



## **GREYTOWN COMMUNITY BOARD**

### **Agenda**

---

#### **NOTICE OF MEETING**

An ordinary meeting will be held on Wednesday, 30 March 2022 at 6:00pm.

Under the RD traffic light setting this meeting will be held via video conference. All members participating via video conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

#### **MEMBERSHIP OF THE COMMUNITY BOARD**

Ann Rainford (Chair), Simone Baker, Shelley Symes, Graeme Gray, Cr Alistair Plimmer and Cr Rebecca Fox

---

#### **PUBLIC BUSINESS**

**1. EXTRAORDINARY BUSINESS:**

**2. APOLOGIES:**

**3. CONFLICTS OF INTEREST:**

**4. ACKNOWLEDGMENTS AND TRIBUTES:**

**5. PUBLIC PARTICIPATION:**

5.1 None advised

**6. ACTIONS FROM PUBLIC PARTICIPATION:**

*As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*

**7. COMMUNITY BOARD MINUTES:**

7.1 Minutes for Approval: Greytown Community Board minutes of the meetings held on 16 February 2022.

***Proposed Resolution:*** *That the minutes of the Greytown Community Board meetings held on 16 February 2022 be confirmed as a true and correct record.*

- 8. CHAIRPERSON’S REPORT**
  - 8.1 Chairperson’s Report **Pages 6-9**
  
- 9. DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF:**
  - 9.1 Application for Financial Assistance Report **Pages 10-11**
  
- 10. INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF:**
  - 10.1 Financial Assistance Accountability Report **Pages 12-21**
  - 10.2 Officers’ Report **Pages 22-90**
  - 10.3 Income and Expenditure Report **Pages 91-94**
  - 10.4 Action Items Report **Pages 95-99**
  - 10.5 West Street Road Marking Report **Pages 100-106**
  
- 11. NOTICES OF MOTION:**
  - 11.1 None advised
  
- 12. MEMBER REPORTS (INFORMATION):**
  - 12.1 Shelley Symes Member Report **Page 107**
  
- 13. CORRESPONDENCE:**
  - 13.1 None advised



- Present:** Ann Rainford (Chair), Shelley Symes, Graeme Gray, Simone Baker, Councillor Alistair Plimmer
- In Attendance:** Mayor Alex Beijen, Russel O’Leary (General Manager, Planning & Environment), Amanda Bradley (General Manager, Policy & Governance), Bryce Neems (Amenities & Waste Manager), Steph Frischknecht (Policy & Governance Advisor), Kaity Carmichael (Committee Advisor)
- Conduct of Business:** Under the RED traffic light setting, this meeting was held via video conference and was live-streamed to Council’s YouTube channel. All members participating counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was conducted between 6:00pm and 7.48pm.

**1. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

**2. APOLOGIES**

*GCB RESOLVED (GCB 2022/01) to receive apologies from Councillor Fox.  
(Moved Rainford/Seconded Cr Plimmer)*

Carried

**3. CONFLICTS OF INTERET**

There were no conflicts of interest declared.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

There were no acknowledgments or tributes.

**5. PUBLIC PARTICIPATION**

There was no public participation.

**6. ACTIONS FROM PUBLIC PARTICIPATION**

There were no actions from public participation.

**7. COMMUNITY BOARD MINUTES**

**7.1 Greytown Community Board Minutes – 24 November 2021**

*GCB RESOLVED (GCB 2022/02)* that the minutes of the Greytown Community Board meetings held on 24 November be confirmed as a true and correct record.

*(Moved Symes/Seconded Cr Plimmer)* Carried

**8. CHAIRPERSON REPORT**

**8.1 Chairperson Report**

*GCB RESOLVED (GCB 2022/03):*

1. To receive the Chairperson Report.

*(Moved Symes/Seconded Baker)* Carried

2. To approve \$5,000, from the beautification budget, for additional costs associated with signage at Urupa and Papawai Marae.

*(Moved Cr Plimmer/Seconded Baker)* Carried

Mrs Rainford thanked Ms Symes for her work as deputy Chair and noted the murals for the swimming pool were ready for installation.

Members debated the signage at Urupa and Papawai Marae. This included: cost; timeline; consistency between signs; installation; and the importance of consultation with the Māori Standing Committee and Marae.

The maintenance and removal of flower barrels along Main Street was discussed and members agreed to make a decision on the future of the barrels in the fall.

Mr Neems provided an update on the extension and maintenance of Greytown cemetery.

Members discussed the process and timing for road naming consultation of future subdivisions. Ms Bradley noted the current road naming policy was up for review.

**9. DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF**

**9.1 Assessment of the Need to Rename Underhill Road Report**

*GCB RESOLVED (GCB 2022/04):*

1. To receive the 'Assessment of the need to rename Underhill Road' Report.

*(Moved Symes/Seconded Baker)* Carried

2. To note the 'Assessment of the need to rename all or part of Underhill Road' report by Armstrong Dixon Limited.



*(Moved Symes/Seconded Gray)* Carried

3. To recommend that residents and owners of Underhill Road be consulted to determine if a road name change would be supported and result in a clear benefit to the community.

*(Moved Cr Plimmer/Seconded Symes)* Carried

Ms Frischknecht spoke to matters outlined in the report. Members expressed concern with the process undertaken and the associated costs.

## **9.2 Elected Member Code of Conduct Report**

*GCB RESOLVED (GCB 2022/05):*

1. To receive the 'Elected Member Code of Conduct' Report.

*(Moved Symes/Seconded Baker)* Carried

2. To make no decision on the adoption of the Code of Conduct until further consultation with the community boards is undertaken.

*(Moved Symes/Seconded Gray)* Carried

Cr Plimmer voted against

Members debated items outlined in the report. These included: implications of the code; the need for clarification; the process involved in consultation with other community boards; and adherence to LGNZ guidelines.

GCB NOTED:

Action 021: To investigate avenues for further consultation on the Elected Member Code of Conduct prior to adoption, A Bradley.

Secretary Note: As the Greytown Community Board has not adopted the 2021 Elected Member Code of Conduct, the 2016 Elected Member Code of Conduct will remain active.

## **9.3 Financial Assistance Report**

*GCB RESOLVED (GCB 2022/06):*

1. To receive the 'Financial Assistance Report'.

*(Moved Gray/Seconded Symes)* Carried

2. To grant Greytown Football Club \$1,000 to support a coaching course for the program.

*(Moved Cr Plimmer/Second Symes)* Carried

3. To consider grant applications at meetings twice per year and set 14 September 2022 as the remaining funding round date for the triennium.

*(Moved Cr Plimmer/Second Baker)* Carried

4. To delegate to the Chief Executive the ability to update the Greytown Community Board application form with funding round dates for 2022.

*(Moved Plimmer/Seconded Baker)*

Carried

#### **9.4 Election of Deputy Chair Report**

*GCB RESOLVED (GCB 2022/07)* to receive the Election of Deputy Chair Report.

*(Moved Symes/Seconded Baker)*

Carried

Simone Baker was elected as Deputy Chair of the Greytown Community Board for the remainder of the triennium.

### **10. INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**

#### **10.1 Officers' Report**

*GCB RESOLVED (GCB 2022/08)* to receive the Officers Report.

*(Moved Cr Plimmer/Seconded Gray)*

Carried

Members discussed the number of approved building and land consents and acknowledged the workload associated with this for Council officers.

#### **10.2 Income and Expenditure Report**

*GCB RESOLVED (GCB 2022/09)* to receive the Income and Expenditure Statement for the period ending 31 January 2022.

*(Moved Cr Plimmer/Seconded Symes)*

Carried

Ms Rainford explained that Cobblestones Charitable Trust was not able to hold their event within the indicated timeline due to COVID-19 settings, but was looking to schedule a new date.

Ms Rainford provided a list of committed funds from the beautification budget that can be released back into the fund and undertook providing the list to officers.

Members discussed using beautification funds for the installation of new recycling bins in town and discussed potential locations.

#### **10.3 Action Items Report**

*GCB RESOLVED (GCB 2022/10)* to receive the Action Items Report

*(Moved Symes/Seconded Gray)*

Carried

Members discussed open action items. Ms Symes provided an update on the Waiohine Flood Plan meetings. Members queried the origin of Action Item 678 and discussed the necessity of a solid line down West Street. Members requested an update on this item.

*GCB RESOLVED (GCB 2022/11) to approve up to \$5,500 from the beautification fund, for the purchase of recycling bins to be placed in the area of Stella Bull Park.*

*(Moved Cr Plimmer/Seconded Gray)*

Carried

**11. NOTICES OF MOTION**

There were no notices of motion.

**12. MEMBER REPORTS (INFORMATION)**

There were no member reports.

**13. CORRESPONDENCE**

There was no correspondence.

The meeting closed at 7.48pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

## **CHAIRPERSON REPORT**

### **Recommendations**

The Chairperson recommends that the Community Board:

1. *Approve \$2,000 from the beautification fund for second set of three murals at the Greytown Pool.*
2. *Approve \$80 from the beautification fund to purchase a new tree for the main-street barrels.*
3. *Approve \$1,500 from the beautification fund to purchase another dog poo bin.*
4. *Approve \$200 from the beautification fund to purchase white paint for the posts outside Soldiers Memorial Park swimming pool.*

### **1. Murals at the Swimming Pool**

I have had very positive responses about the murals at the swimming pool and would like to suggest that we commission the same artist to paint a further three. SWDC paid for the boards last time but may not be able to do so again. At this stage I would like to set aside \$2000 for 3 further murals, from the beautification fund. Rosa is happy to provide further artwork.

### **2. Greytown Community Board Annual Plan**

I would like to have a preliminary discussion in regards to our submission for the annual plan and request from Council Officers a clear process for the board to make a submission to the annual plan.

### **3. Work to be completed in the Greytown Community**

- Edging for children's playground in Kuratawhiti Street.
- Removal of fallen wood from the playground

- Posts at the front of the swimming pool and the edge of the Soldiers Memorial Park need painting. GCB to provide the paint. Lions agreed to paint the posts.
- The bike rail behind the UV treatment centre cannot be used and needs to be moved to outside t swimming pool
- There is no access to the bike rail placed in the Soldiers Memorial Park and this needs to be moved to outside the Memorial Pool
- The area in Wood Street where the oak trees were removed is very untidy. The tree stumps remain as a hazard. This area requires maintenance work. Stefan, will the trees be replaced in this area?
- The soil dumped at the bottom of the cemetery is in full sight of the public, and needs to be moved

#### **4. Berm Mowing**

In last year's plan it was decided that to reduce costs residents would be responsible for mowing the verges outside their properties. Please will council remind residents that this is their responsibility as in some areas e.g. on the corner of North Street/Main Street, this is not happening.

#### **5. Signs for Papawai Marae and Papawai Urupa-Update**

The Men's shed have agreed to work on the supports for the two signs. We will provide money for the wood and a donation for the Men's shed.

#### **6. New dog bins**

GCB have agreed to purchase dog poo bins in two of the following three areas: Bottom of Humphries Street; On the Corner of Kuratawhiti Street and Arnolds walkway; On the corner of Kuratawhiti and Main Street. I suggest that funding is given for a third bin.

#### **8. Update on what is likely to be the rates set for the following year**

After the massive rate rise last year residents were promised that the council would find ways to provide a minimum rate rise this year. Residents have asked for information on this. Many residents are struggling to pay rates and deal with the increased inflation this year. Please can we have a report back from council on its intentions for next year's rates.

#### **9. New Information on Seats in Streets**

We are hopeful that the council will obtain a donation which will allow more seats to be placed around the town circuit, which has already been identified.

The Community Board are asked to approve the following additional locations for seats:

- South Corner of Kuratawhiti and West Street
- 21 East Street on grass verge
- Corner of Jellicoe and East Street
- By Cobblestones Fence East Street (Northern end of their fence)
- Council Land next to 202 West Street (side fence)

Vivienne has stated that once the seats have been installed she will apply to the June funding round for the costs of plaques for each seat, and the creation of a digital Map to go on the Heritage Trust website showing the location of the seats.

## **10. Update on Greytown Barrels**

One barrel is to be moved to the design centre from Stella Bull Park. The tree in this barrel had to be removed and will need replacing.

Graeme has done pruning work on the trees and the remaining barrels are being watered.

If the barrels do not continue to be maintained an option is for The Greytown Men's Shed to move the barrels to outside the Men's Shed.

## **11. Report on the footpath and pedestrian crossing to the Five Rivers Medical centre**

We have been approached by concerned members of Greytown community. Please can we have a report on when this work will be started.

## **12. Outward Correspondence**

There has been a request of officers to prepare a guideline for how outwards correspondence from the Board should be managed. This will be taking place in the next several weeks.

## **13. Council Reports**

Councillors to report back on matters important to the Greytown Community.

## **12. Plans for New Sub-divisions in Greytown**

The Community Board would like to see the plans for all new sub-divisions in Greytown.

Ann Rainford

Chair

Greytown Community Board

AGENDA ITEM 9.1

FINANCIAL ASSISTANCE REPORT

**Purpose of Report**

To present the Community Board with applications received requesting financial assistance.

**Recommendations**

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from Friends of Cobblestones Museum for \$1,100 to support tree maintenance on a notable Ash Tree.*

**1. Background**

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's [Grants Policy](#).

**2. Funding Rounds Dates**

On the 16 February 2022 Greytown Community Board agreed that grants would be considered twice annually with the final funding round date set for 14 September 22 (GCB 2022/06). Greytown Community Boards will consider grants outside the advertised funding rounds at the discretion of the Chair, should exceptional circumstances exist (GCB 2020/40).

**3. Applications for Financial Assistance**

The applications received for consideration on 30 March 2022 is summarised in the below table.

Applicant	Amount Requested
Friends of Cobblestones Museum	\$1,100.00 + GST



## 4. Eligibility Criteria

Council adopted a new [Grants Policy](#) which sets out the eligibility criteria for applications. The policy took effect from 1 July 2021.

The eligibility criteria for Community Board grants is as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.
- Applicants may not be in receipt of any other Council or Council-administered grant for the same activity in the same financial year.
- The Greytown Community Board has a maximum grant limit of \$1,000 unless special circumstances are considered to exist (GST will be added to grants approved for GST registered applicant).

### 4.1 Assessment against Eligibility Criteria

Council adopted a new [Grants Policy](#) which sets out the eligibility criteria for applications. The policy took effect from 1 July 2021.

#### 4.1.1. *Friends of Cobblestones Museum*

The application from Friends of Cobblestones Museum has been assessed as meeting the criteria and will be provided to members in confidence. The applicant has expressed interest in applying through the Beautification Fund, based on the nature of the project.

The application will be provided to members in confidence.

## 5. Conclusion

There are no outstanding accountability forms from this applicant.

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed by: Amanda Bradley, General Manager, Policy & Governance

---

AGENDA ITEM 10.1

**FINANCIAL ASSISTANCE ACCOUNTABILITY REPORT**

---

**Purpose of Report**

To update the Greytown Community Board on the status of grants and provide a report back on accountability forms received from recipients.

**Recommendations**

Officers recommend that the Community Board:

1. *Receive the Financial Assistance Accountability Report.*

**1. Executive Summary**

The Greytown Community Board considers applications for financial assistance twice yearly.

All applicants that receive a grant are required to submit an accountability form within three months of the grant being expended and are reminded of this requirement if a return hasn't been lodged.

A summary of grants approved and their status is provided in Appendix 1. All applicants that had a grant approved and haven't yet returned an accountability form have been contacted prior to this report being prepared, excluding three recipients who have been contacted on more than one occasion and are no longer being followed up.

Accountability forms that have been received are included in Appendix 2.

**2. Appendix**

Appendix 1 – Grants Summary

Appendix 2 – Accountability Forms

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed by: Amanda Bradley, Policy and Governance Manager

# **Appendix 1 – Grants Summary**

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status	Followed Up
Wairarapa Balloon Society	To bring 2015 events to the Greytown area	\$500	\$500	18/02/2015	No		In Progress	No longer being followed up but retained for records
The Anglican Parish of St Lukes Greytown	To assist with the costs associated with designing a cable bracing system for the St Luke's protected gum tree	\$750	\$750 \$2000	31/01/2018 21/11/2018	No		In Progress	No longer being followed up but retained for records
Royal NZ Plunket Trust	To help cover the costs associated with running a Children's Day event in March 2019	\$250	\$200	30/01/2019	No		In Progress	No longer being followed up but retained for records
Greytown Tree Advisory Group	To help fund a structural brace for the St Luke's Gum Tree	\$2,000	\$2,000	13/05/2020	No		In Progress	19/01/2020 – Applicant advised project not yet complete 23/06/2021 16/12/2021
Pae tū Mōkai o Tauria	To contribute towards establishing a Native Tree and Plant nursery in Featherston	\$1,000	\$500 + \$500 in exchange for plants	28/10/2020	No		In Progress	21/01/2021 23/06/2021 21/12/2021  Note: Offer of \$500 in exchange for plants was to be funded from the beautification budget
Rosa Hassell	To contribute towards the costs of attending a special Outward Bound course at the centre	\$500	Up to \$500	28/10/2020	No		In Progress	21/01/2021 23/06/2021 21/12/2021  Note: \$500 was subject to being unsuccessful in obtaining a Mayor's Scholarship and providing funds were still required at end of the fundraising period
Maths Wairarapa	To contribute towards the annual maths competition		\$300	Approved via multi-year MoU	Yes	25/08/2021	Complete	Competition in August 2021
Greytown Football Club	To replace football goals	\$1,000	\$1,000	17/02/2021	Yes	31/05/2021	Complete	
Greytown Swim Club	To purchase new starter equipment	\$765	\$765	24/11/2021	No		In Progress	
Cobblestones Trust	To fund community entertainment to mark Cobblestones 50 <sup>th</sup> anniversary	\$1,000	\$1,000	24/11/2021	No		In Progress	

# **Appendix 2 – Accountability Forms**



GREYTOWN  
COMMUNITY BOARD  
*Kia Reretahi Tātau*

## Funding Accountability Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
[Steph.Dorne@swdc.govt.nz](mailto:Steph.Dorne@swdc.govt.nz)

1. Name of Organisation	Greytown Junior Football Club
2. Project Name	Goal Replacement
3. Date of Project	25 May 2021
4. Amount received from the Greytown Community Board	\$ 1000

### 5. Provide details of the project

The Club is seeking a grant to support its aim to purchase the following equipment to continue to provide, and enhance its coaching, game facilities and support the growth of our Skills Centre over the next 12 months: **Alpha Aluminium Folding Goal - size 2m x 1m \$448.99 NZD (\$390.43 NZD excl GST)** Required: 8

The folding goals will be used for a combination of skills centre and club training. Currently, the goals are not fit for purpose and are vital to support proper training for the children.

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes.

7. How did your project benefit the wider Greytown community?

We are now able to conduct full New Zealand Football training sessions with the purchased goals. This means the children are learning more, whilst having fun. Importantly we have been able to welcome more children to the skills centre with the extra equipment.

Hopefully, you saw the goals on the Facebook post we tagged you in on.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

So far 80 individuals in one month have used these goals on a twice weekly basis.

Over 5 years expected life of the goals, we would expect this figure to be well over 1000. E.g. 40 players per term x 4 terms = 160 per annum. Plus, the goals will be used for festivals and holiday programmes.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Recreational and sporting.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

We will have more children taking part in football due to expanding the skills centre. Increased sporting participation improves physical fitness, mental health and social connection of the children in the Greytown ward. Hopefully one day we will have female and male players from Greytown player for New Zealand 😊

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

We may require further funding as we expand football club.

We received \$2,369 from SWDC Youth Fund for our 4m x 2m Junior Goals that will cost in excess of \$12,000.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



P.O. Box 463  
Masterton  
P: 06 3700400 ext 775  
E: mvanwoerkom@waicol.nz



25 August 2021

Loyal supporter of MATHARAPA

Hello,

I am writing on behalf of the Wairarapa Mathematics Association to thank you once again for your support of our annual National Maths week competition.

Matharapa was held in August (11<sup>th</sup> and 12<sup>th</sup>).

Without your support the two days would not be quite as successful so, on behalf of the competitors, over 450 of them: THANK YOU.

Enclosed is a summary of the results that we hope you share with your Boards, members and committees.

Thanks, sincerely.

A handwritten signature in blue ink, which appears to read "Mike van Woerkom".

Mike van Woerkom  
Treasurer  
WaiMaths Assoc  
c/- P.O Box 463  
Masterton.

# MATHARAPA 2021

Normality returned to Matharapa this year with the competition being able to go ahead at its usual time in August – Wednesday August 11 and Thursday August 12

Wairarapa College was the venue once again - the spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. Setting up was completed late on Tuesday evening (Aug 10) and the competitions began the next morning.

A contingent of Year 5/6 North teams arrived at 9.00am on Wednesday Aug 11<sup>th</sup> to kick off our two days of competitions. Eighteen teams this year vied for the ultimate prize with Hadlow Preparatory School Mathemagicians coming out on top. Runners-up were Hadlow's Algebros with Opaki School filling 3<sup>rd</sup> place.

At 11.30am it was the turn of the Year 9's [31 teams from 9 colleges] – Kuranui College took out 1<sup>st</sup> and 2<sup>nd</sup> places and Rathkeale College 1 in 3<sup>rd</sup> place.

At 1.30pm it was the turn of the Year 10's – 31 teams enjoyed an hour and a half of challenges with Kuranui College placing 1<sup>st</sup> with Rathkeale College gained 2<sup>nd</sup> and 3<sup>rd</sup> places.

So 80 teams, over 240 students, went through on the Wednesday session - it was a great start to our National Mathematics Week.

Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 17 teams the winners in Yr 5/6 South were:- 1<sup>st</sup> to St Teresa's School from Featherston, St Mary's from Carterton placing 2<sup>nd</sup> and Greytown School taking out 3<sup>rd</sup> place.

Another 22 teams from 14 schools took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued.

The winners were:- 1<sup>st</sup> St Mary's School with Greytown School 2<sup>nd</sup> and Opaki School 3<sup>rd</sup>.

Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team "runner" maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 29 teams representing 17 schools the winners were:- 1<sup>st</sup> Gladstone School 1, 2<sup>nd</sup> Hadlow Preparatory School and 3<sup>rd</sup> was the team from St Mary's School in Carterton..

In all approx. 450 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh, courtesy of Hansell's, and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

---

# THANK YOU

Greytown, Martinborough, Carterton,  
and Masterton Host Waipoua Lions Clubs  
South Wairarapa, Carterton and Masterton South Rotary Clubs  
Featherston, Greytown and Martinborough Community Boards  
The Masterton and Carterton District Councils  
The Westpac, BNZ and ANZ Banks  
Masterton Trust Lands Trust  
The Trust House Foundation  
The Lion Foundation and The Trillian Trust  
The NZ Association of Mathematics Teachers via the MoE  
Mr Derek Smith of Graphic Technologies and Monaco Corporation  
Hansell's (NZ) Ltd, Lamb-Peters Print and Dandi Candy

---

**AGENDA ITEM 10.2**

**OFFICERS' REPORT**

**Purpose of Report**

To report to the board on general activities.

**Recommendations**

Officers recommend that the board:

1. *Receive the Officers' Report.*

**PLANNING AND ENVIRONMENT GROUP REPORT**

This report was presented to the Planning and Regulatory Committee on 9 March 2022.

**1. Planning and Environment Group Summary**

**1.1 Planning Services**

The team has a regular flow of applications, numbers not as high as at some points, cases tending to be more complex, out of zone type jobs as developable land becomes scarce. Some applications recently may require public, limited notification, more than in past years. Significant pressure on subdivision certifications, lots of residential and rural lots being completed. The decision on the PJ Warren Underhill Quarry application has been made, with the proposal being granted subject to a range of relevant conditions and after several reports were carefully peer reviewed. Application obtained all written approvals of parties deemed affected by reports, therefore public notification was not necessary or appropriate.

**1.2 Building Services**

Timely processing continues amid busy consenting work. The building team are seeing an increase in the number of jobs submitted and inspections requested. For the first 2 months of this year, we have seen 60 new applications compared with 52 for same period 2021, the inspectors have carried out 757 inspections compared to 468 for January-February last year. The recent bi-annual audit of our BCA by IANZ was conducted, it focused on record keeping aspects, and the issues identified are being duly responded to in line with points.

### **1.3 Environmental Services**

The environmental team remains busy covering related requirements and licencing in the alcohol control area, the food safety of local premises across the district, and a range of various bylaws work. The dog control officers will continue to look at innovative ways to clearly remind dog owners that dogs should be on leads. Bylaws crew have been liaising and checking that hedges are maintained for practical footpath clearances. Noise issues have been received and investigated including regards the daily use of gas cannons at winery sites.

### **1.4 Proposed Legislative Change to the RMA**

The Government continues to reform the Resource Management system, the RMA 1991 will be repealed, replaced by 3 new Acts:

- Natural and Built Environments Act (NBA) - for land use/environmental regulation (the primary replacement for the RMA). The draft was released for submissions
- Strategic Planning Act (SPA) - to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) - to address issues linked to managed retreat, funding, financing adaptation.

The NBA will have mandatory national policies, standards for natural environmental limits, and feed to combined regional plans by local, central govt, mana whenua. The SPA will fuse functions of the RMA 1991, LGA 2002, Land Transport Management Act 2003, Climate Change Response Act 2002 for decisions, investment, and to produce new spatial strategies.

### **1.5 South Wairarapa Spatial Plan**

Following related revision and updating the SW Spatial Plan document was sent to all submitters on 7 December and released to SWDC website on 8<sup>th</sup> December 2021.

Future related supportive work involves investigation study, a masterplan for Featherston, and masterplan type work for Martinborough. The Featherston Masterplan project has commenced with consultant Ree Anderson and Richard Knott along with staff having started stakeholder/agency engagement work.

Masterplan work will cover 2022, will involve community and sector engagement, integrated town planning and infrastructure assessment, compilation of a draft, reporting, consultation and feedback, refinement work, compilation of final masterplan at the end of the year. Please see Appendix 1 - Development of Featherston Masterplan as presented to FCB.

### **1.6 District Plan Review**

District Plan Review Committee continues to consider extent of change needed for chapters, alongside the national planning standards, national direction. The DP review is a partial review; a mix of general review of key chapters, a targeted review for some, and minor review. The review is across 2021-2023, and any appeals work in 2024.

