



Greytown Community Board

Minutes – 6 June 2012

- Present:** Christine Stevenson (Chairperson), Cr Margaret Craig, Michele Falleni, Kay Gray and Cr Viv Napier.
- In attendance:** Dr Jack Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 6 June 2012 between 7:00pm and 8:32pm.
- Public Participation** John O'Connell (Greytown Swimming Club).

PUBLIC BUSINESS

Mrs Stevenson advised that John O'Connell representing the Greytown Swimming Club would be presenting under public participation, but would be presenting at 8:00pm.

1. APOLOGIES:

GCB RESOLVED (GCB 2012/25) to receive apologies from Mayor Adrienne Staples.

(Moved Cr Craig/ Seconded Stevenson)

Carried

2. CONFLICTS OF INTEREST:

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION:

3.1 Greytown Swimming Club - John O'Connell

Mr O'Connell spoke on the Swimming Pool Report as included in the agenda. Mr O'Connell requested Council develop one pool maintenance plan for the three district pools and consider whether it was feasible for three pools to be properly maintained and remain viable in the South Wairarapa. Mr O'Connell noted the problem with the water temperature of Greytown Pool saying the Club swimming season finished early because of this. The Swimming Club would be willing to work in partnership with Council and the community to help improve heating and provide covers but wanted to be assured of a bigger picture plan for the three pools, including knowing the life of the pools and planned maintenance for the pools over their life.

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4. COMMUNITY BOARD MINUTES/EXPENDITURE:

4.1 Greytown Community Board Minutes – 2 May 2012

GCB RESOLVED (GCB 2012/26) that the minutes of the Greytown Community Board meeting held on 2 May 2012 be confirmed as a true and correct record.

(Moved Stevenson/ Seconded Gray)

Carried

4.2 Matters arising

There were no matters arising.

4.3 Action items from previous meeting

The action items were reviewed and updates were provided.

4.4 Income and Expenditure Statement to 30 April 2012

GCB RESOLVED (GCB 2012/27) to receive the Income and Expenditure Statement to 30 April 2012.

(Moved Cr Napier/ Seconded Cr Craig)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS:

5.1 Officers' Report to Community Boards

The Community Board reviewed the report and Dr Dowds answered questions relating to the archives project.

GCB RESOLVED (GCB 2012/28):

1. To receive the Officers' Report to Community Boards.

(Moved Cr Craig/ Seconded Stevenson)

Carried

5.2 Swimming Pool Report

The Community Board reviewed the report and Dr Dowds noted that pool water quality was maintained to standard and that the pool report addressed design and other issues which were not required by law.

GCB RESOLVED (GCB 2012/29):

1. To receive the information.

(Moved Stevenson/ Seconded Gray)

Carried

2. To recommend to Council to obtain another quote for the required repairs and identified improvements for the district swimming pools, and to look at the sustainability and viability of retaining three swimming pools in conjunction with

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representatives of the swimming clubs, schools and other community user groups.

(Moved Cr Craig/ Seconded Stevenson)

Carried

5.3 Community Response Plan

The Community Board discussed the template and its purpose for use in the community by volunteers in the event of an emergency. The community board asked that this item stay on the agenda until everyone was clear on roles and responsibilities.

GCB RESOLVED (GCB 2012/30):

1. To receive the report.
2. That the Greytown civil defence volunteers look at the Community Response Plan further and report back to the Community Board.
(Moved Stevenson/ Seconded Cr Craig)
3. Action 304: Provide more information to civil defence volunteers and the community boards on the 'next steps', including interaction responsibilities for the various groups; M Allingham

Carried

6. GOVERNANCE REPORT:

Cr Napier gave an overview of the next steps in the Wairarapa Governance Review Project and an update on the proposed changes to the Local Government Act which was expected to be adopted by November 2012. Cr Napier said further investigation into detailing the findings from the Governance Review Report were still to be undertaken.

7. COMMUNITY BOARD/COUNCILLORS REPORTS:

Cr Napier

Although Cr Napier hadn't attended the Papawai meeting she gave a report on the planned 29 June 2012 Matariki plantings.

Cr Napier gave an update from the Waiohine Floodplain Committee site visit.

Kay Gray

Mrs Gray tabled and spoke to an Information Centre report.

GCB RESOLVED (GCB2012/31) to reimburse Kay Gray a total of \$64.82 for the purchase of storage boxes and a laminated sign for the information centre

(Moved Gray/ Seconded Stevenson)

Carried

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Margaret Craig

Cr Craig reported that Cobblestones would be closed on Tuesdays and Wednesdays over winter and that thirty volunteers would be staffing the reception area out of the existing building until the entranceway project started. Half of the funds required to build the new entrance had been received.

Michele Falleni

Mrs Falleni reported that WLS librarians had made a recommendation for the purchase of a library management system at a recent WLS Committee meeting. Mrs Falleni had attended the citizenship ceremony recently held in the Greytown Town Centre.

Christine Stevenson

Mrs Stevenson had also attended the Greytown citizenship ceremony.

GCB RESOLVED (GCB2012/32):

1. To receive the verbal and tabled reports.

(Moved Stevenson/ Seconded Cr Napier)

Carried

8. ARBOR DAY:

Mrs Gray reported that the Forest and Bird Society were organising a display for the Greytown Town Centre to celebrate the history of Arbor Day in Greytown. The Board agreed in principal to pay for Philip Simpson's airfares as Mr Simpson would be giving a public presentation as part of the festivities. Tree plantings in Stella Bull Park were underway and the Friends of the Park would be conducting guided walks and plantings at O'Connor's bush.

9. GREYTOWN ARTS FESTIVAL:

Mrs Gray reported that the Greytown Festival organiser, Steffen Kreft, would be making a presentation on the Festival after the Community Board meeting.

10. DRAFT LTP 2012/22 COMMUNITY BOARD SUBMISSION:

The Community Board reviewed their Draft LTP submission and Mrs Stevenson undertook to update the submission and send through to Council.

11. COMMUNITY BOARD CONFERENCE:

The Community Board agreed to defer this agenda item until the next meeting.

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12. CORRESPONDENCE:

12.1 Inwards

From Department of Conservation dated 23 April 2012.

From Victim Support to Greytown Community Board dated 22 May 2012.

From Cobblestones Trust to Greytown Community Board dated 24 May 2012.

GCB RESOLVED (GCB2012/33):

1. To receive the inwards correspondence.

(Moved Stevenson/ Seconded Cr Napier)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Greytown Community Board
Action Item List
From 6 June 2012**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
83	GCB	2-Jun-10	Action	Kay Gray	Organise a meeting with representatives from the Greytown Heritage Trust, Greytown Community Board and the Greytown Tree Committee with the purpose of progressing the Neill Cooper Conservation Award including the proposal of presenting the concept to the Greytown Lands Trust requesting financial support of the idea.	Closed	14/3/12 At the request of the Heritage Trust more information was provided. 10/7/12 Action closed due to lack of interest/action from the Heritage Trust.
228	GCB	2-May-12	Resolution	Glenn	GCB RESOLVED (GCB2012/22) to recommend to The Planning and Environment Group to investigate the conversion of a section of old Stella Bull Park in Greytown into an off-leash dog area and make a proposal back to the Community Board. (Moved Cr Napier/Seconded Stevenson) Carried	Open	Investigation ongoing. Have entered discussions with GW about using land at the end of Kuratawhiti Street instead of, or in addition to old Stella Bull Park. Initial response is favourable from GW.
304	GCB	6-Jun-12	Action	Mark	Provide more information to civil defence volunteers and the community boards on the 'next steps', including interaction responsibilities for the various groups	Actioned	Paul Walker and/or Murray Johnstone have been organised to speak to the volunteers.
311	GCB	6-Jun-12	Resolution	Paul	GCB RESOLVED (GCB2012/31) to reimburse Kay Gray a total of \$64.82 for the purchase of storage boxes and a laminated sign for the information centre (Moved Gray/ Seconded Stevenson) Carried	Actioned	

