Hall. These three flags also flew at the SWDC office during the week.



Work on car-parking areas around Card Reserve has been completed for 2016/17. The proposed car-park between the stadium and Underhill Road was not done, as measuring up showed we would gain very few car parks for a relatively high cost. Instead, the existing carpark around the stadium was repaired and line-marked, so there are now 25 car parks available there. Kerb and channel and a hard surface were put down on the Johnston St road reserve along the side of the rugby/athletic fields, and it is hoped to carry this right through past the swimming pool to the soccer fields in 2017/18.

Plans are being drawn up for a refresh of planting at the Featherston War Memorial, as many of the hebes and shrubs are past their best.

Year 7 and 8 students at St Theresa's School have been undertaking a project for council in Barr-Brown reserve, to locate and recommend action on epiphytic plants growing in the native trees. These plants can become quite large, and have caused problems in other New Zealand native reserves as they can be dangerous if they fall on people. The students have been studying the nature of epiphytes, and have carried out a preliminary reconnaissance in the reserve. They will be reporting back on their findings, including whether any epiphytes are recommended for removal, and are also going to prepare signage about these plants for reserve users.



The extremely wet weather in July caused some problems, particularly on the Domain tracks, which needed tidying up, and also at the dog park where the entry areas became lakes – these have now been filled in.

7.2.2. Greytown

Arbor Day was celebrated in Greytown in early July with planting in several of the parks. Children from Greytown Early Years, Greytown School and Greytown Kindergarten planted 45 native trees in O'Connor's Bush; this was organised by the Friends of O'Connor's Bush. The Friends of Sarah and Stella organised the planting of a pear tree in Stella Bull Park by children from the Blue School, the tree being donated by Steve Meyrick of Pine Haven Orchard. The Wairarapa Times-Age donated a number of native trees to Council as part of the Trees That Count campaign, and the majority of these were planted at Greytown Cemetery by members of the Community Board and Tree Advisory Group. The trees were planted across the eastern boundary of the Catholic section, and will provide shade and beauty in this area in years to come.



The Community Board requested the removal of the chain across the western entrance to O'Connor's Bush, as wheelchair/mobility scooter access is needed. Planning is underway for a suitable arrangement to allow access for wheelchairs and mobility scooters that still prevents cars and motorbikes from getting into the Bush.

The wet July affected Greytown too, with officers formally closing the Soldiers' Memorial Park playing fields for one weekend to protect the surface. Fortunately Capital Football had decided to cancel all sport that weekend anyway. The Greytown dogpark entrance also required filling in to get rid of the slush and mud.

7.2.3. Martinborough

The planned winter planting for Considine/Centennial Parks has begun with the planting of two kowhai trees at the entrance to Centennial Park. The olive trees alongside the lime path through the two parks have been trimmed and lifted, resulting in the removal of four truckloads of clippings.

The wet weather impacted Martinborough Square, which became Martinborough Lake for a day or so, but this doesn't seem to have damaged the new grass. One tree in the Square collapsed and was removed.



Martinborough dog park took a battering both from the weather, and from its alternate use as a road during Gypsy Week early in July.

7.3 Urban berms and road reserves

Officers have been updating the "No-Spray Register", a record of properties where no use of chemical sprays on the footpaths and berms has been requested. This record is part of the parks and reserves contract with City Care, and needs updating as properties change hands and/or residents opt for an organic approach in their own gardens and don't want to risk over-spray. A form has now been developed and placed on the SWDC website so people can make the request to join the "No-Spray Register". To make it easier for the City Care staff, the properties on the register are marked with a green triangle on the footpath/kerb, and these have also been refreshed.

7.4 Playgrounds

At Featherston playground, the flying fox is out of action pending repairs to the timber on the tower and steps leading up to it. Work is also planned on the edging which holds the soft-fall bark for the flying fox, and to get some better fencing up between the playground and Birdwood Street. The old see-saws have been removed as they are just an accident waiting to happen, and replacements are under consideration.

At Martinborough, the dual swing is temporarily out of action because of unsafe soft-fall material and a damaged platform, but repairs are in progress.

7.5 Community housing

For the first time since 2012, we have vacancies in the Matthews Flats in Featherston. These flats, like the Burling Flats and Featherston stadium, were built with Dux Quest plumbing piping, one of the earliest plastic pipes

used for plumbing. As it ages, the pipe is prone to splitting, and we have already had several such events, with resulting leaks, in the Matthews Flats and the stadium. In those situations, we have only been able to replace the affected sections of pipe. We're very conscious that the pipe is sitting there like a ticking time bomb, so we are taking the vacancies as an opportunity to completely remove and replace all of the pipework, and do some much needed redecorating in two of the flats.

Westhaven flats in Greytown similarly have not had a vacancy since 2012, and one tenant has lived in her flat for 17 years. We took advantage of a brief absence by the tenant to get the kitchen, laundry and bathroom repainted.



7.6 Cemeteries

At Greytown cemetery we have been having issues in several areas with people driving across the lawn plots, including across recent interments, and also vehicles parking on unmarked graves in the paupers' and children's area. Additional bollards and chains are to be placed in several areas, including the complete enclosure of the paupers'/children's area. We have also had a large number of temporary signs made up, and these are being placed in all three cemeteries in areas where we know we have problems with people driving on the grass/plots. We are also doing some tidying up of the Millennium Shelter in preparation for updating the directory of those interred.

The Greytown cemetery driveway has been tidied up, with the removal of the tree stumps on the southern side, and a start made on turning that area into car parking.



**PLEASE KEEP VEHICLES ON
THE DRIVEWAYS.
DO NOT
DRIVE ACROSS OR PARK
ON GRASS.**



The fence at Greytown cemetery is looking much better since it has been water-blasted. We will re-paint it in spring/summer, when weather improves.

7.6.1. Purchases of burial plots/niches 15 June 2017 to 26 July 2017

| | Greytown | Featherston | Martinborough |
|----------------------|-----------------|--------------------|----------------------|
| Niche | | | |
| In-ground ashes Beam | | | 1 |
| Burial plot | 1 | | 2 |
| Total | | | |

7.4.2 Ashes interments/burials 15 June 2017 to 26 July 2017

| | Greytown | Featherston | Martinborough |
|-----------------|-----------------|--------------------|----------------------|
| Burial | 2 | 1 | 2 |
| Ashes in-ground | 2 | | |
| Ashes wall | 2 | | |
| Total | | | |

7.7 Pools

Between-season work continues behind the scenes, with the completion of painting inside the changing rooms at Martinborough pool. We are also looking to replace the castors on the pool cover trolley with some industrial strength ones, as the current light ones keep getting broken.

7.8 Property

7.8.1. Featherston

New photographs have been taken of the Anzac Hall for advertising as a conference venue, and will be used to update the website shortly.



7.8.2. Greytown

We have done some work in the Greytown Town Centre in the upstairs green room used by Civil Defence, coating the entire north wall with Resene Write-On Wall paint. This has turned the entire wall into a whiteboard (or more accurately, a light-greenboard) which will be useful for both civil defence and other users of the room. A black border will hopefully hide any residual dust and smudging from whiteboard pens. We are in the process of replacing one of the hand-driers in the public toilets, as the current one is only working intermittently. We are also reviewing the lighting in the WBS room, with a view to adding extra luminaires at the west end, and possibly replacing the recessed downlights in the ceiling on the south side of the room.

New photos were also taken of Greytown Town Centre, and will be added to the website.



7.8.3. Martinborough

The last two properties of those being sold as part of the Waihinga Centre funding are now in the process of sale. These are the 3.4Ha block on the corner of White Rock and Te Muna roads, and the 0.54Ha block on the corner of Lake Ferry and Pukio East roads.

7.9 Toilets

The new toilet at North Tora has been completed, and final preparations are under way for commencing the work on the new toilets at Ngawi. The frequency of cleaning and restocking the coastal toilets is under review due to the increased loading from tourists and campers.

7.10 Events

7.10.1. Featherston

Completed events:

The Time Travellers' Ball held Saturday, 24 June 2017 at the Anzac Hall



Future events:

7.10.2. Greytown

Completed events:

Apache Jacks Wairarapa Kids Cross Country held Sunday, 23 July 2017 at Soldiers Park Memorial

Future events:

7.10.3. Martinborough

Completed events: Nil

Future events: Nil

7.11 Libraries

Aaron Bell has joined the team at Martinborough library, replacing Janet McAllister who has gone to Masterton library. The recruitment for Janet's replacement also produced a number of new people willing to fill in as casuals, so there are new faces in all of the libraries.

Featherston library's July holiday programme included Maths is Fun and two paper craft projects, one of which involved the creation of paper moths for an art installation in the United States.

Martinborough library's Winter Warmers events included some interesting decoupage. All three libraries hosted the Travelling Tuataras Stories and Songs for the children towards the end of the holidays.

