

**Minutes – 4 August 2021**

- Present:** Ann Rainford (Chair), Shelley Symes, Graeme Gray, Simone Baker, Councillor Alistair Plimmer and Councillor Rebecca Fox.
- In Attendance:** Karen Yates (Policy and Governance Manager) and Steph Frischknecht (Committee Advisor).
- Also In Attendance:** Louise Lyster, Sid Kempton, Rachel Clifford, Derek Williams, and John Boon (Waiōhine Action Group).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre between 6:00pm and 8.14pm.

**1. EXTRAORDINARY BUSINESS**

Mrs Rainford explained the presentation from Waiōhine Action Group under Topic 4 of the Chairperson Report would be given after the public forum.

**2. APOLOGIES**

*GCB RESOLVED (GCB 2021/29)* to receive apologies from youth representation Aimee Clouston.

*(Moved Rainford/Seconded Symes)*

Carried

**3. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

Councillor Fox acknowledged the passing of Bill Bain. Mr Bain was a Justice of the Peace and former librarian.

**5. PUBLIC PARTICIPATION**

Louise Lyster – Housing and Zoning

Ms Lyster spoke of the importance of understanding the problem definition and risks when considering growth options for the district. Ms Lyster felt the growth planning process was moving too quickly and wanted assurance that all the critical factors were being considered.

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#### Sid Kempton – Greytown Wheels Park and Play Space

Mr Kempton updated members of the plans for the Greytown Play Space and asked the Board to assist in spreading the word and encouraging the community to give feedback on the plans.

Mr Kempton responded to questions on the involvement of Kuranui College, mana whenua and Papawai Marae in the design, and next steps in reporting to the Assets and Services Committee.

#### Rachel Clifford – Dog Poo Bins and Speed Limits on Papawai Road

Ms Clifford spoke of her request for dog poo bins and a pavement along Papawai Road. Ms Clifford was concerned for the safety of walkers and had previously been informed the speed limits were going to be reviewed but had not heard anything further.

#### Derek Williams – Waiōhine River Plan

Mr Williams commended the work of the Waiōhine Action Group for their work on the draft Waiōhine River Plan and spoke of the importance of governance and accountability arrangements to support the Plan. Mr Williams requested SWDC take an active role in monitoring the performance of the flood protection and emergency preparedness.

### **6. ACTIONS FROM PUBLIC PARTICIPATION**

Members informed Ms Clifford the speed limit review was ongoing and there would be consultation with the community. Members also discussed making a submission to Waka Kotahi's speed review.

*GCB NOTED:*

Action 362: Prepare a submission to Waka Kotahi's SH2 safety improvements and speed review, GCB.

Action 363: Ask the Amenities Manager about the ability to have more dog poo bins in Greytown area and the possibility of a lime path along Papawai Road, H Wilson.

The matters raised by Mr Williams on the Waiōhine River Plan would be considered under Topic 4 of the Chairperson Report.

### **10. CHAIRPERSON REPORT**

#### **10.1 Chairperson Report - Topic 4 (item moved)**

Mr Boon presented on the Waiōhine River Living Plan on behalf of the project team. The presentation covered the background to the problem, establishment of the project team, the new model, creation of the plan, important considerations and next steps.

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*GCB RESOLVED (GCB 2021/30):*

1. To agree to prepare a written submission in support of the Waiōhine Flood Plain Management Plan to the Flood Protection Department, Greater Wellington Regional Council, PO Box 11646, Wellington, 6142.

*(Moved Symes/Seconded Cr Fox)*

Carried

2. To support the Waiōhine River Plan submission by Derek Williams which recommends the Greytown Community Board:
  - a. Acknowledge the tremendous work efforts of the Waiōhine Action Group Project Team
  - b. Propose to the Regional Council that it strengthen the accountability arrangements for river control and flood protection.
  - c. Propose to the South Wairarapa District Council that it has a duty under Section 17 of Civil Defence Emergency Management Act 2020, as a member of the “Greater” Wellington Civil Defence Emergency Management Group, in relation to “relevant hazards and risks” to:
    - i. Identify, assess, and manage those hazards and risks.
    - ii. Consult and communicate about risks.
    - iii. Identify and implement cost-effective risk reduction.
  - d. In acting on recommendation c) above, also propose that the South Wairarapa District Council, concern itself with:
    - i. Understanding the performance of the GWRC in its delivery of maintenance and operation of flood protection services so that failures to maintain the protection, works to planned standards are managed and mitigated in a timely manner.
    - ii. Noting that i) above requires the identification of the hazards and risks and having the required resources at the ready in the state of preparedness necessary to act decisively and promptly on the emergence of a failure, hazard or risk that threatens the Community. This level of preparedness needs to be visible in the applicable local Civil Defence Emergency Management Group plan required by Section 17 of the Civil Defence Emergency Management Act 2020.

*(Moved Rainford/Seconded Symes)*

Carried

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## 7. COMMUNITY BOARD MINUTES

### 7.1 Greytown Community Board Minutes – 9 June 2021

*GCB RESOLVED (GCB 2021/31)* that the minutes of the Greytown Community Board meetings held on 9 June 2021 be confirmed as a true and correct record.

*(Moved Cr Plimmer/Seconded Gray)*

Carried

## 8. REPORT FROM COMMITTEES

### 8.1 Greytown Tree Advisory Group

There was no report from the Greytown Tree Advisory Group (GTAG). GTAG would be removed as a standing item on the agenda and would be asked to request to speak in future.

