



- Present:** Ann Rainford (Chair), Graeme Gray, Shelley Symes, Simone Baker, Councillor Rebecca Fox and Councillor Alistair Plimmer.
- In Attendance:** Mayor Alex Beijen (to 8.30pm), Russell O’Leary (Group Manager Planning and Environment) and Steph Dorne (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 24 June 2020 between 7:00pm and 9.00pm.
- Also in Attendance:** Vivienne O’Reilly (Greytown Heritage Trust), Frank Minehan (on behalf of Friends of O’Connor’s Bush, Greytown Kindergarten and Friends of Stella Bull) and Jez Partridge (Tree Advisory Group).

1. EXTRAORDINARY BUSINESS

Councillor Plimmer requested a late item in relation to the governance and processes of the community board be added as an additional agenda item. *GCB RESOLVED (GCB 2020/20)* to add an item relating to the governance and processes of the community board as agenda item 9.1; the request was received late but discussion could not be delayed until a subsequent meeting because it impacts the working of the Community Board.
(Moved Cr Plimmer/Seconded Rainford) Carried

2. APOLOGIES

There were no apologies received however members noted the absence of youth representative Aimee Clouston.

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared but it was noted that Graeme Gray provided the account for the materials supplied for the new picnic table in Sarah’s Garden.

4. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments and tributes to note.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

5. PUBLIC PARTICIPATION

Vivienne O'Reilly – Greytown Heritage Trust Grant Application

Ms O'Reilly of Greytown Heritage Trust, supported by Mr Minehan, spoke to the grant application for a heritage cycle route around the streets of Greytown. Potential sites had been identified and the Greytown Heritage Trust is trying to engage with Papawai. Costings had increased since the application was submitted and Ms O'Reilly requested the Board consider granting a higher amount.

Frank Minehan – Stella Bull Park planting for Greytown Arbor Day

Mr Minehan, convenor of Friends of O'Connor's Bush, spoke on matters relating to the plantings to be undertaken at Stella Bull Park to celebrate Arbor Day. Kiddies of the Forest would be doing the planting at 10.30am on Thursday 2 July. Mr Minehan thanked the Greytown Community Board for funding the Arbor Day banners.

6. ACTIONS FROM PUBLIC PARTICIPATION

Vivienne O'Reilly – Greytown Heritage Trust Grant Application

The grant application will be considered under agenda item 9.4, the Financial Assistance Report.

Frank Minehan – Stella Bull Park planting for Greytown Arbor Day

There were no actions recorded.

7. COMMUNITY BOARD MINUTES

7.1 Greytown Community Board Minutes – 13 May 2020

GCB RESOLVED (GCB 2020/21) that the minutes of the Greytown Community Board meeting held on 13 May 2020 be confirmed as a true and correct record.

(Moved Cr Plimmer/Seconded Gray)

Carried

8. REPORT FROM COMMITTEES

8.1 Tree Advisory Group

Mr Partridge updated members of the recommendations from the tree risk assessment undertaken at Collier Reserve. Mr Partridge also updated members of the meeting had with Ann Rainford and Shelley Symes to discuss the Terms of Reference and the relationship between the Tree Advisory Group and Greytown Community Board.

Mr Partridge provided an update on Arbor Day celebrations, O'Connor's Bush planting, and the progress of raising funds for the structural brace needed for the St Luke's Gum Tree.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

The Tree Advisory Group would be approaching Council about the change to the Wairarapa Combined District Plan in relation to the additional trees to be added to the register.

9. MEMBER ITEM

9.1 Community Board Governance and Processes

Councillor Plimmer raised that the oral submission presented by Ann Rainford and Shelley Symes to Council as the Greytown Community Board Annual Plan submission differed from the formal submission agreed to by resolution. Concern was expressed that work is being undertaken without first being approved by the Board.

Mrs Rainford apologised for presenting the submission as that of the Greytown Community Board and that it should have been presented as her individual submission.

Members discussed there is an opportunity for the Board to come together to ensure it operates collectively and has a clear process of approval moving forward.

GCB NOTED:

Action 219: Arrange a workshop for the Greytown Community Board to discuss community board governance and local government processes, K Yates.

10. CHIEF EXECUTIVE AND STAFF REPORTS

10.1 Officers' Report

GCB RESOLVED (GCB 2020/22) to receive the Officers' Report.

(Moved Cr Fox/Seconded Baker)

Carried

GCB NOTED:

Action 220: To request more information (including photos) of the activities of the Greytown Library be included in the library activities update in the Officer's Report, E Stitt.

10.2 Action Items Report

Members discussed the items, noting further updates and further actions in relation to:

GCB NOTED:

Action 221: To have discussions with local whānau to consider the best approach for engaging with Papawai Marae going forward, S Baker.

Action 222: Arrange an onsite meeting with Graeme Gray, Ann Rainford and Councillors Hay and Fox to discuss tree planting at the cemetery, G Gray.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

Action 223: Request officers report to the Board with advice on how to progress the project to consult with the community on the look of the Greytown Main Street, Councillor Plimmer.