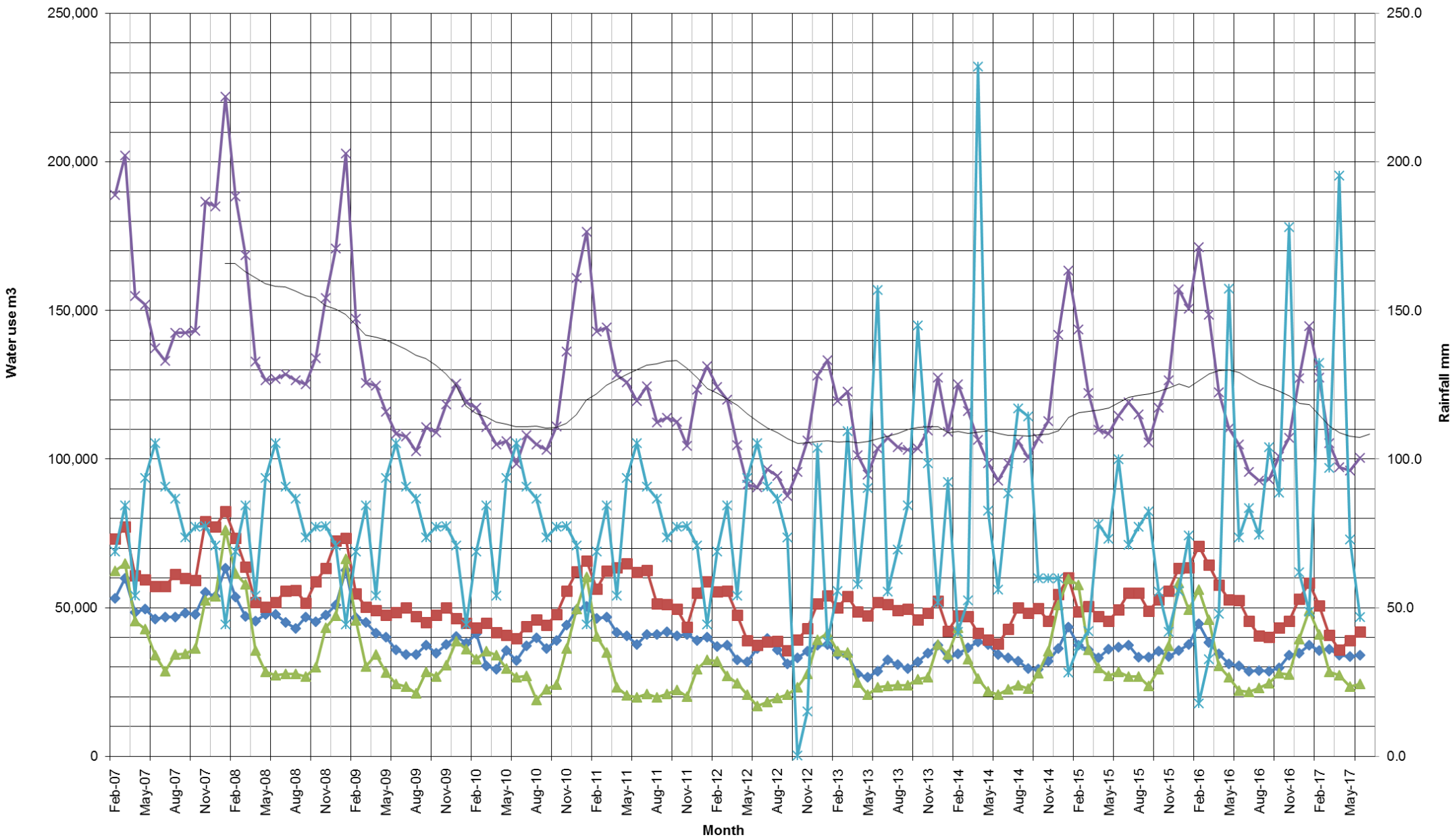
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

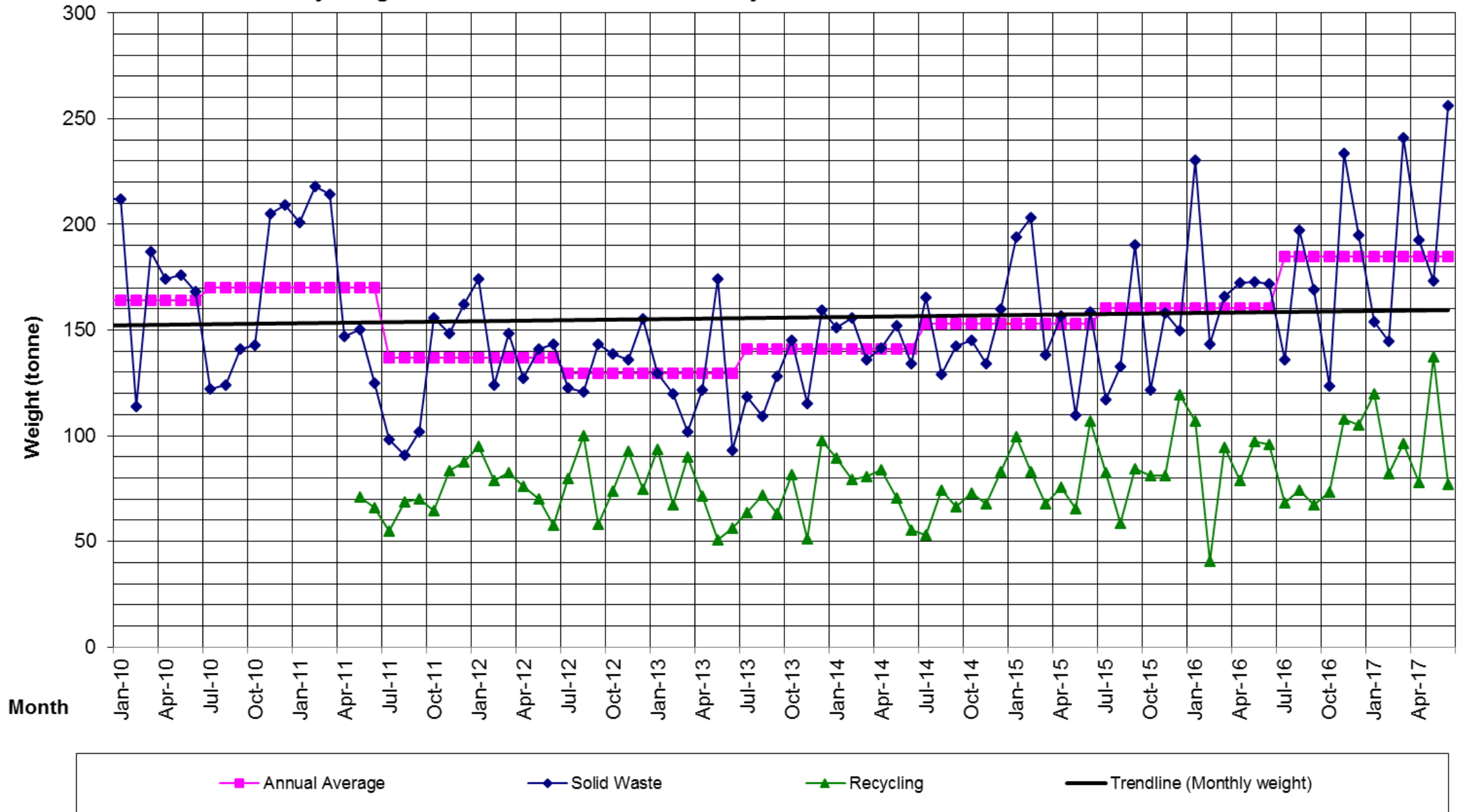
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



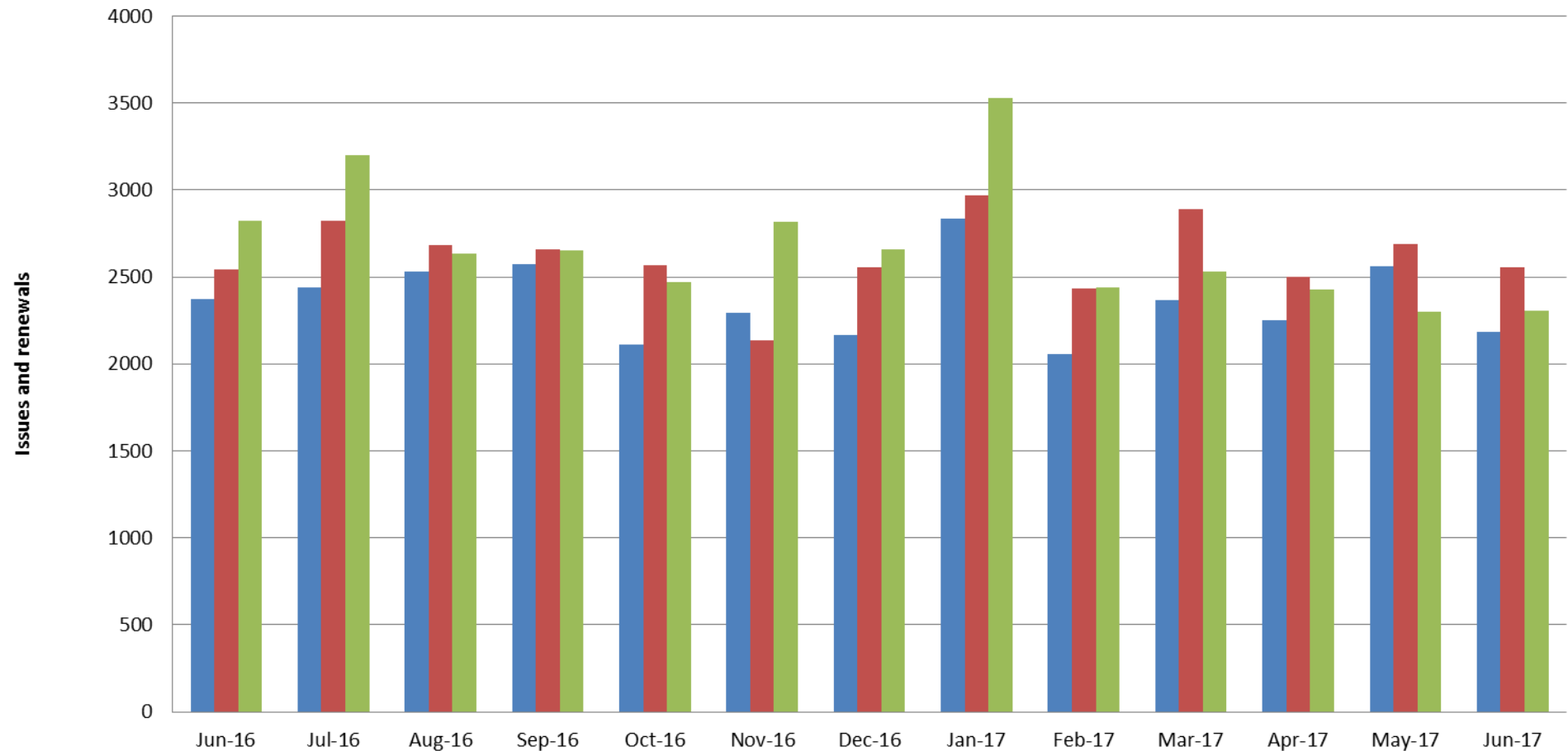
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