## 9. CHIEF EXECUTIVE AND STAFF REPORTS

### 9.1 Officers' Report

*GCB RESOLVED (GCB 2021/32)* to receive the Officers' Report.

*(Moved Symes/Seconded Gray)*

Carried

Councillor Plimmer left the meeting at 7.18pm.

Councillor Plimmer returned to the meeting at 7.19pm.

### 9.2 Action Items Report

Members discussed the open action items and requested an update on timeframes for the painting of a solid line down West Street.

Ms Yates updated members that a consultant had been engaged to investigate the renaming of Underhill Road and outlined the proposed process in line with policy requirements.

Members discussed the entrance way signs; the Board would be collaborating on signs to consolidate branding across the district.

Members wanted the opportunity to input into the cemetery extension plan due to their involvement with tree planting.

*GCB RESOLVED (GCB 2021/33)* to receive the Action Items Report.

*(Moved Cr Fox/Symes)*

Carried

### 9.3 Income and Expenditure Report

*GCB RESOLVED (GCB 2021/34):*

1. To receive the Income and Expenditure Statement for the period 1 July 2020 – 30 June 2021.

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*(Moved Cr Fox/Seconded Gray)* Carried

2. To approve \$60 to cover the shortfall in funds for flag artwork consisting of entwined Oak and Totara trees designed by Gina Jones of Catalyst, to be funded from the beautification fund.

*(Moved Cr Plimmer/Seconded Baker)* Carried

#### **9.4 Financial Assistance Report**

Members discussed the application from Greytown Heritage Trust and considered the ability to seek donations for attendance at the Address, the lead in time to plan for funding, and the assets of the Trust.

Members discussed the financial position of Yellow Brick Road when considering whether to enter into a partnership arrangement.

*GCB RESOLVED (GCB 2021/35):*

1. To receive the Financial Assistance Report.

*(Moved Symes/Seconded Cr Fox)* Carried

2. To decline funding Greytown Heritage Trust \$1,000 to contribute to the Greytown Heritage Trust Annual Address.

*(Moved Cr Fox/Seconded Cr Plimmer)* Carried

3. To note an ineligible grant application has been received from Supporting Families in Mental Illness NZ Ltd trading as Yellow Brick Road requesting \$1,000 for stationary costs, an ongoing expense for the charity.

4. To decline entering into a funding partnership arrangement with Supporting Families in Mental Illness NZ Ltd trading as Yellow Brick Road.

*(Moved Cr Plimmer/Seconded Baker)* Carried

5. To note an ineligible grant application was received from Kidz Need Dadz Wellington requesting \$500 for a Father's Day Bowling event which was subsequently withdrawn.

6. To note that officers will update the Greytown Community Board grant form to reflect the new Grants Policy.

*(Moved Symes/Seconded Cr Fox)* Carried

#### **9.5 Financial Assistance Accountability Report**

*GCB RESOLVED (GCB 2021/36)* to receive the Financial Assistance Accountability Report.

*(Moved Symes/Seconded Baker)* Carried

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## 10. CHAIRPERSON REPORT

### 10.1 Chairperson Report

*GCB RESOLVED (GCB 2021/37):*

1. To receive the Chairperson Report  
(*Moved Cr Fox/Seconded Symes*) Carried
2. To approve a grant of \$400 to Craig Thorburn of Grand Illusions for his work on the lighting in the Town Centre, to be funded from the beautification fund.  
(*Moved Cr Fox/Seconded Symes*) Carried
3. To agree to release the \$200 for a donation to Lighting in Stella Bull Park back to the beautification fund as these funds are no longer required.  
(*Moved Cr Fox/Seconded Symes*) Carried

*GCB NOTED:*

1. Action 364: Write a letter of thanks to the Friends of Stella Bull Park and Greytown Kindergarten for the planting in Sarah's Garden, Stella Bull Park to commemorate Arbor Day, GCB.
2. Action 365: Write a letter of thanks to POWERCO and ARB Innovations for the 30 trees planted on Arbor Day at O'Connor's Bush, the two trees planted outside the Greytown cemetery and for their continued support of river planting by the Waiōhine bore, GCB.
3. Action 366: Send a letter of support to the Wairarapa Dark Sky Association for the Dark Sky Reserve Project, GCB.

Members agreed to hold over sending a letter to Mr Ellims regarding his work to maintain police numbers until he had presented to the Board.

Members discussed adding to their list of approved road names, seeking input from Papawai Marae, advanced notification of upcoming subdivisions and development areas, and the idea of having emblems on road name signs with cultural and historical significance.

*GCB NOTED:*

Action 367: Discuss with Greytown residents and submit new names for the pre-approved list of road names for the Greytown ward, GCB.

Action 368: Investigate sending future development plans to Papawai Marae for the purposes of inputting into the list of approved road names for Greytown, R O'Leary.

Members discussed future maintenance of the flower barrels on Main Street and whether to retain ownership. Business owners would be

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asked if they would like to maintain a barrel otherwise they would be auctioned.

*GCB NOTED:*

Action 369: Invite Rosa Doyle to present to the Greytown Community Board on her outdoor mural work, A Rainford.

Action 370: Investigate if there could be a variation to the contract to add a service to collect e-waste from a drop off point in Greytown on an occasional basis, B Neems.

Ms Symes updated members of an upcoming community emergency hub open day. Councillors Plimmer and Fox provided a progress update on the Long Term and Spatial Plans.

**11. NOTICES OF MOTION**

There were no notices of motion.

**12. MEMBER REPORTS (INFORMATION)**

There were no member reports.

**13. CORRESPONDENCE**

There was no correspondence.

The meeting closed at 8.14pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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