Greytown Community Board											
Income & Expenditure to 31 May 2012											
	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12
INCOME											
Balance 1 July 2011	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27
Annual Plan 2011/12	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00
Misc Income				2,782.61	2,782.61	2,782.61	2,782.61	2,782.61	2,782.61	2,877.05	2,877.05
TOTAL INCOME	38,956.27	38,956.27	38,956.27	41,738.88	41,738.88	41,738.88	41,738.88	41,738.88	41,738.88	41,833.32	41,833.32
EXPENDITURE											
Members' Salaries	673.50	1,366.64	2,049.96	3,306.70	4,156.88	5,007.06	5,857.24	5,529.59	6,212.91	6,896.23	7,579.55
Members' Expenses	-										
Total Personnel Costs	673.50	1,366.64	2,049.96	3,306.70	4,156.88	5,007.06	5,857.24	5,529.59	6,212.91	6,896.23	7,579.55
Michel Falleni - Reimburse travel - conference		518.00	518.00	518.00	518.00	518.00	518.00	518.00	518.00	518.00	518.00
Flagz Group -Flags		1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00
Silver Image - Melbourne Cup		45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00
Spicer Robin - Wine Barrell plants		17.86	17.86	17.86	17.86	17.86	17.86	17.86	17.86	17.86	17.86
Clareville Nursery - Potting Mix / Plants		123.65	123.65	123.65	123.65	123.65	123.65	123.65	123.65	123.65	123.65
Harmony Lane - Melbourne Cup Street Festival			1,626.09	1,626.09	1,626.09	1,626.09	1,626.09	1,626.09	1,626.09	1,626.09	1,626.09
Lamb-peters print - Melbourne Cup				476.00	476.00	476.00	476.00	476.00	476.00	476.00	476.00
Mark's signs - Fluteboard				542.00	542.00	542.00	542.00	542.00	542.00	542.00	542.00
Mark's signs - Melbourne Cup				280.00	280.00	280.00	280.00	280.00	280.00	280.00	280.00
Stevenson Chrisine - Melbourne Cup				83.81	83.81	83.81	83.81	83.81	83.81	83.81	83.81
Von Pein Susan - Melbourne Cup				130.43	130.43	130.43	130.43	130.43	130.43	130.43	130.43
Caterton Crier - Melbourne Cup				78.50	78.50	78.50	78.50	78.50	78.50	78.50	78.50
Red Petal - Funstuff Melbourne Cup				92.60	92.60	92.60	92.60	92.60	92.60	92.60	92.60
Jonsburg - Melbourne Cup				294.02	294.02	294.02	294.02	294.02	294.02	294.02	294.02
Warehouse Stationary - Whiteboard				91.30	91.30	91.30	91.30	91.30	91.30	91.30	91.30
Local Government - Community Board Levy 11/12					166.67	166.67	166.67	166.67	166.67	166.67	166.67
Power Services - Rugby/xmas flags					264.00	264.00	264.00	264.00	264.00	264.00	264.00
Cahoots Café - Catering 13/12/11								86.96	86.96	86.96	86.96
Clareville Nursery - Plandt for wine Barrells								217.39	217.39	217.39	217.39
Power Services - Remove xmas flags								138.00	138.00	138.00	138.00
Greytown Trails - Signs Woodside Trail									667.00	667.00	667.00
Woodside Trust - Greytown Rail Trail Supplies									427.51	427.51	427.51
Total General Expenses	-	1,934.51	3,560.60	5,629.26	6,059.93	6,059.93	6,059.93	6,502.28	7,596.79	7,596.79	7,596.79
Kuranui College - Wearable Art Comp	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Friends of Cobblestones - Xmas Carols evening		250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00
Cobblestone Trust - Melbourne Cup Day			100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
NZ Fire Service - Melbourne Cup Day				100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Greytown Lions - Melbourne Cup Day				86.96	86.96	86.96	86.96	86.96	86.96	86.96	86.96
NZ Council of Victim Support								500.00	500.00	500.00	500.00
Cobblestone Trust - Community Board Grant 2012									172.00	172.00	172.00
Cobblestone Trust - Donation										1,000.00	1,000.00
Total Grants	500.00	750.00	750.00	850.00	1,036.96	1,036.96	1,036.96	1,536.96	1,708.96	2,708.96	2,708.96
TOTAL EXPENDITURE	1,173.50	4,051.15	6,360.56	9,785.96	11,253.77	12,103.95	12,954.13	13,568.83	15,518.66	17,201.98	17,885.30
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	37,782.77	34,905.12	32,595.71	31,952.92	30,485.11	29,634.93	28,784.75	28,170.05	26,220.22	24,631.34	23,948.02
LESS: COMMITMENTS											
Salaries to 30 June 2012	9,890.50	9,197.36	8,514.04	7,257.30	6,407.12	5,556.94	4,706.76	5,034.41	4,351.09	3,667.77	2,984.45
discretionary grants											
Melbourne cup day celebrations	1,000.00	955.00									
Total Commitments	10,890.50	10,152.36	8,514.04	7,257.30	6,407.12	5,556.94	4,706.76	5,034.41	4,351.09	3,667.77	2,984.45
BALANCE TO CARRY FORWARD	26,892.27	24,752.76	24,081.67	24,695.62	24,077.99	24,077.99	24,077.99	23,135.64	21,869.13	20,963.57	20,963.57

GREYTOWN COMMUNITY BOARD

18 JULY 2012

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To update the Community Board/Committee on the Corporate Support, Planning and Environment and Infrastructure and Services activities.

Recommendations

Officers recommend that the Board/Committee:

1. *Receive the information.*

CORPORATE SUPPORT

1. Executive Summary

The draft long term plan was adopted on 8 May and the submission process has been completed. This has included public meetings, collation of the submissions and commentary on those submissions that required input.

Progress is being made on the replacement local authority software suite. After the tender process, which included two days of presentations with the shortlisted vendors, NCS were selected as the preferred supplier. Implementation of the key modules will be 1 July 2012, the remaining modules shortly thereafter.

The archiving project is progressing, with phase two now underway.

The vehicle storage area has been complete and the staff recreation area is nearing completion

2. Discussion

2.1 LTP

The consultation phase of the LTP has been completed, with four public meetings held; submissions received, collated and commented on where necessary and Council hearings and deliberations meetings held.

Audit New Zealand were onsite during the week commencing 25 June for final signoff. Final adoption was 27 June.

2.2 Operating System Replacement

Following the request for Proposal process, NCS were selected as the preferred vendor.

The implementation process has commenced and is progressing well.

Go live for most of the modules will be July 1 2012 (there is never a good time). The remaining modules will be implemented shortly thereafter.

We will be preparing the annual report out of the old ACS system. This is still supported and has a couple of key benefits including backup should the NCS implementation stall. Also, if we were to try and prepare the annual report out of the new system, audit would spend a considerable amount of time reviewing the transfer of data prior to the commencement of the actual audit.

The audit of the transfer of the data can be undertaken at a more convenient time.

2.3 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 19 June 2012, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591

It is encouraging to note the amount outstanding is at the lowest level for a year. While the number of properties in arrears is still relatively high, we have made some progress on those ratepayers who owed a significant amount.

Of the 632 properties in arrears, approximately 160 are paying a regular amount towards their arrears, and 70 have balances less than \$100

2.4 Archival Project

The archiving project is progressing, with stage one being completed, stage two has commenced.

Stage two of the archive project is to physically process the council's archives so they can be accessed and securely preserved to comply with legal requirements and the council's policy.

2.5 Photocopier replacement

Work has commenced on the replacement of our photocopier fleet. We are somewhat fortunate with the timing of the replacement as local authorities recently became eligible for the "all of Government" pricing, which is (apparently) significantly cheaper than we would otherwise have been able to achieve.

This will be a fairly involved process and will take a while to work through, and other matters do need to take priority.

PLANNING AND ENVIRONMENT GROUP REPORT

1. Planning

1.1 Resource Consents

Officers received 17 consent applications since 1 May 2012. 14 consents were approved since 1 May (5 of which were received in April) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors and Community Board members, so consent details are not listed here.

1.1.1. Private Plan Change 3858 appeal

Private Plan Change 3858 was approved by Council but appealed by NZTA. The appeal has been resolved and the amended rules to reflect the agreement will be approved by the court soon.

1.1.2. GE & CJ Tyer Coastal Subdivision application

Resource consent application number 3993 has been placed on hold at the request of the applicant. The hearing that was scheduled for 7 June 2012 is postponed until early August, the time and date to be confirmed.

1.2 Policy

1.2.1. Reserve Management Plans

The Martinborough Square Reserve Management and Development Plans were re-notified on 21 March 2012 and submissions closed on 30 May 2012. A hearing was held on 4 July 2012.