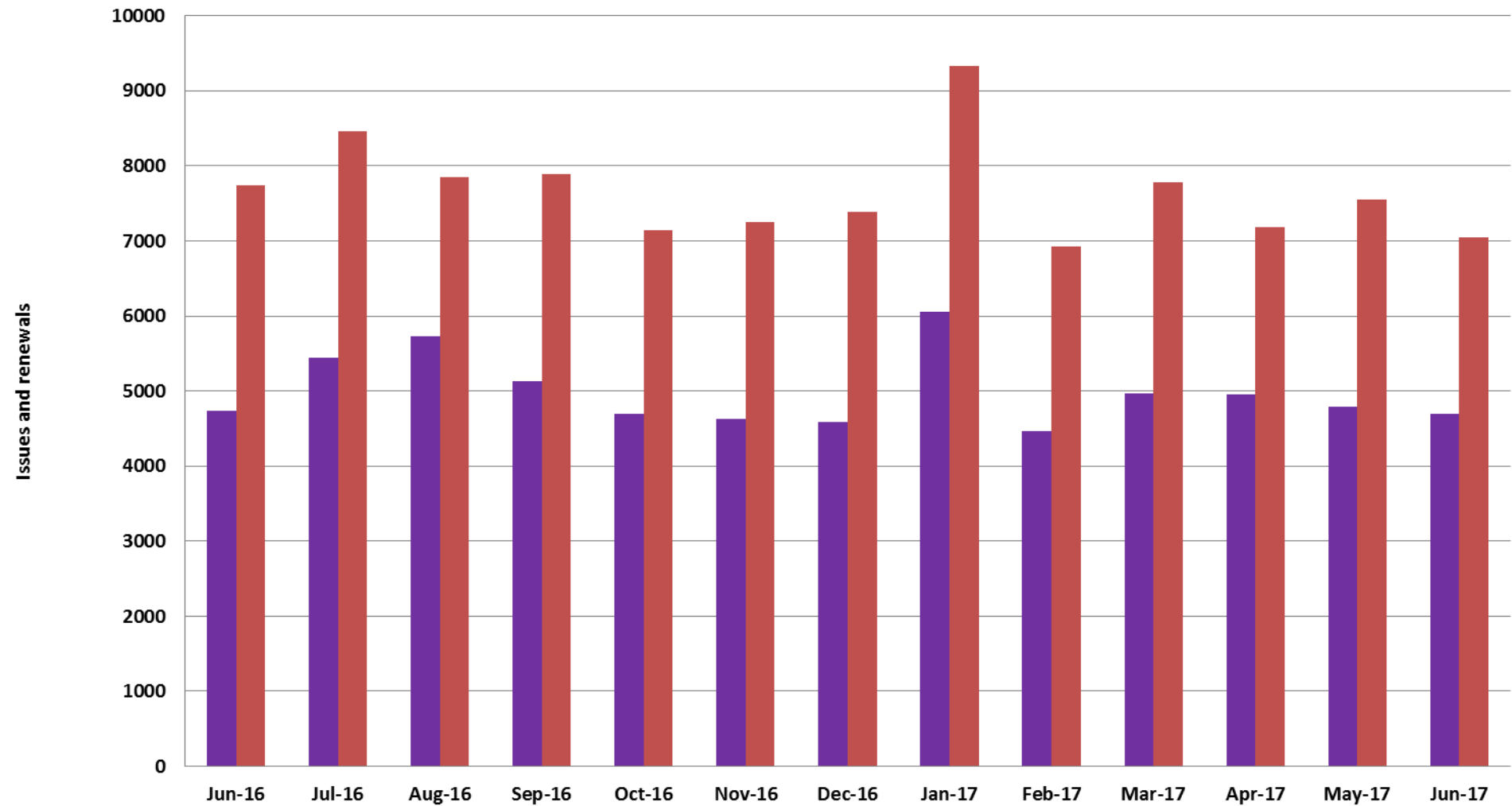
Appendix 3 – Library Statistics

South Wairarapa libraries - issues and renewals to June 2017



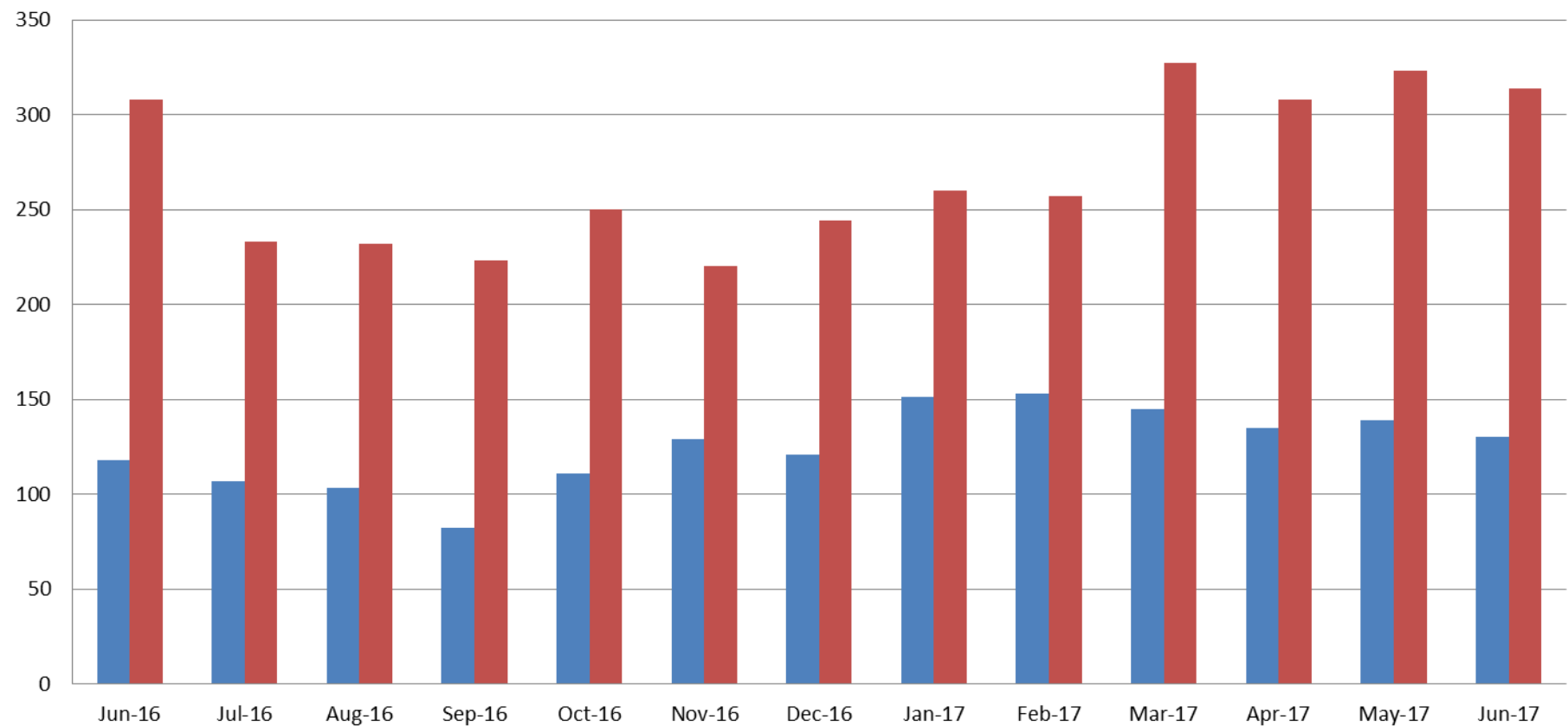
| | Jun-16 | Jul-16 | Aug-16 | Sep-16 | Oct-16 | Nov-16 | Dec-16 | Jan-17 | Feb-17 | Mar-17 | Apr-17 | May-17 | Jun-17 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Featherston | 2375 | 2440 | 2533 | 2574 | 2113 | 2296 | 2167 | 2836 | 2057 | 2369 | 2254 | 2563 | 2186 |
| Greytown | 2543 | 2820 | 2684 | 2659 | 2567 | 2136 | 2556 | 2967 | 2432 | 2888 | 2503 | 2687 | 2558 |
| Martinborough | 2820 | 3197 | 2635 | 2654 | 2467 | 2819 | 2661 | 3526 | 2442 | 2529 | 2427 | 2302 | 2306 |

