



**SOUTH WAIRARAPA  
DISTRICT COUNCIL**  
*Kia Reretahi Tātau*

## **GREYTOWN COMMUNITY BOARD**

### **Agenda**

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#### **NOTICE OF MEETING**

An ordinary meeting will be held in the WBS Room, Greytown Town Centre, 89 Main Street, Greytown on Wednesday, 4 August 2021 at 6:00pm.

#### **MEMBERSHIP OF THE COMMUNITY BOARD**

Ann Rainford (Chair), Shelley Symes, Graeme Gray, Simone Baker, Cr Alistair Plimmer, Cr Rebecca Fox and Aimee Clouston (youth representative)

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#### **PUBLIC BUSINESS**

**1. EXTRAORDINARY BUSINESS:**

**2. APOLOGIES:**

**3. CONFLICTS OF INTEREST:**

**4. ACKNOWLEDGMENTS AND TRIBUTES:**

**5. PUBLIC PARTICIPATION:**

- 5.1 Louise Lyster – Housing and Zoning
- 5.2 Sid Kempton – Greytown Wheels Park and Play Space
- 5.3 Aidan Ellims – Policing in South Wairarapa
- 5.4 Rachel Clifford – Dog Poo Bins and Speed Limits on Papawai Road

**6. ACTIONS FROM PUBLIC PARTICIPATION:**

*As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*

**7. COMMUNITY BOARD MINUTES:**

7.1	<u>Minutes for Approval:</u> Greytown Community Board minutes of the meetings held on 9 June 2021.	<b>Pages 1-5</b>
	<i><b>Proposed Resolution:</b> That the minutes of the Greytown Community Board meetings held on 9 June 2021 be confirmed as a true and correct record.</i>	
<b>8.</b>	<b>REPORT FROM COMMITTEES:</b>	
8.1	Tree Advisory Group – verbal update	
<b>9.</b>	<b>CHIEF EXECUTIVE AND STAFF REPORTS:</b>	
9.1	Officers’ Report	<b>Pages 6-42</b>
9.2	Action Items Report	<b>Pages 43-46</b>
9.3	Income and Expenditure Report	<b>Pages 47-57</b>
9.4	Financial Assistance Report	<b>Pages 58-60</b>
9.5	Financial Assistance Accountability Report	<b>Pages 61-78</b>
<b>10.</b>	<b>CHAIRPERSON’S REPORT:</b>	
10.1	Chairperson Report	<b>Pages 79-84</b>
<b>11.</b>	<b>NOTICES OF MOTION:</b>	
11.1	None advised	
<b>12.</b>	<b>MEMBER REPORTS (INFORMATION):</b>	
12.1	None advised	
<b>13.</b>	<b>CORRESPONDENCE:</b>	
13.1	None advised	



**Minutes – 9 June 2021**

- Present:** Ann Rainford (Chair), Shelley Symes, Graeme Gray, Simone Baker, Councillor Alistair Plimmer and Aimee Clouston (youth representative).
- In Attendance:** Mayor Alex Beijen, Russell O’Leary (Group Manager Planning and Environment) and Steph Frischknecht (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on between 6:00pm and 7.17pm.

**1. EXTRAORDINARY BUSINESS**

Mrs Rainford withdrew the recommendation for a public meeting on 85-87 West Street from item 10.1, the Chairperson Report, and moved Topic 11 of the Chairperson Report to follow item 7.1, the Community Board Minutes.

**2. APOLOGIES**

*GCB RESOLVED (GCB 2021/19) to receive apologies from Councillor Fox.*

*(Moved Rainford/Seconded Baker)*

Carried

**3. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

There were no acknowledgments or tributes.

**5. PUBLIC PARTICIPATION**

Lorraine Hall - Health and Safety of Main Street: Raised Crossings vs Roundabouts

Ms Hall spoke of the advantages of roundabouts over raised crossings and advocated for the introduction of three roundabouts along State Highway 2 at North Street, Papawai Road and Bidwill’s Cutting Road. Ms Hall also advocated for a 30km/h speed limit in the town centre.

**6. ACTIONS FROM PUBLIC PARTICIPATION**

Mrs Rainford encouraged Ms Hall to have her say in the public consultation Waka Kotai NZTA would be undertaking.

**DISCLAIMER**

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Mayor Beijen advised the costs of roundabouts in comparison to raised crossings may be prohibitive but undertook to raise Ms Hall's suggestion with the Remutaka Hill Road Working Party.

## **7. COMMUNITY BOARD MINUTES**

### **7.1 Greytown Community Board Minutes – 7 April and 28 April 2021**

*GCB RESOLVED (GCB 2021/20)* that the minutes of the Greytown Community Board meetings held on 7 April 2021 and 28 April 2021 be confirmed as a true and correct record.

*(Moved Gray/Seconded Baker)*

Carried

## **10. CHAIRPERSON REPORT**

### **10.1 Chairperson Report - Topic 11** (item moved)

Mrs Rainford withdrew the request for a community meeting on the future of 85-87 West Street.

Mayor Beijen and Councillor Plimmer responded to questions on the timing of and expected approach to consultation for the future use of the land.

## **8. REPORT FROM COMMITTEES**

### **8.1 Greytown Tree Advisory Group**

There was no report from the Greytown Tree Advisory Group.

## **9. CHIEF EXECUTIVE AND STAFF REPORTS**

### **9.1 Proposed Naming of a New Private Road, at 71 Wood Street, in Greytown Report**

*GCB RESOLVED (GCB 2021/21):*

1. To receive the Proposed Naming of a New Private Road, at 71 Wood Street, in Greytown Report.

*(Moved Cr Plimmer/Seconded Gray)*

Carried

2. To approve the name "Woodlands Way" for the proposed private road at 71 Wood Street Greytown.

*(Moved Cr Plimmer/Seconded Baker)*

Carried

### **9.2 Officers' Report**

*GCB RESOLVED (GCB 2021/22)* to receive the Officers' Report.

*(Moved Gray/Seconded Symes)*

Carried

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### 9.3 Action Items Report

Members discussed the items, noting further updates and further actions in relation to:

1. Action 208: Raise the Greytown Community Board's request to rename Underhill Road at the next Assets and Services Committee meeting, E Stitt.
2. Action 209: Request the soil and stone heap at the entrance of the Greytown Cemetery be rectified when the new road extension is put in, E Stitt.

*GCB RESOLVED (GCB 2021/23) to receive the Action Items Report.*

*(Moved Symes/Seconded Baker)*

Carried

### 9.4 Income and Expenditure Report

*GCB RESOLVED (GCB 2021/24) to receive the Income and Expenditure Statement for the period 1 July 2020 – 30 April 2021.*

*(Moved Symes/Seconded Baker)*

Carried

## 10. **CHAIRPERSON REPORT**

### 10.1 Chairperson Report

Members discussed the seating proposal put forth by Greytown Heritage Trust, including whether to allow the community to propose new seat locations and whether the seats should tell a story about the history of the location.

*GCB RESOLVED (GCB 2021/25):*

1. To receive the Chairperson Report  
*(Moved Symes/Seconded Baker)* Carried
2. To endorse the seating proposal as put forward by Greytown Heritage Trust, including:
  - a) the type of seating, as put forward by the Greytown Heritage Trust in consultation with the SWDC Amenities Manager.
  - b) the locations of sites identified as follows: Opposite 21 Udy Street by Tree, Wood Street by Heritage Fence by 35 Wood, outside 27 Kempton Street on edge of footpath, corner of Cotter and Humphries Street (left side), corner of Horton and Jellicoe Streets by Black Fence No 25 Jellicoe, under tree at 21 McMaster under Copper Beech tree, 21 or 11 Mahupuku Street, corner of Farley and West Street by 100 West, Opposite No1 West Street in front of tin fence, and corner of East Street and Papawai Road in shadows of tree left of rocks.
3. To agree seat locations outside of the Greytown Heritage Trust's seating proposal may be considered.

*(Moved Symes/Seconded Baker)*

Carried

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Members discussed the lighting requests and Mayor Beijen encouraged members to discuss any proposal received with the Wairarapa Dark Sky Association to ensure long term suitability.

*GCB RESOLVED (GCB 2021/26)* to approve a donation of \$200 towards solar lighting in Stella Bull Park, to be funded from the beautification fund.

*(Moved Symes/Seconded Baker)*

Carried

*GCB NOTED:*

Action 210: Request those who approached Mrs Rainford for a donation towards solar lighting for trees in the town centre to put forth a proposal to the Greytown Community Board for consideration, GCB.

Councillor Plimmer advised the Assets and Services Committee had sought information on the Greytown Medical Centre access so there would be visibility for its opening.

Mr O’Leary updated members of new play equipment ordered for Soldiers Memorial Park and undertook to relay to the Amenities Manager requests for the tower to be painted and the bark to be maintained.

Mr O’Leary updated members of arborist reports undertaken on the safety of two ash trees in Collier Reserve and that there would be annual checks. Mr O’Leary undertook to ask the Amenities Manager to make contact with Greytown Tree Advisory Group regarding the request to remove exotic trees from O’Connor’s Bush.

*GCB NOTED:*

Action 211: Provide an update on the effects of Plan Change 10 on the schedule of notable trees and on the rules, policies and objectives regarding the evaluation of notable trees in Greytown, R O’Leary.

*GCB RESOLVED (GCB 2021/27)* to endorse the proposals for replacement tree planting as follows: planting of 100 trees at O’Connor’s Bush, 50 trees at Greytown School, 150 trees for Waiohine Action Group by the river, 6 trees around Greytown, and 20 trees in the extension to the Greytown Cemetery.

*(Moved Baker/Seconded Gray)*

Carried

## **11. NOTICES OF MOTION**

There were no notices of motion.

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**12. MEMBER REPORTS (INFORMATION)**

Councillor Plimmer updated members of correspondence he had sent to the DHB regarding the COVID-19 vaccination roll out.

**13. CORRESPONDENCE**

Members noted the design of the recycling bins were in line with international standards. A location for the Greytown recycling bins had not yet been selected.

*GCB RESOLVED (GCB 2021/28) to receive the inwards correspondence and note the outwards correspondence.*

*(Moved Symes/Seconded Gray)*

Carried

Members discussed upcoming electrical upgrades by Powerco, attendance at Arbor Day and Matariki celebrations, and communications from Council.

The meeting closed at 7.17pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

**DISCLAIMER**

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# GREYTOWN COMMUNITY BOARD

4 AUGUST 2021

## AGENDA ITEM 9.1

### OFFICERS' REPORT

#### **Purpose of Report**

To report to the Community Board on general activities.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Officers' Report.*

### PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 7 July 2021.

#### **1.1 Planning Services**

We have our new planning manager James Witham commencing with us on 19 July. The team is busy, including across new subdivisions and related matters, and new dwellings. Levels of consents and enquiry remain quite high. It was pleasing to see Council approval to the Commissioner recommendation for the Wairarapa International Dark Sky Reserve – Outdoor Artificial Lighting Plan Change. It was good to see the high level of interest and submitter inputs to the Spatial Plan.

#### **1.2 Building Services**

Building consent applications levels remain high and timely processing has continued plus careful site inspections services. The contractors we use for processing consents are also experiencing high demand from the Councils they serve. This means we have needed to pick up more in-house. A staff member has returned part time from maternity leave, this has helped with our busy work volumes.

#### **1.3 Environmental Services**

From continued inspections work and we are ahead of premise's verifications benchmark. The Animal control team and others have worked through this year's dog registrations. We have pushed for an online payment and email notification for the first time and have received a great response, many people registering early. Our EHO's have been busy inspecting grease traps around the townships as well as engaging with other Councils in the Industrial Waters via a national conference.



#### **1.4 Proposed Legislative Change to the RMA**

The Government is delivering on its promise to reform the Resource Management system based on the comprehensive review led by former Appeal Court Judge Tony Randerson, published July 2020. The Resource Management Act 1991 (RMA) will be repealed and replaced with three new Acts:

- Natural and Built Environments Act (NBA) - to provide for land use and environmental regulation (this would be the primary replacement for the RMA)
- Strategic Planning Act (SPA) - to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) - to address complex issues associated with managed retreat and funding and financing adaptation.

Under the NBA there will be a mandatory set of national policies, standards to support the natural environmental limits, outcomes and targets specified in the new law. These will be incorporated into combined regional plans prepared by local and central government and mana whenua. The Strategic Planning Act will integrate functions under the RMA, Local Government Act 2002, Land Transport Management Act 2003 and the Climate Change Response Act 2002 to enable clearer decision-making and investment. The purpose is for new spatial strategies to enable regions to plan for the wellbeing of future generations, so infrastructure occurs in the right places at the right times.

#### **1.5 South Wairarapa Spatial Plan**

It was great to receive the 213 submissions, along with presentations and related deliberations on the Plan and growth options. There is now further investigation work required. The review of the Mapping Our Future To 2050 Residential Growth Options will involve consideration of matters raised alongside planning evaluation, growth area provisioning for our towns, and investigation work. The revision and further recommendations on the Spatial Plan will be reported back to Council in coming months for decision purposes.

#### **1.6 District Plan Review**

District Plan Review Committee meetings and officer advisory group meetings continue to consider the extent of change needed for each chapter, and national planning standards. The DP review is a mix of full review of key chapters, targeted review for some, and minor review. The review will be across 2021-2023 and any appeals sorted in 2024. Recent issues work has covered the residential zone, rural zone, subdivision rules, heritage, tangata whenua chapter, industrial and commercial zone, natural hazards, financial contributions, open space.

#### **1.7 Dark Sky**

The commissioner's recommendation for approval of the plan change was confirmed by Council at the meeting of 30<sup>th</sup> June. A key step for supporting the International Dark Sky Reserve and establishing modern controls for outdoor artificial lighting and minimizing light pollution to our quality night sky.

## 1.8 Proposed Combined Council Dog Pound SWDC/CDC

A tender process was undertaken to provide requested costings information for a combined pound facility to serve both CDC and SWDC, for the site at Dalefield Rd, Carterton. This process ended on 7<sup>th</sup> April 2021. Unfortunately, no tenders were received from any firms for the proposed facility. However, Carterton has been in discussion with a single supplier.

Accordingly, officers are researching land options within the SWDC region for a potential local solution. Also, part of this has involved thinking creatively, in terms of both design and construction, for a suitable animal shelter. As to potential structure and design, the officers have made enquiries regarding the use of shipping containers as the new pound structure. The company has provided an indicative list of requirements their container design can meet. They have indicated that the build time is 6 – 8 weeks dependent on current schedule.

In terms of location the most viable is Johnston Street Featherston, site of our current facility. However, we are investigating moving that to the southwest corner, involving an area of 34m x 30 metres.

We have sought quotes from the various suppliers concerning all the components for the facility. We believe that this is still our best option to achieve a cost effective, local and modern compliant solution. Once this latest option has been further explored, and associated matters confirmed we will provide a further update to the Committee.

## Shared Services Meeting

At the shared services meeting held on 28 June, the topic of a combined dog pound came up as part of agenda discussions. Carterton have also explored possibility for a container based local facility, alongside consideration of combined facility at the Dalefield Rd site. Their acting CE Blair King raised the long-term merit of a combined pound based at Masterton, to serve all districts. The Committee believed that this should be researched further. Masterton are still investigating requirements for a new facility. So further investigative work via Blair and Masterton staff will be undertaken to identify necessary components, related costings.