Plan Review Committee workshop meetings continue. Past topics discussed included the Strategic Direction chapter, Industrial zone, Town Centre zone, Signs chapter, and a stakeholder engagement update. Refinement of proposed draft chapters is taking

place with officer advice meetings, rural subdivision provisions being assessed. The February meeting of the WCDP Review Committee saw discussion on draft chapters covering temporary activities, open space zone, commercial zones, residential zone, subdivision chapter and the rural zone.

### 1.7 Proposed Council Dog Pound

Officers have checked regards use of shipping containers as the new pound structure. The suppliers have provided an indicative list of requirements the design can meet. Securing of supplier quotes is difficult given the delay of materials supply, workforce, and steel pricing. Seeking additional suppliers to complete indicative costs of whole facility. Johnston Street (site of our current facility); findings clarified that this land is no longer an option due to the green waste operator finally confirming need of whole portion of site for green waste storage.

Further investigation occurring for costing a viable local modern compliant pound solution. Officers are checking/reviewing potential locations for siting of the future pound in the district, Featherston golf course is a potential site.

### 1.8 Resource Consent Application- Aggregate Storage, Crushing - Underhill Rd, Featherston

The current application has involved associated technical reports. The acoustic assessment provided by applicant was independently peer reviewed. Awaited further information from applicant on related acoustic matters. Report by independent consultant has been reviewed.

The decision on the PJ Warren Underhill Quarry application has been made, with the proposal being granted subject to a range of relevant conditions and after several reports were carefully peer reviewed. Application obtained all written approvals of parties deemed affected by reports, therefore public notification was not necessary or appropriate.

## 2. Service Levels

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

## 2.1 Resource Management

### 2.1.1. Resource Management Act – Consents (Year to date 01/07/2021-30/06/2022)

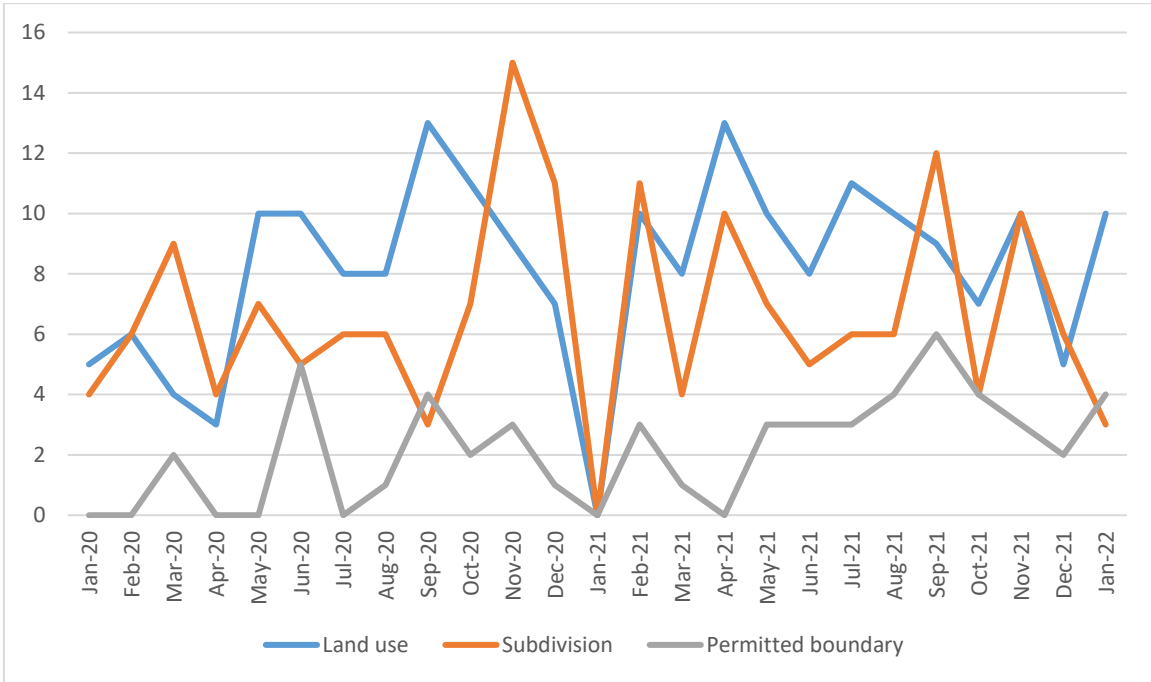
*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	<b>Total 128/128</b>
		100%	55/55 Land Use applications were completed within statutory timeframes. NCS
		100%	48/48 Subdivision applications were completed within statutory timeframes. NCS
		100%	25/25 permitted boundary/marginal activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	41/41 s223 certificates were certified within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	27/27 s224 certificates were certified. NCS.

### 2.1.2. Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

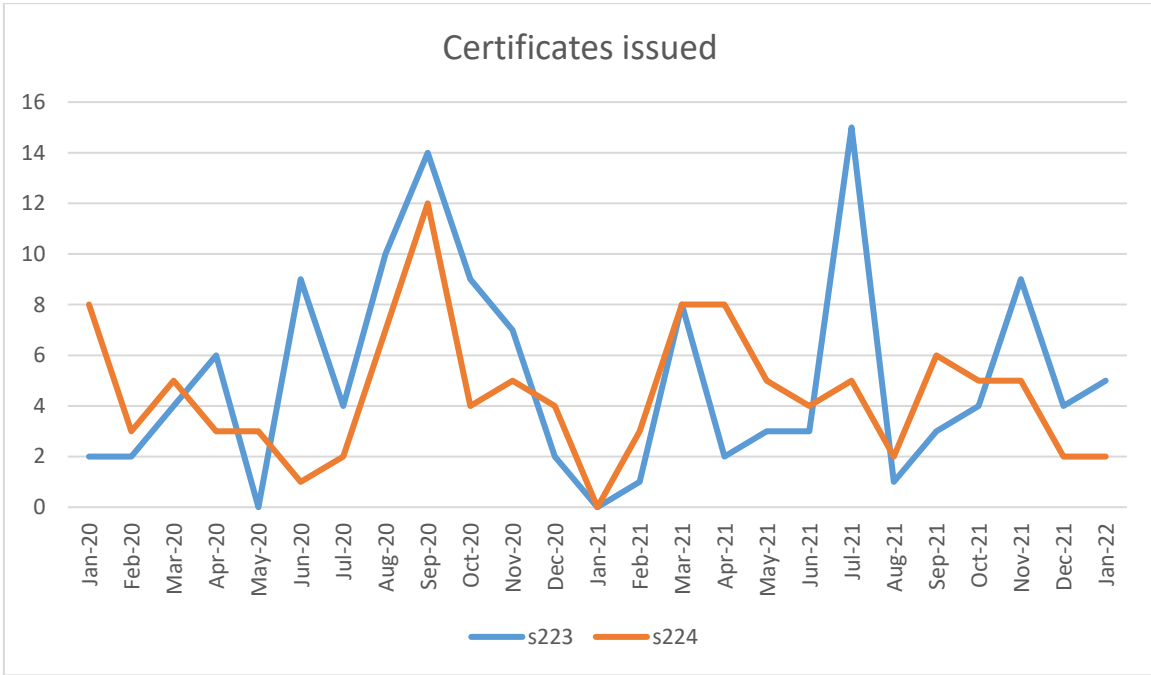


Land Use	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	6	4	3	10	10	8	8	13	11	9	7
2021	0	10	8	13	10	8	11	10	9	7	10	5
2022	10											

Sub division	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
2020	4	6	9	4	7	5	6	6	3	7	15	11
2021	0	11	4	10	7	5	6	6	12	4	10	6
2022	3											

Permitted Boundary	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	2	0	0	5	0	1	4	2	3	1
2021	0	3	1	0	3	3	3	4	6	4	3	2
2022	4											





S223	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	4	6	0	9	4	10	14	9	7	2
2021	0	1	8	2	3	3	15	1	3	4	9	4
2022	5											

S224	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	3	5	3	3	1	2	7	12	4	5	4
2021	0	3	8	8	5	4	5	2	6	5	5	2
2022	2											

**2.1.3. Local Government Act – LIMs**

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2021-2022
Standard LIMs are processed within 10 days	100%	98.29%	115/117 standard LIMs were completed
Urgent LIMs are processed within 5 days	100%	100%	36/36 urgent LIMs were completed

	YTD 1 <sup>ST</sup> JULY 2021 TO 31 <sup>ST</sup> JAN 2022	PREVIOUS YTD 1 <sup>ST</sup> JULY 2020 TO 31 <sup>ST</sup> JAN 2021	PERIOD 1 <sup>ST</sup> JAN 2022 TO 31 <sup>ST</sup> JAN 2022	PREVIOUS PERIOD 1 <sup>ST</sup> JAN 2021 TO 31 <sup>ST</sup> JAN 2021
Standard LIMs (Processed within 10 working days)	118	140	17	11
Urgent LIMs (Processed within 5 working)	37	60	1	3
<b>Totals</b>	<b>155</b>	<b>200</b>	<b>18</b>	<b>14</b>

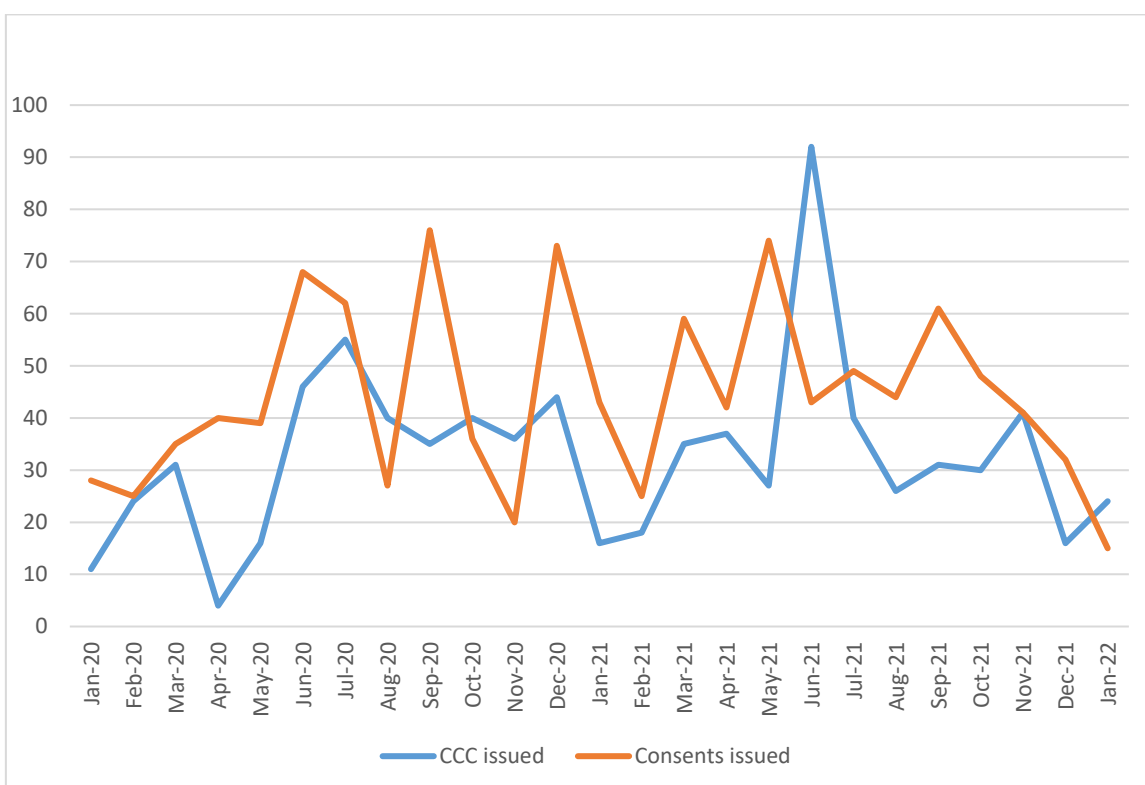
## 2.2 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	95.19%	NCS – 198 of 208 CCC’s were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	97.9%	NCS –286 consents were issued within 20WD YTD 6 consents went over 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF’s and Swimming Pools	Yes	Yes	<p><b>Building Consents</b></p> <p>Council inspects all new work to ensure compliance</p> <p>Jan 2022 -331inspections</p> <p><b>BWOF’s –</b></p> <p><b>0</b></p> <p>Total 205 average of 4 audits per month required,</p> <p><b>Swimming Pools –</b></p> <p>Total 408 – average of 12 audits per month required.</p> <p>Jan 2022 – 1 audits</p>
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

### 2.2.1. Building Consents Processed

TYPE – 1 JAN 2022 TO 31 JAN 2022	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	0	\$0
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$306,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	12	\$4,862,333
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	3	\$38,500
<b>Totals</b>	<b>16</b>	<b>\$5,206,833</b>



CCC issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	24	31	4	16	46	55	40	35	40	36	44
2021	16	18	35	37	27	92	40	26	31	30	41	16
2022	24											

Consents issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	28	25	35	40	39	68	62	27	76	36	20	73
2021	43	25	59	42	74	43	49	44	61	48	41	32
2022	15											

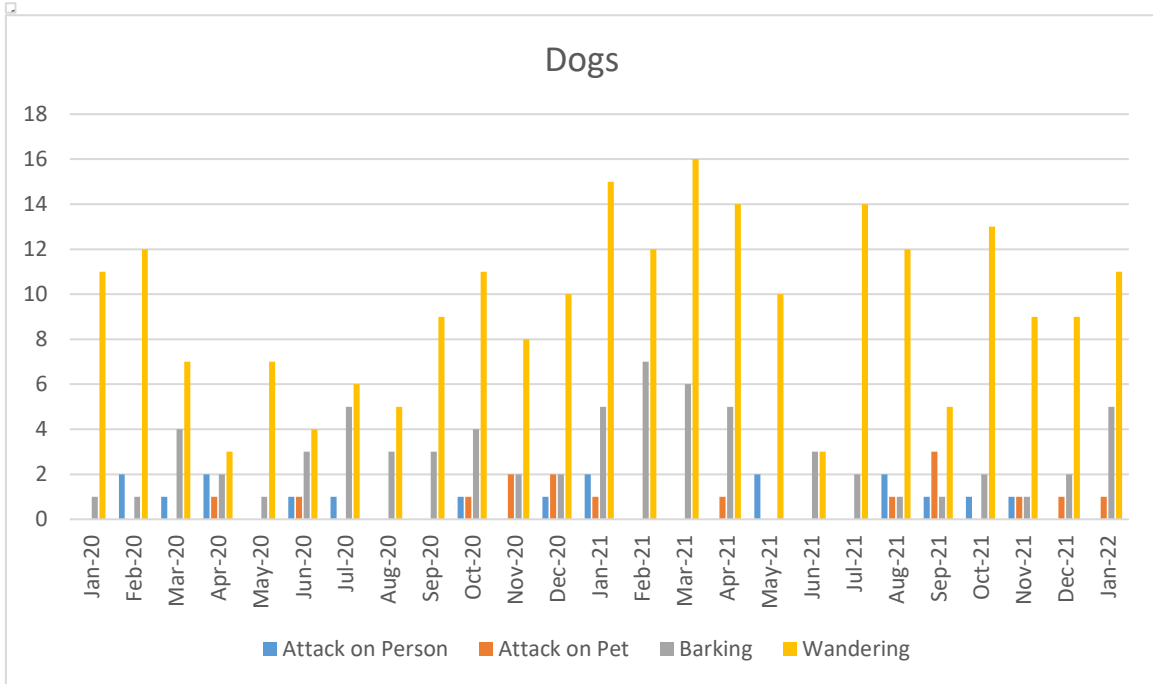
## 2.3 Environmental Health and Public Protection

### 2.3.1. Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Due to Covid 19 level restrictions this activity is not being able to be undertaken
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 142/142
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	15/15

INCIDENTS REPORTED FOR PERIOD 1 <sup>ST</sup> JAN 2022 – 31 <sup>ST</sup> JAN 2022	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	1	-	-
Attack on Person	-	-	-
Attack on Stock	-	-	-
Barking	1	4	-
Lost Dogs			-
Found Dogs	1	-	-
Rushing Aggressive	2	-	1
Wandering	2	5	4
Welfare	1	-	-
Fouling	-	-	-
Uncontrolled (walked off leash urban)	-	-	-



Attack on Person	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
2020	0	2	1	2	0	1	1	0	0	1	0	1
2021	2	0	0	0	2	0	0	2	1	1	1	0
2022	0											

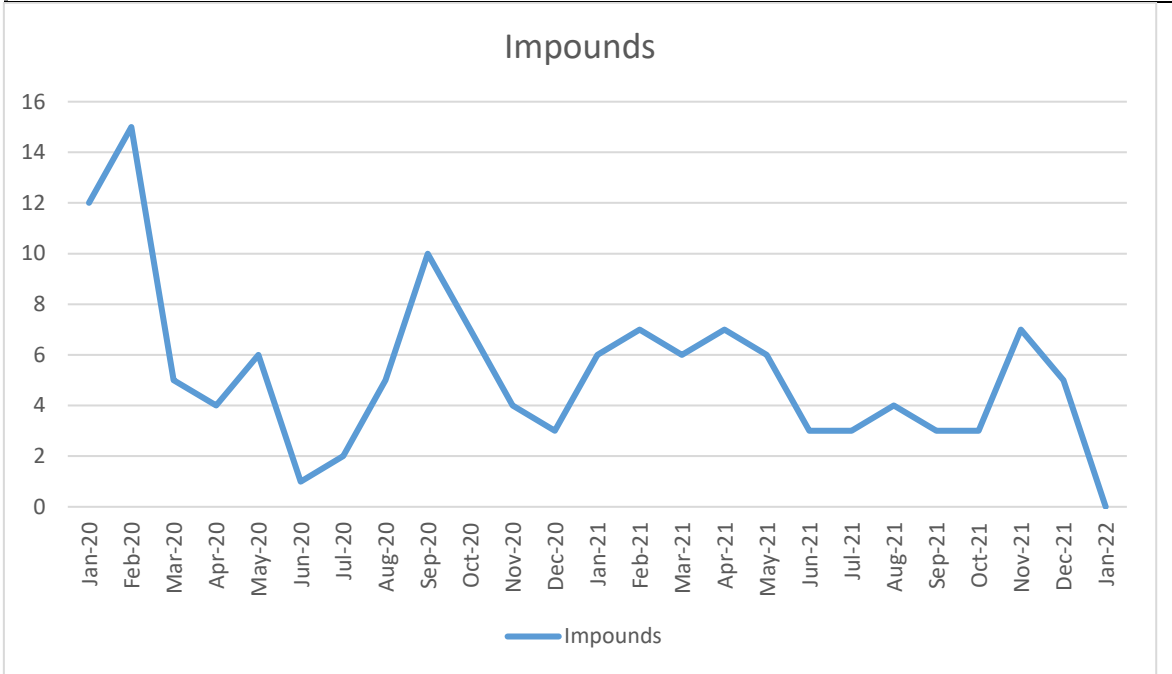
Attack on Pet	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	0	1	0	1	0	0	0	1	2	2
2021	1	0	0	1	0	0	0	1	3	0	1	1
2022	1											

Barking	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	1	4	2	1	3	5	3	3	4	2	2
2021	5	7	6	5	0	3	2	1	1	2	1	2
2022	5											

Wandering	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	12	7	3	7	4	6	5	9	11	8	10
2021	15	12	16	14	10	3	14	12	5	13	9	9
2022	11											

<b>DOG IMPOUNDS</b>	<b>JANUARY 2022</b>		
FOR PERIOD			
<b>1<sup>ST</sup> JAN 2022 – 31<sup>ST</sup> JAN 2022</b>			

Impounds 0



Impounds	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	15	5	4	6	1	2	5	10	7	4	3
2021	6	7	6	7	6	3	3	4	3	3	7	5
2022	0											

**2.4 Public Places Bylaw 2012 - Stock Control**

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 2/2
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 2/2

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2021 TO 31 JAN 22
Stock	25

### 2.4.1. Bylaws

Between 1 Jan 2022 and 31 Jan 2022 there were:

#### Trees & Hedges

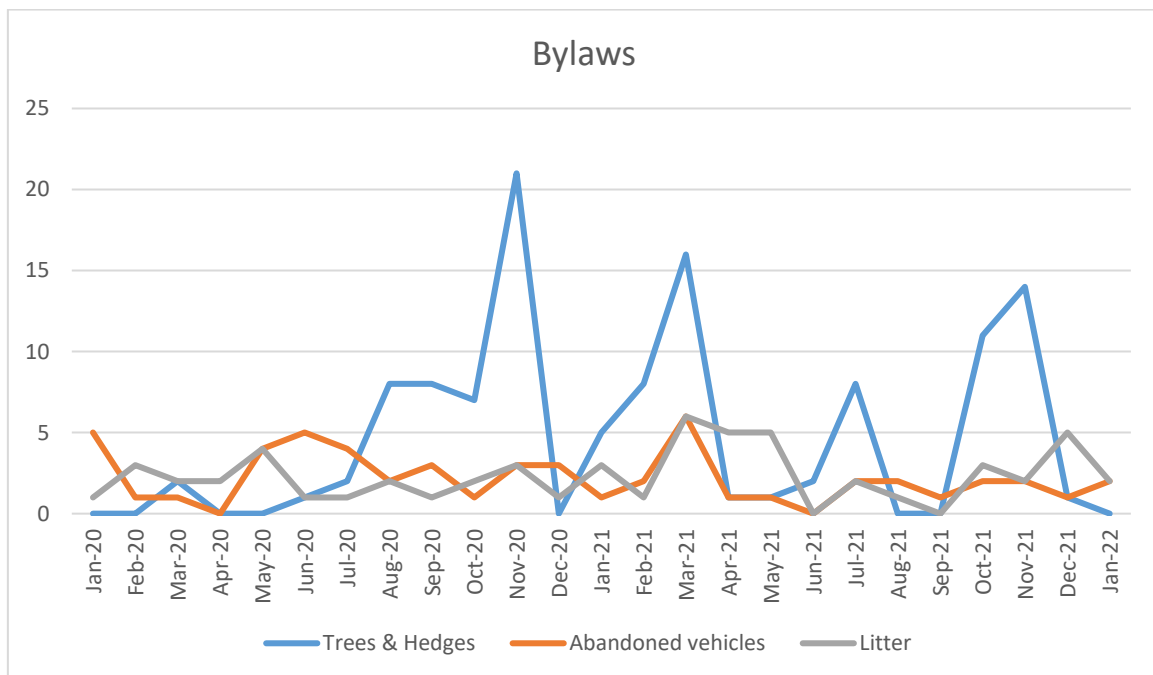
- There were 0 first notices sent by Council requesting the owner/occupier to remove the obstruction from the public space. Following this there are 0 second follow up letters being sent within this period

#### Litter

- 2 litter (fly tipping) incidents have been recorded. From these, no identification was retrieved from the litter Council officer disposed. 0 request for information notice has been sent to the identifiable people associated with the incident.

#### Abandoned vehicles

- There were 2 total vehicle related calls in the SWDC area, of which 1 were abandoned vehicles. 1 were removed by their owners and the remaining 1 vehicles were removed by Councils' contractor or NZTA this had been recorded previously and was located next to a river down a steep bank and required specialized equipment to remove.