1.2.2. Bylaws

Officers will meet with Masterton District Council to discuss the completed Draft Bylaws, which will then be submitted to Council for approval to go ahead with public consultation. Note: The Bylaws will be submitted to Councillors electronically after the 27 June 2012 meeting.

1.2.3 Community Response Management Plans

At the last round of Community Board meetings a draft document was circulated to be commented on. The plan details key information, people and actions in order with a view to helping a specific community be self-sufficient for a period of three days in the event of an emergency.

2. Building

2.1 Building consents

Processing statistics for: 1 March 2012 – 31 March 2012

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	30	311	34	N/A
Consent processing performance (within 20wd's)	100%	100%	96.97%	90%
COA processing performance	50%	66.67%	0%	N/A
CCC processing performance	100%	99.64%	97.37%	100%

Consents granted by project: 1 May 2012 – 31 May 2012

Code	Type	Avg. Duration (Days)	No. of consents	Value
AH	Single Story Stucco/Txt Ct etc with P&D	15	1	400,000
MA	Solid Fuel Heater	6.8	13	57,917
MB	Minor Plumbing Work	7.0	3	23,708
MD	Drainage Work – New Effluent Systems	21.0	2	18,160
ME	Wet Area Shower (Vinyl Floor)	7.0	1	14,673
NE	Single Story Stucco/Texture Coat etc – Urban	14.5	2	617,500
NF	Single Story Stucco/Texture Coat etc – Rural	3.0	1	350,000
NS	Single Story Stucco/Texture Coating/Ply Rural detached Garage	15.0	1	450,000
RA	Relocated Residential Dwelling - Urban	3.0	1	10,000
RB	Relocated Residential Dwelling - Rural	13.0	2	134,000
SA	Garden Sheds/Retaining Walls/Carports	13.7	3	15,000
SC	Minor Farm Buildings	8.9	8	125,100
SD	Large Farm Buildings	20.0	1	18,500
SF	Proprietary Garages Standard	16.5	2	29,690
SI	Proprietary Garages & sleepout - inc P/D	2.0	1	50,000
SL	Residential Repile	4.0	2	21,000
		10.0	44	2,335,248

COA Certificate of Acceptance

CCC Code Compliance Certificate

Building consent numbers from 1 July 2011 to 11 June 2012 show as 289. For the same period the year before the number was 329.

2.2 Enforcement

None to report

2.3 Policy

None to report

2.4 Other matters

Licensed Building Practitioners (LBP)

Recently officers attended a cluster group meeting where representatives from the Department of Building & Housing (DBH) were present. The DBH asked several questions about issues Building Consent Authorities (BCA's) are facing since the introduction of the Licensed Building Practitioners (LBP's) scheme. From the response from each BCA it is clear that there is a continuing frustration with the level of detail being supplied from the designers to show compliance with the NZ Building Code for the building consents being submitted. It was also identified that the level of knowledge from the builders is also lacking. It will take a considerable amount of time before LBP's become fully competent and that there was a lack of training provided in the industry to learn about building code requirements.

On-line consenting

A request has been made by the DBH to attend our next cluster group meeting to discuss the proposed on-line consenting scheme. The Department, in collaboration with Land Information New Zealand, along with the Ministry for the Environment, is in the early stages of investigating the concept and feasibility of developing an integrated online strategy that will utilize smart technology that links all aspects of the construction process, from design through procurement and construction and maintenance, to achieving productivity gains and quality improvements within the built environment.

A key component of this initiative is the development of a National Online Consenting system. It is hoped the new system can be introduced in the 2013/1014 financial year.

It would introduce a centralised, paperless, internet based hub that receives, captures, and allows consistent processing of all building consent applications. Processing of consents, including inspections, will be conducted by Building Consent Authorities.

The final aim is a service that provides for, and facilitates, the 'end-to-end' processing of consents using standard forms and consenting processes to provide applicants with a common experience, regardless of which Building Consent Authority (BCA) receives their consent application.

Forms

Two new national building consent application forms will be implemented on the 1 July 2012. Several lower North Island BCA's have already implemented the forms. It has been decided that we will review our other application forms and checklists to see if these can be amended so everyone is using the same forms. This will create consistency between the lower North Island BCA's.

Earthquake Prone Building Policy

Council officers met with representatives from the other TA's, Civil Defence staff, and various building industry practitioners and engineers last week to discuss building specific emergency response issues. Out of that meeting it has been

decided to work towards an improved combined EQP building policy that can better address at risk buildings.

Additionally a focus group was formed to make progress in preparedness for an emergency event. This group will collate a comprehensive list of key infrastructure and buildings, and key building industry personal throughout the Wairarapa. These lists will be actively managed and kept up to date, and the identified people with key skills will be contacted and a network developed to aid efficient response capability.

3. Environmental Health

3.1 Liquor Licensing

18 Liquor licenses were issued in May 2012

Council officers are currently working with both Carterton and Masterton District Councils to update and standardise the liquor licensing forms for the Wairarapa.

3.1.1. Alcohol Reform Bill Update

The way forward for the Alcohol Law Reform Bill is now set in place. The Bill will be back in the house sometime in July for debate by the whole of committee. This will take 5-6 sitting days. There are numbers of supplementary papers with 'fixes' that have been identified. There will be a conscience vote on purchase age. The revised Bill will re-written and will come back to the House within another 4 weeks for the third and final reading and will be given Royal Assent(RA). At RA the Bill will be named The Sale and Supply of Alcohol Act. The LLA will become the Alcohol Regulatory Licensing Authority (ARLA). At 6 months from RA ARLA is to be operational and applications will be required to meet the new criteria. ALRA will determine contested applications based on the new criteria. AT 12 month from RA the District Licensing Committees (DLC) will need to be operational and able to process and hear unopposed and contested applications and the rest of the Act will come in to force.

For transition purposes applications will be dealt with as follows:

- Up to and until 6 months from RA SOLA.
- From 6 months to 12 months SOLA PLUS new criteria
- From 12 months Sale and Supply of Alcohol Act (SSAA) plus any LAP restriction if the LAP is in place.

CEOs and Mayor will be /have been told they need to turn the attention to what is coming and start thinking about the makeup of the DLC and an LAP.

LGNZ and Ministry Of Justice are keen to swing behind TAs and assist with generic templates and advice.

MOJ are developing a risk based fees matrix that TAs will apply to applications.

3.2 Food Bill update

The latest report from meetings with MPI (formerly MAF and NZFSA) is that there has been no further progress through parliament but it is the Ministers top priority. A reading may be held in September 2012 with a commencement for the Act 12 months from royal assent.

3.3 Noise control

14 noise complaints were received during May 2012.

Eleven for Featherston, three for Greytown and none for Martinborough.

3.4 – Emergency Management

Both EHO's attended a Regional Public Health emergency preparedness workshop held at WEMO Wellington. The purpose of this was to identify how public health and environmental health risks would be managed in an emergency with a focus on the lessons from Christchurch.

3.5 By-laws and animal control

3.5.1. Overhanging trees

Fourteen notices have been sent out for overhanging vegetation. Twelve have been resolved to date.

3.5.2. Dog and stock control

32 Dog complaints were received during May 2012.

Thirteen in Featherston, eleven in Greytown and eight in Martinborough.

Bylaws officers are also currently dealing with two sheep attack incidents in Featherston. Three sheep have been mauled. It is likely that a single dog is responsible. The investigation is proceeding.

A wandering dog that has been the subject of many complaints from several Featherston residents has finally been caught. The dog has since been signed over to Council and has been removed from the District.

Contact Officer: Glenn Bunny, Group Manager Planning & Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Asset management

The new Asset Management position and change to the Infrastructure and Services group is underway. The new position descriptions have been accepted and the advertising of the new positions will be take place shortly.

The initial focus will be on an accumulation of information on existing projects, schemes, plans, consent conditions etc. This will be the foundation of the projects delivery going forward.

Work has continued on the asset modelling system with 3 waters, buildings, roads and playgrounds now in as first cut data. Finding accurate condition data has been difficult and some information will need to be collected as part of the development of the new contract schedules.

The format below showing waste water pumps will be how the information is represented and developed. It will form part of the future asset management plans for assets groups and feed into future Annual Plans Long Term Plans.