Wairarapa Library Service - issues and renewals to June 2017



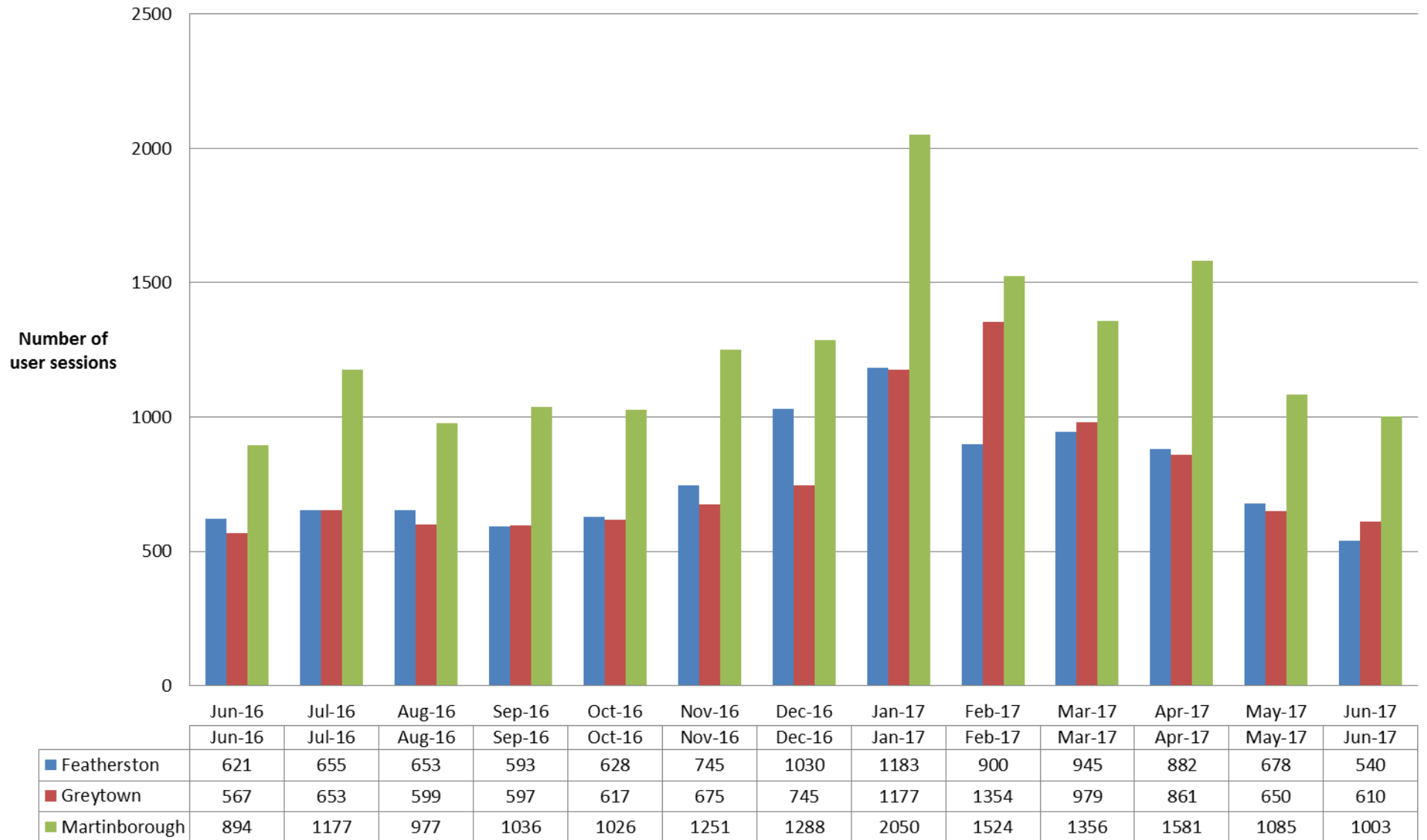
| | Jun-16 | Jul-16 | Aug-16 | Sep-16 | Oct-16 | Nov-16 | Dec-16 | Jan-17 | Feb-17 | Mar-17 | Apr-17 | May-17 | Jun-17 |
|-----------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Carterton | 4730 | 5444 | 5733 | 5126 | 4698 | 4629 | 4586 | 6051 | 4468 | 4972 | 4951 | 4794 | 4694 |
| South Wairarapa | 7738 | 8457 | 7852 | 7887 | 7147 | 7251 | 7384 | 9329 | 6931 | 7786 | 7184 | 7552 | 7050 |

Wairarapa Library Service - audio and e-book issues to June 2017



| | Jun-16 | Jul-16 | Aug-16 | Sep-16 | Oct-16 | Nov-16 | Dec-16 | Jan-17 | Feb-17 | Mar-17 | Apr-17 | May-17 | Jun-17 |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Audiobooks | 118 | 107 | 103 | 82 | 111 | 129 | 121 | 151 | 153 | 145 | 135 | 139 | 130 |
| E-books | 308 | 233 | 232 | 223 | 250 | 220 | 244 | 260 | 257 | 327 | 308 | 323 | 314 |

APNK Wi-fi user sessions to June 2017



FEATHERSTON COMMUNITY BOARD

29 AUGUST 2017

AGENDA ITEM 6.3

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 29 August 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 29 August 2017

| Ref # | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|-----------|-------------|---------------------|--|--------|--|
| 347 | 7-Jun-16 | Resolution | Claire Bleakley | Permitted Signage Under the Wairarapa Combined District Plan (WCDP) FCB RESOLVED (FCB2016/39): 1. To receive the information. 2. To work with Jenniefer Grey (For the Love of Books) and other businesses for the purposes of creating multi-use directional signs that could be erected on public land. (Moved Carter/Seconded Jackson) Carried | Open | 22/11/16: Reassigned to Claire 31/01/17: Claire visited all businesses in Fstn and has met with Council's planning staff. Will be working to action an appropriate sign for discussion but there will be a delay due to other priorities 2/5/17 Claire would followup with Council |
| 533 | 30-Aug-16 | Resolution | FCB | Featherston Footpath Journey in a Wheelchair FCB RESOLVED (FCB 2016/69): 1. To receive the information. 2. To support the need for continuous improvement of our footpaths for people who are in wheelchairs and mobility scooters. 3. To support early attention to wheelchair access to the Featherston Library, upgrade of the gradient to the crossing on State Highway 2, and footpath access on the corner of Fox and Daniel Streets. 4. To recommend that Council officers address footpath concerns as addressed in the 'Featherston Footpath Journey in a Wheelchair Report' and present a report to the incoming Board in November 2016. (Moved Carter/Seconded Beattie) Carried | Open | Done, read and supported. FCB to approve repairs from footpath budget. 18/11/16 Council officers have a list of works from the previous CB's for the years 2015/16, planned works from 2016/2017 and forward works 2017/2018 for each town. Starting point is for council officers to compare what is left on planned/ forward works and the Featherston Footpath Journey in a Wheelchair report. Review footpath priorities in a workshop forum with a view to including 'wheelchair friendly additions' to the Community Board priority list 27/3/17: Merger of 2 actions: Review footpath priorities in a workshop forum with a view to including 'wheelchair friendly additions' to the Community Board priority list FCB can then make their priorities from this and then these can be addressed by council officers depending on allocated budget. Featherston library alterations completed 2/5/17: Brenda to forward a list of previous pathing priorities as well as a list of new suggestions for priorities to members |
| 676 | 22-Nov-16 | Action | Brenda West | Arrange a FCB workshop to discuss what level of support, including financial, the FCB want to provide to the Featherston Information Centre | Open | 2/5/17: Action 127 condensed into 676. Work with the Featherston Information Centre to |

| Ref # | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|-----------|-------------|---------------------|---|--------|--|
| | | | | | | strengthen the relationship with the Community Board |
| 38 | 31-Jan-17 | Action | Mark | As per the 15/16 Annual Planning decisions, liaise with the Card Reserve Artificial Surface Trust regarding when the carpark between the turf and stadium will be sealed, what on-going tree maintenance will be undertaken, and when external access to the Featherston stadium toilet will be completed | Open | Carpark is in Parks and Reserves capital budget, to be completed before 30 June 2017. No further tree maintenance budgeted for 2016/17. External access to stadium to be completed before 30 June 2017 |
| 131 | 14-Mar-17 | Action | Mark | Investigate options for strengthening the WiFi signal at the Featherston Library with the goal of enabling the Featherston Information Centre to access the WiFi from their building | Open | 24/05 In progress - wi-fi extender being ordered from APNK who supply the library wi-fi |
| 132 | 14-Mar-17 | Action | FCB | Submit a list of approved road names to Council | Open | |
| 134 | 14-Mar-17 | Action | Brenda West | Formalise recommendations to Council on a path forward for providing a larger space for Featherston Library in a workshop forum | Open | |
| 236 | 2-May-17 | Resolution | FCB | Notice of Motion – Featherston Wastewater FCB RESOLVED (FCB2017/32): 1. To receive the information. (Moved Bleakley /Seconded Shepherd) Carried 2. To make a submission on the Featherston wastewater plan once the plan had been notified by GWRC. (Moved Bleakley/Seconded Cr Olds) Carried | Open | |
| 241 | 2-May-17 | Action | Claire Bleakley | Write to the Returned Services Association and the Anzac Club seeking their interest in being involved with the Poppy Road Signs Project | Open | On hold until project has moved forward |
| 309 | 6-Jun-17 | Action | Mark | Review whether the fence in front of the 'Welcome to Featherston' sign at the south entrance to Featherston can be moved behind the sign to improve visibility of the sign | Open | |
| 310 | 6-Jun-17 | Action | Brenda West | As part of Featherston 2033 workshop discussions, identify an ideal public safety solution which includes convenience to bus stops, pedestrian crossings on State Highway 2 and speed limits and provide recommendations to Council officers so dialogue with NZTA can be undertaken | Open | |
| 315 | 6-Jun-17 | Action | FCB | Review the Beautiful Towns and Cities Awards criteria to determine if there were award categories that the Board | Open | |

| Ref # | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|-----------|-------------|---------------------|---|--------|---------------------------|
| | | | | wished to pursue on behalf of Featherston (September timeframe) | | |
| 387 | 18-Jul-17 | Action | Claire Bleakley | In conjunction with Council officers prepare a report on the income and expenses of SWDC community housing for discussion at the August Featherston Community Board meeting | Open | |
| 388 | 18-Jul-17 | Action | Murray | Utilise local newspapers and social media, including the Featherston Phoenix, to publicise the request for the community to participate in updating of the Notable Tree Register in the District Plan | Open | |
| 391 | 18-Jul-17 | Action | Mark | Provide information to FCB members on the proposed bypass changes to Revans Street | Open | |
| 392 | 18-Jul-17 | Action | Mark | Provide regular short progress reports on the wastewater projects as a regular agenda item | Open | Refer to Officer's Report |
| 394 | 18-Jul-17 | Action | Brenda West | Work with the Planning team to discuss resource consent requirements for the 89 Featherston Street mural project and then prepare a report for Community Board consideration | Open | |

FEATHERSTON COMMUNITY BOARD

29 AUGUST 2017

AGENDA ITEM 6.4

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 16/17 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Report for the period 1 July 2016 – 30 June 2017.*
2. *Grant the Featherston Information Centre \$85.40 to cover incidental costs associated with running the Featherston Information Centre.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2016 – 30 June 2017 will be tabled. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

The Featherston Information Centre have requested \$85.40 to cover the costs of incidental expenses which have traditionally been paid for by the Featherston Community Board. The claim has been included in Appendix 2.