## 2. Service Levels

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

## 2.1 Resource Management Act – Consents (Year to date 01/07/2020-31/05/2021)

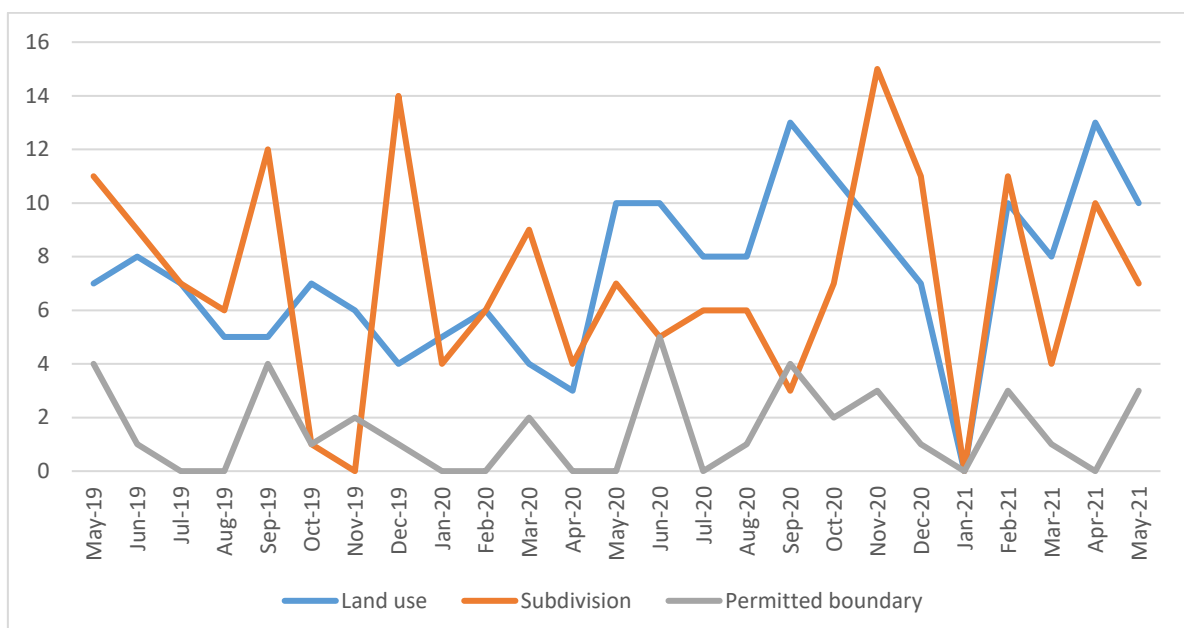
*SERVICE LEVEL – All resource consents will be processed efficiently.*

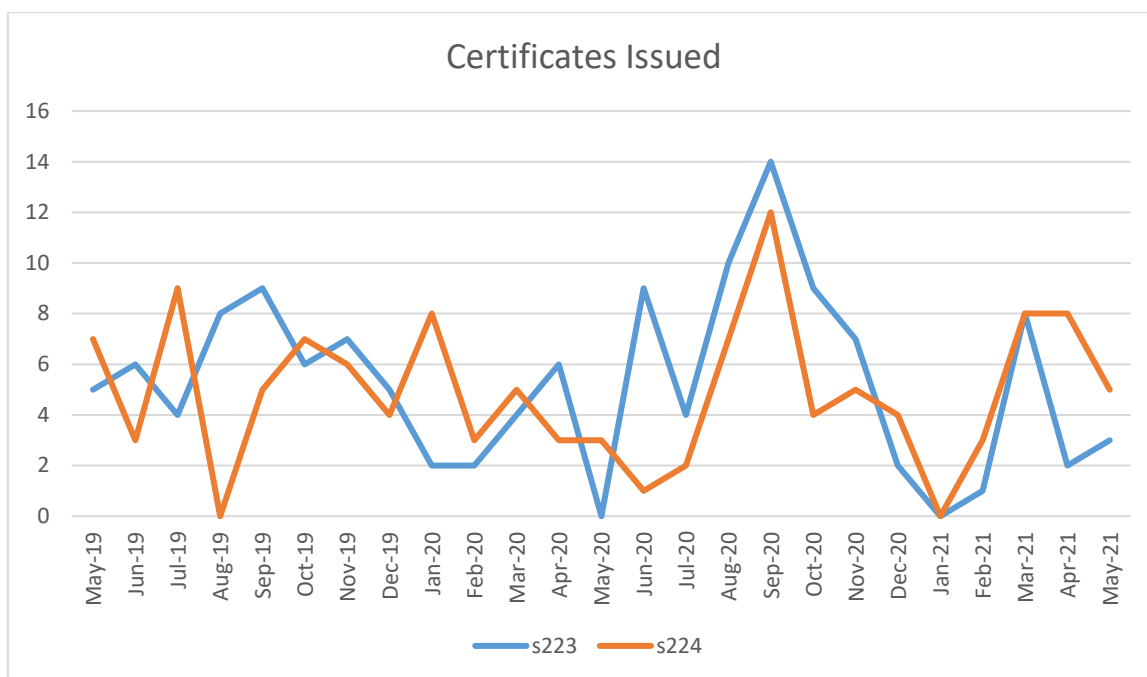
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	<b>Total 195/195</b>
		100%	97/97 Land Use applications were completed within statutory timeframes. NCS
		100%	80/80 Subdivision applications were completed within statutory timeframes. NCS
		100%	18/18 permitted boundary activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	60/60 s223 certificates were certified within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	58/58 s224 certificates were certified. NCS.

## 2.2 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.





## 2.3 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2020-2021
Standard LIMs are processed within 10 days	100%	92.57%	196/210 standard LIMs were completed
Urgent LIMs are processed within 5 days	100%	100%	88/88 urgent LIMs were completed

	YTD 1 <sup>ST</sup> JULY 2020 TO 31 <sup>ST</sup> MAY 2021	PREVIOUS YTD 1 <sup>ST</sup> JULY 2019 TO 31 <sup>ST</sup> MAY 2020	PERIOD 1 <sup>ST</sup> APRIL 2021 TO 31 <sup>ST</sup> MAY 2021	PREVIOUS PERIOD 1 <sup>ST</sup> APRIL 2020 TO 31 <sup>ST</sup> MAY 2020
Standard LIMs (Processed within 10 working days)	210	157	35	18
Urgent LIMs (Processed within 5 working)	88	71	12	4
<b>Totals</b>	<b>298</b>	<b>228</b>	<b>47</b>	<b>22</b>

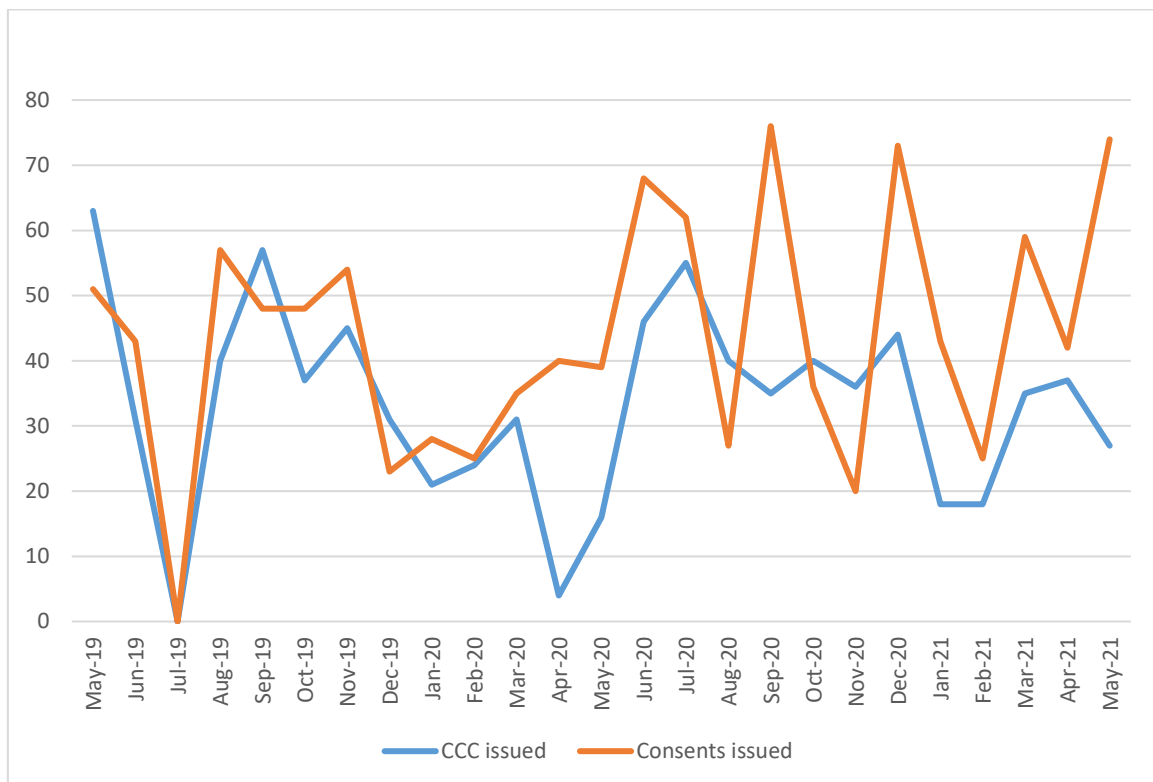
## 2.4 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.66%	NCS – 376/385 CCC's were issued within 20WD YTD – Human/technical error, process put in place to prevent this from happening in the future.
Building consent applications are processed within 20 working days	100%	99.44%	NCS –537 consents were issued within 20WD YTD 3 consents went over 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF's and Swimming Pools	Yes	Yes	<p><b>Building Consents</b></p> <p>Council inspects all new work to ensure compliance</p> <p>April 2021 - 401 inspections</p> <p>May 2021 - 475 inspections</p> <p><b>BWOFF's –</b></p> <p><b>0 April</b></p> <p><b>2 May</b></p> <p>Total 189 average of 3 audits per month required,</p> <p><b>Swimming Pools –</b></p> <p>Total 309– average of 7 audits per month required.</p> <p>5 audits carried out in April</p> <p>0 audits May</p> <p>Progress inspections on buildings took priority over these audits in May due to inspectors being away on training for a week and then an inspector was unexpectedly sick for a week</p>
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

## 2.5 Building Consents Processed

TYPE – 1 APRIL 2021 TO 31 MAY2021	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	\$1,418,500
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	4	\$249,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	93	\$15,268,067
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	4	\$78,000
<b>Totals</b>	<b>103</b>	<b>\$17,013,567</b>



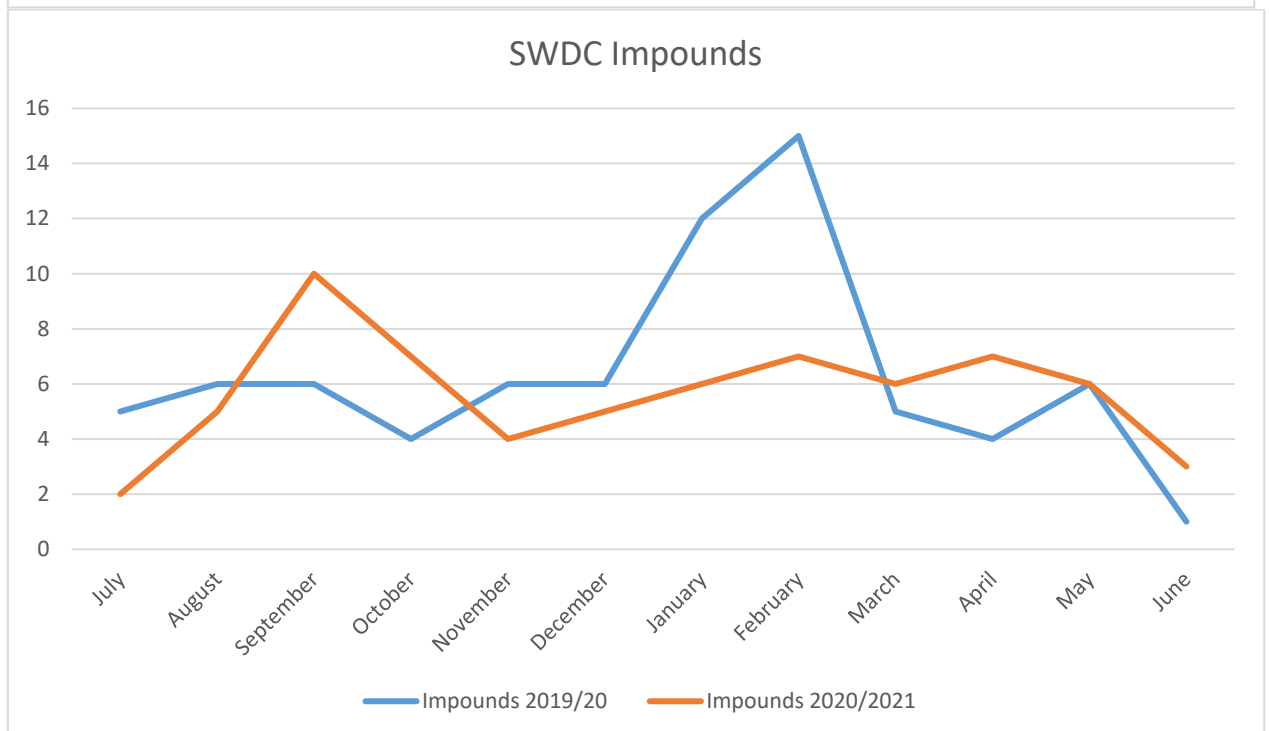
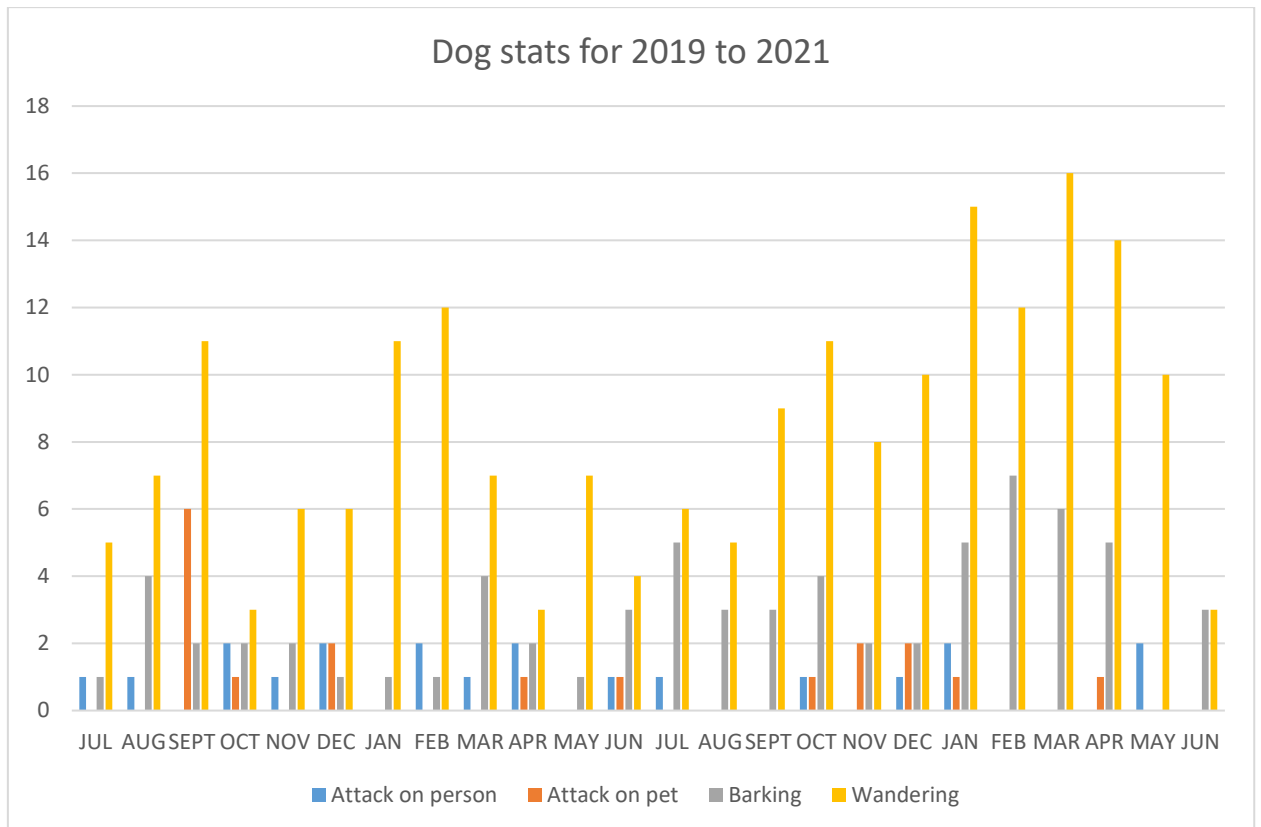
## 2.6 Environmental Health and Public Protection