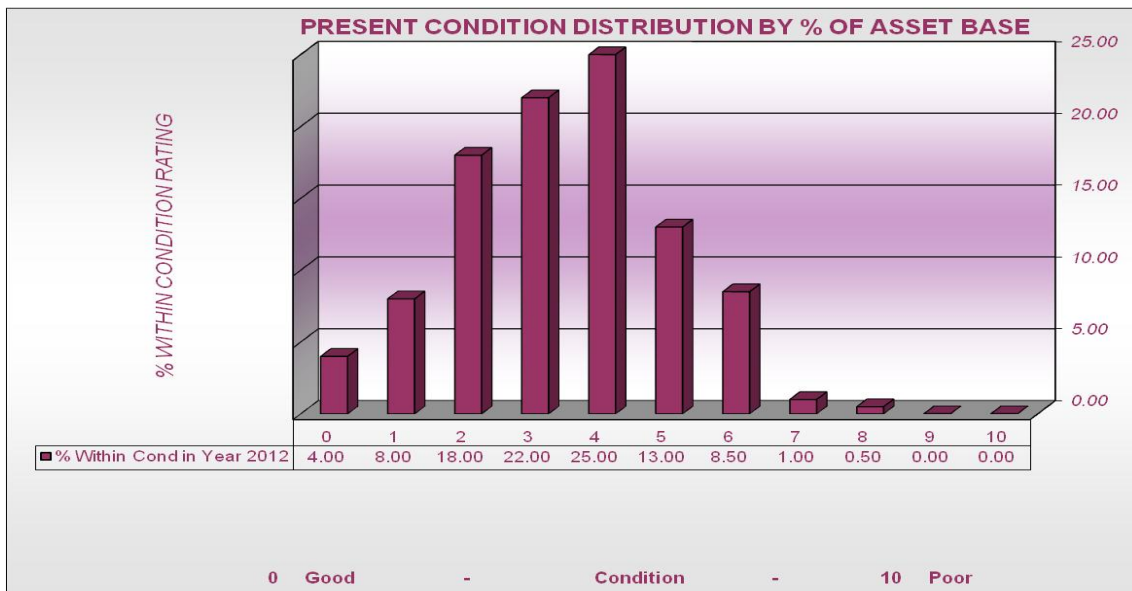
Summary of Modelling Results for: Waste Water Pumps & Valves
Table No IAS 1 Asset Performance

Within the Waters

13

Sheet Note

Characteristic	Figure	Exp. Range	Characteristic	Figure	Exp. Range	% of Demand Type Being Met	% of Demand Type Being Met
Present Annual Renewal Expenditure	\$52,000	N/A	Present Annual Renewal Demand From Modelling	\$59,807	N/A	% of Present Demand Met	86.95%
Total Asset Group Quantity	1	N/A	Av Annual Renewal Demand (Long Term)	\$55,194	N/A	% Long Term Demand Met	94.21%
Units	No	N/A	Av Unit Renewal Cost in \$/Unit	\$2,759,717.52	N/A		
Total Cost to Renew the Whole Asset Group in \$	\$2,759,718	N/A	% at and above Intervention Level (in Poor Cond)	1.50%	0 to 10%		
Annual Maintenance Exp.	\$0	N/A	Present Value of assets above Intervention	\$41,396	N/A		
Retreatment Intervention Condition Level	7.00	7 to 10	% at & Under Cond 2 (%In Excellent Cond)	30.00%	< 35%		
Return Cond Level following Renewal	2.00	0 to 4	Largest Individual % in Starting Condition Dist.	25.00%	< 30%		
Life to Condition 10 in Years	50.0	10 to 250	St Dev of Condition Distribution	9.20	< 10.0		
Life in years to Intervention Level	41.0	10 to 250	Condition Distribution Accuracy Indicator	2.30	< 5.5		



2. Contracts

2.1 Utilities and Facilities Management

The following schedule is still on track for delivery. One tender has withdrawn and the remaining tenderers are currently reviewing facilities for pricing.

Proposals Close	25 June 2012
Initial Evaluation by the team. Individuals to complete prior to this.	9/10 July 2012
Presentations from Submitters	16/17 July 2012
Site Visits	19/20 July 2012
Shortlist Top Two	23/24 July 2012
Price Clarification	25/26 July 2012
Preferred Submitter(s) Recommended to Chief executive	27 July 2012
Preferred Submitter Notified	27 July 2012
Negotiations	30 July 3 Aug 2012
Chief Executive Approval	3 Aug 2012
Council Approval	8 Aug 2012
Tenderers Notified	10 Aug 2012
Contract Commences	1 Oct 2012

Detailed reviews are taking place on the Anzac Hall and the three pools to review current standards, work required and the development of a maintenance management plan. These plans as developed, will fold into the new contract as maintenance schedules and inspection programs to proactively deal with asset management requirements.

Once negotiations are underway, discussions will be held with the CE and/or Council to ensure the changes to service levels (used to moderate price) is acceptable to the community.

3. Consents

3.1 Consent meetings

Regular meetings are being held with Greater Wellington Regional Council on all consents, current and future renewals.

The Regional Councils' focus remains that Council must continue to achieve compliance where non-compliance has existed previously; and that in regard to the new consent applications where required Council must commit and demonstrate a commitment to improved environmental outcomes Significant Water Consents.

3.1.1. Wastewater

The consent application lodgement for the Greytown WWTP and the latest timeline indicates lodgement by end of September 2012.

The new AEE and consent application lodged for the Martinborough WWTP consent renewal is under development and is expected to be re-lodged by mid July. The Featherston WWTP consent renewal application has been submitted. Greater Wellington has accepted the application but is developing a Section 92 request for further information in regard of the consent application. It is expected that this request will require Council within the time frame of the consent (term requested is eight years) to provide tertiary treatment infrastructure that will reduce adverse effects on the receiving environment.

This means that Council will have to offer up the commitments and timelines necessary to achieve this in line with its proposed long term strategy and proposed medium term capital expenditure programme.

3.1.2. Water Takes

The water take consents for Greytown and Martinborough community water supplies were lodged before the end of March 2012. Council has since provided further information for both consents in relation to usage (domestic, non-domestic and irrigation) within the communities and processing of the application continues

3.2 Other consents

The Martinborough landfill consent has been submitted and further information has been requested. The Regional Council have requested that consent applications be lodged to legitimise the current green-waste shredding and cover operations at the Martinborough Site.

An exercise has been undertaken to identify the most cost effective option i.e. the status quo where all green-waste is taken to the Martinborough site and mulched for cover or alternatively freight green waste (un-processed) to Nursery Road Masterton. Masterton District Council's current gate fee of \$62.00 per tonne of green waste make this option not so attractive, however until the consent conditions are made clear this remains one option for the future.

4. Utilities

4.1 Wastewater

4.1.1. Operations

Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

Four pipeline blockages were reported and rectified during the period.

4.1.2. Water Supply Capital

No capital works programmed or implemented during the period.

4.2 Water Supply

4.2.1. Operations

Leak detection work has been completed in Martinborough water supply network with no major leaks found but a number of smaller leaks around

services pipes and the smaller diameter pipelines. Repair work for these items has been scheduled and is underway.

This completes the in reticulation leak detection work for the three serviced areas which ought to be conducted on at least a three year cycle.

Community water usage records and trending is attached for Council's information.

4.2.2. Capital

Bore water availability investigation continues at Woodside and Underhill Roads with some early indication of good potential at Woodside Road close to the Ultra-filtration Plant

4.3 Water Races

Water races operated normally during the period.

The Three Waters Focus Group recently expressed a wish that the Council undertake a review of the water race network within the District:

The objects of this review include:

- Optimal use of the systems
- Possible Opportunities to extend benefits to existing users
- The development of a range of recommended actions for the future purposes of the system(s)

4.4 Waste Management

4.4.1. Operations

Operations continued without incident throughout the period. Waste export and recycling tonnage data for the period is attached.

5. Roothing

5.1 Roothing maintenance – Oldfield Asphalts

Routine maintenance is satisfactory; Oldfields are grading unsealed roads, fixing potholes and straightening signs.

Significant other recent works include;

- Renewal of signs on the Greytown Bidwills Rd.
- Metalling of unsealed roads. 8000 cu m of metal has been produced and was spread during May and June.
- Replacing old an inadequate culverts, 4 in recent weeks

The frequent repair of slumping of the White Rock Road on Ushers Hill is continuing on an almost weekly basis.

Oldfields have also repaired slumping on the Te Awaiti Rd at the "Glue Pot".

On the Cape Palliser Road at the Whatarangi Cliffs, Oldfields are constructing a retaining wall above the boulder beach to protect the road and cliff from rain

and wind erosion. This may be the first of several walls required over the next 10 years.

