



## Featherston Community Board

### Minutes – 13 March 2018

- Present:** Robyn Ramsden (Chair), Mark Shepherd, Brenda West and Claire Bleakley.
- In Attendance:** Mayor Viv Napier, Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 9:16pm.
- Also in Attendance:** Cheryl Gallaway, Kat Maxwell and Gina Smith (Featherston School), Rhonda Jones (Featherston Main Streets Beautification Group), Tim Wood and Shelley Des Forges, and Damien Taylor.

#### **PUBLIC BUSINESS**

*FCB RESOLVED (FCB 2018/14)* to consider Claire Bleakley's tabled Poppy Places report under agenda item '9.6 Poppy Places Project'.

*(Moved Ramsden/Seconded Shepherd)*

Carried

#### **1. APOLOGIES**

*FCB RESOLVED (FCB 2018/15)* to receive apologies from Cr Colin Olds and Cr Dayle Harwood.

*(Moved Ramsden/Seconded West)*

Carried

#### **2. CONFLICTS OF INTEREST**

Mrs Ramsden declared a conflict of interest with applications for financial assistance from Featherston Booktown Trust and Featherston School for decision in agenda item '6.4 Applications for Financial Assistance'.

#### **3. PUBLIC PARTICIPATION**

3.1 Cheryl Gallaway, Kat Maxwell and Gina Smith (Featherston School)

Ms Smith with support from Ms Gallaway and Ms Smith outlined Featherston School's project to rebrand and to make the school and community more visually appealing, and requested Community Board support of their application for financial assistance.

3.2 Rhonda Jones (Featherston Main Streets Beautification Group)

Mrs Jones outlined the Beautification Group's proposal to place gabion baskets along the Main Street and requested Community Board support of the Group's application for financial assistance.

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3.3 Tim Wood and Shelley Des Forges  
Mr Wood with support from Ms Des Forges requested Community Board support for their proposed submission to Council's Long Term Plan. The submission requested Council maintenance be undertaken on the overgrown section of The Domain/One-Tree Reserve on behalf of affected residents living in the shadow of large trees in the reserve.

3.4 Damien Taylor  
Mr Taylor asked the Community Board to review processes for allocating beautification funding to include community consultation where large amounts of money was requested, and to ensure appropriate accountability from groups receiving funding.

#### **4. ACTIONS FROM PUBLIC PARTICIPATION**

4.1 Featherston School  
Deferred until agenda item 6.4.

4.2 Featherston Main Streets Beautification Group  
Deferred until agenda item 6.4.

4.3 Tim Wood and Shelley Des Forges  
*FCB NOTED:*  
1. Action 150: Prepare a letter in support of the proposed submission to Council's LTP from Tim Wood and Shelley Des Forges regarding maintenance of the overgrown section of The Domain/One-Tree Reserve, Featherston; P Crimp

4.4 Damien Taylor  
Deferred until agenda item 6.3.

#### **5. COMMUNITY BOARD MINUTES**

5.1 Featherston Community Board Minutes – 30 January 2018  
*FCB RESOLVED (FCB 2018/16)* that the minutes of the Featherston Community Board meeting held on 30 January 2018 be confirmed as a true and correct record.  
*(Moved Ramsden/Seconded Bleakley)* Carried

#### **6. CHIEF EXECUTIVE AND STAFF REPORTS**

6.1 Officers Report to Community Boards  
Mr Allingham discussed the planned sale of baleage taken from wastewater pasture, location of the yet-to-be notified Featherston wastewater consent hearing, and the increase in solid waste being collected across the district with members.

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*FCB RESOLVED (FCB 2018/17):*

1. To receive the Officers' Report.  
(*Moved Ramsden/Seconded Bleakley*) Carried
2. Action x: Write a letter to Greater Wellington Regional Council (GWRC) requesting that the Featherston wastewater consent hearings are held in Featherston; P Crimp
3. Action x: Forward the current 3-year programme of Featherston footpath renewals to the Featherston Community Board; M Allingham

6.2 Action Items Report

Members discussed the action items.

*FCB RESOLVED (FCB 2018/18):*

1. To receive the Action Items Report.  
(*Moved Ramsden/Seconded West*) Carried
2. Action 151: Investigate signage behind the Welcome to Featherston sign to determine whether they breach District Plan regulations; M Buchanan
3. Action 152: Advise a proposed timeline for repairing the walls inside the Featherston Stadium; M Allingham

6.3 Income and Expenditure Report

Members discussed the \$45,000 grant allocated to the Featherston Camp Sculpture Group from the Featherston beautification fund by Council and historical application of the fund. The beautification budget was now in community board administration, but there remained a Council preference for funds to be spent on capital rather than operational items. Funds could be accumulated for a specific project.

*FCB RESOLVED (FCB 2018/19):*

1. To receive the Income and Expenditure Report for the 1 July 2017 – 31 January 2018.  
(*Moved Ramsden/Seconded Bleakley*) Carried
2. Action 153: Organise a Community board workshop to create guidelines and a process for the allocation of Featherston beautification budget funds; R Ramsden

6.4 Applications for Financial Assistance

*FCB RESOLVED (FCB 2018/20):* to receive the Applications for Financial Assistance Report.

(*Moved Ramsden/Seconded West*) Carried

*FCB RESOLVED (FCB 2018/21)* to decline the application for financial assistance from the Featherston Community Centre due to lack of

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information and ambiguity of the application, particularly regarding tipping fees.

*(Moved Ramsden/Seconded Shepherd)*

Carried

Robyn Ramsden vacated the chair.

Mark Shepherd assumed the chair.

*FCB RESOLVED (FCB 2018/22)* to grant Featherston School \$500 to help with the costs associated with changing to a new logo and the visual identification process.