Trees & Hedges	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	2	0	0	1	2	8	8	7	21	0

2021	5	8	16	1	1	2	8	0	0	11	14	1
2022	0											

Abandoned vehicles	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	1	1	0	4	5	4	2	3	1	3	3
2021	1	2	6	1	1	0	2	2	1	2	2	1
2022	2											

Litter	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	3	2	2	4	1	1	2	1	2	3	1
2021	3	1	6	5	5	0	2	1	0	3	2	5
2022	2											

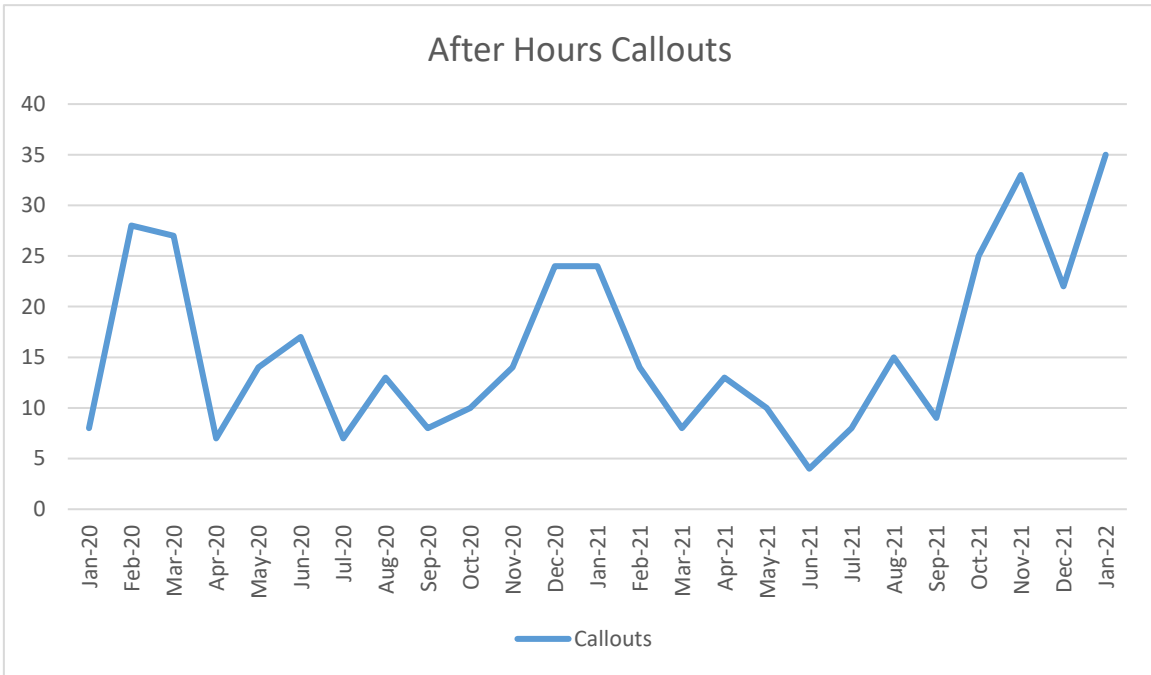
#### 2.4.2. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.28%	<a href="#">K:\resource\Health\Resource Management\Noise Control Complaints</a> 143/147 attended within timeframe YTD 35 callouts Jan 22 32/35 responded to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 21 TO 31 JAN 22	PREVIOUS YTD 1 JULY 20 TO 31 JAN 21	PERIOD 1 JAN 2022 TO 31 <sup>ST</sup> JAN 2022	PREVIOUS PERIOD 1 JAN 2021 TO 31 <sup>ST</sup> JAN 2021
Total	147	100	35	24





Callouts	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	28	27	7	14	17	7	13	8	10	14	24
2021	24	14	8	13	10	4	8	15	9	25	33	22
2022	35											

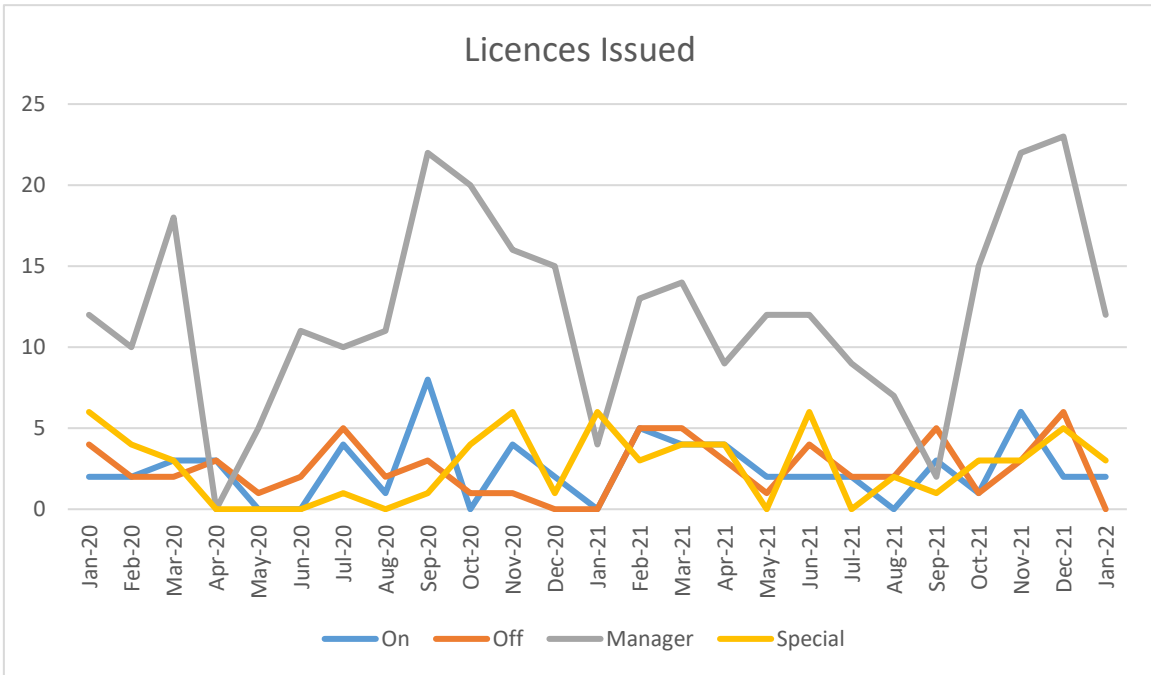
## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensees understanding of their obligations and responsibilities under the Act	100%	100% YTD	<p><i>On NEW</i> Jan 22 0 4 YTD</p> <p><i>On RENEWAL</i> Jan 22 2 12 YTD</p> <p><i>Off NEW</i> Jan 22 0 6 YTD</p> <p><i>Off RENEWAL</i> Jan 22 0 11 YTD</p> <p>Club Jan 22 1 2 YTD</p> <p>Temp Jan 22 2 6 YTD</p> <p>Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquot\Alcohol Master Sheet.xls</p>

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Special Licences are issued			Special Licences – Jan 22 3 17 YTD Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the Duty Manager's role			<i>DM NEW</i> Jan 22 4 31 YTD  <i>DM RENEWAL</i> Jan 22 8 59 YTD Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 <sup>th</sup> of June the following year (i.e. within a 12 month period)	75%	32.8% YTD	Information source : Compliance inspection records K:\resource\Liquor\Compliance Visits 21-22 Jan 22 - 5 Compliance visits 41/125 total compliance YTD COVID 19 red light phase has halted this activity.
Average working days to process an application from acceptance by SWDC	25WD	20.61%	Information source: Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 21 TO 31 JAN 22	PREVIOUS YTD 1 JULY 20 TO 31 JAN 21	PERIOD 1 JAN 22 TO 31 <sup>ST</sup> JAN 22	PREVIOUS PERIOD 1 JAN 21 TO 31 JAN 21
On Licence	16	19	2	0
Off Licence	17	12	0	0
Club Licence	2	2	1	0
Manager's Certificate	90	98	12	4
Special Licence	17	19	3	6
Temporary Authority	6	3	2	0
<b>Total</b>	<b>148</b>	<b>153</b>	<b>20</b>	<b>10</b>



On	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	3	3	0	0	4	1	8	0	4	2
2021	0	5	4	4	2	2	2	0	3	1	6	2
2022	2											

Off	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	4	2	2	3	1	2	5	2	3	1	1	0
2021	0	5	5	3	1	4	2	2	5	1	3	6
2022	0											

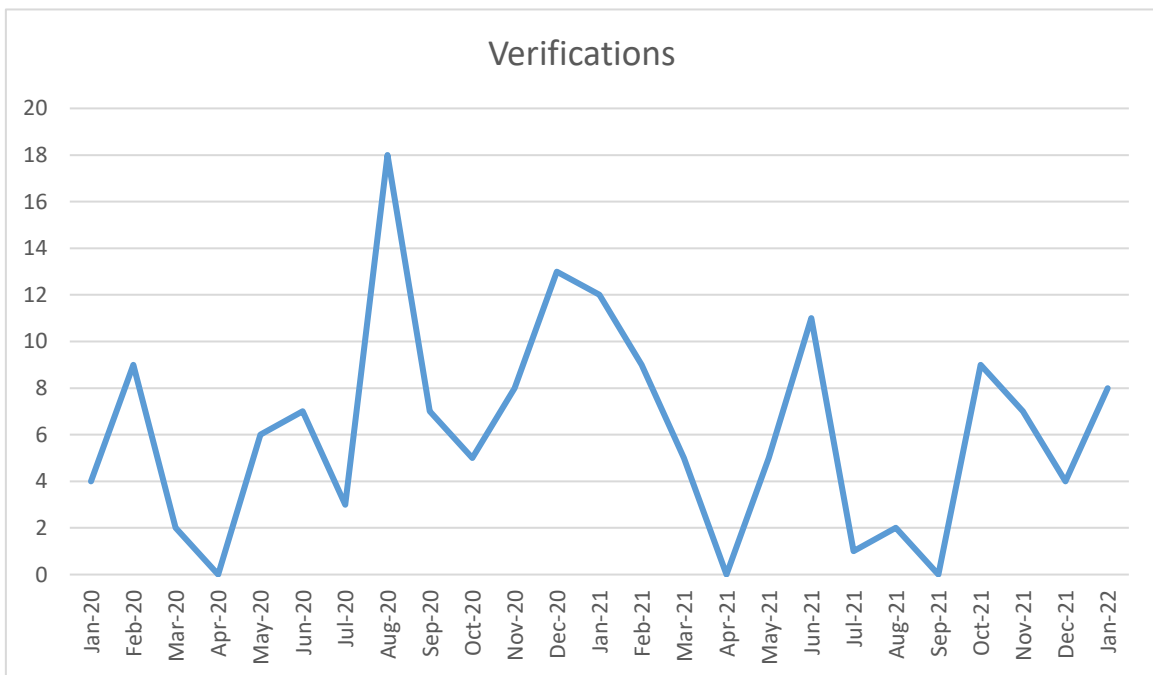
Manager	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	10	18	0	5	11	10	11	22	20	16	15
2021	4	13	14	9	12	12	9	7	2	15	22	23
2022	12											

Special	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	6	4	3	0	0	0	1	0	1	4	6	1
2021	6	3	4	4	0	6	0	2	1	3	3	5
2022	3											

### 2.5.1. Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) –88 NP –68 Total number of premises is subject to change month by month as new businesses open and existing premises close. risk based measure changes
Premises are inspected in accord with regulatory requirements.	100%	35.2%	FCP verifications – 31/88 Covid 19 had an impact. We also had 9 premises close/or transfer to National Programmes this financial year so far. Verifications are booked depending on their outcome status this could be 18 /12/6 months. They do not have a consistent number each month. Number of verifications undertaken in January 2022 was 8. The EHO was able to close out 10 premises in Jan 2022 Please note SWDC has only 1 EHO currently.



Verification	Ja	Fe	Ma	Ap	Ma	Jun	Ju	Au	Se	Oc	No	De
s	n	b	r	r	y	e	l	g	p	t	v	c
2020	4	9	2	0	6	7	3	18	7	5	8	13
2021	12	9	5	0	5	11	1	2	0	9	7	4
2022	8											

### **3. Appendices**

Appendix 1 – Development of the Paetūmokai, Featherston Masterplan as presented to Featherston Community Board

Contact Officer: Russell O’Leary, Group Manager – Planning & Environment

Reviewed by: Harry Wilson, Chief Executive

**Appendix 1 - Development of the Paetūmokai,  
Featherston Masterplan as presented to  
Featherston Community Board**

AGENDA ITEM 9.4

**DEVELOPMENT OF THE PAETŪMŌKAI, FEATHERSTON  
MASTERPLAN**

**Purpose of Report**

To engage the Featherston Community Board in the development of the Paetūmōkai, Featherston Masterplan.

**Recommendations**

Officers recommend that the Featherston Community Board:

1. *Receive the Development of the Paetūmōkai, Featherston Masterplan Report.*
2. *Note that engagement with the Featherston Community Board will include facilitated elected representatives workshops on early drafts, ongoing formal reports to the Board to keep the Board updated, participation in public meetings, and the opportunity to provide written feedback.*
3. *Identify any matters that are considered by the Board to be important to be covered in the masterplan.*
4. *Note that a public meeting/workshop to be facilitated by Ree Anderson, Consultant has been planned for the evening of Wednesday 30 March in the Anzac Hall, 62 Bell Street to allow for early input from the community in the development of the masterplan. Covid protocols such as social distancing will be observed.*

**1. Executive Summary**

In 2021, the Council adopted the South Wairarapa Spatial Plan-Step 1 Residential Growth Areas. See link: <https://swdc.govt.nz/wp-content/uploads/1.-South-Wairarapa-Spatial-Plan.pdf>

The District-wide Spatial Plan identified Featherston as a Growth Node, with masterplanning for the growth node being prioritised in the Council's 2021-31 Long Term Plan (LTP). To enable the masterplan to be developed in 2022, a Registration of Interest (ROI) process was initiated in late October 2021 and through this process consultants, Ree Anderson Ltd and Richard Knott Ltd have been appointed by the

Council to assist it with the development of the Paetūmōkai, Featherston Masterplan. Ree and Richard will be working alongside Council staff and with the Community Board, iwi, the wider community and stakeholders to develop the masterplan.

Work on the masterplan commenced in January 2022. To date, site visits of Paetūmōkai, Featherston have been undertaken, background evidence has been sourced that will help to underpin the masterplan. A meeting has been held with the Chair of the Council's Maori Standing Committee to seek advice on the appropriate way to engage with mana whenua and matawaka. An initial conversation has been held with the Chair Wairarapa Economic Development Strategy Governance Group. Meetings in February 2022 have also been arranged with staff from the relevant central and local government agencies including the Greater Wellington Regional Council, Waka Kotahi and Kainga Ora. Meetings with staff from the neighbouring councils are also being arranged.

Council staff and the consultants are keen to engage early with the Featherston Community Board and receive their input and advice on engagement with the community and hear their views on what are important matters to be included in the Masterplan. Hence this report to the Community Board. It is noted that following liaison with Community Board Chair an evening public meeting/workshop is planned for Wednesday March 30<sup>th</sup> in Featherston to enable the wider community early input into the plan. Also, a Foundation Discussion Document will be drafted to allow for informal consultation and feedback on masterplan options. It is anticipated that this document will be completed by the end of April 2022.

## **2. Background**

On 8 December 2021, after community, iwi and stakeholder engagement, the Council finalised and adopted the South Wairarapa Spatial Plan-Step 1 Residential Growth Areas.<sup>1</sup> This Plan sets the long term direction for the district - protecting what is valued by the community while also enabling change, growth and new opportunities. The District's Spatial Plan took account of national and regional directions including being guided by the National Policy Statement - Urban Development 2020 (NPS-UD), the Greater Wellington Regional Growth Framework (GWRF) and Regional Policy Statement.

One outcome of the South Wairarapa Spatial Plan is the identification of Paetūmōkai, Featherston as a Future Growth Node - referred to as an Urban Renewal Area in the Greater Regional Growth Framework.

Through the Council's district spatial plan process Paetūmōkai, Featherston has been prioritised as the first town in South Wairarapa to be masterplanned.

Masterplanning includes developing a plan for Paetūmōkai, Featherston that integrates transport, housing, recreation reserves, infrastructure, community facilities, land use patterns, iwi and community aspirations. It will build on existing work such as the work of Pae Tū Mōkai o Taurira, Fab Feathy, the Wairarapa Economic

<sup>1</sup> See: <https://swdc.govt.nz/wp-content/uploads/1.-South-Wairarapa-Spatial-Plan.pdf>



Development Strategy and will include iwi and community input as well as the involvement of central and regional government agencies and neighbouring councils. On 27 October 2021, the Council called for Registrations of Interest (ROI) from suitably qualified persons to develop a masterplan for Paetūmōkai, Featherston. In December 2021, following the ROI process, Ree Anderson Consulting Ltd and Richard Knott Ltd who submitted a joint proposal to develop the masterplan for Paetūmōkai, Featherston were awarded the contract for masterplannings services.

Ree and Richard have complementary specialist skills that cover spatial and masterplanning, urban design, heritage, facilitation, housing, community and iwi engagement. They will be attending and introduced at the Community Board’s meeting.

### 3. Discussion

#### 3.1 Community consultation

In addition to undertaking one-on-one stakeholder engagement including with community organisations such as Fab Feathy, engagement will include holding a public meeting/workshop in late March to hear from the wider community about their views for the future of Paetūmōkai, Featherston. This will then help shape the Foundation Discussion Document. An high level overview of the programme to complete the Paetūmōkai, Featherston Masterplan by 30 November 2022 is shown in Table 1 below.

**Table 1:**

The Paetūmōkai, Featherston High -level Masterplan Programme											
Timeline	Jan 22	Feb 2022	March 22	30 April 22	May 22	June 22	July 22	Aug 22	Sept 22	Oct 22	30 Nov 22
Site visits, Evidence Engagement	Evidential base	Com Bd Iwi Stakeholder Engagement	Public meeting; Report to Maori SC	Public Release Foundation Document	Informal Feedback						
Featherston Masterplan Options Analysis		Development of options; testing feasibility			Draft Masterplan developed, Ctr Community Board Workshop			Draft MP Adoption			
Formal Consultation (Section 83 Local Government Act 2002)								Submissions on Draft MP /Hearings			
Submission Analysis -Formal reporting to Council										Council Deliberations	Final MP Adopt ed
Updated Masterplan Final Master Plan Adopted by Council											
Implementation with Partners and Community											
Annual Plan (2022/3)-Adjust as required (y 2)											Implementation Plan 2023+
Long Term Plan 2024-34											

#### 3.2 Legal Implications

The development of the draft Masterplan will include both informal consultation and engagement. Once a draft had been developed and approved by Council for the purpose of formal consultation, it will be notified for formal consultation, submissions and hearings under section 83 (Special Consultative Procedure) of the Local Government Act 2002.

### 3.3 Financial Considerations

There are no financial implications for this work which has approved budget in the 2021-31 Long Term Plan (LTP).

## 4. Conclusion

The Paetūmōkai, Featherston Masterplan is an opportunity to plan for the future of Featherston. Significant growth is occurring in Featherston. Evidence of this includes the number of building consents more than doubling from pre-2020 and all 3 primary school roles have shown increases in pupil enrolments over the last 2 years. This growth shows that Featherston is considered an attractive place to live; at the same time this growth brings new challenges such as the increase in house prices and rentals.

The Masterplan is an opportunity to be responsive to these challenges and opportunities.

## 5. Supporting Information

The following 2 Diagrams form the South Wairarapa Spatial Plan -Step 1 Residential Growth Areas shows the context within which the Featherston masterplan sits.

# South Wairarapa Strategic Framework Scale document down

**3 key roles of our district in the region & New Zealand**

- Place for agriculture, fishing, forestry, horticulture and viticulture with new and growing business and job opportunities
- A destination highlighting diverse cultures, heritage, environmental sustainability and recreational experiences
- A town and country lifestyle choice/ Lifestyle living / A different lifestyle choice to city living/A town and country lifestyle choice different to city living

**Roles of council**

- Advocate for sustainable living and community wellbeing
- Influencer, facilitator, partner, service provider, planning authority, regulator
- Advocate, influencer, facilitator, partner, service provider, planning authority, regulator

**Where we are today**

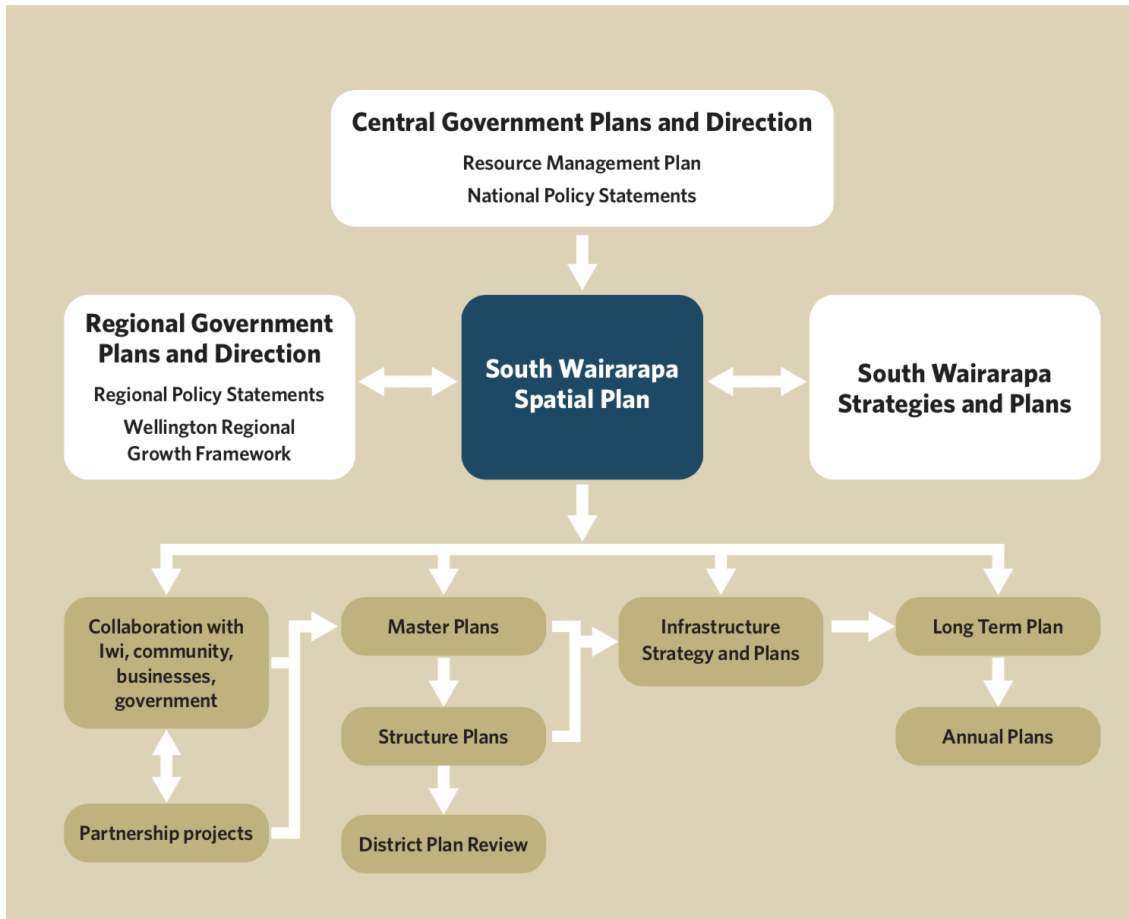
- Strong population growth with an additional 300 people in 2020, 2.7% increase.
- Rapid increase in house prices in 2020 resulting in Featherston median price \$484,100, Greytown \$732,800, Martinborough \$700,000.
- Workers challenged to find affordable houses
- 1 in 4 people over the age of 65.
- GDP per capita is \$27,000 compared to \$62,000 for NZ average, indicating relatively low incomes per person.
- Unemployment rate of 4% which is lower than NZ of 5.8% - High employment but low GDP.
- Climate change with unpredictable weather events, droughts, higher temperatures, coastal erosion

**Our Community Outcomes**

- Social wellbeing - residents are active, healthy, safe, resilient, optimistic and connected
- Economic wellbeing - a place of destination, new business and diverse employment that gives people independence and opportunity
- Environmental wellbeing - sustainable living, safe & secure water and soils, waste minimised, biodiversity enhanced
- Cultural wellbeing - strong relationships with iwi, hapū and whānau, celebrating diverse cultural identity, arts and heritage

**The Spatial Plan - 30 Year Strategic Drivers**

Creating better connections & social wellbeing	Supporting sustainable growth, employment, economic wellbeing & development	Enhancing 3 waters delivery & environmental quality	Nurturing and creating the District's special character, qualities and culture
<ul style="list-style-type: none"> <li>Strengthen social connections within the community</li> <li>Encourage civic pride and participation</li> <li>Provide universally accessible, safe and diverse spaces to strengthen connection between people and place</li> <li>Advocate for better transport and technology to improve social and business opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Plan for growth that protects rural land and character</li> <li>Contain rural residential expansion</li> <li>Support quality urban development</li> <li>Limit growth in coastal and other areas subject to climate change impacts</li> <li>Support the transition to a low carbon economy</li> <li>Encourage economic diversity and local vibrancy</li> <li>Leverage partnerships with central and regional agencies to enable economic development and employment opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Deliver sustainable, clean, clear, safe and secure drinking water</li> <li>Design and implement innovative, sustainable, efficient and affordable wastewater and stormwater systems</li> <li>Protect and replenish our natural environment and biodiversity</li> <li>Minimise waste and provide environmentally sustainable Council services</li> <li>Take active measures to adapt and mitigate the impacts of climate change</li> <li>Empower and enable our community to drive behavioural change for the benefit of the environment</li> </ul>	<ul style="list-style-type: none"> <li>Work in partnership with mana whenua, respecting tikanga (customs), kaitiakitanga (guardianship) and taha Māori (heritage)</li> <li>Take opportunities to embrace and celebrate diversity</li> <li>Take opportunities to advance and showcase arts, culture &amp; heritage</li> <li>Protect town and rural community character, retaining our unique look &amp; feel</li> <li>Improve urban design and integrate what we build with natural features.</li> </ul>



## 6. Appendices

Appendix 1 – Nil

Contact Officer: Kendyll Harper RM Planner, Russell O’Leary Group Manager

Reviewed By: Russell O’Leary, Group Manager Planning and Environment

# PARTNERSHIPS AND OPERATIONS WATER REPORT

This report was presented to the Assets and Services Committee on 9 March 2022.

## 4. Water Manager Commentary

The capital programme is tracking ahead of budget to-date and remains on target for a forecast delivery range of \$5 - \$7 million. In the capital programme we are very pleased to see the final commissioning of the Waiohine Treated Water Reservoir. This is a significant achievement for increasing the supply resilience and drinking water standards compliance for the Featherston and Greytown communities.

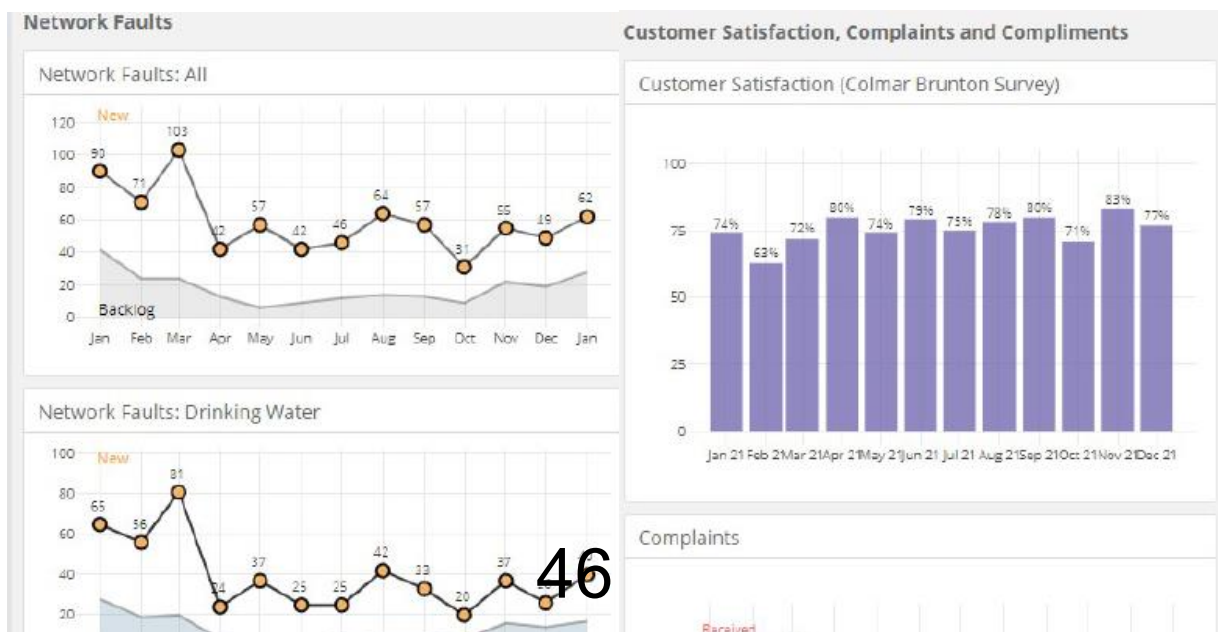
We also note the 1km upgraded Papawai Rd wastewater pipeline is now live and operational. This upgrade is providing an increased level of service and a reduced risk of wastewater overflows along Pah Rd, Papawai Marae and surrounding properties.

