

FEATHERSTON COMMUNITY BOARD

Agenda 30 January 2018

Notice of a meeting to be held in Kiwi Hall, 62 Bell Street, Featherston on Tuesday 30 January 2018 commencing at 7.00pm.

MEMBERSHIP OF THE COMMUNITY BOARD

Brenda West (Chair), Claire Bleakley, Robyn Ramsden, Mark Shepherd (Deputy Chair), Cr Dayle Harwood and Cr Colin Olds

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- 3.1 Joe Bolton, NZ Poppy Places Trust, speaking about the Poppy Places project **7:05pm**

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. COMMUNITY BOARD MINUTES:

- 5.1 Minutes for Approval: Featherston Community Board Minutes of 21 November 2017 **Pages 1-8**

Proposed Resolution: *That the minutes of the Featherston Community Board meeting held on 20 November 2017 be confirmed as a true and correct record.*

- 5.2 Minutes for Approval: Featherston Community Board Public Excluded Minutes of 21 November 2017 **Pages 9-10**

Proposed Resolution: *That the public excluded minutes of the Featherston Community Board meeting held on 20 November 2017 be confirmed as a true and correct record.*

6. CHIEF EXECUTIVE AND STAFF REPORTS:

6.1	Officers' Report to Community Boards	Pages 11-45
6.2	Action Items Report	Pages 46-54
6.3	Income and Expenditure Report	Pages 55-58

7. NOTICES OF MOTION:

8. CHAIRPERSON'S REPORT:

8.1	Chairperson's Report	
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9. MEMBER REPORTS (INFORMATION):

9.1	Wairarapa Library Service	Page 59
9.2	Facebook Report	Page 60
9.3	Featherston Poppy Places Project	Pages 61-62
9.4	Can Recycling Project	Page 63
9.5	Fab Feathy Project	Page 64
9.6	Featherston Library Fence Painting by Youth	Page 65
9.7	Road Safety Project	Page 66

10. CORRESPONDENCE:

Proposed Resolution: *That the inwards correspondence be received and outwards correspondence be approved.*

10.1	Inwards	
	From Victim Support to Featherston Community Board, dated 24 November 2017	Pages 67-71
10.2	Outwards	
	To Gina Smith, Featherston School, from Claire Bleakley, Featherston Community Board, dated 16 November 2017	Page 72
	To Jennifer Muth, St Teresa's School, from Claire Bleakley, Featherston Community Board, dated 16 November 2017	Page 73
	To Tana Klaricich, South Featherston School, from Claire Bleakley, Featherston Community Board, dated 16 November 2017	Page 74
	To Maree Patten, Kuranui College, from Brenda West, Featherston Community Board, dated 28 November 2017	Page 75
	To Rhonda Jones, Featherston Beautification Group, from Brenda West, Featherston Community Board, dated 1 December 2017	Page 76
	To Danielle Sargent, Featherston Amateur Wrestling, from Brenda West, Featherston Community Board, dated 1 December 2017	Page 77
	To Roz Harding, Cross Creek Railway Society, from Brenda West, Featherston Community Board, dated 1 December 2017	Page 78

Featherston Community Board

Minutes – 21 November 2017

- Present:** Brenda West (Chair), Claire Bleakley, Cr Dayle Harwood, Cr Colin Olds and Robyn Ramsden.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 10:45pm.
- External Speakers:** Roz Harding, Alan King (Cross Creek Railway), Mary Byrne, Jo Dean (Zero-waste Coordinator), Kara Pennington and Tracey Shepherd (Fab Feathy), Leslie Austin, Maree Patten and Pam Coltham (Kuranui College), Mark Owen (NZTA).

PUBLIC BUSINESS

1. APOLOGIES

*FCB RESOLVED (FCB 2017/76) to receive apologies from Mark Shepherd.
(Moved Cr Harwood/Seconded Ramsden) Carried*

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION

3.1 Roz Harding and Alan King (Cross Creek Railway)

Ms Harding with support from Mr King requested Community Board support for the Society to purchase and then install a portable mini putt course beside their engine shed on Fox Street. Fencing would be in keeping with the Clifford Square fence but built to a greater height.

3.2 Mary Byrne

Ms Byrne outlined a new U.S. government funded study that found that children birthed to women who had been exposed to fluoride during pregnancy had a 5 point lower IQ than the average population. Ms Byrne requested that the Community Board seek to revoke the 2015 Council remit on fluoridation submitted to Local Government NZ in 2015.

3.3 Jo Dean, Zero-waste Coordinator

Ms Dean introduced herself and her community engagement role. Ms Dean would be engaging and educating the community in an effort to reduce waste going to landfills. A waste minimisation survey was currently open for community feedback.

3.4 Kara Pennington and Tracey Shepherd (Fab Feathy)

Ms Pennington with support from Mrs Shepherd outlined a community led development arrangement between Fab Feathy and the Department of Internal Affairs. Fab Feathy was aiming to run a community event and then undertake community identified projects. Fab Feathy wanted to form a positive partnership with Council and the Community Board and invited the Community Board to appoint a representative. Fab Feathy requested in-kind support for use of Council facilities.

3.5 Leslie Austin

Mr Austin noted cars parked illegally across Featherston footpaths which caused mobility issues. Mr Austin spoke of the dangerous pedestrian crossing on Main Street noting inadequate signage, illegal parking and that the crossing may be too close to the railway line to be legal.

3.6 Maree Patten and Pam Coltham (Kuranui College)

Ms Coltham and Ms Patten outlined a social services initiative for a one-stop-shop to be run from Kuranui College for students, and their families. The College had a vision to run the 24-7 youth programme and social workers directly from the school to eliminate barriers to learning. Ms Patten requested a letter of support from the Community Board.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Cross Creek Railway

Deferred to agenda item 6.5.

4.2 Mary Byrne

FCB NOTED:

1. Action 680: Write to Mary Byrne, advising her that the Community Board will be waiting to hear from central government on the process and decision for fluoridation and will address concerns at that time; P Crimp

4.3 Waste Minimisation

FCB NOTED:

1. Action 681: Invite Jo Dean to a Community Board workshop in May 2018 to discuss the waste minimisation progress; B West

4.4 Fab Feathy

The Community Board agreed that Mark Shepherd should provide regular updates from Fab Feathy and be the conduit for Community Board assistance where needed.

4.5 Leslie Austin

Members noted the issues as raised and noted participation later in the meeting by a NZTA representative.

4.6 Kuranui College

FCB NOTED:

1. Action 682: Write a letter of support to Kuranui College for the one-stop-shop initiative; P Crimp

5. COMMUNITY BOARD MINUTES

5.1 Featherston Community Board Minutes – 10 October 2017

FCB RESOLVED (FCB 2017/77) that the minutes of the Featherston Community Board meeting held on 10 October 2017 be confirmed as a true and correct record.

(Moved West/Seconded Cr Olds)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers Report to Community Boards

Mark Owen discussed the Main Street pedestrian crossing with members noting that options such as education, enforcement and engineering all played a role in solving pedestrian visibility. Mr Owen undertook to review the required distance for crossings from railway lines and work with SWDC to review options noting that relocation would be a challenge. Mr Owen discussed works on the Remutaka Hill, the camber of Main Street, speed limit reductions and diverting State Highway 53 with members.

Mr Crimp discussed projected Featherston growth in relation to wastewater capacity, inflow and infiltration and wastewater irrigation restrictions if the water table or winds were high.

FCB RESOLVED (FCB 2017/78) to receive the Officers' Report.

(Moved West/Seconded Ramsden)

Carried

6.2 Action Items Report

Members discussed the action items and reinvigorating the Featherston business group evening.

Cr Olds undertook to liaise with Council about replacing broken flag brackets and erection of Christmas flags.

FCB RESOLVED (FCB 2017/79):

1. To receive the Action Items Report.
(*Moved West/Seconded Cr Harwood*) Carried
2. Action 683: Forward the Regional Transport Committee survey to community boards for submission input when it becomes available; Mayor Napier

FCB RESOLVED (FCB 2017/80) that the Featherston Information Centre land line phone should be reconnected, that any reconnection fee would be paid by Cr Olds and that the Featherston Community Board would fund the monthly rental until the 30 June 2018.

(*Moved Cr Olds/Seconded Cr Harwood*) Carried

FCB RESOLVED (FCB 2017/81) to fund the erection of the Featherston Christmas flags.

(*Moved Cr Olds/Seconded Bleakley*) Carried

6.3 Income and Expenditure Report

FCB RESOLVED (FCB 2017/82) to receive the Income and Expenditure Report for the 1 July 2017 – 31 October 2017.

(*Moved Cr Olds/Seconded Bleakley*) Carried

6.4 Applications for Financial Assistance.

The Community Board agreed that speaking to an application was not required and applicants would need to make a request to speak during the public forum if they wished to address members.

FCB RESOLVED (FCB 2017/83):

1. To receive the Applications for Financial Assistance Report.
2. To set the 13 March 2018, 17 July 2018 and 20 November 2018 as the dates that the Featherston Community Board would consider financial assistance applications.
3. To decline the application from Alexander Cox as it did not meet the criteria.
(*Moved West/Seconded Ramsden*) Carried
4. To grant PK Events Karen Coltman \$185 to fund the cost of the hall hire for a family concert on the proviso the event was an alcohol free event.
(*Moved Bleakley/Seconded Cr Harwood*) Carried
5. To grant Featherston Community Centre \$500 to help with the costs associated with an anticipated financial shortfall for running the community facility.
(*Moved West/Seconded Bleakley*) Carried
6. Action 684: Prepare communications to alert the public to financial assistance timings and expectations; R Ramsden

6.5 Cross Creek Railway – Proposed Mini Putt Golf Development Adjacent to Engine Shed

Members discussed the need for the Cross Creek Railway project fencing needing to meet safety guidelines.

FCB RESOLVED (FCB 2017/84):

1. To receive the Cross Creek Railway Project Report.
2. To approve in principle the proposed mini putt golf development by Cross Creek Railway adjacent to their engine shed.

(Moved West/Seconded Cr Olds)

Carried

6.6 Wind Sculpture Triangle Clifford Square Park Bench

FCB RESOLVED (FCB 2017/85):

1. To receive the Wind Sculpture Triangle Clifford Square Park Bench Report.

(Moved West/Seconded Cr Harwood)

Carried

2. To agree in principle to a park bench being located in the wind sculpture triangle section of Clifford Square in the general location of one of the two places marked in the appendix of the report.

(Moved Cr Olds/Seconded Bleakley)

Carried

6.7 Naming of New Road, Wharekauhau Country Estate, Wharekauhau Road, Featherston

FCB RESOLVED (FCB 2017/86):

1. To receive the Naming of New Road, Wharekauhau Country Estate, Wharekauhau Road, Featherston Report.
2. To support the use of the name “Black Knight Lane” and “Top Stone Lane”.

(Moved West/Seconded Cr Harwood)

Carried

Claire Bleakley abstained

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSONS REPORT

8.1 Workshop Report

Members discussed provision of dog agility equipment in the Featherston Dog Park, the need for directional signage for the Featherston public toilet and including workshop notes in the formal Board agenda.

8.2 Draft Strategic Plan

FCB NOTED:

1. Action 685: Update FCB members on when the picket fence in front of Featherston Library will be painted noting the Board suggest that sponsorship for paint is abandoned in favour of the purchase of paint if sponsorship cannot be secured in a timely manner. In tandem contact Alan Maxwell to organise a time for youth to proceed with the work; M Allingham
2. Action 686: Organise for the Featherston gazebo on Cherry Blossom Square to be painted; M Allingham
3. Action 687: Discuss the Featherston draft Strategic Plan in a workshop and make changes as required; B West

9. MEMBER REPORTS (INFORMATION)

9.1 Wairarapa Library Service

Mrs Ramsden discussed key issues from the Wairarapa Library Service Working Group meeting with members noting that the Working Group had undertaken to write to social service providers who were organising meetings in the libraries and ask them halt this practice due to limited space.

9.2 Featherston Community Facebook Page

Members noted the report as submitted.

9.3 Featherston Information Centre

Mrs Ramsden undertook to keep working with the Information Centre to produce a Memorandum of Understanding.

9.4 Long Term Plan

Mrs Bleakley spoke to the report as circulated noting that sector group reports were available if members wanted to review them.

9.5 Armistice Day

Mayor Napier had met with community groups regarding Armistice Day celebrations for 2018 and requested Community Board involvement in celebrations.

FCB RESOLVED (FCB 2017/87):

1. To receive Members' Reports
(*Moved Ramsden/Seconded West*) Carried
2. Action 688: Forward Paul Crimp a copy of the Wairarapa Library Service Working Group letter sent to social service providers so a letter can also be sent by Council; R Ramsden

10. CORRESPONDENCE

10.1 Inwards

From Danielle Sargent, Featherston Amateur Wrestling Club, to Featherston Community Board, dated 6 Nov 2017

FCB RESOLVED (FCB 2017/88):

1. To receive the inwards correspondence.
(*Moved West/Seconded Cr Harwood*) Carried
2. Action 689: Acknowledge the letter to the Featherston Community Board from Nim Grewal; P Crimp
3. Action 690: Acknowledge the letter from Featherston Amateur Wrestling Club advising that more information is required so a letter of support can be provided and suggest that contact with the FCB chair is made; P Crimp

PUBLIC EXCLUDED BUSINESS

FCB RESOLVED (DC2017/89): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Payment of Grant for 2016 Featherston Christmas Parade	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(*Moved Bleakley/Seconded Ramsden*)

Carried

FCB RESOLVED (DC2017/90) to move out of the public excluded section of the meeting.

(*Moved West/Seconded Bleakley*)

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

Featherston Community Board

Public Excluded

Minutes – 21 November 2017

- Present:** Brenda West (Chair), Claire Bleakley, Cr Dayle Harwood, Cr Colin Olds and Robyn Ramsden.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public excluded between 10:40pm and 10:45pm.

PUBLIC BUSINESS

1. APOLOGIES

FCB RESOLVED (FCB 2017/76) to receive apologies from Mark Shepherd.

(Moved West/Seconded Ramsden)

Carried

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a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Bleakley/Seconded Ramsden)

Carried

11.1 Payment of Grant for 2016 Featherston Christmas Parade

Members noted that Hope Sexton had agreed to the terms and conditions of the original grant allocation.

