



GREYTOWN COMMUNITY BOARD

Agenda 29 August 2018

Notice of a meeting to be held in the WBS Room of the Greytown Town Centre, 89 Main Street, Greytown, on Wednesday 29 August 2018 commencing at 7:00pm.

MEMBERSHIP OF THE COMMITTEE

Leigh Hay (Chair), Cr Paora Ammunson, Cr Margaret Craig, Mike Gray, Ann Rainford, Christine Stevenson and Lachlan O'Connell (student representative).

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- 3.1 Richie Hill, Greytown Heritage Trust, speaking about
Treescape concerns on Main St, Greytown **7:05pm**

4. PRESENTATIONS:

- 4.1 Katie Abbott and Jeremy Partridge, Tree Advisory Group
update **7:10pm**

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

6. COMMUNITY BOARD MINUTES:

- 6.1 Minutes for Approval: Greytown Community Board Minutes of
18 July 2018 **Pages 1-5**

Proposed Resolution: *That the minutes of the Greytown Community Board meeting held on 18 July 2018 be confirmed as a true and correct record.*

7. CHIEF EXECUTIVE AND STAFF REPORTS:

- 7.1 Officers' Report **Pages 6-46**
7.2 Action Items Report **Pages 47-53**
7.3 Income and Expenditure Statement Report **Pages 54-59**

7.4	Applications for Financial Assistance	Pages 60-61
7.5	LTP Referral Report	Pages 62-67
7.6	SWDC Logo and Branding Working Party Update	Pages 68-80
8.	NOTICES OF MOTION:	
8.1	None advised	
9.	CHAIRPERSON'S REPORTS:	
9.1	Chairperson's Report	Pages 81-112
10.	MEMBER REPORTS (INFORMATION):	
10.1	Me, You and IT Too	Page 113
11.	CORRESPONDENCE	
	<i>Proposed Resolution: That the inwards correspondence be received and outwards correspondence be approved.</i>	
11.1	Inwards	
	From Lions Club International, to Greytown Community Board, dated 25 July 2018	Page 114
	From Paul Crimp, SWDC, to Greytown Community Board, dated 6 August 2018	Pages 115-118
11.2	Outwards	
	From Greytown Community Board, to Graeme Gray, dated 2 August 2018	Pages 119-121
	From Greytown Community Board, to the Wairarapa Branch for the Society of Genealogists, dated 2 August 2018	Page 122

Greytown Community Board

Minutes – 18 July 2018

- Present:** Leigh Hay (Chair), Mike Gray, Ann Rainford (Deputy Chair) and Lachlan O’Connell (student representative).
- In Attendance:** Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 18 July 2018 between 7:00pm and 9:02pm.
- Also In Attendance:** Polly Cantlon, Cr Colin Wright (Waiohine Action Group), Jez Partridge (Tree Advisory Group).

PUBLIC BUSINESS

Mrs Hay advised that members would be discussing Greytown Christmas parade arrangements, the bus service from Woodside Station to Greytown, Greater Wellington Regional Councils representation review and submission, and engaging Maori under agenda item ‘9.1 Chairperson’s Report’.

1. APOLOGIES

GCB RESOLVED (GCB 2018/42) to receive apologies from Christine Stevenson, Cr Margaret Craig, and Mayor Viv Napier.

(Moved Gray/Seconded Rainford)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

3.1 Polly Cantlon

Mrs Cantlon spoke about the benefit of trees for beautification and for the environment, queried whether there was a Council street tree policy and requested that street tree planting be continued in Greytown.

3.2 Cr Colin Wright

Cr Wright outlined the background to flood protection planning for Greytown and formation of the Waiohine Action Group. The Group had developed six preliminary flood protection options developed against a revised computer simulation model of flooding impacts in Greytown. The Group would be seeking public input on the 26 and 28 July 2018.

4. TREE ADVISORY GROUP

Mr Partridge supported additional street planting and offered the services of the Tree Advisory Group to provide advice where needed.

Arbor Day celebrations had been held with a guided walk opportunity, weeding and plantings at O'Connors Bush and a display at Greytown Town Centre.

The specifications for a cable brace for the St Luke's protected gum tree were being prepared. Pricing would be obtained once specifications were known.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

Mrs Cantlon was informed that Council did have an Urban Street Tree Policy, and that the Tree Advisory Group could offer advice on suitable areas and trees for planting. Mrs Hay requested that Mrs Cantlon email her with a prioritised list of streets for planting and suggestions of tree types to plant.

6. COMMUNITY BOARD MINUTES

6.1 Greytown Community Board Minutes – 6 June 2018

GCB RESOLVED (GCB 2018/43) that the minutes of the Greytown Community Board meeting held on 6 June 2018 be confirmed as a true and correct record.

(Moved Hay/Seconded Rainford)

Carried

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Officer's Report

Members discussed rezoning and section sizes in relation to work being undertaken on the Greytown Development Plan and Martinborough Residential Growth initiatives and water race blockages and remedial works undertaken. An operation and functionality report of water races was being prepared.

Mrs Hay thanked Council for completing the Greytown Millennium Cemetery Memorial Board update.

GCB RESOLVED (GCB 2018/44):

1. To receive the Officer's Report.

(Moved Hay/Seconded Rainford)

Carried

2. Action 435: Email the Greytown Community Board dates for the 19/20 Annual Plan forward planning process; J Mitchell

7.2 Action Items Report

Members discussed progress on the preparation of a report for Council on Cotter Street and the potential painting of murals inside the Greytown Swimming Pool complex.

GCB RESOLVED (GCB 2018/45):

1. To receive the Action Items Report.

(Moved Hay/Seconded Rainford)

Carried

2. Action 436: Write to Graeme Gray and let him know that the Greytown Millennium Cemetery Memorial Board has been updated; P Crimp
3. Action 437: Write to the Wairarapa Branch for the Society of Genealogists thanking them for their research work for the update of the Greytown Millennium Cemetery Memorial Board; P Crimp
4. Action 438: Add Stella Bull Park Users Group meeting to the next GCB agenda; P Crimp

7.3 Income and Expenditure Report

GCB RESOLVED (GCB 2018/46):

1. To receive the Income and Expenditure Statement for the period 1 July 2017 – 30 June 2018.
(*Moved Hay/Seconded Gray*) Carried
2. Action 439: Order a replacement plant for the Greytown Main Street barrels, thrip spray and fertiliser; to be paid from the funds committed for Greytown barrels and plants; L Hay
3. Action 440: Remove the commitment for Greytown Rotary Christmas parade and market as the funds are not needed; J Mitchell
4. Action 441: Remove the commitment for the bench plaques as the invoice has been paid; J Mitchell

7.4 Applications for Financial assistance

GCB RESOLVED (GCB 2018/47):

1. To receive the Applications for Financial Assistance Report.
2. To grant the Lions Club \$500 to assist with the costs of purchasing a trishaw cycle and associated equipment costs.
3. To grant Greytown Trails Trust \$1,000 to assist with the costs of maintaining and promoting the Greytown Rail Trail.
4. To grant Greytown MeNZ Shed \$500 to assist with the costs of purchasing three lathes and associated hardware.
(*Moved Hay/Seconded Rainford*) Carried
5. Action 442: Advise Greytown JAB Rugby that the application will be held over until the 29 August 18 meeting; P Crimp

7.5 Grants Policy Review

GCB RESOLVED (GCB 2018/48):

1. To receive the Grants Policy Review Report.
2. To agree the amendments to the policy.
3. To agree the next review date should be February 2021.
(*Moved Gray/Seconded Rainford*) Carried

7.6 Proposed Naming of Rights of Ways, East Street, Greytown

GCB RESOLVED (GCB 2018/49):

1. To receive the Proposed Naming of Rights of Ways, East Street, Greytown.
2. To support the name 'Bey Lane'.

(Moved Gray/Seconded Rainford)

Carried

7.7 Working with Volunteers

GCB RESOLVED (GCB 2018/50):

1. To receive the information.
2. To note the process for assessing whether volunteers can be utilised.

(Moved Hay/Seconded Rainford)

Carried

3. Action 443: Provide clarification about determining risk category as Greytown Heritage Trust have identified improvements that they would like to undertake around Greytown; P Crimp

8. NOTICES OF MOTION

There were no notices of motion.

9. CHAIRPERSONS REPORT

9.1 Chairperson's Report

Members discussed maintenance of town assets, the delay on progressing cycle stands and the Stella Bull Park Users Group meeting, the removal of the Woodside to Greytown bus service and making a submission to Greater Wellington Regional Council's (GWRC) representation review process.

Members agreed to support Community Board involvement in the 2018 Christmas Parade organisation.

Members discussed Maori involvement in meetings; suggestions were to hold a Community Board meeting at Papawai Marae or to have the Maori Standing Committee present local Maori issues to the Board.

The Community Board requested that Council's Greytown Swimming Pool maintenance funds were used to repair the metal fence by the pool complex.

Members discussed refilling of the dog poo bag stations believing it was Council's role to continue the task.

GCB RESOLVED (GCB 2018/51):

1. To receive the Chairperson's Report.

(Moved Hay/Seconded Rainford)

Carried

2. Action 444: Put a warning notice on the Greytown Town Centre balcony until it has been chem washed as it is a slip hazard; M Allingham

3. Action 445: Liaise with Mayor Napier about the most appropriate way to voice disappointment that the Greytown to Woodside public bus service has been withdrawn and review options for an interim provider service; L Hay
4. Action 446: Put together a Facebook campaign to encourage South Wairarapa residents to submit to GWRC's representation process; L Hay
5. Action 447: Liaise with the other community board chairs about a collaborative traffic safety management plan for the 2018 Christmas parades; L Hay

10. MEMBERS REPORTS (INFORMATION)

10.1 Community Board Clinic

Mr Gray tabled a report from clinics held on the 5 May and the 2 June 2018 and spoke about the Greytown Town Centre being better utilised and promoted.

10.2 Conference on Housing 2030

Mrs Rainford and Mr Gray had attended a LGNZ Conference on housing on the 28 June 2018. Central government policy, local government responsibilities and housing needs for different demographics was discussed.

10.3 Kuranui IT Clinic

Mrs Rainford reported that Insight, a documentary series by Radio NZ, had interviewed Kuranui College students and the elderly participating in the IT Clinic, in preparation for their documentary 'Loneliness – Facing the Void'.

11. CORRESPONDENCE

11.1 Inwards

From Victim Support, to Featherston Community Board, dated 22 June 2018

GCB RESOLVED (GCB 2018/52) to receive the Chairperson's Report.

(Moved Hay/Seconded Rainford)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

GREYTOWN COMMUNITY BOARD

29 AUGUST 2018

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To report to the community boards and Māori Standing Committee on general activities.

Recommendations

Officers recommend that the Council:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

The adoption of the Long Term Plan last meeting signifies the end of an intensive period, and an opportunity for staff to have a bit of a breather before moving on to the delivery against that Plan.

It is also the end of the financial year and work has commenced on preparing the Annual Report.

The Local Government New Zealand conference is a chance to take a wider view of what is happening in the sector and future thinking and initiatives. It is pleasing to observe our LTP incorporates many of the initiatives discussed at this conference.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS				
			2016/17 TARGET	2016/17 ACTUAL	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem		75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views		72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions		80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)		79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues		90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)
	% of ratepayers and residents who know how to contact a community board member		68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes		70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications		100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)

2.1 Featherston Ward By Election

The Featherston ward by election saw Ross Vickery elected, with 41.53% voter turnout.

This compares against the 2016 election of 56.28% (elections where there is a Mayoral race usually attract a higher turnout), and the national average for the 2016 election of 42.0%.

2.2 Representation Review

The representation review, which has to be held every six years, has commenced, a recommendation is presented to this Council meeting.

2.3 Governance Review

Officers participated in certain aspects of the Governance review. This was a positive process and highlights a connectedness between council officers and staff, and elected members.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Local Government New Zealand Conference

The annual LGNZ Conference was held in Christchurch 15 to 17 July.

The theme of this year's conference was:

" We are firmly focused on the future: Future-proofing for a prosperous and vibrant New Zealand "

It is interesting to reflect on the conference agenda, and the initiatives discussed and included in our LTP. We are certainly in line with contemporary thinking around looking to the future

Key conference themes were "localism", now and for the future (a generic term for concentrating on the local, while keeping an eye on the wider district or region), local economic prosperity, health and wellbeing in the communities, Three Waters, and Inspiring Maori connections to grow

3.1.2. Mayoral Forum

No Mayoral Forums were held during the reporting period.

3.1.3. Wellington Water

Discussions continue with Wellington water on various matters in relation to the operation, and issues surrounding our three waters network.

Officers have attended workshops to consider options for waters delivery in the region in light of the Governments rhetoric, a submission to the Governments waters working party will result from these workshops.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

A health and safety report for April is included in Appendix 1.

4.2 Waihinga Centre/Martinborough Town Hall

The project continues, completion has been recalculated following some weather and materials delays as previously advised with a completion date of October. This remains subject to normal construction risks, weather, materials and the like.

Occupancy is now planned for October/November.

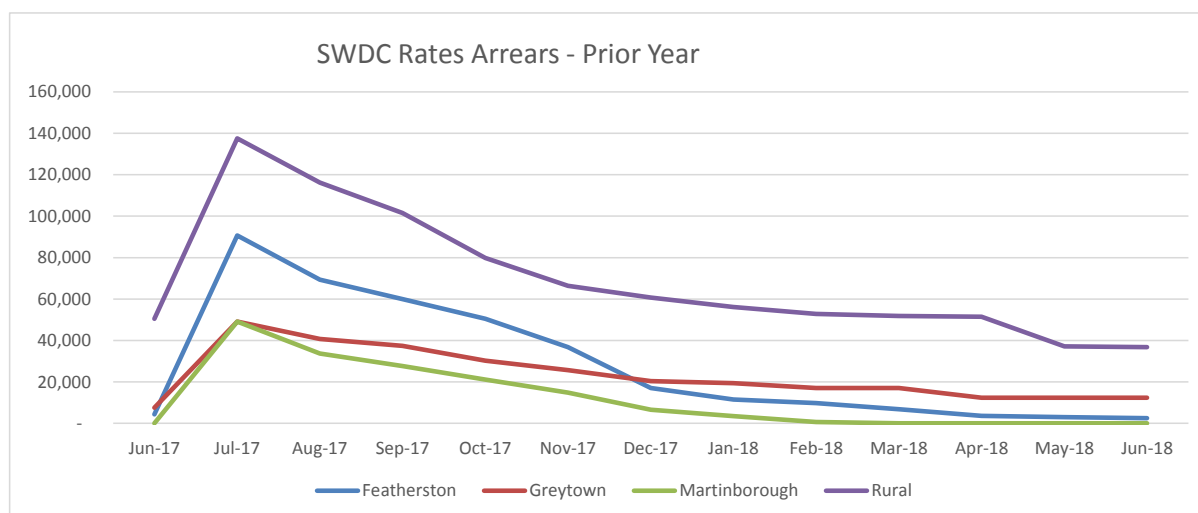
Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