Action 224: Request a timeframe from officers to resolve flooding issues on the eastern side of the Greytown Main Street (from the Greytown Library, Cahoots and down to the White Swan) resulting from the height of the road being raised through resurfacing, E Stitt.

GCB RESOLVED (GCB 2020/23) to receive the Action Items Report.

(Moved Cr Plimmer/Seconded Symes)

Carried

10.3 Income and Expenditure Report

Members discussed releasing the commitments as highlighted in Appendix 1 of the report. The commitments relating to civil defence and painting of the Greytown Tennis Club volley board were retained.

Members discussed the need for emergency kit supplies to be updated on a regular rotation cycle and raised the possibility of going into partnership with the Medical Centre.

GCB RESOLVED (GCB 2020/24):

1. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 May 2020.

(Moved Cr Plimmer/Seconded Symes)

Carried

2. To release the following commitments back to the Greytown Community Board operational fund: 1) \$1,000 for Recycle old welcome to Greytown signs 2) \$383 for the Kuranui IT project, 3) \$207 for printing of flyers and 4) \$530.92 for the attendance at the keep NZ beautiful conference.

(Moved Gray/Seconded Symes)

Carried

3. To release the remaining \$139.13 commitment for the new signage cemetery/Solders' Memorial Park/playground back to the Greytown Community Board beautification fund/

(Moved Symes/Seconded Cr Fox)

Carried

GCB NOTED:

Action 225: Contact the Greytown Tennis Club to confirm if the \$169 commitment to fund paint for volley board can be released back to the Beautification Fund, A Rainford.

10.4 Applications for Financial Assistance

Members discussed the request from Ms O'Reilly to grant a higher amount and agreed this could not be funded as it goes outside the grant criteria. Ms O'Reilly withdrew her application and undertook to apply for a Community Grant from Council instead.

GCB RESOLVED (GCB 2020/25):

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

1. To receive the Application for Financial Assistance Report.
(Moved Cr Plimmer/Seconded Gray) Carried
2. To grant Greytown Early Years \$500 to help with material costs for a bookshelf and a bench seat with book storage underneath.
(Moved Symes/Seconded Cr Plimmer) Carried

Mayor Alex Beijen left the meeting at 8.30pm.

10.5 Community Board Terms of Reference

GCB RESOLVED (GCB 2020/26):

1. To receive the Community Board Terms of Reference Report
(Moved Cr Plimmer/Seconded Gray) Carried
2. To approve in retrospect the following addition to section 9.1.1 Membership of the Community Board Terms of Reference: One youth representative may be appointed by the Community Board in an advocacy role with non-voting rights.
(Moved Baker/Seconded Cr Plimmer) Carried

11. NOTICES OF MOTION

There were no notices of motion.

12. CHAIRPERSON REPORT

Mrs Rainford outlined items as detailed in the Chairperson's Report. Members discussed the sets of flags for the FlagTrax system, the need to take a long-term view and community involvement in the design. Members agreed to continue the work on the signage for Papawai Marae. Members discussed the role of the Board in an advisory versus an operational capacity, the need to distinguish between acting as a member of the Board versus as an individual, and issues of liability and Health and Safety. The Chair noted that the Community Board had not been involved in the organisation of the Christmas Festival. The Chairs involvement had been as an individual. She had been approached as an individual and had agreed to help to provide acts for the Christmas Festival.

GCB RESOLVED (GCB 2020/27):

1. To receive the Chairperson Report
(Moved Cr Plimmer/Seconded Cr Fox) Carried
2. To agree to fund the cost of the picnic table for Stella Bull Park at a cost of \$212.00.
(Moved Cr Fox/Seconded Cr Plimmer) Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

3. To note a report back to the Community Board will be made once the content of the signs for Papawai Marae has been finalised.
(Moved Baker/Seconded Cr Fox) Carried
4. To approve the sum of \$2,350.00 from the beautification fund towards the cost of a FlagTrax system in the Main Street of Greytown.
5. To approve the sum of \$1000.00 from the beautification fund for the purchase of 11 flags for Greytown Main Street.
6. To approve the sum of \$1,000.00 from the beautification fund for the purchase of a further set of flags for Greytown Main Street.
(Moved Cr Plimmer/Seconded Cr Fox) Carried
7. To note that Kuranui College intends to commence work this year on a set of murals for the Memorial Park Swimming Pool.
(Moved Gray/Seconded Cr Fox) Carried

13. MEMBER REPORTS (INFORMATION)

Ms Symes spoke to matters in her member report and will seek assistance from SWDC if the communication issue is not resolved.

GCB RESOLVED (GCB 2020/28) to receive the Member Report.

(Moved Cr Fox/Seconded Cr Plimmer) Carried

14. CORRESPONDENCE

There was no correspondence.

The meeting closed at 9.00pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.