FCB RESOLVED (FCB 2017/91PE):

1. To receive the Payment of Grant for 2016 Featherston Christmas Parade Report.
2. To invite Hope Sexton to submit invoices for advertising and to reimburse costs of up to \$500 for advertising invoices received.

(Moved Bleakley/Seconded Cr Olds)

Carried

FCB RESOLVED (DC2017/90) to move out of the public excluded section of the meeting.

(Moved West/Seconded Bleakley)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

FEATHERSTON COMMUNITY BOARD

30 JANUARY 2018

AGENDA ITEM 6.1

OFFICERS' REPORT

Purpose of Report

To update community boards and the Maori Standing Committee on Council activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

Adoption of the 2016/17 Annual Report marks the end of a busy few months, as the Annual Report follows quickly on the heels of the Annual Plan. Phew!

We are all awaiting the result of the poll on Governance in the Wairarapa, it will be good to have a decision, whichever way the vote goes.

I always find citizenship ceremonies inspiring, peoples from many countries choosing to make New Zealand their home. It is useful to reflect on the very big picture, away from the day to day minutiae, this is a great country and we are fortunate to live here.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS				
			2016/17 TARGET	2016/17 ACTUAL	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem		75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views		72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions		80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)		79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues		90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)
	% of ratepayers and residents who know how to contact a community board member		68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes		70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications		100% applicable application s	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)

2.1 Local Government Commission

The result was announced on 12th December and it is pleasing this long debated matter has some resolution.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held covering Civil Defence, Local Government Commission regional integration, City/Region deal.

The City Deals involve the devolution of money and powers to a local level (from Central to Local Government on an agreed basis) as well as negotiated bespoke variations to national policies, where local performance could be improved or solutions need to be tailored to local conditions.

Central Government officials travelled to the UK to observe City Deals in operation, so it would appear there is some commitment to this approach. The Wairarapa Councils will be involved in these discussions, not only through our participation from a regional perspective, but from an individual Wairarapa perspective (which will still need to be as part of the regional initiative).

3.1.2. Mayoral Forum

One Mayoral forum was held during covering elected members remuneration (Fran Wilde Remuneration Authority presented), NZ Police on P in the region, Local Government Commission on regional integration, funding ambulance services in New Zealand, Wellington Electricity on network resilience, Wellington Community Trust, and Te Matatini kapa haka festival.

3.1.3. Community Boards

A further round of Community Board meetings were held.

3.1.4. Rural and Provincial

The Rural and Provincial sector meeting was held 16/17 November.

Presentations from the Government on Priorities for Local Government, LGNZ update, Fire and Emergency New Zealand update, stormwater & flood protection, natural resources – swimmability and biodiversity, housing including urban development and transport, regional growth and employment.

These sessions were all interesting, particularly on the back of a new government.

The ministers that spoke were Hon Nania Mahuta, and Hon Phil Twyford, constrained somewhat by the fact they had only had their portfolios for a week or so.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

4.2 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion as previously advised will be somewhere around May next year.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC Project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 1, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

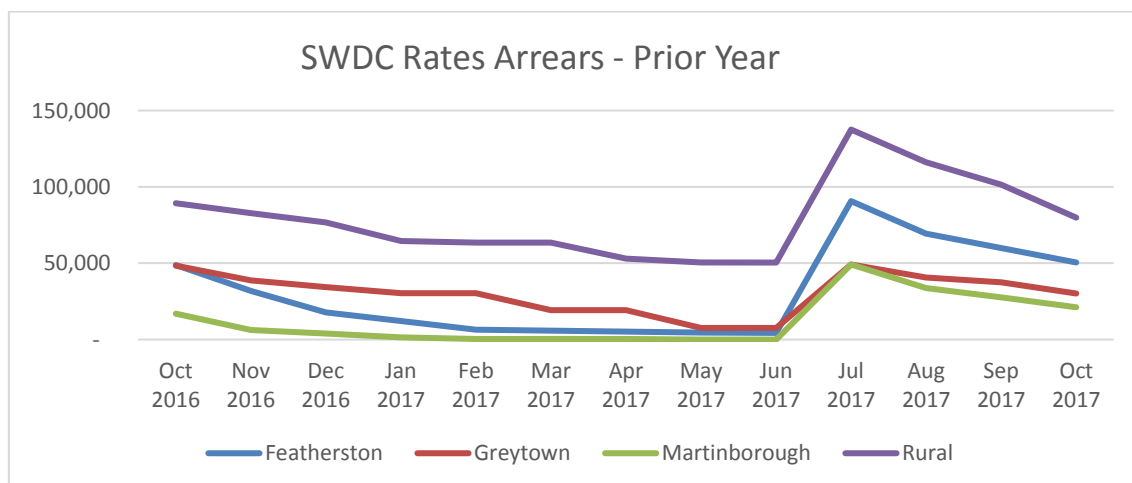
The project is progressing well, and there are no red or even orange flags at this stage.

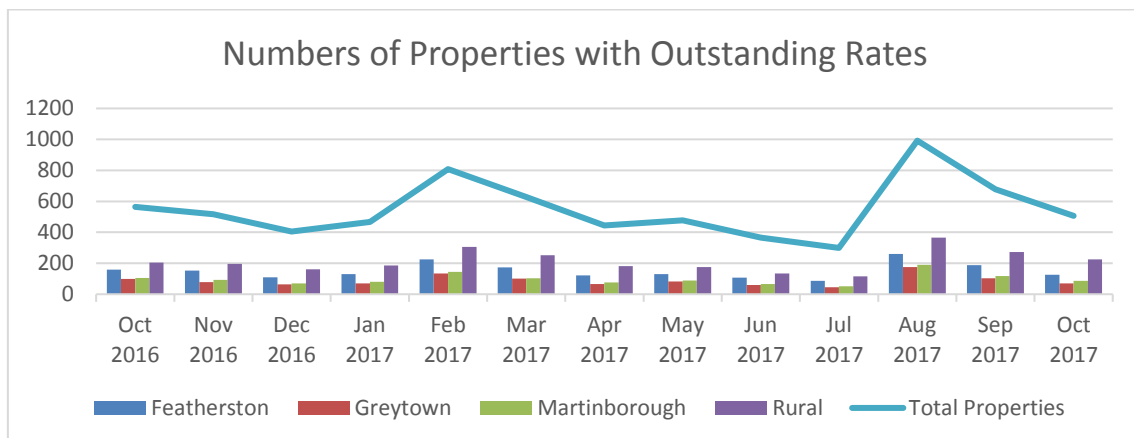
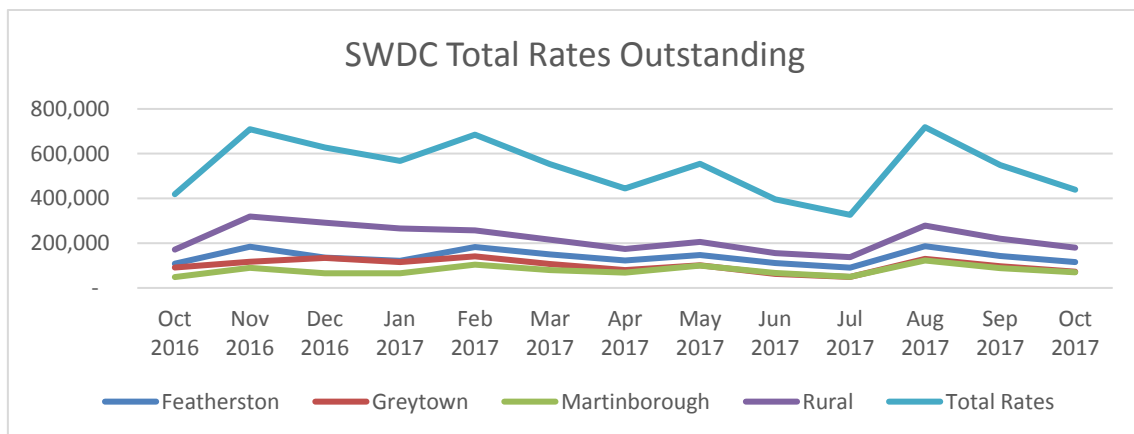
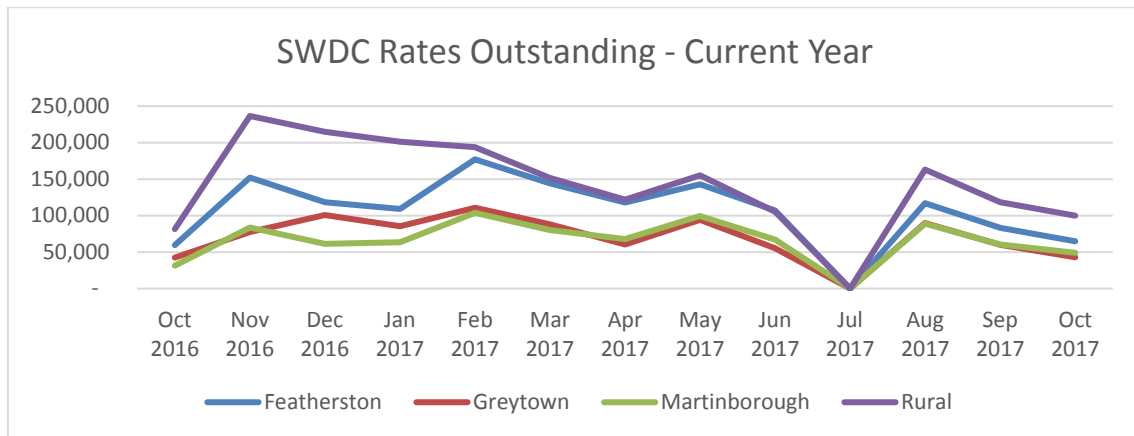
4.3 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding is slightly down on the same period last year.

Total outstanding is very similar to the same time last year, we continue to monitor the situation closely.





4.4 LGOIMA Requests

TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
Details of buildings owned by Council - those only are offices not public building such as Libraries.	
Records and Archives policy	
Street permits for collecting donations	Advice provided.
Spend on Christmas Decorations over past three years	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waihinga Centre Financial Summary

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Centre Report

SWDC
Waihinga Centre
Project forecast - Actuals to October 2017

Per Council decision 18.1.2017

\$ 5,132,010

<u>Made up as follows:</u>	Budget	Invoiced to 31.10.2017	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	886,250	3,337,459	4,223,709
Rigg Zschokke Agreed Variations*		50,110	7,589	57,699
		<u>936,360</u>	<u>3,345,048</u>	<u>4,281,408</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	<u>-</u>	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	<u>-</u>	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		44,784	2,716	
Warren and Mahoney - Site Monitoring		28,008	12,992	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>84,370</u>	<u>21,708</u>	<u>106,078</u>
Development & Design Variations**		71,759	11,151	82,909
QS Services to completion	50,000			
Venture Consulting		10,000	20,000	
Clendon Burns & Park		13,438	3,562	
		<u>23,438</u>	<u>23,562</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			158,186
Overall budget	\$ 5,332,010	1,893,728	3,401,468	\$ 5,290,196

***Construction Variations to date:**

	Invoiced to 31.10.2017	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen		3,885	
	<u>50,110</u>	<u>7,589</u>	<u>57,699</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		17,578

JNL and Other Savings To be confirmed

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	5,001	
	<u>71,759</u>	<u>11,151</u>	<u>82,909</u>

Net cost/(savings) from Variations: **158,186**

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

Trees

Work on the proposed plan change to update the list of protected trees has halted temporarily.

The list provided by the Tree Advisory Group in Greytown covers at least 338 trees and perhaps a further 120 trees within larger 'groups' of trees listed. This number of trees may be difficult to justify under the Resource Management Act 1991.

In addition supporting reasons for listing this many trees has not been provided and there is no indication of landowner support.

Accordingly the TAG has been asked to review its list and then make prioritised suggestions of trees for evaluation (under the STEM system) and consideration by Council.

In terms of the review of the existing listed trees, this process is now complete. This detailed tree by tree review (as per the legislation) suggests that a number of currently listed trees should not have been listed given their STEM scores.

This will need to be considered by Council prior to the final drafting of a Plan Change to list trees, if this eventually proves necessary.

Martinborough Residential Growth

Work has begun formulating a work programme for determining residential expansion area(s) for Martinborough. Discussions with consultants who will undertake the technical and environmental planning work, along with key Council officers, have commenced.

An offer for service will be developed by the consultants for consideration and if appropriate a contract for service will then be agreed before Xmas.

The first step will be to commence a detailed evaluation of the preferred development area identified in the "*Martinborough Urban Area: Residential growth focus, a process for exploring growth options*" report adopted by Council at its meeting in April 2017.

This will involve work on infrastructural services (sewer, water supply and stormwater), land suitability (contaminant risk, bearing capacity, topography and features) and zone structure under the Wairarapa Combined District Plan.

The aim of this work is to provide Council with sufficient information to make a decision to rezone the land from rural to urban (residential) and to apply an appropriate set of controls for the management of development, over that land.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	NCS.
s.223 certificates issued within 10 working days	100%	89%	NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS.

Council received 8 applications between 1 October 2017 and 31 October 2017. This reflects a slow-down in the number of property sales being transacted over the last 2-3 months.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY TO 31 ST OCTOBER 2017	PREVIOUS YTD 1 JULY TO 31 ST OCTOBER 2016	PERIOD 1 ST OCTOBER TO 31 ST OCTOBER 2017	PREVIOUS PERIOD 1 ST OCTOBER TO 31 ST OCTOBER 2016
Standard LIMs (Processed within 10 working days)	62	75	12	18
Urgent LIMs (Processed within 5 working days)	20	28	6	4
Totals	82	103	18	22

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.74%	NCS – 130 of 133 CCC's were issued within 20WD. NCS status error caused incorrect report data for 3 CCC's which went overtime.
Building consent applications are processed within 20 working days	100%	100%	NCS – 165 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF's and Swimming Pools	Yes	Yes	Building Consents The BCA has inspected all new work to ensure compliance (328 inspections). BWOF's Total of 169 – average of 3 audits per month required, 2 audited in October. Swimming Pools Total of 279. – average of 8 audits per month required, 7 audited in October.
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed. Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed potential Earthquake Prone Buildings (EQP). Letters are yet to be sent to owners advising them of their buildings status.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	12	\$1,597,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	11	\$350,514
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	136	\$19,026,721
Other (public facilities - schools, toilets, halls, swimming pools)	7	\$310,200
Totals	166	\$21,284,435

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Visits to South Featherston Primary prior to Christmas and Featherston Primary after Xmas are now proposed.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 75/75
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	100%	Three attacks on pets, one attack on a person, no attacks on stock.

