



Greytown Community Board

First Meeting of the Triennium 2016-2019

Minutes – 26 October 2016

- Present:** Leigh Hay (Chair from 7:05pm), Mike Gray, Ann Rainford, Christine Stevenson, Cr Paora Ammunson and Cr Margaret Craig.
- In Attendance:** Viv Napier (Mayor), Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the WBS Room, Greytown Town Centre, Greytown. The meeting was conducted in public between 7.00pm and 8:10pm.

The Chief Executive in the Chair

A CONDUCT OF BUSINESS

- A1 Apologies
There were no apologies.

B DECLARATIONS AND ELECTION OF CHAIRPERSON

- B1 Declaration by Members
The elected Greytown Community Board Members made public declarations and were sworn in by the Chief Executive.
- B2 Election of Chairperson
Christine Stevenson nominated Leigh Hay to the position of Chairperson. The motion was seconded by Cr Margaret Craig.
Mike Gray nominated Ann Rainford to the position of Chairperson. The motion was seconded by Cr Paora Ammunson.
Following a show of hands, the Chief Executive advised that neither motion was carried and that the matter would be resolved by lot as per clause 25 Schedule 7 of the Local Government Act.
Leigh Hay was declared Chairperson following her name being successfully drawn by Mayor Napier.

Leigh Hay assumed the Chair

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B3 Election of Deputy Chairperson

Leigh Hay nominated Christine Stevenson to the position of Deputy Chair. The motion was seconded by Cr Paora Ammunson.

Mike Gray nominated Ann Rainford to the position of Deputy Chair. The motion was seconded by Cr Margaret Craig.

Following a show of hands, Mrs Hay advised that neither motion was carried and that that the matter would be resolved by lot as per clause 25 Schedule 7 of the Local Government Act.

Ann Rainford was declared Deputy Chairperson following her name being successfully drawn by Mayor Napier.

C BUSINESS IN ACCORDANCE WITH PART I OF SCHEDULE 7 OF THE LOCAL GOVERNMENT 2002

C1 Legislation Affecting Elected Members – General Explanation

Mr Crimp provided an overview of the legislation affecting elected members as required by the Local Government Act 2002.

GCB RESOLVED (GCB2016/67) to receive the information.

(Moved Cr Craig/Seconded Gray)

Carried

C2 Schedule of Ordinary Meetings

GCB RESOLVED (GCB2016/68):

1. To receive this information.

(Moved Rainford/Seconded Stevenson)

Carried

2. To adopt the revised 2016 schedule of meetings.

(Moved Cr Craig/Seconded Gray)

Carried

3. To adopt the 2017 schedule of ordinary meetings for Council, community boards and committees.

(Moved Gray/Seconded Stevenson)

Carried

4. To set the regular meeting time of the Greytown Community Board for Wednesday at 7:00pm.

(Moved Gray/Seconded Cr Craig)

Carried

D MATTERS FOR DECISION

D1 Code of Conduct for Elected Members

GCB RESOLVED (GCB2016/69):

1. To receive this information.

(Moved Cr Craig/Seconded Rainford)

Carried

2. To adopt the Code of Conduct for Elected Members for the 2016-2019 triennium with amendments as noted.

(Moved Cr Craig/Seconded Gray)

Carried

3. Action 643: Amend the Code of Conduct for elected members as follows: Clause 2.3 replace 'Appendix H of the model' with 'clause 18.3 of the

LGNZ', clause 4.4 replace 'Securities Act 1978' with 'Financial Market Conducts Act 2013'; P Crimp

D2 Establishment of and Appointments to Committees

Cr Paora Ammunson declared a conflict of interest with appointments to the Greytown Sports Facilities Taskforce due to his employment at Greytown Sport and Leisure.

Cr Craig tabled an updated Terms of Reference for the Tree Advisory Group which had been agreed by the Group but not formally approved.

GCB RESOLVED (GCB2016/70) that the draft Terms of Reference for the Tree Advisory Group be placed on the November Community Board agenda for approval.

(Moved Cr Craig/Seconded Hay) Carried

GCB RESOLVED (GCB2016/71):

1. To receive the information.
(Moved Gray/ Seconded Stevenson) Carried
2. That Leigh Hay be appointed as the Community Board liaison for the Greytown Information Centre.
(Moved Stevenson/ Seconded Rainford) Carried
3. That Christine Stevenson, Ann Rainford and Cr Paora Ammunson be appointed as the Community Board representatives on the Greytown Wheels Park Steering Group.
(Moved Hay/ Seconded Cr Craig) Carried
4. That Christine Stevenson be appointed as the Community Board representative on the Greytown Sports Facilities Taskforce.
(Moved Hay/ Seconded Cr Craig) Carried
5. That the Tree Advisory Group be established as a subordinate decision-making body and that Mike Gray be appointed as the Community Board liaison.
(Moved Cr Craig/ Seconded Hay) Carried
6. That Mike Gray be appointed as the Community Board liaison for WREMO and Civil Defence Emergency Management.
(Moved Hay/Seconded Stevenson) Carried
7. That Ann Rainford be appointed as the Community Board representative on the Papawai Stream Care Group.
(Moved Gray/Seconded Cr Craig) Carried
8. That Ann Rainford be appointed as the Community Board representative on the Community Safety and Resilience Working Party.
(Moved Hay/Seconded Gray) Carried

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- 9. That Christine Stevenson be appointed as the Community Board representative on the Greytown Waste Water Treatment Community Liaison Group.
(Moved Cr Craig/Seconded Cr Ammunson) Carried
- 10. That Leigh Hay be appointed as the Community Board representative on the Waiohine Floodplain Management Advisory Committee.
(Moved Rainford/Seconded Stevenson) Carried

GCB RESOLVED (GCB2016/72) to recommend to Council to appoint Dr Rob Tuckett to the Arbor House Trust Board to fulfil the requirements of the Arbor House Trust deed.
(Moved Hay/Seconded Cr Craig) Carried

D3 Community Board Terms of Reference
It was noted that the first sentence of paragraph two of the officer’s report should refer to ‘Greytown’ not ‘Martinborough’.
GCB RESOLVED (GCB2016/73) to receive the information.
(Moved Rainford/Seconded Stevenson) Carried

D4 Model Standing Orders for Meetings
Members queried the process for presenting to Council under ‘Community Board Input’.
GCB RESOLVED (GCB2016/74):

- 1. To receive the information.
- 2. To adopt the LGNZ Standing Orders for meetings with changes as presented and Option C for speaking and moving motions.
(Moved Cr Craig/Seconded Gray) Carried
- 3. Action 644: Refine the process for Community Board Input to Council meetings and advise the community boards; P Crimp

Confirmed as a true and correct record

.....Chairperson

.....Date