2. Appendices

Appendix 1 - Featherston Information Centre Incidental Expenses Claim

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 - Featherston Information Centre Incidental Expenses Claim

FEATHERSTON INFORMATION CENTRE PETTY CASH

| | |
|--|--------------|
| FRESH CHOICE - LIGHT BULB ✓ | 1 - 09 |
| PETROL - PICK UP BROCHURES ✓ | 10 - 00 |
| FROM MARTINBOROUGH | |
| MILK - 26/2 - 5/3 - 10/3 - 17/3 - 24/3 | 10 - 40 |
| COFFEE & NOTEBOOK - FRESH CHOICE 13/3 | 5 - 68 |
| WAREHOUSE STATIONERY 30/3 | 13 - 50 |
| MILK - 2/4 - 9/4 - 15/4 - 23/4 | 5 - 59 |
| LIGHT BULB (LONG LIFE) 24/4 ✓ | 6 - 39 |
| MILK - 30/4 - 6/5 - 13/5 - 21/5 - 27/5 | 6 - 79 |
| MILK - COFFEE - 4/6 - 18/6 - 25/6 | 13 - 70 |
| MILK - 2/7 - 9/7 - 1 | 3 - 30 |
| T. PAPER - BATTERIES \$8.98 | 8 - 98 |
| | <u>85 42</u> |

PETTY CASH FEBRUARY TO JULY 2017
RECONCILIATION
PLEASE SIGNATURE



17 AUG 2017

ROUNDING

\$85.40

GL Code

FEATHERSTON COMMUNITY BOARD

29 AUGUST 2017

AGENDA ITEM 6.5

LONG TERM PLAN PROCESS

Purpose of Report

To seek an appointment to Council's Long Term Plan Working Party and to inform the Committee/Community Board of the 2018/2028 long term plan process for delivering Council's 2018/2028 Long Term Plan.

Recommendations

Officers recommend that the Committee/Community Board:

1. *Receive the Long Term Plan Process Report.*
2. *Appoint a member to be the Community Board representative on Council's Long Term Plan Working Party.*
3. *Adopt a process of working together as a Community Board/Committee to determine priorities for early input into the Long Term Plan.*

1. Executive Summary

The Local Government Act 2002 requires every district council to produce once every three years a Long Term Plan (LTP) which sets out what Council will do for at least the next ten years. An annual plan is required for years that an LTP is not produced.

Council wants to work with residents and key stakeholders to create this new 10-year Plan (LTP) for the South Wairarapa.

2. Developments and Challenges

Many positive developments are happening in the community and business sector, the district is positive and growth is occurring. The challenges will continue of course; South Wairarapa has three townships with multiple amenities, our wastewater and water supply projects will continue to require significant funding from a relatively small user base, growth although positive puts strain on infrastructure networks and land available for use and our vast land area means we have many loose metal roads in constant need of maintenance. Council is constantly being required to meet higher environmental standards, and internal processes need to comply with more auditing and compliance requirements.

An additional unknown is the proposal for local government amalgamation in the Wairarapa. With the possibility of amalgamation, getting the priorities right for the 2018-2028 LTP becomes even more critical as this plan would remain a key document until the new Council was able to create a new 10-year plan for 2021-2031.

3. Working Together

Working together with others, we're in the process of planning ahead to support a sustainable future for our region – one where our environment, economy and communities thrive.

South Wairarapa District Council's Long Term Plan will be a plan that looks at the goals and aspirations we have for the South Wairarapa region over the next 10 years. Council can't do LTP planning alone. It's only by working with others right across the community that we decide what to prioritise and what is sustainable and affordable for the South Wairarapa region to make sure we deliver on a number of long term outcomes for the region. The tricky part is getting the balance right – and that's where the insight of others comes in.

People around the region have the opportunity to feed into the planning process via the planned sector group meetings, their local community board, or the Maori Standing Committee.

Council adopted the Long Term Plan Working Party Terms of Reference as attached in Appendix 1 and are seeking a member of your Board/Committee to be a member of this Working Party. We are also recommending that your Board/Committee adopt a process of working together to determine community priorities for early input into the Long Term Plan. Attached as Appendix 2 is the communities vision of how the South Wairarapa would look in the future as seen in 2015.

We want our communities to revisit the 'Our Future' lists, identify anything missing, and prioritise projects for the next 10 years.

4. Timeline for Delivery

There will be further opportunity for you and members of the public to have a say in early 2018, when the LTP Consultation Document goes out for formal consultation. The timeline for delivering the Long Term Plan for the 2018/2028 years is as per Appendix 3.

5. Appendices

Appendix 1 – Long Term Plan Working Party Terms of Reference

Appendix 2 – Our Future

Appendix 3 – Long Term Plan Timetable

Contact Officer: Paul Crimp, Chief Executive

Appendix 1 – Long Term Plan Working Party Terms of Reference



SOUTH WAIRARAPA DISTRICT COUNCIL

Annual Plan/Long Term Plan Working Party **Terms of Reference**

Purpose:

The South Wairarapa District Council operates a working party of Council to oversee the annual planning process and also the triennial Long term planning process.

Membership of the Annual Plan/Long Term Plan Working Party:

- The Working Party consists of the Mayor and all councillors
- One community board member from each board
- One Maori Standing Committee member
- CEO
- Group Manager Corporate Support
- Finance Team Leader
- Other SWDC staff members as required

Meetings of the Working Party:

As and when the working party decides, but at least monthly from November through to June whilst the annual plan and consultation documents are being prepared and reviewed and until the Annual plan (AP) has been approved and published.

In the year in which the Long term plan (LTP) is being prepared, the working party will meet at least monthly from August through to June whilst the Long term plan and consultation documents are being prepared and reviewed and until the Long term plan has been approved and published.

Role of the Working Party:

- To receive recommendations from officers regarding appropriate activities for SWDC;
- To discuss proposed activities to be completed by SWDC over the period the plan relates to;
- To evaluate and make recommendations on activities or changes to be consulted on;
- To review draft budgets prepared by the Finance team for the period of the plan;
- To review draft rating levels for the period of the plan;
- During the long term plan process, review the following policies:
 - Significance and Engagement Policy
 - Revenue and Financing Policy
 - Liability Management Policy
 - Investment Policy
 - Development Contributions/Financial Contributions Policy
 - Remission and Postponement of Rates on Maori Freehold Land Policy
 - Rates Remission Policy
 - Rates Postponement Policy
- To decide which issues covered in the AP or LTP are significant and therefore require consultation with ratepayers;
- To agree the questions for consultation and review the Consultation document and supporting documentation prior to publication;
- Council will then review submissions and attend hearings to enable submitters to speak to their submissions. At the conclusion of the submission hearings, Council will agree any changes to the Annual plan as a result and request officers to update the Annual plan document including any financial changes;
- The Annual plan working party will then review the updated financials prior to the final Annual plan document being submitted to Council for approval.
- Council approval of the Annual plan will be required on or before 30 June each financial year.

Appendix 2 – Our Future



Part 5

Our Future

Introduction

Key Issues

Promoting Our District

How our District
Looks in the Future (20+ Years)



OUR FUTURE

Introduction

Workshops with various industry stakeholders have been held over the last two long term plan processes to get input on current and long term issues as well as current or potential Council projects. The following are the stakeholder groups that we sought input from before the Draft LTP was prepared and the key issues identified by these stakeholder groups as they were presented. Many of the key issues were consistent with the projects currently being undertaken and priority will be given to ensure projects align to the community vision.

- Business stakeholders
- Sports stakeholders
- Rural stakeholders
- Youth
- Youth workers
- Martinborough Community Board
- Featherston Community Board
- Greytown Community Board
- Maori Standing Committee and Wairarapa iwi
- Senior citizens
- Service users
- Community organisations

Our Community Likes

- Weather/Climate
- Country living
- Not confined (space per person/free & open)
- Moving ahead
- Hub of events
- Proximity to Wellington
- Lots to do
- Beautiful
- Impact of the wine industry
- Well maintained roads
- Attractive tidy towns and rural areas
- Martinborough Square
- Good public toilets
- Sportsgrounds, playgrounds, libraries
- Enforcement of tree trimming
- Accessible
- Variety of sports
- Transport network
- Community values
- Easy access to banks, doctors, supermarkets etc.
- Greytown bike trail
- Dog parks
- Small vibrant towns
- Martinborough Square
- Towns with a point of difference
- Lake/Parks & reserves/rivers
- Ecology
- Coast/trees/bush/hills/rivers
- Cycle friendly
- Strong business groups
- Summer reading program
- Great events
- Passive & active recreation
- Nice/welcoming
- Active people
- Strong communities
- Great for young families
- Good people
- Mix of people
- Fabulous people

Our Community Would Like

Following are the issues as identified by our stakeholders. Not all the issues presented come under Council's jurisdiction; however they are still included for completeness.

- Think district and regionally wide
- Recognisable change
- Aging population: growth projection required, additional Council housing may be required in the future
- Correct ad-hoc subdivision development
- Preserve areas of best land use: growth on to high value land
- Limited development in infrastructure
- Economic development forum: look for businesses to move into Featherston/South Wairarapa
- Big industry to Featherston, e.g. build sawmill
- Target certain types of businesses to open in South Wairarapa
- Resource consent and building consent processes easier: Streamline Council processes.
- Ease of doing business with Council
- Lack of buildings in South Wairarapa: how to facilitate growth
- Amenities in all three towns - loose spirit of community if only one
- Grow out of town owners or decrease out of town owners
- Working from home needs to be enabled – broadband, business hubs
- Look at sustainable sewerage and grey water options for new builds
- Ban 1080 poison: consider using the unemployed to kill possums
- Encourage utilisation of the district pools (some are under utilised); pools are cold and have limited opening hours
- Encourage greater sports participation
- On-line sport and recreation information for the whole district
- Card Reserve Development Plan
- Combined Sports and Leisure Society
- Accessible sports equipment
- Full sized gym

- | | |
|---|--|
| <ul style="list-style-type: none"> • Indoor pool • Make South Wairarapa sports teams competitive in Wairarapa/Wellington by providing better sporting facilities i.e. heating pools, creating turf's with lights, supporting gyms (bigger) • More cycle (inc. BMX and mountain) and walking tracks • Sailing and archery clubs • Feasibility study on current facilities • Camping growth • Provide a greater variety of recreation including passive • Cater to the rural population as well as town. • Work with GWRC to provide better public transport options • Have a dedicated Council employee for leisure • Centralisation of facilities • Investigate why facilities under-utilised and correct • Lack of awareness of district facilities • Promote facilities on Council website • Continue water quality improvements • Continue waste water improvements • Water races need improving • Amalgamation concerns: District issues may get overlooked but savings may be made • Subdivisions: Impacts on current owners, buyers must be aware they are buying into a rural area • Promote/protect primary industry • Road quality (width, height, loose metal etc) not suitable for today's conditions and traffic volumes • Impact of new activities on traffic volumes • Provide greater visibility to how the rates are split between outputs in plans and reports • High impact of urban "outputs" on rural sector • Farming wind constrained by network capacity: What is District Council's role in promoting this? • Council to lobby for rural broadband in the district • Review contract verse in house • Footpath extensions and maintenance • More road signs • Road edging, parking and footpath | <ul style="list-style-type: none"> • Seal extensions South Featherston School addressed • More jobs for youth • Youth after school and weekend. activities/events (music/triathlon/pool BBQ) • Enhance Featherston Main Street • Fix rubbish day • Libraries open between Christmas and new year • Digitised building files • Wairarapa wide interpretation of regulations • On-line consents (not post) • Historical trees common name included • Irrigate Martinborough Square to maintain purpose • Review Wairarapa District Plan – subdivisions, signage, heritage trees and buildings etc • Control weeds and broom • Improve access to Wairarapa Moana • Link change to community outcomes • Combined Business Association • Consider how we can assist with improved air travel • Adapt for technology |
|---|--|

Promoting Our District

Following are ideas our stakeholders have given us about promoting our district. Currently promotion of the district is undertaken by Destination Wairarapa on our behalf.