INCIDENTS REPORTED 1 – 31 OCTOBER 17	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	1	-
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	4	-	2
Lost Dogs	8	3	3
Found Dogs	6	3	1
Rushing Aggressive	1	1	2
Wandering	29	7	12
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	1	1	1

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls - 2 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls - 1 incident

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 31 OCTOBER 17
Stock	3

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY TO 31 OCTOBER 2017	PREVIOUS YTD 1 JULY TO 31 OCTOBER 2016	PERIOD 1 OCTOBER TO 31 OCTOBER 2017	PREVIOUS PERIOD 1 OCTOBER TO 31 OCTOBER 2016
Total	21	33	8	11

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	22.6%	31 premises are high or medium risk. 7 have been inspected to date. The rest are programmed for a compliance check during the 2017/18 reporting period.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	CLEG has not scheduled any enforcement activity in South Wairarapa to date.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 31 OCTOBER 2017	PREVIOUS YTD 1 JULY 2016 TO 31 OCTOBER 2016	PERIOD 1 OCTOBER 2017 TO 31 OCTOBER 2017	PREVIOUS PERIOD 1 OCTOBER 2016 TO 31 OCTOBER 2016
On Licence	11	8	8	4
Off Licence	4	8	2	1
Club Licence	1	3	0	0
Manager's Certificate	40	35	9	4
Special Licence	19	16	10	6
Temporary Authority	0	0	0	0
Total	76	70	29	15

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

Between 1st – 31st October 2017, one notice relating to trees and hedges was issued, three litter and one abandoned vehicle complaint were processed.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

The last period has seen the weather dry up which has impacted on the various contracts and works being undertaken. Vegetation spraying, road maintenance etc. schedules have commenced as a result of the dryer weather.

One highlight has been the commencement of the wastewater irrigation in Martinborough and as the grass elsewhere starts to dry off it will be good to see the areas irrigated make use of the waste water into a crop of bailage. Work is still ongoing with the other wastewater plants and the progress toward diverting wastewater out of the rivers is advancing. As the area starts to dry out and the river levels decrease, the clear benefits of this approach is self-evident.

With summer coming and the swimming pools opening, a lot of work has been done to pre-empt the “free pools” and expected increase in patronage. This is along with the general summer ramp up with irrigation and tasks relating to town amenities

The road contract is working well, and reseals should be almost complete by the time this report is tabled. The early start and hot weather will minimize the issues with bleeding and stripping seen elsewhere on the roads. The major rehabilitation contract currently being advertised is combined with Carterton District and should be completed over two years. This will line up with the maintenance contract allowing for more options in the future as well as gaining efficiencies with the two councils over the period.

The above approach has worked well and the recent commencement of footpath work is an example of the longer term (multi-year) contracts starting early and producing savings in unit rates. The Schedules have been received from the community boards and are being developed with costs for new works being calculated.

Work is being undertaken on asset management plans for Waters and Transport in line with the NZTA and LTP timelines as are budgets and other strategic plans such as roughness ratings on the road network.

The three Wairarapa Councils’ Water Managers have attended workshops to discuss our roles in managing the region’s drinking water quality standards. In conjunction with Wellington Water working together with South Wairarapa and Carterton Districts, a common approach to asset management and reporting is being improved.

On staffing, the new combined councils’ Zero Waste Co-ordinator has been busy with works on community engagement and the waste survey. Both Tracy and Mel have now left with both positions having been filled with internal staff. Existing knowledge of Council systems and works will make for an easier transition for the roles.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		98%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		98%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per1000 (1 complaints)	1.2 per1000 (5 complaints)	1	4
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.76 per1000 (3 complaint)	1.0 per1000 (4 complaint)	1	1
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.25 per1000 (1 complaints)	1.0 per1000 (4 complaint)	0	3
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(10/14) 71%	Median Time 48min	14	26
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(11/14) 77%	Median Time 3h 17m	14	26
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(27/44) 61%	Median Time 1h 17min	44	101
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(31/44) 70%	Median Time 19h 31min	44	101
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

2.2 Water supply capital improvements

2.2.1. Featherston water supply

The remaining subsidy claim has been lodged with the Ministry of Health.

2.2.2 Water reticulation renewal

Tenders for Stage 3 of the trunk main renewal contract from the railway line to the plant close on November 30th and is expected to be let before Christmas. More information will be available for the Council meeting.

2.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The plant is due to have the controller upgraded (existing is obsolete) which will provide improved treatment and bacteriological compliance. The Waiohine plant has been having issues with air as highlighted above, which gives a false reading on the turbidity sensor and interrupts production. This has been covered by storage tank with no interruption of supply.

The extended Waiohine water treatment plant has now been commissioned and is in service for Featherston community. Greytown was supplied from Greytown Bore while a contractor stabilises Bore 1 at Woodside and the latest reports are promising. More information will be available for the Council meeting.

Pirinoa pipeline replacement has completed the 50mm main approximately 300m to improve the failure rate. Connections for the nine individual properties are ongoing but due to finish early in December.

2.4 Water reticulation

There were 50 reticulation repairs reported and rectified during the period.

A large leak on 10 October was caused by a washout of Boar Bush Gully Road. This was isolated and replaced back within the road over two days with a new 40m long section of PE pipe. Pressure fluctuations in the system at the same time are suspected to be the cause of 3 con-current leaks on 11 October. This caused a loss of approximately 500,000L and the contractors worked overnight to repair.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 6 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of blockages per 1000 connections	<10	0.49 per 1000 (10 complaint)	6.8 per1000 (28 complaint)	10	28
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflow)	0.97 per 1000 connections (4 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	8/12 (67%)	Median Time 50min	12	37
Resolution time: from notification to resolution of fault	< 4 Hrs	8/12 (67%)	Median Time 2h 19m	12	37
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0	0	0
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.49per 1000 (2 complaint)	2.19 per 1000 (9 complaint)	4	7
No. of complaints per 1000 connections received about sewage system blockages	< 15	2.44per 1000 (10 complaint)	6.8 per1000 (28 complaint)	6	18
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	12/12 100%	-	12/12 (100%)	88% (22/25)

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the Council replied to at the start of June. Subsequently further questions around stream clarity and land treatment methodologies have been received.

Currently our technical responses to this matter are now with the Regional Council and given the lapse of time it is unlikely that the application will be public notified before the holiday break.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough irrigation to land has commenced and commissioning is underway. Full completion of all systems, telemetry is not expected before middle December. At the Greytown site, contractual, design and cost

finalisation are under discussion with Water Force NZ and site establishment and site works are anticipated to commence before the holiday break.

3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

The equipment failure in July at Martinborough is due to be replaced and the plant has returned to normal operation, though the flows are still high compared to the last few years.

3.2.2. Wastewater reticulation

There were 2 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 67% compared to Oct 2016	Current average month increased 41% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily. High quantities of collections have been recorded on the coast with two additional runs required.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

A major upgrade of Give Way and Stop signs within Martinborough has been completed. The pedestrian poles around the Martinborough are programmed for an upgrade to meet appropriate standards.

Bridge and box culvert painting has been completed along Lake Ferry Road.

Rural roadside markers and watertables have been sprayed, and berm mowing will be completed prior to Christmas.

A retaining wall has been completed on Haurangi Road, this was reinstatement following the July 2017 rain event.

Ongoing unsealed road maintenance grading is programmed to meet requirements.

6.3 Other activities

Reseals Contract is 80% complete with 100% completion by early December and works being carried out by Higgins Contractors.

The final stage of Whatarangi Cliffs protection has recommenced, Fulton Hogan have programmed completion prior to Christmas end of December.

A joint South Wairarapa Carterton District Council Sealed Pavement Rehabilitation contract inclusive of Shooting Butts seal extension has been advertised and closes 1st December 2017. The contract is for 2 years.

Fulton Hogan plan to commence the final year of the Footpath renewal contract in December, works in all 3 towns will carry over into the new year.

7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				
Occupancy of pensioner housing	94%			Actual:	99.8%
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%

7.2 Parks and reserves

Card Reserve in Featherston is busy with summer sport, which includes athletics, touch rugby and a summer soccer league. Other parks and reserves have been busy with events, and many more events are lined up for over the summer.

7.3 Community housing

The Matthews flats have been surveyed for the presence of asbestos prior to plumbing work being carried out in two of the flats. No asbestos was detected. The plumbing repairs will now get underway. One vacant flat is ready to be let, and in the process of going through the waiting list, it was found that a number of people now no longer require accommodation.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 10 October to 28 November 2017

	Greytown	Featherston	Martinborough
Niche	1		
In-ground ashes Beam			
Burial plot	1	4	2
Total			

7.4.2. Ashes interments/burials 10 October to 28 November 2017

	Greytown	Featherston	Martinborough
Burial		2	
Ashes in-ground		1	
Ashes wall			
Total			

7.5 Events

7.5.1. Featherston

Completed events:

NZ Trio: Exotica and Tapas (part of Kokomai Creative Festival) held Saturday, 14 October 2017 – ANZAC hall, Featherston



The Wine Project & Tell Me My Name (part of Kokomai Creative Festival) held Saturday, 21 October 2017 – ANZAC hall, Featherston



Future events:

Featherston Christmas Parade being held Saturday, 9 December 2017 – Revans, Fitzherbert & Lyon Streets, Featherston

Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018



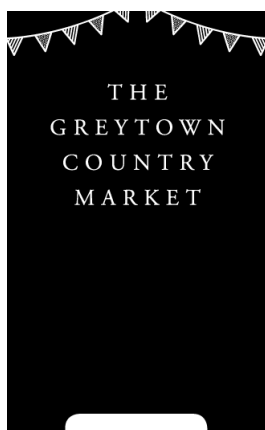
Featherston 1st Fridays being held from 1 December 2017, 5 January, 2 February & 2 March 2017

7.5.2. Greytown

Completed events:

Future events:

The Greytown Country Market being held every third Sunday of the month starting from Sunday, 15 October 2017 through to Sunday, 18 March 2018 – Stella Bull Park, Greytown



Greytown Christmas Market being held Saturday 16 December 2017

Greytown Christmas Parade being held Saturday 16 December 2017

7.5.3. Martinborough

Completed events:

Rotary Martinborough Charity Fun Ride held Sunday 29 October 2017



Friends of Martinborough Library – Family Movie Night held Friday 3 November 2017

Martinborough Community Guy Fawkes Display held Saturday 4 November 2017



Toast Martinborough held Sunday 19 November 2017



Te Heke Tuna Ki Onoke Whanau Day held Saturday, 28 October 2017 at Lake Ferry Reserve

Future events:

Martinborough Madcaps Christmas Parade & Carols in the Park being held Saturday, 16 December 2017

Pick Your Own Lavender being held 6-7 January 2018

Cruise Martinborough being held between 25-28 January 2018, Saturday, 27 January 2018 – Street Show & Shine around the Martinborough Square



Rotary Martinborough Fair being held on Saturday, 3 February and 3 March 2018



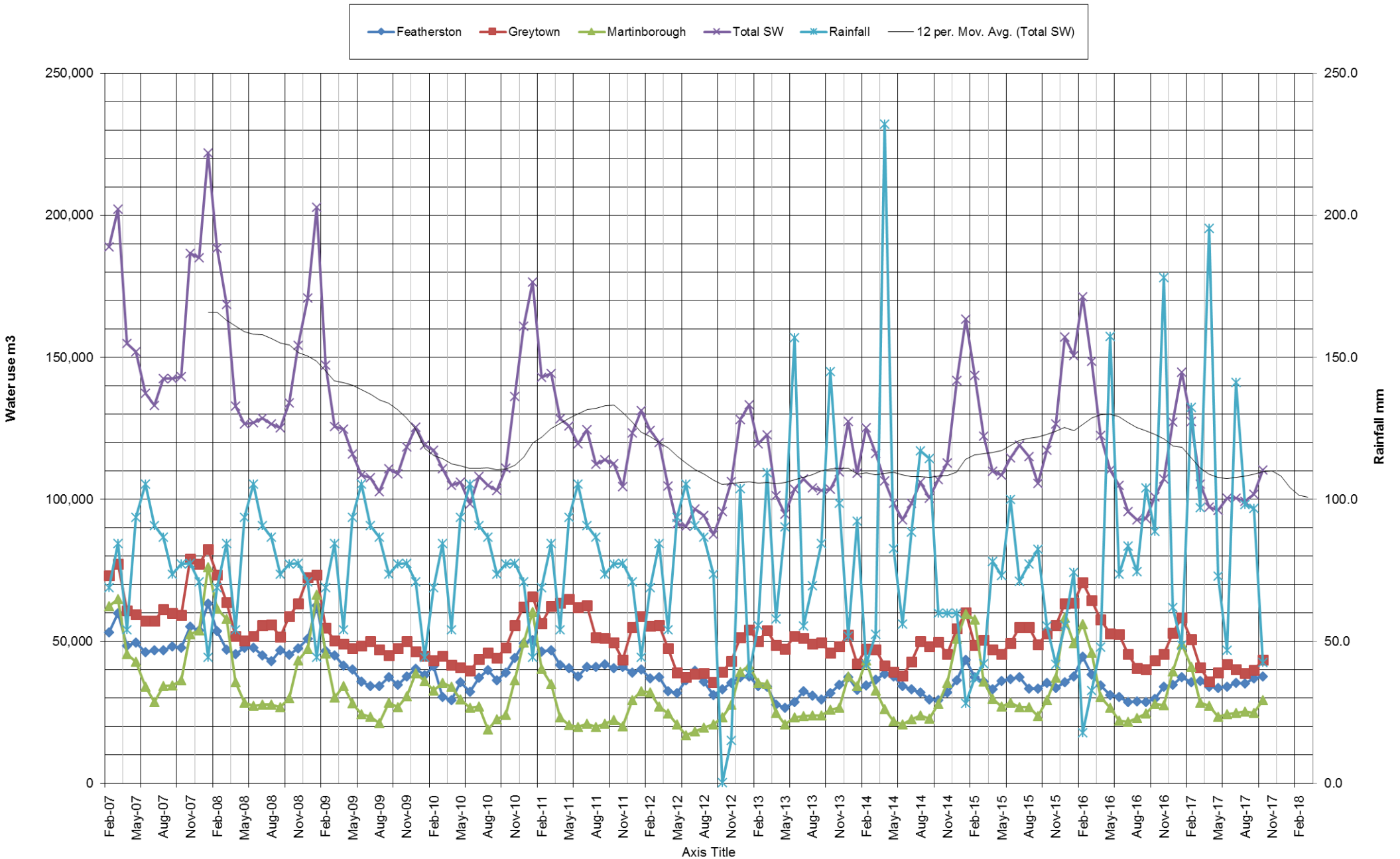
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