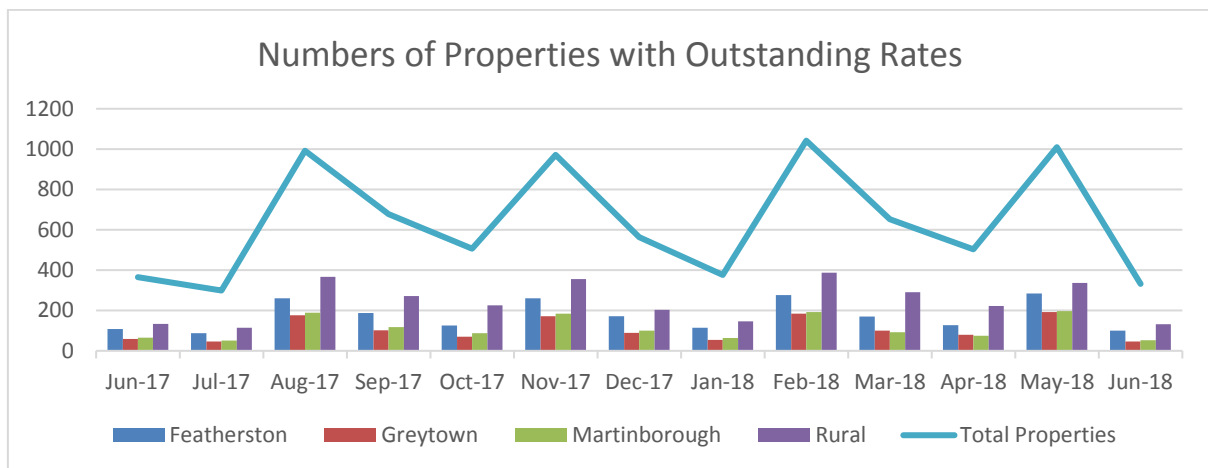
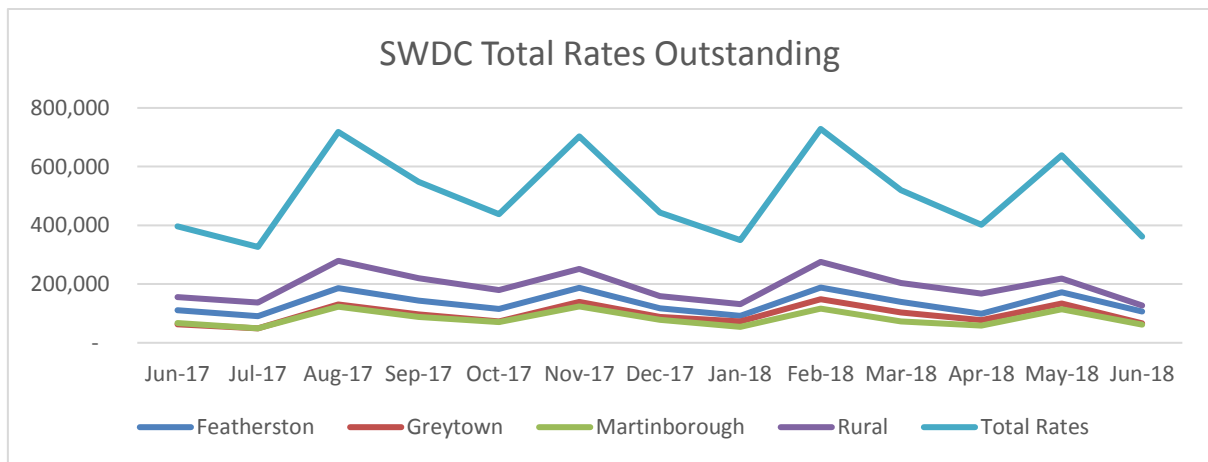
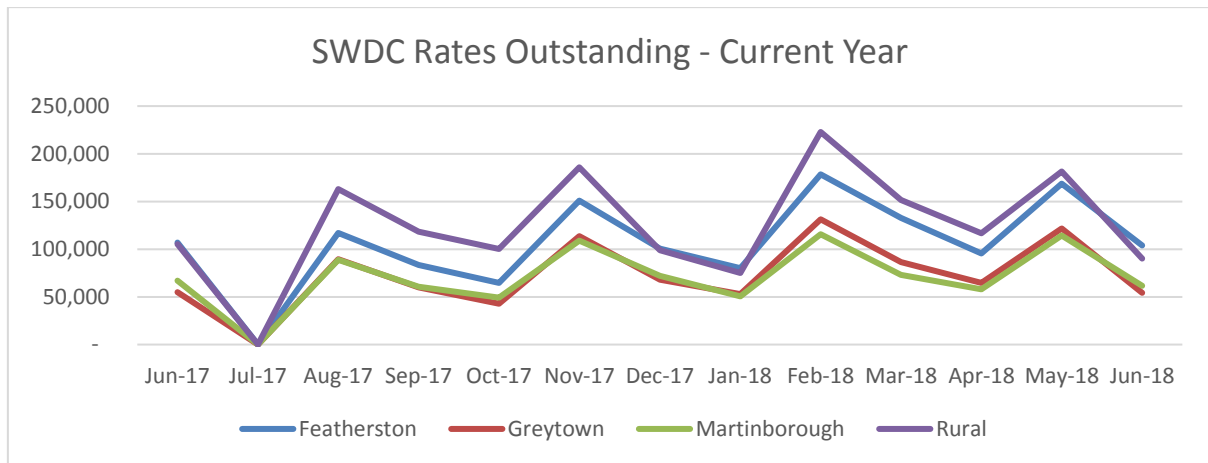
The financial summary, attached as Appendix 2, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

4.3 Rates Arrears (Incl. GST) as at 30 June 2018

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding are at a slightly lower level to the same period last year.





This is a pleasing year end result, while we continue to work on arrears, including additional payment options, we appear to have plateaued in terms of numbers of properties outstanding, and funds outstanding.

While a total outstanding of the high \$300K's I recall times where this number was three times this amount.

4.4 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
13 June 18	Provincial Growth Fund.	Information supplied.
20 June 18	Cost of the Resource Consent application for the Featherston Wastewater Treatment Plant.	Information supplied.
20 June 18	Council property sales.	Information supplied.
25 June 18	Building and resource consents of neighboring property.	Information supplied.
25 June 18	How many diesel tank permits (for heating purposes) have been issued by our council?	Information supplied.
26 June 18	Details of Councillor Workshops that are not open to public in past 18 months.	Information supplied.
2 July 18	Featherston Wastewater project. Affordability.	
4 July 18	What is your average residential rates take for the 2018/19 financial year.	
9 July 18	Correspondence between SWDC and the Waihinga Centre developers.	
9 July 18	Library staff employed and wages.	Information supplied.
11 July 18	Correspondence between SWDC and Chorus Ltd 55 Fitzherbert.	
25 July 18	Social Housing rent increases.	
26 July 18	Town Hall sales in past 5 years	Information supplied.

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central government.

5. Appendices

Appendix 1 – Health and Safety Report

Appendix 2 – Waihinga Centre Finances

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Health and Safety Report

South Wairarapa District Council Health and Safety Report 1 June 2018 – 10 July 2018

HEALTH AND SAFETY STRATEGY

We continue to progress well on implementing our health and safety strategy and work plan.

RESOURCING

There are no health and safety resourcing issues. Julie Wallace, working 1 day a week.

HEALTH AND SAFETY – DRIVING CONTINUOUS IMPROVEMENT (lead indicators)

Training

SWDC are continuing to review health and safety training needs of new and existing staff.

Engaging with our people

Health and Safety at Work Team have recently:

- Looked at how the team can keep health and safety alive through contributing in team meetings and having providing messages to team mates in the health and safety newsletter.
- Continued the review of our hazard register to ensure that we have captured all risks and our controls are effective.
- Endorsed our lone/remote worker monitoring procedure for rollout across council.
- Endorsed our working with volunteer's guidelines and tools for rollout across council.

Near Miss reports

No near misses reported in the period 1 June 2018 – 10 July 2018.

Wellness

- All staff continue to be offered flu injections.
- All staff offered annual wellness payment of \$200.

Working with our Contractors

Council continue to implement the contractor management system.

- Council staff continue to evaluate contractor's health and safety systems.
- Council staff who engage contractors continue to engage with contractors through pre-start meetings, inductions and safety audits, promoting Councils health and safety expectations.
- Five safety audits were undertaken in the period 1 June to 10 July 2018. Five did not meet audit requirements, all undertook remedial action.
- No contractor incidents reported.

HEALTH AND SAFETY ACCIDENT & INCIDENT REPORTING (Lag indicators)

Three new non-injury incidents reported during the period 1 June to 10 July 2018. All accident and near miss reports are referred to the Health and Safety at Work Team and Management, who review and satisfy themselves appropriate actions have been taken and where necessary, appropriate additional controls are put in place.

RISK MANAGEMENT

Work on hazard registers is ongoing, controls are currently being reviewed by the H&S at Work Team, and staff are encouraged to report new hazards through the monthly newsletter and staff meetings.

We will be providing updates on how we are managing our biggest risks. To give you the assurance that we understand our biggest risks, what controls and reduction measures are required, and actions we are taking.

Here is an update on two key risks we are currently focussing on:

Risk	Description of risk	Controls and reduction measures	Actions
Contractors	<p>Contractors undertake a number of high risk activities for Council. We have little control over Contractors staff and work standards while they are working for Council.</p> <p>We rely on them employing staff who are competent and trained, while observing safe work practices.</p>	<p>Contractors working for Council have robust health and safety systems in place, and understand their obligations. Contractors will be fully briefed, responsibilities assigned, and work will be periodically assessed to ensure agreed controls are being managed.</p>	<p>Contractor management system designed.</p> <p>Contractors asked to provide their H&S systems for checking by Council.</p> <p>Once approved, contractors will be asked to sign a contractor agreement.</p> <p>Contractor pre-start briefings and inductions have been developed and provided to appropriate staff.</p> <p>Site safety audit checklists have been developed and provided to appropriate council staff. Staff who manage contractors have been undertaking safety audits and ensuring remedial actions undertaken where required. Contractor safety audit standards added to the audit checklists to assist managers and staff when undertaking a safety audit.</p> <p>When work is commissioned, a risk assessment is done to inform the frequency and type of safety audits.</p> <p>Contractor post contract safety review developed to assist managers with safety conversations with contractors when work is complete.</p>

Risk	Description of risk	Controls and reduction measures	Actions
Lone / remote workers	It is not always possible for staff to work in teams or even in pairs. Often staff are required to work alone and remotely, where in some cases poor cell phone coverage is an additional factor.	<p>All staff who work remotely or alone will be provided with cell phones. They will be required to sign out before they leave, including their intended location and expected time of return. This will be monitored and action taken in line with an emergency response plan if help is summoned or they fail to return by the expected time. They will be required to sign in when they return. They will be provided with a device to summon assistance which do not require cell phone coverage.</p> <p>Consideration to be given to having vehicles fitted with GPS.</p>	<p>Staff who work remotely or alone to have access to cell phones. Sign out/in systems in place and being used.</p> <p>Garmin InReach remote contact device currently being used by Bylaws team. Device meets legislative requirements by providing two way communication in areas out of cellular range. Device also provides GPS functionality, enabling manager to pinpoint location of staff.</p> <p>A second Garmin device has been purchased for use by the remainder of staff who work in lone/remote situations. This will be monitored, with additional devices purchased if required.</p> <p>Monitoring process for sign out/in system developed by H&S contractor and Bylaws team, for implementation across council.</p> <p>Emergency Action Plans developed.</p> <p>Training in the use of the device, monitoring, and emergency procedures developed and endorsed by the health and safety at work team for roll out to all staff who work alone or remotely.</p>

Appendix 2 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to June 2018

DRAFT

Per Council decision 18.1.2017

\$ 5,132,010

	Budget	Invoiced to 30.06.2018	Invoices to come	Forecast spend
Made up as follows:				
Rigg Zschokke Construction Contract	4,223,709	2,828,838	1,374,871	4,203,709
Rigg Zschokke Agreed Variations*		27,387	10,204	37,591
		2,856,225	1,385,075	4,241,300
Insurance		24,522	2,200	26,722
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		509,459	-	509,459
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		268,343	-	268,343
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		47,500		
Warren and Mahoney - Site Monitoring		35,235		
Warren and Mahoney - Variations*		11,578		
		94,312	-	94,312
Development & Design Variations**		106,453	5,575	112,028
QS Services to completion	50,000			
Venture Consulting		22,500	7,500	
Clendon Burns & Park		13,438		
		35,938	7,500	43,438
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			187,919
Overall budget	\$ 5,332,010	3,895,253	1,400,350	\$ 5,319,929

***Construction Variations to date:**

	Invoiced to 30.06.2018	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly	(20,000)		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room	7,500		
Replace ceiling joists supper room	2,000	500	
Temporary structural support	9,500		
Concrete under existing foundation	1,000		
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney	3,500		
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	3,500	1,500	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727		
Materials supply savings	(5,000)		
Foundation beam kitchen	3,885		
	27,387	10,204	37,591

Warren and Mahoney

Alternative cladding product + Addl Toilet	11,578	0	11,578
Additional Insurance	24,522	2,200	26,722

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	5,590	3,075	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	45,158		
Holmes Consulting - Construction Monitoring	23,015	2,500	
	106,453	5,575	112,028

Net cost/(savings) from Variations:

187,919

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97%	148 of 152 applications (land use, subdivision, and permitted boundary activities) were processed within statutory timeframes. NCS.
s.223 certificates issued within 10 working days	100%	96%	48 of 50 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	50 s224 certificates processed. NCS.

Council received 21 consent applications (14 subdivision, 4 land use, and 3 permitted boundary activity) between 1 June 2018 and 30 June 2018.

Officers provide detailed information as fortnightly updates on all consents direct to Council and Community Board members, so this information is not listed here.

152 consent applications were processed in the 17/18 financial year (131 resource consents were processed in the 16/17 financial year). This is a 16% increase.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	99.5%	G:\LIMs\LIMS PROCESSED 2017-18 One LIM application via email was missed and was issued late.

TYPE	YTD 1 ST JULY 2017 TO 30 TH JUNE 2018	PREVIOUS YTD 1 ST JULY 2016 TO 30 TH JUNE 2017	PERIOD 1 ST JUNE 2018 TO 30 TH JUNE 2018	PREVIOUS PERIOD 1 ST JUNE 2017 TO 30 TH JUNE 2017
Standard LIMs (Processed within 10 working days)	223	225	15	19
Urgent LIMs (Processed within 5 working days)	75	85	3	4
Totals	298	310	18	23

As shown above the number of LIM's processed has decreased slightly in the last 12 months from 310 to 298, a decrease of 4%. This continues a levelling off of the numbers of LIM's processed from the last three years.

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.89%	NCS – 356 of 360 CCC's were issued within 20WD. 4 in total. 3 incidents previously reported on
Building consent applications are processed within 20 working days	100%	100%	NCS – 532 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018
BCA inspects new building works to ensure compliance with the BC issued	Yes	Yes	Building Consents

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
for the work, Council audits BWO's and Swimming Pools			<p>Council inspects all new work to ensure compliance (June 2018 – 346 inspections)</p> <p>BWO's – Total 169 – average of 3 audits per month required, 1 audit carried out in June. This was due to staff absences.</p> <p>Swimming Pools – Total 279 – average of 7 audits per month required. 3 audit carried out in June. This was due to staff absences.</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status. 104 letters sent out in total. 69 - identified as no longer EQP 21 - require engineer assessment 11 - still being assessed by LGE 15 - identified as EQP and have been sent notices to be affixed to the building. 1 - newly identified potential EQP building</p>

TYPE – JUNE 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	9	\$200,228
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$18,500
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	31	\$2,547,311
Other (public facilities - schools, toilets, halls, swimming pools)	0	\$0.00
Totals	41	\$2,766,039

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	100%	<p>South Featherston school visit occurred on 14 December 2017. Positive feedback was received from school staff and children.</p> <p>Kahutara School presentation was done 20 March 2018.</p> <p>Featherston School done 11 May and was an excellent visit.</p>
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	99.2%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 242/244

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	87.5%	21/24 3 incidents previously reported

INCIDENTS REPORTED 1 JUNE 18 TO 30 JUNE 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	-	-
Attack on Person	-	1	-
Attack on Stock	-	-	-
Barking and whining	1	-	-
Lost Dogs	2	2	2
Found Dogs	2	2	2
Rushing Aggressive	-	-	-
Wandering	10	6	6
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	-	-	1

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 19 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 35 incidents

INCIDENTS REPORTED	TOTAL 1 JULY 17 TO 30 JUNE 2018
Stock	27

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.67%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 88/92 attended within timeframe Two incidents in December 2017 previously reported on. Two further incidents in June went over time.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 30 JUNE 2018	PREVIOUS YTD 1 JULY 2016 TO 30 JUNE 2017	PERIOD 1 JUNE 2018 TO 31 JUNE 2018	PREVIOUS PERIOD 1 JUNE 2017 TO 30 JUNE 2017
Total	92	125	6	7

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (48).
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	88.46%	There are 26 premises and 30 licences that are high or medium risk. Of these, 23 premises and 27 licences have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period. A review of the medium risk premises has shown that one business is no longer a medium risk premises and previous inconsistencies were due to reporting premises on one report and licenses on the other without making this distinction clear. Future reports will document the number of premises and the number of licenses. Percentage value shown is the percentage of premises inspected annually.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	The CLEG has met and multiple compliance inspections were undertaken in June 2018 in conjunction with NZ Police and Public Health.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 30 JUNE 2018	PREVIOUS YTD 1 JULY 2016 TO 30 JUNE 2017	PERIOD 1 JUNE 2018 TO 30 JUNE 2018	PREVIOUS PERIOD 1 JUNE 2017 TO 30 JUNE 2017
On Licence	25	19	1	0
Off Licence	10	21	0	3
Club Licence	2	4	0	0
Manager's Certificate	127	130	14	8
Special Licence	65	57	3	4
Temporary Authority	7	8	0	4
Total	236	239	18	19

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 17/18	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FCP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 31 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 54 premises inspected at new or renewal application stage to date

2.7 Bylaws

Between 1 June 18 and 30 June 18 there were 4 notices relating to trees and hedges, no litter and two abandoned vehicle complaints.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

The closing of the submissions for the Featherston Wastewater Treatment Plant (WWTP) consent is a step closer to the hearing and final determination of the future works to be undertaken. The large number of submissions on this consent over that of the last two shows a higher degree of interest in the works and process.