### 2.6.1. Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	3	1 at dog event in Featherston (Dogs in togs), 1 national organisation (Red Cross) 1 internal (meter readers)
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 216/216
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	22/22

INCIDENTS REPORTED FOR PERIOD 1 <sup>ST</sup> APRIL 2021 – 31 <sup>ST</sup> MAY 2021	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	3	-	-
Attack on Person	1	-	1
Attack on Stock	1	-	-
Barking	2	1	3
Lost Dogs	2	-	3
Found Dogs	2	-	3
Rushing Aggressive	1	1	1
Wandering	9	5	10
Welfare	1	-	-
Fouling	-	1	-
Uncontrolled (walked off leash urban)	-	-	-





## 2.7 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 27/27
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 14/14

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2020 TO 31 MAY 21
Stock	35

## 2.8 Bylaws

Between 1 July 2020 and 31 May 2021 there were:

### Trees & Hedges

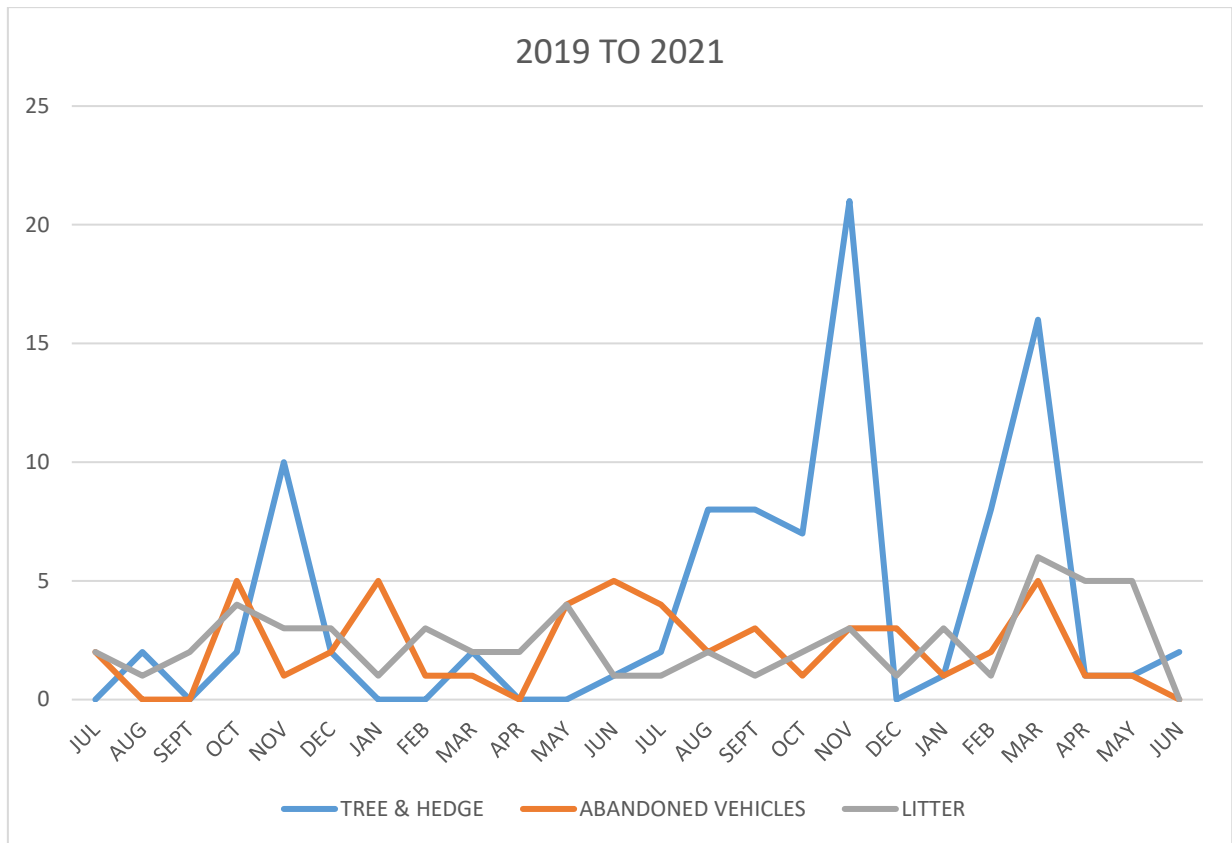
- 73 notices were sent by Council requesting the owner/occupier to remove the obstruction from the public space.

### Litter

- 30 litter incidents were recorded and from this, Council sent 10 notices to the identifiable people associated with these incidents, resulted in an infringement.

### Abandoned vehicles

- There were 26 total vehicle related calls in the SWDC area, of which 16 were abandoned vehicles. 17 were removed by their owners and the remaining 9 vehicles were removed by Councils' contractor or NZTA.

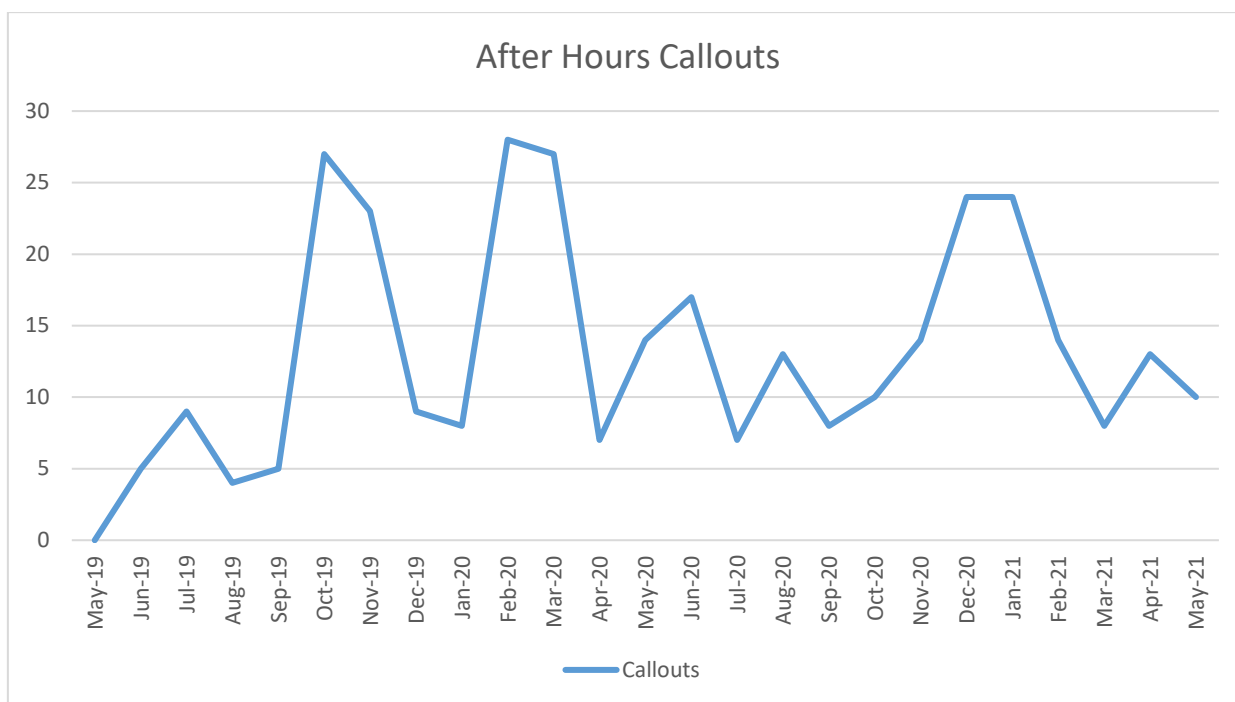


## 2.9 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.2%	<a href="K:\resource\Health\Resource Management\Noise Control Complaints">K:\resource\Health\Resource Management\Noise Control Complaints</a> 141/145 attended within timeframe YTD 13 callouts April 21 10 callouts attended May 21 21/23 attended to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 20 TO 31 MAY 21	PREVIOUS YTD 1 JULY 19 TO 31 <sup>ST</sup> MAY20	PERIOD 1 APRIL 2021 TO 31 <sup>ST</sup> MAY 2021	PREVIOUS PERIOD 1 APRIL 2020 TO 31 <sup>ST</sup> MAY 2020
Total	145	145	23	21



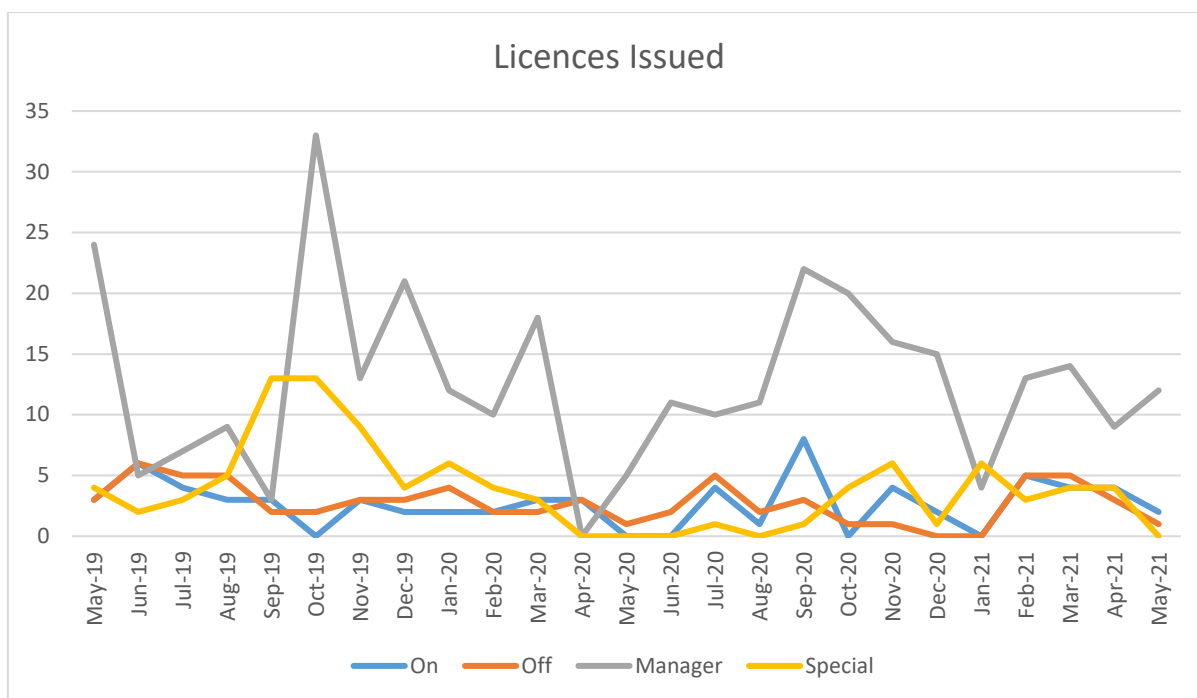
## 2.10 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensees understanding of their obligations and responsibilities under the Act	100%	100% YTD	<p><i>On NEW</i> 0 April 21 0 May 21      14 YTD</p> <p><i>On RENEWAL</i> 4 April 21 2 May 21      21 YTD</p> <p><i>Off NEW</i> 0 April 21 0 May 21      9 YTD</p> <p><i>Off RENEWAL</i> 3 April 21 1 May 21      17 YTD</p> <p>Club 0 April 21 1 May      5 YTD</p> <p>Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquor\Alcohol Master Sheet.xls</p>
Special Licences are issued			<p>Special Licences – 4 April 21 0 May 21      30 YTD</p> <p>Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls</p>

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the Duty Manager's role			<i>DM NEW</i> 5 April 21 5 May 21                      58 YTD  <i>DM RENEWAL</i> 4 April 21 7 May                              86 YTD Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 <sup>th</sup> of June the following year (i.e. within a 12 month period)	75%	31.9% YTD	Information source : Compliance inspection records K:\resource\Liquor\Compliance Visits 20_21 April – 9 Compliance visits (3 md, 3 low, 3 Very Low) May – 4 Compliance visits May (2 Off Medium, 1 On Medium, 1 On low) 38/119 total compliance YTD
Average working days to process an application from acceptance by SWDC	25WD	20WD	Information source: Alcohol Master Sheet  K:\resource\Liquor\Alcohol Master Sheet.xls

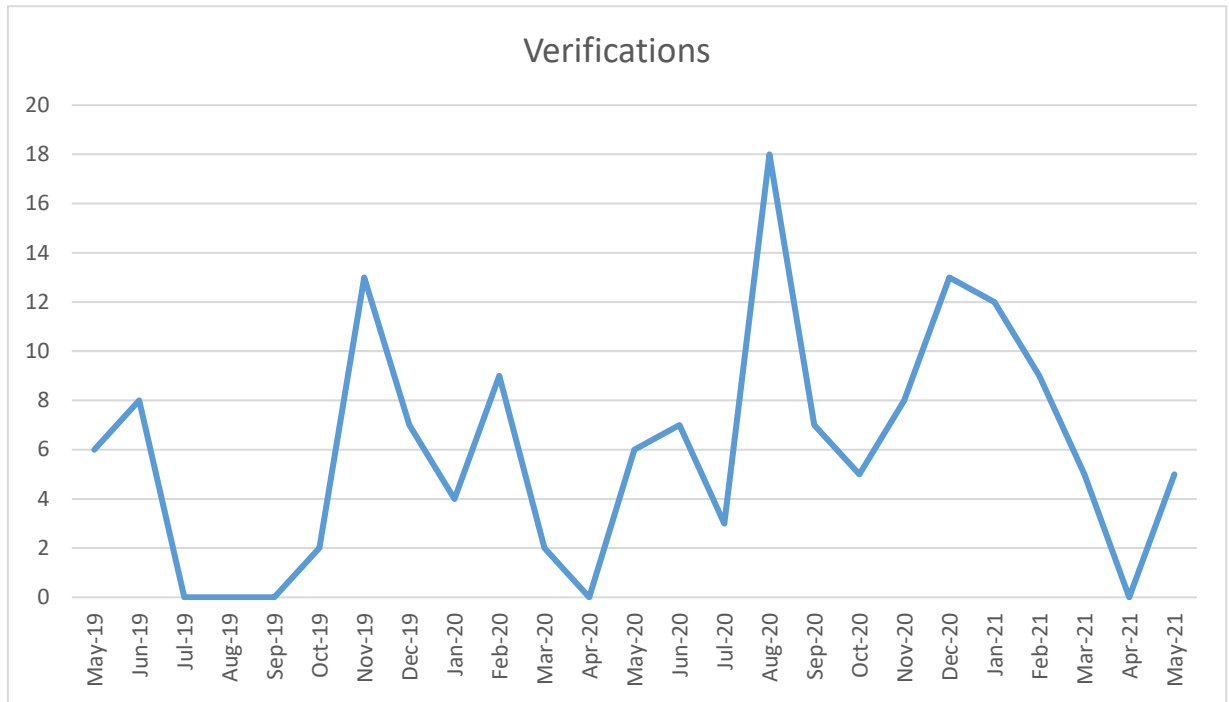
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 20 TO 31 MAY 21	PREVIOUS YTD 1 JULY 19 TO 31 MAY 20	PERIOD 1 APRIL 21 TO 31 MAY21	PREVIOUS PERIOD 1 APRIL 20 TO 31 MAY 20
On Licence	34	25	6	3
Off Licence	22	30	1	4
Club Licence	5	6	1	0
Manager's Certificate	126	127	21	5
Special Licence	30	43	4	0
Temporary Authority	3	2	0	1
<b>Total</b>	<b>220</b>	<b>233</b>	<b>33</b>	<b>13</b>



## 2.11 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) –95 NP – 65 Total number of premises is subject to change month by month as new businesses open and existing premises close. 8 businesses have surrendered registration TYD 2 risk based measure changes
Premises are inspected in accord with regulatory requirements.	100%	85.1%	FCP verifications – 85/95 *Total number of premises is subject to change month by month as new businesses open and existing premises close. 0 verifications were undertaken in April 21 5 verifications were undertaken in May 21 We were able to finalise (close out) 9 premises in April 2021 We were able to finalise 3 premises in May 2021



Contact Officer: Russell O’Leary, Group Manager – Planning and Environment

## PARTNERSHIPS AND OPERATIONS REPORT

This report was presented to the Assets and Services Committee on 7 July 2021.