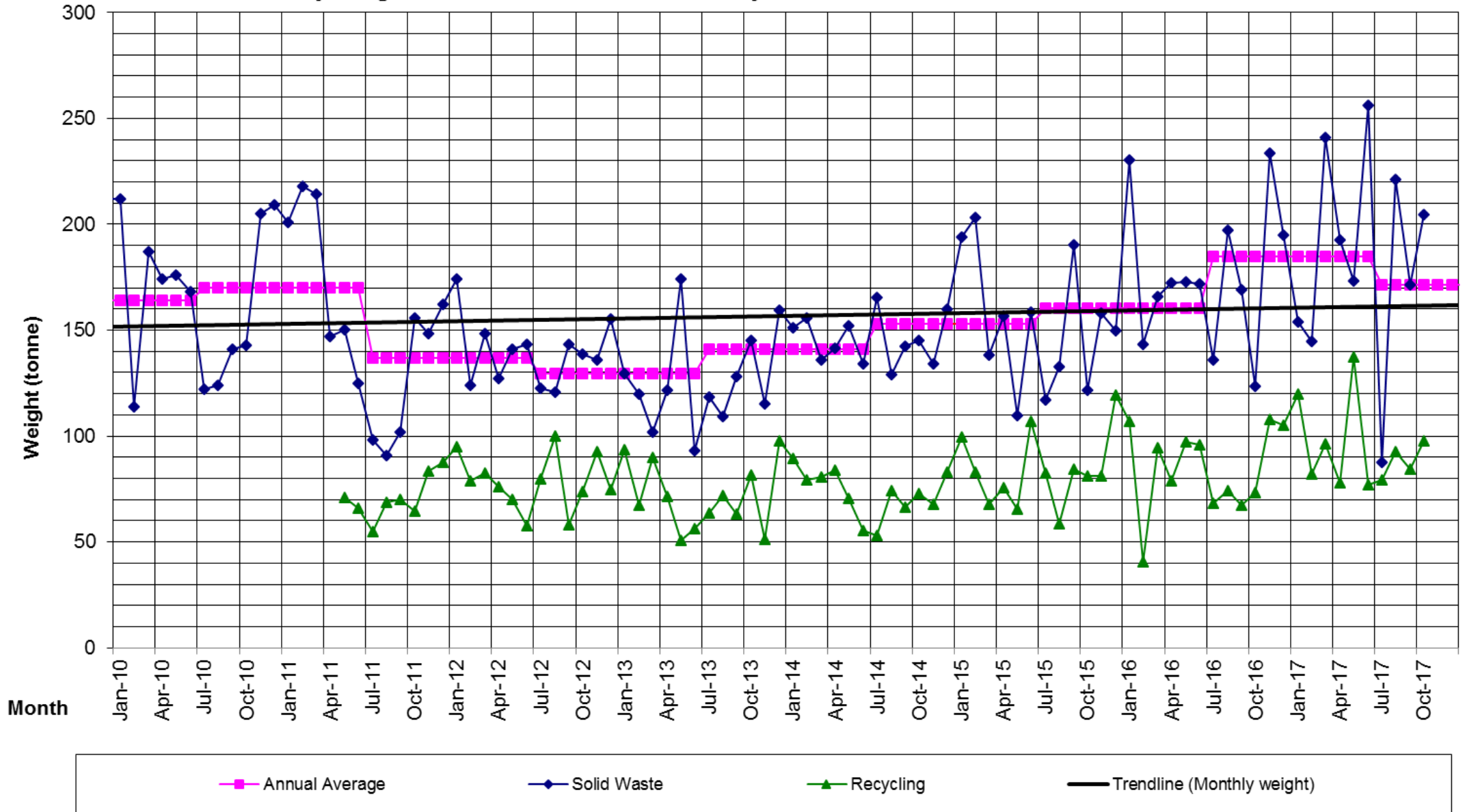
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



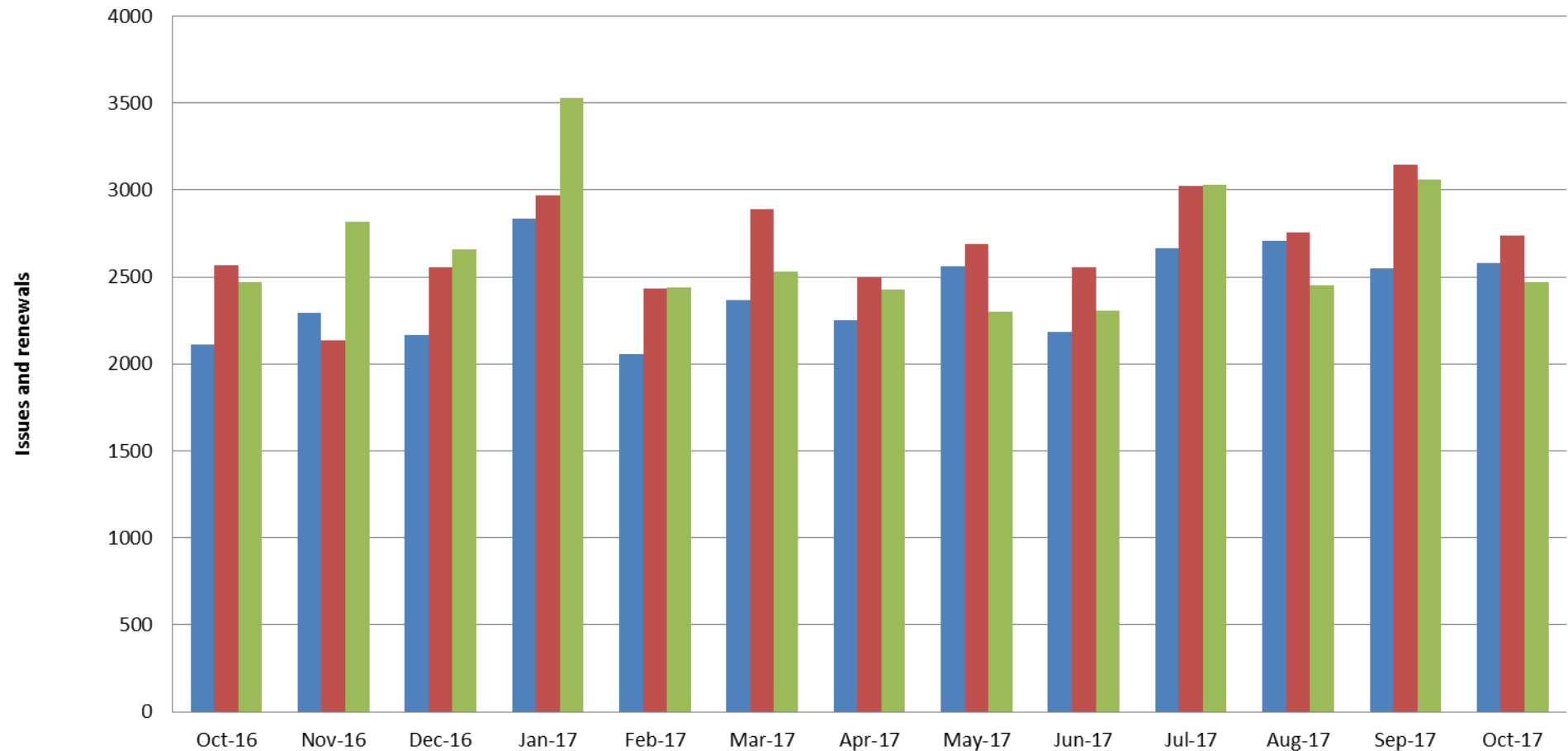
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



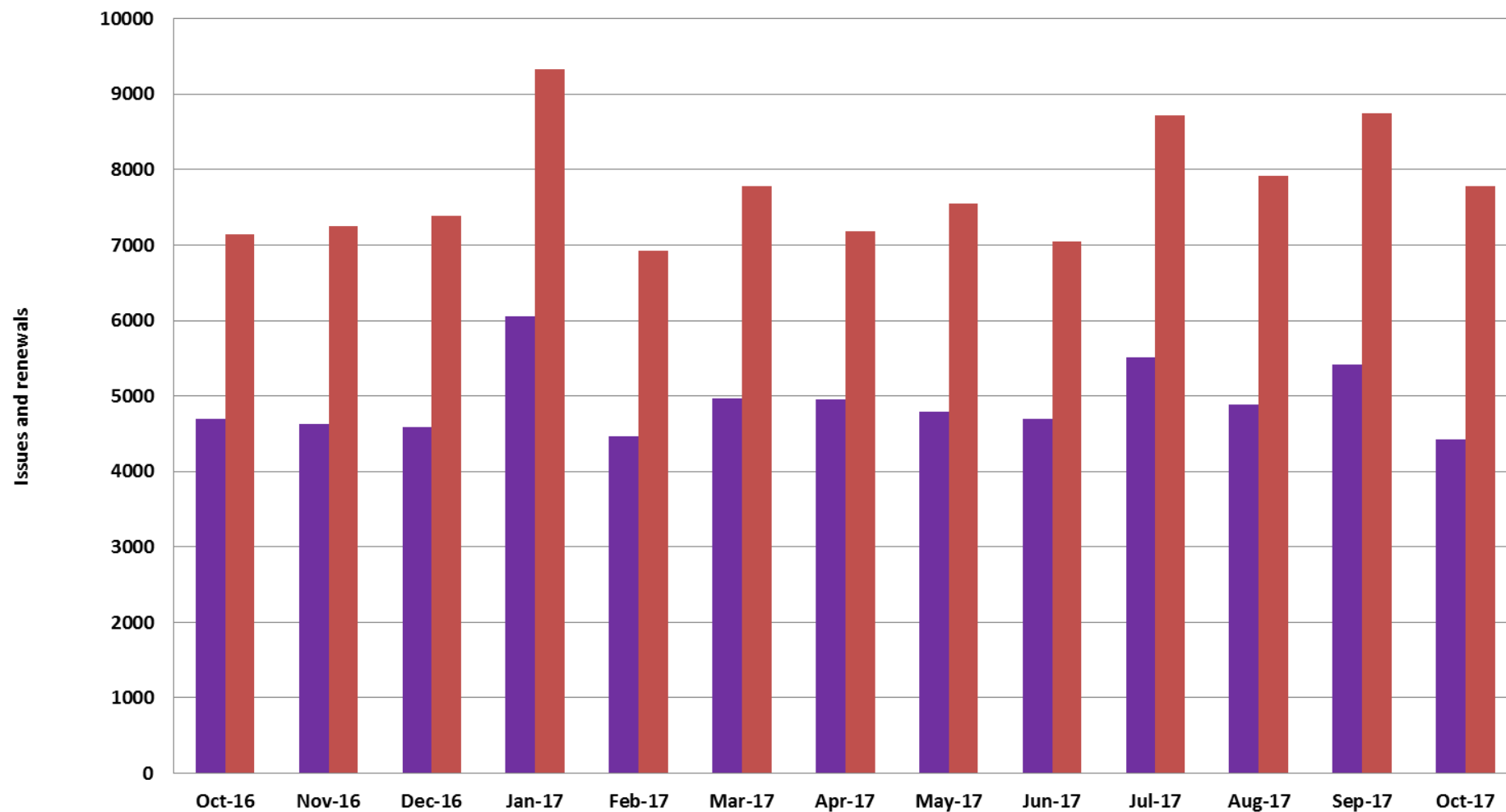
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to October 2017