The WWL team did an excellent job of responding to the damage caused by ex-tropical cyclone Dovi across our region. Dovi inundated wastewater systems in Featherston, blocked culverts and drains causing surface flooding and slips, and damaged the Boar Bush reservoir. This was a major event with 152mm rain recorded in Wellington – the second wettest day since 1939. Long standing rain records were broken in Masterton with 122mm falling in 24 hours – the wettest day since 2009.

## 5. Wellington Water operational performance

The number of received service requests continues with the summer trend, as many waters leaks are reported to council. The Wellington Water reticulation crews work to prioritise these to ensure the larger leaks are addressed as priority to minimise water loss from the public network.

The heavy rain experienced in February caused a both stormwater and wastewater networks to be overwhelmed, with the number of services requests not yet shown on the dashboard below. This event also caused a spike in the number of water race service requests, due to blockages from aquatic weed causing flooding on several rural properties as well as urban Greytown.



## **5.1 Operational response events**

### Featherston boil water notice lifted

The boil water notice for Featherston was lifted on 25 February and test results show the water is now safe to drink. Criteria for lifting the boil water notice were:

- Isolating the Boar Bush Reservoir from the rest of the Featherston drinking water network
- Flushing the water network to ensure it was clear of any contaminants
- Testing the water to confirm it was safe to drink/monitoring the network for three days to ensure the system is clear

Please refer to Boar Bush Drinking Water Reservoir Contamination Incident and Response report

### Wastewater overflows in Featherston

WWL teams are working through all of the issues with the customers who have been affected by the wastewater overflows due to the recent heavy rain event. We are investigating reports of wastewater overflows affecting floors in some commercial premises plus numerous gully trap overflows on residential properties. Contractors assisted with clean-up and disinfecting of affected properties and will continue to work with the customers in an effort to resolve residual issues as they are brought to our attention.

### Tauherenikau water pipeline repair

Now we have Council approvals we are progressing with the short-term repair to the pipeline and design work on options for a long term solution.

WWL has received methodology statements from both contractors that have priced for the short-term solution and they are currently being reviewed. WWL expect to award the works to one supplier shortly based on non-price attributes (methodology, relevant experience etc.). Materials needed for the job are being procured, resource consent conditions discussed with GWRC, and liaison with the landowner and other stakeholders is underway.

## **5.2 Reducing leakage across the South Wairarapa**

Figure 2 shows night-flows have been reasonably stable over November and December, where some fluctuations were observed in Martinborough. Featherston night-flows have dropped to zero as this flow meter sits at the currently isolated Boar Bush site. Should we observe sustained increases we will seek to initiate leak detection surveying.

## 1-5am Nightflows

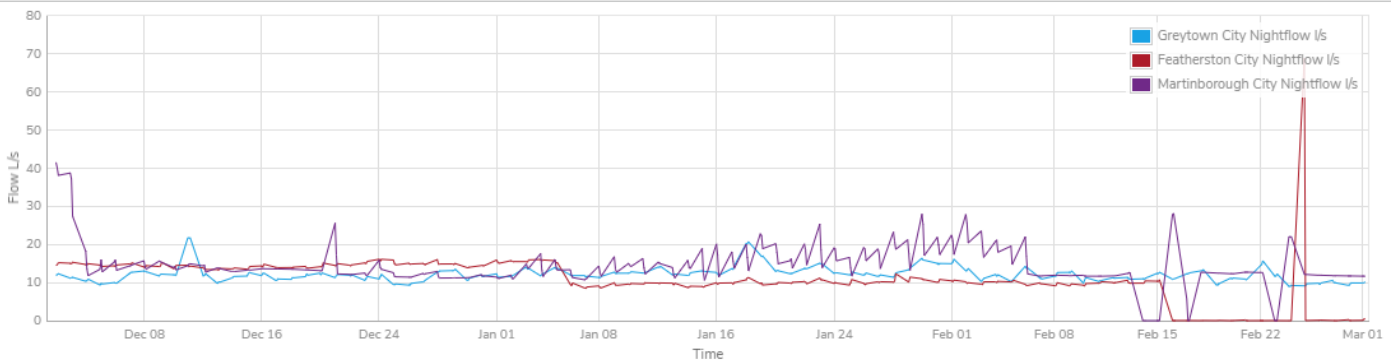


Figure 2. Night flow 3-month trend.

## 6. Water Capex delivery programme

### 6.1 Waiohine Water Treatment Plant upgrade

The Waiohine Treated Water Reservoir has been officially opened and will increase water storage for Featherston and Greytown by around five times. The reservoir was brought into service on 9 February and adds an extra 8 million litres to the existing treated water storage capacity. The commissioning of the reservoir brings an end to the project which began in 2019, although crews will remain on site to complete some minor works over the next few weeks

The reservoir will offer much needed water supply resilience to the community, especially during the summer months. It will provide a greater level of water supply resilience for both Featherston and Greytown, particularly in the summer months when demand is high. This extra storage provides additional operational resilience to unexpected events, like the ones experienced in the last few years from storms and power cuts. It also allows the treatment plant to be taken offline when required, without impacting the delivery of safe drinking water to customers.

### 6.2 Fox Street Water Mains Project

When installing the new Fox Street watermain, quality assurance testing determined that some weld samples taken for destructive testing did not pass. The contractor has undertaken a thorough review of their methodology and equipment with the oversight and input of an independent pipe materials specialist. The contractor has revised their methodology, and further off-site testing of the welds undertaken using the revised methodology confirms that the contractor is now achieving the required welding standard.

The decision has been made between Wellington Water and the contractor that all the saddle connections related to the failed quality testing need to be replaced to ensure quality of the pipeline and reduce the risks of issues over the 100 year life of the pipeline.

The saddle connections replacements are planned over the coming few weeks using the revised methodology – this work will directly affect a total of 19 customers with

temporary water shut downs. Once this is complete and final reinstatement undertaken the works on Fox St will be complete. The cost of the required additional work being carried out will be covered by the contractor with no additional cost to rate payers.

As part of the communications to the residents we offered a virtual drop-in session on Monday 21 February.

### **6.3 Papawai Rd wastewater upgrade**

The 1km upgraded Papawai Rd wastewater pipeline is now live and operational, providing an increase level of service and a reduced risk of wastewater overflows along Pah Rd, Papawai Marae and surrounding properties. This is the first stage in increasing the main outfall pipelines capacity to accommodate future growth of Greytown.

The remaining pipeline not upgraded within this financial year, has been documented and put back into Wellington Water's strategic prioritisation framework for future investment allocation.

### **6.4 Featherston wastewater treatment plant upgrade and consent**

Wellington Water continues to work with Council Officers on a proposed shortlist of options to manage Featherston's Wastewater. Council Officers supported by WWL are progressing discussions with Councillors on the consentability and affordability of both short and long term solutions. The priority is understanding firstly what is possible on the existing site in terms of treatment options.

## **7. Appendices**

Appendix 1 – Wellington Water Limited's SWDC Major Projects Monthly report – January 2022

Appendix 2 – Wellington Water Limited's January 2022 SWDC CAPEX Programme Update

Appendix 3 – Boar Bush Drinking Water Reservoir Contamination Incident and Response Report

Appendix 4 - Moroa and Longwood Water Races Briefing Paper

Contact Officer: Stefan Corbett, Group Manager Partnerships and Operations

Reviewed by: Harry Wilson, CEO

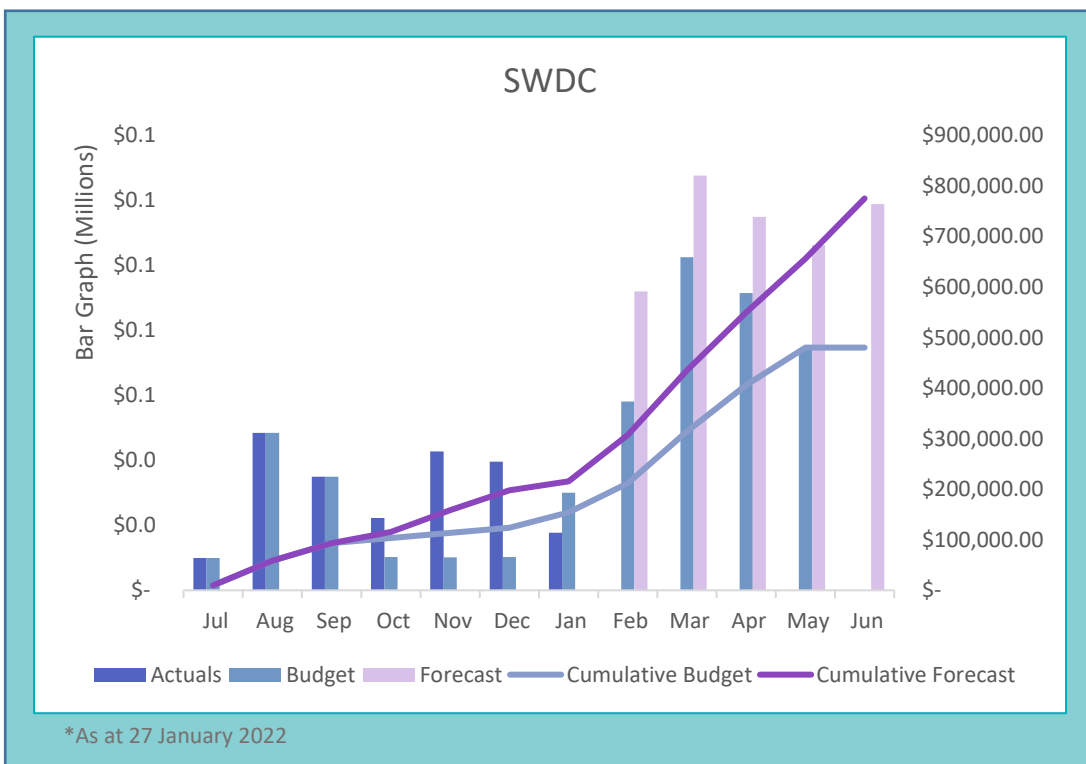
**Appendix 1 – Wellington Water  
Limited’s SWDC Major Projects  
Monthly report –January 2022**



## Regional summary:

This is a volatile period and we are managing a number of significant risks, such as material and labour availability and we are very likely to have outbreaks of Covid during this period. We have made contingency plans where possible and have our policy for managing the risk of Covid across our workplaces and construction sites.

## \*Major Project Financial progress: Forecast; Actual, budget



## Risk profile



## Project Update

Project	Objectives	Commentary
Featherston WWTP Upgrade <b>*Priority ranking 6</b>	Upgrade of wastewater treatment plant (WWTP) to meet likely improved discharge conditions.	<p>The project public consultation was paused in February 2021 at the request of SWDC.</p> <ul style="list-style-type: none"> <li>WWL was requested to provide more information about the process, the consentability and the affordability of the shortlisted options for the WWTP.</li> <li>Three workshops have been completed with Councilors, most recently in August 2021.</li> <li>In response to questions raised in that workshop a paper was prepared and issued to Council Officers in December 2021 addressing the consentability and affordability of the proposed shortlist.</li> <li>GWRC has reminded SWDC and Wellington Water that the WWTP is operating under a historic consent and that the Section 37 extension of time on this expires on 1 February 2023. Reasonable progress towards lodging a new resource consent needs to be demonstrated.</li> <li>SWDC and WWL agreed an approach in December 2021 to look into options that fit the \$16m LTP budget to enable “reasonable progress” or a short-term consent. WWL have confirmed the brief with SWDC to complete an initial assessment and report back end of February 2022.</li> </ul>

PROJECT	Cost Estimate			2020		2021				2022	
	LTP	Current	Level	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
Featherston WWTP Upgrade	3m	\$0.5M	L4			Concept					

## Overall Programme Summary:

The deadline date for the spend of the stimulus funding is 30 June 2022. We are still aiming to get projects complete in advance of that date, as there will be absolutely no extension beyond this date, and funding and expenditure should be finalised within the current financial year as much as possible. We will be closely managing budgets as they get close to being expended, and some funds will move between workstreams to ensure that we make maximum use of the available funding.

The quarterly report to DIA was submitted on 28 January. We will be sending funding requests out shortly to be signed by councils and DIA.

Project	Commentary	H,S,Q,E	Stakeholder	Risk	Finance	Prog.	Rating
1. Capital renewals	The construction of these watermain renewals in Fox Street in Featherston commenced as scheduled on 13 September 2021. To date 302m of 630DPE watermain and 421m of 1800DPE watermain has been completed and this has now been connected to the existing network. During regular QA some defects in the construction have been identified and the team is working with the contractor to remedy these, this is expected to be remedied by end of February/early March.	🟡	🟢	🟢	🟡	🟡	🟢
2. Asset conditions assessment	Pipe inspections: Inspection of the VHCA pressure water mains within SWDC were delayed by the impacts of COVID and have been scheduled to be complete in November 2021.  Utilities inspections. The above ground reservoir inspections and assessments are complete. The reservoir conditions are generally satisfactory to poor from a structural perspective. Vulnerabilities to potential contamination were found that need to be addressed via maintenance works and these are being placed in the forward works programme as a matter of priority subject to funding availability, refer also the reference to Boar Bush below.  WTP Inspections: All WTP inspections are 85% complete and work is underway planning to complete the remaining 15% of the WTP assets. The SWDC water treatment plants have been assessed to be in a moderate to poor condition.	🟢	🟢	🟡	🟢	🟡	🟡
3. Maintenance	The council's budget for Stimulus-funded Maintenance has been expended.	🟢	🟢	🟢	🟡	🟡	🟡
4. Asset management systems and processes and 5. Data and technology systems	The Business Improvement Programme has harmonised its initiatives into four core streams; Asset Management, Ready for Regulation, Data & Digital and Other (for anything that does not fit under the former).  • Asset Management Stream: Certus Detailed design work programme is underway. Defining the detailed requirements to derive a strategy to achieve ISO certification and Renewals is underway with the busines and technical teams. In addition, the Wellington Water Asset Management Information system (Maximo) development environment will be provisioned (by Certus) over the December period to aid in prototyping the Workflows, Processes and Data.  • Ready for Regulation & Risk/Assurance Stream: Key planning for the stream under the direction of the new Director or Regulation - Charles Barker. Integrated planning between the RFR initiatives and other streams is underway. Director of Regulation (with support from PWC) is finalising plans for the stream in December. This stream will also monitor the Backflow and WTP SOPs as they are direct interfaces into the regulatory readiness plan.  • Data & Digital Stream: The Data & Digital stream has prioritised four streams of work in their roadmap: Governance and Architecture, Enabling Processes & Practices, Core Capabilities and Skills & Competencies to address the critical risks in the Data and Digital domain. Priority is the remediation of the Operational technology risk (cyber), defining what enduring cyber capability WWL needs for the future.	🟢	🟢	🟡	🟡	🟡	🟡
6. Leakage management	6.3 Proof-of-concept trial for smart household water meters to identify network or private leaks: Installation of meters and onboarding of customers is underway. There was a Greytown community engagement day on 28th November. The trial has been extended so that we continue to received data throughout 2022. The installation programme is going well and have installed 70 meters by the end of Jan	🟢	🟡	🟢	🟢	🟡	🟡
7. Water safety priorities	7.1 Reservoir Repairs – no reservoir roof maintenance is planned in SWDC 7.3 All 15 sensors have now arrived. The first 5 devices will be installed at five locations within this month. 7.4 Internal Audit: The audit work is progressing slower than planned due to the range of operational and strategic priorities the Network Management Group management team, including its frontline, is currently under. This includes the group restructure, significant plant upgrades and change initiatives related to regulatory reform. An audit at Waterloo & Gear Island WTPs and an investigation into an incident at the Waiohine WTP has been undertaken. The timeframe to complete has been extended to the end of June. The Process Writing work on Standard Operating Procedures and other documents is progressing a little slower than planned due to similar factors as above but has now picked up and should be complete in April. 7.5 Chlorine Trailer – the design has been completed and the trailer is scheduled to be manufactured by March 2022. All apparatus and equipment have been delivered, it is currently being assembled and installed within a portable trailer. The control system software is currently being designed that will be controlling the automated equipment with the chlorine trailer. The project is currently running to schedule. 7.7 Chlorine analyser for the Pirinoa WTP: work was largely completed in December to design and deliver a chlorine analyser, with another fit out scheduled for January 25th.	🟢	🟢	🟢	🟢	🟢	🟢
8. Capital projects	Boar Bush reservoir: The design of the decommissioning of the contact tank and reconfiguration of the pipework is complete, and awaiting for a revised quotation from a civil contractor; physical works expected to start in March	🟢	🟡	🟢	🟡	🟡	🟢
9. Regional Water Reform Project aka Preparation for reform (Note: this is led by councils, not by WWL)	The project to support the 9 Wellington Councils through the reforms programme had significant activity following Government announcements on 27 October that the reforms are proceeding, to ensure that councils and stakeholders understand the implications of these and the process from here. Review and analysis of this information, including workshops and council reports has been a major focus, along with trying to align with other councils in the Entity C area to support consistent information to elected members and senior staff. This included analysis of the impact on local government of the water reforms, and transition to the new water entities and systems. Collateral has been developed to help explain the reforms process, key issues and potential next steps including workshop packs, public information and sections of council reports. A joint submission to MBIE was prepared on the proposed economic regulation model on behalf of the 9 Wellington Councils and WWL.  Numerous meetings have been held with Wellington region councils, councils across the entity C area, LGNZ and DIA. The Project Director has also briefed the Wellington Water Committee, the Mayoral Forum and CE Forum. The Project has continued to build relationships with DIA and the water reform leads from other regions. These help to share insights and approaches. In addition, relationships have been further developed across entity C area including the Top of the South Island and Manawatu areas.  Upcoming work is likely to include: • Advice and updates to all nine Wellington councils and the Wellington Water Committee • Confirmation of any public / stakeholder engagement processes - including alignment of approach across the region • Preparation for the release of legislation • Preparation for due diligence processes - debt identification, land transfer / assets, implications for the CCO • Engagement with DIA, the National Transition Unit and the proposed working groups • Iwi / Māori engagement • Wider engagement across entity C • Change management • Policy advice on the planning and governance structures to enable local voice	🟢	🟢	🟢	🟢	🟢	🟢

**Appendix 2 – Wellington Water  
Limited's January 2022 SWDC CAPEX  
Programme Update**

## Executive summary:

The capital delivery programme remains ahead year to date, against overall budget. This is largely driven by the wastewater projects completed in the first half the financial year. The drinking water treatment plant projects continue as the focus for the remainder of the financial year, with one final significant contract forecast for award and construction start prior to year end. Another focus remains on the potential impacts on programme delivery from covid-19. Wellington Water continues to work on the year 2 and 3 investment priorities over the next few months which will set direction for the project briefs for the remainder of the LTP. The capital programme is tracking at the mid-point of the target delivery range.

## Monthly updates of significance:

### Construction completed:

- Lake Ferry driplines renewal (wastewater). Practical completion waiting on final as-built information
- Greytown Memorial Park sewer renewal (wastewater). Practical completion has been received

### Construction ongoing:

- Greytown Papawai Rd pipeline upgrade (wastewater). Pipeline construction upgrades have been completed. Minor valve and flow meter upgrades at WWTP forecast for completion by end of January 2022.
- Featherston Waiohine WTP treated water reservoir (water). Final commissioning activities has resumed in January and expected to be brought into service by the end of February.

### Pre-construction activities:

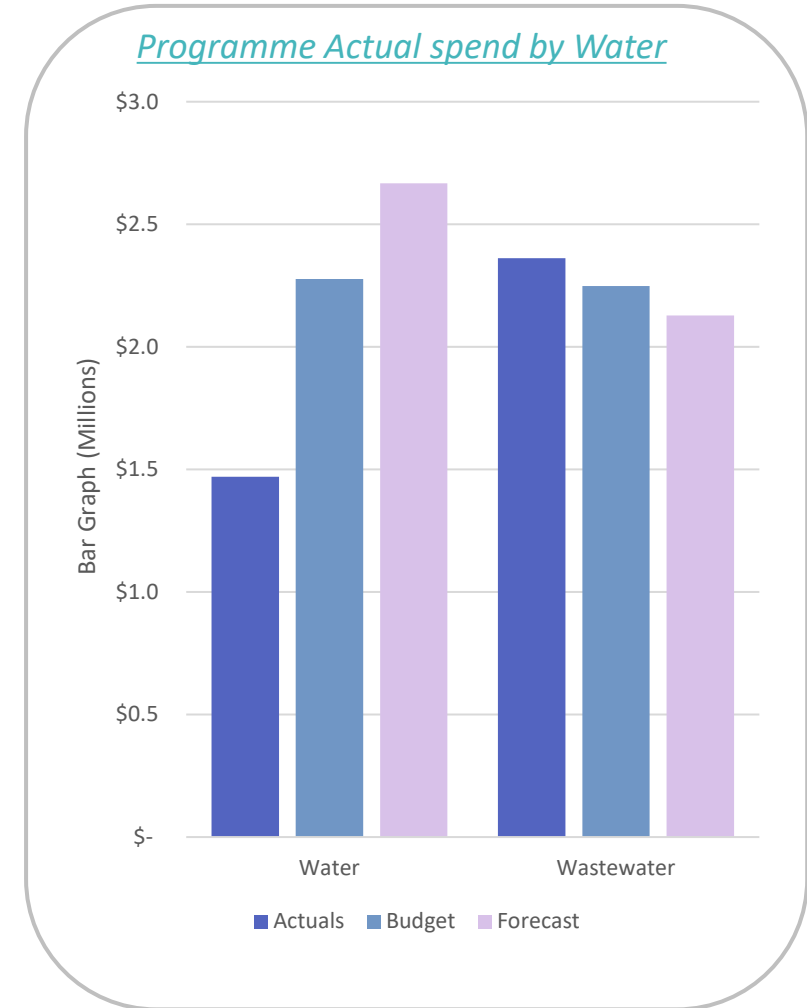
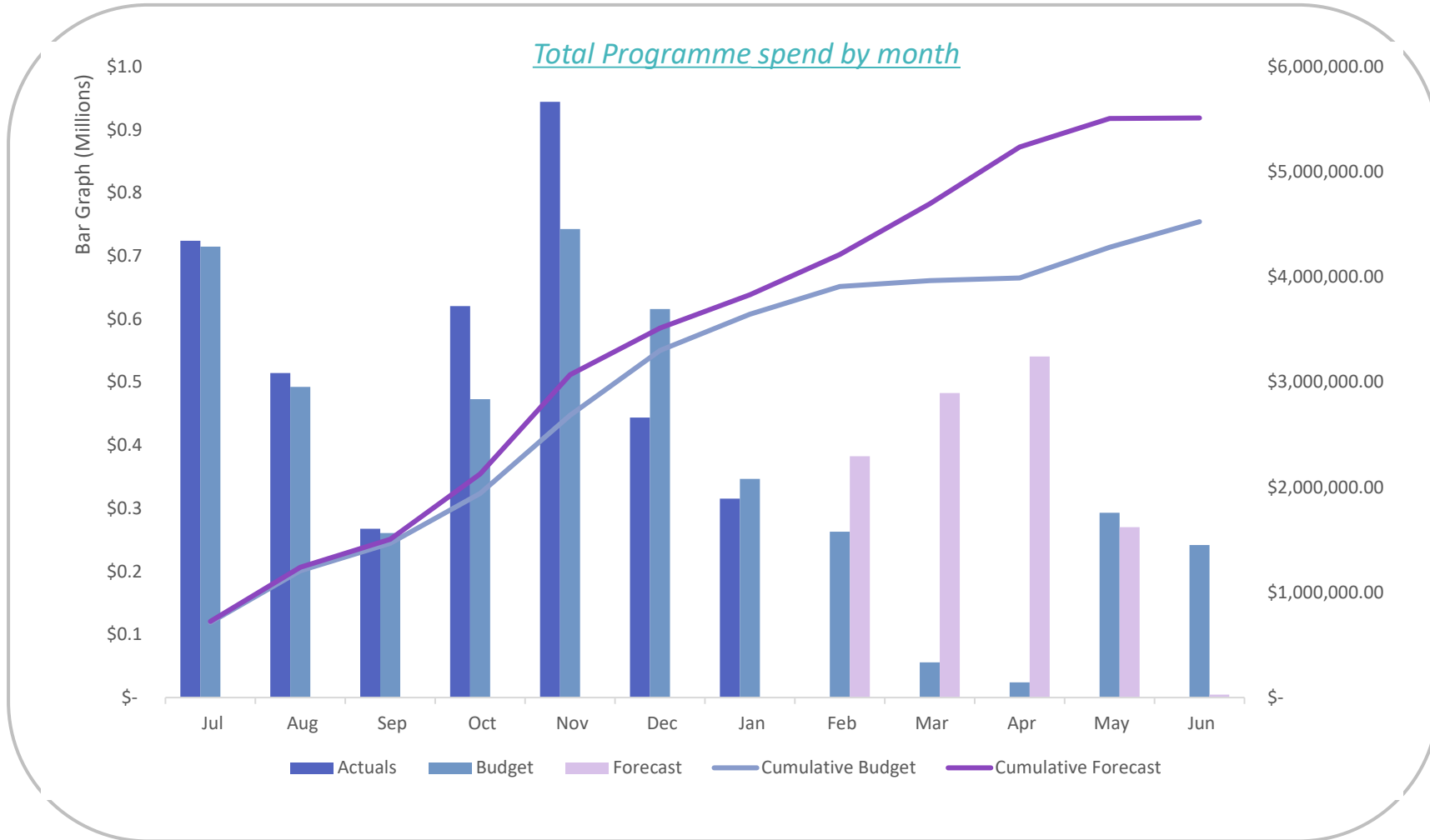
- Greytown Memorial Park WTP upgrades (water). Work continues on finalising the tender documents for RFT release in January. Construction remains currently scheduled for Q4 start onsite.
- Featherston Waiohine WTP pH dosing system upgrade (water). A preferred option recommendation has been received from project team however additional work will be required to close out the justification. Design and construction are now forecast for FY22-23.
- Featherston Donald St pump station renewal (wastewater). Detailed design is being closed out by the project team. Contract award forecast by June 2022.