### 3. Group Manager Commentary

The end of the FY has seen projects close out and completion of operational plans. Some issues have been identified in some projects (discussed as separate papers) and recent weather events have impacted parts of our roading and water infrastructure over the last two months, which have included:

- Keeping Ponatahi bridge open during the storm event in 21-22 June, when the Waihinga bridge over SH53 was closed due to river levels,
- Damage to, and closure of, Hinekura Road (update to be tabled at meeting),
- Managing high turbidity levels at the Waiohine Water Treatment Plant and the impact on water supply, and
- Closing Cape Palliser Road 29-30 June and remediating minor damage caused by storm and high swells.

These events have reinforced the value of 'push' communications from Council to affected ratepayers (i.e. not relying on social media) and work is underway on this to ensure Council is able to successfully get messages out to our communities.

Some images of the damage sustained 29/30 June are shown below:



Te Awaiti/Tora



Cape Palliser Road



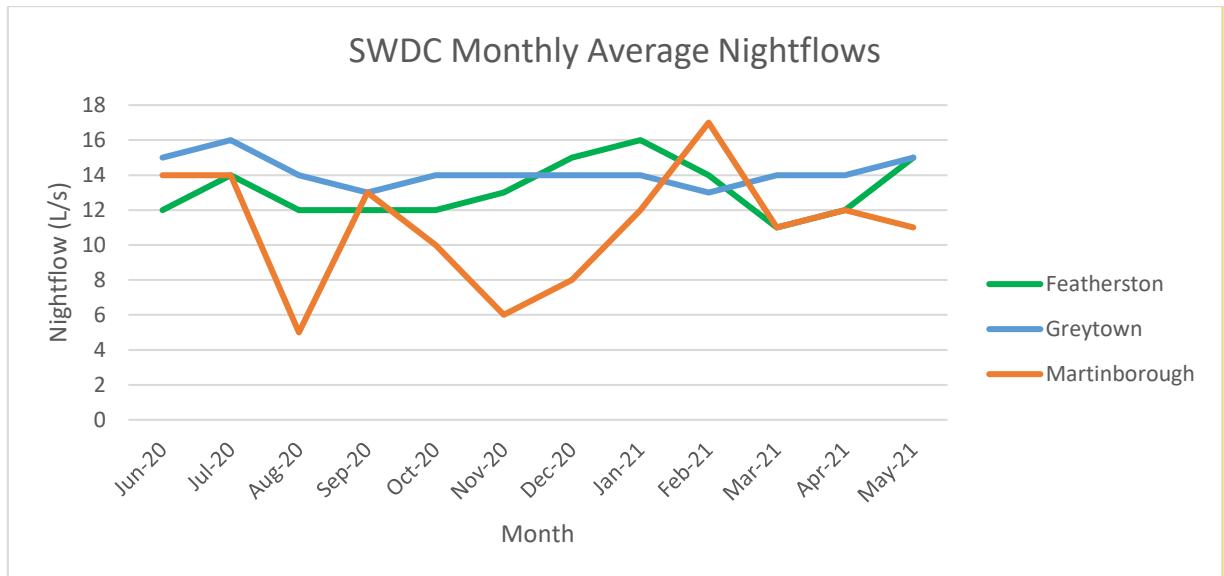


Cape Palliser Road

## 4. Water

### 4.1 Reducing leakage across the South Wairarapa

Further to previous committee updates, Wellington Water continue to monitor and address leakage across the South Wairarapa networks. As demonstrated by the average nightflows, below, further work is required and will be an ongoing process. With relatively small networks individual leaks can have a large impact on this data.



### 4.2 Water Capex delivery programme

Wellington Water are reporting a capex forecast cost of \$6.6M against a budget of \$7.3M. The underspend is largely due to the delays in delivering the safe drinking water projects (see *paper C2- Soldiers Memorial Park and Waiohine Water Treatment Plant Paper Report*).

Wellington Water are proposing to carryover the underspend from this financial year into next, for the following:

	Full Year Variance \$
Drinking Water	\$300,000
Stormwater	\$39,000
Wastewater	<u>\$391,000</u>
<b>Total Variance as per 31 May 2021 dashboard</b>	<u><b>\$730,000</b></u>
<b>Proposed carry overs:</b>	
Drinking Water	\$339,000
Wastewater	<u>\$391,000</u>
<b>Total</b>	<u><b>\$730,000</b></u>

## 5. Land Transport

### 5.1 Roading Maintenance - Ruamahanga Roads

An outline of key works completed through May 2021 is provided below:

- 285.1 km of roads were inspected and identified faults recorded in RAMM for future scheduling with 208.9 being sealed and 76.2 being unsealed.
- 14 bridges were inspected and found to be in an acceptable condition. Concerns were raised about cracks in Tawha Culvert on Te Marie Road. Bridge Engineers carried out a site inspection and further investigation works are planned for July
- 110 rural culverts were inspected, RAMM data updated including condition rating.
- 91.8 km of unsealed roads were graded.
- 1278 m<sup>3</sup> of maintenance aggregate supplied and place on unsealed road
- 76 signs were inspected, and condition and data updated.
- The entire sealed network was remarked prior to winter.
- 111.5 km of mechanical street sweeping was completed.
- Pre-seal repairs for the 2021-2022 sealing season have continued and draft programmed identified and will be confirmed as final as soon as budgets approved.
- Maintenance works continued on the footpaths within the three main towns.
- Works were completed on Donalds Creek gravel extraction under the GWRC consent, shown below:



- Sealed pavement rehabilitation sites for 2021/2022 on Western Lake Road have identified allowing investigation, design to commence and estimates calculated.
- Noxious Plant control has taken place at various sites.
- Autumn spraying of roadside drains and around signposts and markers
- Emergency response to climatic events occurred throughout the month.
- Kerb and Channel replacement commenced in Massey Place in Greytown.
- Footpath renewal occurred in Bethune Street Featherston and commenced in West Street Greytown.
- Timber for posts and sight rails is in short supply.
- Some sign material and Armco guard rail are causing supply delays due to a backlog at the ports and supply issues due to Covid-19.

## **5.2 Further activities of note**

- Annual bridge inspection programme has commenced and to date no urgent faults have been identified. Types of inspection have been done as required by NZTA. This is a key programme of work and one that will continue into future years. An additional desktop investigation occurred on the Huripi Bridge on Cape Palliser Road due to Bridge Engineers concerns.
- Roading infrastructure input has been supplied to all subdivision resource consents.
- Heavy vehicle overweight permits, Traffic management Plans and Corridor Access requests have been actioned and approved.
- Ecoreef Environmental Management Plan has been submitted to GWRC as per consent requirements. Iwi and Archaeologist engagement has occurred and we are awaiting sign off.
- WSP consultants have been engaged to provide concept plans for possible intersection improvements for Bidwills Cutting/ Moiki Road intersection and Bidwills Cutting Road Glenmorven Roads/Faibians Road intersections. Plans will be available mid-July for approval then for public consultation.

## **6. Amenities**

### **6.1 Housing for Seniors**

All, but two Housing for Seniors units are tenanted. Interviews for potential new tenants for those two units are underway. The driveway at Westhaven Flats has had gravel top up and usual maintenance activities undertaken.

The following work has been completed at Westhaven flat 4:

- Interior painted
- New drapes/curtains
- Newly installed carpet



- Extractor fans installed in the bathroom and kitchen vented to the outside (these are compliant with the healthy homes ventilation standard)
- Replaced shower linings
- Electrical work ie light fittings/power points checked



Westhaven flat 4



Bathroom

## 6.2 Pain Farm

Pain Farm Homestead and Cottage have had inspections carried out in June 2021 and both are being well maintained.

## 6.3 SWDC Playgrounds

Work has continued on upgrades and maintenance of playgrounds, including:

- New fence and park bench has been installed in the Martinborough Playground. More planting will be completed.
- Featherston playground general refresh is completed with painting and new bark.

- Still awaiting parts for replacement of netting for Greytown equipment and the replacement of the see-saw and spinning wheel due to their age (equipment ordered can take three months+ to arrive due to supply restrictions).

#### 6.4 Parks and Reserves

Activity has been ongoing in maintaining our parks and reserves:

- Parks and Reserves Procurement – Advanced Notice issued to the market, RFP developed and will be published early July, with contract to be agreed by end August with successful bidder(s).
- Tree management plan for all SWDC parks and reserves is currently being developed and reviewed
- Lake Ferry native planting has commenced (30<sup>th</sup> June)
- Recycling bins being installed in three towns, Featherston below, Greytown being installed prior to the Christmas Festival:



- New carpark formed in Udy Street, Greytown to assist parking for the Lions walk.



- Quotes being received for the Featherston Peace Garden upgrade in conjunction with Heritage NZ
- Trees at junction of Wood and Kempton Street topped and scheduled for removal due to poor condition:



- Greytown plaque restored and reinstalled prior to Arbor Day:





## 6.5 Cemeteries

Purchases of burial plots/niches 01/03/2021 30/04/21

	Greytown	Featherston	Martinborough
Niche			1
In-ground ashes Beam			
Burial plot	5		2
Services area			
<b>Total</b>	<b>5</b>		<b>3</b>

Ashes interments/burials 01/03/2021 to 30/04/2021

	Greytown	Featherston	Martinborough
Burial	3		3
Ashes in-ground	3	2	
Ashes wall			
Services Area	1		
Disinterment			
<b>Total</b>	<b>7</b>	<b>2</b>	<b>3</b>

Trees have been planted along the driveway at Greytown Cemetery, along with irrigation:



Two new concrete beams have been installed at the Martinborough Cemetery:





### 6.6 Plotbox

Council has agreed a contract with 'PLOTBOX" a cloud based, cemetery software company that will enhance our cemetery recording and will be available to the general public online. With high resolution drone imagery tools such as Walk to Grave this will significantly improve public access to our cemetery information. Watch this space!

### 6.7 Swimming Pools

We are taking advantage of the 'pools closed for winter' season and carrying out much needed maintenance and repairs at all our three pools. With retiling, painting and renovations due to get underway – we shall be up and ready for opening day in November:



### 6.8 Other Projects

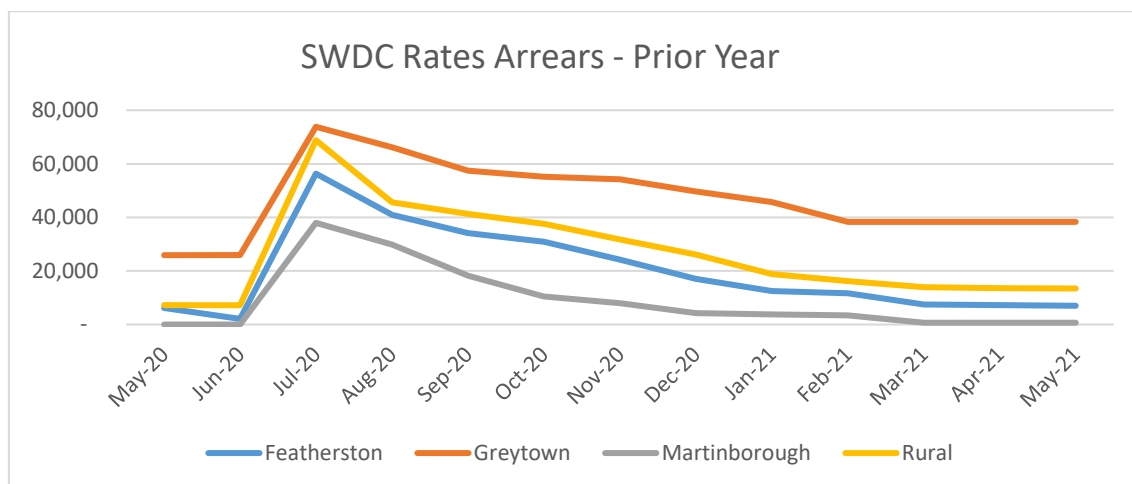
- Featherston Community (PGF fund project) is completed on budget. Opening celebrations to be confirmed.
- Hau Ariki Marae is progressing well with 75% of the work completed.

- Tauherenikau bridge contract has been signed, build material being ordered or built off site, approximate start date mid September with an 8 week build.
- Featherston Information Centre – new heat pump on order
- SWDC and Fire and Emergency New Zealand (FENZ) have executed the Licence to Occupy the Ngawi Fire Station at 3111 Cape Palliser Road, Martinborough and Lake Ferry at 34 Lake Ferry Road.
- Low-pressure wash, gutter clean, flush downpipes of a number of council owned properties ie Featherston Library.
- Hodder Farm Cottage inspection completed on 16/06/2021.
- Innovating Streets project progressing to schedule – voting for street art design now closed. Updates are available here: <https://swdc.govt.nz/innovating-streets>.

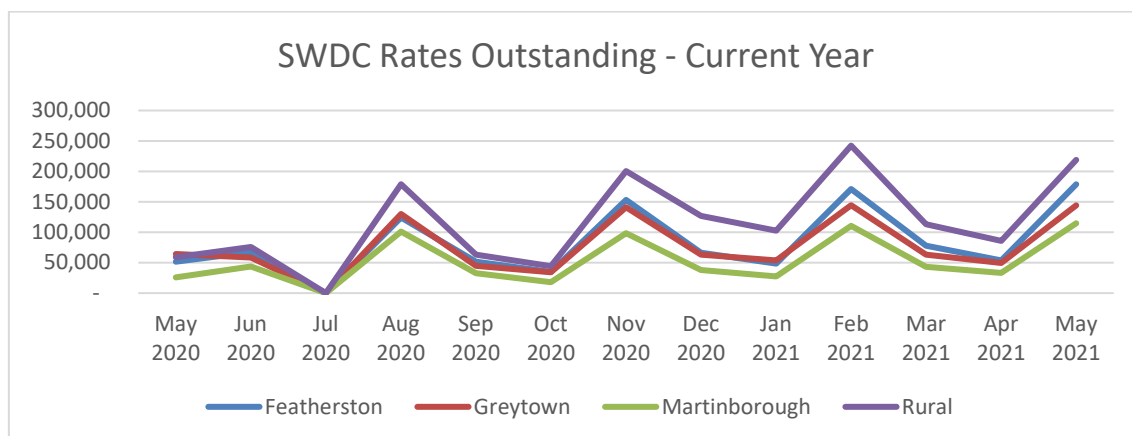
## 7. Rates Arrears

This report was presented to the Finance, Audit and Risk Committee on 16 June 2021.

The rates arrears graphs below shows an increase in amount of unpaid rates carried forward from the previous year (2019/20).