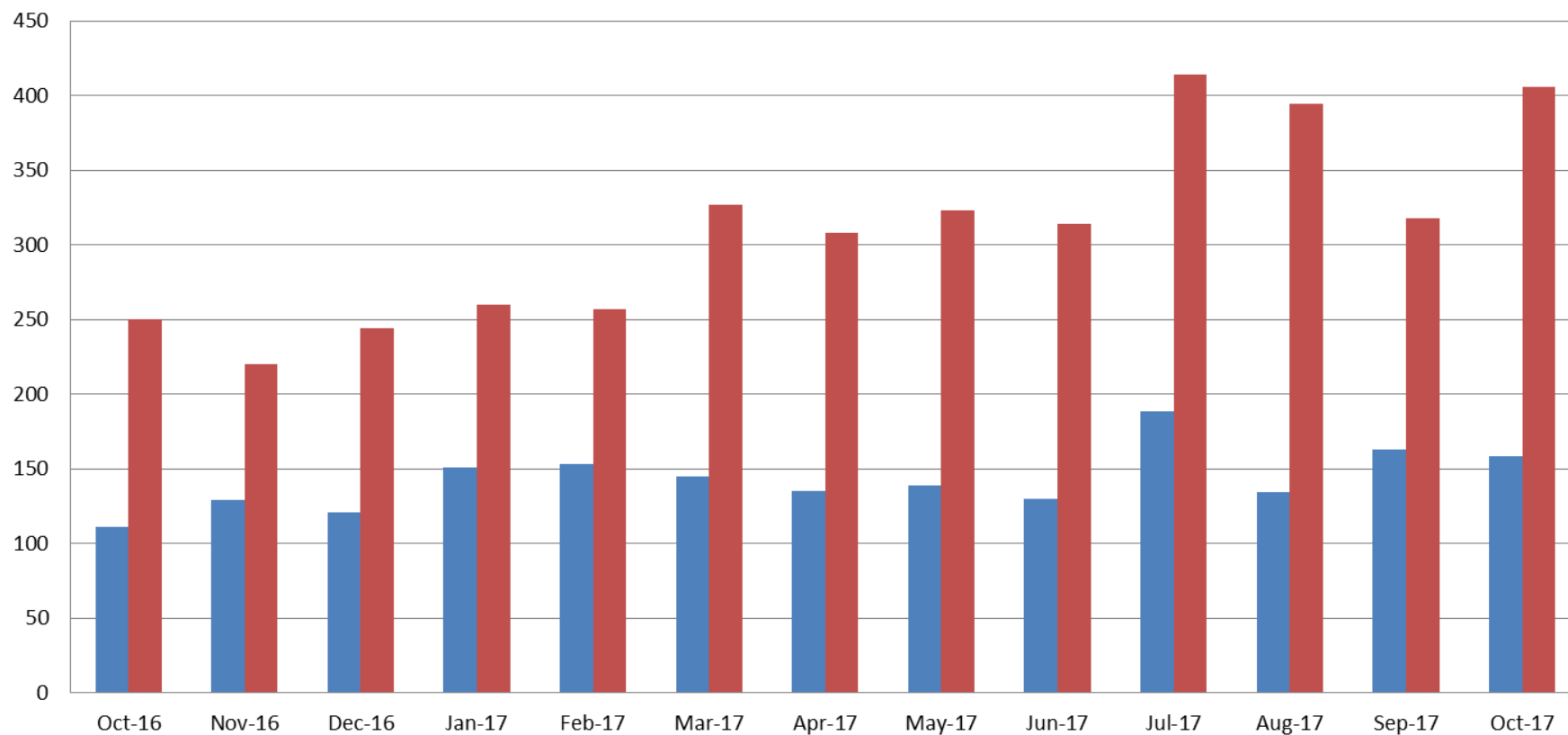
	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
Featherston	2113	2296	2167	2836	2057	2369	2254	2563	2186	2663	2707	2550	2577
Greytown	2567	2136	2556	2967	2432	2888	2503	2687	2558	3023	2756	3143	2738
Martinborough	2467	2819	2661	3526	2442	2529	2427	2302	2306	3027	2451	3058	2468

Wairarapa Library Service - issues and renewals to October 2017



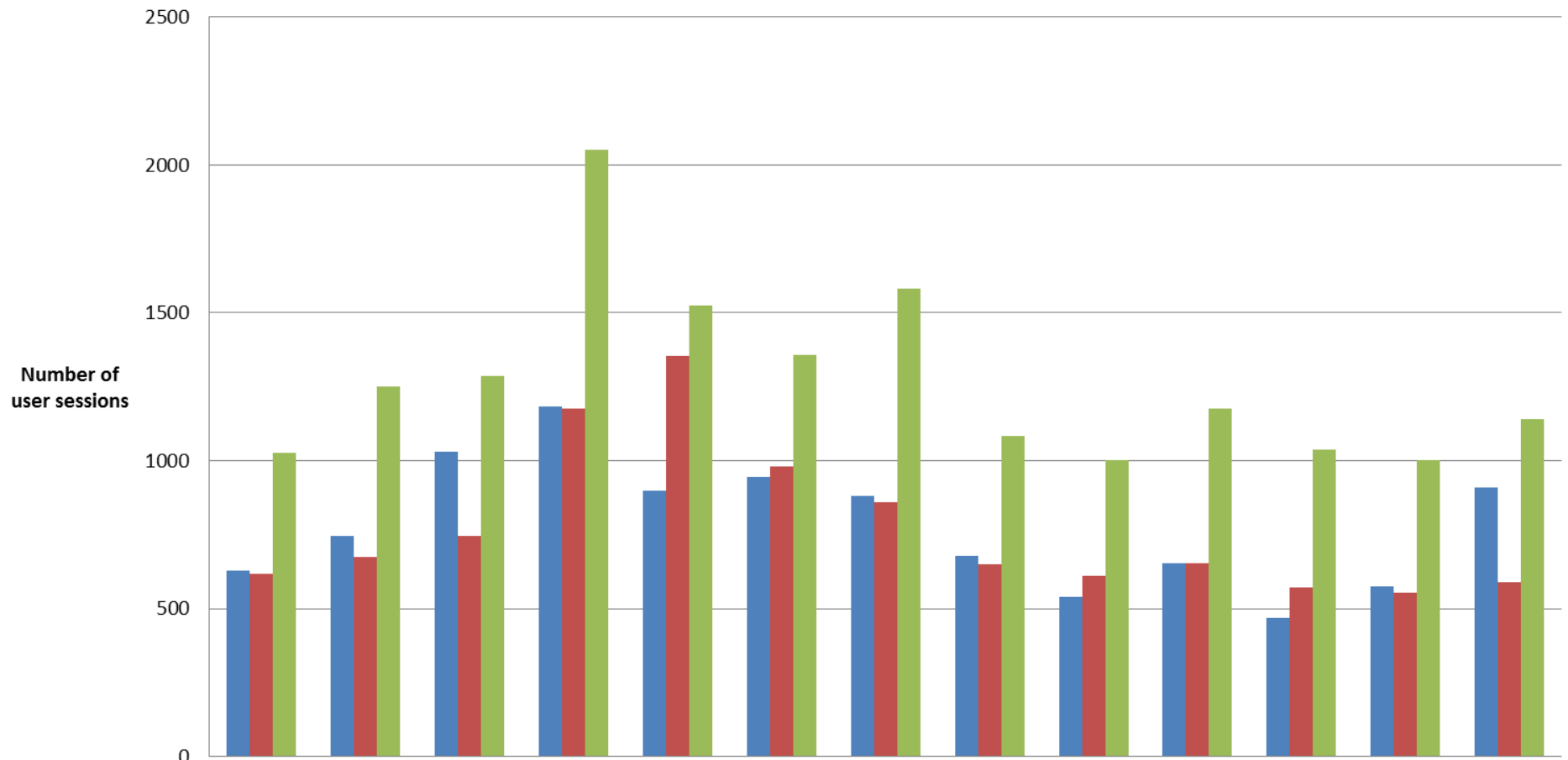
	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
Carterton	4698	4629	4586	6051	4468	4972	4951	4794	4694	5505	4887	5422	4418
South Wairarapa	7147	7251	7384	9329	6931	7786	7184	7552	7050	8713	7914	8751	7783

Wairarapa Library Service - audio and e-book issues to October 2017

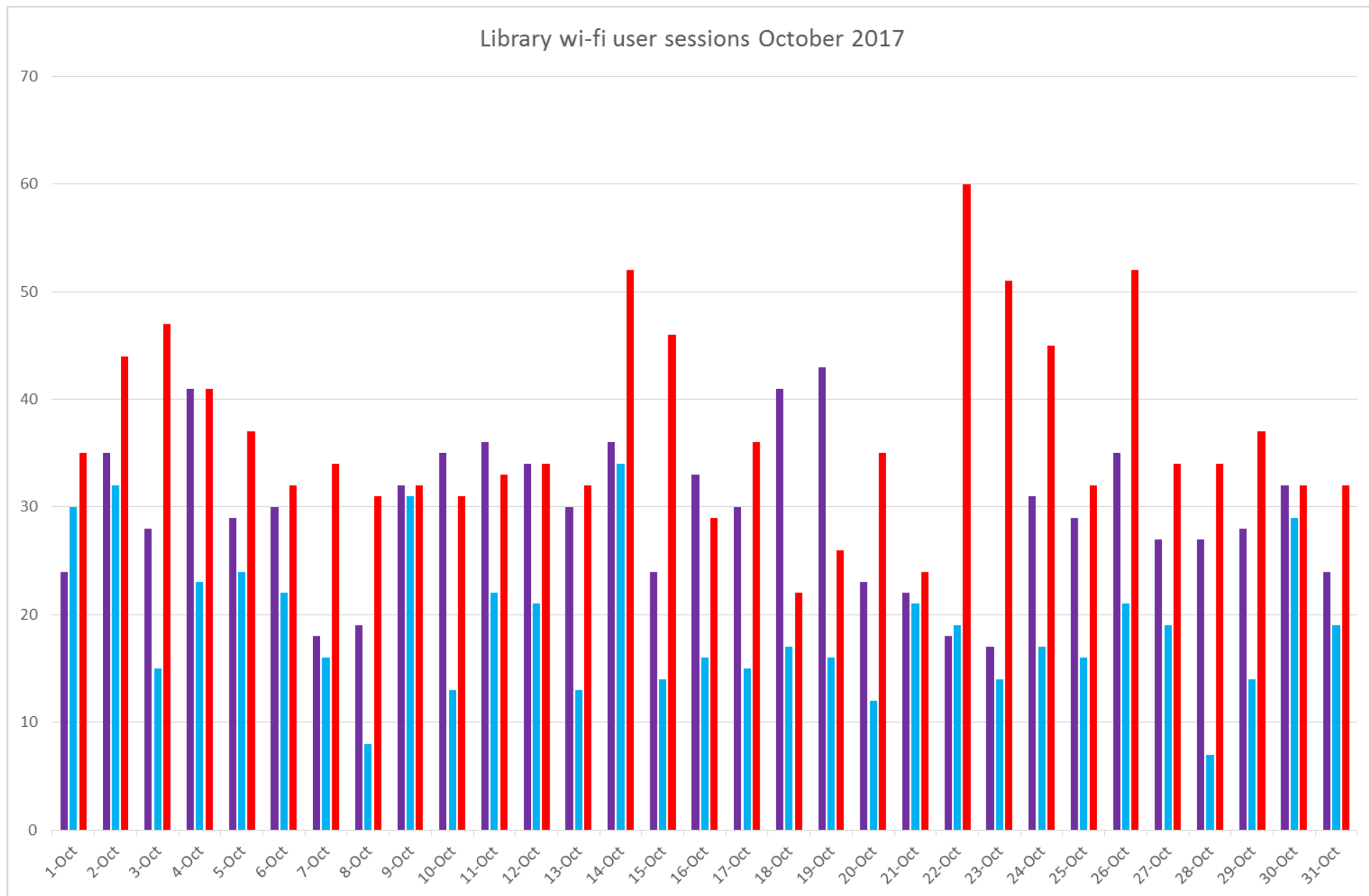


	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
Audiobooks	111	129	121	151	153	145	135	139	130	188	134	163	158
E-books	250	220	244	260	257	327	308	323	314	414	394	318	406

APNK Wi-fi user sessions to October 2017



	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
Featherston	628	745	1030	1183	900	945	882	678	540	655	469	576	911
Greytown	617	675	745	1177	1354	979	861	650	610	653	572	555	590
Martinborough	1026	1251	1288	2050	1524	1356	1581	1085	1003	1177	1036	1001	1142



FEATHERSTON COMMUNITY BOARD

30 JANUARY 2018

AGENDA ITEM 6.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 30 January 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 30 January 2018

Featherston Community Board
Actions from
20 November 2017

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
347	7-Jun-16	Resolution	Claire Bleakley	Permitted Signage Under the Wairarapa Combined District Plan (WCDP) FCB RESOLVED (FCB2016/39): 1. To receive the information. 2. To work with Jenniefer Grey (For the Love of Books) and other businesses for the purposes of creating multi-use directional signs that could be erected on public land. (Moved Carter/Seconded Jackson) Carried	Open	22/11/16: Reassigned to Claire 31/01/17: Claire visited all businesses in Fstn and has met with Council's planning staff. Will be working to action an appropriate sign for discussion but there will be a delay due to other priorities 2/5/17 Claire would followup with Council 21/11/17: Claire to check with Jennifer to see if a sign would still be useful, with a view to closing the action.
676	22-Nov-16	Action	Brenda West	Arrange a FCB workshop to discuss what level of support, including financial, the FCB want to provide to the Featherston Information Centre	Open	2/5/17: Action 127 condensed into 676. Work with the Featherston Information Centre to strengthen the relationship with the Community Board
132	14-Mar-17	Action	FCB	Submit a list of approved road names to Council	Open	
134	14-Mar-17	Action	Brenda West	Formalise recommendations to Council on a path forward for providing a larger space for Featherston Library in a workshop forum	Open	
236	2-May-17	Resolution	FCB	Notice of Motion – Featherston Wastewater FCB RESOLVED (FCB2017/32): 1. To receive the information. (Moved Bleakley /Seconded Shepherd) Carried 2. To make a submission on the Featherston wastewater plan once the plan had been notified by GWRC. (Moved Bleakley/Seconded Cr Olds) Carried	Open	
241	2-May-17	Action	Claire Bleakley	Write to the Returned Services Association and the Anzac Club seeking their interest in being involved with the Poppy Road Signs Project	Open	On hold until project has moved forward
309	6-Jun-17	Action	Mark	Review whether the fence in front of the 'Welcome to Featherston' sign at the south entrance to	Open	25/09/17 Need to go and have a look at it then get some fencing prices

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Featherston can be moved behind the sign to improve visibility of the sign		20/10 Awaiting prices - due 7/11 9/11 Work order issued
310	6-Jun-17	Action	Brenda West	As part of Featherston 2033 workshop discussions, identify an ideal public safety solution which includes convenience to bus stops, pedestrian crossings on State Highway 2 and speed limits and provide recommendations to Council officers so dialogue with NZTA can be undertaken	Open	
315	6-Jun-17	Action	FCB	Review the Beautiful Towns and Cities Awards criteria to determine if there were award categories that the Board wished to pursue on behalf of Featherston (September timeframe)	Open	
391	18-Jul-17	Action	Brenda West	Provide information to FCB members on the proposed bypass changes to Revans Street	Actioned	30/8/17 Officer meeting with NZTA 12-9-17. Will update CB after meeting. 10/10/17: FCB to hold workshop to collate a list of questions for NZTA
394	18-Jul-17	Action	Brenda West	Work with the Planning team to discuss resource consent requirements for the 89 Featherston Street mural project and then prepare a report for Community Board consideration	Open	21/11/17 Project on hold pending repair work on paint
478	29-Aug-17	Resolution	Claire Bleakley	FCB RESOLVED (FCB 2017/59): 1. To receive the Action Items Report, including the tabled Poppy Trust Street Names Project Update from Claire Bleakley. (Moved West/Seconded Bleakley) Carried 2. That local schools be approached to seek permission for their students to research the history of the roads identified as possible Poppy roads (Birdwood Street, Camp Road, Churchill Crescent, Messines Way and Soldiers Settlement Road). (Moved Bleakley/Seconded Cr Olds) Carried	Actioned	21/11/17: Letters sent to schools and followed up with a meeting. Hope to have the project built into the schools planning work with displays of work at Armistice, Booktown etc.
486	29-Aug-17	Action	Mark	Follow-up why external access to the Featherston Stadium toilets had not been completed	Open	25/09 Looking for someone else to do the drawings 7/11 Drawings expected to be completed 1/12