## Top Risks and Issues :

Risk Description	Mitigation / comments
Risk of Memorial Park bore pump failure prior to renewal, due to degrading condition resulting in supply concerns and strict water restrictions for Greytown and Featherston	Efforts have been focused on commissioning the Waiohine treated water reservoir which will provide significant storage capacity for both Greytown and Featherston. A 4th bore has been commissioned at the Waiohine WTP which provides additional supply capacity for the two townships. A contingency plan has been documented outlining the potential supply risks as project delivery for the WTP projects are ongoing. Risk expected to be closed out upon commissioning of the Waiohine reservoir Feb.
Donald Street pump station has been identified in very poor condition, which may result in pump failure requiring a temporary generator and pump system whilst an urgent renewal is undertaken	Progress continues on ensuring an efficient delivery of the capex renewal project. The WWL Operations Delivery team are aware of the current condition of the pump station and have documented a response plan in case of failure. Renewal construction forecast for summer 2022-23
Risk to delivering the year 2 & 3 LTP capex programmes due to uncertainty around which capital projects will be prioritised for delivery.	Lead indicators for activity briefs show a significant gap in the pipeline of work, not in alignment with the Wellington Water 3-year delivery model. We are working with internal Wellington Water teams to get improved visibility of the priorities so we can begin working on these projects.
Issue Description	Mitigation / Comments
A large number of additional scope items have been identified whilst delivering the Waiohine TWR commissioning project. This has caused delays in project delivery and additional funding has been required to overcome some of these challenges	Project scope has been reset to prevent scope creep and new additional items found are captured and parked to the side. A review of the additional items will be undertaken in the stage 3 upgrades, to prioritise which items are included in stage 3 scope. Updated delivery forecasting is to be provided early for visibility and transparency.
A change in construction methodology for the Papawai Rd wastewater pipeline upgrade will see the remaining scope completed at a later date	Council officers have approved the recommendation to stick within existing annual budgets, seeing a reduction in the overall pipeline upgraded. The remaining pipeline scope will be added into the prioritised list of projects for future investment. <i>This issue is now resolved and will be removed from the next report.</i>

## Top Covid risks and issues:

Risk Description	Mitigation / comments
<p>As of December 2, 2021, New Zealand has moved to the COVID Traffic Light settings for all of New Zealand. This represents a change in approach from an elimination approach to a suppression approach. The whole of New Zealand moved to the RED Traffic Light Setting at 11:59 on 23 January 2022, following 9 Omicron cases confirmed in Nelson/Marlborough Region. The number of community COVID-19 cases is rising daily. We will all need to adapt to the new approach, controls and impact of COVID-19. This is likely to be disruptive to programme delivery, as well as to people's lives as we become accustomed to our 'new normal'. Note that the government may need to use localised lockdowns as well as the traffic light system going forward.</p>	<p>WWL will continue to assess the COVID-19 risk and implement the COVID-19 controls as appropriate to manage the risk. We are communicating with our supply chain whanau around expectations and approaches.</p> <p>From a construction perspective: we are following industry guidance, the CHASNZ protocols, and are encouraging people to get vaccinated, our construction panel members have all shared their COVID policies with us in a paper that was presented to the WWL Board.</p> <p>From a continuation of office-based activities perspective: The WWL main office was shut when New Zealand moved to the RED setting. We have the technology and processes we need to work from home as required.</p>
<p>Risk that the panel consultants make people redundant or reduce their working hours in response to a reduced workload across the full construction industry, reducing their ability to resource WWL projects (particularly in areas like geotechnical engineering and surveying).</p>	<p>We reviewed workload with the consultant panel. This risk has not materialised under the current outbreak.</p>
<p>Strain on Wellington Water Customer Operations Group and Network Management Group resourcing due to people being unwell or isolating. This could impact their ability to support the capital programme. There is also a risk that the capital programme contractor resources may need to be redeployed to support operations.</p>	<p>We will plan for these scenarios, and monitor the situation.</p>
Issue Description	Mitigation / Comments
<p>In August, the whole of New Zealand went into Alert Level 4 Lockdown, causing all of our Wellington Water planned works construction sites to close. This has reduced productivity and carries associated costs with responding appropriately to the health and safety risk.</p>	<p>The whole of New Zealand moved to the RED Traffic Light Setting at 11:59 on 23 January 2022. The Wellington Region had previously been at ORANGE since the 2nd December 2021. Our protocols are aligned to government requirements and the Construction Health and Safety New Zealand (CHASNZ) protocols.</p>
<p>Escalating materials costs associated with the impact of the global pandemic on the global supply chain. We are receiving frequent notifications from our key suppliers about increases in materials costs.</p>	<p>We are working with our contractors and consultants on strategies to isolate material costs within our cost schedules, and to identify items which can be purchased early on projects. We are developing a contract specifically for early procurement of materials which should be ready for use in Q3.</p>
<p>Limited availability of some materials as a result of the impact of COVID-19 on the global supply chain, including extended lead times due to slowed global transportation and delay through ports.</p>	<p>We are working with our contractors and consultants to identify materials where there could be issues with supply and where possible we are purchasing them early. We are developing a contract specifically for early procurement of materials which should be ready for use in Q3.</p>
<p>Closed borders have meant limited access to overseas labour market for recruitment, both for our supply chain and Wellington Water. This has had a particularly significant impact on the consultants where we have seen slow delivery of projects and a lack of experienced project managers.</p>	<p>On the 3<sup>rd</sup> of February 2022 the government have announce a schedule for re-opening the international borders progressively over 2022.</p> <p>Following the deliverability capability and capacity review that was carried out our consultant panel members will be putting together growth plans and strategies for how they can resource a growing programme in the current climate.</p> <p>We are looking at how we can make our delivery processes more efficient to reduce the burden on the consultants without increasing programme risk.</p>



### Programme Lead indicators: preparation for this financial year

21/22 Construction Projects - Design Complete			
Baseline Target (YTD)	Achieved	% complete	status
2	2	100%	🟢

Within 3 months of baseline construction start date

21/22 Construction Projects - Contracts Awarded			
Baseline Target (YTD)	Achieved	% complete	status
2	2	100%	🟢

Passed baseline start date

# **Appendix 3 – Boar Bush Drinking Water Reservoir Contamination Incident and Response Report**

**MEMO**

TO Stefan Corbett, South Wairarapa District Council

COPIED TO Tonia Haskell, Group Manager, Network Development and Delivery

FROM Laurence Edwards, Chief Advisor Drinking Water

DATE 22 February 2022

FILE NUMBER

**FOR YOUR INFORMATION**

---

**Boar Bush Drinking Water Reservoir Contamination Incident and Response – 13  
February 2022**Introduction

This purpose of this memo is to document the cause of the boil water advisory event of Sunday 13 February 2022, the immediate actions taken by Wellington Water, the urgent short term risk mitigation measures required in response to the incident and recommended longer term actions to minimise the risk of a repeat event in the future.

Background

The Boar Bush reservoir is a below ground 450m<sup>3</sup> concrete storage reservoir located off Boar Bush Gully Road in Featherston. Water from the Waiohine water treatment plant near Greytown is supplied to the reservoir via a 300mm diameter pipeline the crosses the Tauherinikau river at a location near the end of Underhill Road to the concrete reservoir.

The concrete reservoir stores treated water - and should not be confused with the Boar Bush emergency raw water supply dam that is located to the northwest and is the historical water supply to Featherston. The raw water supply has been physically disconnected from the treated water supply, to eliminate any risk of system contamination of the treated water supply.

There is significant sediment build up in the bottom of the concrete reservoir, and cleanout of the reservoir is complicated as the scour valve is not operable, therefore requiring the reservoir to be offline for several weeks for while it is disinfected and reinstated to supply.



The concrete storage reservoir provides an important but limited capacity flow buffering function in the event of disruption to supply from the upstream treatment plant at the Waiohine river, for example due to treatment plant operational issues, or failure or maintenance on the pipeline that crosses the Tauherinikau river.

There is a chlorine gas dosing system at the site currently that does not meet modern Hazardous Substances and New Organisms Act requirements, and doses into a chlorine contact tank immediately adjacent to the reservoir.

The roof of the chlorine contact tank is in very poor condition. The chlorine concentration of the water in the concrete storage reservoir is monitored remotely and can be boosted using the gas system if required.

In 2020, a storm event caused washout of the access road to the reservoir and damage to the supply pipeline to Featherston (see photo of incident location below). This damage also resulted in the issue of a Boil Water Advisory.



#### February 2022 Boil Water Advisory Incident

Cyclone Dovi brought significant rainfall causing flooding, slips, and widespread disruption across much of the north island from Friday 11 February to Sunday 13 February 2022. At around 4pm on Sunday 13 February, Wellington Water operations staff noted that the Boar Bush reservoir access track had been impacted by a slip, and that the Free Available Chlorine in the storage reservoir had dropped to around 0.38mg/L from a typical value of between 0.6 and 0.88 mg/L. This drop indicated that there was a chlorine demand in the system somewhere between the treatment plant and the reservoir, and potentially due to contamination of the reservoir.

Upon visiting the site at 5:30pm, staff noted flooded valve chambers and evidence of untreated surface water entering the treated storage reservoir (see photos below).



The treated water reservoir hatch was opened and observations confirmed untreated surface water was entering the concrete reservoir, contaminating the water supply to Featherston.

#### Immediate actions taken

An immediate decision to issue a Boil Water Advisory was taken. Wellington Water's Senior Leadership team was notified, along with SWDC's Chief Executive, Infrastructure Manager, and Communications manager. Boil water advisory communications were prepared for issue in accordance with Wellington Water's standard processes, and multiple publicity channels were used to disseminate the advisory.

Key WWL personnel were identified to assist with the preparation of plans for:

1. Bypass of the reservoir using a pressure control valve, allowing isolation of the reservoir
2. Flushing/disinfection of the Featherston water supply network
3. Sampling and testing to verify the safety of drinking water prior to lifting the boil water advisory
4. Clean out, inspection, and disinfection of the reservoir
5. Reinstatement of the reservoir into service
6. Immediate and urgent remedial works required to reduce the risk of recurrence as much as possible in the short term
7. Longer term actions to improve the network to minimise the risk of recurrence.

As of 22 February 2022, Items 1 and 2 have been completed, and Item 3 is in progress. Featherston is currently being supplied directly from the Waiohine water treatment plant via the pressure control valve/bypass arrangement pending clean out, disinfection, and reinstatement of the reservoir.

Immediate and urgent works required in response to contamination incident

The following works are required to be completed urgently in response to the incident and to reduce the risk of recurrence:

<b>Item</b>	<b>Description</b>	<b>Comments</b>
1	Removal of sediment from reservoir and disposal to landfill	Significant exercise to complete due to inoperable scour valve. Significant build up observed in base of reservoir. Expected to take 5 days to complete following approval to proceed
2	Clean out, physical inspection, super chlorination/disinfection, dechlorination and bug test of reservoir	May take up to three weeks to complete safely
3	Replace scour valve if possible while reservoir is empty	Extent of work to be confirmed with reservoir empty. May need to be deferred if replacement is not feasible in an acceptable timeframe.
4	Improve drainage/cut off drain around the reservoir site	Required to reduce risk of subsequent rainfall events impacting reservoir roof.
5	Seal all roof penetrations and hatches to mitigate ingress risk	Extent of sealing work required to be confirmed when reservoir is emptied.
6	Install pipework to bypass poor condition pipework, and demolish chlorine contact tank	Required to mitigate contamination risk from poor condition and subsiding contact tank roof.

Longer term mitigations required to minimise risk

Longer term, it is recommended that the below ground reservoir is replaced with a new above ground reservoir at an alternative location that is less susceptible to disruption and washout of connecting pipelines.

### Key Risks

- Reservoir condition

Ensuring water tightness of the reservoir roof is imperative for avoiding future contamination issues. There may be further condition related issues that do not become evident until the reservoir is emptied and cleaned ready for inspection.

- Poor condition of chlorine contact tank

The roof of the chlorine contact tank is in very poor condition, is cracked and is slumping in the centre and causing ponding of water that can allow contaminants to enter the water supply.

- Pressure Control Valve failure

While the reservoir is offline, supply to Featherston relies on supply via a single pressure control valve. The valve has no bypass arrangement, so any operational issues with the valve requiring maintenance may result in loss of supply to Featherston for the duration of work.

- Tauherinikau river crossing remedial works and risk of knock-on program impacts

The remedial works to the Tauherinikau river crossing may require shutdown of the supply pipeline to Boar Bush reservoir and Featherston. It is important that the Boar Bush reservoir is brought back into service before this work proceeds to provide some flow buffering storage for Featherston. If the reservoir is not online and the supply pipeline needs to be depressurised, supply of water to Featherston will be lost for the duration of work.

### Conclusion

The cause of the boil water advisory for Featherston of 13 February 2022 is due to the significant rainfall event and poor condition of the reservoir resulting in surface water entering the below ground Boar Bush reservoir, contaminating the water supply.

Cleanout, disinfection, and reinstatement of the reservoir into service requires extensive work and will take several weeks due to the requirement to clear large amounts of historical sediment build up from the reservoir that is now contaminated, and the inoperability of the scour valve. Once complete, it is important to seal the reservoir as soon as possible to avoid similar issues in the future prior to replacement of the reservoir. Decommissioning of the poor condition contact tank is also required to mitigate the contamination risk.

Immediate and urgent work required in response to the incident will be progressed as soon as possible.

## Recommendations

That council note that:

- Urgent and immediate work required to seal the reservoir roof, decommission the poor condition contact tank, improve stormwater drainage around the reservoir site, and to safely recommission the reservoir will be completed as soon as possible
- The work needs to be undertaken urgently to avoid the potential knock-on program impact for the Tauherinikau river crossing remedial works
- We will proceed with the work by reprioritising our existing work programs and forecast budgets.
- Prior to recommissioning the reservoir, Featherston continues to rely on a supply via a single pressure control valve that cannot be maintained without shutting down supply to all of Featherston.
- The longer term actions to improve the network to minimise the risk of recurrence will be included in the Water Safety Plan and require funding through LTP/annual plan processes.

### **Laurence Edwards**

Chief Advisor Drinking Water

Ph: 04 912 4400

laurence.edwards@wellingtonwater.co.nz

# **Appendix 4 – Moroa and Longwood Water Races Briefing Paper**

# Water Races - Briefing Paper to Assets and Services Committee – SWDC

**Author:** Matthew Lillis

**Date:** 01/03/2022

## Moroa and Longwood Water Races

### Purpose

The purpose of this briefing paper is to:

1. Provide background on the South Wairarapa District water races including current operational requirements and issues;
2. Outline emerging issues in their management including those relating to Greater Wellington Regional Council (GWRC) regulations, and national regulations such as the National Policy Statement for Freshwater Management (NPS-FM); and
3. Advise on recommended next steps.

## Summary

1. Council have requested an information paper go to the Assets and Services Committee outlining the Water Race(s) background including current operation/requirements/issues and proposed changes/issues including GWRC and NPS Freshwater standards and requirements.
2. An application to renew the Longwood Water Race consent to 2025 has been lodged with GWRC. The Moroa Water Race consent, and Longwood Water Race consent will require renewal in 2025.
3. Three Waters Reform, RMA reform, the NPS-FM and the Natural Resources Plan (NRP) will affect the consenting process and ongoing operation of the water races, including associated capital and operational cost.
4. This paper provides a high-level overview of these to inform strategic decisions on the water races.
5. Greater Wellington Regional Council staff are available to present at another Council meeting, and in more detail, about stock exclusion rules coming into effect on 1<sup>st</sup> August 2022.

## Recommendation

6. That the Assets and Services Committee of South Wairarapa District Council (SWDC);
  - **Note** the existing operation and maintenance responsibilities relating to the water races,
  - **Note** the emerging regulatory issues relating to the water races, and
  - **Discuss** the proposed next steps outlined in this paper.

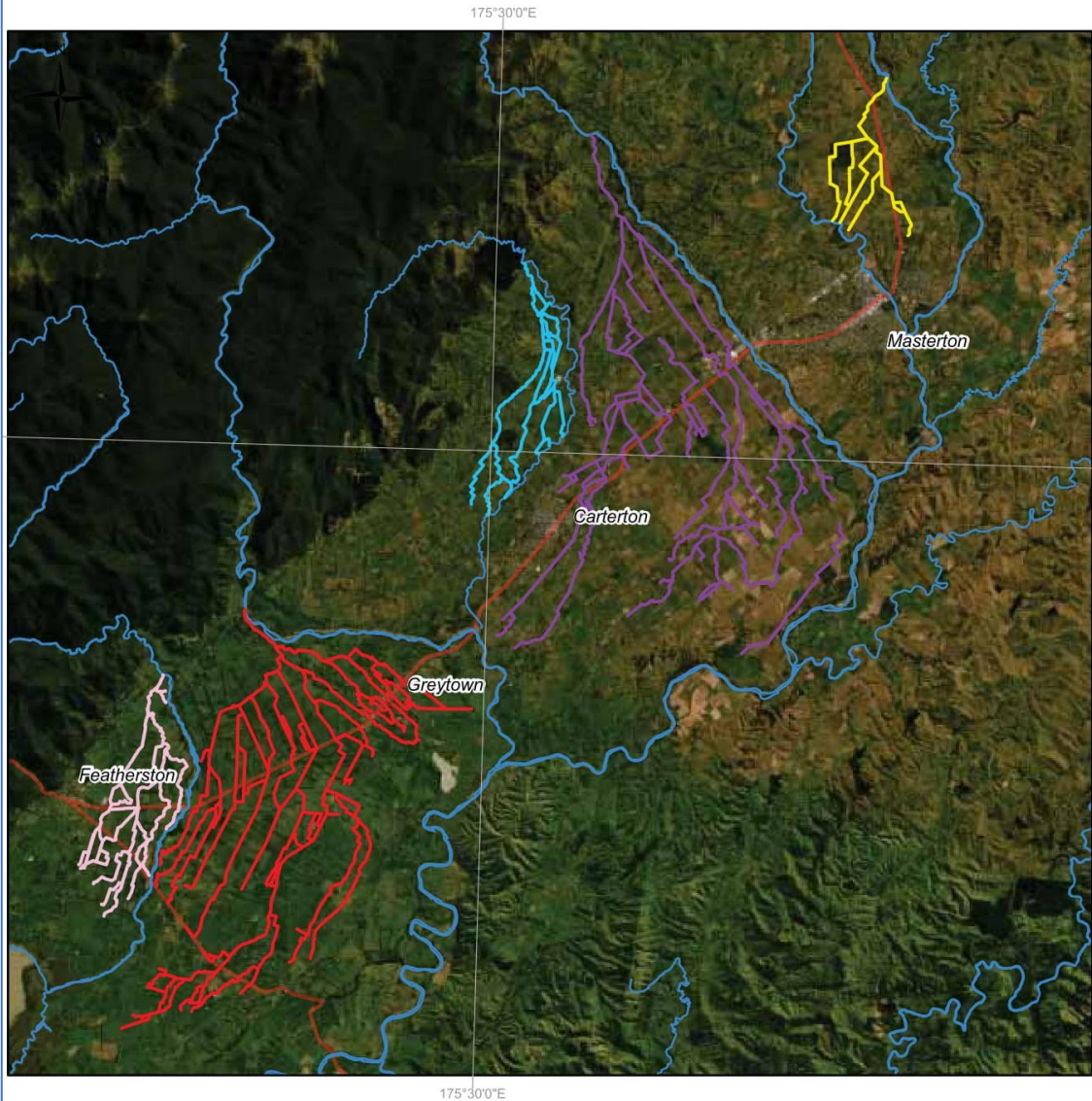


## Background

7. Council have requested an information paper go to the Assets and Services Committee outlining the water races background including current operations and requirements and proposed changes and issues including GWRC and National freshwater policy and standards.
8. The Moroa Race near Greytown and the Longwood Race near Featherston intake water from the Waiohine and Tauherenikau rivers respectively and provide stock drinking water, and some irrigation water to surrounding farmland.
9. The water races are identified in Map 28 of the Natural Resources Plan (shown below) as highly modified watercourses. Water races are generally identified in the NRP as category 2 surface water bodies.

# Water races in the Wairarapa

Map 28



This version of the map is not complete. The version of this map available online through the online web map viewer shows the complete, detailed information on a GIS overlay that is not shown on this hard copy. The online version is available on the Council's website at <https://mapping.gw.govt.nz/gwrc/> (select theme **Proposed Natural Resources Plan 2045**) and can be accessed from the Council offices or public library.

- |  |  |   |
|--|--|---|
|  Carrington |  Opaki      |  State Highway |
|  Longwood   |  Taratahi   |  Main river    |
|  Moroa      |  Te Ore Ore |   |



Basemap: World Oceans Base  
Projection: NZTM 2000

  
greater WELLINGTON  
REGIONAL COUNCIL  
Te Pare Matua Taiao

Copyright  
Basemap: Source: Esri, DigitalGlobe, GeoEye,  
Earthstar Geographics, CNES/Airbus DS, USDA,  
USGS, AeroGRID, IGN, and the GIS User

10. The resource consent for the Longwood Race expired in 2020. An application for a short-term renewal consent has been lodged. This application seeks consent until 2025 to align with the Moroa consent and is currently the subject of a further information request from GWRC regarding alterations to the intake, and additional monitoring in particular. The draft conditions of consent include (among other things) requirements to review the code of practice, hold a water users forum, install flow monitoring on the inlet and bypass, carry out a review of water use and efficiency and carry out water quality monitoring at a variety of locations.
11. The resource consent for the Moroa Race expires in April 2025. Applications to renew the existing Moroa consent and the proposed Longwood consent need to be lodged in October 2024 (or January 2025 with GWRC's agreement).
12. Stock exclusion regulations under the NRP come into effect on 1<sup>st</sup> August 2022.
13. SWDC is currently reviewing the relevance and management of the water races with users and landowners.
14. Carterton District Council are preparing documentation to renew consents for the Carrington and Taratahi water races which expire in June 2023. There is an opportunity to collaborate and draw lessons from their consenting process. The collaboration model with the Parkvale community in Carterton District is expected to act as a pilot for GWRC, District Councils and communities to collaborate.

## Operation and Maintenance

15. Operation and maintenance of the water races is carried out by the following parties:
  - SWDC's roading team maintains road culverts that form part of the water races,
  - Rural landowners are responsible for maintenance of the water races in their properties,

- Wellington Water (WWL) maintain and operate the inlet and outlet on behalf of SWDC,
- WWL regularly checks the full length of the races and clears any part of them on public land, and
- WWL advises landowners of any required maintenance of the water races on their properties.

16. It remains unclear whether consents will be required to carry out maintenance of the water races (in particular removal of sediment) in future.

17. Stock exclusion rules under the NRP will come into effect in August 2022. These rules were proposed in 2015 with a 7 year period to adapt to them. WWL understand that GWRC has a range of advisory and grant support services to assist landowners with compliance. GWRC staff have offered to discuss these with SWDC at a later Council meeting.

## Emerging Regulatory Issues

18. Changes to the regulatory environment will impact the management of water races. This includes:

- A Plan Change to the Natural Resources Plan addressing water allocation in the Ruamahānga is due to be notified in 2022. This may place new restrictions on the water allocation available for the water races. Other issues that will likely need to be addressed in the renewal of resource consent are the ecological values of the source rivers and water races, managing nutrient levels of the water races, archaeological / historic values of the water races, connectivity between the water waces and groundwater/stormwater, and the minimum source take that is needed to maintain flow through the water races.
- The NPS-FM gives effect to the principles of Te Mana o te Wai, which introduces a hierarchy that prioritises the health and well-being of water above other water uses. The NPS-FM requires GWRC set goals with their community for freshwater quality, and this has been

undertaken through the Ruamāhanga Whaitua Implementation Programme that integrated mana whenua perspectives into catchment planning. These community aspirations are underpinned by environmental bottom lines in the NPS-FM as well as specifically regulated activities in the Freshwater National Environmental Standard.

- Three Waters Reform as proposed by the government may alter ownership of, and operational responsibilities for, the water races.
- RMA Reform will alter the regulatory and consenting environment under which the water races are managed.

## Next Steps

19. The table below outlines proposed next steps for discussion.

Action	Complete by	Responsibility
Carry out planning assessment of the implications of the NPS FM, NRP, Three Waters Reform and RMA Reform on consenting and operation of the water races.	2022	SWDC/WWL led, with input from GWRC
Carry out collaborative catchment management planning with affected stakeholders including water race committees and iwi. Focus on long term solutions. Consider asset relevance, ecological impact of ceasing operation, cost benefit, cost allocation, environmental protection.	2024	SWDC, WWL, GWRC, Iwi, Affected Parties
Assess capital and operational costs of continuing to operate the races, and programme these into LTP's as required.	2024	SWDC/WWL
Reconsent Water Longwood and Moroa water races	2025	SWDC/WWL

# **PARTNERSHIPS AND OPERATIONS ROADING AND AMENITIES REPORT**

This report was presented to the Assets and Services Committee on 9 March 2022.

## **8. SWDC Roading Report**

The report covers the period of works completed up to the end of January 2022, being 50% of the 2021/2022 financial year. The percentages shown below are based on works completed to date on Waka Kotahi financially assisted annual budget. Works in several maintenance categories are seasonal so the spend will reflect this variance.

A brief commentary describing key achievements during January 2022, noting Fulton Hogan were not back until 10 January 2022, is noted under each work category below.

### **8.1 OPEX**

- Sealed Road Pavement Maintenance spend is 76% on Local Roads and 79% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - 207.48 of sealed roads inspected and faults loaded into RAMM
  - 33 sealed potholes were identified
  - 50m<sup>2</sup> of sealed pavement repaired
  
- Unsealed Road Pavement Maintenance spend is 62% on Local Roads and 96% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - 78.04 km of unsealed roads inspected, and faults loaded into RAMM
  - 136.4km of unsealed roads graded
  
- Drainage Maintenance spend is 30% on Local Roads and 114% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - 199 culverts were inspected
  - 65.4km of streets mechanically swept
  - 115.76km of drains sprayed
  
- Structural Maintenance spend is 59% on Local Roads and 6% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - 14 bridges were inspected
  - 3 bridges were painted
  
- Environmental Maintenance spend is 64% on Local Roads and 59% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - 6.9km of high trimming vegetation was cut
  
- Minor Events spend is 121% on Local Roads and 188% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.