With Lake Ferry irrigating to land for almost 10 years, Martinborough WWTP irrigating to land this year and work starting on the Greytown WWTP and irrigators this month, the goal of all wastewater removed from rivers is progressing well. While it is a long term plan over 30 years' works are being brought forward where possible to expedite the process and archive the highest percentage to land possible.

Another milestone has been the sealing of Cape Palliser Road. Locals and tourists/visitors have been asking for this section of road to be sealed for many years. With the upgraded toilets, road sealing, Ngawi reserve, solid waste facilities and road resilience works the Palliser Coast has seen substantial development over the past 7 years. This matches increased tourism and freedom camping in the area but also improves the amenity for South Wairarapa Residents.

The school holiday period has seen increased patronage of the libraries and other facilities. The library programs have been well attended and so far, in the 2017/18 year 27 programs have been run over the 3 libraries; this is in excess of the 9 programs as per Council's performance indicator.

The new financial year has staff planning and letting contracts for works to be undertaken in the summer period and prior to Christmas. Reseal contracts are ready to be delivered once the final roads list is completed and work on amenities already underway having installed bike racks in Martinborough, dog bag dispensers in Greytown and the Cherry Park gazebo painted in Featherston. New facilities fencing and toilet renewals are all underway at present in Greytown with more amenities work taking place in all three towns.

As the weather improves the works on the painting of the Greytown Town Centre, roading and waters renewal projects etc. will get underway leading up to the Christmas break and the New Year works season.

1.1 Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

1.2 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: Yes MTB: Yes		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: No MTB: Yes		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per 1000 (1 complaints)	2.52 per 1000 (10 complaints)	0	10
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.25 per 1000 (1 complaints)	4.5 per 1000 (18 complaints)	1	18
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.51 per 1000 (2 complaints)	2.0 per 1000 (8 complaints)	2	8
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(0/0) 100%	Median Time 51mins	0	35
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(0/0) 100%	Median Time 3h 31mins	0	35
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(17/18) 94%	Median Time 18h 28mins	18	367
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(16/18) 89%	Median Time 25h 53mins	18	367
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

1.3 Water supply capital improvements

1.3.1. Featherston water supply

Based on the quotes, discussions are on-going to see if there are efficiencies to combine the new bore to a single contract. Preparation of a

resource consent variation to the existing consent to increase the bore allocation over 4 bores, relinquish river take consent and extend the consent expiry (existing consent expires Dec 2019). Regional council has shown reluctance to issue long term consent until it is known what the impacts of Whaitua process are.

Request for proposal being prepared to convert one of the raw water storage ponds adjacent to the WTP, which will give approximately 2 days storage for both Featherston and Greytown.

1.3.2. Water reticulation renewal

Stage 3 of the trunk main renewal contract was completed by Higgins with 1.8km installed. Only parts left are the pipe-bursting near Wilkies Road and the railway crossing. This will be a full replacement of the 6km for the Greytown main.

1.4 Water treatment plants

The Martinborough plant operated routinely over the period. The Waiohine plant and Greytown Bore have operated routinely. Enquiries have started for the siting of the new bore at Woodside.

1.5 Water compliance

The sampling was completed correctly for all towns.

Continuous monitoring of water treatment plants was not accepted for compliance, due to operator turn-over and records not up to standards of Drinking Water Assessor. The plant records show that the water was compliant, however DWA was not willing to accept the records without a successful operator assessment.

1.6 Water reticulation

There were 18 reticulation repairs reported and rectified during the period.

1.7 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 6 accounts for blockage clearing or no water flow for the Moroa network. There were 2 accounts for blockage clearing for the Longwood network over the period.

2. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

2.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
Number of blockages per 1000 connections	<10	1.68 per 1000 (7 complaint)	11.71 per 1000 (48 complaint)	5	48
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (2 overflows)	1.46 per 1000 connections (6 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	6/7 (86%)	Median Time 47min	7	66
Resolution time: from notification to resolution of fault	< 4 Hrs	5/7 (71%)	Median Time 1h 57m	7	66
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.24 per1000 (0 complaint)	2.68 per 1000 (12 complaint)	1	12
No. of complaints per 1000 connections received about sewage system blockages	< 15	1.21 per 1000 (5 complaint)	11.71 per1000 (48 complaint)	2	48
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	6/7 (86%)	89% (59/66)	7	66

2.2 Waste water treatment plants

2.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was notified on 16th May 2018, with a hearing booked for October 2018.

Upon officer review the timings as below are being considered to bring the winter storage forward in 2B to 13-14 years. Design cannot begin until the efficacy of the I&I program and flows are known. Construction post tender and award will be another 12 months' minimum. Thus this can be

completed 3-4 years post completion of I&I work and the final discharge to land in stage 2A.

Stage	Time after commencement	Description	Reduction of annual discharge to Donalds Creek
1A +1B	2 years	land discharge to 78Ha	41% (56% to total)
2A	10 years	Land discharge to further 38	24% (32% to total)
2B	20 years	Deferred winter storage	32% (100% total)

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land has continued to operate well with pond levels managed between land and river during high river flows.

At the Greytown site, Water Force NZ has established onsite with ground investigation completed. Geotechnical assessment has shown that additional earthworks will be required to stabilise the ground to create the platform for the building.

The contractor has been delayed with the building consent process for the bridge, and there will be a new completion date in August 2018.

Waite Street, Featherston Renewal

Flow monitoring estimates that 25% of the I&I occurs within this main. Pipe due to arrive on site in August. Letter drop being prepared to notify residents in Waite Street, Featherston. The main will be replace all the way to Revans Street.

3.3 Operational

Featherston, Greytown, Martinborough and Lake Ferry plants operated routinely during the period with no reported issues.

2.2.2. Wastewater reticulation

There were 5 pipeline blockages reported during the period, with increased rain increasing flow levels and accumulations of fat causing pipe blocks.

3. Storm water drainage

There was 1 stormwater blockage reported during the period.

4. Solid waste management

4.1 Zero Waste

- Visited **Kuranui College** and met with a student representative and teacher to advise and offer support regarding recycling and waste minimisation options.

- Attended '**The Pure Tour' 2018 Aotearoa, the Pacific and Plastics** (The Plastic Use Resistance Education Tour) Smog of the Sea screening & Korero 18/2 @ Carterton Events Centre. Jo Dean was invited to be a guest on a panel speaking about her role and waste minimisation in our community. She was also invited by Makoura College to attend the Castlepoint Beach micro plastics survey alongside DOC and researchers resulting in a minimal amount of beach waste located. The survey showed it has been less affected by micro plastics due to being a more isolated beach and currents along the east coast of NZ.

4.2 Transfer Station

The transfer station operated as expected over the period. The contractor is awaiting the outcomes of the long term plan consultations for planning of services.

5. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

5.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

5.2 Roading Maintenance – Fulton Hogan

163km of grading was carried out during June, 130 km of the graded length was completed with a tow behind roller. The rolling operation provided a tight smooth surface with less loose material.

2451 m3 of maintenance metal was applied to various unsealed roads.

Permanent warning signs have been upgraded on Cape Palliser Road.

The rain event on 13 June led to rural road closures on White Rock, Ponatahi, Kahutara, Pukio West and Pahautea roads, along with a number of slips and dropouts throughout the District.

Soakpits renewed on Underhill Road Greytown.

Cape Palliser seal extension has been completed and in total 3.5 km was sealed, along with side drainage, culvert headwalls, and road markings.



Pahautea Rd flooding



Cape Palliser Rd seal extension

5.3 Other activities

Under the joint South Wairarapa, Carterton District Council Sealed Pavement Rehabilitation contract, Higgins Contracting have completed sealed road pavement rehabilitation on the three White Rock road sites, Cape Palliser Rd and Shooting Butts seal extension.

Initial planning for 2018/2019 works has commenced, which includes sealed pavement rehabilitation of 1.3km on Western Lake Rd along with the seal extension of the remaining unsealed section to Wharekauhau Road.

The LED lighting upgrade in Martinborough, Greytown and Featherston has been substantially completed.

Fulton Hogan have completed this year's footpath renewals and in total approximately 1.5 km has been completed.

6. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, eleven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and is also responsible for the management of the libraries.

6.1 Community housing

There is one vacant flat, at Cicely Martin, which is being redecorated before being offered to a tenant. There are 20 people on the waiting list for flats.

6.2 Cemeteries

6.2.1. Greytown cemetery

The revision of the grave index at Greytown cemetery has been completed, and the index boards reinstated in the Millennium Shelter. The index is now complete to 30 June 2018. A large amount of work was done by members of the Wairarapa Branch of the NZ Society of Genealogists to prepare the update. Many hours of staff time were spent on checking and formatting the index before it was ready to be placed back on the boards. Revised cemetery maps were prepared as part of the project. Greytown cemetery does not have the same level of historic mapping as the Featherston and Martinborough cemeteries, so a happy by-product of the work was the creation of detailed new maps for the services and Catholic blocks.



6.2.2. Purchases of burial plots/niches 15 June to 26 July 2018

	Greytown	Featherston	Martinborough
Niche	0	0	0
In-ground ashes Beam	0	0	0
Burial plot	2	1	1
Total	2	1	1

6.2.3. Ashes interments/burials 15 June to 26 July 2018

	Greytown	Featherston	Martinborough
Burial	2	1	1
Ashes in-ground	0	0	0
Ashes wall	0	1	0
Total	2	2	1

6.3 Events

6.3.1. Featherston

Completed events:

The Time Travellers Ball held on Saturday, 23 June 2018



Future events:

Ragin' Cajun Louisiana Hoedown being held on Saturday, 28 July 2018



Pangaea (New Delhi) NZ Tour –being held on Wednesday, 8 August 2018



Turning Points – New Zealand String Quartet being held on Friday, 17 August 2018



6.3.2. Greytown

Completed events: Nil

Future events: Nil

6.3.3. Martinborough

Completed events: Nil

Future events:

Toast Martinborough – being held on Sunday, 18 November 2018



7. Libraries

All three libraries have completed successful Winter Warmers reading programmes. The programme finished with a visit from story-tellers Rhubarb. Featherston library also ran Maths is Fun, aimed at children in years 1 to 8. This year's programme was about using maths concepts for mapping and measuring. The programme will be run again at Greytown library in October.



8. Civil Defence Emergency Management

This report provides specific information on the work completed by WREMO over the last quarter (April to June) and a summary of the work that has been completed by WREMO over the past year (2017/18).

The last quarter has been heavily dominated by the development of the next Group Plan, the Wellington Regional Earthquake Plan (WREP) and the regional Capability Development (Skilled People) Strategy.

The past year has been a period of significant change for WREMO with the appointment of a new Regional Manager and Group Controller, a review of CDEM across the region and new organisational direction (to deliver a 'step change' in vision and strategy for the region's emergency management approach). As a result, the Group has now started working on its next five-year plan to deliver what has been asked for. Although still early in the process (drafting the next Group Plan), the level of support received has been excellent and all aspects are progressing to plan.

8.1 Successes

8.1.1. Completion of Hub Equipment Standardisation

Over 90% of the Community Emergency Hubs across the region are now standardized with a common set of equipment and mobile radio functionality. This has been a significant achievement for the Community Resilience Team and our communities.

8.1.2. Wellington Region Earthquake Plan (WREP)

After 18 months' work by David Russell, the region now has a draft regional earthquake plan (WREP 2.0) that provides clear direction on how the region is going to respond in the event of a significant earthquake. The content of the document is aligned with the national plan (the Wellington Region National Initial Response Plan) and regional stakeholders have been heavily involved in its development. They have a good understanding of their roles and responsibilities and how the region is going to work together to manage such an event.

8.1.3. GWRC ECC Capability

In accordance with the direction for WREMO to increase the region's capability to respond effectively to large scale events, in February and

March WREMO worked closely with members of GWRC's Executive Leadership Team to identify a suitable pool of people to undergo training to staff the region's ECC. Through this process 150 people have now been identified and are now undergoing the required training.

8.1.4. Wellington CDEM Group Plan

Between April and June WREMO held workshops with six key stakeholder groups from around the region (emergency services, welfare agencies, lifeline organisations, local emergency management and local authority planners) to develop the content of the draft Group Plan. A draft version of the Plan has now been completed. It is now out for sector consultation and feedback. Once amended and endorsed by CEG, it will go out for public consultation in September. In November it will go to the Minister before final approval by the Joint Committee in December.

8.1.5. Capability Development (Skilled People) Strategy

After several years of ad hoc CDEM training, the region now has a draft Capability Development (Skilled People) Strategy to develop competent and confident EOC and ECC staff across the region who can respond effectively in a large scale emergency. Developed by a member of the Operational Readiness Team (who was seconded full time to work on the project) and guided by a steering group made up of representatives from various councils around the region, the content of the document has received very good feedback from those who have been involved and those who have seen the document. For continuity purposes the same Operational Readiness Team member will be now be overseeing the strategy's implementation.

8.1.6. Business Continuity Planning Workshops in the Pacific Islands

In late May WREMO was asked by the Fiji Business Disaster Resilience Council to provide someone to run a Business Continuity Planning (BCP) workshop in Fiji. The workshop was requested after Fiji experienced a very destructive cyclone season and online searches had identified our BCP content as the preferred model. The attendees to the Fiji workshop were a mix of large organisations with a national mandate to small local business owners who now recognised the need for basic continuity planning. The feedback received from participants was overwhelmingly positive.

8.1.7. WREMO Sharepoint Site

In October ICT were asked to put all of WREMO's information onto a single platform. Between October and December a new sharepoint site was developed. Between January and March all WREMO staff received training on the site and all information was transferred. Between April and June all staff have been actively using the site. The site has received very good feedback from those who have used it. It has also been able to provide a virtual forum for response team members from around the country to share New Zealand Response Team (NZRT) information.

8.2 Community Emergency Hub Exercises

Increasingly, the team is putting more emphasis on Hub activation exercises as a way to engage our communities and channel their energy.

The feedback has been very positive. Exercises are promoted through the revised Emergency Preparedness Course, Community Response Planning sessions and the wider public through other promotional activities. In October 2017, the new Minister of Civil Defence & Emergency Management, Kris Faafoi, attended one of the exercises in Porirua and shared his positive views of the Hub model and experience via his Facebook page. These exercises recognise the important role communities have in the response efforts. Greytown and Featherston have had trial Hub activations as part of the engagement process.

8.3 Lifelines

The Wairarapa Lifelines are re-invigorating the group and progressing resilience project. Mark Allingham is the new Chair of Lifelines Wairarapa and the project of updating the lifelines data will be restarted in August.