- Promote existing attractions
- Ensure Destination Wairarapa provides a value for money service
- Liaise with business sector regarding correct promoting of Wairarapa brands
- Piggyback promotion on already scheduled events
- Ensure a collective South Wairarapa promotions approach
- Understand current economic climate and funding pressures on businesses
- Develop strategic partnerships
- Creation/promotion of more events
- Promotion of Wellington as a resource
- Lack of community volunteers for sporting administration
- **Community has lost the 'bring a plate' thinking**
- Promote the distinct town
- Promote South Wairarapa as a place to live because of easy access to Wellington, low cost of living
- Promote/protect primary industry
- Promotion of Wairarapa Moana
- Target cruise ship visitors

How our District Looks in the Future (30+ years)

- A more prosperous South Wairarapa
- Young people want to stay in the south
- Greytown Trust Lands Trust remains
- South Wairarapa is achieving environmental excellence
- Our district has clean rivers and high water quality
- South Wairarapa town centres are excellent
- South Wairarapa towns have free Wi-Fi
- Nga Haerenga – New Zealand Cycle Trail is operational
- Council infrastructure and facilities are well maintained and improved over time and better utilised
- State Highways through our district are well maintained and new bridges have been built on State Highway 2 and State Highway 53
- District libraries are networked with other NZ libraries
- Community activity where people can participate is greater than infrastructure
- The district has a sport and leisure coordinator
- There is centralised administration and promotion of sports clubs and activities
- There is open and good communication between sports groups and the community about **what's** available
- **'Learn to Swim' lessons** are available at our pools
- More lifestyle blocks are created encouraging families to move to our district
- South Wairarapa Council has a district wide focus (as opposed to towns only)
- Youth are encouraged to participate in decisions of local government
- A good and reliable network of public transport is available around the wider region
- A community feel is maintained in our district even with growth and potential local government changes
- Our towns retain their individual facilities
- Sports and other clubs are well supported and have the required resources
- Services and clubs of Featherston are centralised to Card Reserve

- Irrigation is accessible to farmers; including cheap funding and cash flows necessary to start an irrigation project
- Our districts have well maintained and improved roads
- Attract private investment
- Attract superannuitants
- People want to live here
- Population growth to support development
- Retirement village/housing options in all towns
- Good schools to attract families
- Diverse business
- Advocate for support services for aging population
- Economic development long term strategy
- Better wastewater system
- Preserve best land use
- Urban design strategy to maintain space/character/manage life styles
- Accessible disability transport
- Encourage stock underpasses
- Greytown pool 25m
- Regular review of rates calculations to ensure they are still relevant
- Affordable living
- Using technology
- Ensure an adaptive plan for demographic and population change
- Big Picture (All of Wairarapa)
- Council can do attitude
- Maintain rural feel
- No rush/congestion
- Initiatives for eco-friendly living
- Solid waste and resource use
- Lobby for a NZ packaging accord (Aus/Eur)
- Have green waste compost on Council farms
- Mall Kitchener Street Ohio Street to Square
- Featherston shops full
- Featherston attractive Main Street
- Featherston welcoming gateway
- Featherston all traffic down main street
- Greytown more than one park

Risks and Challenges

- Public transport
- Rimutaka Hill Road
- Tourist towns not catering for locals
- Keeping up with technology
- Managing cost/raising revenue
- Transitioning the change
- Maximising what we do/have now
- Missed opportunities
- Impact on statutory change e.g. building and environment, health & safety
- Government move to Auckland
- Treaty settlement
- Having enough clean fresh water
- Coastal erosion
- Extreme weather events
- Global warming
- Individual dams v syndicate v one major
- Water use (consented water)
- Loss of momentum in Featherston
- SWDC delivering on 30 year initiatives
- Stakeholder engagement (taking everyone)
- Maintaining character of towns and country atmosphere
- **"We are not Wellington"**
- Managing unpaid rates
- People not prepared to pay
- Viability of rest homes
- People losing heart in Council
- Youth **leave and don't return**
- Maintaining economic & health benefits
- Adapting to meet new sports
- Car parking
- Keeping sport accessible cost & travel
- Developing successful strategic relationships
- Cost of developing more active sports grounds
- Encompassing health
- Meeting transport needs
- Meeting increasing passive recreation needs
- Keeping people active
- Supporting individual drivers to take a team approach
- Gaining private investment

- Lack of sport/recreation volunteers
- Supporting local schools esp. Kuranui
- Earthquake prone buildings
- GWRC flood mapping
- Cell phone reception
- Technology life
- Uneconomic services due to population
- Pest control
- Ensuring more efficiency
- Lack of buildings to facilitate growth
- Broadband – Hinakura/Whiterock
- Lack of employment opportunities
- **#’s not** economies get the money

Appendix 3 – Long Term Plan Timetable

DRAFT SWDC 2018/28 LONG TERM PLAN TIMELINE

August

- 9 Initial Councillor Discussion** (after Council meeting) – Strategic Plan, Top 5 Topics for LTP
28-30 Initial Community Board Discussions

September

- 6 Second Councillor Discussion** – refine areas to cover in LTP (after I&P, followed by A&R)
20 LTP meeting (after Council meeting) – Review Significance & engagement, Liability Management, Investment policies.

October

- 11 Councillors continue LTP discussions** - review Revenue & financing policy and Remission and postponement of rates policy incl Maori freehold land with Philip Jones (after I&P, followed by A&R)
? Sector meeting MSC/Iwi 5.30pm Council Chambers (MSC 6.30pm)
17 Sector meeting Youth 3.30pm Council Chambers
17 Sector meeting Sport/Rec 5.30pm Council Chambers
18 Sector meeting Farming 3.30pm Council Chambers
18 Sector meeting Service users 5.30pm Council Chambers
19 Sector meeting Senior Citizens 3.30pm Council Chambers
19 Sector meeting Business 5.30pm Council Chambers
25 Council meeting (sign off Annual Report) followed by LTP meeting – review High level issues and Asset Management plans

November

- 15 LTP meeting** - Council Chambers
29 Finalise key topics for LTP and review Development contributions Policy (after I&P, followed by A&R)

December

- 13 LTP meeting** (after Council meeting) - Agree final Projects for LTP

January

- 24 LTP meeting** - decide issues to consult on

February

- 7 Councillors continue LTP discussions** - proposed fees for adoption, agree changes for consultation (after I&P, followed by A&R)
20 Draft CD to Auditors (Auditors need 2 weeks – until 6 March)
21 Council Meeting

March

- 14 Extraordinary Council Meeting**– Supporting Documentation Adopted and CD Adopted
28 CD Published in Wairarapa News

April

- 4 Council Meeting**
10 Public Consultation 7pm Featherston –Kiwi Hall (Tues)
11 Public Consultation 7pm Martinborough – Council Chambers
12 Public Consultation 7pm Greytown – Town Centre (Thurs)
20 Submissions Close

May

- 14** **Submission Hearings and Deliberations – Day one**
- 15** **Submission and Hearings and Deliberations – Day two**
- 16** **Council meeting**
- 16** **Submission and Hearings Reserve Day – Day three if required (after Council Meeting)**

June

- 13** **LTP meeting** (after I&P, followed by A&R)
- 20** **Councillors Meeting – final draft financials**
- 27** **Council Meeting – Adopt LTP**

FEATHERSTON COMMUNITY BOARD

29 AUGUST 2017

AGENDA ITEM 6.6

RESTORATION WORK PROPOSAL FOR DONALD'S CREEK STOPBANK BY FEATHERSTON SCHOOLS

Purpose of Report

To inform Community Board members of the proposal by the Featherston schools to carry out restoration work on the Donald's Creek stopbank.

Recommendations

Officers recommend that the Community Board:

1. *Receives the Restoration Work Proposal for Donald's Creek stopbank by Featherston Schools.*
2. *Supports the work proposed by the students.*

1. Executive Summary

Students from Featherston schools who have been using the SWDC-owned Donald's Creek stopbank reserve for ecological studies as part of a Wairarapa Moana education project. The students are proposing further work in the reserve after learning about water quality and biodiversity. This would begin with planting restoration on the banks of the creek, and potentially lead to a long-term beautification project. The students are well-supported by Greater Wellington Regional Council (GWRC) which has responsibility for flood management work along Donald's Creek. The students will present their ideas and tentative plans to the Community Board, and are looking for approval to proceed with the next stage of their work.

2. Background

The section of the Donald's Creek stopbank between SH2 and SH53 is owned by Council. It is an area of over 2 hectares, and is held as a Local Purpose (Drainage and Utility) Reserve. The stopbanks form part of the Greater Wellington Regional Council Flood Protection asset management programme. While previously used for horse grazing, the land is now no longer made available for that purpose to ensure the protection of the waterway and creek banks. In 2016, both Featherston School and St Teresa's School were looking for a suitable location for students to do water

testing and monitoring, and restoration planting. Officers suggested this part of Donald's Creek, and the project has now grown to include South Featherston School, with support and advice from the Regional Council and Esther Dijkstra from EnviroSchools.



