



## Featherston Community Board

### Minutes 8 December 2015

- Present:** Lee Carter (chair), Cr Dean Davies, Peter Jackson, Cr Solitaire Robertson and Garry Thomas.
- In Attendance:** Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 8:50pm.
- Also in Attendance:** Jean McDowall (Featherston Camp Memorial Trust) and Peter Biggs.

#### **PUBLIC BUSINESS**

##### **1. APOLOGIES**

*FCB RESOLVED (FCB2015/84) to receive apologies from Katie Beattie, Mayor Adrienne Staples and Paul Crimp.*

*(Moved Thomas/Seconded Jackson)*

Carried

##### **2. CONFLICTS OF INTEREST**

Mr Jackson declared a conflict of interest with the public participation presentation from the Featherston Camp Memorial Trust as he was a member of the Trust.

Cr Davies declared a conflict of interest with the public participation presentation from the Featherston Camp Memorial Trust as he was catering for their luncheon fundraiser.

Mrs Carter declared a conflict of interest with the public participation presentation from the Featherston Camp Memorial Trust.

##### **3. PUBLIC PARTICIPATION**

###### **3.1 Featherston Camp Memorial Trust**

Ms McDowall outlined the Featherston Camp Memorial Trust plans to host a charity luncheon to raise funds for the memorial sculpture for which \$62k had already been raised. The Hon. Maggie Barry and Major General Peter Kelly had both accepted invitations to the event. Ms McDowall invited the Community Board to assist both practically, i.e. by helping to grow the network of contacts, and financially.

###### **3.2 Peter Biggs**

Mr Biggs tabled 'Featherston: A Suggested Positioning' and offered to play a role in keeping a positive momentum going in Featherston. To keep moving forward Featherston needed to attract and keep talent, be

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

connected, continue renewal, be innovative and be distinctive. Mr Biggs suggested 'Historic Featherston' as the identity line. Mr Biggs asked the Board to consider the proposal and what could be done to take it forward as well as getting a wider community conversation going.

#### **4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATION**

##### **4.1 Featherston Camp Memorial Trust**

Mrs Carter invited the Featherston Camp Memorial Trust to submit a funding application to the Board.

##### **4.2 Peter Biggs**

The Community Board endorsed the concept of a Featherston positioning statement and suggested the concept underpin the Community Board website and form an agenda item at the business networking meeting.

#### **5. COMMUNITY BOARD MINUTES/EXPENDITURE**

##### **5.1 Featherston Community Board Minutes – 27 October 2015**

*FCB RESOLVED (FCB 2015/85)* that the minutes of the Featherston Community Board meeting held on 27 October 2015 be confirmed as a true and correct record.

*(Moved Cr Robertson/Seconded Carter)*

Carried

##### **5.2 Action items from previous meeting**

Members discussed action item updates.

##### **5.3 Income and Expenditure Statement**

*FCB RESOLVED (FCB 2015/86)* that the Income and Expenditure Statement to 31 October 2015 be received.

*(Moved Carter/Seconded Thomas)*

Carried

#### **6. OPERATIONAL REPORTS – COUNCIL OFFICERS**

##### **6.1 Officers' Report to Community Boards**

Members discussed membership of the Wairarapa Governance Group, noise control complaints, graffiti along the rail corridor, Hardie Grove works, Anzac Hall garden development, organisation of civil defence and the recent WREMO workshop attended by Mrs Carter and Mr Thomas.

*FCB RESOLVED (FCB2015/87):*

1. To receive the Officers' Report.

*(Moved Jackson/Seconded Cr Robertson)*

Carried

2. Action 775: Write to KiwiRail and Greater Wellington Regional Council requesting that graffiti on buildings and control boxes etc. is removed; P Crimp

3. Action 776: Email FCB members a breakdown of noise complaints by town ; M Buchanan

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

6.2 Sponsorship of Free Swimming – Wellington Anniversary Day 2016

*FCB RESOLVED (FCB2015/88):*

1. To receive the information.
2. To agree to sponsor a free swimming day on Wellington Anniversary Day (25 January 2016).

*(Moved Carter/Seconded Cr Robertson)*

Carried

6.3 Sponsorship of 10-Trip Swim Concession Tickets

Members discussed distribution and agreed that the concession tickets would be given to Mrs Carter who would liaise with members to agree distribution to the community.