6. Parks and Reserves

Routine maintenance is satisfactory and Transfield's response to requests for additional works has been prompt.

7. Property and Facilities

7.1 Properties

Featherston Information Centre – Exterior works continue. Window repairs and restoration of the front doors are underway and the exterior will be painted by mid June.

Featherston Library – The ramp has now been completed.

Pain Farm Cottage – Insulation has now been installed in the ceiling.

7.2 Pensioner Housing

Units 1, 2, 7 and 8 of the Burling Flats have had roofs replaced. The television aerials will also be removed and placed on the side walls of the flats.

7.3 Swimming Pools

Thompsons Fibre glassing has produced reports on the current condition for SWDC's three pools and maintenance required to bring them up to current pool standards. These reports have been issued to the Community Boards for their review. The next step is to prioritise required works and draft a works programme for review and approval.

7.4 Cemeteries

Featherston Cemetery Extension Stage 1 shelter belt planting has been completed. Fencing to protect this planting is underway.

A new ashes wall is currently being built in Featherston Cemetery.

7.5 Camping Grounds

Greytown Camp Ground lease was awarded to Neil and Anne Smith. Lease negotiations are underway with the lease due to commence 1 July 2012.

7.6 Leases and Licenses

Pain Farm Land Tender – This tender closed on 14 May 2012 and was awarded to Mike Moran (incumbent leasee). Lease commenced 1 June 2012.

Stella Bull Park Building – Expressions of Interest have been called for the Stella Bull Park Building (currently the Wairarapa Wine Centre) and proposals are due mid June. The current lease is due to expire 31 July 2012.

8. Libraries

8.1 Statistics all Libraries

Refer appendix 1 for statistics:

- Issues
- Transactions
- New Borrowers

- Wifi Internet Usage
- Summer Reading Programme
- Door Count

9. Appendices

Appendix 1 – Statistics all Libraries

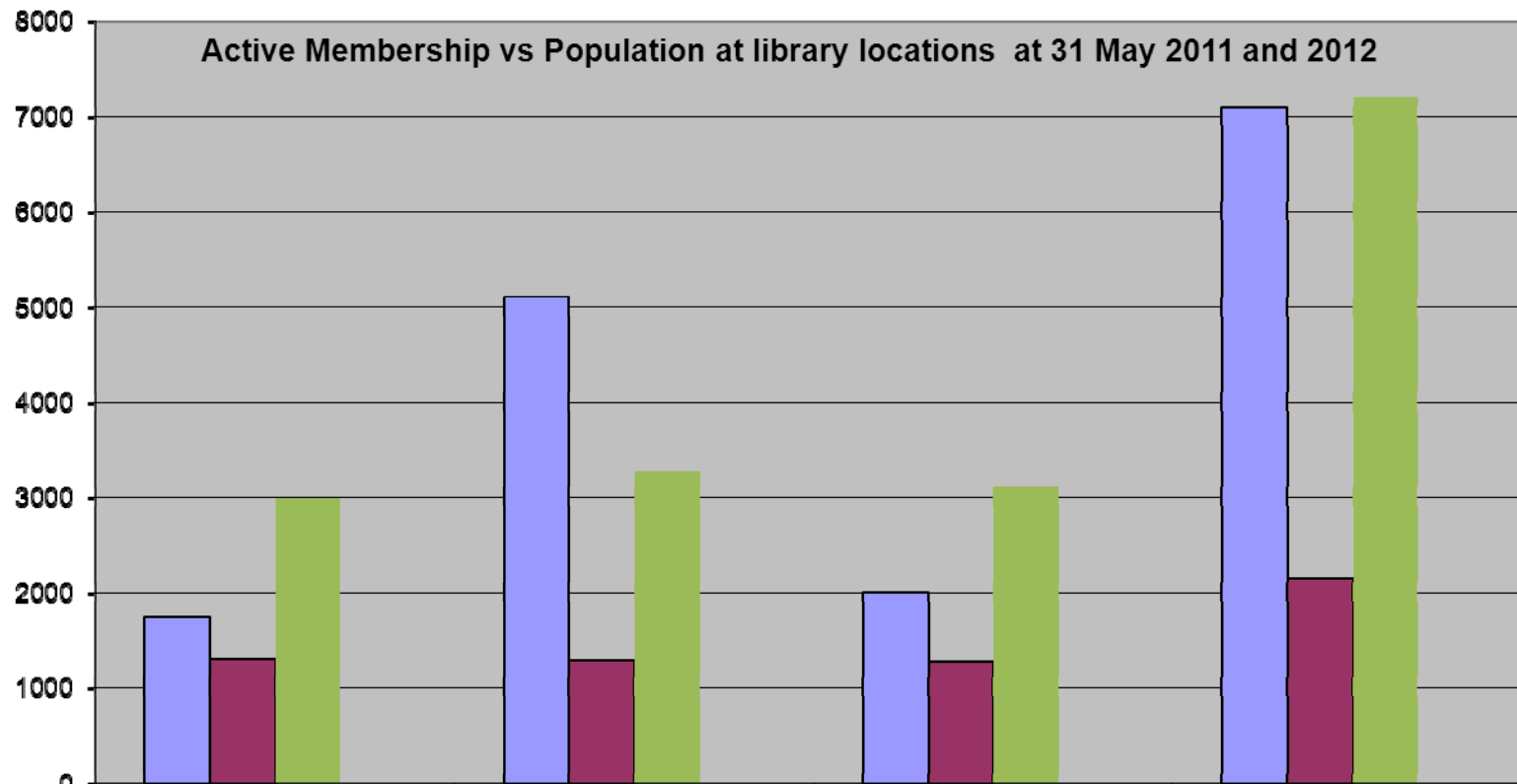
Appendix 2 – Monthly Water usage

Appendix 3 – Waste exported to Bonny Glen including Recycling

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

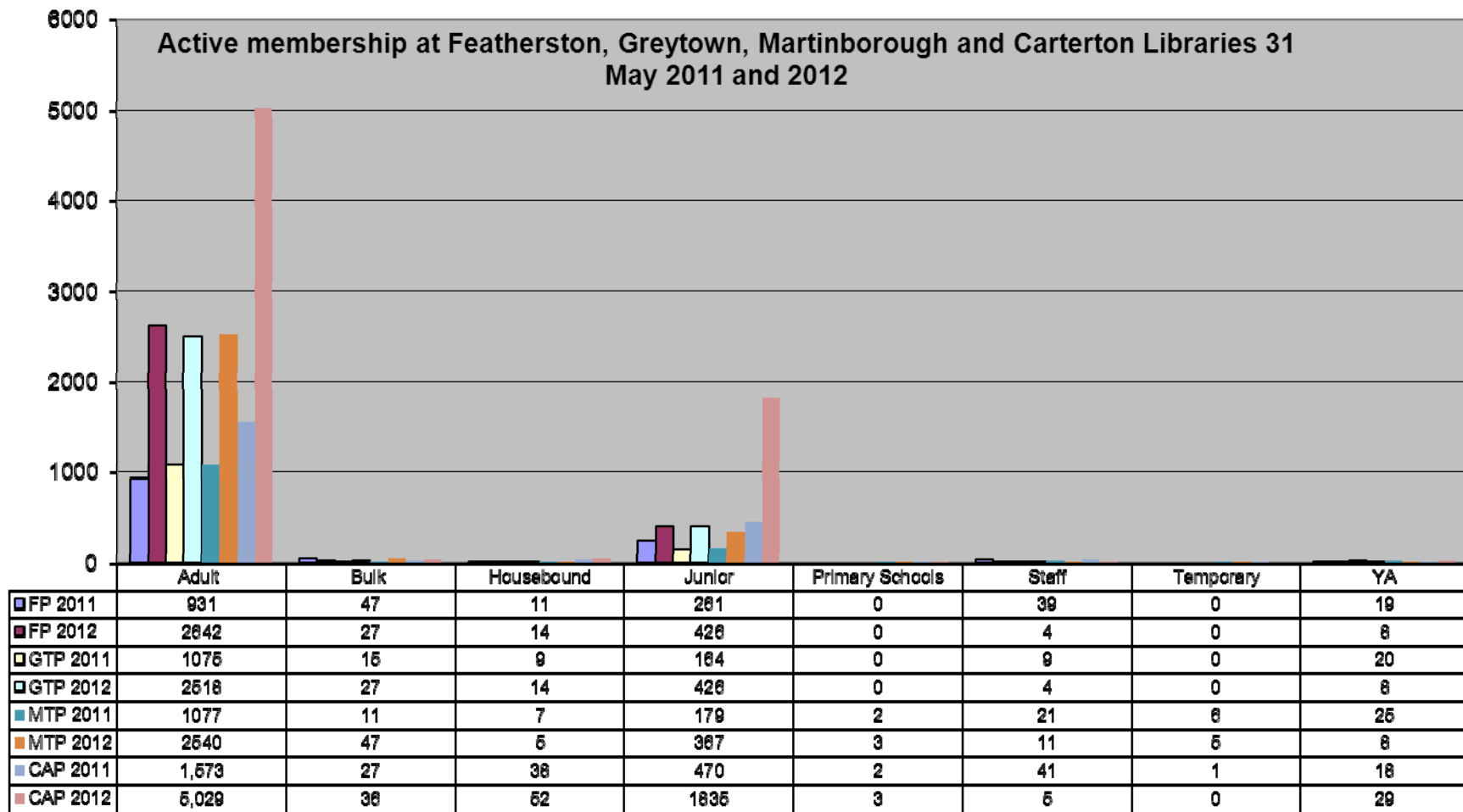
Reviewed by: Dr Jack Dowds, Chief Executive Officer