3. Discussion

3.1 The Schools' Project

The three Featherston schools have now form a steering group of students to look at this section of Donald's Creek. They are supported by a Pete Hull, a teacher at South Featherston School along with Esther Dijkstra from EnviroSchools. Esther was engaged by GWRC. The initial work proposed for 2017 is planting of the creek margins with suitable grasses. The students looked at the reserve, and saw the potential for more than just restoration planting of the creek. They are beginning to look at the longer-term possibility of beautification of the reserve and its development into a small

public park. The activities involved in planning, discussing, consulting, fund-raising and planting benefit the students across all curriculum areas. The students will outline their ideas in a presentation during the public participation part of the meeting.



3.2 Role of SWDC officers

SWDC Amenities staff have general oversight of the project, and are responsible for liaison with City Care, who do on-demand weed control and grass cutting in the area. Amenities staff are also available to liaise with Featherston Community Board. As SWDC is the owner of the property, officers will have some responsibility in ensuring that suitable health and safety plans are in place before the commencement of any work.

3.3 Role of Featherston Community Board

Council resolution 2010/274 gives community boards decision-making authority over urban amenities, parks and reserves:

all matters relating to urban reserves, urban amenities and town main streets that meet current Council policy or management plans, fall within the Annual Plan budget and the LTCCP be delegated to the appropriate Community Board for decision. Any matter that does not meet any of these criteria will be referred to Council who may seek a recommendation from the Community Board.

There is no management plan for the reserve. However, should the Community Board show general support for the students' proposal, a management plan could be prepared as part of the project over the next few years. It is appropriate for the Community Board to be the initial decision-making authority for the large-scope elements of the project, such as whether to proceed with the park development plan. The Community Board will also determine the level of consultation needed with the full

Council. This gives the Community Board input into outcomes such as the visual appearance of the town, while providing valuable civics experience for the students.

3.4 Role of Greater Wellington Regional Council

The Regional Council is providing support through Esther Dijkstra. Guidance on restoration planting, including suitable plant types, locations and sources, weed control, planting and plant maintenance has already been provided to the students, and GW staff will continue to monitor the project as it progresses.

3.5 Financial Considerations

No specific funds are budgeted for 2017/18 for the reserve, although operating funds will be available for weed management. The students have funds from other sources available for the planting work proposed for this year. If the reserve is developed into a park over time, then any additional operating costs for maintenance will be identified and budgeted for by council. Fund-raising events, funding applications to suitable agencies, and working with the Menz Shed are options proposed for funding capital works.

4. Conclusion

The initial stream restoration work will be of benefit to the stream as well as to the visual appearance of the area, and will be done at little cost to council. The further development of the area as a project by the schools, working with the Community Board and other community groups, has the potential to beautify the reserve and provide an additional amenity to the town.

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

MEMBER REPORT

for
Featherston Community Board Meeting
29 August 2017

| | |
|--|---|
| Member Name | Robyn Ramsden Featherston Community Board |
| Topic | Featherston Community Board Facebook Page |
| Date | As of 18 August 2017 |
| Total Page Likes | 85 (previous report was 78) |
| Total Reach | No longer recording this data |
| Page views | No longer recording this data |
| Posts since initiation | No longer recording this data |
| Post topics | 16 Aug – Shared WREMO post on Tsunami advice. 16 Aug – Shared SWDC FB post on rates due. 10 Aug – Shared Mini Fell Train Carnival event. 08 Aug – Shared Curious Minds funding round for STEM. 08 Aug – Shared WREMO hub guide information. 01 Aug – Shared WREMO new look website. 16 Jul – Shared WREMOnz post about a storm warning. |
| Key issues | None. |
| Specific item/s for Community Board consideration | I'd like to put together a list of pages, like SWDC & WREMO that I can liberally share information from. |
| General | All the Meetings for the rest of the year are now up on the Page. |

MEMBER REPORT

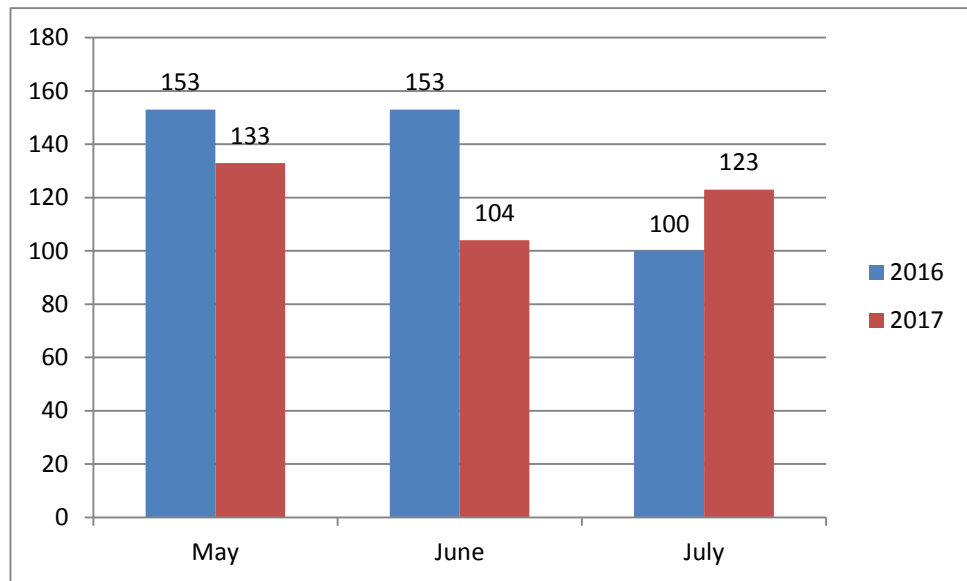
for

Featherston Community Board Meeting

29 August 2017

| | |
|--|--|
| Member Name | Robyn Ramsden Featherston Community Board |
| Group Name | Featherston Information Centre |
| Group Members | Jocelyn Konig – Information Centre Manager Colin Olds – SWDC Councillor Robyn Ramsden – Featherston Community Board Member |
| Meeting Date | Tuesday 15 August 2017 |
| Key issues from meeting | <ol style="list-style-type: none"> 1. MOU progress made. Checking with Amenities Manager to ensure all aspects required are present. 2. Money held in the "Information Centre" bank account was raised for the Volunteers not for the Centre. 3. Reporting: The manager will provide visitor statistics at the end of every month to be included in this report. In lieu of using the FCB accountability form the Manager has agreed to report annually at the first meeting of each new year to the Community Board on Petty Cash and any general issues brought up over the previous year. 4. The Manager wants the petty cash situation to remain unchanged. 5. Clarity required around a license to occupy. |
| Specific item/s for Community Board consideration | <ol style="list-style-type: none"> 1. Mark Allingham (Group Manager Infrastructure & Services) is investigating a Wifi extension to cover the Information Centre. Once this is concluded then we can move the desk and work out VoIP. 2. What is the best way to manage the petty cash at the Information Centre? |
| General | <ol style="list-style-type: none"> 1. Additional power points needed. 2. Door frame in kitchen need reattaching. (Cr. Olds has brought this to the attention of the Amenities Manager.) 3. Health and Safety Policy needs completing. |

The Information Centre Manager has provided recent visitor statistics.



Next Meeting Tuesday 26 September 2017

COUNCILLOR REPORT
for
South Wairarapa District Council Meeting
Wednesday 9th August 2017

| | |
|--|---|
| Councillor's Name | Pam Colenso |
| Meeting – Date & Venue | Wairarapa Library Service Working Group 27 th July 2017 Carterton District Council meeting room. |
| Attendees | Cr Ruth Carter, Anne Hughes, Cr Tracey O'Callaghan, Robyn Ramsden, Helen McNaught, Cr Pam Colenso. |
| Key issues from meeting | Updating Policies relevant to Libraries |
| Speakers | None. |
| Specific item/s for Council consideration | None |
| General | <p>We reviewed and amended the following policies relevant to the Wairarapa Library Service. Helen will be updating these and they will then come to Council for ratification.</p> <ul style="list-style-type: none"> • Care of children in Libraries will change to Children in Libraries Policy. • Cataloguing & Classification Policy • Charging Policy • Complaints Policy • Copyright Policy • Customer Code of Conduct • Friends Policy • Fundraising & Donations Policy • Housebound Policy changed to Homelink Policy • Interloans Policy • Internet Access Policy • Membership Policy • Privacy Policy • School Holiday Programme Policy changed to Library Programme Policy |
| Next Meeting | Date to be confirmed |

1 August 2017

Brenda West
Chair
Featherston Community Board
66 Revans Street
Featherston 5710

Dear Brenda

**DECISION NOTIFICATION REGARDING YOUR 2017/18 ANNUAL PLAN
SUBMISSION TO COUNCIL**

Thank you for your submission on Council's 2017/18 Annual Plan. Council received 105 submissions covering over 400 individual requests as part of the annual plan submission process. The Mayor and councillors heard a total of 38 verbal submissions.

A clear majority of submissions sought additional services or funding, and were assessed to ensure Council was collecting enough revenue to provide core services, maintain community assets and complete the sewerage upgrade in the proposed timeline. The total rates increase for 2017/18 has been struck at 3.92% which is marginally more than the Long Term Plan forecast increase of 3.76%.

As part of the Annual Plan process Council consulted the community on the following proposals:

- Do you support continuing to defer the cyclical wastewater underground pipe asset replacement programme to accelerate stage one and two of irrigation to land for Martinborough, Greytown and Featherston?
- Do you support providing free swimming in Council's three pools?
- Do you support building a new dog pound in Featherston?
- Do you support deferring some roading rehabilitation for one year and redirecting funds to new footpaths, footpath maintenance and road crossings?

A total of 59 submitters answered at least one of the questions. Thank you for your participation.

80% of submitters favoured deferral the cyclical wastewater underground pipe asset replacement programme. Council noted that you felt there is insufficient information to be able to support the proposal and resolved to have council officers organise a workshop for the Featherston Community Board.