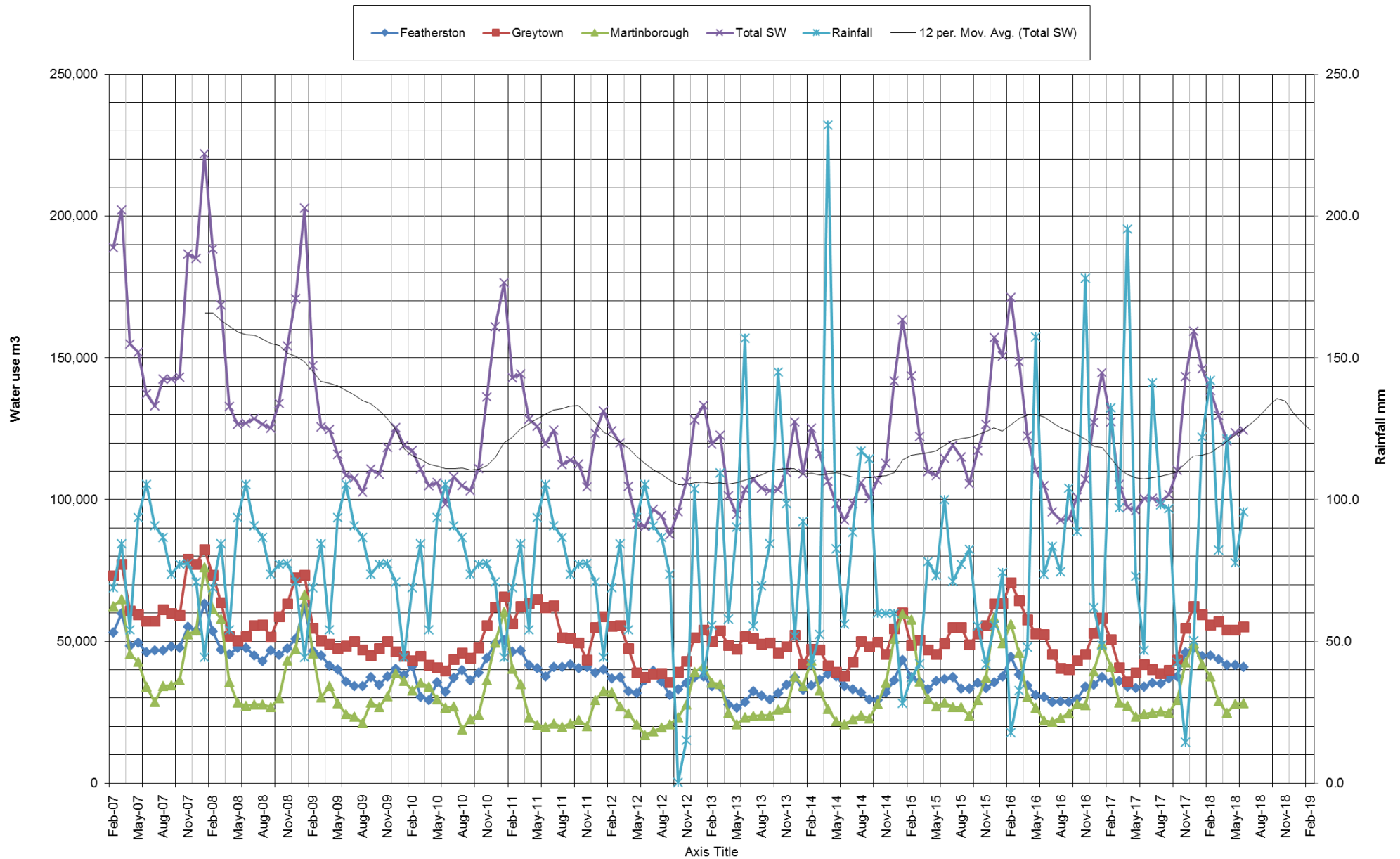
9. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

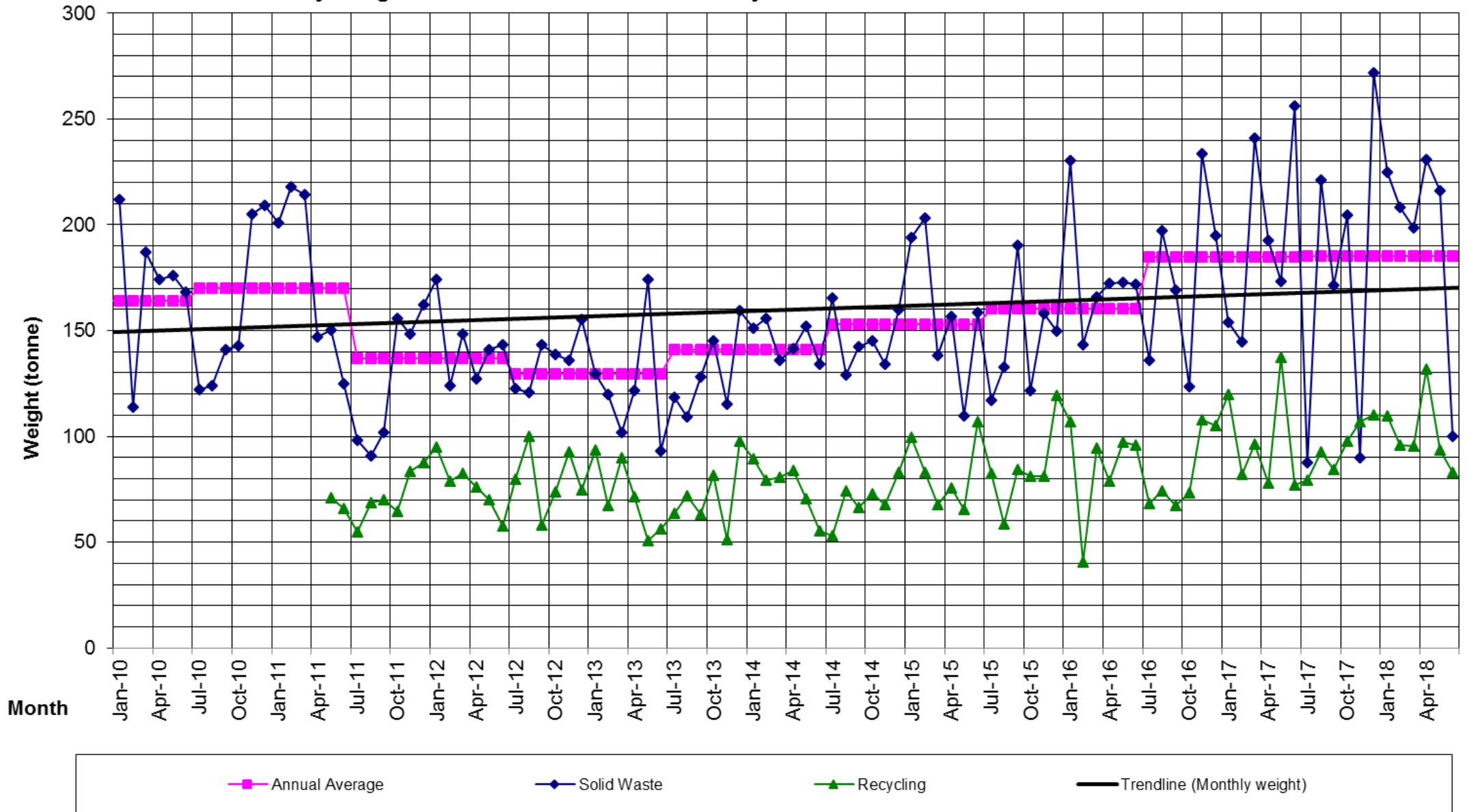
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



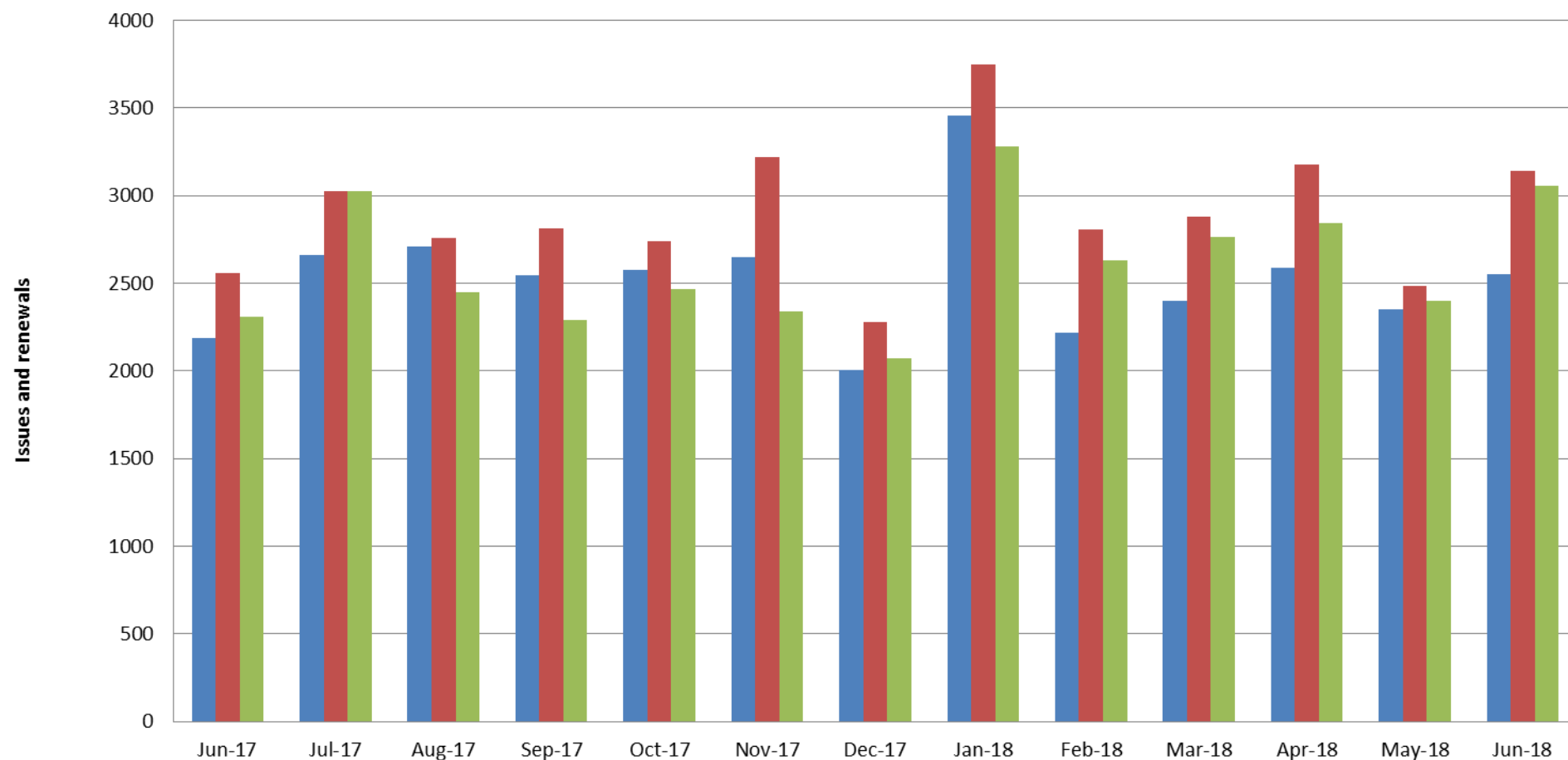
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



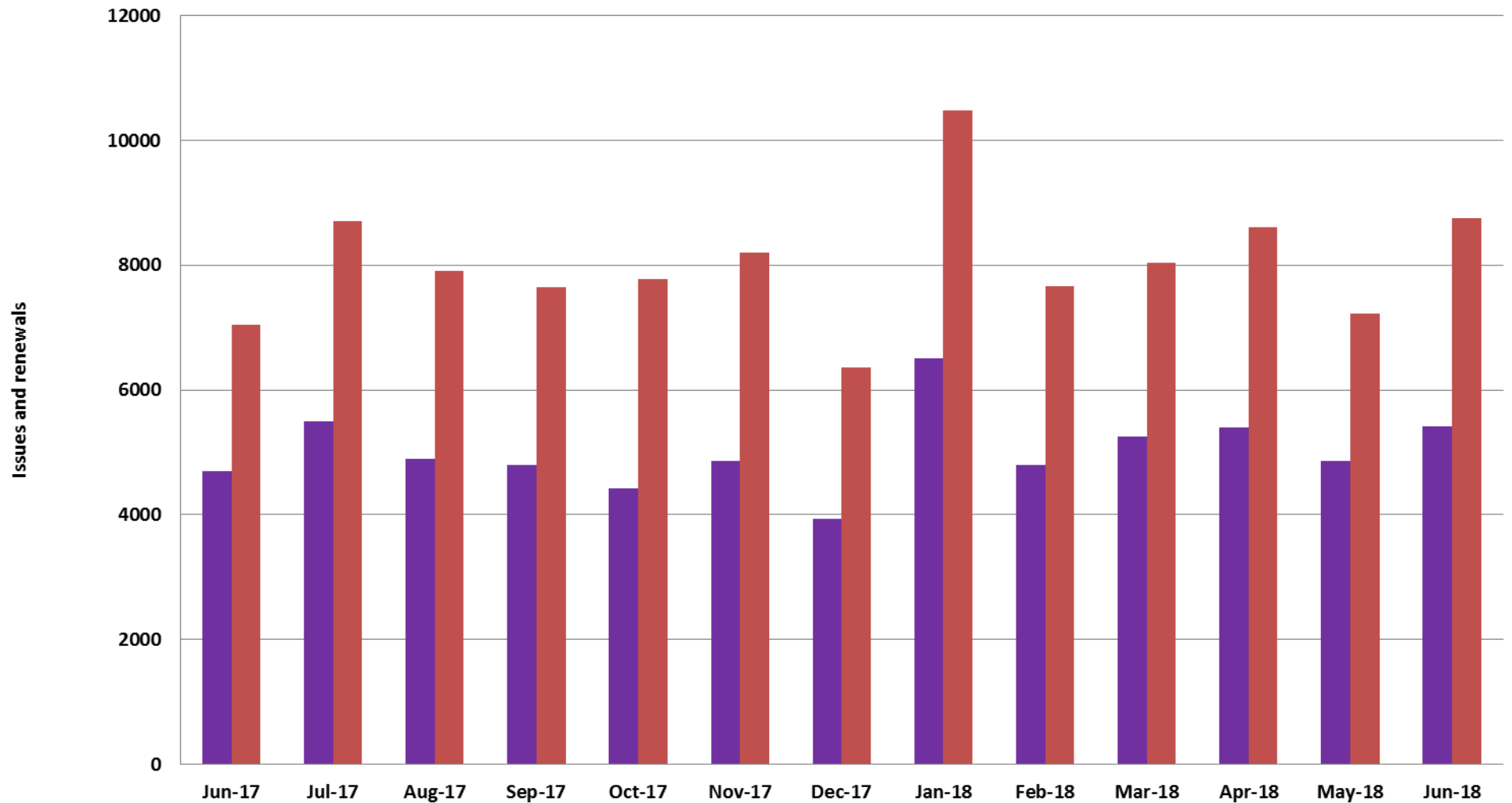
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to June 2018