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
						7/12 Draughtsman doing building consent application
612	10-Oct-17	Resolution	Mark	FCB RESOLVED (FCB 2017/74): 1. To receive the Notice of Motion – Pensioner Housing. 2. To provide clarification to pensioners about rental cost increases and options for paying (including paying off and lump sum payment). (Moved West/Seconded Bleakley) Carried	Actioned	21/11/17: those who had concerns have been spoken to personally.
614	10-Oct-17	Action	Cr Harwood	Contact the caretakers of the defunct Featherston Walkways Reserves Trust to see if funds could be redirected to a community group willing to take care of ground maintenance in Dorset Square	Open	21/11/17: under action
615	10-Oct-17	Action	Paul	Circulate minutes from the Wairarapa Rail Services Forum Group meeting	Actioned	21/11/17: Minutes not available due to commercial sensitivity. Output of meetings will be a business case for more services and more frequent and useful services for long haul part of the rail network (Wairarapa and Kapiti)
617	10-Oct-17	Action	Mark	Write to GWRC requesting a presentation for the Featherston Community Board on the SWDC Featherston wastewater consent application and process once the application notification has been made (this is in addition to the public meeting)	Actioned	
619	10-Oct-17	Action	Mark	Provide an update to FCB members on when the Featherston Playground fence and flying fox will be reinstated, what is happening regarding the solar tubing at Featherston Pool and whether the tree stumps at Card Reserve around the artificial turf are going to be removed	Open	9/11 Featherston playground fence - not yet scheduled, likely to be after Christmas. Flying fox - awaiting repair work to the platform legs following annual playground audit. Solar heating at Featherston pool - decision report to November FCB meeting. Removal of tree stumps by artificial turf - was on hold until turf replacement completed. Aiming to complete before Christmas, pending contractor availability. 7/12 Getting pricing to replace junior fort/slide/swing set, to be relocated closer to other play equipment; then can make the

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
						necessary changes to soft-fall to get flying fox going again. Solar system at Featherston is delivering high pool temps so may not need to add further tubing. Awaiting date for stump grinding.
620	10-Oct-17	Action	Paul	Invite the Wairarapa councils' Waste Minimisation Officer to present to the Featherston Community Board and to share ideas on how to reverse the trend of increased waste to landfills	Actioned	
621	10-Oct-17	Action	Paul	Write to organisers of the Featherston Market regarding traffic flow concerns on market days and ask for voluntary action to manage the risk to pedestrians as cars enter and exit the area	Actioned	6/11/17: Requested contact name and address from FCB. The market is held on private land so amenities team and public protection not involved with consents so Market has no contact with Council. 21/11/17: Verbal contact made by Brenda West
623	10-Oct-17	Action	Jennie	Remove the Featherston Christmas Parade, Chor Farmer, petty cash and Featherston Phoenix commitments from the FCB I&E	Actioned	Chor Farmer not removed as it was money donated to be spent on the garden of remembrance so cannot be used for another purpose. Kyra
624	10-Oct-17	Action	Mark	Review the stop signs at the intersection of Harrison Street and Johnston Streets to determine whether give way signs would be more appropriate for vehicles leaving the Featherston Railway Station given road rule changes	Open	
625	10-Oct-17	Action	Mark	Work with GWRC to provide additional car parking at the Featherston Railway Station to alleviate cars being parked on both sides of Harrison and Johnston Streets	Open	21/11/17: underway
626	10-Oct-17	Action	Mark	Advocate for the installation of security cameras for the entire Featherston Railway Station facility including the carpark with GWRC	Open	21/11/17: underway
627	10-Oct-17	Action	Mark	Review whether the Card Reserve toilets can be coordinated to be open for arriving trains	Open	11/10 Looking at logistics and costs of doing this. Not in budget for 2017/18 but once costs known, can be included for 2018/19 onwards at LTP 7/12 Chasing contractor for pricing

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
668	21-Nov-17	Resolution	Jennie	FCB RESOLVED (FCB 2017/80) that the Featherston Information Centre land line phone should be reconnected, that any reconnection fee would be paid by Cr Olds and that the Featherston Community Board would fund the monthly rental until the 30 June 2018. (Moved Cr Olds/Seconded Cr Harwood) Carried	Actioned	
669	21-Nov-17	Resolution	Jennie	FCB RESOLVED (FCB 2017/81) to fund the erection of the Featherston Christmas flags. (Moved Cr Olds/Seconded Cr Bleakley) Carried	Actioned	
671	21-Nov-17	Resolution	Jennie	FCB RESOLVED (FCB 2017/83): 1. To receive the Applications for Financial Assistance Report. 2. To set the 13 March 2018, 17 July 2018 and 20 November 2018 as the dates that the Featherston Community Board would consider financial assistance applications. 3. To decline the application from Alexander Cox as it did not meet the criteria. (Moved West/Seconded Ramsden) Carried 4. To grant PK Events Karen Coltman \$185 to fund the cost of the hall hire for a family concert on the proviso the event is an alcohol free event. (Moved Bleakley/Seconded Cr Harwood) Carried 5. To grant Featherston Community Centre \$500 to help with the costs associated with an anticipated financial shortfall for running the community facility. (Moved West/Seconded Bleakley) Carried	Actioned	28/11/17: #1, #2, #4, #5 completed/advised, however funding wasn't able to be uplifted for PK Events as the event was not alcohol free
672	21-Nov-17	Resolution	Mark	FCB RESOLVED (FCB 2017/84): 1. To receive the Applications for Financial Assistance Report. 2. To approve in principle the proposed mini putt golf development by Cross Creek Railway adjacent to their engine shed. (Moved West/Seconded Cr Olds) Carried	Actioned	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
673	21-Nov-17	Resolution	Mark	FCB RESOLVED (FCB 2017/85): 1. To receive the Wind Sculpture Triangle Clifford Square Park Bench Report. (Moved West/Seconded Cr Harwood) Carried 2. To agree in principle to a park bench being located in the wind sculpture triangle section of Clifford Square in the general location of one of the two places marked in the appendix of the report. (Moved Cr Olds/Seconded Bleakley) Carried	Actioned	
674	21-Nov-17	Resolution	Murray	FCB RESOLVED (FCB 2017/86): 1. To receive the Naming of New Road, Wharekauhau Country Estate, Wharekauhau Road, Featherston Report. 2. To support the use of the name "Black Knight Lane" and "Top Stone Lane". (Moved West/Seconded Cr Harwood) Carried Claire Bleakley abstained	Actioned	
679	21-Nov-17	Resolution	Jennie	FCB RESOLVED (FCB 2017/91PE): 1. To receive the Payment of Grant for 2016 Featherston Christmas Parade Report. 2. To invite Hope Sexton to submit invoices for advertising and to reimburse costs of up to \$500 for advertising invoices received. (Moved Bleakley/Seconded Cr Olds) Carried	Actioned	Funds were not able to be uplifted as formal advertising wasn't undertaken.
680	21-Nov-17	Action	Paul	Write to Mary Byrne, advising her that the Community Board will be waiting to hear from central government on the process and decision for fluoridation and will address concerns at that time	Actioned	
681	21-Nov-17	Action	Brenda West	Invite Jo Dean to a Community Board workshop in May 2018 to discuss the waste minimisation progress	Open	
682	21-Nov-17	Action	Paul	Write a letter of support to Kuranui College for the one-stop-shop initiative	Actioned	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
683	21-Nov-17	Action	Mayor Napier	Forward the Regional Transport Committee limited survey to community boards for submission input when it becomes available	Open	
684	21-Nov-17	Action	Robyn Ramsden	Prepare communications to alert the public to financial assistance timings and expectations	Actioned	
685	21-Nov-17	Action	Mark	Update FCB members on when the picket fence in front of Featherston Library will be painted noting the Board suggest that sponsorship for paint is abandoned in favour of the purchase of paint if sponsorship is not secured in a timely manner and in tandem contact Alan Maxwell to organise a time for the youth to proceed with the work	Open	7/12 To email FCB with update. Attempt to get sponsorship abandoned 10/01/18 Expected to be done before end of January
686	21-Nov-17	Action	Mark	Organise for the Featherston gazebo on Cherry Blossom Square to be painted	Open	7/12 To Resene for spec; will be included in GTC painting tender
687	21-Nov-17	Action	Brenda West	Discuss the Featherston Draft Strategic Plan in a workshop and make changes as required	Open	
688	21-Nov-17	Action	Robyn Ramsden	Forward Paul Crimp a copy of the Wairarapa Library Service Working Group letter sent to social service providers so a letter can also be sent by Council	Open	
689	21-Nov-17	Action	Paul	Acknowledge the letter to the Featherston Community Board from Nim Grewal	Actioned	
690	21-Nov-17	Action	Paul	Acknowledge the letter from Featherston Amateur Wrestling Club advising that more information is required so a letter of support can be provided and suggest that contact with the FCB chair is made	Actioned	

FEATHERSTON COMMUNITY BOARD

30 JANUARY 2018

AGENDA ITEM 6.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 17/18 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Report for the period 1 July 2017 – 31 December 2017.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2017 – 31 December 2017 is attached in appendix 1. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

The Chor Farmer commitment has been retained as this was a donation received from the Chor Farmer group for use in the Featherston Garden of Remembrance. The Community Board may wish to consider undertaking a small project in the garden.

2. Appendices

Appendix 1 - Income and Expenditure Report for the period 1 July 2017 – 31 December 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 - Income and Expenditure Report for the period 1 July 2017 – 31 December 2017

Featherston Community Board		
Income & Expenditure to 31 December 2017		
	<u>INCOME</u>	
	Balance 1 July 2017	7,606.84
	Annual Plan 2017/18	26,868.00
	TOTAL INCOME	34,474.84
	<u>EXPENDITURE</u>	
	Members salaries	7,857.10
	Mileage reimbursements	132.86
	Total Personnel Costs	7,989.96
26/07/2017	AP Spark Fsn Info Centre Jul/Aug 17	99.89
17/08/2017	AP Featherston Inf Petty cash Feb-July 2017	85.40
26/08/2017	Information centre - morning tea Colin Olds	99.98
28/08/2017	correct coding info centre morning tea colin olds	43.48
7/09/2017	AP Local Governmen Annual CBD levy 2017/18	216.66
26/09/2017	AP Spark Fsn info centre August charges	99.73
24/10/2017	AP OfficeMax New Z Stationery etc	19.30
26/11/2017	AP Spark Fsn info centre	24.04
30/11/2017	AP Power Services Erect Xmas flags - Featherston	240.00
	Total General Expenses	928.48
28/07/2017	AP Cross Creek Rai FCB grant costs two new motors for locom	300.00
28/07/2017	AP KittyCat Rehomi Kitty cat rehoming - Wairarapa FCB grant to create new website	300.00
6/11/2017	AP Featherston Fir FCB Grant Music/creative events grant	500.00
6/11/2017	AP Muay Thai C FCB grant reduced/free trng children in	500.00
6/11/2017	AP Fell Locomotive FCB grant upgrade safety barriers	500.00
28/11/2017	AP Featherston Com FCB grant running costs for Centre	500.00
	Total Grants	2,600.00
	TOTAL EXPENDITURE	11,518.44
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	22,956.40
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2018	8,056.90
	Chor Farmer Donation for Garden of remembrance (from initial 1,000 donation)	265.53
	Wairarapa REAP (White Ribbon Riders)	300.00
	Wairarapa REAP - Featherston Schools Writers in Schools Project	500.00
	Featherston Information Center phone - monthly charges estimate until June 2018	472.56
	Total Commitments	9,594.99
	add back Mileage not budgeted for as decision by remuneration authority not made when AP finalised	132.86
	BALANCE TO CARRY FORWARD	13,494.27

<i>Featherston Beautification budget</i>	
Budget	
2013/2014	10,300.00
2014/2015	10,000.00
2015/2016	10,220.00
2016/2017	10,460.00
2017/2018	10,710.00
Total Budget	51,690.00
17/18 expenditure	
16/17 expenditure	
15/16 expenditure	
14/15 expenditure	
Featherston town Centre Topographic Survey	1,710.00
13/14 expenditure	
Total Expenditure	1,710.00
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	49,980.00
<u>LESS: COMMITMENTS</u>	
Committed to Sculpture	45,000.00
Total Commitments	45,000.00

MEMBER REPORT
For Featherston, Greytown & Martinborough
Community Board Meetings
30 January 2018

Member Name	Robyn Ramsden Featherston Community Board
Group Name	Wairarapa Library Service
Group Members	Councillor Pam Colenso - SWDC Robyn Ramsden - SWDC Featherston Community Board Helen McNaught - SWDC Amenities Manager Councillor Ruth Carter - CDC Councillor Tracey O'Callaghan - CDC Anne Hughes - Carterton District Library Manager
Meeting Date	12 December 2017
Key issues from meeting	<ol style="list-style-type: none"> 1. South Wairarapa head librarians now meeting regularly with the Carterton District Library Manager. 2. There are still questions of concern around the unattended child policy. 3. Some processes around adding books to the database need addressing.
Specific item/s for Community Board consideration	None.
General	We wrapped up a successful year with lunch at a local Greytown Cafe. The group is feeling positive about moving forward into 2018.