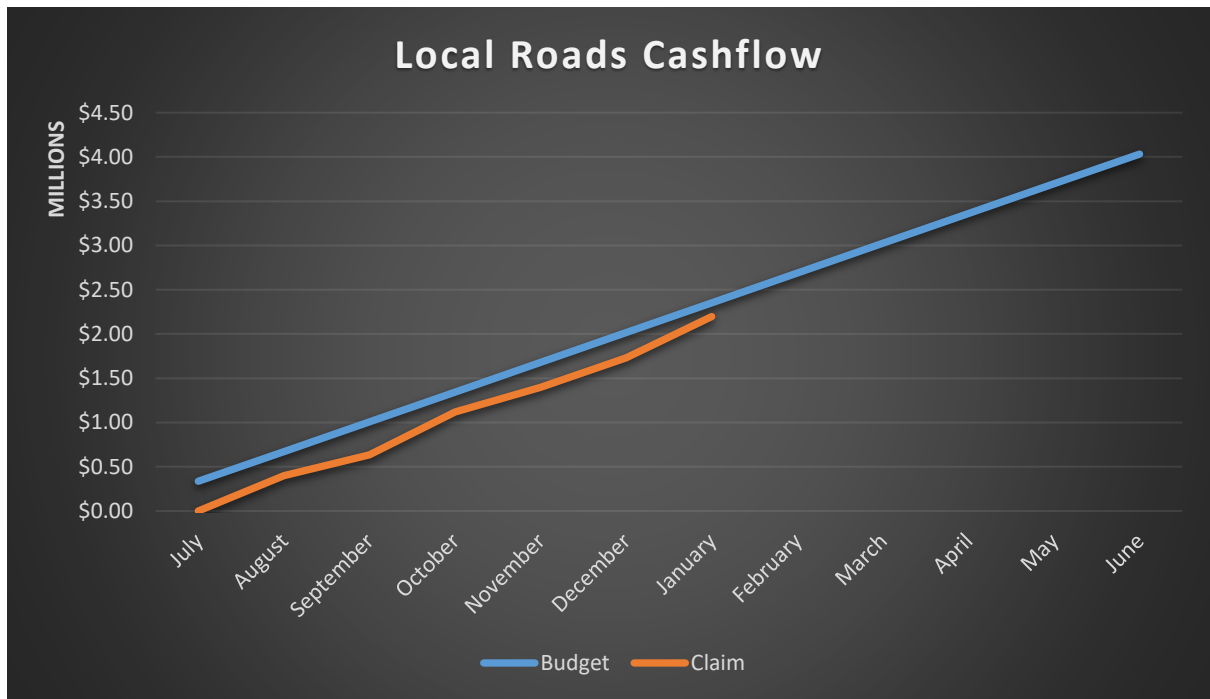
Expenditure is due to response to weather events in the year to date. If further budget is required, it will be reallocated from other Maintenance cost codes.

- Traffic Services spend is 26% on Local Roads and 24% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - 174 signs were inspected
  - 21 posts painted
  - Annual remark is programmed for April 2022 and is a large portion of the budget.
- Cycle Path Maintenance spend is 0% on Local Roads in relation to Waka Kotahi annual budgets allocation.
  - Spaying and mowing adjacent to the Western Lake Road Cycle path have been completed from Environmental Maintenance budget.
- Footpath Maintenance spend is 108% on Local Roads in relation to Waka Kotahi annual budgets allocation.
  - Works have been completed allowing focus to shift to renewals in the new year.
- Rail Level Crossing Warning Device Maintenance spend is 122% on Local Roads in relation to Waka Kotahi annual budgets allocation.
  - Direct cost from KiwiRail. Over budget due to lightning strike at Woodside lights
- Network and asset management spend is 58% on Local Roads and 65% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - 5 traffic counters were installed.

## **8.2 CAPEX**

- Unsealed Road Metaling spend is 28% on Local Roads and 98% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - Aggregate has been ordered and crushed to be applied during Autumn and early winter. Manufacture and supply of this material is impacted by resource supply from the rivers
- Sealed Road Resurfacing spend is 92% on Local Roads and 82% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
  - Works will be completed by early February and design is impacted by the short supply of various grades of sealing chip.
  - Special Purpose Road resealing is complete with remarking of the road marking costs yet to be received.
- Drainage Renewals spend is 35% on Local Roads and 0% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Pavement Rehabilitation spend is 8% on Local Roads in relation to Waka Kotahi annual budgets allocation.
  - Western Lake Road sites are programmed for early/mid 2022
- Traffic Service spend is 38% on Local Roads and 10% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Footpath Renewals spend is 0% on Local Roads in relation to Waka Kotahi annual budgets allocation.
  - Sites are programmed for February -May 2022

**8.3 Tracking summary of OPEX and CAPEX to January 31, 2022**

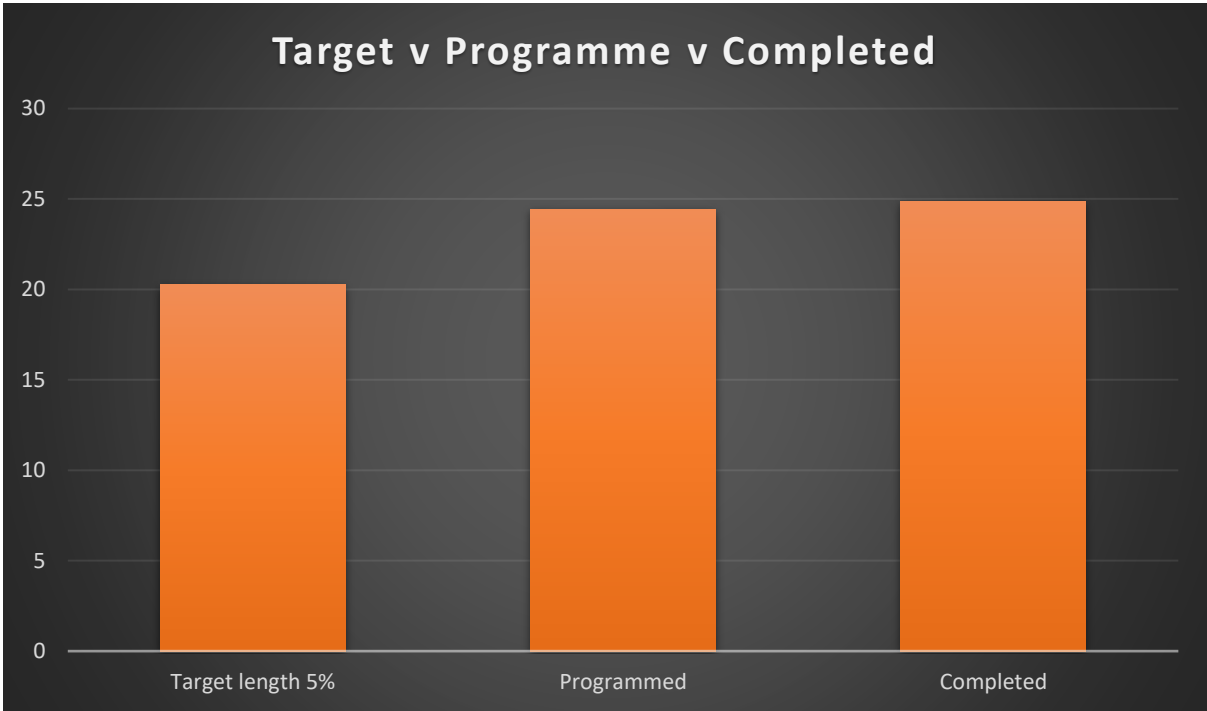


**8.4 Key Performance Indicators (Year to date reporting)**

*5% of sealed roads are resealed each year subject to availability of NZTA subsidy*

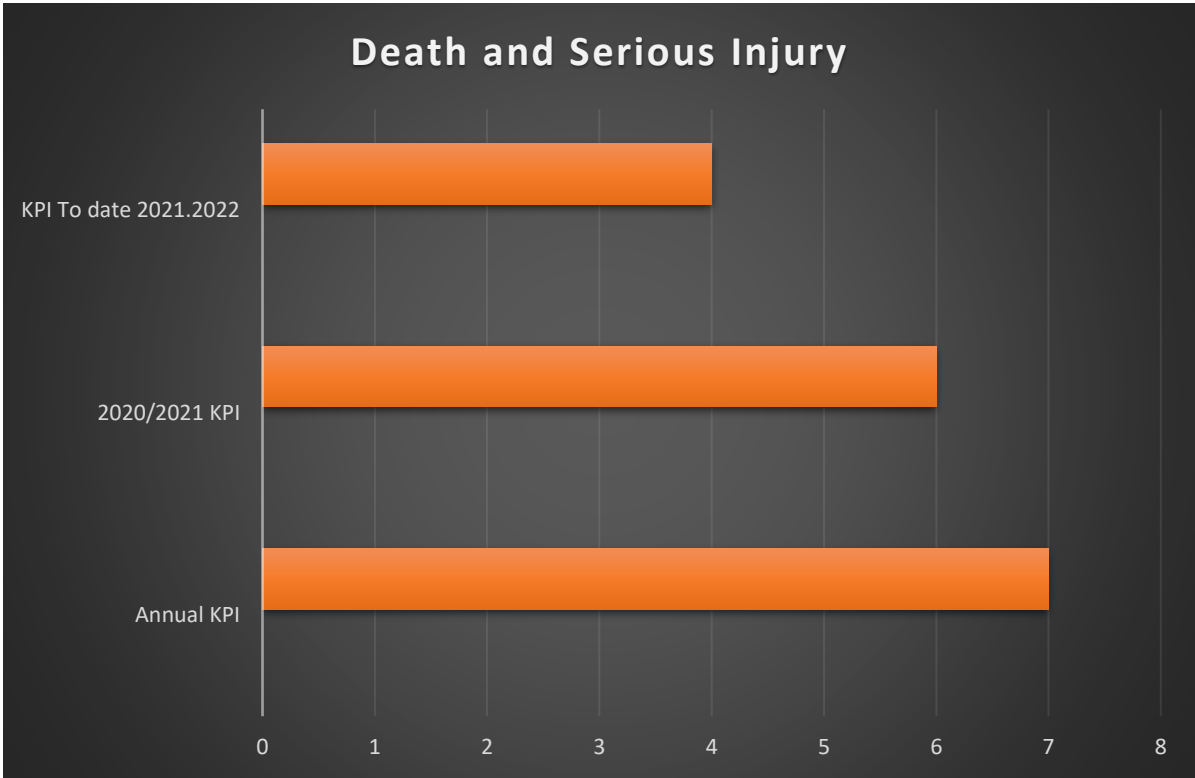
Length of sealed network 405.7 km 5% equates to 20.3 km. 24.89 km complete.





*Change in number of fatalities and serious injury crashes on the local road network from previous year. Performance target is < 7*

The data below has been extracted for Waka Kotahi Crash Analysis System. Generally, there a time lag from the accident to data being uploaded to the system.



## 8.5 Cyclone Dovi

On the weekend of 12/13 February ex tropical cyclone Dovi hit New Zealand and the Wairarapa. The impact was heavy rain and high winds through a 48-72 hour period.

The forecast allowed early preparation with Fulton Hogan and they established a high level of preparedness, which included the coordination of a number of Local Wairarapa sub-contractors to be on standby with plant and labour.

During the event initial response patrols were instigated by Fulton Hogan based on local knowledge and ratepayer feedback and updates. These patrols allowed a timely and accurate response to the initial response to the event. These initial response patrols were used to provide the basis for flooding and road closure updates as well as identifying the scope of works to quantify reaction/remedies.



Oporua Spillway Kahutara Rd working as designed



Pahautea Rd Spillway working as designed



Cape River Bridge scouring

**The major impact to the roading network was:**

- River levels running high putting pressure on the resilience of the bridge assets.
- Flooding plains working and closing roads and alternative routes.
- Land movement and slips.
- Wind-blown trees district wide.
- Property flooding in both urban and rural areas.

## **9. Fulton Hogan Monthly reporting on Ruamahanga Roads Contract**

### **9.1 Health and Safety Report**

#### **9.1.1. *All incidents, Near misses, New hazards/ risks identified***

There were no incidents, near misses or new hazards to report this month.

#### **9.1.2. *Training and inductions***

There was no training for the month of January due to the Christmas Holiday break.

## 9.2 Achievement Dashboard

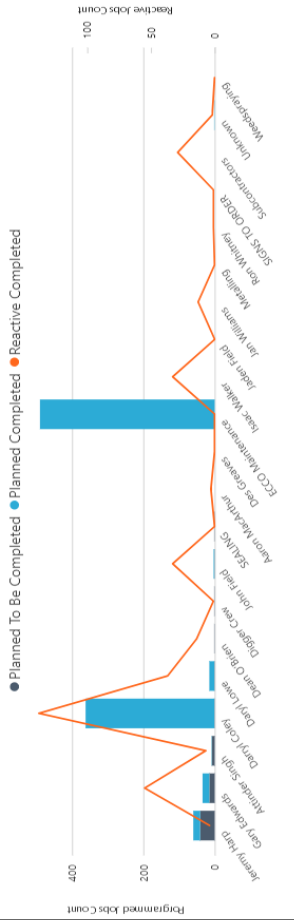
### Monthly Programme - Ruamahunga Roads SWDC (2019-2029)

01/01/2022 to 31/01/2022

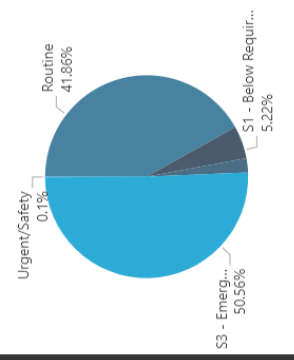
#### Programme Achievement



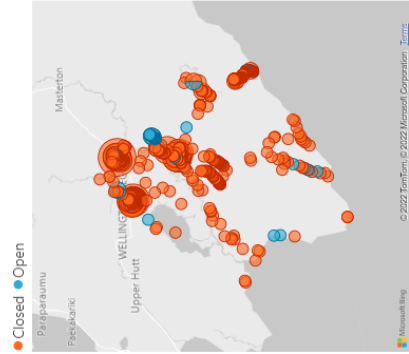
#### Current Jobs By Staff



#### Priority Breakdown



#### Programmed Jobs



#### Programmed Last Month

Fault Description	Jobs	Qty	Units
K&C - Sweep	490	83,872	m
Drainage Inspection	135	134	each
Sign Inspection	104	104	each
Carriageway Inspection	97	207,4...	m
Grading	34	87,761	m
Edge break	33	825	m
Unsealed Inspection	25	78,041	m
Post - Paint	20	20	each
Bridge Inspection	14	14	each
Tree Removal	7	0	
Rehab - AC	3	128	m2
High Shoulder	2	4,891	m
Abutment Joints - Repair	1	1	each
Digout - Deformation	1	38	m2
Dumping/Debris/Detritus	1	0	

#### Reactive Completed

Fault Description	Jobs	Qty	Units
Sign Inspection	70	70	each
Drainage Inspection	64	64	each
Grading	57	77,909	m
Sealed Pothole	38	38	each
High Cut	34	6,928	m
SWC - Vegetation Control	17	45,050	m
Culvert - Clear Inlet/Outlet	11	14	m
Light out	6	5	each
Whole street out - Phase Fault	6	15	each
Light out	5	0	
Rehab - AC	5	36	m2
Sign - Accident (Repair/Replace)	5	5	each
Traffic Count Data Collection	5	5	
Railing - Paint	4	19	m
Edge break	3	5	m

#### Programme Categories

Dispatch ID	Road	Dispatch Status
11224	HIKINUI RD	Closed
12728	BIDWILLS CUTTING ...	Closed
16604	TE AWAITI RD	Closed
16605	TE AWAITI RD	Closed
16606	TE AWAITI RD	Closed
16607	TE AWAITI RD	Closed

#### Job Details

Dispatch ID	Road	Dispatch Status
11224	HIKINUI RD	Closed
12728	BIDWILLS CUTTING ...	Closed
16604	TE AWAITI RD	Closed
16605	TE AWAITI RD	Closed
16606	TE AWAITI RD	Closed
16607	TE AWAITI RD	Closed



© Fulton Hogan Ltd. All Rights Reserved

28 February 2022 13:46:31  
version 1.2.5

## 10. Amenities Report

### 10.1 Community Housing

Community Housing application forms have increased in the last two to three months. We have one unit in Cecily Martin Flats being renovated to allow a new tenant to move in hopefully March 2022.

We also are renovating another in Westhaven Flats and have a tenant also waiting to move in. Budgets are tight and finding reliable tradespeople are proving difficult at times which holds letting up. Flat Inspections are due in April 2022 and have had several cases of repairs needed to ovens, clothes lines, light switches, removal of branches etc.

### 10.2 Cemeteries

**Plotbox**, our new Cemetery Database is due to go live in April with training for two staff members due to commence in March.

Burial and ashes interments have slowed during February. Although reserving plots has increased. We will be adding an inground ashes beam in Martinborough Cemetery in March.

#### Ashes interments/burials February 2022

	Greytown	Featherston	Martinborough
Burial	1		
Ashes Inground	1		
Ashes Wall	1		

### 10.3 Pain Farm and Cottage

Due to recent storms the garage at Pain Farm has been damaged. Insurance company has a quote which they wish to discuss with the builder. At this stage the scope is to replace the broken Lintel above the door, demolish the damaged brick wall and replace in full and to replace the roof.

The Homestead and Cottage are being inspected on Wednesday 2<sup>nd</sup> March. Both tenants are in regular communication with the Council and have no issues with tenancy.

### 10.4 Swimming Pools

All pools have been utilised to full capacity with new Covid restrictions in place. BBQs have been well received.

Greytown pool has had new murals displayed on the seating area.





## Pool Attendance for January

ATTENDANCE REPORTS Jan-22								ATTENDANCE REPORTS Jan-22								ATTENDANCE REPORTS Jan-22													
GREYTOWN								FEATHERSTON								Martinborough													
Visit Type	Child 11am-1pm	Child 1pm-5pm	head count at 5pm	Child 5pm-7.30pm	Adult 11am-1pm	Adult 1pm-5pm	Adult 5pm-7.30pm	Adult supervisor	Weather	Visit Type	Child 11am-1pm	Child 1pm-5pm	head count at 5pm	Child 5pm-7.30pm	Adult 11am-1pm	Adult 1pm-5pm	Adult 5pm-7.30pm	Adult supervisor	Weather	Visit Type	Child 11am-1pm	Child 1pm-5pm	head count at 5pm	Child 5pm-7.30pm	Adult 11am-1pm	Adult 1pm-5pm	Adult 5pm-7.30pm	Adult supervisor	Weather
10/01/2022		73	62	30		31	18	16	hot	10/01/2022		52	28	9		24	4	3	sunny	10/01/2022		91	24	6		18	5	37	hot
11/01/2022		72	28	3		37	3	23	hot	11/01/2022		75	31	8		39	3	18	sunny	11/01/2022		89	20	12		34	12	23	hot
12/01/2022		87	32	14		49	19	23	hot	12/01/2022		55	45	6		30	6	17	hot	12/01/2022		82	25	26		44	7	20	hot
13/01/2022		42	14	2		11	1	8	hot	13/01/2022		11				6	1	6	overcast	13/01/2022		20	17	8		11	4	4	hot
14/01/2022		17	11	17		7	9	8	overcast	14/01/2022		19	7			8	1	4	overcast	14/01/2022		23	12	3		2		3	overcast
15/01/2022	16	75	29	35	10	87	25	23	hot	15/01/2022	7	20	6	9	9	15	1	5	hot	15/01/2022	3	56	21	19	2	23	9	28	sunny
16/01/2022	15	63	20	13	18	68	25	21	hot	16/01/2022	9	46	17	10	8	29	6	16	hot	16/01/2022	10	54	14	12	3	31	14	9	sunny
17/01/2022		90	15	2		55	6	30	hot	17/01/2022		74	25	18		28	12	22	hot	17/01/2022		54	27	21		26	8	8	sunny
18/01/2022		73	28	5		36	3	13	hot	18/01/2022		59	0	0		36	0	0	overcast	18/01/2022		120	27	26		40	7	29	hot
19/01/2022		89	25	7		45	7	18	sunny	19/01/2022		55	7	4		20	2	5	hot	19/01/2022		88	17	7		35	4	16	hot
20/01/2022		11	0	0		0	0	5	overcast	20/01/2022		9	0	0		2	0	0	overcast	20/01/2022		0	0	7		0	0	4	raining
21/01/2022		88	44	19		32	21	23	hot	21/01/2022		34	13	11		13	6	8	hot	21/01/2022		35	16	1		9	3	2	overcast
22/01/2022	48	124	69	26	30	93	41	34	hot	22/01/2022	12	92	53	25	16	65	15	14	hot	22/01/2022	25	106	51	17	11	41	33	48	hot
23/01/2022	69	98	22	6	30	73	9	34	hot	23/01/2022	15	43	12	7	13	21	3	14	hot	23/01/2022	22	55	20	27	12	28	14	23	hot
24/01/2022		22	9	10		9	7	9	overcast	24/01/2022		10	2	3		8	1	1	overcast	24/01/2022		22	5	16		9	1	5	overcast
25/01/2022		27	12	5		16	3	7	overcast	25/01/2022		15	14	0		5	0	4	raining	25/01/2022		36	3	3		21		9	raining
26/01/2022		30	8	6		17	3	10	sunny	26/01/2022		33	18	7		18	3	6	overcast	26/01/2022		37	8	5		14	5	13	rain/sunny
27/01/2022		26				9		8	overcast	27/01/2022		2	0	0		1	0	0	cold	27/01/2022		12	2			1	3	4	overcast
28/01/2022		65	16	21		47	18	8	sunny	28/01/2022		30	32	9		12	7	5	hot	28/01/2022		33	1	5		6	5	15	overcast
29/01/2022	26	83	52	10	19	85	27	10	hot	29/01/2022	17	42	21	18	3	46	11	8	sunny	29/01/2022	16	48	18	7	7	59	14	4	hot
30/01/2022	40	72	20	13	43	83	16	16	hot	30/01/2022	12	34	0	5	17	28	6	9	hot	30/01/2022	16	36	19	13	11	45	12	18	hot
31/01/2022		44	16	8		9	15	11	overcast	31/01/2022		34	22	21		18	16	8	hot	31/01/2022		32	12	6		17	3	17	hot
	310	2144	966	459	236	1650	489	539			125	1220	556	284	99	750	182	252			165	1755	741	482	114	1099	381	467	

### 10.5 SWDC Playgrounds

The new spinning wheel has been installed in the Greytown Playground.



Still waiting on the climbing frame for Martinborough.

### 10.6 Parks and Reserves

Peace Garden in Featherston completed and Heritage NZ will organise an official opening.



## 11. Other Projects

Hau Ariki Marae is 90% completed, awaiting on confirmation of consent due to changes on the sprinkler system. Still in progress with Fire and Building Consents. Hau Ariki Marae is working through the process still.

Tauherenikau bridge project is in progress with trails and carpark installed up to where the landings begin. The two towers have been manufactured and the foundations have been put in place.

Kiwi hall kitchen - extending the hot water from the infinity system over to the kitchen has been completed

## 12. Appendices

Appendix 1 – Roading Programme Report

Appendix 2 – Amenities Programme Report

Contact Officer: Stefan Corbett, Group Manager Partnership and Operations

Reviewed by: Harry Wilson, CEO



## **Appendix 1 – Roding Programme Report**

Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Programme on track overall. Some resource constraints remain but works progressing well.