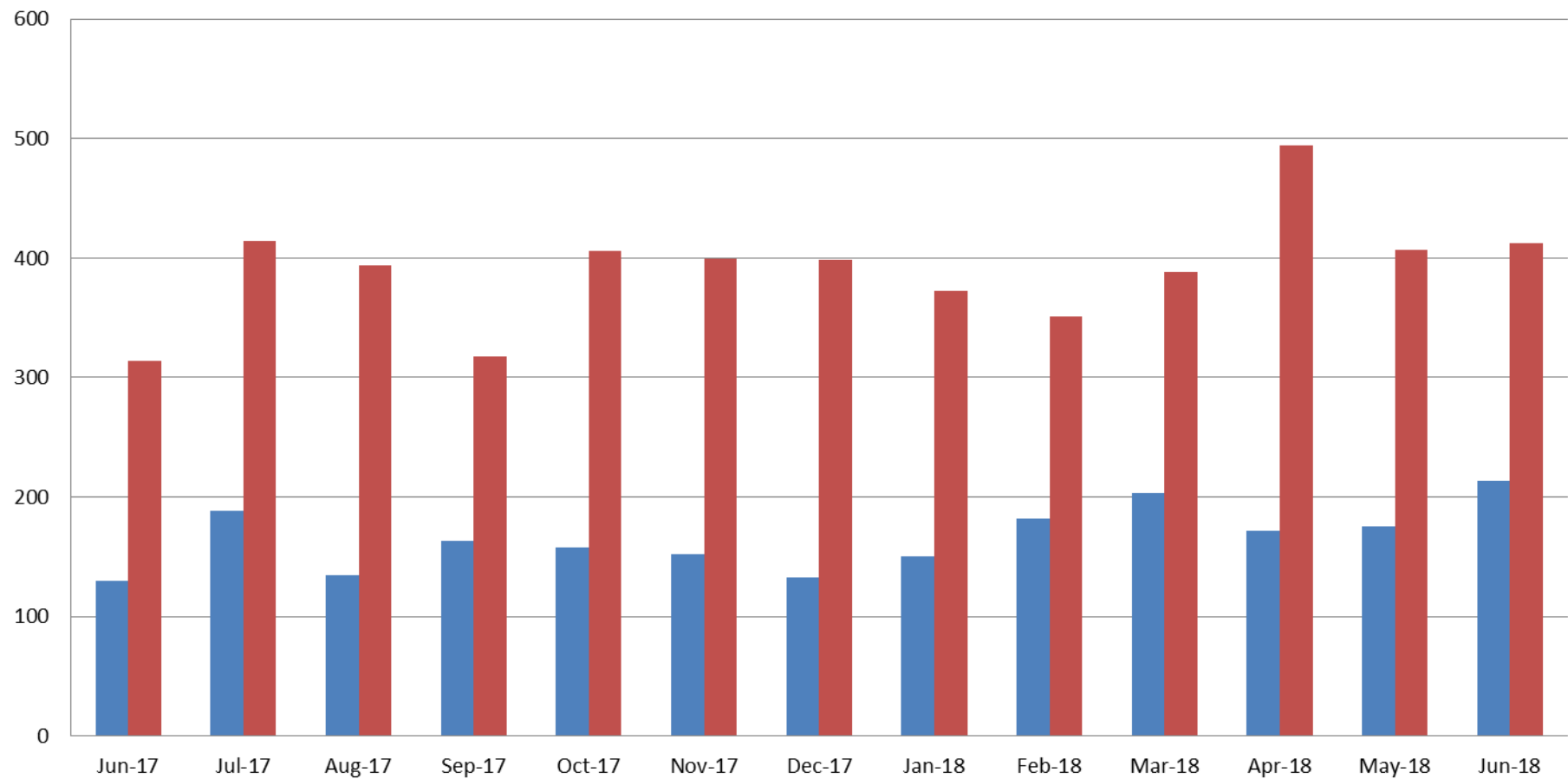


	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
Featherston	2186	2663	2707	2543	2577	2647	2006	3456	2216	2400	2590	2348	2550
Greytown	2558	3023	2756	2811	2738	3218	2278	3748	2809	2878	3178	2483	3143
Martinborough	2306	3027	2451	2289	2468	2336	2071	3281	2632	2761	2842	2400	3058

Wairarapa Library Service - issues and renewals to June 2018

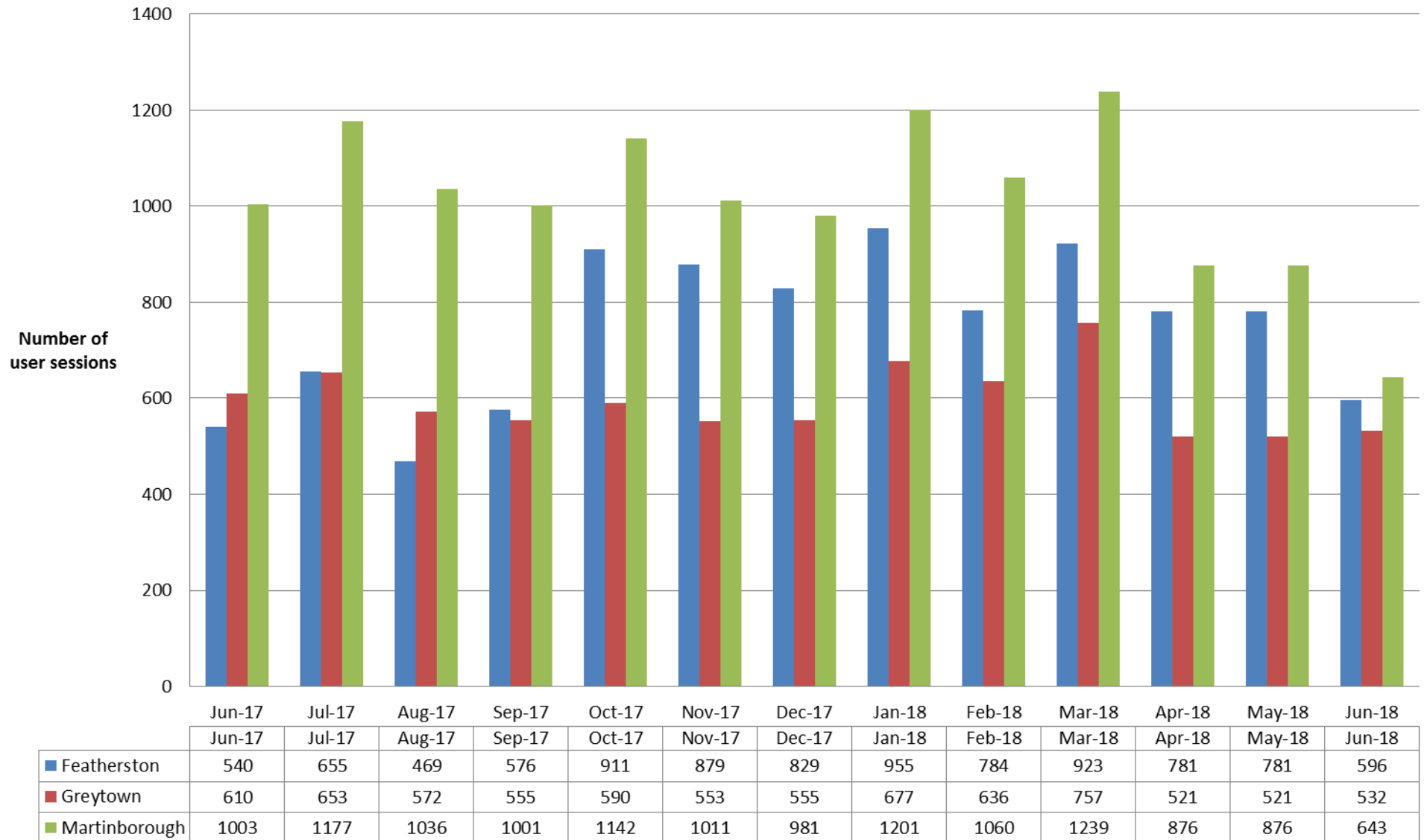


Wairarapa Library Service - audio and e-book issues to June 2018



	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
Audiobooks	130	188	134	163	158	152	133	150	182	203	172	175	213
Ebooks	314	414	394	318	406	399	398	372	351	388	494	407	412

APNK Wi-fi user sessions to June 2018



GREYTOWN COMMUNITY BOARD

29 AUGUST 2018

AGENDA ITEM 7.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 29 August 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 29 August 2018

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
240	27-Apr-16	Resolution	Mark	GCB RESOLVED (GCB 2016/17) to support the submission of Graeme Gray, representing the Greytown 2000 Project, to update the Greytown Cemetery name boards, including burials and cremations, in the immediate future. (Moved Cr Craig/Seconded Hay) Carried	Actioned	<p>19/5/16: Advised that the Wairarapa Branch of the Society of Genealogists has been approached looking for volunteers to work through the update as there is currently no staff capacity. No time-frame for completion but the project has started.</p> <p>07/06 Genealogists have a team to work on this, preliminary meeting next week</p> <p>22/07 Genealogists under way with compiling revised list to update sign 7-2-17 Still underway</p> <p>05/12 Genealogists are almost finished with their work, just waiting on final spreadsheet</p> <p>03/03/17 Genealogists touched base to say they are about two weeks away from being finished with their work. Trish and Helen to meet with them when they finish, and then plan the updated signage</p> <p>24/5/17 Geanealogists' material now ready to be turned into signs as soon as Trish and Helen have time to format the text</p> <p>05/10/2017 Planned for completion by end of October</p> <p>09/11/17 Delayed - aiming for completion by Christmas</p> <p>22/11/17: GCB request that the list be up to date at the time it is published.</p> <p>10/01/18 In progress, not completed before Christmas because of staff workload</p> <p>26/01 Still in progress, almost complete</p> <p>12/2 In progress</p> <p>07/03 Final data checking in progress - printing and installation to be completed by end of March</p> <p>31/05 Final data entry queries being resolved, cemetery visit required to update numbering of plots and maps to be updated</p> <p>04/07 Dedicated resources allocated to ensure this action is completed by GCB meeting 18/07 <i>(this action is to remain live until completed)</i></p>
223	26-Apr-17	Resolution	GCB	GCB RESOLVED (GCB 2017/31): 1. To receive the Poppy Road Signs Project. 2. To identify possible locations for remembrance as part of the Poppy Road Signs Project. (Moved Hay/Seconded Rainford) Carried	Open	<p>6/6/17: GCB supporting the project and to identify suitable locations</p> <p>22/11/17: Christine to speak to RSA to see if they were interested in moving the project forward.</p> <p>22/6/18: RSA suggested Humphries, Udy, Jellicoe, Christine to liaise with Claire Bleakley on next steps.</p>

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
706	22-Nov-17	Action	Leigh Hay	Liaise with the Menz Shed to see if they are able to build a 'peace seat' for Kowhai Reserve	Open	
52	31-Jan-18	Action	Mark	Prepare a report for 4 April 18 Council meeting on Cotter Street options in line with the 17/18 Annual Plan submission and decision following consultation with affected user groups.	Open	In conjunction with 53 below - report to be tabled at Council Meeting 16/05 as a decision paper. 31/05 Paper withdrawn 04/07 Traffic count completed for Cotter St, pending further feedback as requested by IPWP. Report to be represented at next Council meeting to include new findings and to include points raised in initial report
172	14-Mar-18	Action	Lachlan (S Rep)	Put forward ideas for making the Greytown Memorial Pool more appealing to users (e.g. murals on the fences)	Open	Lachlan had spoken to Maree Patten, Acting Principal, and would follow-up with the arts department and arts students to see what they think and report back.
174	14-Mar-18	Action	Mark	Revisit the possibility of speed activated warning signs at the two entrances to Greytown. The location to be inside the 50km speed limit zones (as opposed to within the 100km zone) as discussed with Mark Owen, NZTA on the 31 January 2018	Open	03/04 To be installed before end of financial year. Project is being run through Steve James (NZTA). All locations have been confirmed. M Allingham to notify the Chair of date of installation and L Hay to circulate to local media. Wairarapa Road Safety Manager may do a media release. 01/06 NZTA data collection almost complete, installation likely to be before end June 2018. 04/07 Programme for installations advised by NZTA - to be completed by 31/08.
225	18-Apr-18	Action	Mike Gray	In consultation with Council's Amenities Manager, call and publicly notify a Stella Bull Park Users Group meeting; advice should be sought on whether the Development Plan needs to be reviewed with a view to allowing children's play equipment at the Park	Open	
375	6-Jun-18	Resolution	Paul	GCB RESOLVED (GCB 2018/40) not to agree with or support the proposed side entrance modification to the Greytown Town Centre. (Moved Hay/Seconded Gray) Carried	Open	

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
378	6-Jun-18	Action	Leigh Hay	Consider options for relocating amenity signs located on Cotter Street to alternative locations; including impact and any consultation required	Open	
429	18-Jul-18	Resolution	Jennie	GCB RESOLVED (GCB 2018/47): 1. To receive the Applications for Financial Assistance Report. 2. To grant the Lions Club \$500 to assist with the costs of purchasing a trishaw cycle and associated equipment costs. 3. To grant Greytown Trails Trust \$1,000 to assist with the costs of maintaining and promoting the Greytown Rail Trail. 4. To grant Greytown MeNZ Shed \$500 to assist with the costs of purchasing three lathes and associated hardware. (Moved Hay/Seconded Rainford) Carried	Actioned	Commitments added to I&E 16/08/18 (Susan)
430	18-Jul-18	Resolution	Jennie	GCB RESOLVED (GCB 2018/48): 1. To receive the Grants Policy Review Report. 2. To agree the amendments to the policy. 3. To agree the next review date should be February 2021. (Moved Gray/Seconded Rainford) Carried	Actioned	To Council 8.8.18
431	18-Jul-18	Resolution	Russell	GCB RESOLVED (GCB 2018/49): 1. To receive the Proposed Naming of Rights of Ways, East Street, Greytown. 2. To support the name 'Bey Lane'. (Moved Gray/Seconded Rainford) Carried	Actioned	
432	18-Jul-18	Resolution		GCB RESOLVED (GCB 2018/50): 1. To receive the information. 2. To note the process for assessing whether volunteers can be utilised. (Moved Hay/Seconded Rainford) Carried	Actioned	
433	18-Jul-18	Resolution		GCB RESOLVED (GCB 2018/51): 1. To receive the Chairperson's Report. (Moved Hay/Seconded Rainford) Carried	Actioned	

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
435	18-Jul-18	Action	Jennie	Email the Greytown Community Board dates for the 19/20 Annual Plan forward planning process	Actioned	Advised Leigh by telephone - AP starting November 2018
436	18-Jul-18	Action	Paul	Write to Graeme Gray and let him know that the Greytown Millennium Cemetery Memorial Board has been updated	Actioned	
437	18-Jul-18	Action	Paul	Write to the Wairarapa Branch for the Society of Genealogists thanking them for their research work for the update of the Greytown Millennium Cemetery Memorial Board	Actioned	
438	18-Jul-18	Action	Paul	Add Stella Bull Park Users Group meeting to the next GCB agenda	Actioned	20/8/18: Added under members reports.
439	18-Jul-18	Action	Leigh Hay	Order a replacement plant for the Greytown Main Street barrels, thrip spray and fertiliser; to be paid from the funds committed for Greytown barrels and plants	Open	added note to I&E (Susan)
440	18-Jul-18	Action	Jennie	Remove the commitment for Greytown Rotary Christmas parade and market as the funds are not needed	Actioned	Removed (Susan)
441	18-Jul-18	Action	Jennie	Remove the commitment for the bench plaques as the invoice has been paid	Actioned	Removed (Susan)
442	18-Jul-18	Action	Paul	Advise Greytown JAB Rugby that the application will be held over until the 29 August 18 meeting	Actioned	Completed 25/7/18
443	18-Jul-18	Action	Paul	Provide clarification about determining risk category as Greytown Heritage Trust have identified improvements that they would like to undertake around Greytown	Open	
444	18-Jul-18	Action	Mark	Put a warning notice on the Greytown Town Centre balcony until it has been chem washed as it is a slip hazard	Actioned	
445	18-Jul-18	Action	Leigh Hay	Liaise with Mayor Napier about the most appropriate way to voice disappointment that the Greytown to Woodside public bus service has been withdrawn and review options for an interim provider service	Open	

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
446	18-Jul-18	Action	Leigh Hay	Put together a Facebook campaign to encourage South Wairarapa residents to submit to GWRC's representation process	Open	
447	18-Jul-18	Action	Leigh Hay	Liaise with the other community board chairs about a collaborative traffic safety management plan for the 2018 Christmas parades	Open	

GREYTOWN COMMUNITY BOARD

29 AUGUST 2018

AGENDA ITEM 7.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 17/18 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement Report.*
2. *Receive the Income and Expenditure Statement for the period 1 July 2017 – 30 June 2018.*
3. *Receive the Income and Expenditure Statement for the period 1 July 2018 – 31 July 2018.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2018 – 30 June 2018 is attached in Appendix 1. The Income and Expenditure Statement for 1 July 2018 – 31 July 2018 is attached in Appendix 2. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for the period 1 July 2017 – 30 June 2018

Appendix 1 - Income and Expenditure Statement for the period 1 July 2017 – 31 July 2018

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

Appendix 1 – Income and Expenditure Statement for the period 1 July 2017 – 30 June 2018