Appendix 2 – Statistics all Libraries



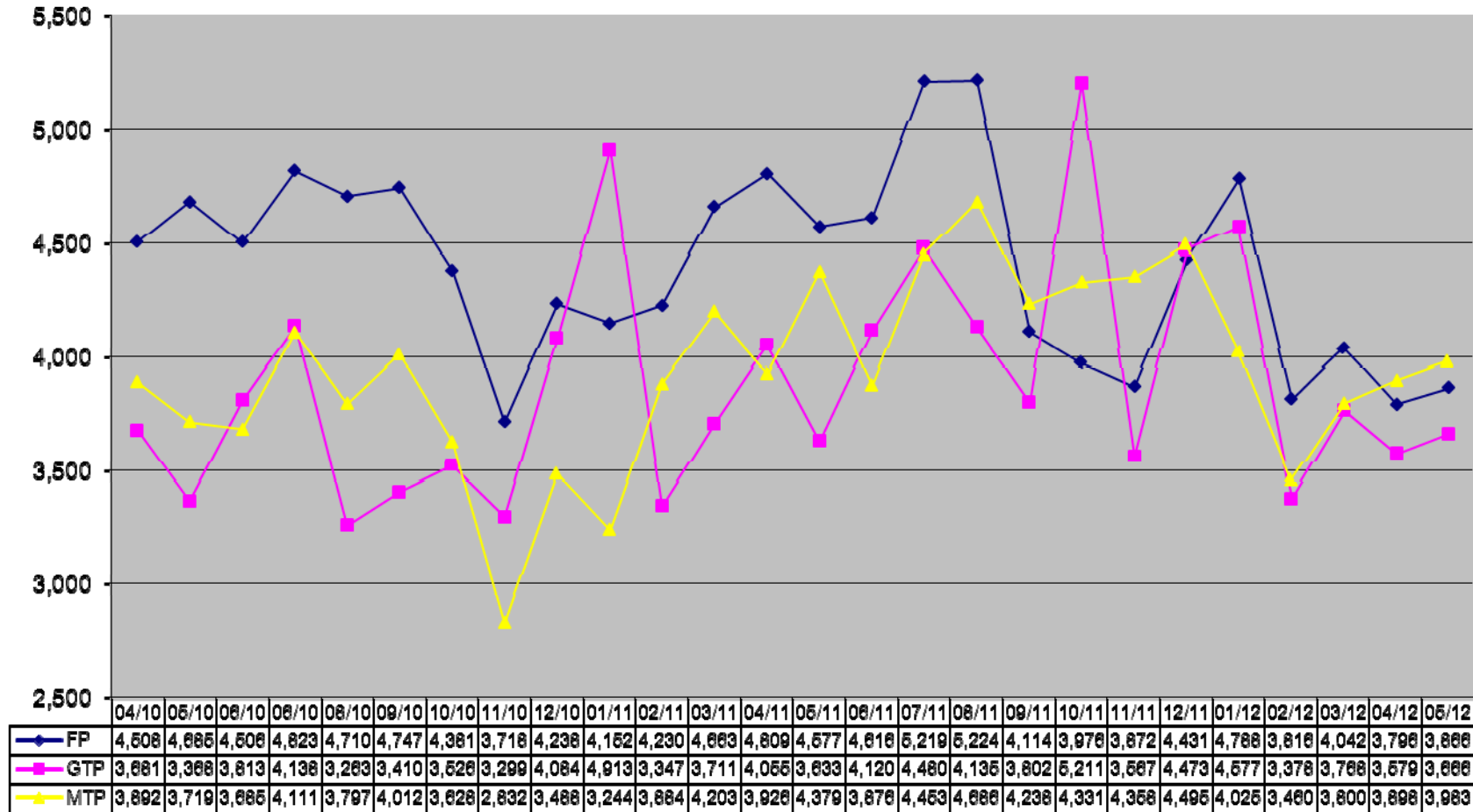
	MartInborough	Featherston	Greytown	Carterton District
Population*	1764	5124	2001	7098
Membership 2011	1328	1309	1292	2170
Membership 2012	2997	3297	3139	7227
% Increase 2011/2012	125.68%	151.67%	142.96%	233.04%

Membership at the libraries has increased significantly over the last year with the largest rise at Carterton. The new Events Centre and the Toy Library now part of the Public Library will have influenced that rise.