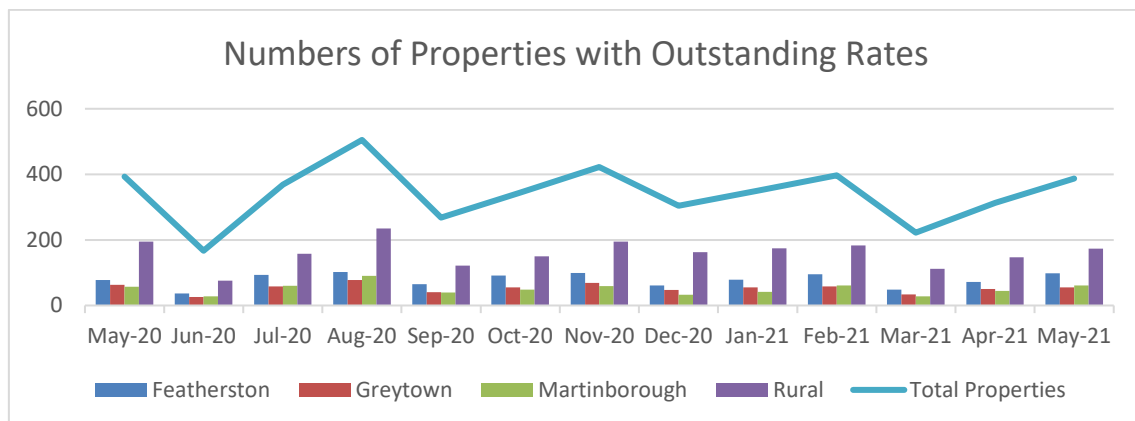
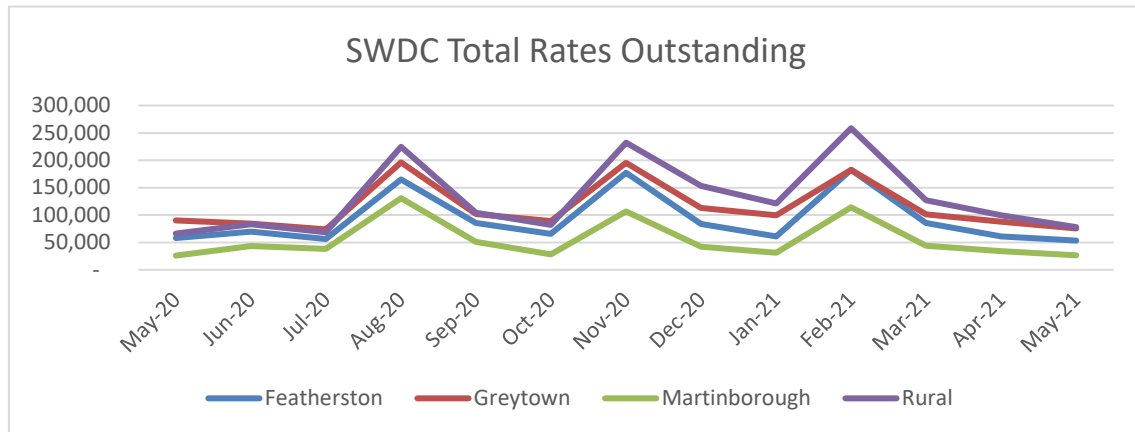
Prior years arrears have increased \$20k (34%) from the same time last year.



At the end of May 2021, the current years amount was \$657K, 69% higher than the same time last year.

Total rates outstanding have decreased by \$7k (3%) from the same month last year.

Outstanding rates were \$233k in May 2021 to \$239k May 2021.



The total number of properties with outstanding rates has decreased by 6 in May 2021 (387), an overall decrease of 22 rural properties which was offset by an increase of 16 properties for Featherston, Greytown and Martinborough.

The rates team continues to actively promote direct debits and payment plans to assist ratepayers with financial difficulties. There are currently 12 active repayment plans. Of the \$657K current rates owing, \$263K is payable by Direct Debit (976 properties). We currently have a total of 38% of rateable properties paying by Direct debit. There have been 315 Rates Rebates processed up to 31 May 2021 with over \$191K paid by Department of internal Affairs.

Contact Officer: Katrina Neems, Chief Financial Officer

## **8. Appendices**

Appendix 1 – SWDC Operations Project Dashboard

# **Appendix 1 - SWDC Operations Project Dashboard**

SWDC Assets and Services Committee		Programme	Amenities			
Meeting	7-Jul-21	Period	Jun-21			
Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Overall programme progressing to plan, including works that were not resourced at start of year (PGF etc.)
Current Projects						
Featherston War Memorial		\$250k	Apr-21			
Repair earthquake damage and structural deficiencies						PROJECT COMPLETE - to time (for ANZAC Day) and budget
Anzac Hall upgrades		\$100k				
Toilets, roof and wall repairs						PROJECT COMPLETE
Featherston Community Centre		\$110k	tbc			
Roof and wall repairs, asbestos removal, painting, car park and kitchen/toilet repairs						PROJECT COMPLETE
Hau Arika marae - PGF support		\$371k	tbc			
Various upgrades - sprinkler systems, water storage, kitchen/toilet upgrades.						Works underway and progressing well - ongoing consultation with contractors and marae. 75% completed
Tauherenikau Bridge		\$1.36m	tbc			
Construct cycle/walkway over Tauherenikau river						Contract with MBIE agreed. Agreement with Trails Trust and Kiwirail signed. Material being ordered. Project underway
Kuranui College Gym		\$1m	tbc			
Manage delivery of gym in college and provide for community access.						MOU signed, funding released to College.
SWDC Tree asset management		tbc				
Develop a long term District wide programme for tree management						Trial is underway on high profile reserve to determine the state of our trees to attach to the Parks management plan. Relates to H & S and age of trees.
Stella Bull Park Lighting		\$12k	Nov-20			
Install lighting for safety/security of users						Project completed
Peace Garden, Featherston		\$120k	tbc			
Construct accessible ramp and web-enabled information display with additional seating and planting						Quote has been supplied awaiting on Heritage NZ for work to start
Featherston Stadium		\$20k	tbc			

Upgrade to kitchen, seating and ablutions						LTP funding to complete upgrade to kitchen and storage, tradesman availability is delivery constraint
<b>Ngawi Community Hall</b> \$30k      Aug-21						
Upgrade septic system						Designer engaged, Resource consent approved, awaiting on available tradesman ( August)
<b>Cemetries data project</b> n/a      Dec-20						
Data validation, GPS capture and database established						Moving to Plotbox, cemetery management system. Contract agreed, data upload to be completed.
<b>Pain Farm upgrades</b> \$100k      Sep-20						
Upgrades to Main House and cottage to meet standards			↑			Project Completed
<b>SWDC Lease review programme</b> n/a      Dec-20						
Complete review of leases						Focus on Papawai and Lake Ferry leases in short-term. Multiple leases to work through
<b>Senior Housing</b> \$85k      Oct-20						
Heat pump/air conditioning installation and paiting (int and ext)						Project completed - under budget
<b>Swimming Pools</b> \$15k      Oct-20						
Upgrade to Greytown Stand and painting						Project completed - on time for new season
<b>Martinborough Waiinga Cemetery</b> \$15k      Oct-20						
Install Lych gate as part of anniversary celebrations						Project Completed
<b>Considine Park, Martinborough</b> \$8k      Nov-20						
Install additional lime path						Path has been sprayed and agreed by locals. Weather delays means reschedule.
<b>Park exercise equipment</b> \$45k      Oct-20						
Install outdoor exercise equipment in local parks						Project completed - proving popular in communities

**Status key:**
 *On track/achieving*
 *Some concern*
 *Off Track/Major concern*

SWDC Assets and Services Committee		Programme		Roading		
Meeting	7-Jul-21	Period		Jun-21		
Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Programme on track overall. Some resource constraints remain but works progressing well.
Current Projects						
Ruakokoputuna		\$400k	Oct 20 - Dec 20			
Ruakokoputuna Seal Extension						Rrogramme completed
Sealed Road Pavement Rehab		\$220K	Dec 20- Feb 21			
Western Lake Rd Area Wide						Rrogramme completed
Sealed Road Resurfacing Local Roads		\$467.5k	Oct 20 - Dec 20			
Scheduled programme of works comprising 14.5kms of resurfacing on: Shooting Butts Road, Hikinui Road, Bucks Road, Underhill Road, Boundary Road, Pa Road, Birdie Way, Eagle Place, Fairway Drive, Te Muna Road, Papawai Road, Fraters Road, Tilsons Road, Hecklers Road, Moroa Road, Kahutara Road, White Rock Road, Lake Ferry Road, East Street.						Programme complete
Sealed Road Resurfacing Special Purpose Rd		\$115K	Jan 21 - Jun 21			
3.5 kms of resurfacing work on Cape Palliser Road						Programme complete
FootPath Renewals		\$177K	Oct 20 - Jun 21			
Planned maintenance						Work ongoing - Bethune Street completed, West Street & Regent Street deferred due to UFB rollout.
FootPath maintenance Extra Funding		\$375K	Jun 20 - Jun 21			
Footpath Maintenance \$125K per town						As above
Esther Street Footpath Extension		\$70K	Sep-20			
Noted from AP submissions						Completed.
Low Cost Low Risk Local Roads		\$345K	Aug 20 - jun 21			
Culvert Extensions, safety improvements, seal widening, intersection improvements, slip stabilisation, guardrails, kerb and channel works.						Completed works this period - Seal widening on Western Lake Road and Johnson Street, raised pavement markers on Bidwills Cutting Rd installed.  Planned works - Lake Ferry box culvert extension completed; Guard rail for Ponatahi Rd bridge ordered; Intersection designs for Bidwills Cutting Rd at Moiki and Glenmorven Rds.
Low Cost low Rick Special Purpose Rd		\$250K	Aug 20 - jun 21			
Guardrail installation, Signage upgrade, Rock revetment supply						Includes \$100k carry forward from 19/20, 500 tonne of rock delivered, Final documentation (Environmental Management Plan) for ECOREEF signed off by GWRC, Archeological assessment completed June 2021, awaiting MSC review.
Aseet Management Plan		\$50k	June 20 - Nov 20			



Plan development and RLTP funding						Programme Completed
<b>Reading Street Upgrade</b>						
	\$250k					
Upgrade Reading Street as part of Orchards Development						3rd party dependent
<b>Speed Limit Review</b>						
Consult re speed review						Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation and in discussions with NZTA on alignment. Wilkie Consultants have been engaged to manage delivery and consultation processes
<b>Tora Farm Rd bridge beam painting x2</b>						
	\$100K					
Painting steel beams on Tora Farm and Pukeamuri Bridges						Programme Completed

Status key:
 *On track/achieving**Some concern**Off Track/Major concern*

SWDC Assets and Services Committee		Programme	Water
Meeting	7/07/2021	Period	Jun-20

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
<b>Overall Programme Status (RAG)</b>		↓				A number of projects come to a close for Q4 however challenges continue for the larger legacy projects seeing delays in the delivery of these. The slippage in programme delivery has seen an underspend for the FY, where any carryovers will be proposed as targeted towards ensuring safe drinking water and resilient networks outcome projects.

## Major Projects

<b>Manganese Reduction Plant - Martinborough</b>		<b>\$2.5m</b>	<b>Nov 19 - Nov 20</b>			
Construct and commission a manganese reduction plant						PROJECT COMPLETE - MRP is successfully running and allowing use of additional bores in Martinborough.

<b>Featherston WWTP</b>		<b>\$500k*</b>	<b>Jul 20 - Jun 2025</b>			
Develop and implement a suitable wastewater solution for Featherston	↑			↑	↑	Progress slowed while LTP consultation was completed by SWDC, this allowed the project team to undertake additional work and address questions raised by council. Planning is underway to begin the next stage of community engagement on the shortlisted options. Although there remains concerns about the affordability of the final solution, the current and forecasted pre-construction phases are within budget.

## Upgrade/Renewal Projects

<b>Papawai Road WW Upgrade</b>		<b>\$2.8m</b>	<b>May 2021 onwards</b>			
Capacity issue - upgrade pipe		↓	↓		↓	Contractor has begun construction onsite, using trenchless technology method. Ground conditions experienced has caused issues with this methodology. Contractor and consultant working through best way forward. Construction to continue in FY 21-22. Two H&S incidents onsite; overhead telecoms cable strike and TMP inadequacies addressed with contractor.

<b>Pinot Grove WW upgrade</b>		<b>\$300k</b>	<b>Mar 21 - Jul 21</b>			
Capacity issue - upgrade pipe		↑				PROJECT COMPLETE - Work complete, awaiting as-builts.

<b>Waiohine Water Treatment Plant (WTP)</b>		<b>\$900k</b>	<b>Dec-20</b>			
a) 4th bore/pump and commissioning						PROJECT COMPLETE - Work complete, awaiting as-builts
b) Treated water storage (chlorine)	↓	↓				Construction work for bypass pipework ongoing, shortly followed by scour testing and electrical upgrades. Commissioning work to begin within Q1 FY21-22. See sep paper for updates.
c) pH dosing system upgrade	↓	↓				Temp dosing system has been installed to better balance pH. Permanent dosing system construction and commissioning ongoing into FY21-22.
d) Site Security						Security Fencing policy (standard) to be completed prior to project brief being released for design & construction

<b>Memorial Park WTP upgrades stage 2</b>		<b>\$330k</b>	<b>Nov-20</b>			
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Replace bore pump, new housing container, additional pipework and run to waste	↓	↓				Manufacturing of the containerised treatment plant is ongoing, due for delivery within Q1 FY21-22. Construction and commissioning as per below.
<b>Memorial Park WTP upgrades stage 3</b> \$1.5m      Apr-21						
Chemical dosing, electrical equipment, UV and filter upgrades	↓	↓				Design and Construct contract awarded to Brian Perry Civil and Filtec. Onsite construction work will continue into Q1, with commissioning due for completion in FY21-22. The project has seen slippage in delivery due to lack of risk identification and mitigation early in the project programme. Additional budget has been requested to complete remaining works.
<b>Lake Ferry WWTP driplines</b> \$326k      May-21						
Renewal driplines at WWTP	↑					Major construction work has been completed onsite. Irrigation field electronics being coompleted.
<b>WWTP Improvement Programme</b> \$400k      Dec-20						
Enhance processes, facilities and management of WWTPs across District		↑	↑			Pond sludge surveys have been undertaken to determine the timeframe and budget for pond desludging. A bird control trial at the Greytown WWTP is underway. Management plans have been submitted to GWRC for certification, the remainder are being finalised in conjunction with optimisation of the discharge to land facilities. H&S upgrades accross the WWTP site are now completed.
<b>SWDC-led Projects</b>						
<b>Water Race User Survey</b> n/a      Dec-20						
Survey Water Race users and related stakeholders on use		↓				Water Race survey completed and presented to Sub-Committee. Covered in sep paper.
<b>Longwood Water Race Consent</b> n/a      Dec-20						
Gain consent for continued use of water race						Further information provided to GWRC who have requested further time to Sept 21 due to resource constraints. WR continues to operate under previous consent.
<b>Status key:</b> <span></span> <i>On track/achieving</i> <span></span> <i>Some concern</i> <span></span> <i>Off Track/Major concern</i>						

SWDC Assets and Services Committee

Programme Other

Meeting 7-Jul-21

Period Jun-21

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Additional projects added to A&S dashboard for visibility. May be moved to other sheets once progressed from strategy phase. Some resource constraints limiting progress.