Greytown Community Board		
Income & Expenditure For the year ended 30 June 2018		
<u>INCOME</u>		
Balance 1 July 2017	12,245.47	
Annual Plan 2017/18	26,868.00	
Greytown trust lands trust - water slide	652.17	
SW Rotary Water slide	652.17	
TOTAL INCOME	40,417.81	
<u>EXPENDITURE</u>		
Members' Salaries	15,764.22	
Mileage reimbursements	1,483.38	
Total Personnel Costs	15,764.22	
AP Local Governmen Annual CBD levy 2017/18	216.67	
AP OfficeMax New Z Stationery etc	19.2	
AP OfficeMax New Z Stationery etc	4.34	
Most Beautiful Town - L Hay	292.54	
AP Greytown Early Barrels - Gtn Oct-Dec 2017	510	
AP Power Services Erect flags in Greytown main street	252	
correct coding credit water barrels city care	-205.76	
AP New Zealand Red Psychological First Aid GCB group x 20	665.22	
AP Lamb-Peters Pri Feb Grapevine advertising	360	
purchase inflatable slide from mba com board	2000	
AP Lamb-Peters Pri A5 flyers - disaster simulation	254	
AP Lamb-Peters Pri 2 x footpath signs - GCB clinic	556	
AP Greytown Early Mtc of barrels Jan-March 2018	510	
exp x wages APR	93.24	
exp x wages MAY	50	
AP Lamb-Peters Pri Gtn Com Board flip chart papers	32	
Corrn GCB expenses L Hay Printer inks corr coding	154.99	
exp x wages JUN	139.12	
rain water tank CD raffle prize	91.3	
EXP x Wages elected JUN YE	50	
AP Grand Illusions Putting up Xmas Decorations Nov 2017	75	
Total General Expenses	6,119.86	
AP Greytown Trails Grant-maintain Gtn rail trail/promotion	1,000.00	
AP Wairarapa U13 b GCB grant-attending Hockey tournament in	500.00	
AP Greytown Netbal Grant to assist with balls & bibs purcha	483.00	
AP Wairarapa Rate Operational support GCB 2018	200.00	
AP Maths Wairarapa GCB grant asst running schools maths com	300.00	
Total Grants	2,483.00	
TOTAL EXPENDITURE	24,367.08	
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	16,050.73	
BALANCE TO CARRY FORWARD	16,050.73	

Appendix 1 - Income and Expenditure Statement for the period 1 July 2017 – 31 July 2018

Greytown Community Board		
Income & Expenditure For the Period Ended 31 July 2018		
	<u>INCOME</u>	
	Balance 1 July 2018	16,050.73
	Annual Plan 2018/19	27,639.00
	TOTAL INCOME	43,689.73
	<u>EXPENDITURE</u>	
	Members' Salaries	1,309.51
	Mileage reimbursements	0.00
	Total Personnel Costs	1,309.51
30/06/2018	AP Lamb-Peters Pri GCB 500 x A5 flyers IT support Kuranui	157.00
	Total General Expenses	157.00
	Total Grants	0.00
	TOTAL EXPENDITURE	1,466.51
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	42,223.22
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2019	14,875.49
	Mileage to 30 June 2019	500.00
	Members computing consumables 2018 & 2019	300.00
	Remove old welcome to Greytown signs	1,000.00
	Promotion and support of the hub and civil defence initiatives to promote public awareness	906.76
	Cobblestones museum	500.00
	Arbor House	500.00
	Printing an distribution of leaflets - Kuranui IT project	93.00
	Lions Club for purchasing trishaw cycle and associated costs	500.00
	Greytown Trails Trust	1,000.00
	Greytown Menz Shed	500.00
	Total Commitments	20,675.25
	BALANCE TO CARRY FORWARD	21,547.97

Greytown Community Board		
Beautification fund For the Period Ended 31 July 2018		
	Balance 1 July 2018	28,468.62
	Annual Plan 2018/19	10,710.00
	TOTAL INCOME	39,178.62
13/07/2018	AP Greytown Early Gtn barrels April, May & June 2018	510.00
	Total Beautification	510.00
	TOTAL EXPENDITURE	510.00
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	38,668.62
	<u>LESS: COMMITMENTS</u>	
	C Turvey 3D Designs - options welcome to Greytown signs	1,166.01
	Barrels and plants (Thrip spray/fertiliser to come from these funds)	486.08
	Total Commitments	1,652.09
	BALANCE TO CARRY FORWARD	37,016.53

GREYTOWN COMMUNITY BOARD

28 AUGUST 2018

AGENDA ITEM 7.4

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from the Citizens Advice Bureau and consider allocating the requested \$350 to assist with the running costs to provide services to the region.*
3. *Consider the application from the Life Education Trust and consider allocating the requested \$500 to deliver a mobile life skills programme to the schools in the region.*
4. *Consider the application from the Greytown Petanque and Croquet Club and consider allocating the requested \$750 to assist with the cost of purchasing plants for re-establishing a green boundary.*
5. *Consider the application from the Greytown JAB Rugby and consider allocating the requested \$380 to assist with the costs of restocking first aid kits.*
6. *Consider the application from the Wairarapa Curtis Cup U13 Representative Hockey Team and consider allocating the requested \$1,000 to assist with the costs of representing the region and attending tournament in Hawkes Bay.*
7. *Consider the application from the Wairarapa U15 Premier Hockey Team and consider allocating the requested \$500 to assist with the costs of representing the region and attending tournament in Christchurch.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Report.

Applications will be provided to members in confidence.

2. Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District. Grants are considered throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.
2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form (form will be supplied), together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Citizens Advice Bureau	No outstanding accountability forms
Life Education Trust	No outstanding accountability forms
Greytown Petanque and Croquet Club	One project unaccounted for; funds received June 2018
Greytown JAB Rugby	No outstanding accountability forms
Boys Curtis Cup U13 Representative Hockey Team	No outstanding accountability forms
Boys U15 Premier Representative Hockey Team	No outstanding accountability forms

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

GREYTOWN COMMUNITY BOARD

29 AUGUST 2018

AGENDA ITEM 7.5

LTP REFERRALS

Purpose of Report

To advise the community board of any LTP submissions that Council have referred to the board, or a course of action that the Council have requested that the community board lead.

Recommendations

Officers recommend that the Community Board:

1. *Receive the LTP Referral Report.*
2. *Note the LTP submission from Living Streets Aotearoa.*

1. Executive Summary

Council received several submissions as part of the LTP 18/28 process where additional information or a leadership role was delegated to the Featherston Community Board. A summary of these submissions is attached in Appendix 1. The full submissions are included in Appendix 2.

2. Appendices

Appendix 1 – LTP Submission Summary

Appendix 2 – LTP Submission

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – LTP Submissions Summary

Submitter	Submission Summary	Officer's Comment	Council Decision
Living Streets Aotearoa	Land Transport: In light of extra funding requests footpaths are smooth and all intersections have drop-down kerbs which all have tactile markings for vision impaired people. Walkways should be upgraded and more public seating provided	Assign to Community Board as part of the footpath priority works	Refer officer's comment

Appendix 2 – LTP Submissions

Living Streets Aotearoa



Submission from Living Streets Aotearoa to South Wairarapa District Council on South Wairarapa long term plan 2018

Contact person: **Ellen Blake / Celia Wade Brown**

Email: **wellington@livingstreets.org.nz**

Phone: **021 106 7139**

Date: **23 April 2018**

Submission

Living Streets Aotearoa thanks the Council for this opportunity to submit on the long term plan. We would like to make these proposals additional to the letter sent from Living Streets on 25 March 2018.

Good pedestrian infrastructure, slower speeds, encouraged by good urban design, make towns and cities safer and more attractive and encourage visitors and residents alike to linger, enjoy and spend. Walking is people's favourite leisure activity so better connected suburbs and parks, footpaths and reserves will be popular with residents.

Living Streets have successfully lobbied Government for a Funding Assistance Rate for footpath maintenance, this will be included in the local roads maintenance class in the new GPS on Transport. This should relieve pressure on Council budgets and allow increased spending on pedestrian infrastructure with a matched Council contribution. There will also be available a Walk and cycle activity class for new initiatives to support more walkable places. Appropriate standards and design guides are available with the NZ Pedestrian Planning and Design Guide, RTS 14 for vision impaired pedestrians, and NZS 4212:2001 for accessible buildings.

Good data is the basis for good decisions and target setting. There is now an international standard for measuring walking that can assist in identifying and monitoring progress on walking initiatives <http://www.measuring-walking.org/>.

Walk to school

Living Streets is concerned by the nationwide drop in the numbers of children walking to school. From 1989/90 to 2010-14 the numbers of 5 to 12 year-olds walking to school plummeted from

42% to 29% (MoT data). This is something we can take action on and a target in the long term plan to improve the walk to school mode share is important.

A school travel programme for every school in South Wairarapa would be a step in the right direction to get students more active, and there are some good models to show how this can be encouraged for rural schools, eg Fernridge School in Masterton. Improvements in physical and mental health and alertness of students and congestion would all improve with more walking to school.

Living Streets supports the retention of the Youth Grants to allow for appropriate initiatives that support younger people.

- Walk to school targets
- School travel programmes
- Youth training, development and recreation grant

Safer speeds

Living Streets would like to see a reduction in speeds outside schools to 30 km hour. We also support the reduction in speeds on all roads to an appropriate safe design speed. Speed is a key factor in reducing road crashes and the impact of those crashes reduces with lower speeds.

- Slower speeds around schools
- Appropriate speeds for all roads

More accessible streets

Living Streets sees the new GPS on Transport as an opportunity for South Wairarapa to improve accessibility on footpaths. For instance ensuring footpaths are smooth and all intersections have drop-down kerbs from the footpath to allow easy access for buggies and wheelchair users, and all drop-down kerbs have tactile markings for vision impaired people.

Walkway upgrades should be considered in light of the new GPS on Transport funding that will be available for footpath maintenance and walking programmes. Improvements to walkways will provide better connectivity, eg, Featherston's extensive walkway network,

More public seating should be provided in all towns to enable those with mobility issues to walk around being part of the community with appropriate rest stops.

- Drop down kerbs
- Tactile markings
- Public seating
- Walkway upgrades

Good subdivision design

Living Streets would like to see all residential subdivisions in South Wairarapa have footpath on both sides of the road with at least 1.8metre width.

- Minimum standard footpaths for subdivisions
- Living Streets supports development of the Spatial Plan

Footpath maintenance

The Infrastructure Plan should be adjusted to bring forward and take advantage of the expected additional funding available for footpath maintenance and development in the new GPS on Transport.

- Bring forward footpath developments

Greytown

Providing a continuous dedicated pedestrian footpath along the east side of East Street near Greytown School would improve safety for students walking to school and help promote this active trip.

- Greytown school footpath

Featherston

Improvements to the pedestrian crossings across SH 1 similar to the raised crossing design in Carterton would improve safety and amenity for pedestrians in this busy area.

Supporting public transport use

South Wairarapa has train and bus services. Promoting use of these services reduces congestion on roads and is the safest way to travel. Living Streets would like to see audits around train stations and main bus stops to see what improvements can be made e.g. more shelters and seating, wayfinding signs and maps for visitors, timetable information, minimum footpath standards to access the stops.

[Community street reviews](#) are a useful cost effective tool to identify pedestrian improvements (such as those mentioned above) undertaken by users.

We would like to be heard in support of our submission.

About Living Streets

Living Streets Aotearoa is New Zealand's national walking and pedestrian organisation, providing a positive voice for people on foot and working to promote walking friendly planning and development around the country. Our vision is "More people choosing to walk more often and enjoying public places".

The objectives of Living Streets Aotearoa are:

- to promote walking as a healthy, environmentally-friendly and universal means of transport and recreation
- to promote the social and economic benefits of pedestrian-friendly communities
- to work for improved access and conditions for walkers, pedestrians and runners including walking surfaces, traffic flows, speed and safety
- to advocate for greater representation of pedestrian concerns in national, regional and urban land use and transport planning.

For more information, please see: www.livingstreets.org.nz

GREYTOWN COMMUNITY BOARD

29 AUGUST 2018

AGENDA ITEM 7.6

SWDC LOGO AND BRANDING WORKING PARTY

Purpose of Report

To inform Community Boards & Māori Standing Committee of the progress on the new SWDC logo.

Recommendations

Officers recommend that the Community Boards & Māori Standing Committee:

1. *Receive the information.*

1. Executive Summary

Advertisements for design studios, agencies and graphic designers to register their interest (EOI) in the development of the new council logo and request briefing documents have been placed in local Wairarapa papers, Council and Community Board Facebook pages and SWDC website.

To date (9/8/2018) we have received 20 requests for EOI from across the Wairarapa region (including all SW towns, rural areas, Masterton, Sydney (with Wellington offices) and Wellington. The cut-off date to register is 15th August and submission must be with SWDC by Tuesday 28th August. Finalists will be selected to present to committee in September and the successful applicant will be notified after these presentations. We anticipate we will select successful candidate by end September.

At that point a very specific more detailed brief will be given to the successful applicant to start work on the development of the new logo.

All logos will be bi-lingual. It has been agreed that rather than literal translation of SWDC we intend to have a USP (unique selling point) under our council logo. The words are "Te Waharoa o Wairārapa" which translates as "Gateway to the Wairarapa".

While it has taken slightly longer than anticipated to get to this point and for the successful applicant to be chosen we believe the process has been robust, transparent and above all very professional. We have confidence this will result in a better outcome for council and a level of transparency in our processes which will stand the council in good stead in the long term.

We recommend that Jennie Mitchell, Group Manager Corporate Support and the new Communications Manager (should they be appointed at that time) be at these presentations as they will have a relationship with the agency after our work is finished.

2. Timeline

Initially we have called for expressions of interest (EOI) across the Wairarapa. For transparency ads asking for EOI have been placed in all Wairarapa local papers and in the Midweek News in the months of July and August. The Times Age was excluded as this was covered by the Mayor's column in the paper. Notices have been placed on official social media sites (SWDC and Community Board Facebook sites) and SWDC website.

The timing had to be spread across July/August because of the different local newspaper deadlines. We have asked SWDC and Community Boards to repost Facebooks ads.

Those expressing interest must contact council prior to Wednesday 15th August 2018 by 5pm and request a detailed EOI backgrounder document.

All information requested by SWDC must be returned by 5pm on Tuesday 28th August 2018 for consideration.

The Logo Working party committee (which consists of 3 councillors, 1 community board chair and the Mayor) will consider all applications and develop a short list for consideration. It is anticipated that we will meet shortly after the 28th August. Cr Maynard and L Hay met on 25th July to look through current applicants, their background, websites etc.

Shortlisted candidates will be expected to present to the logo working party at council together with Group Manager Corporate Support and/or the CEO and new Communications Manager.

The successful applicant will be notified 1 week after these presentations. At that point a very specific more detailed brief will be given to them to develop new logo.

Further information on logo testing and adoption of new logo will be provided once applications are accessed.

3. Budget and Timings for Advertising - Request for EOI

The budget for advertisements was agreed by the SWDC Logo and Branding Working Party to be no more than \$4,500 +GST. This was agreed by the CEO Paul Crimp. The response to Facebook has been very good and the call for EOI has been shared on this platform many times. This is a zero cost.

Subject to final costings this should come in under budget at \$2,170 +GST.

4. Bi-Lingual Logo

All logos will be bi-lingual. It has been agreed that rather than literal translation of SWDC we intend to have a USP (unique selling point) under our council logo. We felt this set us apart from other councils and made our district and council special and different. Both Cr Maynard & Cr Ammunson suggested and approved of this decision.

The words are "Te Waharoa ō Wairārapa" which translates as "Gateway to the Wairarapa". The font size and weighting in relationship to the words South Wairarapa District Council will be the same as the example give here.



4. Further Market research

When considering our new logo we asked ourselves two questions.

- What unites us in South Wairarapa?
- What makes South Wairarapa special or different?

We have gone out to council staff, councillors, community boards, Maori standing committee and received considerable feedback. This report is being collated.

5. Communications

The chair of the working party has presented to council, all community boards and the Maori standing Committee on progress. In addition the presentation was sent to all council staff.

6. Conclusion

We are on track with new logo development and are very pleased with the number positive responses to the call to participate in the new logo design.

7. Appendices

Appendix 1 - Copy of Advertisement

Appendix 2 - Copy of Facebook Post

Appendix 3 - Copy of Briefing Document

Written By: Leigh Hay, Chair Council Logo and Branding Party

Appendix 1 - Copy of Advertisement

Notice of a unique opportunity in South Wairarapa. Become part of our future!



Development of New South Wairarapa District Council Logo

This opportunity in a nutshell

We are looking for innovative clever Wairarapa designers to help create our new logo. You will have experience, a great track record, be client focussed, passionate about the Wairarapa and have the ability to deliver our vision.

Who we are

South Wairarapa District Council is proud to serve and support this special part of New Zealand with its true 'mountains to the sea' experience. South Wairarapa encompasses the three rural towns of Featherston, Greytown and Martinborough, each with their own charm and attributes. We have a vast area of rural hinterland home to many more small communities, edged by the Rimutaka/Tararua Ranges and cradled by kilometres of rugged coastline.

What we need

Our current logo was created in 1989 and while it was great then it does not reflect who we are now and the wonderfully diverse community that is South Wairarapa. Help us create a logo that reflects our personality.

What's important to us?