*FCB RESOLVED (FCB2015/89):*

1. To receive the information.
2. To agree to sponsor 30 ten-swim concession tickets.

*(Moved Jackson/Seconded Carter)*

Carried

**7. COMMUNITY BOARD – COUNCILLORS REPORTS**

7.1 Chair's Report

*FCB RESOLVED (FCB2015/90) to receive the report.*

*(Moved Carter/Seconded Davies)*

Carried

7.2 Featherston Website Report

Mr Jackson outlined the purpose of the proposed website. Mrs Carter reported that David Hancock, CEO of Destination Wairarapa, thought the website as proposed would be beneficial to Featherston. Business advertising and collection of funds for website administration and development was discussed. Mr Jackson undertook to write a website design brief.

*FCB RESOLVED (FCB 2015/91):*

1. To receive the information.
2. To approve the vision and mission statements for the proposed Featherston website.
3. To approve the recommended model for the development and initial maintenance of the website.
4. To approve the website structure in principle noting that it may be subject to change.
5. To approve the preparation of a website design brief for subsequent FCB endorsement.
6. To approve expenditure of up to \$3,000 on the development and implementation of the recommended model should the Community Board approve the website design brief.

*(Moved Cr Davies/Seconded Carter)*

Carried

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

### 7.3 2016 Featherston Business Meeting

The owners of the Royal Hotel had accepted an invitation to hold a Featherston Business meeting at their premises; a suitable date yet to be agreed. Members discussed the proposed agenda and agreed to remove items two and four in order to keep it brief. Members agreed that invitations would be extended to only businesses currently operating within Featherston at the time the invites are distributed, with the potential to bring other like groups together at a later time.

*FCB RESOLVED (FCB 2015/92):*

1. To receive the information.  
*(Moved Carter/Seconded Jackson)* Carried
2. To support in principal the idea of a Featherston meeting event.
3. To agree to further analysis on costings and interest within the Featherston community for this event.
4. To agree to the proposed draft agenda subject to removing proposed items two and four.  
*(Moved Carter/Seconded Thomas)* Carried

### 7.4 Featherston Community Board Venue for 2016

Members discussed the idea of moving the 2016 meetings to the Featherston Community Centre. Members noted that a change in venue would attract a charge that meant less money available to put back into the Featherston community. It was noted that Kiwi Hall, the current venue, is a recently refurbished Council facility available at no charge. It was noted that there was no indication of room availability at the Featherston Community Centre for the set dates and times of meetings and that perhaps a flat-rate hire price could be considered at the next meeting. It was suggested that meeting in a community venue could enhance the Board's engagement with the community.

*FCB RESOLVED (FCB 2015/93)* to continue meeting in the Kiwi Hall for 2016 due to the limited number of meetings prior to elections in 2016 and requiring further information about alternate venue availability.

*(Moved Thomas/Seconded Cr Robertson)* Carried

### 7.5 Call Minding Service at Featherston Information Centre

*FCB RESOLVED (FCB 2015/94)* to approve a voicemail service at Featherston Information Centre at a cost of \$2.04 plus GST per week.

*(Moved Cr Robertson/Seconded Cr Davies)* Carried

### 7.6 Budget for Featherston Information Centre

Mr Thomas proposed allocating the Featherston Information Centre an agreed yearly sum for use on consumables as required. Members agreed that before committing funds a bank account would be required. Improved road side signage and a more formal structure were discussed as was a recent grant to the Centre.

*FCB NOTED:*

- 1. Action 777: Put Information Centre budget, structure and signs on the February agenda; P Crimp
- 2. Action 778: Discuss opening a Featherston Information Centre bank account with the coordinator; G Thomas

7.7 Purchase of Street Flags

Cr Robertson tabled four Anzac flag designs and suggested purchase of 20 flags incorporating three of the designs for display in March 2016.

*FCB RESOLVED (FCB 2015/95):*

- 1. To purchase 20 Anzac flags with an approximate cost of \$2,100 with final signoff to be agreed by email once exact costs are known.

*(Moved Thomas/Seconded Cr Robertson)*

Carried

- 2. Action 779: Determine how many useable train design flags are available; G Thomas
- 3. Action 780: Arrange the replacement of the missing Featherston Main Street light lamps; M Allingham

7.8 Community Safety and Resilience Working Party

*FCB RESOLVED (FCB 2015/96)* to receive the Community Safety and Resilience Working Party Report.

*(Moved Cr Robertson/Seconded Carter)*

Carried

**8. CORRESPONDENCE**

8.1 Outwards

From Committee Secretary on behalf of FCB, to Featherston Menz Shed, dated 30 November 2015

*FCB RESOLVED (FCB 2015/97)* to receive the outwards correspondence.

*(Moved Carter/Seconded Thomas)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*