Current Projects

Waihinga Lessons Learned \$15k tbc

Business Improvement - Undertake a review of the Waihinga Centre project to improve future SWDC project delivery		↑		↑		Draft report completed and submitted for Officer review
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Greenspace review \$40k

Undertake a review of the availability and use of Council greenspace provision in Greytown						Resolution from AP deliberations. Further data collection underway, including use, size and accessibility.
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Walking and Cycling Strategy tbc tbc

Develop a District-wide Walking and Cycling strategy						Linked to 5TTN project and other stakeholders. SWDC plans to be developed at town level. Project commenced with initial scoping underway.
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Innovating Streets - Martinborough \$200k Apr-21

Develop and test repurposing of car parks near square						Design survey completed. Install through early July for community feedback.
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Road Stopping Policy \$15k Jan-21

Develop a Road Stopping Policy						Draft policy being finalised. Completing user guide to enable easier use.
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Status key: On track/achieving Some concern Off Track/Major concern

# GREYTOWN COMMUNITY BOARD

4 AUGUST 2021

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## AGENDA ITEM 9.2

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Community Board with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to the Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

#### **2. Appendices**

Appendix 1 – Action Items to 26 July 2021

Contact Officer: Steph Frischknecht, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive Officer

## **Appendix 1 – Action Items to 26 July 2021**

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
678	10-Oct-18	Action	E Stitt	Provide information to the Greytown Community Board on options for painting a solid line down/centre line down West Street, Greytown	Open	<p>07/02/19: Work in progress</p> <p>17/07/19: NZTA Traffic Control Devices Manual “Part 5 traffic control devices for general use-between intersection” is in draft form and currently out for Consultation to the industry. This covers :Treatments in the centre of the road, Edge Treatments, Lane lines, Cycle facilities within the carriageway. It will also standardise in terms of ONRC categories within Secondary, Access and Low volume Roads. Once this standard is finalised options in terms of West St treatment will be determined along with costing</p> <p>22/07/20: The draft Asset Management Plan for Roding defines the requirements for road delineation, once approved by NZTA an approach to improvement will be planned district wide and done in a controlled manner as opposed to an Ad hoc manner.</p> <p>12/06/20: Standard still in draft form and there is currently no ETA on finalisation from NZTA. Will also need to consider alongside Greytown development area plans.</p> <p>20/08/20: New level of service standards will be outlined in the New Roding Asset management Plan and implementation will be prioritised by budgets available.</p> <p>25/11/20: The asset management plan has not yet been adopted.</p> <p>17/2/21: As above</p> <p>30/3/21: No update</p> <p>8/4/21: Increased funding was being sought to be able proceed with work like this.</p> <p>26/7/21: Recent traffic counts along West show an increase in traffic volumes. Now consider flush medians between Kuratawhiti and Wood Streets allowing for cycle routes and parking. Costs for installation will increase along with annual remark. Layout plans will be developed and tabled.</p>
120	28-Aug-19	Action	E Stitt	To recommend that Council consult with the Greytown Community regarding the renaming of Underhill Road.	Open	<p>9/2/21: No update</p> <p>17/2/21: GCB requested a progress report, suggested Underhill South and Underhill North as options.</p> <p>30/3/21: No update</p> <p>8/4/21: A consultant is being approached to progress this work.</p> <p>11/6/21: Members requested this action be raised at the next A&amp;S meeting, suggesting Underhill South and Underhill North as options. Refer action 208.</p> <p>26/7/21: Bob Austin has been engaged and the process is underway.</p>
535	28-Oct-20	Action	K Yates	Establish an annual youth grant funding round for applications from individual Greytown residents.	Actioned	<p>02/11/20: Officers are requesting no further changes be made to the current criteria of Community Board grants while the Grants Policy is under review.</p> <p>26/07/21: Individuals are ineligible for Community Board grants under the new Grants Policy.</p>
537	28-Oct-20	Action	GCB	Reconsider the design of new Welcome to Greytown signs following consultation on the 2021-2031 Long Term Plan	Parked	9/6/21: To remain parked until the Long Term Plan is adopted as the LTP may include budget for place assessment of the three towns, including entrances.
200	9-Jun-21	Resolution	R O'Leary	<p>GCB RESOLVED (GCB 2021/21):</p> <p>1. To receive the Proposed Naming of a New Private Road, at 71 Wood Street, in Greytown Report. (Moved Cr Plimmer/Seconded Grey) Carried</p> <p>2. To approve the name “Woodlands Way” for the proposed private road at 71 Wood Street Greytown. (Moved Cr Plimmer/Seconded Baker) Carried</p>	Actioned	
204	9-Jun-21	Resolution	E Stitt	<p>GCB RESOLVED (GCB 2021/25):</p> <p>1. To receive the Chairperson Report (Moved Symes/Seconded Baker) Carried</p> <p>2. To endorse the seating proposal as put forward by Greytown Heritage Trust, including:</p> <p>a) the type of seating, as put forward by the Greytown Heritage Trust in consultation with the SWDC Amenities Manager.</p> <p>b) the locations of sites identified as follows: Opposite 21 Udy Street by Tree, Wood Street by Heritage Fence by 35 Wood, outside 27 Kempton Street on edge of footpath, corner of Cotter and Humphries Street (left side), corner of Horton and Jellicoe Streets by Black Fence No 25 Jellicoe, under tree at 21 McMaster under Copper Beech tree, 21 or 11 Mahupuku Street, corner of Farley and West Street by 100 West, Opposite No1 West Street in front of tin fence, and corner of East</p>	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Street and Papawai Road in shadows of tree left of rocks. 3. To agree seat locations outside of the Greytown Heritage Trust's seating proposal may be considered. (Moved Symes/Seconded Baker) Carried		
205	9-Jun-21	Resolution		GCB RESOLVED (GCB 2021/26) to approve a donation of \$200 towards solar lighting in Stella Bull Park, to be funded from the beautification fund. (Moved Symes/Seconded Baker) Carried	Actioned	26/7/21: Refer to Chairperson Report 4-Aug-21 for recommendation to release the funds.
206	9-Jun-21	Resolution	GCB	GCB RESOLVED (GCB 2021/27) to endorse the proposals for replacement tree planting as follows: planting of 100 trees at O'Connor's Bush, 50 trees at Greytown School, 150 trees for Waiohine Action Group by the river, 6 trees around Greytown, and 20 trees in the extension to the Greytown Cemetery. (Moved Baker/Seconded Gray) Carried	Actioned	
208	9-Jun-21	Action	E Stitt	Raise the Greytown Community Board's request to rename Underhill Road at the next Assets and Services Committee meeting, E Stitt.	Actioned	26/7/21: SWDC has engaged resource and the work is in progress.
209	9-Jun-21	Action	E Stitt	Request the soil and stone heap at the entrance of the Greytown Cemetery be rectified when the new road extension is put in, E Stitt.	Actioned	
210	9-Jun-21	Action	GCB	Request those who approached Mrs Rainford for a donation towards solar lighting for trees in the town centre put forth a proposal to the Greytown Community Board for consideration, GCB.	Actioned	26/7/21: Refer to Chairperson Report 4-Aug-21 for update.
211	9-Jun-21	Action	R O'Leary	Provide an update on the effects of Plan Change 10 on the schedule of notable trees and on the rules, policies and objectives regarding the evaluation of notable trees in Greytown, R O'Leary.	Actioned	<p>26/7/21: All information regarding Plan Change 10 Update to the Register of Notable Trees can be found here: <a href="#">Update to the Register of Notable Trees</a>. The Register of Notable Trees is Appendix 1.4 of the District Plan. It includes records of the trees within the district that are deemed worthy of protection and provides certainty to landowners, and all other district plan users about what (if any) trees are protected on a given site. The purpose of Plan Change 10 was to ensure that the Register is up to date and relevant for the district.</p> <p>A hearing was held on 21 November 2019 and recommendations from the Independent Hearing Commissioner were received on 31 January 2020 which recommended that the Council adopt the Plan Change. The Commissioner's recommendations included decisions around specific trees and that the Standard Tree Evaluation Method (STEM) threshold be lowered. The Commissioner's recommendations were presented to South Wairarapa District Council on 5 February 2020. Council adopted the Commissioner's recommendations. The report that went to Council is available <a href="#">here</a>.</p> <p>The updating of the schedule of notable trees is work to be completed over the coming months to finalise the schedule within the District Plan.</p>



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AGENDA ITEM 9.3

**INCOME AND EXPENDITURE REPORT**

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**Purpose of Report**

To present the Community Board with the most recent Income and Expenditure Statements and to seek the Board's approval of additional expenditure.

**Recommendations**

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2020 – 30 June 2021.*
2. *Approve \$60 to cover the shortfall in funds for flag artwork consisting of entwined Oak and Totara trees designed by Gina Jones of Catalyst, to be funded from the beautification fund.*

**1. Executive Summary**

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Statement attached in Appendix 1.

The Income and Expenditure Statement for 1 July 2019 – 30 June 2020 is attached in Appendix 2.

The Community Board is being asked to approve funds in retrospect to cover the shortfall in funds invoiced for flag artwork.

**2. Approval of expenditure**

SWDC received an invoice from Gina Jones of Catalyst to the value of \$1,980 excluding GST for flag artwork consisting of entwined branches of Oak and Totara trees. The amount invoiced is equal to the upper value in the quote dated 5 February 2021 (attached in Appendix 3).

The amount approved by the Greytown Community Board on 17 February 2021 was \$1,920 plus GST so the Board is being asked to approve the shortfall of \$60 in retrospect.

Future approval of expenditure should be supported by a quote presented to the meeting to ensure the correct amount is approved.

Once the quote is accepted by the Board, should any re-work or additional work be required which will result in the cost exceeding the amount approved, approval should be sought from the Board before proceeding unless there is delegation to do so.

### **3. Appendices**

Appendix 1 – Income and Expenditure Statement for 1 July 2020 – 30 June 2021

Appendix 2 – Income and Expenditure Statement for 1 July 2019 – 30 June 2020

Appendix 3 – Quote from Catalyst for flag artwork dated 5 February 2021

Prepared By: Steph Frischknecht, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

# **Appendix 1 – Income and Expenditure Statement for 1 July 2020 – 30 June 2021**

## Greytown Community Board

Income & Expenditure for the Period Ended 30 June 2021

### Personnel & Operating Costs

#### Budget

Members' salaries	14,712.92
Mileage reimbursements	500.00
Operating expenses	6,944.00
<b>Total Personnel &amp; Operating Costs Budget 2020-21</b>	<b>22,156.92</b>

#### Expenses

##### Personnel Costs

Members' Salaries	16,672.50
Mileage reimbursements	1,771.47
<b>Total Personnel Costs to 30 June 2021</b>	<b>18,443.97</b>

##### Operating Expenses

Honorarium payment to student rep (\$50 per meeting)	150.00
26/08/2020 Local Government New Zealand Community Board Levy 2020-21	216.66
17/02/2021 Papawai Marae Koha for meeting held at Marae	100.00
<b>Total Operating Expenses to 30 June 2021</b>	<b>466.66</b>

#### Committed funds

Resolution date	Original commitment	Spent to date	Remaining commitment
Members' Salaries	14,712.92	16,672.50	(1,959.58)
Mileage reimbursements	500.00	1,771.47	(1,271.47)
Honorarium payment to student rep (\$50 per meeting)	400.00	150.00	250.00
<b>Total Commitments</b>			<b>(2,981.05)</b>

#### TOTAL OPERATING EXPENSE BUDGET AVAILABLE\*

**6,227.34**

\* remaining budget for personnel and operating expenses does not carry over into subsequent financial years

### Grants

#### Income

Annual Plan 2020-21 grant allocation	4,343.00
Transfer of budget from Beautification	4,000.00
Other miscellaneous income	-
<b>Total Income for 2020-21</b>	<b>8,343.00</b>

#### LESS: Grants paid out

09/07/2020	Greytown Early Years Inc	Materials for bookshelf & bench	500.00
21/07/2020	Kurunui College	First aid, safety, ball & bag equipment	500.00
13/08/2020	Greytown School	Bike track project (resolution 5/8/2020)	434.78
22/09/2020	Wharekaka Trust	Assistance with Meals on Wheels	500.00
30/10/2020	Pae tū Mōkai o Tauria	Establish native tree & plant nursery	500.00
23/02/2021	Greytown Junior Football	Replacing Football Goals	1,000.00
10/06/2021	Wairarapa Maths Association	Annual maths competition 2020-21	300.00
<b>Total Grants paid out to 30 June 2021</b>			<b>3,734.78</b>

#### LESS: Committed Funds

Resolution date	Original commitment	Spent to date	Remaining commitment
22/11/2017	Promotion and support of the hub and civil defence initiatives	93.24	906.76
19/02/2020	Greytown Info Centre Admin costs	50.00	50.00
13/05/2020	Wairarapa Maths Association Annual maths competition 2021-22	300.00	300.00
13/05/2020	Greytown Trails Trust Promotion & maintenance of the rail trail	-	-
13/08/2020	Greytown School Bike track project (resolution 5/8/2020)	434.78	65.22

28/10/2020	Rosa Hassall	Outward Bound course (if not funded by Mayors' Taskforce for Jobs)	500.00	500.00
28/04/2021		Christmas in the Park	2,000.00	2,000.00
				-
		<b>Total Commitments</b>		<b>3,821.98</b>
		<b>PLUS: Balance Carried forward from previous year</b>		<b>4,653.66</b>
		<b>TOTAL GRANTS FUNDS AVAILABLE</b>		<b>5,439.90</b>

## Greytown Community Board

### Beautification Fund for the Period Ended 30 June 2021

#### Income

Annual Plan 2020-21 allocation	10,710.00
Transfer to General Grants	(4,000.00)
21/10/2020 Donation from community member for maintenance of barrels through to August 2021	2,500.00
<b>Total Income 2020-21</b>	<b>9,210.00</b>

#### Beautification grants - operating

31/07/2020 OneSource Ltd	11 flags for Main Street	1,038.00
31/07/2020 Satellite Design	Papawai Marae signage	300.00
13/08/2020 Greytown Menz Shed	Picnic table for Stella Bull Park	86.96
13/08/2020 Greytown Menz Shed	Gate for dog park	86.96
17/08/2020 Greytown Tree Advisory Group	Greytown Rail Trail & O'Connor's Bush plantings	815.82
13/11/2020 OneSource Ltd	Artwork for cottage & happy holidays flags	225.00
13/11/2020 OneSource Ltd	Cottage & happy holidays flags	873.00
12/04/2020 Grand Illusions	Xmas decorations for town centre	400.00

#### Total Beautification grants - operating to 30 June 2021

**3,825.73**

#### Beautification grants - capital

#### Total Beautification grants - capital to 30 June 2021

-

#### LESS: Committed Funds

Resolution date		Original commitment	Spent to date	Remaining commitment
02/05/2019	Barrel maintenance etc: \$700+486.08+2860+2000 = Total \$6046.08			
13/05/2020	Barrel maintenance etc: additional \$1900 for Apr-Sept 2020. New total \$7,946.08	7,946.08	5,477.02	2,469.06
21/10/2020	Ringfenced community donation for barrel maintenance: \$2500	2,500.00		2,500.00
05/06/2019	Trees in the cemetery (if watering issue resolved)	7,150.00		7,150.00
28/08/2019	Design, printing & installation signs at Papawai Marae and Papawai Cemetery	4,000.00	300.00	3,700.00
13/05/2020	Greytown Tree Advisory Group Greytown Rail Trail & O'Connor's Bush planting	816.82	815.82	1.00
24/06/2020	Purchase of FlagTrax system for Main Street	2,350.00	1,038.00	1,312.00
24/06/2020	Purchase of a further set of flags for Main Street	1,000.00	873.00	127.00
05/08/2020	Additional art & design work for second set of Main Street flags	400.00	225.00	175.00
13/05/2020	Greytown Tree Advisory Group St Luke's Gum Tree	2,000.00		2,000.00
16/09/2020	Purchase of third set of flags for Main Street	1,300.00		1,300.00
28/10/2020	Pae tū Mōkai o Tauira Pre-purchase of native plants (subject to acceptance of this offer)	500.00		500.00
13/05/2020	Greytown Trails Trust Promotion & maintenance of the rail trail	1,000.00	620.17	379.83
17/02/2021	ANZAC Day Flags	2,000.00	964.70	1,035.30
17/02/2021	Gina Jones Artwork for 3rd set of Flags	1,920.00	1,980.00	(60.00)
17/02/2020	Greytown Menz Shed Donation for erecting and taking down flags	300.00		300.00
07/04/2021	Matariki Flags	1,300.00	855.50	444.50
09/06/2021	Solar Lighting - Stella Bull Park	200.00		200.00
<b>Total Commitments</b>				<b>23,533.69</b>