Council resolved to continue to support the deferral of the cyclical wastewater underground pipe asset replacement programme to accelerate stage one and two of wastewater irrigation to land for Martinborough, Greytown and Featherston. Council noted that the deferral decision was for the 17/18 year only.

85% of submitters supported free swimming.

Council resolved to provide free swimming in the three District Council owned pools and that for safety reasons pool capacity limitations would apply.

74% of submitters supported a new dog pound, however while many submitters supported the proposal many wanted the pound upgraded, less money spent or a Wairarapa wide solution. Council noted that you wanted them seek full consultation with the South Wairarapa district on the dog pound as it benefits all the South Wairarapa. The Annual Plan process does offer the opportunity for everyone in the district to participate.

Council noted that whilst the current pound meets minimum requirements, the Councils view is that improvements are desirable, but further investigation is required by the Wairarapa councils on dog pound requirements for the region before a final decision can be made.

74% of the submitters support deferring some roading rehabilitation for one year and redirection of funding to footpaths.

Council resolved to defer roading rehabilitation for one year and to redirect funds to new footpaths, maintenance and road crossings. Council resolved that a footpath priority programme will be developed by the community boards, based on need and safety, with approval of the final programme to be Infrastructure and Planning Working Party.

Council noted that an option can be to otta seal sections of rural roads in small sections to increase safety. As well council noted that urgent road rehabilitation has precedence over deferral of funds to footpath projects.

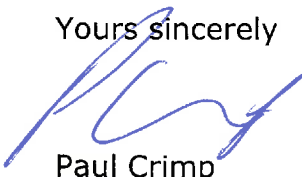
Council noted your request for the opportunity to work alongside SWDC to assist in setting priorities for Featherston amenities. Councils understanding is that you are consulted when appropriate and open to discussion around priorities. However there is limited scope and funding for projects as the operating budgets are largely committed to routine and scheduled work.

Council noted your request for the opportunity to work alongside SWDC to identify and plan for Featherston's growth in business, community and our environment. Land zoned for development in Featherston has adequate capacity to cope with the likely and foreseeable growth of Featherston given long term development patterns in the town and Wairarapa. Current land supply is capable of providing for growth for at least the next 10 years.

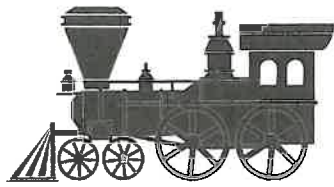
If you would like to review the decisions from other submitters, you will find the minutes from 31 May and 1 June 2017 on our website <http://www.swdc.govt.nz/council-agenda-and-minutes-2017> .

Thank you again for taking the time to prepare your submission and for your interest in Council's plan for the 2017/18 year.

Yours sincerely

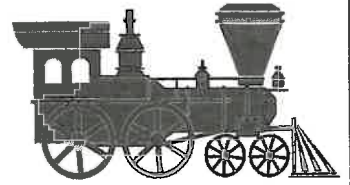


Paul Crimp
Chief Executive Officer



Cross Creek Railway Society Inc

'MINI FELL COMPLEX'
Clifford Square Featherston



Featherston's Own Railway (est 1999)



August 1st 2017

Featherston Community Board
P.O.Box 6
Martinborough

Cross Creek Railway thanks the Featherston Community Board very much for the financial help of \$300 for a replacement KiwiRail engine. The engine has been ordered. Thank you again for allowing Cross Creek Railway to move on!

Roz Harding (Secretary)

41 Fox Street Featherston

Tel: 06 308 9642

Email: rozagencies@xtra.co.nz

----- Forwarded message -----

From: "emily greenberg" <toemilygberg@gmail.com>

Date: 21/08/2017 12:17 PM

Subject: Additional comments Re: Comments and concerns on draft policy - Community Groups Use of Parks and Reserves

To: "Brenda West" <west.bren@gmail.com>, <mtshepherd@xtra.co.nz>, <robynjramsdn@gmail.com>, <p.bleakley@orcon.net.nz>

Cc: <the.mayor@swdc.govt.nz>, <dayle.harwood@swdc.govt.nz>, <colin.olds@swdc.govt.nz>, <victoria@victoriaread.co.nz>

Hi

Sorry I hit send by mistake. I have just a few more comments:

10. Section 6 Specific conditions for events

b. The Featherston Alcohol bylaw is a ban but section 3.2 of the bylaws says exceptions can be made with Council permission. Therefore, it is incorrect for this policy to go beyond that and say alcohol is not permitted at any time within the liquor ban area.

c. Card Reserve - this says dogs are permitted on leash - are you sure this is consistent with the bylaw and if so should the signs at the park be altered?

d. where is One tree Hill?

e. Featherston Town Square is neither a park nor a reserve. Please delete it from this policy. If not deleted please reconsider restrictions. Seems excessive to me. Why aren't amusement devices allowed?

f. Why is alcohol not permitted in the Peace Garden?

g. Fires/Fireworks - not sure but I think this is also covered in district plan

h. Clifford Square - why no fire or fireworks?

Thank you for taking these concerns seriously. I am more than happy to meet or to discuss this in person.

Regards

Emily Greenberg

34 Wakefield St

Featherston

027 313 8042

On 21 August 2017 at 12:06, emily greenberg <toemilygberg@gmail.com> wrote:

Hello Featherston Community Board, Council members and Mayor

I have been given a copy of the draft Policy on Community Groups Use of, and Access to, Council Parks and Reserves. I am pleased to see that Council is keen to establish a policy.

I am especially pleased to see Section 1.2 which states the policy sets out to meet 'the needs, obligation and responsibilities of **both the users and the Council**.' This makes it clear that obligations are on both sides. Thank you.

After reading the draft policy, I have the following comments and concerns:

1. There is no map or list of parks and reserves. However, Section 6 includes a table of specific conditions that list some but not all parks and reserves.

- a) Featherston Town Square is listed although this is not gazetted as a reserve or identified as a park in the District Plan.
- b) the Coastal reserves and parks are not listed

2. The title is specific to Community Groups, but the policy is also for sports clubs and individuals (section 1.1), events and commercial use (section 2.1)

3. The purpose in Section 2.1 is unclear. As written, the policy's purpose is to establish a policy. I suggest the purpose should be something like, "SWDC encourages the use of parks and reserves for community gatherings, sports, and events that do not exclude the public and which are carried out in a manner that protects public safety and protects the natural and built environment of the parks and reserves"

4. Section 3.2 is for Events. Should this section refer to the Terms and Conditions for Events?

5. In the Terms and Conditions for Events 2.1 it seems that events are defined as publicised gatherings of 10 or more people. Is this the definition of an event that triggers this policy? What if it isn't publicised but is a private invitation to more than 10 people? Why a limit of 10 people? Sounds like it would capture an invitation for friends or colleagues to meet for a picnic.

6. Section 3.2.3 mentions Fees. Is there a fee schedule? Wouldn't these fees need to be publicly notified in the Annual Plan?

7. Licence to Occupy. I assume this is specific to a building not owned by Council on a park or reserve (eg Featherston Rugby Club). If this is so, Section 3.3.6 should also refer to the District Plan and I suggest Section 3.3.8 should be put into a separate section specific to renting Council buildings (eg the Featherston Stadium).

8. Section 3.4.1. It seems a bit harsh to say there is no recourse for a dispute. Why not seek a mediated agreement at least to be borne by the user group?

9. Section 3.4.2. Saying that the use of and access to reserves and parks 'is a privilege' seems contrary to Section 1.2 which talks about 'needs, obligation and responsibilities of both user and Council'. I would hope for a more consistent message in this policy.

10. Section 6 (Specific conditions for events).
Why is alcohol not permitted in Barr-Brown at any time?

Other comments:

A. Section 3.1 - why is on-going use limited to 'recreational purposes', what about educational, spiritual, etc

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



28 July 2017

Wendy Morrison
Accelerate Wairarapa
wendymorrison@mediaworks.co.nz

Dear Wendy

On behalf of the Featherston Community Board, thank you to yourself and Kieran McAnulty for taking the time on the 18 July 2017 to come and present the Accelerate Wairarapa project to members of the Featherston Community Board.

The Community Board made the following resolution in support of your project and look forward to seeing the project developed further:

*FCB RESOLVED (FCB 2017/44) to support the Accelerate Wairarapa project in principle.
(Moved Bleakley/Seconded Shepherd)*

Carried

Yours sincerely

Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



28 July 2017

Ed Hudson
Featherston Ratepayers and Residents Association
Featherston
Attn: chair@frfa.nz

Dear Ed

On the 18 July 2017, members of the Featherston Community Board thanked the Featherston Ratepayers and Residents Association for pursuing the formal registering of the name 'Featherston' with the NZ Geographic Board.

The Featherston Community Board then proceeded to make the following resolution:

FCB RESOLVED (FCB 2017/43) that a letter of support in respect to the proposal of the Featherston Ratepayers and Residents Association to formally name Featherston.

(Moved Cr Olds/Seconded West)

Carried

Yours sincerely

A handwritten signature in black ink, appearing to read 'Suzanne Clark'.

Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



28 July 2017

Jan Stephen
jan.stephen1@gmail.com

Dear Jan

On the 18 July 2017, members of the Featherston Community Board considered your correspondence regarding the carpark adjacent to the chemist and bakery in Featherston.

The Community Board acknowledges your concerns and haven undertaken to discuss the issues raised with the carpark property owner.

Yours sincerely

A handwritten signature in black ink, appearing to read "Suzanne Clark".

Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



28 July 2017

Jennifer Grey
14 South Featherston Rd
RD1
Featherston 5771

Dear Jennifer

APPLICATION FOR FINANCIAL ASSISTANCE

Thank you for taking the time to present your application for financial assistance to the Featherston Community Board in person on the 18 July 2017.

The Community Board agreed to defer consideration of your application until compliance requirements were understood. Brenda West undertook to work with Council's Planning team to discuss resource consent and other requirements for your project and would prepare a report for Community Board consideration.

Yours sincerely

A handwritten signature in black ink, appearing to read "Suzanne Clark".

Suzanne Clark
Committee Secretary
suzanne.clark@swdc.govt.nz

cc: Brenda West