MEMBER REPORT

for

Featherston Community Board Meeting

30 January 2018

Member Name	Robyn Ramsden Featherston Community Board	
Topic	Featherston Community Board Facebook Page	
Date	As of 18 January 2018	
Total Page Likes	115 (previous report was 101)	
	17 posts since 21 Nov 2017	
	Christmas Parade	1
	Dogs	1
	Featherston Library	1
	Grant applications	1
	GWRC - Train	1
	Metservice	2
	Roadworks	2
	SWDC FB share	8
		17
Key issues	None.	
Specific item/s for Community Board consideration	None.	
General	This Page has been pretty quiet over the break. All the meetings are on the page. The funding meetings are identified and have links to the Grants page of the website.	

MEMBER REPORT

for

Community Board Meeting

30 January 2018

Member Name	Claire Bleakley
Group Name	Poppy Places (Featherston)
Meeting Date	17 January
Key issues from meeting	30 January – approval for costs relating to A4 signs 20 th April – Signs put up 15 May Book town stories from children
Specific item/s for Community Board consideration	Costs for Poppy Places A4 signs

General

Organisation and stories for the remembrance Poppy Places signs are now at a critical time. The Armistice event calendar has been set for the year. Due to a very full calendar, we decided that 20 April (Poppy day) for putting up the signs.

Joanne Bateman and I took a trip around the motu and have worked out the amount of signs needed.

Name	Road Signs	A4 Signs
Dorset square	0	2
Cemetery	2	4
Soldiers Settlement Rd N	3	0
Soldiers Settlement Rd S	1	0
Churchill crescent	2	0
Anzac Hall	2	2
RSA	1	2
Memorial	0	2
Camp Road	4	0
Messines Way	2	0
Kawaiwai Hall	0	1
Total	17	13

- Dorset Square - Should we have a road sign made?
- Featherston Cemetery
- Soldiers settlement road S - one sign which points in both directions
- Churchill crescent – The two signs are placed back to back
- Anzac Hall- do we need a road signs
- Camp Road – Each sign is double sided
- Kawaiwai Hall – Ask owner's permission to erect sign.

We have been given a quote for the costing from Wellington signs, the approved firm for the trust; it is \$25.12 per A4 sign.

On 13/12/2017, at 12:14 PM, WELLINGTON SIGNS <signagewellington@xtra.co.nz> wrote:

Hi Claire

Ok per a4 \$25.12 -Prices ex gst

David Calwell

Managing Director

Ph: 04 566 7446 – 027 3023721

www.wellingtonsigns.co.nz

The Community board is only covering the cost of the price of the small A4 signs. See correspondence form Joseph Bolton.

Correspondence for Joseph Bolton

On 13/12/2017, at 9:48 AM, Joseph Bolton wrote:

Hi Claire

Wellington Signs will only make the laminated signs for serials 132 to 137. The agency that maintains the local streets for Featherston should be able to provide a quote for the actual Street sign blades 107 to 112

Regards

Joe

We would like to ask if the community board could approve the quote so we can get the signs made up as soon as possible?

MEMBER REPORT
for
Community Board Meeting
30 January 2018

Member Name	Mark Shepherd
Group Name	Can Recycling Project
Meeting Date	30 January 2018
Key issues from meeting	30 Jan – update to FCB – for noting
Specific item/s for Community Board consideration	NA
General	<p>The purpose of this report is to update the FCB on progress re the Can Recycling Project.</p> <p>I have spoken with Allan Maxwell and have confirmation that the Featherston Youth Group (FYG) are interested in maintaining the can recycling cage, which is to be placed outside the Fresh Choice Supermarket.</p> <p>After speaking with Vicki Alexander, I have received details of the cage and have visited Wairarapa Scrap Metal to confirm that we can have the cage from them which I will collect when required.</p> <p>The location of the cage and the aesthetics are still to be confirmed and agreed with Chris Ward.</p> <p>I am still yet to consult with Featherston Menz Shed to agree on the details of what they will need to do to build the wooden fence that will be surrounding the cage. Colin has already started this conversation and will continue to be involved.</p>

MEMBER REPORT

for

Community Board Meeting

30 January 2018

Member Name	Mark Shepherd
Group Name	Fab Feathy Project
Meeting Date	30 January 2018
Key issues from meeting	30 Jan – update to FCB – for noting
Specific item/s for Community Board consideration	NA
General	<p>The purpose of this report is to update the FCB on the Fab Feathy Project.</p> <p>Recap, as the FCB is already aware, Fab Feathy have secured a 5 year partnership with the Dept of Internal Affairs (DIA). This partnership includes financial support for the administration and coordination of the initiative along with some specific funding for projects as identified by the community, consistent with Our Future Plan.</p> <p>The community identified 5 key themes that they want to see focus on:</p> <ol style="list-style-type: none"> 1. Main Street – beautification, great spaces 2. Youth/young people – “it takes a village” 3. Employment – income and business development 4. Cycle and walking trails 5. Swimming Pool complex improvement <p>We are currently on the process of finalising the partnership agreement with DIA. Once this has happened we will be establishing groups to lead the above focus areas with the support of Fab Feathy and the DIA.</p> <p>This initiative is based on community led development principles and therefore the community are the key stakeholders and must be engaged in any projects that form part of the initiative.</p>

MEMBER REPORT
for
Community Board Meeting
30 January 2018

Member Name	Mark Shepherd
Group Name	Library Fence Painting Project
Meeting Date	30 January 2018
Key issues from meeting	30 Jan – update to FCB – for noting
Specific item/s for Community Board consideration	NA
General	<p>The purpose of this report is to update the FCB on progress re the Library Fence Painting Project.</p> <p>I have spoken with Allan Maxwell and have confirmation that Helen McNaught from SWDC has all of the product and equipment needed for this project. We are now waiting on the Featherston Youth Group to return from Xmas Youth Camps.</p> <p>I expect that this project will be completed by the end of February 2018.</p>

MEMBER REPORT

for

Community Board Meeting

30 January 2018

Member Name	Mark Shepherd
Group Name	Road Safety Project
Meeting Date	30 January 2018
Key issues from meeting	30 Jan – update to FCB – for noting
Specific item/s for Community Board consideration	NA
General	<p>The purpose of this report is to update the FCB on my involvement with the Road Safety Project.</p> <p>Pre xmas the initial placement of bollards commenced outside the supermarket on the southern side of the pedestrian crossing on Fitzherbert Street. I spoke with the workers on the site and asked if bollards would also be placed on the northern side of the pedestrian crossing and also if the blacked out car parks (with broken yellow lines) would be recovered to avoid confusion.</p> <p>Both Dayle and I were present and in the time we were there, we watched two separate vehicles stop in these “parks” believing they were legitimate carparks.</p> <p>I spoke with Bruce Pauling (Wairarapa Road Safety Council) asking if he knew of anything that was happening with the work. He advised that he would speak with Mark Owen (NZTA) and get back to me.</p> <p>Bruce later contacted me, advising that at this stage only the bollards outside the supermarket were in the NZTA system to be erected but he would forward my concerns about the need for other bollards and also the need to black out the car parks with broken yellow lines.</p> <p>Since then bollards have now been erected across the road from the supermarket.</p> <p>I am waiting to find out progress regarding the carpark spaces that need to be blacked out.</p>

24 November 2017

The Chair
Featherston Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Chair

Please find enclosed a copy of the latest *Voice* newsletter from the team at Victim Support.

This quarter's edition discusses a topic which is a very sad reality, and particularly over the summer holidays. Road accidents.

None of us want to see anyone hurt or killed on the roads this summer, not one. But the unavoidable reality is that sometimes things go wrong. In fact, it's believed that 2017 is on track to finish with the worst road toll since at least 2010.

When the worst does happen, the media will update us on the road toll. But at Victim Support we know that behind every one of those statistics is a family and community devastated. A serious vehicle accident can cause grief, suffering, and turmoil for many. Lives turned upside down for parents, children, brothers, sisters, grandparents, friends, colleagues and witnesses alike.

On top of the shock and grief, there are practical and legal challenges that most of us would never think of until it happens to us. There might be insurers, emergency services, and investigators to deal with and funerals to organise. There may be a lengthy justice process to go through, with victims reliving the horrible incident in front of Police or a judge as part of the long process of piecing together what actually happened. And there may be families temporarily split to be with a loved one in hospital, possibly far away, long rehabilitation, and financial pressures.

While no one can ever undo the loss or trauma of a serious vehicle accident, Victim Support can be there for those affected in their time of need. And they might need someone to be there for months or more, as we help them through what might well be the toughest time of their life.

"These can be very challenging situations, but being there from the start really showed someone cared.... I can't fix what's happened to people, but I can help them through."

Stephen – volunteer Support Worker.

As a friend of Victim Support, we hope you'll take a few moments to read about the work we do in this issue of our quarterly newsletter *Voice*. You can read about some of the experiences of Paihia based volunteer Support Worker, Stephen, and how we've helped a mother to get by, day by day, after losing her son in a road accident.

In the last year, Victim Support has been there for 2,241 people following a fatal vehicle collision and 1,136 people after a vehicle collision. And we'll continue to be there.

If you would like additional copies of *Voice* for display or have any queries or feedback, please contact us at info@victimsupport.org.nz or on 04 474 9460.

Thank you for your ongoing support. Our work really does make a difference in people's lives.



Kevin Tso
Chief Executive



Thank you for your continued support.

30
YEARS
supporting victims


Victim Support
Manaaki Tāngata

Summer 2017
VOICE



Beyond the ROAD TOLL

Wherever we
are needed
**we'll be
there**

This summer families will be loading 'everything but the kitchen sink' into their cars, and hitting the road for their summer holiday. Tourists will be in their campervans and enjoying this great country of ours. And plenty of us will be going about our normal everyday business, getting from A to B.

We'll all have the same thing in common. Getting up in the morning to go where we have to, or want to go. No-one has an expectation that things will go wrong.

But tragically, for a small portion of us out there this summer, tragedy will strike on our roads. When it does, Victim Support will be there straight away to support the family and others affected.

Throughout summer, the media will focus on the road toll, reporting the incidents and talking numbers. What it may not show, is what Victim Support sees. The devastation befalling a family following incidents on our roads.

No-one wants any deaths and injuries on our roads and nobody's family deserves to suffer from it, but when an accident does happen, many can feel its impacts. Friends, families, loved ones, witnesses, and even those first on the scene.

We supported...

1,136

after a
vehicle collision



2,241

after a fatal
vehicle collision

July 16 June 17

We all deal with trauma or the stress of an incident differently. Some need someone to talk to. Others need practical help to deal with Police and emergency services, ACC, insurance, or organising emergency accommodation, supplies, or a funeral.

Victim Support is often contacted immediately after a road accident, and requested to support the victims – be it those involved, family, friends, or witnesses. We might have to go to the hospital, the morgue, the family home, a relative's home, or even the scene. We might have to travel at night, or miles from home if the accident is in a more remote area. Wherever we are needed, we'll be there.

But while the media has moved on, lives are in turmoil. Families can be devastated, left without income, or travelling back and forth to a parent or child in hospital miles from home. There may be months or even years of rehabilitation for the injured.

So, behind every statistic are many lives that will never be the same. We are here to support people through this. We can't take the grief away, but we can help people to cope and get through it.

We're here to help wherever we're needed, from the point of crisis, through grief, navigation of the justice system and beyond.

GOOD LUCK ISAAC

In December, 24 year-old Isaac Giesen from Christchurch, will row solo across the Atlantic to raise funds for charity, including Victim Support.



The row is considered one of the world's most intense physical challenges, and he'll face up to 90 days alone at sea. His motivation for the event is to raise \$1m for depression and suicide awareness in New Zealand, after losing an aunt and two close friends to suicide.

Our best wishes Isaac, go hard and stay safe.

You can donate to support Isaac's campaign at www.thebluerower.com

**INTERNATIONAL
VOLUNTEER DAY**

Every day we're immensely grateful for the amazing contribution of our volunteers. Volunteers make a world of difference.

international
VOLUNTEER
day // 5 december 2017



From Kevin's desk

Here we are already, in the tail end of the year.

You may find it repetitive to hear we're busy – but we are, constantly. Busy because demand for our services is increasing, and busy because, as a charity dependent on external funding and our own fundraising, never enough resources, human and financial.

So firstly, I'd like to give enormous thanks and praise to our tremendous volunteers out providing front line services. Some travel very far or at night, or both, to support people in their homes, at the

scene, the hospital, or wherever we are needed. You are the heart of our service, and those in need are fortunate to have you there for them.

Secondly, all our staff should take a bow. All staff involved in our service delivery do a tremendous job, all with the objective of ensuring our support to victims fully meets their needs. And in the background, our National Office teams ensure we have as much capability as possible, fundraise, and ensure we meet all financial, regulatory, and funding obligations. Our teams regularly go over and beyond to 'make it all happen', and for that, I'm very thankful and grateful.

With the holiday season upcoming, we know that we will continue to be busy. Sadly, there will be accidents on our roads, there will be holiday tragedies, family violence, sexual violence, assaults, burglaries, sudden deaths, and more.

While we all absolutely wish this was not the case, years of statistics will indicate otherwise.

As always, we won't close. Our Contact Service will be open around the clock every single day, to take the calls and allocate a Support Worker to each incident. Support Workers will be on roster, ready, willing and able to commence support. Staff will be here making sure everything is working well.

Together, we're Victim Support and we're here for victims when they need us, from crisis, through recovery and justice, no matter when, no matter where. It's important work and it makes a difference in people's lives at possibly the worst time of their life.

My best wishes for the holiday season, and please take care out there.

Ngā mihi
Kevin Tso, Chief Executive

VOLUNTEER PROFILE – NORTHLAND'S STEPHEN WARD



Northland's volunteer Support Worker Stephen Ward had a long career in apparel and IT management before he and his wife left Auckland to settle in Paihia.

While being a dear friend and supporting an elderly couple, he met long-time Northland Victim Support Chair and national Board member, Pat Davis. Pat introduced Stephen to Victim Support and the rest, is history.

Keen to support people and gain as much experience as possible, Stephen's been regularly rostered on.

He's supported victims from all sorts of incidents and feels our one on one support shows that someone cares. "I'm meeting some beautiful people that I'd probably never meet, but it's in the worst

situations. The incident is the incident, but the person in front of me never deserved or expected it. So, I'm here to help and do what I can to support their needs," he said.

"I'd really enjoyed my career's people focus and loved training and empowering people. Troubleshooting and managing challenging situations is second nature to me, so I think my background has actually provided a really useful foundation for my support work, and I'd have to say, it almost feels like it's been the training to lead me here," said Stephen.