#### PLUS: Balance Carried forward from previous year

**37,926.30**

#### TOTAL BEAUTIFICATION FUNDS AVAILABLE

**19,776.88**

## **Appendix 2 - Income and Expenditure Statement for 1 July 2019 – 30 June 2020**

<b>Greytown Community Board</b>				
<b>Income &amp; Expenditure for the Period Ended 30 June 2020</b>				
<b>Income</b>				
	Annual Plan 2019/20 allocation			28,053.00
	<b>Total Income 2019/20</b>			<b>28,053.00</b>
<b>Expenditure</b>				
	Members' salaries			12,277.67
	Mileage reimbursements			699.28
	<b>Total Personnel Costs</b>			<b>12,976.95</b>
<b>General Expenses</b>				
1/10/2019	Aimee Clouston	Student Member		100.00
16/10/2019	House of Travel	Return flights to Dunedin - Ann Rainford		586.08
3/12/2019	Sundry expenses ex payroll			189.57
5/11/2019	Office Max	Stationary		7.80
30/11/2019	Lamb-Peters Print	Kuranui Arts Exhibition A5 flyers		118.00
7/01/2020	Sundry expenses ex payroll			41.74
18/02/2020	He Putiputi	Flowers - Alistair Plimmer		60.87
16/04/2020	Aimee Clouston	Student Member		100.00
	<b>Total General Expenses</b>			<b>1,204.06</b>
<b>Grants</b>				
2/09/2019	Carterton Commu	Recycled & detailed totara boards		486.96
9/09/2019	Friends of Cobblestones	Pioneer Village Day Oct		500.00
20/09/2019	Greytown Early Years	Outdoor double slide		500.00
30/09/2019	Greytown Rugby Club	Financial assistance		500.00
4/10/2019	Greytown Bowling Club	2 x lighter weight bowling balls		500.00
4/10/2019	South Wairarapa	Greytown Xmas Parade contribution		1,500.00
20/02/2020	Grand Illusions	Neighbourhood Support replacement flag		200.00
5/09/2019	Greytown Trails	Maintenance of rail trail		1,000.00
6/01/2020	Greytown Little Theatre	Fernside Garden open day		500.00
7/01/2020	Wairarapa & Sou	Costs of running programme		500.00
3/04/2020	Mr S Kreft	Costs 'The Quiet Living of Lost Things'		500.00
18/12/2019	Connecting Communities	Replacement promotional flag		200.00
21/05/2020	Greytown Football Club	Financial assistance		500.00
22/05/2020	Greytown Menz Shed	Dust extract system		1,266.00
10/06/2020	Mr G Gray	Picnic table		212.18
30/06/2020	Wairarapa Mathematics Assoc.	Annual maths competition		300.00
	<b>Total Grants</b>			<b>9,165.14</b>
<b>Capital Expenditure</b>				
	<b>Total Capital Expenditure</b>			-
	<b>Total Expenditure</b>			<b>23,346.15</b>
<b>Net Surplus/(Deficit) Year to Date</b>				<b>4,706.85</b>
<b>LESS: Committed Funds</b>				
	<b>Resolution date</b>		<b>Original commitment</b>	<b>Spend to date</b>
	Salaries to 30 June 2020		16,266.00	12,277.67
	Mileage to 30 June 2020		500.00	699.28
	Members computing consumables 2018 & 2019			200.00
22/11/2017	Promotion and support of the hub and civil defence initiatives		1,000.00	93.24
11/12/2019	Honorarium pmt to student rep (\$50 per meeting)		350.00	100.00
19/02/2020	Greytown Info Centre	Admin costs	50.00	50.00
13/05/2020	Kuranui College	First aid, safety, ball & bag equipment	500.00	500.00
13/05/2020	Greytown Tree Advisory Group	St Luke's Gum Tree	2,000.00	2,000.00
13/05/2020	Greytown Tree Advisory Group	Lions Nature Trail North Street planting	640.04	640.04
13/05/2020	Greytown Tree Advisory Group	Greytown Rail Trail planting	515.10	515.10
13/05/2020	Greytown Tree Advisory Group	O'Connor's Bush planting	295.00	295.00
13/05/2020	Greytown Trails Trust	Promotion & maintenance of the rail trail	1,000.00	1,000.00
24/06/2020	Greytown Early Years	Materials for bookshelf & bench	500.00	500.00
24/06/2020	Stella Bull Park	Picnic table	212.18	212.18
	<b>Total Commitments</b>			<b>10,645.95</b>
<b>Current Year Surplus/(Deficit)</b>				<b>(5,939.10)</b>
<b>PLUS: Balance Carried forward from previous year</b>				<b>9,475.80</b>
<b>TOTAL FUNDS AVAILABLE</b>				<b>3,536.70</b>



<b>Greytown Community Board</b>				
<b>Beautification Fund for the Period Ended 30 June 2020</b>				
<b>Income</b>				
	Annual Plan 2019/20 allocation			10,710.00
<b>Total Income 2019/20</b>				<b>10,710.00</b>
<b>Expenditure</b>				
4/07/2019	AP Norfolk Road Nu Plants for Friends of O'Connors Bush GTN			173.04
1/11/2019	AP Farmlands GTN Main St Barrels			107.78
29/2/2020	AP S H Davis Water, plant, maintain GTN Wine Barrels			2,004.40
31/05/2020	Satellite Design	Arbour Day banners x 4		750.00
29/06/2020	Farmlands	Fertiliser & potting mix for barrels		52.73
30/06/2020	Lamb-Peters	Arbour Day banners x 4		780.00
30/06/2020	One Source	11 flags for Main Street		1,038.00
<b>Total Capital Expenditure - Beautification</b>				<b>4,905.95</b>
<b>Total Expenditure</b>				<b>4,905.95</b>
<b>Net Surplus/(Deficit) Year to Date</b>				<b>5,804.05</b>
<b>LESS: Committed Funds</b>				
<b>Resolution date</b>		<b>Original commitment</b>	<b>Spend to date</b>	<b>Remaining commitment</b>
21/11/2018	Dog park programme including gates	2,000.00		2,000.00
2/05/2019	Barrel maintenance etc: \$700+486.08+2860+2000 = Total \$6046.08	7,946.08	3,312.11	4,633.97
13/05/2020	Barrel maintenance etc: additional \$1900 for Apr-Sept 2020. New total \$7,946.08			
5/06/2019	Trees in the cemetery (if watering issue resolved)	7,150.00		7,150.00
28/08/2019	Produce four Arbor Day Banners	2,000.00	1,530.00	470.00
28/08/2019	Design, printing & installation signs at Papawai Marae and Papawai Cemetery	4,000.00		4,000.00
11/12/2019	Installation & removal of Xmas decorations town centre	200.00		200.00
24/06/2020	Purchase of FlagTrax system for Main Street	2,350.00		2,350.00
24/06/2020	Purchase of 11 flags for Main Street	1,000.00	1,038.00	(38.00)
24/06/2020	Purchase of a further set of flags for Main Street	1,000.00		1,000.00
<b>Total Commitments</b>				<b>21,765.97</b>
<b>Current Year Surplus/(Deficit)</b>				<b>(15,961.92)</b>
<b>PLUS: Balance Carried forward from previous year</b>				<b>31,084.25</b>
<b>TOTAL FUNDS AVAILABLE</b>				<b>15,122.33</b>

## **Appendix 3 - Quote from Catalyst for flag artwork dated 5 February 2021**

**CLIENT**

Greytown Community Board

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**Fee Proposal for Design Services****PROJECT**  
SP ###**DATE**  
05/02/2021

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Tēnā koe e Ann,

Thank you for inviting Catalyst to provide Design services for the Greytown Community Board.  
The breakdown below is based on an estimate of the fees associated with the flag artwork design.

We look forward to hearing from you.

**STAGE 1**

					FEE
1	<b>Flag Artwork Design</b>	\$	1,650.00	- \$	1,980.00
	Scope of work includes:				exc. GST
	- An artwork with the entwined branches of the Gum and Tōtara tree				
	Hours Estimate:	10	-	12	hours
	Note:				
	It could be useful to change the tree to an Oak (and Tōtara) as the gum leaf in silhouette is not very distinguishable				
	<b>TOTAL ESTIMATE</b>	\$	1,650.00	- \$	1,980.00
					exc. GST

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Should you have any questions to any of the above please feel free to contact me.

Kind Regards,

**Gina Jones**

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AGENDA ITEM 9.4

**FINANCIAL ASSISTANCE REPORT**

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**Purpose of Report**

To present the Community Board with applications received requesting financial assistance.

**Recommendations**

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from Greytown Heritage Trust for funding of \$1,000 to contribute to the Greytown Heritage Trust Annual Address.*
3. *Note an ineligible grant application was received from Kidz Need Dadz Wellington requesting \$500 for a Father's Day Bowling event which was subsequently withdrawn.*
4. *Note an ineligible grant application has been received from Supporting Families in Mental Illness NZ Ltd trading as Yellow Brick Road requesting \$1,000 for stationary costs, an ongoing expense for the charity.*
5. *Consider whether to enter into a funding partnership arrangement with Supporting Families in Mental Illness NZ Ltd trading as Yellow Brick Road.*
6. *Note that officers will update the Greytown Community Board grant form to reflect the new Grants Policy.*

**1. Background**

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's [Grants Policy](#).

The Board sets its frequency for considering grants. In 2021, the dates for considering grants are 7 April, 4 August and 24 November for 2021.

## 2. Applications for Financial Assistance

The applications received for consideration on 4 August are summarised in the below table.

Applicant	Amount Requested
Greytown Heritage Trust	\$1,000
Kidz Need Dadz Wellington	\$500
Supporting Families in Mental Illness NZ Ltd trading as Yellow Brick Road	\$1,000

## 3. Eligibility Criteria

Council adopted a new [Grants Policy](#) which sets out the eligibility criteria for applications. The policy takes effect from 1 July 2021.

The eligibility criteria for Community Board grants is as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.
- Applicants may not be in receipt of any other Council or Council-administered grant for the same activity in the same financial year.
- The Greytown Community Board has a maximum grant limit of \$1,000 unless special circumstances are considered to exist (GST will be added to grants approved for GST registered applicant).

The Grants Policy sets out further criteria.

### 3.1 Assessment against Eligibility Criteria

Council adopted a new [Grants Policy](#) which sets out the eligibility criteria for applications. The policy takes effect from 1 July 2021.

#### 3.1.1. Greytown Heritage Trust

The application from Greytown Heritage Trust has been assessed as meeting the criteria and will be provided to members in confidence. There are no outstanding accountability forms from this applicant.

### **3.1.2. Wellington Kidz Need Dadz**

Under the Grants Policy, applicants may not be in receipt of any other Council or Council-administered grant given for the same activity in the same financial year, and are encouraged to apply for Community or Youth Grants where the activity benefits more than one ward or the wider South Wairarapa community.

Wellington Kidz Need Dadz submitted an application to each of the Community Boards. On receipt of this application, the applicant was advised they would only be eligible for one grant for the event and was encouraged to apply for a Council Community and Youth Grant as the activity benefited more than one ward. The applicant therefore opted to withdraw the application to the Greytown Community Board.

### **3.1.3. Supporting Families in Mental Illness NZ Ltd trading as Yellow Brick Road**

Under the Grants Policy, applications for ongoing operational expenses are not to be funded, except where covered by a partnership arrangement.

Supporting Families in Mental Illness NZ Ltd trading as Yellow Brick Road has requested \$1,000 for its stationary costs for the national office in Greytown. The full application will be provided to members in confidence.

The Board is asked to consider whether or not it would like to enter into a funding partnership arrangement with the applicant. Should the Board wish to enter into a partnership arrangement, this could be for any period up until 30 June 2023.

## **4. Conclusion**

Officers will be updating the Community Board grant application form to ensure it is in line with the new Grants Policy. The Board is also able to identify priority areas for funding which should be linked to the board's [strategic plan](#).

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

# GREYTOWN COMMUNITY BOARD

4 AUGUST 2021

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## AGENDA ITEM 9.5

### FINANCIAL ASSISTANCE ACCOUNTABILITY REPORT

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#### **Purpose of Report**

To update the Greytown Community Board on the status of grants and provide a report back on accountability forms received from recipients.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the Financial Assistance Accountability Report.*

#### **1. Executive Summary**

The Greytown Community Board considers applications for financial assistance quarterly throughout the year.

All applicants that receive a grant are required to submit an accountability form within three months of the grant being expended and are reminded of this requirement if a return hasn't been lodged.

A summary of grants approved and their status is provided in Appendix 1. All applicants that had a grant approved and haven't yet returned an accountability form have been contacted prior to this report being prepared, excluding three recipients who have been contacted on more than one occasion and are no longer being followed up.

Accountability forms that have been received are included in Appendix 2.

#### **2. Appendix**

Appendix 1 – Grants Summary

Appendix 2 – Accountability Forms

Contact Officer: Steph Frischknecht, Committee Advisor

Reviewed by: Karen Yates, Policy and Governance Manager

# **Appendix 1 – Grants Summary**



Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status	Followed Up
Wairarapa Balloon Society	To bring 2015 events to the Greytown area	\$500	\$500	18/02/2015	No		In Progress	No longer being followed up but retained for records
The Anglican Parish of St Lukes Greytown	To assist with the costs associated with designing a cable bracing system for the St Luke's protected gum tree	\$750	\$750 \$2000	31/01/2018 21/11/2018	No		In Progress	No longer being followed up but retained for records
Royal NZ Plunket Trust	To help cover the costs associated with running a Children's Day event in March 2019	\$250	\$200	30/01/2019	No		In Progress	No longer being followed up but retained for records
Steffen Kreft and William Connor	To support the performance of the object theatre piece "The Quiet Living of Lost Things"	\$500	\$500	19/02/2020	Yes	19/05/2021	Complete	
Greytown Tree Advisory Group	To help fund a structural brace for the St Luke's Gum Tree	\$2,000	\$2,000	13/05/2020	No		In Progress	19/01/2020 – Applicant advised project not yet complete 23/06/2021
Greytown School	To contribute towards completing its bike track	\$500	\$500	05/08/2020	Yes	23/06/2021	Complete	
Pae tū Mōkai o Taurā	To contribute towards establishing a Native Tree and Plant nursery in Featherston	\$1,000	\$500 + \$500 in exchange for plants	28/10/2020	No		In Progress	21/01/2021 23/06/2021  Note: Offer of \$500 in exchange for plants was to be funded from the beautification budget
Rosa Hassell	To contribute towards the costs of attending a special Outward Bound course at the centre	\$500	Up to \$500	28/10/2020	No		In Progress	21/01/2021 23/06/2021  Note: \$500 was subject to being unsuccessful in obtaining a Mayor's Scholarship and providing funds were still required at end of the fundraising period
Greytown Junior Football Club	To contribute to the costs of upgrading its equipment	\$1,000	\$1000		Yes	31/05/2021	Complete	
Maths Wairarapa	To contribute towards the annual maths competition		\$300	Approved via multi-year MoU	No		In progress	Competition in August 2021; follow up next round

## **Appendix 2 – Accountability Forms**



# Funding Accountability Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
[Steph.Dorne@swdc.govt.nz](mailto:Steph.Dorne@swdc.govt.nz)

1. Name of Organisation	Steffen Kreft
2. Project Name	The Quiet Living of Lost Things (and the Doco)
3. Date of Project	November 2019 – March 2021
4. Amount received from the Greytown Community Board	\$ 500

## 5. Provide details of the project

In early 2020, William Connor and Steffen Kreft worked with Berlin theatre makers Anna Peschke and Uwe Lehr to create “The Quiet Living of Lost Things”, a strangely beautiful and wildly imaginative storytelling and art installation show in a rustic wool-shed in the Wairarapa. In March, 2 days before the premiere, the event had to be cancelled due to Covid 19.

You can see our Facebook site for the event here:

<https://www.facebook.com/the.quiet.living.of.lost.things>

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Due to Covid 19, we had to cancel the season of The Quiet Living of Lost Things. Upsetting as this was, Steffen managed to capture delicate and elusive moments of the making of this haunting story on camera and has lovingly made a short documentary about a show that fell under its own spell and itself became a lost thing. While the original application was for the actual show which – due to the pandemic – did not take place with the planned audience, the committee of South Wairarapa District Council Creative Community Scheme agreed that the funds could be kept as long as it would be used to create a documentary film that highlights the creative process, the show itself as well as the effect Covid has on creatives.

7. How did your project benefit the wider Greytown community?

The documentary was featured as part of the Goethe-Institut's 40th birthday celebrations on 17 December 2020 at Wellington's Embassy Theatre. The event was free of charge and had over 500 attendees. We had sent the invite to all people who had booked the show in Greytown and couldn't see it due to the cancellation. Many of these people were from the South Wairarapa Community and the feedback was very good. There was also a free screening at the Greytown Town Centre but since it was not well attended and several people mentioned how sad they were that they couldn't come, we are planning a third screening at Monty's woolshed this year.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Due to covid we had to cancel the actual show which meant that only 3 people (photographer Lucy Cooper, videographer Lucia Zanmonti and review writer Madeline Slavic) from the South Wairarapa actually saw the show, unfortunately.