The South Wairarapa District council are looking for credible creative providers who have the capability, experience and know how to help us create a new logo that reflects who we are. You will be a great communicator, think laterally and be able to transform our vision into reality. You will be able to do all the normal stuff, market research, logo guidelines, know what works in multiple platforms. You know the drill.

Why should you bid?

This is a unique opportunity to be part of South Wairarapa's history and personality. Together we will create a visual representation of what it is to live in and love the South Wairarapa.

Interested? What's next?

If you are interested in this opportunity please get in touch with our contact person

Email: Barbara.Gavan@swdc.govt.nz

South Wairarapa District Council, 19 Kitchener Street, Martinborough 5711 PO Box 6, Martinborough 5741

Applications for an expression of interest close by 5pm on Wednesday 15th August 2018. Please contact us and we will send you a detailed information and briefing document.

Appendix 2 - Copy of Facebook Post

Calling All Talented Graphic Designers, Ad Agencies in the Wairarapa.

Development of New South Wairarapa District Council Logo

This opportunity in a nutshell

We are looking for innovative clever Wairarapa designers to help create our new logo. You will have experience, a great track record, be client focussed, passionate about the Wairarapa and have the ability to deliver our vision.

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Our current logo was created in 1989 and while it was great then it does not reflect who we are now and the wonderfully diverse community that is South Wairarapa. Help us create a logo that reflects our personality.

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Applications for an expression of interest close by 5pm on Wednesday 15th August 2018. Please contact us and we will send you a detailed information and briefing document.

Appendix 3 - Copy of Briefing Document



Briefing Document for companies or individuals seeking to submit an expression of interest (EOI) in the development of the new South Wairarapa District Council logo.

1. Name of Project

Development of new South Wairarapa District Council Logo

2. Background & About Us

Our Business

The South Wairarapa District Council (SWDC) is the territorial authority responsible for the area. For the purposes of local government, Wairarapa is divided into the Masterton district, the Carterton district, and the South Wairarapa district. For the purposes of regional government, Wairarapa is included in the Wellington region along with Kapiti, Porirua, the Hutt Valley, and Wellington, and governed by the Greater Wellington Regional Council.

The SWDC have 58 full, part time and casual staff, The Mayor (elected), 9 elected councillors, 3 community boards with 12 elected board members, The Maori Standing Committee with 10 representatives and 6,643 ratepayers.

SWDC serves both rural and urban communities. The three main towns are Featherston, Greytown and Martinborough.

Council's role is to enable democratic local decision-making and action by, and on behalf of, communities. To meet the current and future needs of communities for good-quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for households and businesses. We prepare long-term financial strategies including funding, financial management and investment policies.

What is our community in South Wairarapa?

First settled by Māori in the 14th century, the Wairarapa later became a farming area, known for its meat and butter. Today this largely rural region also produces wine and olives. Locals and holidaymakers enjoy its quiet towns, rugged coastline, rivers, lakes and forested mountains.

The official population of the South Wairarapa District as of the 30th June 2017 is 10,250 with a population density of 0.04 persons per hectare. The population of the towns in South Wairarapa are: Featherston (2,420), Greytown (2,310) Martinborough (1,640). The land area is 245,692 hectares (2,457 Km²).

A number of people have holiday homes in the region (predominately from Wellington) and the census figures may not reflect that.



Only 71% of its people live in the urban areas, compared to 85% nationally. Agriculture is the largest single industry and employer. Previously, over-reliance on livestock farming exposed the region to a boom–bust trading cycle, and recently its economy has diversified. Once largely known for meat and butter, Wairarapa now produces quality wine and fine food. It is also promoted as a holiday and lifestyle destination.

Sheltered by the Tararua Range, the Wairarapa has a dry, warm climate. Winters are cool to mild and frosts are common.

3. **Our current Logo**

This was first created in 1989 after the merger of Featherston, Greytown and Martinborough Borough councils and the Featherston County Council into the South Wairarapa District council. The four hands represented the four councils and rural, town, land and hills were also depicted.

Since then our population has become larger and more diverse. Our economy, values and beliefs have changed. Post amalgamation vote when we had certainty around our future, we decided to look at the logo and see whether it was still appropriate and truly represented us as a council.

In addition the number of platforms where the logo is used has also dramatically increased and as a result the current logo is not appropriate or clear enough for all the current platforms we use.

Qualitative market research

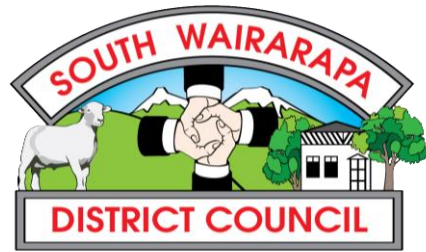
In early 2018 we conducted qualitative market research to assess people's opinions on the current logo. People polled were simply asked what they thought of the logo (either positive or negative). 20% of those polled came from the Wellington region as they represent part time residents, future residents and visitors to the region. We also asked 4 leading advertising agencies their opinion of the logo.

Results of Market Research

These were unprompted results of the market research. Some of it was repetitive.

Two white men shaking hands, looks like a weird religious cult, reminds me of Gloria vane & film The Handmaidens Tale, what is that building, freaky, no relationship to council, mono-cultural, lacks clarity, too busy, dated, irrelevant, not representative of SWDC, cluttered, too much going on, what's with the snow is it Mt Taranaki or South Island?, Design disaster, a messy blob of colour, President Putin, communist, never seen it before (in 20yrs), old fashioned, nice typeface, looks like a children's colouring competition, messy.

Based on this it was decided to proceed with new logo. The old logo had been the subject of some criticism for a number of years.



4. Further Market research

When considering our new logo we asked ourselves two questions.

- What Unites Us in South Wairarapa?
- What makes South Wairarapa special or different?

We have gone out to council staff, councillors, community boards, Maori standing committee and received considerable feedback. This will be given to the shortlisted group. If, however you think it will add to your submission we are happy to send it to you.

5. The New Logo Process

Companies responding to EOI

We recognise that companies in the Wairarapa are small and do not have the capacity to develop a new logo for SWDC as part of the submission process. We are therefore happy to review your existing projects as the basis for our decision. Should you chose to make a more detailed submission that would be at your own cost.

Stages

Initially we are calling for expressions of interest (EOI) across the Wairarapa. For transparency ads asking for EOI have been placed in all Wairarapa local papers and in the Midweek and Times Age in the month of July. There will also be notices placed on official social media sites. Those expressing interest must contact council prior to Wednesday 15th August 2018 by 5pm and request a detailed EOI backgrounder document.

All information requested by SWDC must be returned by 5pm on Tuesday 28th August 2018 for consideration.

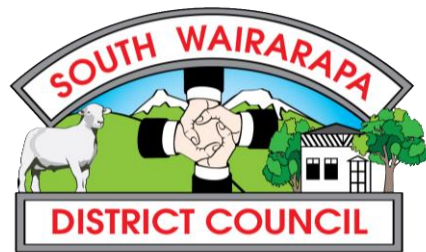
The Logo Working party committee (which consists of 3 councillors, 1 community board chair and the Mayor) will consider all applications and develop a short list for consideration.

Shortlisted candidates will be expected to present to the logo working party at council together with Group Manager Corporate Support and/or the CEO.

The successful applicant will be notified 1 week after these presentations. At that point a very specific more detailed brief will be given to you.

Completion dates

As soon as the successful applicant is appointed we wish to start work immediately on developing the new logo. We anticipate that we will make a recommendation to council on our preferred choice, after market research has been completed. The new logo will be formally adopted at the next council meeting.



Rollout

Once the new logo has been ratified at a council meeting the rollout can precede immediately. We anticipate that this may take several months.

Applications for the New Logo.

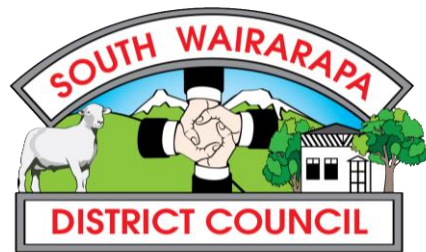
- Website, email signature, letters, business cards, signage, cars & utes, clothing (jackets, tee-shirts, hats), newsletters, print advertising, name badges, promotional material, flags, banners, apps, rubbish bags, folders and covers for official documents.
- Social media- Facebook cover, Facebook profile, eventfinder, twitter, Instagram
- Look good in both colour & B&W & small & large sizes.
- All logos will be bi-lingual. It has been agreed that rather than literal translation of SWDC we intend to have a USP under our council logo. This is “Gateway to the Wairarapa” which translates as Te Waharoa ō Wairārapa . The font size and weighting in relationship to the words South Wairarapa District Council will be the same as the example give here.
- In addition we will have further logos in the logo family for community boards and the Maori Standing committee (as per the example shown here). These will also be bi-lingual.

6. What we require from you with the EOI

In the first instance we wish to have an electronic copy of your full presentation emailed to Barbara.Gavan@swdc.govt.nz . At the same time we need TWO bound hard copies couriered to SWDC at South Wairarapa District Council, 19 Kitchener Street, Martinborough, 5711 for attn. Barbara Gavan. This should be a courier package requiring a signature.

The following should be included in your presentation:

- Show examples of your work developing a new logo which showcases your understanding of the brief and the result. Provide a summary of the brief given to you and how you interpreted that.
- Give us a sample copy of Logo Guidelines that you have developed. This should discuss a logo family where there are a wide range of applications and sizes.
- Give two references from companies you have worked with to develop a new logo.



- Discuss how you will approach market research on the logo. What is your preferred method? Who you will use for the market research. Please note a sample size of 100 including 20% in Wellington is required.
- Give timeframe for completion of work after your appointment. Please note we will give you priorities for different applications. Most urgent and easiest first.
- Give an estimate of budget to create all artwork and logo guidelines for all the different applications. These should be in all of the normally acceptable formats for print media, online applications, large signage, billboards and high and low res JPEG's and PDF's.
- The submitter will also provide budgets for logo refresh and updating brand guidelines
- An hourly rate/costings for further work (e.g. production of new ads, new collateral, annual reports etc.)
- Give a brief history of your company and your team.
- Provide a list of current clients
- Provide standard terms and conditions you operate under.
- You must be GST registered.

7. Conditions of EOI Process

- Applications will be assessed against the above criteria to identify suitable lead candidates
- You must include your full contact details together with mailing and physical address, GST number.
- Applications must be received by due date and time.
- Submission must contain information for 2 referees, which indicated your permission to ring them.
- Confidentiality responsibilities
All of the EOI project's discussions, meetings and material (written and electronic) are confidential and you must agree to keep this information safe. You will not give this information to anyone outside the immediate EOI team without prior approval from the Chair of the Logo Working Party Committee at SWDC. You agree not to reproduce SWDC documents or any part of them.
- Conflict of Interest Clause. You will be required to sign the attached conflict of interest and confidentiality clauses.
"In a small country like ours, conflicts of interest in our working lives are natural and unavoidable. The existence of a conflict of interest does not necessarily mean that someone has done something wrong, and it need not cause problems. It just needs to be identified and managed carefully." Controller & Auditor-General
- Submission documents become the property of SWDC
- Each Respondent will meet its own costs associated with the preparation and presentation of its EOI and any negotiations.

8. Attachments

- Conflict of interest and confidentiality form
- Cover letter for EOI (not mandatory but may be useful)

GREYTOWN COMMUNITY BOARD

29 AUGUST 2018

AGENDA ITEM 9.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the information.*
2. *Recommendation to approve a cost of 1 x \$288.89+GST for purchase of bench plaque and the purchase of a 3 seater bench at a cost of \$751.39+GST for purchase of bench including transport.*
3. *Recommendation to approve a cost of \$80+GST for the cost of one ad in September edition of the Phoenix.*
4. *Recommendation to approve a cost of \$100+GST for the cost of printing 4 stickers for dog bag poles.*
5. *Recommendation to receive the attached report and for council to provide completion dates to Greytown Community Board.*

1. Topic 1 – Stella Bull Park Management Plan Meeting

This meeting is now being held on Monday 24th September at 5pm in the town Centre. Ads have been placed in the Grapevine in Aug/Sept issues and key stakeholders advised.

2. Topic 2 – Bench to recognise Jan Eagle in Stella Bull Park

The Greytown Community Board would like to recognise the tremendous work done by Jan Eagle with Stella Bull Park, The creation of Friends of Stella and Sarah and the inspiration and fundraising for the new 5m-tall steel cabbage tree sculpture, designed by Niko Thomsen at Stella Bull park. We would like to purchase a seat with bronze plaque for the park in her memory. The cost for a 3-seater bench would be \$751.39 +GST and the plaque \$288.89 +GST, GCB will liaise with Ruth Evans (Friends of Stella and Sarah) regarding placement of bench and plaque details. Payment to come from beautification budget.

Recommendation to approve a cost of 1 x \$288.89+GST for purchase of bench plaque and the purchase of a 3 seater bench at a cost of \$751.39+GST for purchase of bench including transport.

3. Topic 3 – Cost of Advertisement to promote GCB-Kuranui IT programme

The IT initiative started by the Greytown Community Board with Kuranui College for training of seniors with Year 12 students is proving very popular with both students and seniors alike. (See separate report by A. Rainford).

It also dovetails into the Wairarapa wide project Digital Seniors which was launched by the PM Jacinda Ardern on the 16th August. To promote it further (and as a trial) we would like to place an ad in the Featherston Phoenix as many students at Kuranui are from Featherston. Should there be any future costs we will consult with FCB and seek funding from them or the Featherston community. This one off cost is \$80+GST.

Recommendation to approve a cost of \$80+GST for the cost of one ad in September edition of the Phoenix.

4. Topic 4 – Cost of Stickers for Dog Bag Poles

To increase use and visibility of dog bag dispensers on Main St we would like to put stickers on the pole. This is a cost of \$100+GST for 4 stickers.

Recommendation to approve a cost of \$100+GST for the cost of printing 4 stickers for dog bag poles.

5. Topic 5 – Wings over Wairarapa

I have been approached by Yvonne Way who would like to start some initial chats with Community Boards regarding working together to engage our locals and visitors and to promote this major event in the Wairarapa - the biggest Air Festival in the North Island. Wings' economic data research shows that this Air Festival brings in several million dollars to the region over the weekend, spend in hospitality, accommodation, retail and other tourism sites get a massive boost from this event.

Some Initial Ideas Are:

1. Speak to Fresh Choice as the best partner for a Local competition, Wings to provide GA passes (adult and family passes) to Sunday 24 February as prizes. This would have the biggest visibility and impact and as the Owner of Fresh Choice also owns Featherston supermarket it could be duplicated there as well.

2. In town promo, I have suggested an aviation themed window display competition with Wings to provide free tickets to winner (either shops or their customers).

Recommendation: Receive the report, discuss what role there may be for GCB to work with Wings over Wairarapa

6. Topic 6 – Request for Public Notification of Proposed new building at 68 Main St.

Since the publication in the Times Age on 2nd August about the project, (together with artist's impression of the building), the Greytown Community Board has been inundated with calls, emails, people approaching us personally and Facebook posts about the proposal. The majority of these have been overwhelmingly negative.

The Greytown Community Board would normally not express an opinion on planning or resource consents and appreciate that the 15metre height is allowed under the district plan. The District Plan covers all of the Wairarapa communities and this height must surely be seen as appropriate for the large and very commercial areas of Masterton but not for Featherston, Martinborough, Carterton or Greytown.

However such is the public outcry over the proposed building we believe that as the representatives of the Greytown Ward we needed to write to the SWDC on behalf of the people and businesses in Greytown who we represent.

We have written to council regarding this matter. We do not object to the demolition of this building as it has been significantly modified since 1942 and has limited heritage value. We do not agree with the statement "that the size of the building would not be sufficiently special to warrant public notification". We have requested that this consent should be publicly notified. See attached letter together with feedback from Greytown Community.

7. Topic 7 – Outstanding Maintenance of Key Assets in Greytown.

The GCB met with City Care and Mark Allingham on 31st May 2018 and visited all sites on our list, which require urgent attention. This was emailed to Mark on Monday 28th May 2018. We note there are still a large number of these tasks still outstanding. We would ask SWDC to review our comments and provide us with time lines for completion.

The Greytown Community Board have been receiving negative press about these issues in the local papers.

See attached report.

Recommendation to receive the attached report and for council to provide completion dates to Greytown Community Board.