"Friends say they couldn't do this work. Well, it isn't for everyone. You have to have a passion for people to keep giving back, and the ability to detach, to have empathy but to focus on what the person in front of you needs. I sit, think, really feel for them, but focus on what I need to do, it's a structured approach."

"I've been to a family home after a suicide, with the person so utterly traumatised she couldn't remember her name or phone number. I've sat for five hours with an elderly woman while she waited for her son to fly in. She'd just lost her husband and had no friends or family nearby and she needed someone to be there," he said.

Some incidents, like road accidents can affect so many people and have logistical

complexities. In such a case, Stephen accompanied Police to the family home when they received the devastating news, to be there for the victims. "These can be very challenging situations, but being there from the start really showed someone cared."

Asked what impact being a Support Worker has on him, Stephen believes his work has changed him. He has more empathy for others, and listens, really listens, so much more. "As a bloke, we like to fix things but in this role I can't fix what's happened to people, but I can help them through. And people I'd never normally meet take you in and accept you, it's quite humbling really. It's so rewarding to be giving something back to people."

"Stephen's commitment, professional and structured approach make him a terrific volunteer Support Worker. He's so instinctive, relating to people very easily, we're lucky to have him join our team," said local Victim Support Service Co-ordinator, Maggie Maihi.

When he's not out on support work, Stephen keeps himself busy with a bit of power lifting and light running, but loves to get into the garage to make things. He's currently making wooden trucks and trains to give to foster children, further supporting those in Northland that need a hand.

DAY BY DAY

People often say to Adalene they are surprised that she is so strong. But to Adalene, it's just how she's going, how she's feeling. She's just coping day by day, and that's enough for now.

Adalene tragically lost her oldest child, her son, in a vehicle accident earlier this year.

The accident happened in the next town, and a family member came to her home to tell her there had been an accident. They both rushed to the site, which was a busy blocked-off scene with emergency services everywhere, and Adalene's son had already been flown to hospital. He was one of several in the vehicle and tragically, another family lost their son that day too.

Victim Support contacted Adalene to provide support, and continues to do so. "My son is my eldest and I have other children at home. The Support Worker made home visits and took the time to meet us all, understand us and find out if there was anything that they needed and how we can help them as well, because they have a different way of dealing



with their emotions," said Adalene. "The support's been very good, and really practical," she said.

"It's been good to have the one-on-one support. I know I can ring any time and talk to my Support Worker. I've rung any time of the day, and sometimes after hours. She's arranged counselling with a Grief Counsellor for me too, I've needed that from the beginning," she said.

Adalene finds the fact the support is independent, really useful. "For me, I'm glad to have the support, I'll do whatever it takes to talk and get through. I found I could open up about a lot of things, and talk through my feelings and emotions, things maybe I wouldn't say to my family."

A road accident changes people's lives in an instant. It can turn a regular journey or the start of a holiday, into a living nightmare, leaving a large hole in people's lives and hearts which can take a long time to get through, and may never repair.

As Adalene says, "People might say to just get over it. I might be able to move forward one day, but for now, I just cope day by day."

Congratulations Jim!



Blenheim's Jim Thomas was given a Civic Honour by Mayor John Leggett at the Marlborough District Council recently.

Jim has been very active in his community for decades in addition to his sixteen plus

years as a Victim Support volunteer. During this time he's carried out leadership roles in the Marlborough LGC, been a Service Co-ordinator and is a volunteer Support Worker and mentor for others. "I've known Jim a very long time, and am so pleased his commitment to Victim Support, and indeed his other community work, has been recognised in this way, he's such a great asset to the region," said Canterbury/Tasman Area Manager, April Marshall.

Congratulations Jim, on your very well-deserved Civic Honour.

THEY RAN FOR US!

Twenty-nine people laced up their running shoes, donned their Team Victim Support tops, and took on the ASB Auckland Marathon in late October, raising nearly \$25,000!

Two ran the marathon, while the rest ran or walked the half, with several first-timers! The day was perfect, and fun was had by all.

Our Northern Fundraiser Robyn Scurrah organised the team and ran the half marathon, joined by GM Fundraising & Communications, Cam Cotter. Our participation wouldn't have been possible without our generous sponsors, thank you everyone.

Next up, we'll have a team of runners in Wellington's CIGNA Round the Bays this February – proudly supported by our team sponsor Find Recruitment. There's walks and runs for all, from the 6.5km fun run and walk right up to the half marathon. If you'd like to join Team Victim Support as a walker or runner for this popular Wellington waterfront event, we'd love to have you on the team! Email events@victimsupport.org.nz to find out more.





THANK YOU Toll Global!

Earlier this year we signed a partnership agreement with Toll Global Forwarding.

Already familiar with Victim Support due to a former employee being a volunteer Support Worker, Toll Global's General Manager Mark Garney had no qualms about embracing the partnership.

"I'm really impressed with the work Victim Support does in our communities – and that so much is done by volunteers. It gives us a great appreciation of what people do in their spare time," said Mark.

Victim Support's become the flag banner for Toll Global's charity activities – with them holding special Gold Coin events throughout the year, such as Rugby Jersey Day.

"We really like that our sponsorship isn't a one-way street, but a partnership. The Victim Support team comes in and talks to our people, leaving information and providing forums for our teams. Our people like being involved, and Victim Support as a charity partner really resonates with them. Victim Support helps people who need a hand for various reasons, and our involvement with them is really positive for our people," said Mark.

"Toll Global's embraced the partnership and integrated it into their activities and corporate behaviour, which is absolutely fantastic," said Victim Support GM Funding Development & Communications, Cam Cotter. "Mark and the team have embraced this, they've included us in lunchtime talks, and talk about what we do and why they're involved with us. This kind of partnership is really meaningful and adds value to both our organisations," said Cam.

Unanticipated benefits include staff having an increased sense of safety and bonding, and feeling empowered to talk about their lives and experiences in a work setting.

TOLL

Toll Global Forwarding is part of an international group and the New Zealand operation employs approximately 130 people in six offices throughout New Zealand.

2017 Victim Support Lottery

Thank you to everyone who supported us in our 2017 Victim Support Lottery.

Lottery sales have gone extremely well and it's shaped up to be our best lottery ever! Our teams and supporters from all around the country have been out and about in their communities, waving the flag for Victim Support, and selling tickets.

The lucky lottery winner will drive away in a new Honda HR-V S, thanks to the wonderful support from Honda New Zealand. Look out for more prize details in the next edition!



Thank You!

In brief

- **OUR WELLINGTON TEAM WAS A REGIONAL FINALIST IN THE WELLINGTON AIRPORT REGIONAL COMMUNITY AWARDS, HAVING WON THE WELLINGTON CITY, HEALTH AND WELLBEING CATEGORY EARLIER.** Fabulous recognition by the community for all your work, well done Liz and the team!



Have a story to share? We'd love to hear from you. Please contact us at NATIONALOFFICE@VICTIMSUPPORT.ORG.NZ

(Tear here)

Yes! Here is my donation to help victims of crime and trauma

☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Name

Postal address

Postcode

Phone

Email

The Privacy Act of 1993 requires us to advise you that we keep contact information of supporters on file to help us with fundraising. If you do not wish us to keep your information, please let us know.

Donate via internet banking to: **BNZ 020500 0493163 00**

Please ensure that you use your details as reference along with the code NL1117, so that we may acknowledge your gift.

Value of donation: ☐ \$25 ☐ \$50 ☐ \$100 ☐ Other \$

Gifts over \$5 are tax deductible.

☐ **Cheque:** Made payable to Victim Support.

☐ **Credit card:** Please debit this amount to my credit card.

☐ Mastercard ☐ Visa ☐ Amex

Name of cardholder

Card Number

Expiry date

Signature

☐ I wish to donate by **automatic payment**. Please send me details.

☐ I wish to make a **bequest** to Victim Support. Please send me details.

☐ I have left a **bequest** to Victim Support in my Will.

71 Please return this form to:
Victim Support, Freepost 100819, PO Box 3017, Wellington 6140

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



16 November 2017

Gina Smith
Featherston School
Lyon Street
Featherston 5771

Dear Mrs Smith,

The Featherston Community Board and the Poppy Trust have come together to commemorate the lives of those who fought for us in WWI and WWII. This is called the "Places of Remembrance Project".

To this end we have with the South Wairarapa District Councils approval identified street places and names remembering those fallen.

We would like to ask if your students would be interested in writing a small piece on the history with pictures and anything of interest of each street or place identified.

We only need one story for each street. These will be placed on the Council website and shared on the Poppy Places website. A Poppy picture will be placed on each Street sign, similar to the one below.



We are having the formal event with the students and their stories and sign placement to commemorate the 100 years since Armistice Day on November 11th 2018.

The Streets identified in Featherston are –

1. **Birdwood Street** named after Field Marshall Birdwood, commander of the ANZAC forces in Turkey.
2. **Camp Road** named in honour of Featherston Camp.
3. **Churchill Crescent** named in honour of Sir Winston Churchill.
4. **Messines Way**. This is most probably named in honour of the Belgium town of Messines – sister city to Featherston, definitely a poppy place.
5. **Soldiers Settlement Road**. There are a number of these roads in NZ.
6. **The War Memorial**
7. **The Featherston Cemetery**

For further information please go to: <http://poppyplaces.nz>

Yours Sincerely,

Claire Bleakley
On behalf of the Featherston Community Board.
06 3089842
p.bleakley@orcon.net.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



16 November 2017

Jennifer Muth
St Teresa's School
63 Bells Street
Featherston 5710

Dear Jennifer,

The Featherston Community Board and the Poppy Trust have come together to commemorate the lives of those who fought for us in WWI and WWII. This is called the "Places of Remembrance Project".

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On behalf of the Featherston Community Board.
06 3089842
p.bleakley@orcon.net.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



16 November 2017

Tana Klaricich
South Featherston School
45 South Featherston Road
RD1
Featherston 5771

Dear Mrs Klaricich,

The Featherston Community Board and the Poppy Trust have come together to commemorate the lives of those who fought for us in WWI and WWII. This is called the "Places of Remembrance Project".

To this end we have with the South Wairarapa District Councils approval identified street places and names remembering those fallen.

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Yours Sincerely,

Claire Bleakley
On behalf of the Featherston Community Board.
06 3089842
p.bleakley@orcon.net.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594

28 November 2017

Maree Patten
Kuranui College
East Street
Greytown 5712

Dear Maree

SUPPORT FOR ONE-STOP-SHOP

The Featherston Community Board wish to thank you for taking the time to present your social services one-stop-shop project to the Community Board on the 21 November 2017.

Kuranui College is obviously passionate and committed to this project as evidenced by the Board of Trustees approving funds to secure the services of two 24-7 youth workers for the 2018 year. Research has shown that the 24-7 youth programme helps students build connections in the school, community and with families. Featherston can attest to the value of dedicated youth workers as since a youth worker has been working in our community crime has dropped, youth are more engaged and they now have a supervised place to hang out and access internet services for homework purposes.

The Board acknowledges and supports Kuranui College's commitment to its students and their families for embarking on a holistic easily accessible service with the end goal being to better support the student's ability to focus on learning. The Board believes the proposed programme will fill a community need for social services and alleviate the difficulty that some South Wairarapa families have of accessing services in Masterton.

The Board fully supports Kuranui College's one-stop-shop community project and any funding applications the College may make.

Yours sincerely



Brenda West
Featherston Community Board Chair
west.bren@gmail.com

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



1 December 2017

Rhonda Jones
Featherston Beautification Group
rjones@greytown.school.nz

Dear Rhonda

FEATHERSTON BEAUTIFICATION GROUP PARK BENCH PROPOSAL

The Featherston Community Board wish to thank you and Peter Nordon's family for your proposal to place a memorial seat in the Clifford Square triangle.

The Community Board made the following resolution in support of your project:

FCB RESOLVED (FCB 2017/85):

1. To receive the Wind Sculpture Triangle Clifford Square Park Bench Report.
(*Moved West/Seconded Cr Harwood*) Carried
2. To agree in principle to a park bench being located in the wind sculpture triangle section of Clifford Square in the general location of one of the two places marked in the appendix of the report.
(*Moved Cr Olds/Seconded Bleakley*) Carried

The Community Board noted that your preferred location was the red rectangle (as per the attached diagram) and welcome your presentation to the Board early next year to review the seat design and project installation plans.

Yours sincerely

Brenda West
Featherston Community Board Chair
west.bren@swdc.govt.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



1 December 2017

Danielle Sargent
Featherston Amateur Wrestling
featherstonamateurwrestling@gmail.com

Dear Danielle

LETTER OF SUPPORT

The Featherston Community Board acknowledge your correspondence included in Community Board papers of the 21 November 2017.

The Community Board did not feel that they had enough information about your Club or your needs to enable them to write and endorse a letter of support at this stage. However, they have suggested that you make contact with myself to discuss the proposed project including costs, what you have achieved so far etc., and at that point I can discuss the matter with the Board and we can look at providing a letter of support for your Club.

The Community Board also considers applications for financial assistance and invite you to read the criteria and if you consider your project meets the criteria, make an application for funding from the Board.

Yours sincerely

Brenda West
Featherston Community Board Chair
west.bren@swdc.govt.nz

Featherston Community Board

Chair: Brenda West
99 Watt Street
Featherston 5710
06 308 6594



1 December 2017

Roz Harding
Cross Creek Railway Society
rozagencies@xtra.co.nz

Dear Roz

CROSS CREEK RAILWAY MINI PUTT PROPOSAL

The Featherston Community Board wish to thank you for taking the time to present your mini putt project to the Community Board on the 21 November 2017.

The Community Board made the following resolution in support of your project:

FCB RESOLVED (FCB 2017/84):

1. To receive the Cross Creek Railway Project Report.
2. To approve in principle the proposed mini putt golf development by Cross Creek Railway adjacent to their engine shed.

(Moved West/Seconded Cr Olds)

Carried

For the safety purposes, members asked that fencing meets height safety guidelines.

Thank you for providing an additional attraction in Featherston for the community and visitors.

Yours sincerely

Brenda West
Featherston Community Board Chair
west.bren@swdc.govt.nz