The documentary can be seen here:

<https://vimeo.com/manage/videos/494718391>

password: MONTY'S

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

We strive to create genre-spanning, multidisciplinary performances in which theatre, performed installation, live radio play and object theatre combine to create an intense experience for old and young people in the Greytown Community.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

William is continuing with the story and is currently turning it into a novel. Anna Peschke is putting on a play based on The Quiet Living of Lost Things in Stuttgart, Germany in September and they are currently talking to the Goethe Institut to see if Anna can get another scholarship to come and actually put on the show once the borders are open. I'm sure you will hear of this project again 😊.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

William and I are currently working on a shadow puppetry show as well using the themes of The Quiet Living of Lost Things and we'd love to talk to you about that once we know what we are doing exactly.

Our primary sponsor so far was the Goethe-Institut, we had additional support from the Greytown Community Scheme, the South Wairarapa Creative Community Scheme, the Greytown Rotary Club and Crightons.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

## THE LONG BREATH

A review of '*The Quiet Living of Lost Things*'

We arrive at a woolshed and park alongside a field of long grass: a pre-performance of many small sways.

A rabbit shoots past. A dog is called. Birds settle in for the oncoming night.

*The Quiet Living of Lost Things* begins with a small gong and two slow words: 'The Girl' and somehow, like the birds out in the paddock, we feel length ahead.

The Girl has no family and only one arm, the other lost on the first day of her life, and we never know her name, just that she often hears the 'double crisp sound' of a telephone, like someone's pulse.

She has no friends in the orphanage, then one: a classmate who is the first person to touch the purple scar. With the press of the finger, a quiet wonder. And electricity. The Girl is never the same again.

In the middle of another sleepless night, The Girl finds a kind laundrywoman, who quickly becomes the character I love most: warm, certain, and a little stern.

She calls her "a young woman" and asks her not to dither, so The Young Woman jumps down a long chute into a light-filled basement with a new sense of decision and is wrapped in the laundrywoman's large arms that smell of 'sweat and lavender'.

Her body is washed to such entirety - even the eyelids - and to the words that the mother's death was not her fault. She finally cries, so deeply, then sleeps so, and upon waking late in the next day, there is a drop of perfect blood on the sheets, the laundrywoman's favourite stain.

She cannot stay. The laundrywoman takes charge and provides a garment fitted for one arm, and says with a motherly surety that The Young Woman needs to go. Inwards.

So, she goes ahead into the story, into an egg-like soup in an egg-shaped room, eating and drowning and scraping out the shell that becomes wallpaper of a shop from another century. Time is ever-changing in a story of lost things.

A shopkeeper with 'sunken shiny button' eyes says she is his new assistant, and that he collects - not sells, 'such an ugly word' - organs and all body parts, as small as eyelashes, each in boxes with ivory coloured labels.

Hair. Skin. Arms on a rack.

'Please. Do not touch. These are Flemish. Not a blemish.'

The Organist is trapped in a shopkeeping cycle of closing time and tries to trap her too with sherry and cigarettes that make her mind swim, until she dismembers him, finds pulleys inside, tastes a drop of his blood, and keeps his heart in her pocket.

Two hours later, in storytime, that 'double crisp sound' again, this time, in a telephone booth with the scent of eucalypt through the holes of the receiver, and the voice of her mother at the other end of the line.

'I died,' The Mother says. 'But I've been holding. We have one minute.' Just as they had had one day together, alive, before an accident in the rain claimed the life of the mother, and the arm of the newborn daughter. One day of birth, life, death.

At the end of the phone call in the middle of unknown hills, she claims the receiver as if it still holds her mother, keeps it along her chest, her young breasts, tucked within her perfect garment.

She asks, 'where is this space' and the Wairarapa wind picks up and rattles the shed.

At Intermission, the audience is invited to walk the rooms of the woolshed once for sheep, now for collage-installations.

A sense of a museum with the exquisite care and eye.

A porcelain face under a sports mask on a flowered tray.

Tens of bare doll-mannequins, two-armed, on makeshift plinths.

Suspended from rafters, green and black plastic balls we play with.

Two rotary-dial telephones on either side of a pillar, with a script for The Girl and The Mother, in which the loving Laundrywoman also reappears.

The end room in the shed, draped with white quilts and sheets, brings a summery sweet scent and I am tempted to gather the linens to my face.

Anna Peschke, 2020 Goethe-Institut Artist-in-Residence who designed these story-spaces, tells me that most everything in the installations was found within a week, at op-shops.

The story, at about one hundred minutes long, is written and narrated by poet-actor William Connor with his earnest voice, slow and sincere, and there is no reason to doubt anything we hear. There are two of us in the audience, in Monty's Woolshed, Woodside, New Zealand, in the time of Covid-19, a few days before lockdown, and we are here and everywhere Connor guides us.



Another gong.

The Young Woman returns.

We return.

To a beach, a tidal flat, a storm, a loss of consciousness, a body floating.

The tide brings us to a city of buildings 'water-darkened' at the bottom, rising from the sea, with tall windows, milky glassed, a 'quivering bluish light' within.

She is met by a boy with large green eyes and the 'most peaceful and open face' she had ever seen. The skin translucent, with seen arteries, as if to say, 'Here I am, here is all of me,' and she smiles wider than she ever knew she could.

He guides her through The Warehouses, long passages, aisles, shelves, like a 'burnt-out supermarket' stocked with lost, abandoned, unfinished things and she finds herself wanting to take care of him.

He brings her to The Keeper, seated in an oversized armchair as if an emperor, and soon she will say vampire: he has been feeding the boy he calls his son with black current, and teaspoons of whiteness in the middle of the night.

The Keeper starts to take away her blood to feed and keep her too, but she finds that the boy is her brother, once stillborn, and wandering The Warehouses, they find their lost Mother, suspended in the blue-lit belly of the place, with blue underwater lips, and tiny tubes attached to her breasts.

'Let me go,' she says, and they also go, the brother given the sister's own blood to re-enter the world, together.

The two of us in the audience applaud and release a long breath we had not realised we had been holding. A sigh, a sense of fullness, for the people in the story, for the long work of the poet-performer, for all that is possible.

We explore the last installation, an inner room, blue-lit, the only part of the woolshed that smells of sheep, with coils and wires, and a long trough: a cocoon, coffin, crib, all at once.

*Madeleine Slavick is a writer and photographer based in Wairarapa, New Zealand.*



## Funding Accountability Form

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**Committee Advisor**

**South Wairarapa District Council**

**PO Box 6**

**Martinborough 5741**

[Steph.Frischknecht@swdc.govt.nz](mailto:Steph.Frischknecht@swdc.govt.nz)

1. Name of Organisation

Greytown School.

1. Project Name

Bike track extension

1. Date of Project

Term 1. 2021.

1. Amount received from the Greytown Community Board

\$ 500

5. Provide details of the project

The money that we received was going towards the extension of our school bike track which was started at the end of 2019. Unfortunately we were unable to construct to whole circuit due to running out of funds. The \$500 we received from Greytown community Board was go towards completing the last part of the track.

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

The project has been put on hold while work at school around the bike track area is complete. This will hopefully be done by the end of next term.

7. How did your project benefit the wider Greytown community?

When this project is completed it will allow our students and community to use the track in all weathers. Currently with the track not fully connected up we cannot use it when the field is too wet which is quite a few days during winter. Certainly during the winter months being able to get students outside and being active is a good thing for their health and wellbeing.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

It is hard to put an actual figure on this unless I came down during the weekend and stayed after-school to count the number of users but just from my own observations the track is constantly being used in the weekend by the community. Classes are timetabled throughout the week to use it during their P.E. time!



9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Education and sporting purpose.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

With Greytown becoming a biking venue by outside visitors eg Remutaka incline extension, rail trail etc I see our cycle track as an extension of that. Originally the main purpose for building the bike track at school was to get students involved in a healthy, sustainable activity. This is evident in the number of students who are now biking to school and using the track.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

The quote we have been given to finish the track was \$4,000. We have put money to pay for it from our school operations budget plus locally raised funds. There is ongoing costs to maintain the track so further support will be necessary.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

This will be provided on completion of the project.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



# Funding Accountability Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

**Steph Dorne**  
**Committee Advisor**  
**South Wairarapa District Council**  
**PO Box 6**  
**Martinborough 5741**  
[Steph.Dorne@swdc.govt.nz](mailto:Steph.Dorne@swdc.govt.nz)

1. Name of Organisation	Greytown Junior Football Club
2. Project Name	Goal Replacement
3. Date of Project	25 May 2021
4. Amount received from the Greytown Community Board	\$ 1000

## 5. Provide details of the project

The Club is seeking a grant to support its aim to purchase the following equipment to continue to provide, and enhance its coaching, game facilities and support the growth of our Skills Centre over the next 12 months: **Alpha Aluminium Folding Goal - size 2m x 1m \$448.99 NZD (\$390.43 NZD excl GST)** Required: 8

The folding goals will be used for a combination of skills centre and club training. Currently, the goals are not fit for purpose and are vital to support proper training for the children.

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes.

7. How did your project benefit the wider Greytown community?

We are now able to conduct full New Zealand Football training sessions with the purchased goals. This means the children are learning more, whilst having fun. Importantly we have been able to welcome more children to the skills centre with the extra equipment.

Hopefully, you saw the goals on the Facebook post we tagged you in on.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

So far 80 individuals in one month have used these goals on a twice weekly basis.

Over 5 years expected life of the goals, we would expect this figure to be well over 1000. E.g. 40 players per term x 4 terms = 160 per annum. Plus, the goals will be used for festivals and holiday programmes.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Recreational and sporting.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

We will have more children taking part in football due to expanding the skills centre. Increased sporting participation improves physical fitness, mental health and social connection of the children in the Greytown ward. Hopefully one day we will have female and male players from Greytown player for New Zealand 😊

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

We may require further funding as we expand football club.

We received \$2,369 from SWDC Youth Fund for our 4m x 2m Junior Goals that will cost in excess of \$12,000.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



## CHAIRPERSON REPORT

### Recommendations

The Chairperson recommends that the Community Board:

1. *Approve a grant of \$400 to Craig Thorburn of Grand Illusions for his work on the lighting in the Town Centre, to be funded from the beautification fund.*
2. *Write a letter of thanks to the Friends of Stella Bull Park and Greytown Kindergarten for the planting in Sarah's Garden, Stella Bull Park to commemorate Arbor Day.*
3. *Write a letter of thanks to POWERCO and ARB Innovations for the 30 trees planted on Arbor Day at O'Connor's Bush, the two trees planted outside the Greytown cemetery and for their continued support of river planting by the Waiohine bore.*
4. *Consider sending a letter of support to the Wairarapa Dark Sky Association for the Dark Sky Reserve Project.*
5. *Consider sending a letter of support to Aidan Ellims on his work to maintain our existing policing numbers in the South Wairarapa.*
6. *Consider preparing a written submission in support of the Waiohine Flood Plain Management Plan to the Flood Protection Department, Greater Wellington Regional Council, PO Box 11646, Wellington, 6142*
7. *Discuss with Greytown residents and submit new names for the pre-approved list of road names for the Greytown ward.*
8. *Agree to release the \$200 for a donation to Lighting in Stella Bull Park back to the beautification fund as these funds are no longer required.*
9. *Consider requesting a copy of the plans for the extension of Greytown cemetery from Council officers.*
10. *Ask businesses in Greytown if they wish to be responsible for the maintenance of the Greytown flower barrels on Main Street.*
11. *Invite Rosa Doyle to give a presentation on her outdoor mural work.*

## **1. Topic 1 – Christmas Lights at the Town Centre**

At our last meeting we did not agree to a \$400 donation for lighting outside the town centre as it was suggested we seek a proposal be put forth to the Board for consideration first. However Craig Thorburn thought that his request had gone through and spent \$400 on these lights. I was there when these lights came on and they look terrific. These were enjoyed by so many young families The lights are for the beautification of the town centre. I am therefore requesting that we pay \$400 towards the cost of these lights.

## **2. Topic 2 – Matariki and Winter Events in Greytown**

This has been a great success I would like thank all the volunteers who have worked hard to make these events a success.

## **3. Topic 3 – Stella Bull Park**

On Thursday 1<sup>st</sup> July Shelley, Amenities Manager Bryce Neems, and myself attended the planting of the ornamental pear tree in Stella Bull Park. Friends of Stella Bull Park and Greytown Kindergarten helped with the planting.

## **4. Topic 4 – WAG’s Submission on the Waiohine Flood Plain**

Waiohine Action Group (WAG) are making a formal presentation on the results of their work, I will move forward this presentation. Do we agree/not agree to support this via making a submission?

## **5. Topic 5 – Donations by Powerco and Arb Innovations**

Letter of thanks for plantings.

## **6. Topic 6 – Letter of support for the Dark Sky Project**

On 14<sup>th</sup> July I received an email from Viv Napier, as Chair of the Wairarapa Dark Sky association, asking GCB to send a formal letter of support/endorsement of the initial stage of the Dark Sky Reserve Project which covers the South Wairarapa and Carterton District Councils areas, including the area of the Aorangi Forest Park, the “core” of the reserve. Do we agree/not agree to forward a formal letter of support?

## **7. Topic 7 – Policing in the South Wairarapa**

Aidan Ellims will give a presentation at our meeting on the proposed reduction in policing numbers in South Wairarapa. Do we agree/ not agree to support his work?

## **8. Topic 8 – Councillors Report**

Councillors to provide a verbal report back on details in the Long Term Plan and Spatial Plan as they affect Greytown.

## **9. Topic 9 – Names for new roads in Greytown**

Community Board members agree/disagree to discuss with residents and submit additional road names to add to the pre-approved list of names for the Greytown ward.

The Community Board would like to see the plans on new sub-divisions in Greytown.

## **10. Topic 10 – Greytown Trails Trust Grant**

Grant of \$1000 donated yearly. SWDC has received an invoice for this year's payment.

## **11. Topic 11 – Extension of Greytown Cemetery**

As reported in Grapevine by the Mayor, Council are due to start on this extension, but we have not received plans for this. Graeme Gray to discuss.

## **12. Topic 12 – Report on the flower barrels on Main Street**

Update to be given at the meeting.

## **13. Topic 12 – New Flag for Greytown**

At the Greytown Community Board workshop held on 20<sup>th</sup> July the final colours for the new flag were finalised (swatch shown at meeting).

## **14. Topic 13 – Report on outdoor mural work by Rosa Doyle**

This artist emailed the CEO and as a consequence she has emailed me about her nature-themed work. Would you like her to present to the GCB. Unfortunately the artist approached at Kuranui College no longer works there so we have not been able to progress the murals.

## **15. Topic 14 – Hub activation**

Shelley Symes to report.

## **16. Topic 15 – E-Waste**

Correspondence received from John Rhodes on e-waste is attached in Appendix 1. Can officers update us on the possibilities raised by Mr Rhodes in his letter.

## **17. Appendices**

Appendix 1 – Correspondence from John Rhodes, 18 July 2021

Ann Rainford  
Chair  
Greytown Community Board

# **Appendix 1 – Correspondence from John Rhodes, 18 July 2021**

54 Kempton St  
Greytown  
email rhodesja@xtra.co.nz

Greytown Community Board

18 July 2021

Dear Anne Rainford, Shelley Symes, Graeme Gray, Simone Baker,  
Alistair Plimmer and Rebecca Fox

Please, can the Greytown Community Board arrange a better e-waste service for our town?

As you know, e-waste is accepted only at the Martinborough transfer station. Bryce Neem has explained to me that the firm that takes the waste will collect it from only one point in South Wairarapa District. Greytown residents must therefore make a 36 kilometre round trip to dispose of their e-waste.

As the July 2021 *Community Focus* reminds us, '... the Council and all residents need to maintain efforts to reduce emissions and mitigate climate change'. To drive individual cars from Greytown to Martinborough with small quantities of e-waste blatantly denies this reality.

Some residents may manage to combine e-waste delivery with other business in Martinborough, but I cannot. When I go to Martinborough it is—for the reason above—by bicycle. At present I need to dispose of an old vacuum cleaner, which is too big to carry on my bike.

Council must not continue to encourage unnecessary use of motor vehicles.

The obvious solution is to set up small e-waste depots in Greytown and Featherston. Whenever these reach capacity, a Council vehicle could take the accumulated e-waste to the Martinborough station. Greytown's depot could be a container or small shed at the transfer station.

Yours sincerely



John Rhodes