**Current Projects**

**Bidwills Cutting RD Pedestrian Upgrade** \$266K March 22-June 22

Five Rivers Hospital development						Engagement with Kuranui College completed and estimates done and fall within budget
----------------------------------	--	--	--	--	--	---

**Reading Street Upgrade** May 21- Nov 22

Upgrade Street, kerb and channel, carparking drainage as part of Resource Consent						Orchards Retirement Village upgrade Concerns over Estimates have been sent back to the consultant
---	--	--	--	--	--	---

**Sealed Road Pavement Rehab** \$250K March 22 - May 22

Western Lake Rd Area Wide 2 sites	↓	↓ Covid Pandemic				Working on Pavement design Need to confirm Aggregate supply. Initial estimates are over budget
-----------------------------------	---	---------------------	--	--	--	--

**Sealed Road Resurfacing Local Roads** \$700.0k Oct 21 - Marc22

Scheduled programme of works comprising 22kms of resurfacing on: BATTERSEA LINE BETHUNE ST BOAR BUSH GULLY RD DANIEL ST (MARTINBOROUGH) DRY RIVER NO. 1 RD DUBLIN ST LAKE FERRY RD MOERAKI RD MOORE ST NEW YORK ST OXFORD ST PRINCESS ST WARDS LINE WEST ST WESTERN LAKE RD WHITE ROCK RD MOROA ROAD PAPAWAI RD						Completed February 2022
---	--	--	--	--	--	-------------------------

**Sealed Road ResurfacingCape Palliser Rd** \$100K Oct 21 - Dec21

						Sites Complete
--	--	--	--	--	--	----------------

**FootPath Renewals** \$375K Feb 22 - Jun 22

Revans Street Featherston 2 sites , Fox Street Featherston,Bell Street Featherston		↓ Covid Pandemic				Ultra fast Broadband rollout has been completed in Featherston
--	--	---------------------	--	--	--	--

**Low Cost Low Risk Local Roads**

\$345K

Jan 22 - Jun 22

<p>Identified Projects as approved by Waka Kotahi: Flag lightat the following intersections Lake Ferry Rd/Kahutara Rd,Kahutara Rd/East est Acces Rd,Western Lake Rd/East West Access Rd. Seal widening Western Lake Road.Bidwills Cutting Road signage improvements. Cattle underpass contributions. Te Awaiti Rd stability investigations at the Gluepot</p>						<p>Flag light prices have been received, seal wideningon Western Lake Rd is proposed to start in March. Palliser Ridge have comiited to installing a cattle underpass on Lake Ferry Rd</p>
---	--	--	--	--	--	--

**Low Cost low Rick Special Purpose Rd**

\$250K

Jan 22 - Jun 22

<p>Identified projects as approved by Waka Kotahi: Flag light at lake Ferry Rd Cape Palliser Rd intersection,Signage upgrade,Guard Rail installation,Bridge scour protection,Whatarangi Cliff resilience investigation,Rock revetment protection works,Johnson Hill slumpoing investigation and modelling,Ecoreef installation</p>						<p>Flag light prices have been received , WSP have commenced monitoring of Johnsons Hill and the Drone has been up. Rip Rap rocks have been ordered</p>
--	--	--	--	--	--	---

**Road to Zero**

Jan 22 - Jun 22

<p>Consult re speed review and impliment programme over 3 years</p>		<p>↓</p>				<p>Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation and in discussions with NZTA on alignment. Wilkie Consultants have been engaged to manage delivery and consultation processes</p>
---	--	----------	--	--	--	--

Status key:



On track/achieving



Some concern



Off Track/Major concern

## **Appendix 2 – Amenities Programme Report**

Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Insert Officer view on programme status and key indicator changes
<b>Current Projects and service contracts</b>						
<b>City Care</b>	950k					
Parks and Reserves						In constant discssion with City Care management. Omicron risk on delivery BN
<b>Peace Garden, Featherston</b>	35k					
Upgrade and install web-enabled information display with additional seating and planting						Completed awaiting formal date from Heritage NZ for opening BN
<b>Earthcare</b>	750k					
Refuse and recycling						Budget on target, Earthcare now under the umbrella od Smart Enviromental, Possisible Omicron rish with availability of staff.Confident they will manage BN
<b>CLM (Swimming pools)</b>	245k					
All SWDC pools						Budget on target no risks involved, season ends March 14 BN
<b>SWDC Tree asset management</b>	20k					
Develop a long term District wide programme for tree management						Into final stages of design, Public will be able to intergrate this with our web site also. BN
<b>Featherston Stadium</b>	50k					
Upgrade to kitchen, seating and ablutions						Awaiting on quotes from builders TD
<b>Ngawi Community Hall</b>	30k					
Upgrade septic system						Completed main installation prior to Xmas. Planting will be completed in April BN
<b>Cemetery Data Project</b>	70k	Mar-22				
Upgrade into Plot Box Management system						Working with Plot Box to stream line burials and ashes, Public will have access to site for information KMc, TD
<b>Tauherenikua Bridge</b>	1.3k					
IRG funding						On Budget, Work on Bridge to begin last week of January. Delay due to Covid in Northland BN
<b>Pain Farm Garage</b>						
Repair damaged garage structure						Insurance involved, awaiting quotes TD
<b>SWDC Lease Review Programme</b>		tbc				
Complete review of leases						Working thru outstanding and new leases SC, BN
<b>Hau Ariki Marae</b>	435k					
IRG funding						Awaiting on further consents on fire and Building due to unknown circumstances. Awaiting on finacial appraval for variations. BN
<b>Considine Park Lime Path</b>	5k	Jan-22				
Lime path extension						Path in place but minor work still required BN
<b>Wheels Park greytown</b>	1.0k					
Park Cotter and Peirce street						Civil Company quoting on Roding infrastructure BN
<b>Greytown Pavilion</b>	1.0k					
Upgrade						New Design completed, under action moving forward BN

Status key:

■ On track/achieving

■ Some concern

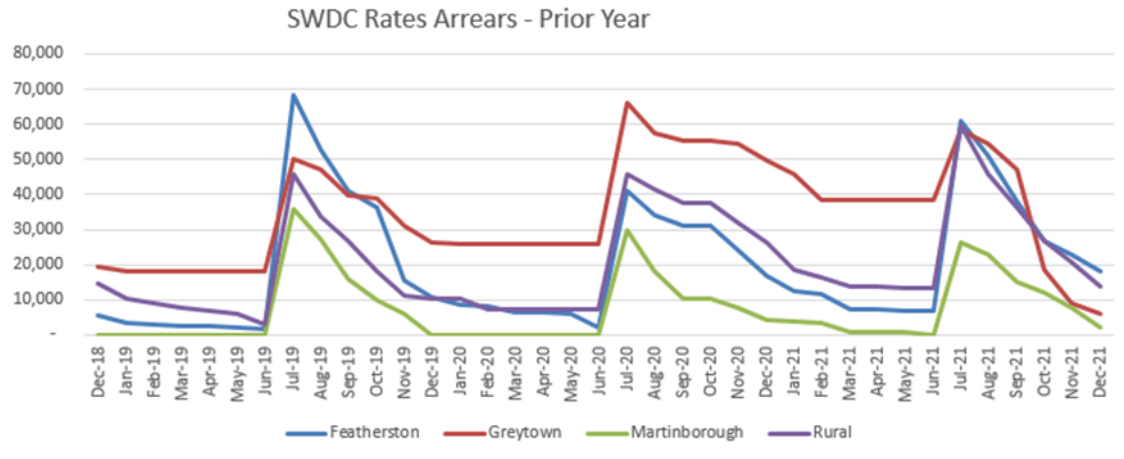
■ Off Track/Major concern

## Rates Arrears

This report was presented to the Finance, Audit and Risk Committee on 16 February 2022.

### 12.1 Rates Arrears

The rates arrears graphs below shows an increase in amount of unpaid rates carried forward from the previous year (2019/20).

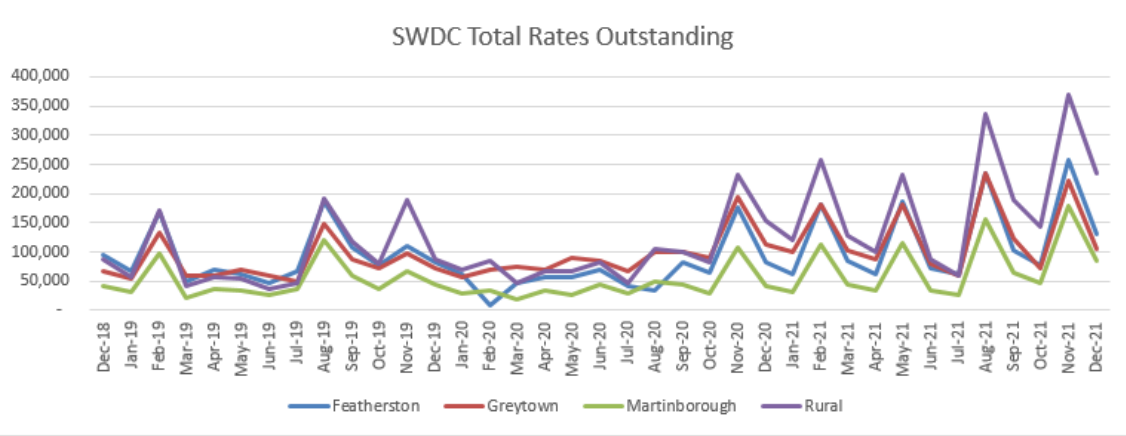


Prior year's arrears have decreased \$57 K (41%) from the same time last year. For December 2021 there was a total of \$40K arrears over 31 properties. This is made up as follows:

Row Labels	Sum of Arrears Total	Count of Key
FSTN COMM	\$ 2,659.73	1
FSTN URBAN	\$ 15,356.06	11
GTWN URBAN	\$ 6,017.63	3
MTNB URBAN	\$ 1,972.66	1
RURAL	\$ 13,992.14	15
<b>Grand Total</b>	<b>\$ 39,998.22</b>	<b>31</b>

Row Labels	Sum of Arrears Total	Count of Key
Bankrupt - Legal	\$ 5,881.40	1
Legal	\$ 13,682.33	8
Mortgagee	\$ 9,586.92	6
Possible Maoriland	\$ 3,301.27	1
Repayment Plan	\$ 7,135.73	7
under \$150.00	\$ 410.57	8
<b>Grand Total</b>	<b>\$ 39,998.22</b>	<b>31</b>

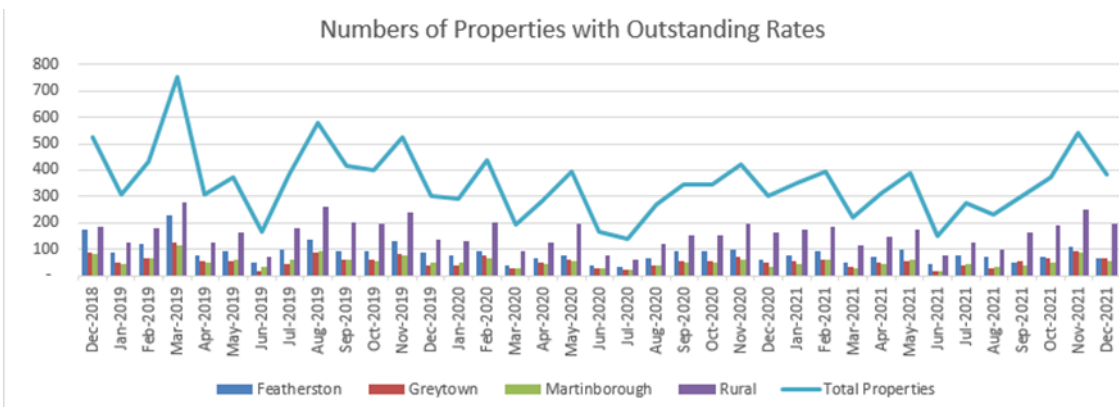
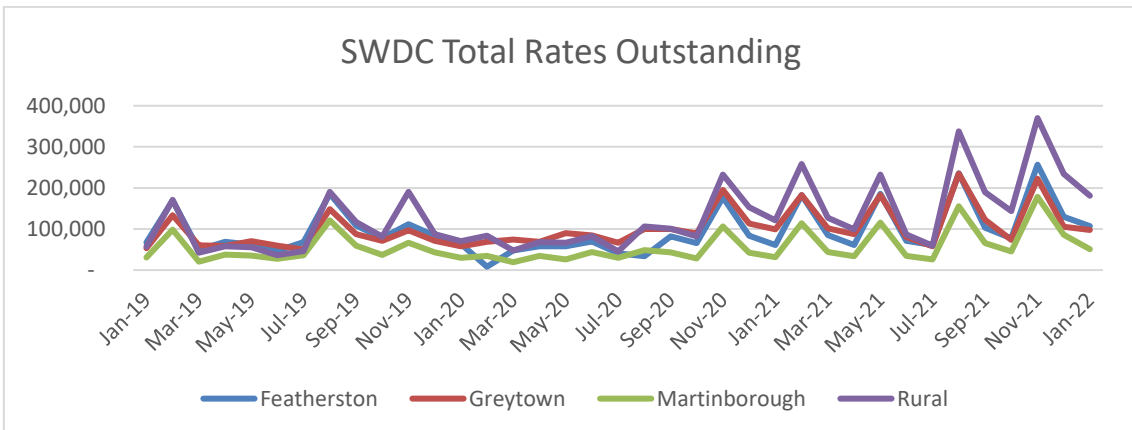
There were still 6 properties awaiting for payment from the Mortgagee totalling \$9.5K. Payments were due in January. There were also 7 properties that had repayment plans set up prior to 30/06/21 for \$7.1K, of which 5 (for \$4.8K) are set up for direct debit payments. This leaves 18 properties (for \$23K) that are unpaid and action being taken of which 8 properties have arrears debt of under \$150.00.



At the end of December 2021, the current years amount was \$515K (66%) higher than the same time last year. Of this, \$15K (7%) was due to timing of direct debits, so the true current year outstanding rates were \$500K.

Total rates outstanding have increased by \$138K (40%) from the same month last year.

Outstanding rates were \$555K in December 2021 to \$391K December 2020.



The total number of properties with outstanding rates has increased by 77 in December (304).

Total number of Repayment plans at 31 December 2021 were 18 compared to 22 as at 30 June 2021 and 8 as at 31 December 2020. The repayment plans tend to be because of COVID rather than the 2021/22 rates increase.

Contact Officers: Katrina Neems, General Manager Finance

Reviewed by: Harry Wilson, Chief Executive Officer



# GREYTOWN COMMUNITY BOARD

30 MARCH 2022

---

## AGENDA ITEM 10.3

### INCOME AND EXPENDITURE REPORT

---

#### **Purpose of Report**

To present the Community Board with the most recent Income and Expenditure Statements and to seek the Board's approval of additional expenditure.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period ending 28 February 22*

#### **1. Executive Summary**

An Income and Expenditure Statement for the period ending 28 February 22 attached in Appendix 1.

#### **2. Appendices**

Appendix 1 – Income and Expenditure Statement for the period ending 28 February 22

Prepared By: Hayley McDonald, Assistant Accountant

Reviewed By: Tania Fine, Accountant Assistant

**Appendix 1 – Income and Expenditure  
Statement for Period Ending 28  
February 22**

## Greytown Community Board

Income & Expenditure for the Period Ended 28 February 2022

### Personnel & Operating Costs

#### Budget

Members' salaries	26,680.00
Mileage reimbursements	1,000.00
Operating expenses	7,000.00
<b>Total Personnel &amp; Operating Costs Budget 2021-2022</b>	<b>34,680.00</b>

#### Expenses

##### Personnel Costs

Members' Salaries	20,744.94
Mileage reimbursements	-
<b>Total Personnel Costs to 28 February 2022</b>	<b>20,744.94</b>

##### Operating Expenses

Honorarium payment to student rep (\$50 per meeting)	200.00
Local Government Community Board Levy	275.00

**Total Operating Expenses to 28 February 2022** **475.00**

#### Committed funds

Resolution date	Original commitment	Spent to date	Remaining commitment
Members' Salaries	26,680.00	20,744.94	5,935.06
Mileage reimbursements	1,000.00	-	1,000.00
Honorarium payment to student rep (\$50 per meeting)	400.00	200.00	200.00
<b>Total Commitments</b>			<b>7,135.06</b>

#### TOTAL OPERATING EXPENSE BUDGET AVAILABLE\*

**6,325.00**

\* remaining budget for personnel and operating expenses does not carry over into subsequent financial years

### Grants

#### Income

Annual Plan 2020-21 grant allocation	4,500.00
Other miscellaneous income	-
<b>Total Income for 2021-2022</b>	<b>4,500.00</b>

#### LESS: Grants paid out

Aug-21 Rosa Hassall	Outward Bound course (if not funded by Mayors' Taskforce for Jobs)	500.00	500.00
Dec-21 Greytown Swim Club	Starters equipment	765.00	765.00
<b>Total Grants paid out to 28 February 2022</b>			<b>1,265.00</b>

#### LESS: Committed Funds

Resolution date		Original commitment	Spent to date	Remaining commitment
22/11/2017	Promotion and support of the hub and civil defence initiatives	1,000.00	93.24	906.76
19/02/2020	Greytown Info Centre Admin costs	50.00		50.00
13/05/2020	Wairarapa Maths Association Annual maths competition 2021-22	300.00	-	300.00
13/08/2020	Greytown School Bike track project (resolution 5/8/2020)	500.00	-	500.00
28/04/2021	Christmas in the Park	2,000.00		2,000.00
04/08/2021	G Jones - Catalyst Shortfall for Flag Artwork	60.00		60.00
04/08/2021	Grand Illusions	400.00		400.00
24/11/2021	Greytown Swim Club Starters equipment	765.00	765.00	-
24/11/2021	Cobblestones Trust 50th Anniversary celebration entertainment	1,000.00		1,000.00
16/02/2022	Greytown Football Club Coaching Course for Football Program	1,000.00		1,000.00
<b>Total Commitments</b>				<b>6,216.76</b>

#### PLUS: Balance Carried forward from previous year

**5,261.88**

#### TOTAL GRANTS FUNDS AVAILABLE

**2,280.12**

## Greytown Community Board

### Beautification Fund for the Period Ended 28 February 2022

#### Income

Annual Plan 2021-2022 allocation	11,000.00
Transfer to General Grants	(4,000.00)
21/10/2020 Donation from community member for maintenance of barrels through to August 2021	2,500.00
<b>Total Income 2021-2022</b>	<b>9,500.00</b>

#### Beautification grants - operating

Jul-21 Greytown Trails Trust	Promotion & maintenance of the rail trail	1,000.00
Aug-21	11 Flags for Main St	930.50
Oct-21 S Ford	Maintenance of Main St flower barrels	2,500.00
Nov-21 Grand Illusions	Town centre lighting Mid Winter	400.00
Dec-21 Greytown Menz Shed	Planter box donation	260.87
Dec-21	Trees & watering system in cemetery	7,000.00
Jan-22	Mural Paintings for Greytown Pool	1,380.00

#### Total Beautification grants - operating to 28 February 2022

**13,471.37**

#### Beautification grants - capital

#### Total Beautification grants - capital to 28 February 2022

-

#### LESS: Committed Funds

Resolution date		Original commitment	Spent to date	Remaining commitment
21/10/2020	Ringfenced community donation for barrel maintenance: \$2500	2,500.00	30.94	2,469.06
28/08/2019	Design, printing & installation signs at Papawai Marae and Papawai Cemetery	4,000.00	300.00	3,700.00
13/05/2020	Greytown Tree Advisory Group Greytown Rail Trail & O'Connor's Bush planting	816.82	815.82	1.00
13/05/2020	Greytown Tree Advisory Group St Luke's Gum Tree	2,000.00		2,000.00
28/10/2020	Pae tū Mōkai o Taurira Pre-purchase of native plants (subject to acceptance of this offer)	500.00		500.00
17/02/2020	Greytown Menz Shed Donation for erecting and taking down flags	300.00		300.00
24/11/2021	Two new dog bins in Greytown	3,000.00		3,000.00
16/02/2022	Urupa and Papawai Marae additional cost for Signage	5,000.00		5,000.00
16/02/2022	Stella Bull Park Recycling Bins	5,500.00		5,500.00
				-
				-
	<b>Total Commitments</b>			<b>22,470.06</b>

#### PLUS: Balance Carried forward from previous year

**44,810.57**

#### TOTAL BEAUTIFICATION FUNDS AVAILABLE

**18,369.14**

# GREYTOWN COMMUNITY BOARD

30 MARCH 2022

---

## AGENDA ITEM 10.4

### ACTION ITEMS REPORT

---

#### **Purpose of Report**

To present the Community Board with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to the Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

#### **2. Appendices**

Appendix 1 – Action Items to 22 February 22

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

# **Appendix 1 – Action Items to 22 February 22**

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
678	10-Oct-18	Action	H Wilson	Provide information to the Greytown Community Board on options for painting a solid line down/centre line down West Street, Greytown	Open	<p>07/02/19: Work in progress</p> <p>17/07/19: NZTA Traffic Control Devices Manual "Part 5 traffic control devices for general use-between intersection" is in draft form and currently out for Consultation to the industry. This covers :Treatments in the centre of the road, Edge Treatments, Lane lines, Cycle facilities within the carriageway. It will also standardise in terms of ONRC categories within Secondary, Access and Low volume Roads. Once this standard is finalised options in terms of West St treatment will be determined along with costing</p> <p>22/07/20: The draft Asset Management Plan for Roading defines the requirements for road delineation, once approved by NZTA an approach to improvement will be planned district wide and done in a controlled manner as opposed to an Ad hoc manner.</p> <p>12/06/20: Standard still in draft form and there is currently no ETA on finalisation from NZTA. Will also need to consider alongside Greytown development area plans.</p> <p>20/08/20: New level of service standards will be outlined in the New Roading Asset management Plan and implementation will be prioritised by budgets available.</p> <p>25/11/20: The asset management plan has not yet been adopted.</p> <p>17/2/21: As above</p> <p>30/3/21: No update</p> <p>8/4/21: Increased funding was being sought to be able proceed with work like this.</p> <p>26/7/21: Recent traffic counts along West show and increase in traffic volumes. Now consider flush medians between Kuratawhiti and Wood Streets allowing for cycle routes and parking. Costs for installation will increase along with annual remark. Layout plans will be developed and tabled.</p> <p>17/9/21: Layout plans to be provided for the next meeting.</p> <p>16/02/22: Update requested at next meeting.</p> <p>22/03/22: Report to be provided at 30 March 22 meeting.</p>
120	28-Aug-19	Action	K Yates	To recommend that Council consult with the Greytown Community regarding the renaming of Underhill Road.	Actioned	<p>9/2/21: No update</p> <p>17/2/21: GCB requested a progress report, suggested Underhill South and Underhill North as options.</p> <p>30/3/21: No update</p> <p>8/4/21: A consultant is being approached to progress this work.</p> <p>11/6/21: Members requested this action be raised at the next A&amp;S meeting, suggesting Underhill South and Underhill North as options. Refer action 208.</p> <p>26/7/21: Bob Austin has been engaged and the process is underway.</p> <p>16/02/22: Report to Board. See Resolution (GCB 2022/04) To recommend that residents and owners of Underhill Road be consulted to determine if a road name change would be supported and result in a clear benefit to the community</p> <p>22/03/22: Action closed, refer to action 19 for further details.</p>
537	28-Oct-20	Action	GCB	Reconsider the design of new Welcome to Greytown signs following consultation on the 2021-2031 Long Term Plan	Parked	<p>9/6/21: To remain parked until the Long Term Plan is adopted as the LTP may include budget for place assessment of the three towns, including entrances.</p> <p>4/8/21: To remain parked as the Board would be collaborating on signs to consolidate branding across the district.</p>
367	4-Aug-21	Action	GCB	Discuss with Greytown residents and submit new names for the pre-approved list of road names for the Greytown ward	Open	
368	4-Aug-21	Action	R O'Leary	Investigate sending future development plans to Papawai Marae for the purposes of inputting into the list of approved road names for Greytown	Open	<p>5/8/21: We are currently out of land in Greytown so we wouldn't really be able to advise on any upcoming subdivisions. There are a few larger land holdings but no guarantee they would be subdivided with a right of way or road to name. The larger subdivisions we have already processed have basically already been named. We haven't yet confirmed the potential development areas so wouldn't want to provide any direction on that yet.</p> <p>22/9/21: The Board requested development plans be sent to Papawai Marae regardless of no upcoming subdivisions.</p> <p>22/10/21: Next year includes liaison work together with iwi and marae as to growth and related discussion work.</p>

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
461	22-Sept-21	Resolution	2. A Bradley 3. S Corbett 4. R O'Leary 5. K Yates	GCB RESOLVED (GCB 2021/42): 1. To received the Chairperson Report (Moved Symes/Seconded Cr Fox) Carried 2. To recommend that the Greytown Community Board is formally included in Council design and management of the public consultation process regarding the use of 85-97 West Street. (Moved Baker/Seconded Symes) Carried Cr. Fox and Graeme Gray voted against the motion. 3. To recommend that the Council report back on a date when the decision will be made regarding Greytown's entry signs. (Moved Symes/Seconded Baker) Carried 4. To recommend that the Greytown Community Board received regular feedback from the Council on progress regarding the Waiohine Flood Management Plan. (Moved Symes/Seconded Baker) Carried 5. To recommend that Council's recent publicly stated plan to review its present code of conduct, ensure that the same rules apply regarding elected members' freedom of speech across the three Wairarapa Councils. (Moved Symes/Seconded Baker) Carried	Actioned	1. No action required 2. 22/10/21: Report to be provided to council on 17 November 21 3. 15/11/21: Funds have been allocated in the 2022/2023 budget for signs in the South Wairarapa and there will be community consultation involved in this project. 4. Refer to Action 372: This sits outside of Council remit 5. 22/10/21: This will be actioned via a workshop with Community Boards on 1 December 21
468	22-Sept-21	Action	S Corbett	Request a report back from Council on why poles were places alongside the carpark in Soldiers Memorial Park without any consultation with the Greytown Community Board	Actioned	09/02/22: The bollard installation was completed in 2014. GCB Chair advised alterations are not urgent. Amenities Manager will obtain a price for altering the bollards to allow truck entry to the park to discuss with the Chair 22/03/22: No access will be given from the front thru the bollards. These are notable trees and will not be driving under them across their root ball. There is park access with a gate at the rear of the park by the pavilion.
469	22-Sept-21	Action	S Corbett	Provide information on the future use of LOT 1 DP 29958 at the Greytown Flats, West Street, Greytown and whether Council could apply for funding for community housing for this land.	Open	05/11/21: The request for information will be prioritised among other work commitments and reported to a future Board Meeting.
593	24-Nov-21	Action	S Corbett	Request Council Officers to liaise with GWRC on the effect of the Waiōhine River Plan on residents who will be impacted by new or changed flood zones	Actioned	
594	24-Nov-21	Resolution	S Corbett	GCB RESOLVED (GCB 2021/52): 1. To receive the Chairperson Report. (Moved Symes/Seconded Cr Fox) Carried 2. To remove the three flower barrels on Main Street not linked with Greytown businesses (located near the Council building, St. Johns Hall and Stella Bull Park), should no businesses take on watering them. (Moved Cr Plimmer/Seconded Cr Fox) Carried	Open	09/02/22: GCB to reassess which barrels are to be removed at the April 2022 meeting and consider placing barrels that can't be maintained up for sale to the community. 16/02/22: Barrels to be re-considered in the Fall by GCB.
595	24-Nov-21	Resolution	S Corbett	GCB RESOLVED (GCB 2021/53): 1. That the Greytown Community Board be kept informed at each stage of the process involving 85-87 West Street. (Moved Cr Plimmer/Seconded Symes) Carried 2. That Greytown Community Board is fully involved in the consultation process involving 85-87 West Street. (Moved Cr Plimmer/Seconded Symes) Carried	Open	
596	24-Nov-21	Resolution	K Neems	GCB RESOLVED (GCB 2021/54): 1. To approve \$2500.00 to provide three murals for Greytown swimming pool, to be funded from the beautification budget. 2. To delegate to the Chair and Deputy Chair to approve up to \$500.00 more from the beautification fund if required for the size of the murals. (Moved Cr Plimmer/Seconded Symes) Carried 3. To approve \$3000.00 + GST to install two new dog poo bins in Greytown, to be funded from the beautification budget. (Moved Symes/Seconded Cr Fox) Carried	Actioned	
599	24-Nov-21	Action	K Neems A Rainford	To work with the finance team to have remaining funds in expenditure commitments be returned to the beautification budget, if not being used.	Actioned	16/02/22: List of commitments provided by A Rainford



Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
601	24-Nov-21	Resolution	K Neems	GCB RESOLVED (GCB 2021/58): 1. To receive the Financial Assistance Report. (Moved Cr Fox/Seconded Gray) Carried 2. To approve the application from Greytown Swim Club for funding of \$765.00 to purchase Starter Equipment for the Community Pool. (Moved Cr Fox/Seconded Cr Plimmer) Carried	Actioned	2. 3/12/21: Letter sent to applicant notifying them of outcome
18	16-Feb-22	Resolution	K Neems	GCB RESOLVED (GCB 2022/03): 1. To receive the Chairperson Report. (Moved Symes/Seconded Baker) Carried 2. To approve \$5,000, from the beautification budget, for additional costs associated with signage at Urupa and Papawai Marae. (Moved Cr Plimmer/Seconded Baker) Carried	Actioned	
19	16-Feb-22	Resolution	A Bradley	GCB RESOLVED (GCB 2022/04): 1. To receive the 'Assessment of the need to rename Underhill Road' Report. (Moved Symes/Seconded Baker) Carried 2. To note the 'Assessment of the need to rename all or part of Underhill Road' report by Armstrong Dixon Limited. (Moved Symes/Seconded Gray) Carried 3. To recommend that residents and owners of Underhill Road be consulted to determine if a road name change would be supported and result in a clear benefit to the community. (Moved Cr Plimmer/Seconded Symes) Carried	Open	21/3/22: A reminder to residents/owners is being sent the week commencing 21 March due to a low response to date. The deadline for feedback has been extended and a report will be presented to the next GCB meeting on 11 May.
21	16-Feb-22	Action	A Bradley	To investigate avenues for further consultation on the Elected Member Code of Conduct prior to adoption, A Bradley.	Actioned	22/03/22: Code of Conduct workshop held, next steps discussed.
22	16-Feb-22	Resolution	A Bradley K Neems	GCB RESOLVED (GCB 2022/06): 1. To receive the 'Financial Assistance Report'. (Moved Gray/Seconded Symes) Carried 2. To grant Greytown Football Club \$1,000 to support a coaching course for the program. (Moved Cr Plimmer/Second Symes) Carried 3. To consider grant applications at meetings twice per year and set 14 September 2022 as the remaining funding round date for the triennium. (Moved Cr Plimmer/Second Baker) Carried 4. To delegate to the Chief Executive the ability to update the Greytown Community Board application form with funding round dates for 2022. (Moved Plimmer/Seconded Baker) Carried	Actioned	2. 24/02/22: Letter sent to applicant notifying them of outcome
27	16-Feb-22	Resolution	K Neems S Corbett	GCB RESOLVED (GCB 2022/11) to approve up to \$5,500 from the beautification fund, for the purchase of recycling bins to be placed in the area of Stella Bull Park. (Moved Cr Plimmer/Seconded Gray) Carried	Actioned	

## WEST STREET ROAD MARKING IMPROVEMENTS

### Purpose of Report

To present the Community Board with a draft concept of road marking improvements along West Street.