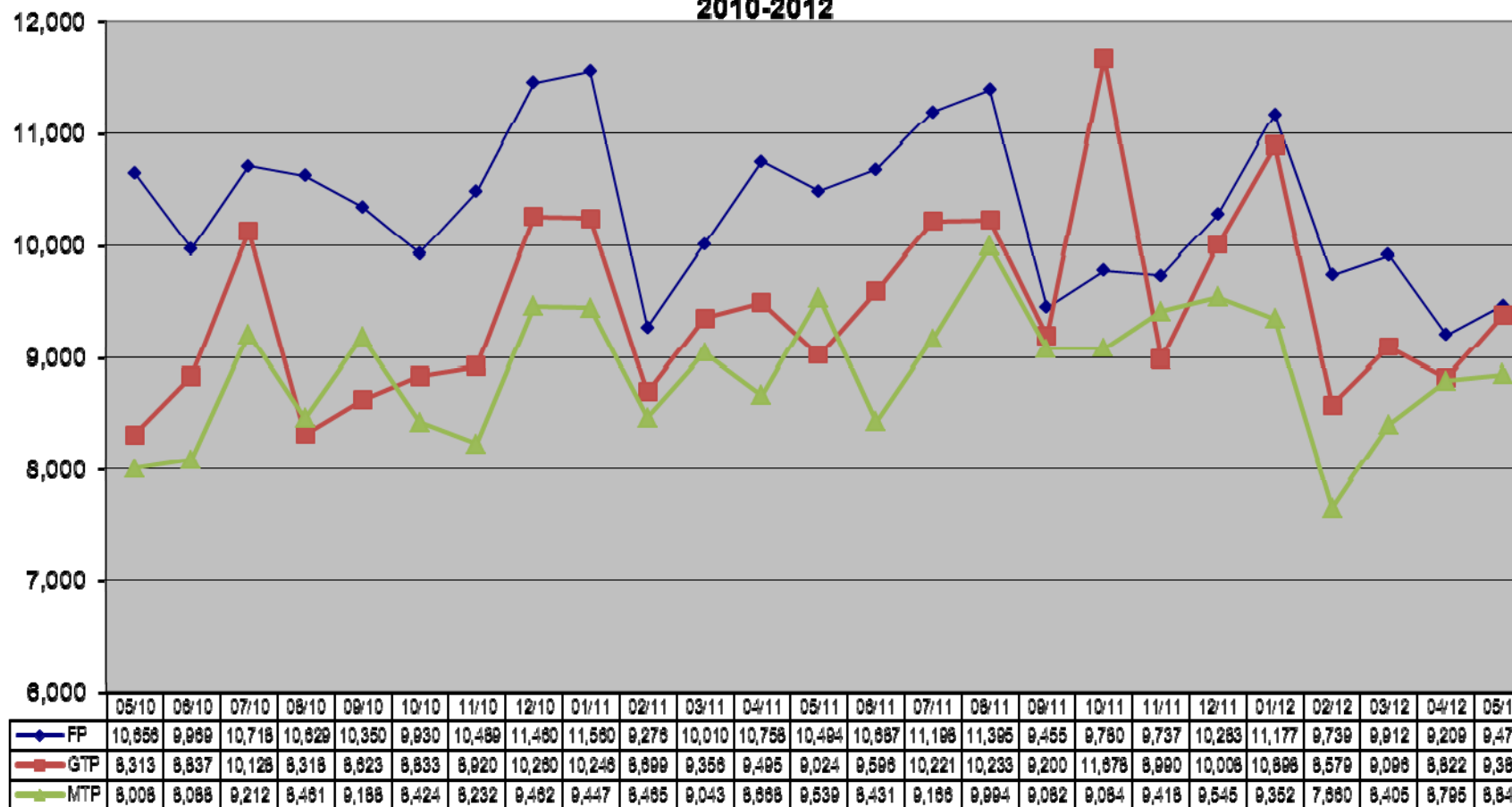


This is a breakdown of the previous membership rise to show what category of members have joined. The major rise has been in Adult membership although Junior does also show an increase. Young Adult membership has decreased, however may reflect the limitations of the current Library Management System (it does not automatically upgrade a Junior Borrower to YA category).

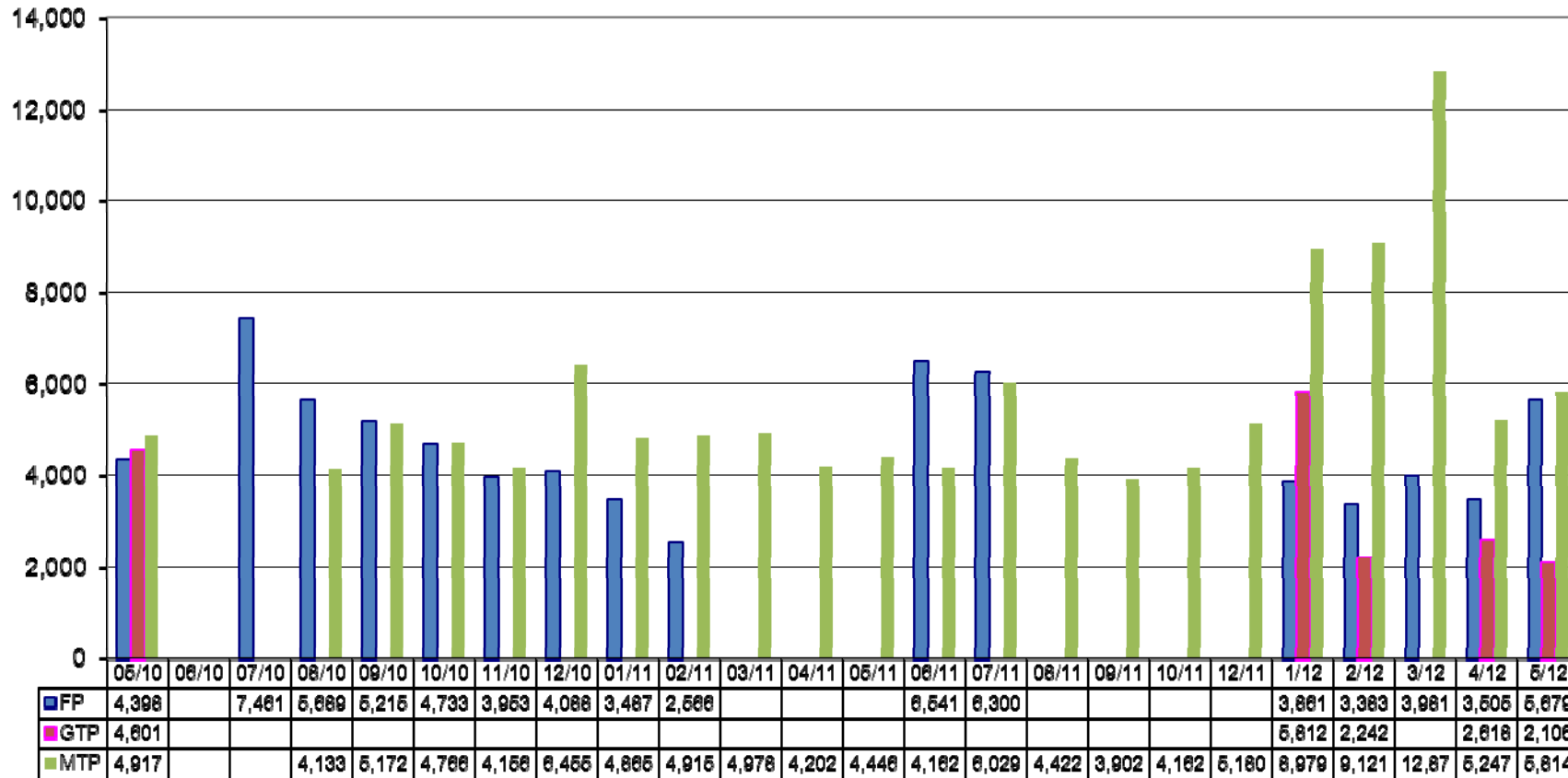
Issues: Featherston, Greytown and Martinborough Libraries: 2010-2012



