



## **Finance Committee Minutes from 3 May 2023**

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<b>Present:</b>	Councillor Colin Olds (Chair), Mayor Martin Connelly (until 10:47am), Councillors Martin Bosley and Aaron Woodcock.
<b>Apologies:</b>	Councillor Kaye McAulay, Harry Wilson (Chief Executive Officer)
<b>In Attendance:</b>	Councillors Pip Maynard and Alistair Plimmer
<b>Also in Attendance:</b>	Paul Gardner (Acting Chief Executive/General Manager HR and Corporate Services), Karon Ashforth (General Manager Finance), Amanda Bradley (General Manager Policy and Governance), Russell O’Leary (Group Manager Planning and Environment), Robyn Wells (Principal Advisor Water Transition), and Amy Andersen (Committee Advisor).
<b>Conduct of Business:</b>	This meeting was held in Pūtahi Room, 19 Kitchener Street, Martinborough and via audio-visual conference. This meeting was live-streamed and is available to view on our YouTube channel. The meeting was held in public under the above provisions from 10:00am to 11:30am except where expressly noted.
<b>Public forum:</b>	Lauren-Beth Stitt and Kylie Evans.

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### **Open Section**

#### **A1. Mihi/Karakia Timatanga - Opening**

Mr Gardner opened the meeting.

#### **A2. Apologies**

*FINANCE COMMITTEE RESOLVED (FI2023/05)* to accept apologies from Cr McAulay and Mr Wilson.

*(Moved Cr Olds, Seconded Cr Bosley)*

Carried

#### **A3. Conflicts of Interest**

There were no conflicts of interest.

#### **A4. Public Participation**

Ms Stitt supported by Ms Evans, both being local business owners, spoke to a written statement regarding costs for local food businesses, including registration and charges for National Programme verification and Food Plan certification; they are seeking a review of charges and policies, as well as a shared arrangement across the Wairarapa Councils.

**A5. Actions from public participation**

*Action 172:* Group Manager Planning and Environment to provide a report to the Finance Committee on the issues raised by Ms Stitt regarding costs for local food businesses, associated policies/applications and shared arrangements, as per her written statement and supplementary information. *R O'Leary*

**A6. Extraordinary Business**

There was no extraordinary business.

**A7. Confirmation of Minutes**

*FINANCE COMMITTEE RESOLVED (FI2023/06)* that the minutes of the Finance Committee held on 15 February 2023 are a true and correct record.

*(Moved Cr Bosley, Seconded Cr Woodcock)*

Carried

**A8. Matters arising from previous minutes**

There were no matters arising from the previous minutes.

**B Information Reports from Chief Executive and Staff**

**B1. Finance Report**

Ms Ashforth spoke to matters included in the report and provided further updates to the draft Annual Report 2021/22. Ms Ashforth noted the audit for the Annual Report 2022/23 was due to commence in July 2023 and the draft report would be ready for Council to review by 30 September 2023 and for adoption by 30 October 2023.

Members queried operating costs for land transport (emergencies); Wellington Water Limited (WWL) expenditure and processes for the authorisation of unbudgeted costs and overspending, procurement and delegations; and water services reform – changes since the recent programme amendments and possible LTP deferral - it was noted Taituarā are lobbying on behalf of Councils; and further details to be included in LGOIMA register report.

*FINANCE COMMITTEE RESOLVED (FI2023/07)* to:

1. Receive the Finance Report.

*(Moved Cr Woodcock, Seconded Cr Bosley)*

Carried

2. Receive an update on the Annual Report 2021/22 and final audit progress.

*(Moved Cr Woodcock, Seconded Cr Bosley)*

Carried

3. Wellington Water to provide a full report to the Council on 7 June regarding the authorisation of emergency event expenditure in July 2022, including who was responsible and the process that was followed.

*(Moved Mayor Connelly, Seconded Cr Olds)*

Carried

4. Receive the WWL Operational expenditure forecasted overspend for 2022/23 report.

5. Inform and receive update on Water Services Reform Programme for the Finance and Commercial workstream.

6. To receive LGOIMAs register January-March 2023.

[Items 4-6 read together]

*(Moved Cr Olds, Seconded Cr Bosley)*

Carried

Mayor Connelly left the meeting at 10:47am

## C Chairperson's Report

### C1. Report from Finance Committee Chair

*FINANCE COMMITTEE RESOLVED (FI2023/08) to receive the Chairperson's report.  
(Moved Cr Woodcock/Seconded Cr Bosley) Carried*

## D Member's Report

### D1. Report from Mayor Connelly

Ms Bradley noted there would be no consultation on fees and charges and would be included in the LTP process. Mr O'Leary noted there are comparative checks across the district on a regular basis to ensure fees and charges are fair and reasonable. Noted that the actions from public participation would still occur.

## E Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Public excluded minutes of the Finance Committee held on 15 February 2023 (IT Systems and Architecture – Critical Spend and Programme of Work)	Good reason to withhold exists under section 7(2)(j)	Section 48(1)(a)
Financial Systems Report, 3 May 2023	Good reason to withhold exists under section 6a), 6b) and 7(2)(a)	Section 48(1)(a)

This resolution (FI2023/09) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
That good reason exists for excluding the public from the whole or any part of the proceedings of any meeting as the public disclosure of information that would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial; or to endanger the safety of any person.	Section 6(a)/6(b)
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(j)

*(Moved Cr Woodcock/Seconded Cr Bosley )*

Carried

- E1. Confirmation of public excluded minutes**
- E2. Financial Systems Report**

**F Karakia Whakamutunga – Closing**  
Mr Gardner closed the meeting.

The meeting was closed at 11:30am.

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)