*(Moved Shepherd/Seconded West)*

Carried

Mark Shepherd vacated the chair.

Robyn Ramsden assumed the chair.

*FCB RESOLVED (FCB 2018/23)* to grant St Johns Featherston \$500 to assist with programmes outlined in both applications; purchase of sports equipment for the youth group and costs associated with running the group.

*(Moved Ramsden/Seconded Bleakley)*

Carried

*FCB RESOLVED (FCB 2018/24)* to grant the Featherston Toy Library \$500 so new toys can be purchased.

*(Moved Ramsden/Seconded Shepherd)*

Carried

Robyn Ramsden vacated the chair.

Mark Shepherd assumed the chair.

*FCB RESOLVED (FCB 2018/25)* to grant Featherston Booktown Trust \$500 to assist with the costs associated with running the Booktown event.

*(Moved Shepherd/Seconded West)*

Carried

Mark Shepherd vacated the chair.

Robyn Ramsden assumed the chair.

*FCB RESOLVED (FCB 2018/26):*

1. To decline the application for financial assistance from the Featherston Football Club.
2. To encourage the Club to make a submission to the Long Term Plan requesting Council assistance in expediting an improvement to the parking/berm outside the Featherston Football Club clubrooms.

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3. To encourage the Featherston Football Club to submit a subsequent application which includes quotes/costings for the gate replacement.  
(*Moved Ramsden/Seconded Bleakley*) Carried
4. Action x: Investigate who paid for/laid the basecourse outside the Featherston Rugby Club; M Allingham

*FCB RESOLVED (FCB 2018/27):*

1. To grant \$500 to the Featherston Beautification Group to assist with the costs associated with installing gabion planter boxes along Featherston Main Street, and once guidelines and processes have been established for accessing the Featherston beautification budget funds assess the application for possible further funding.  
(*Moved Bleakley /Seconded West*) Carried
2. Action 154: Liaise with Steve James (NZTA) seeking permission for the Featherston Beautification Group to place gabion planter boxes along Featherston Main Street; M Allingham

*FCB RESOLVED (FCB 2018/28) to grant \$500 to the Wairarapa Rape and Sexual Abuse Collective to assist with the operating costs of the Collective in order to benefit Featherston users of the service.*

(*Moved Ramsden/Seconded West*) Carried

## **7. NOTICES OF MOTION**

There were no notices of motion.

## **8. CHAIRPERSONS REPORT**

### **8.1 Chairperson's Report**

*FCB RESOLVED (FCB 2018/29):*

1. To receive the Chair's Report.  
(*Moved Ramsden/Seconded West*) Carried
2. To approve the expenditure of \$199 excluding GST to safely remove the Featherston street banners.  
(*Moved Ramsden/Seconded Bleakley*) Carried
3. To adopt the Featherston Community Board Strategic Plan 2017-2019.  
(*Moved Ramsden/Seconded Bleakley*) Carried
4. To invite the public to supply possible street names with a paragraph on the history of the name and why it is relevant to Featherston.  
(*Moved Ramsden/Seconded Shepherd*) Carried
5. To not continue to fund the Featherston Information Centre phone line after 30 June 2018.  
(*Moved Ramsden/Seconded Bleakley*) Carried

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6. To invite the Featherston Information Centre to apply for funding through the normal Featherston Community Board grant rounds.  
*(Moved Ramsden/Seconded West)* Carried
7. To supply a letter of support for any external funding the Featherston Information Centre choose to apply for.  
*(Moved Ramsden/Seconded Shepherd)* Carried
8. That a submission to the LTP process be made recommending that SWDC consult with library staff, library users, Featherston Community Board and close neighbours to the building, with the view to exploring the possibility of an extension to the library building to comfortably house the books, librarians, working space, computers and after school programs.  
*(Moved Ramsden/Seconded West)* Carried
9. To write a letter to Featherston Booktown congratulating them on receiving a Certificate of Achievement in the Community of the Year category at the New Zealander of the Year Awards and also thanking them for inviting members of the Community Board to attend.  
*(Moved Ramsden/Seconded West)* Carried

## **9. MEMBER REPORTS (INFORMATION)**

### 9.1 Can Recycling Project

Members noted the report as submitted.

### 9.2 Road Safety Project

Members noted the report as submitted and discussed the speed readings obtained by Bruce Pauling, Wairarapa Road Safety Council Manager, and that Mr Pauling supported speed reductions coming into Featherston. Mrs Ramsden undertook to setup a public workshop so members of the public could discuss roading concerns with NZTA and Council staff and so that NZTA constraints could be explained.

### 9.3 Featherston Civil Defence

Members noted the report as submitted and discussed the upcoming activation.

### 9.4 Featherston Community Board Facebook Page

Members noted the report as submitted.

### 9.5 Wairarapa Library Service Working Party

Members noted the report as submitted and discussed unattended children and the request from Volunteering Wairarapa to use the library to recruit volunteers.

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9.6 Featherston Poppy Places Project

Members were supportive of the Poppy Places Project and report as submitted, and Mrs Bleakley spoke about promotion plans for the project.

*FCB RESOLVED (FCB 2018/30):*

- 1. To allocate up to \$500 to complete the Poppy Places Project to be paid to Claire Bleakley against receipts.
- 2. To request a Poppy Places Project completion report in due course.

*(Moved Ramsden/Seconded Shepherd)* Carried

**10. CORRESPONDENCE**

10.1 Inwards

From Victim Support, to Featherston Community Board, dated 1 March 2018

From Greytown Trails Trust, to South Wairarapa community boards, February 2018

10.2 Outwards

To Brenda West, from Featherston Community Board members, dated 8 February 2018

*FCB RESOLVED (FCB 2018/31)* to receive the inwards and approve the outwards correspondence.

*(Moved Ramsden/Seconded West)* Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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