### Recommendations

Officers recommend that the Community Board:

1. *Receive the West Street Road Marking Improvements Report.*

## 1. Background

Investigation into line markings along West Street has been carried out with the main focus between Kuratawhiti Street and Wood Street. This section has seen adjacent subdivisional development in recent years with intersections being created along West Street at Westwood Ave and Farley Ave.

Recent traffic count data has indicated the West Street is classified as Secondary Collector under One Road Network Classification (ONRC).

## 2. Discussion

### 2.1 Layout

Appendix 1 West Street- Kuratawhiti Street to Wood Street outlines draft proposals for road marking improvements.

This concept plan is in terms of Waka Kotahi "Traffic Control Devices manual Part 4 being Traffic Control devices for General Use-For Intersections " which is in current draft form and out to industry consultation.

The Waka Kotahi Traffic control devices manual (TCD manual) provides guidance on industry good practice, including, where necessary, practice mandated by law.

With the frequency of intersections, the proposal includes a flush median and cycle lanes and on street parking.

Flush medians are white diagonal lines, painted down the centre of some urban and semi-urban roads, marking an area about one-car-width wide.

They're called 'flush' because they are not raised, just painted on the surface of the road. Sometimes, however, there will be raised islands on the median to provide extra protection for pedestrians.

Flush medians are there to:

- provide a wider separation between traffic streams on either side of the road
- provide pedestrians with a place to pause while crossing two traffic streams
- provide a refuge for vehicles turning into and out of side roads or driveways.

Minor changes are currently being discussed between SWDC Offices and WSP staff.

## **2.2 Options**

Of the 2 options shown on sheets C01 and C02 the option on Sheet C01 is preferred as it provides a consistent level of service to road users for the defined length of West Street, with a continuous flush median.

## **2.3 Financial Considerations**

Road marking falls under the Waka Kotahi Traffic Services subsidised work Category, along with signage and street lighting.

Current budgets do not allow for the cost of installing new markings or the added cost of annual remarks.

## **3. Appendices**

Appendix 1 – West Street-Kuratawhiti Street to Wood St Greytown Road Upgrade  
Concept Plan

Contact Officer: Tim Langley, Roding Manager

Reviewed By: Stefan Corbett, Group Manager Partnerships & Operations

# **Appendix 1 - West Street-Kuratawhiti Street to Wood St Greytown Road Upgrade Concept Plan**



DRAWING INDEX

C00 COVER SHEET  
C01 OPTION 1 - LAYOUT PLAN  
C02 OPTION 2 - LAYOUT PLAN  
C03 CROSS SECTIONS

---

**SOUTH WAIRARAPA DISTRICT COUNCIL  
WEST STREET - KURATAWHITI ST TO WOOD ST, GREYTOWN  
ROAD UPGRADE**

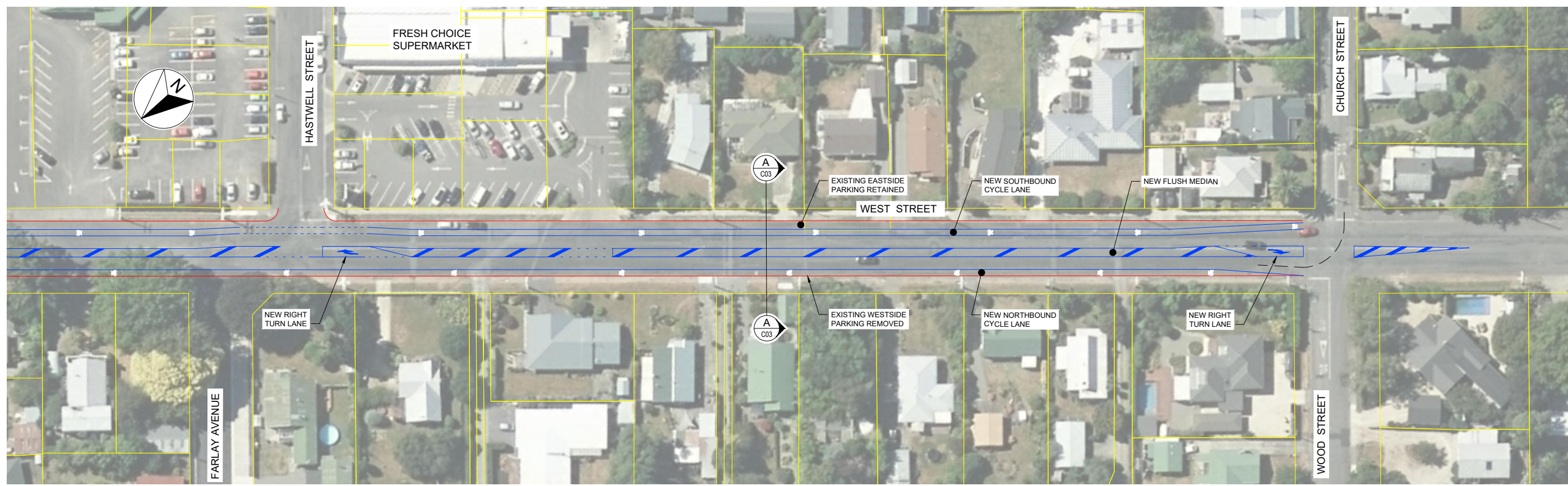
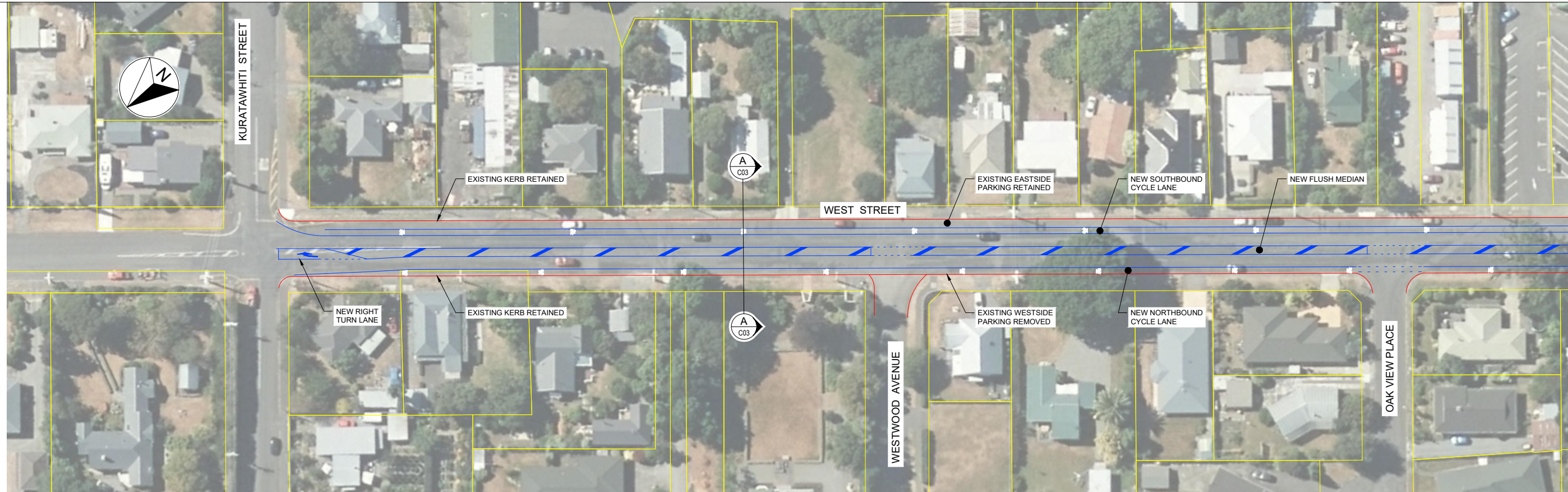
---

**CIVIL  
CONCEPT**

Project No: 5-C4368.XX  
Date: 02-03-2022



300 mm  
200  
100  
50  
0 10 mm



**WORK IN PROGRESS**  
PRINTED 2/03/2022 10:51:15 AM

1:500 @ A1  
1:1000 @ A3

REVISION	AMENDMENT	APPROVED	DATE



**wsp**  
Wellington Office  
+64 4 471 7000  
PO Box 12-003  
Wellington 6144  
New Zealand

CIVIL

SCALES	DESIGNED	APPROVED
1:500 A1	B CRAIG	B CRAIG
DRAWN	DESIGN VERIFIED	APPROVED DATE
B CRAIG	VERIFIER	YYYY-MM-DD
DRAWING VERIFIED	VERIFIER	
VERIFIER		

ORIGINAL SIZE  
**A1**

PROJECT  
SOUTH WAIRARAPA DISTRICT COUNCIL  
WEST STREET - KURATAWHITI ST TO WOOD ST, GREYTOWN  
NEW ROAD MARKINGS

TITLE  
**OPTION 1  
PLAN LAYOUT**

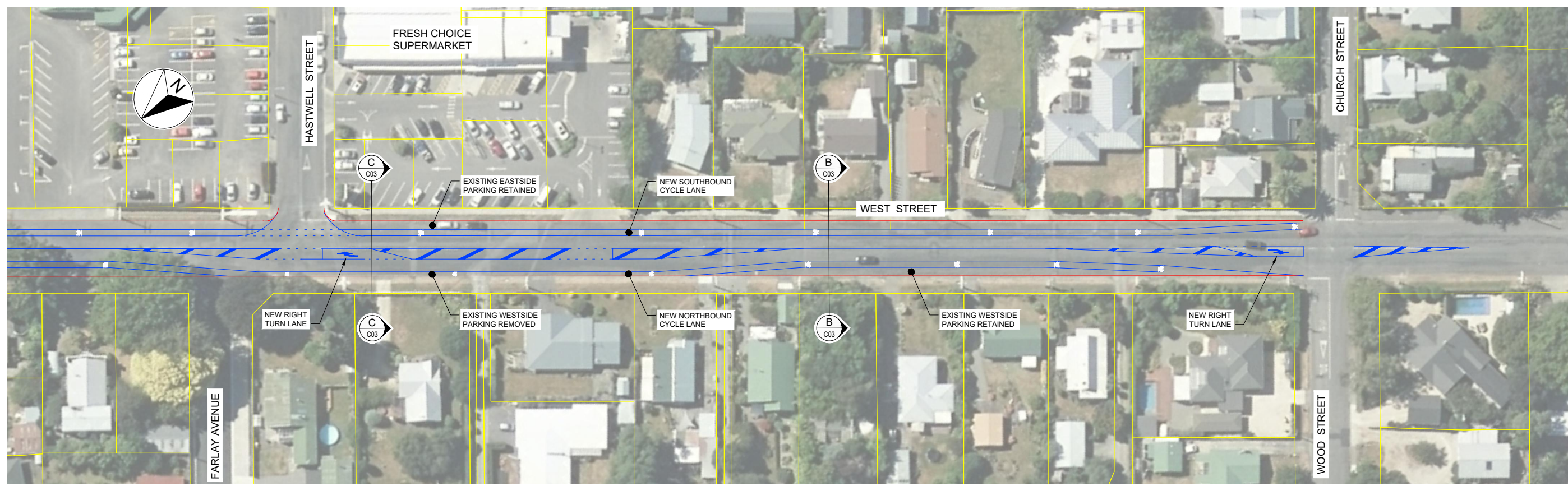
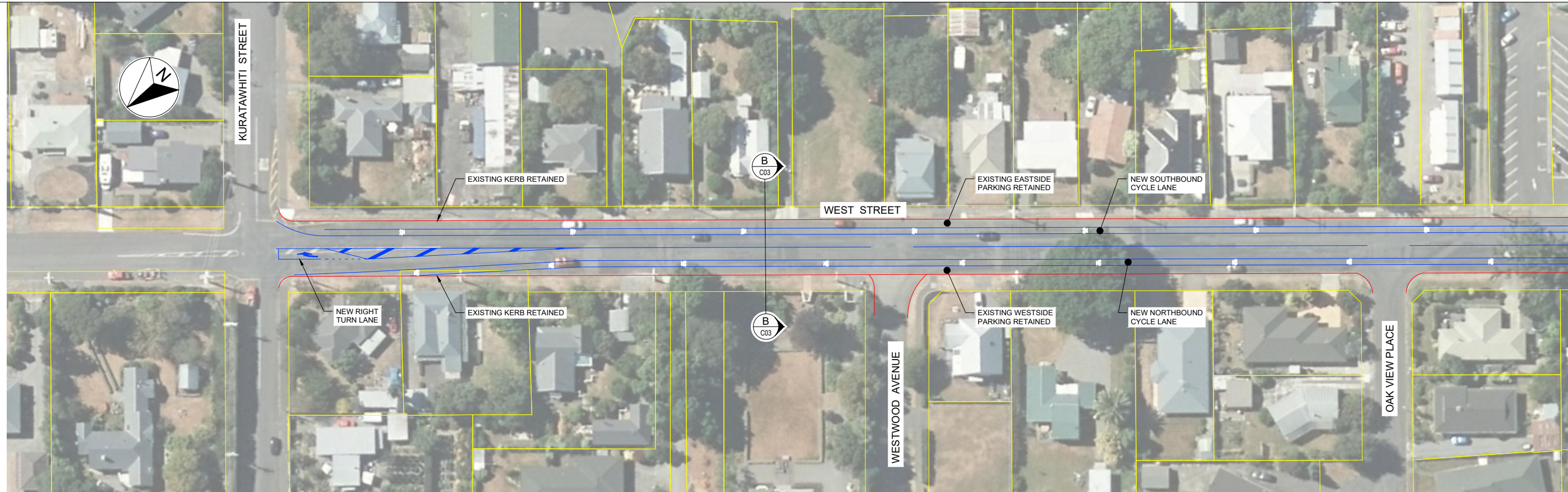
WSP PROJECT NO. (SUB-PROJECT)

SHEET NO.  
**C01**

REVISION  
**A**



300 mm  
200  
100  
50  
0 10 mm



**WORK IN PROGRESS**  
PRINTED 2/03/2022 10:51:17 AM

1:500 @ A1  
1:1000 @ A3

REVISION	AMENDMENT	APPROVED	DATE



**wsp**  
Wellington Office  
+64 4 471 7000  
PO Box 12-003  
Wellington 6144  
New Zealand

CIVIL

SCALES	DESIGNED	APPROVED
1:500 A1	B CRAIG	APPROVER
DRAWN	DESIGN VERIFIED	APPROVED DATE
B CRAIG	VERIFIER	YYYY-MM-DD

ORIGINAL SIZE  
**A1**

PROJECT  
SOUTH WAIRARAPA DISTRICT COUNCIL  
WEST STREET - KURATAWHITI ST TO WOOD ST, GREYTOWN  
NEW ROAD MARKINGS

TITLE  
**OPTION 2  
PLAN LAYOUT**

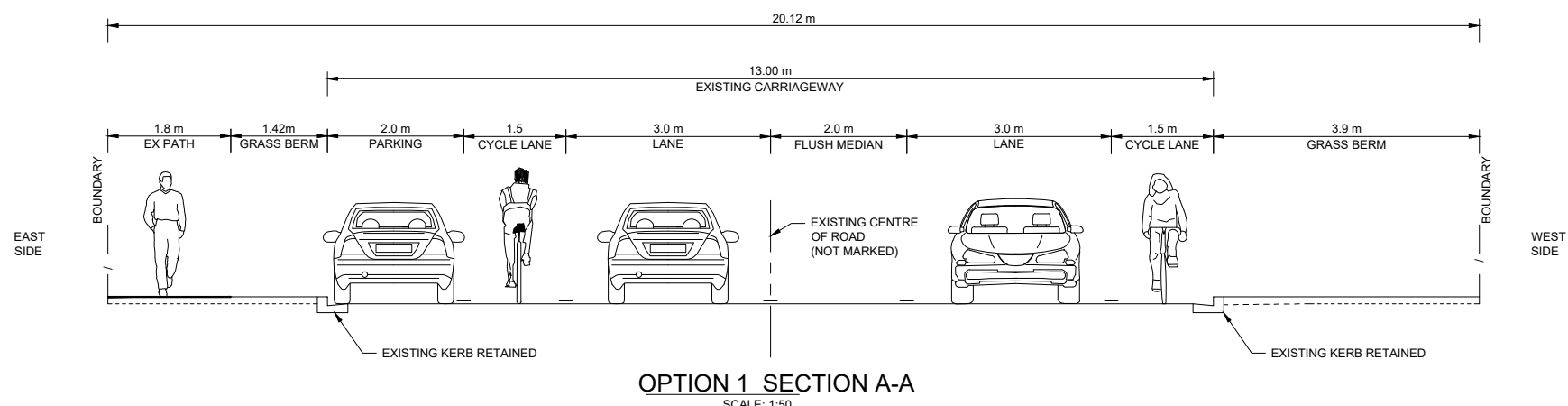
WSP PROJECT NO. (SUB-PROJECT)  
####

SHEET NO.  
C02

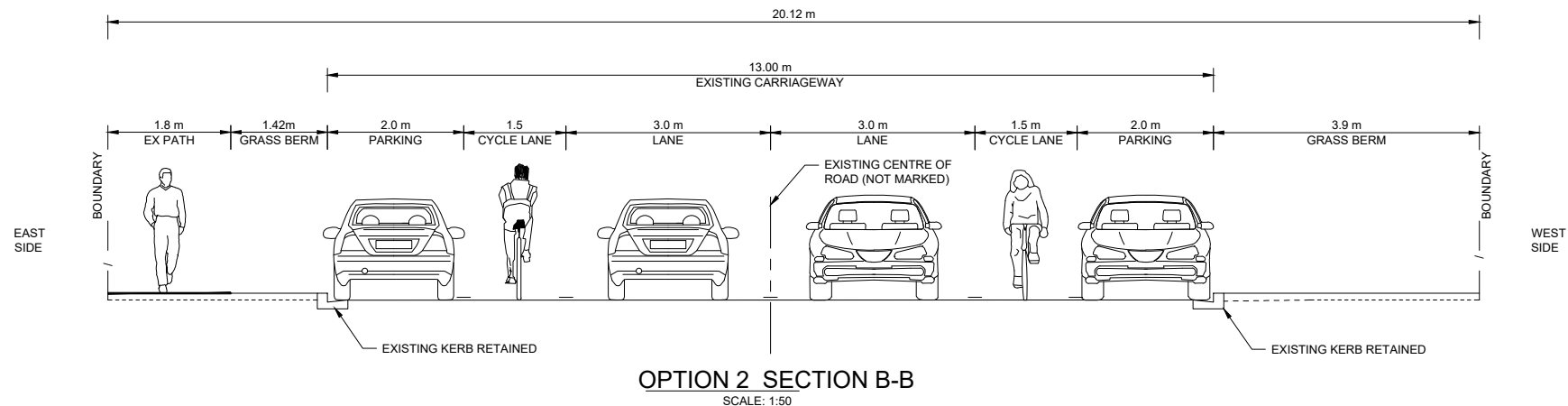
REVISION  
A



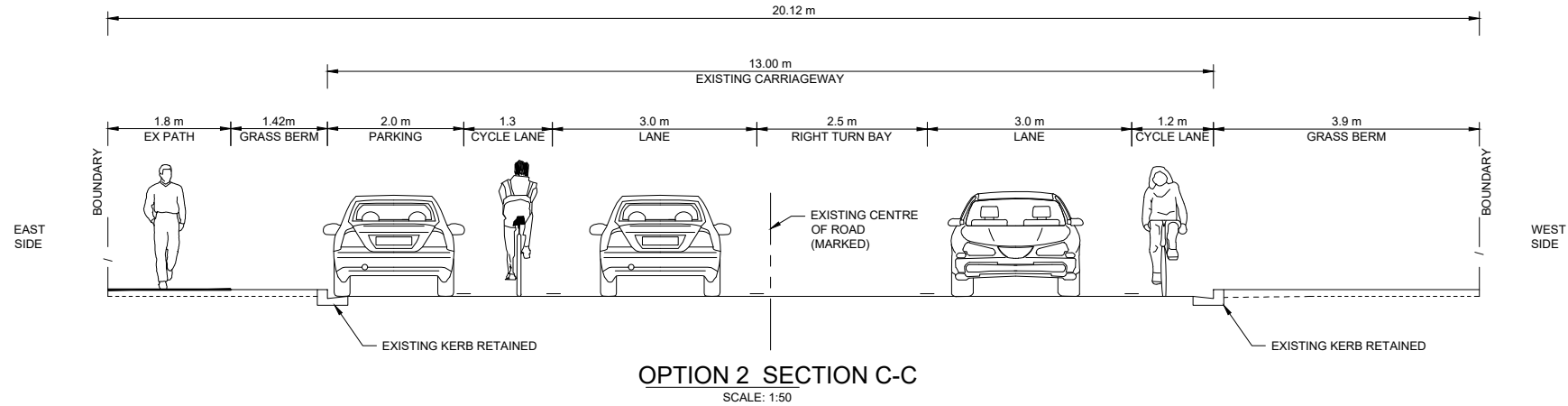
300 mm  
200  
100  
50  
0 10 mm



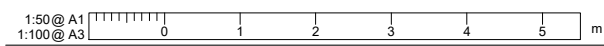
OPTION 1 SECTION A-A  
SCALE: 1:50



OPTION 2 SECTION B-B  
SCALE: 1:50



OPTION 2 SECTION C-C  
SCALE: 1:50



**WORK IN PROGRESS**  
PRINTED 2/03/2022 10:51:18 AM

REVISION	AMENDMENT	APPROVED	DATE



**wsp**  
Wellington Office  
+64 4 471 7000  
PO Box 12-003  
Wellington 6144  
New Zealand

CIVIL

SCALES	DESIGNED	APPROVED
1:50 A1	B CRAIG	B CRAIG
DRAWN	DESIGN VERIFIED	APPROVED DATE
B CRAIG	VERIFIER	YYYY-MM-DD

PROJECT	SHEET NO.	REVISION
SOUTH WAIRARAPA DISTRICT COUNCIL WEST STREET - KURATAWHITI ST TO WOOD ST, GREYTOWN NEW ROAD MARKINGS	C03	A
TITLE		
CROSS SECTIONS		
WSP PROJECT NO. (SUB-PROJECT)		
####		



**MEMBER REPORT**  
for  
**Greytown Community Board Meeting**  
**30 March 2022**

<b>Member Name</b>	Shelley Symes
<b>Group Name</b>	GCB Liaison Civil Defence Emergency Management Portfolio
<b>Meeting Date</b>	
<b>Key issues from meeting</b>	Greytown residents have requested consideration for a restart and update of the psycho-social wellbeing emergency training programme.
<b>Specific item/s for Community Board consideration</b>	Financial support, as and if necessary, for a training programme for Greytown and ideally for the three SWDC Wards, relevant to assisting community psycho-social wellbeing in the event of a natural disaster. Support to identify training options and providers.
<b>General</b>	<ul style="list-style-type: none"> <li>• As an important part of emergency preparation, we need to have people in our communities who are trained to respond to those among us who are more vulnerable during the immediate aftermath of a disaster, and also over time, post disaster.</li> <li>• Prior to the Covid pandemic, the Red Cross had been a resource for such training. It has been suggested that should they not be able to continue to provide a training programme, due to current commitments, that we attempt to identify another local source for an <b>updated</b> training programme.</li> <li>• Needs to be simple, effective, and available across the community to augment the suite of Emergency Response roles already designated by WREMO.</li> <li>• Some people have been trained in the past. Not all of those may be available now. It is considered wise to extend the number of people available, to use proven methodology, should the need arise.</li> </ul>