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough Libraries
2010-2012**

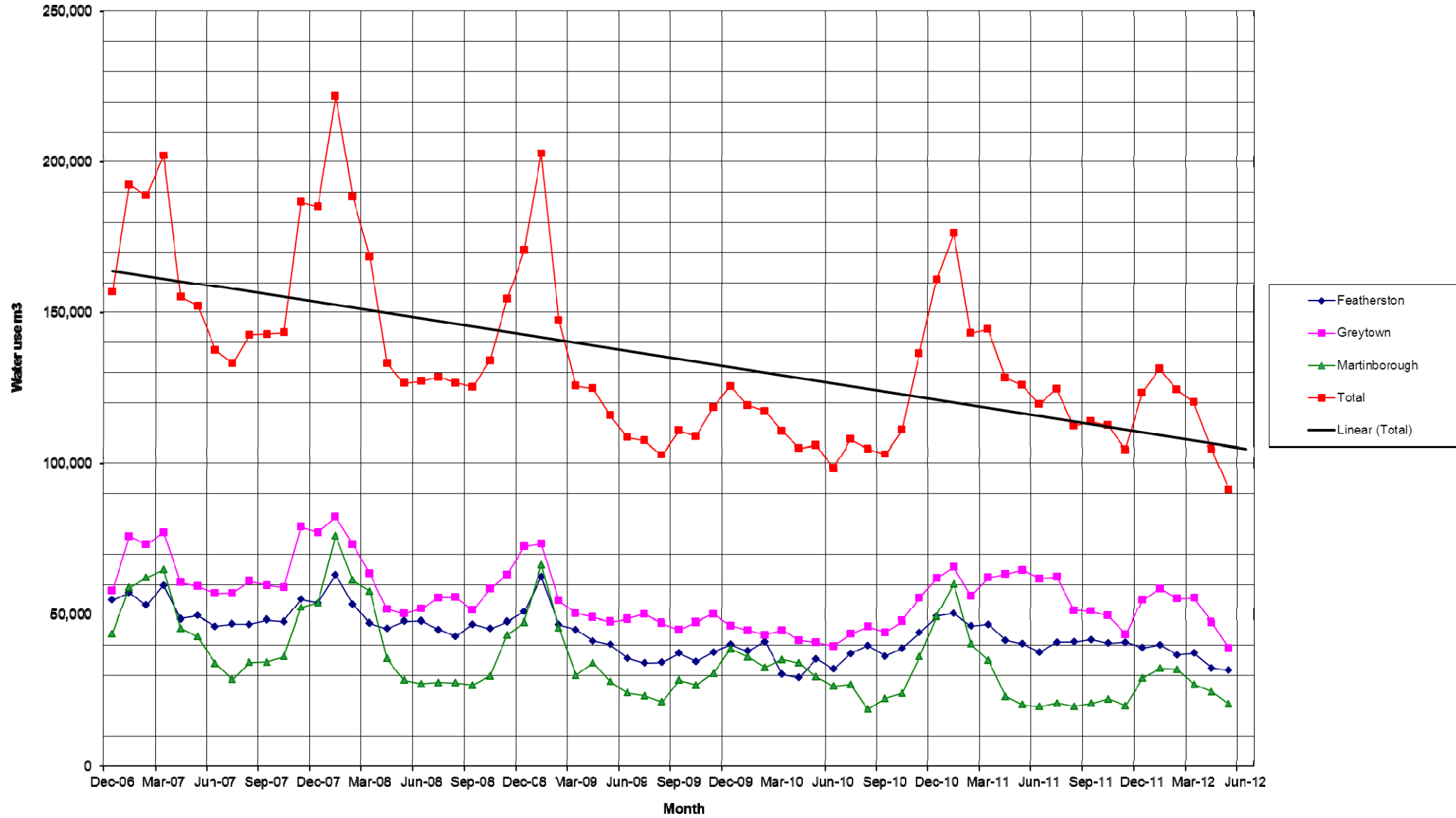


**Door count, Featherston, Greytown, Martinborough libraries
(no count = battery failure or human error)**



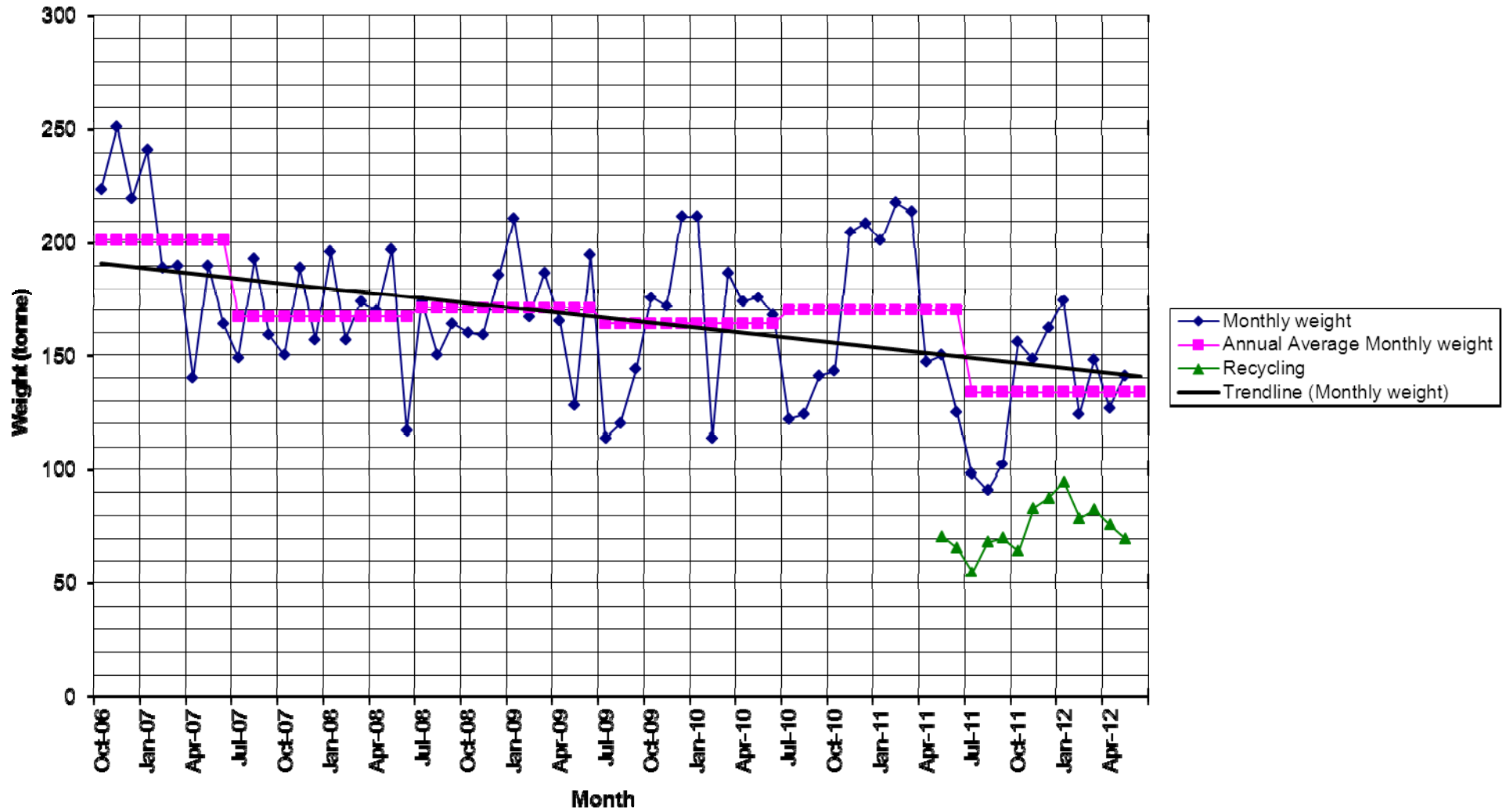
Appendix 3 – Water Usage

Water use South Wairarapa District Council



Appendix 4 – Waste Exported to Bonny Glenn including Recycling

Monthly weight of waste transferred from MartInborough transfer station to Bonny Glen



ARBOR DAY 2012 CELEBRATIONS

The activities for this year were held in rather cold weather and wet underfoot conditions.

On Friday 29th June our guest speaker – Botanist and celebrated author Philip Simpson – from Golden Bay presented a very informative talk on our native tree – Totara. He covered a wide area including historical and botanical aspects of Totara, and Maori and Pakeha activities and influences on the uses and protection of these significant trees.

On the morning of Saturday 30th June a special planting of heritage apple trees took place in Stella Bull Park. This was a well attended event. Further planting is proposed in this new area of the park.

On Saturday afternoon Philip Simpson lead a ‘Tour of the Trees’ in the Camping Ground area of SMP and O’Connor’s Bush. A group of at least 30 persons spent one and a half hours listening to Philip and asked many questions!

Concern was expressed at the risk to some of the trees in the Camping Ground and Children’s Play Area because some of their roots protrude from the ground and are seen to be suffering damage. Philip recommended that some form of protection be implemented to minimise or eliminate such damage.

The ‘Friends of the Park’ will be planting trees in O’Connor’s Bush on Saturday July 14th.

Kay Gray
6th July 2012-07-06

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GREYTOWN TREE ADVISORY COMMITTEE

GREYTOWN TREE ADVISORY GROUP

REPORT TO GREYTOWN COMMUNITY BOARD – 18 JULY 2012

Meeting held 16 June 2012.

PRESENT: Kay Gray; Michelle Falleni; Mike Lynch; Alisoun Werry.

The group visited the following sites.

Stella Bull Park: Grounds have been prepared for Arbor day Plantings;

RECOMMENDATIONS:

1. That the Laurel Tree to be removed.
2. The Bay tree is shooting from the trunk. Request these shoots be removed.
3. Concerns were expressed by the group re open access to the park from East Street. Recently a vehicle was driven into the park damaging grass.

Arbor Reserve:

The cairn is in good shape. Trees no concern at present. The following were noted.

1. The shelter and picnic tables are very untidy with layers of dirt and surfaces have become very rough.
2. Rubbish Bin needs replacing.
3. Railway sign re original branch line Goods Shed. Wording has deteriorated due to water damage.

RECOMMENDATION:

1. That the three above items be checked and appropriate remedial action implemented.

Greytown Cemetery:

All of the trees planted in 2009 are now well established.

The Totara gifted in 2010 is also flourishing.

Farley's Oak:

The group noted that there were an abundance of new shoots and buds on the tree. It was pleasing to see that many of the dead limbs had been removed and some pruning completed.

2/...

Members are concerned that the remedial work recommended by ArborTech Services Report of 15 April 2010 should be revisited and a that further assessment of the condition and likely longevity of this historic tree be undertaken.

Soldiers Memorial Park:

The Lime Trees in SMP continue to look very healthy. It is understood that pruning of shoots on the lower levels of the trunks will be removed in spring?

Original Arbor Day (1890) Trees:

These trees line the left side of State Highway 2 on the southern exit of Greytown.

Group members feel that these trees are in need of assessment and some remedial action. Lower branches are encroaching on adjoining properties, some branches are broken and may pose a hazard in windy conditions. In general the area gives the impression of being untidy and does not reflect a good image consistent with the overall tree heritage of our community.

RECOMMENDATION:

That Community Board members visit the site and undertake an assessment with a view to the formulation of appropriate recommendations to SWDC.

Kay Gray
Chairperson.
6 July 2012.

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