Report compiled by Leigh Hay
Chair
Greytown Community Board

Public Feedback on Proposed New Building, 68 Main St, Greytown.

16 August 2018

**Emails from local Greytown People regarding proposed new building at 68 Main St, Greytown.
Received by Greytown Community Board. Emails can be forwarded to you if need be.**

Judy Hutton 15/8/2018

I wish to record my strong opposition to the height & design of the proposed four story development at 68 Main Street, Grey town.

1. With a population of just over 2,000 we simply do not have a population base to support such a development. The demographic in Grey town is mainly families & active older people, neither group suited to apartment living.
2. I am certainly not against progress & believe to encourage entrepreneurial and motivated young populations to live and work in Greytown we need to be progressive but not to the point of destroying the uniqueness of our special town.
3. Visitors don't want to stay in an apartment when they have a break in Grey town, they want a cottage with grass, garden & bird life.
4. The apparent design shows no relationship to the present style of Main Street shops, businesses & even some private homes.
5. The Community Board & other organisations in Grey town have worked together with the community to develop the unique character of Main Street. A large 60s style four story building would look totally out of sync on the landscape that has been carefully created with a lot of community consultation.
6. Friends from Wellington always comment on the opportunity to enjoy the 'big' Wairarapa sky, not to have that feeling of being hemmed in by large buildings. Having lived & worked in Wellington for many years I know too well the wind tunnel effect from tall buildings.
7. I am very annoyed & feel disappointed that there has been no opportunity for public consultation on this proposal as a resident of Grey town until now.

Judy Hutton, Greytown

Paley Downs 15/8/2018

Hi, I understand that there is a proposal for a high rise (four story) apartment building to built an the main street in Greytown. As a resident of the best small town in New Zealand I feel that this would be against the heritage character of the town. Most people live in Greytown because they love its character, so lets not allow it to be changed and to become just another residential suburb of the greater Wellington area.

I am strongly opposed to this style of development.

Regards, Paley Downs

Public Feedback on Proposed New Building, 68 Main St, Greytown.

16 August 2018

Patricia Hamilton <pahgmb@gmail.com>

15/8/2018

Dear Leigh

We, as home owners in West Street, with a house directly opposite the proposed 4-story apartment/retail block in Main Street, wish to add an opposing voice to this development. Greytown is renowned for its beautiful old buildings that have been preserved along Main Street; tiny residential cottages and larger villas sit comfortably with cafes and retail shops with apartments above. The fact that no building is over two stories high is significant and we have always thought adds to the feeling that this is a small town of great charm and human proportions. People and place are of equal importance, no one building dominates and there is a real sense of balance. The fact that Main Street is a thriving retail centre and that Greytown attracts many tourists means plenty of others recognise its unique features.

The town has been well served by locals who have worked hard to preserve the history of the place and to achieve architectural harmony. To plant a four story apartment/retail block that is double the height of all existing buildings in the midst of this heritage area is to destroy what has taken caring citizens years to achieve and preserve. Utter madness. In our view, this proposed development in Main Street is not in the best interests of either the town or its residents.

With best wishes, Patricia Hamilton and Graeme Bydder

Alisoun Werry <apwerry@gmail.com>

11/8/2018

Dear Leigh, I am shocked to see the size and height of the Apartment building which is proposed for Greytown's Main Street. The modest and charming late Victorian buildings which make up the main street Heritage Precinct will be completely dwarfed by this oversized building

By all means build an apartment block but in a size and height that are in keeping with its surroundings and the intention of the heritage status of the Main Street

It seems very important that there should be public consultation on this proposal so that Greytown people can have their many questions answered. For example what materials will be used as cladding and could they be changed if the developer chooses, where and what parking will be provided? Greytown is marketed as a heritage village. What will this proposed development do to this image?

I hope the Community Board continues to pursue this matter.

Regards Alisoun Werry
12 Kempton St Greytown 571

Public Feedback on Proposed New Building, 68 Main St, Greytown.

16 August 2018

Emporos Antiques

11/8/2018

We are totally in support of those who feel that the proposed development of the former Little Theatre site should be publicly notified.

Annabel & Grant Cowdery

The Cats Pyjamas Limited TA Emporos & Just William

[75 Main Street](#)

[Greytown 5712](#)

06 304 8603

Caissabooks <caissabooks@xtra.co.nz>

11/8/2018

Hello, I endorse the Greytown Heritage Trust's submission that the proposed new development at [68 Main Street Greytown](#) should be publicly notified. 4 stories with 10 apartments over 3 stories is what one would expect in the inner city – not Greytown.

Yours sincerely, Colleen Foster, Greytown

Lizzie Catherall <lizzie.catherall@gmail.com>

11/8/2018

Dear Leigh, Neil and I are appalled at the Steve Pilbrow proposal to impose a **four** storey apartment building on the middle of the heritage area of Greytown. We see the proposal as damaging to all the work that has been done to date to project Greytown as a heritage village and believe the height is completely inappropriate to the location.

We have previously lived in the Wellington suburb of Eastbourne and saw the damage done to the landscape of the multi-storey apartment block known locally as Cliffs' Folly, named after Clifford Bishop the mayor at the time of building. This could have proliferated but was stopped because of the awful effect on the Eastbourne environment.

Coming from the unusual position of being apartment owners in the heart of Main Street (at 79 Main Street) we are well aware of the benefits of apartment living. We have no problem with the notion of developing more apartments but we totally oppose a building of this height in the heritage precinct.

At present Main Street's two storied buildings enable Greytown to carry forward the 19th century heritage "village" image. This image underpins our local economy.

Plopping a multi-storey building in the middle of our heritage precinct can only be destructive. It would cast a huge shadow not only literally west across Main Street but would also in our view impact negatively on Greytown.

Regards, Lizzie and Neil Catherall

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16 August 2018

Rosemary Montgomerie <ir_monty@xtra.co.nz>

On 10 August 2018 at 16:51 Rosemary Montgomerie <ir_monty@xtra.co.nz> wrote:

I am in favour of the new development and have voiced my opinions on the facebook page .I'm sure a compromise in the height of the building could be sought, if indeed it was substantially higher than allowed in the District plan. As a past member of the Heritage Trust. and having early settler ties to our town. I fully support the retention and restoration of our TRUE Heritage buildings both inside and outside the precinct, and we have fine examples of that. We also have other properties within that precinct which are in a sad state. Is your Trust working with those owners to enhance their buildings? IE John Casey's building, The Working Mans Cub. Cahoots(owned by John Broen) Greytown is not a mini Arrowtown and shouldn't try to be. Heritage is very important but just replicas from days gone by is not 21 st century thinking, but trying to replicate the past. False impressions for visitors. The marketing of Greytown as a Boutique shopping village may have increased visitor numbers, made shopping in Greytown expensive but on a positive note , Greytown as the place they would like to reside in, be that in an old villa or a new apartment. People like choice. And I would like to think these people and their new buildings will be encouraged. It is not an outrageous design at all. and complements the new buildings to the south and North of it. The Gracious homes in the Westwood Estate are different ,but at least they are interesting and challenge us . Many people don't want big sections and old villas with expensive upkeep. This apartment living is exactly what is needed. The availability of more retail shops will then provide choice for those in business, and the high rents that are being charged would drop, Win/ Win. .OUR Town should encourage diversity and not be so against the blend of old and new. The hideous building currently there is an eyesore and is earthquake prone, so this new development will be fantastic. I'm sure the apartments will be well sort after, and I'm also sure a compromise with the developer will see a fantastic addition to the Main Street. , just like the Hub has become. A town is made special by the community and people .Greytown is welcoming , and new families just love it. It is not just a shopping mecca. Buildings are important but so is progress. If you don't like it, try living in Featherston perhaps. They would love Apartments. Their developer walked away because it became too hard and an empty section remains. We are so lucky developers are seeing Greytown as a place to invest. Hardly a spare section to be had. Watch the space for the old Turkey Red as well. Exciting times.. Hope you get lots of feedback, both for and a small number against.

Rosie Montgomerie Greytown

David Catty <david.catty@outlook.com>

10/8/2018

Hi Leigh

I'm afraid I don't "do" facebook so please accept this as part of the feedback you requested on the Community Board site. Whilst I'm a Trustee of the Heritage Trust, this is my personal view, which Shelley fully supports. I agree that the application should, in fact, must be publically notified. Residents simply must have an opportunity to submit views.

Given the incompatibility of the design and the purpose to the rest of Main Street and with the aspirations to retain the historic nature of the village for aesthetic not to say tourist and economic reasons, we must be given the

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opportunity for our views to be formally heard and considered.

So both Shelley and I strongly support your comments in the Times-Age and equally strongly oppose developments such as this one. If, God forbid, it were permitted to go ahead, we're also very concerned at the precedent that would be set. I wonder if the Greytown based Councillors are taking any lead in this, especially the Mayor?

This sort of thing is certainly not why we came to Greytown.

Shelley Witters and David Catty
18 Humphries Street, Greytown 5712
P: +64 6 304 7977, M: +64 21 279 6545
E: david.catty@outlook.com Skype: David Catty

Lorraine Hall 11/8/2018

Hi Leigh

Personally I am totally against the feel & share size of these proposed apartments. It will totally dominate our streetscape in an unsympathetic way which in my view is not in keeping with the heritage precinct of Greytown. I feel SWDC should definitely make this publicly notified for consultation with the residents of Greytown.

Warm regards
Lorraine Hall
DESIGNER
www.hallnz.co.nz

Gail Powell <gail.l.powell@gmail.com> 16:35 (11/8/2018)

Dear Mr Hay

I do not live in Greytown itself but across the river. However, Greytown is "my" town. I am very concerned about the proposed 4-story apartment building. The building as pictured in the *Times-Age* is certainly an attractive building, but not suited to the main street of our heritage town. I believe it is very important that the consent be publicly notified so that there can be a full debate about whether the citizens of Greytown want such a tall and modern building in that location.

Thank you.

Nicki Rutherford <nicki.r@xtra.co.nz> 12/8/2018

Dear Leigh

We are currently overseas but fortunately (or unfortunately as it is) we were sent the information about the proposed building on Main Street.

I am writing to express my horror of the monstrosity of this building. I find it absolutely horrific that somebody who has lived in our town would contemplate even agreeing to such an eyesore.

There was a lot of controversy over the building of The Hub which has nestled well into Main Street. Why can't this be done again?

We are after all NZ's Most Beautiful Small Town - has this been taken into consideration?

Nicki Rutherford

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Thomas Nieuwenhuis <tgnieuwhuis@gmail.com> 20:47 (11/8/2018)

Kia ora,

I have attached a letter in response to your post on facebook regarding the proposed development.

I would describe the proposal as 'Considerable yet not considered'.

Ngā mihi,

Thomas Nieuwenhuis

Gail and Richard Vidulich

12/8/2018

We would like to put in a strong objection to the height planned for the 4 story building at 68 Main St. We have no objection to an apartment building but see the 15m height, unnecessary and out of character for the town. While the heritage value will be affected, so also will the sunlight and general appearance of the whole area.

It will also completely overpower the mostly pretty heritage buildings around it.

Living on the eastern side of town, 2 streets back from the town centre, our view along with many others will certainly be impacted.

Instead of looking out on the vista of church spires, tall trees and green hills our lovely country view would be dominated by a large unattractive building. Not something we would ever have visualized seeing in Greytown

Paul And Prue

12/8/2018

I strongly oppose the proposed height which should be much reduced in character with Main Street. The building is not in any heritage style. Just a big box. It opens up an unappealing precedent. Some people may be aware of the negative effect of a similar building in Havelock North. Am also concerned about parking provision there will be for retail in the building as the Main St/Jellicoe and Kuratawhiti crossroad is already highly congested and visibility can be a problem. Prue Vincent for herself and Paul Dodge 2 Horton St.

Morgan Family <vanmorgan@xtra.co.nz> 16:16 (12/8/2018)

I am writing to register my opposition to the proposed erection of a four storey building on the former site of the Greytown Little Theatre.

This is totally unacceptable in relation to other buildings on Main Street and not in keeping with the "village" feel which is paramount to those of us who live in Greytown and who value its uniqueness.

Eileen van Trigt
Greytown.

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Graeme <vickitody@gmail.com>

12/8/2018

Good Afternoon Mrs Hay,

We are about to lose some democracy on Main St. If Pilbrow's new building meets both the current SWDC Council building regulations and a nationally prominent academic architect considers that the proposed new building goes a long way to meet the town's historical zone requirements - where is the story here?

The building regulations are what they are. If the community board did not want a four storied apartment block on Main St it should have petitioned SWDC to change the building regulations so that such a high building could not be built. But neither the Community Board, nor the Historical Society, attempted to change current Main St building code. Therefore, Pilbrow will get to build what he is planning. To attempt to change the Main St building code retrospectively to prevent a developer carrying what is within scope today would be to invite litigation - which would be a frivolous waste of ratepayer's money.

Kia Kaha

Graeme L. Tod, JP

John & Kathleen McKenzie johnandkathleenmckenzie@gmail.com 13/8/2018

Dear Leigh. We are opposed to the height of the apartment block proposed for Main Street. We understand that Greytown is growing and with that growth comes change. We are not opposed to this at all in fact we think it's great that others are falling in love with our little town but to build something in the heart of our Main Street, within the historic precinct, which is over twice the height of building such as the White Swan is not in keeping with the character of the town and disproportionate to the existing height of surrounding buildings.

We are not opposed to the apartment block just the height. Perhaps limiting it to no higher than any of the existing highest buildings is more in keeping.

Thanks for allowing us to have a say from the other side of the world.

King Regards John and Kathleen McKenzie [6 Cotter Street](#). (currently in Spain)

john.norton@norcon.co.nz 13/8/2018

Dear Leigh

I am writing to support your concern about the proposed 4 storey Main St apartment development (Wairarapa Times Age 8 August) and to urge the Community Board to demand that it be subject to a notified consent process to allow formal public debate to take place to inform SWDC decision-making.

Dear Mayor

It is alarming that your officers are stating that 'no decision has yet been made on whether it would be notified' (Wairarapa Times Age 8 August) when clearly the impacts on the town's heritage precinct would be substantial. To not have a formal public debate about this would be anti-democratic in the extreme. I urge you to publicly clarify your view of this and direct your officers to stop prevaricating and come to a decision on this so that there can be certainty of process. It would be alarming if a default decision were taken which would almost certainly lead to expensive legal challenges and a diminishing of the reputation of SWDC.

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John Norton – Resident [71 Kempton St Greytown](#)

John Norton
Norton Consulting Ltd
(+64) 27 2477 656

Dave Butler-Peck 131/8/2018

Thanks Leigh.

Personally, I also feel that public notification for the consent should be given, due to size of the building and the impact it will have on the Main Street of Greytown.

Although Greytown should not be viewed as historic theme park, with old and new buildings mixed with original and transplanted, the four storey design goes well beyond the boundaries of appropriateness.

I sincerely hope commonsense prevails and better regulation can ensure better consultation and therefore better discussion in the future.

Kind regards,
Dave Butler-Peck
36 Jellicoe Street
Greytown

Murray McKee <murray@mckee.co.nz> 13/8/2018

Dear Leigh,

I write to express my extreme concern that the resource consent application for the above referenced development proposal will not be publicly notified.

Section 95A(2) of the Resource Management Act obligates Council to publicly notify an application where its assesses the effects will be more than minor. I am at lost to understand how any Council official could determine that the effects of the proposed development (as described in the recent Times Age article) do not exceed that threshold. The development is in the Greytown heritage precinct. Residents and visitors alike value the precinct for its aesthetic qualities; the modest scale of the buildings, the predominant use of natural local materials, the colonial architecture, its appeal to a quieter less pressured time in our collective memory, etc. The proposed development will be at least twice the height of any other building in the precinct. It's scale is an order of magnitude greater than any other building in the precinct. In the context of the rest of the precinct it will simply dwarf and overshadow everything else. On those factors alone the effects have to be more than minor.

In the unlikely event that the developer can mount a serious case that the effects are somehow minor or less than minor then I appeal to you to persuade Council that this is a matter of extraordinary local interest and that Council should exercise its discretion under section 95A(1) of the RMA to notify the application.

Yours
Murray McKee , 98B Ahikouka Rd

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Hello Leigh

We both object to the four story apartment building proposed for Main Street Greytown. A two story building would be more in keeping with the town scale.

We wonder if this is not a try on. The developer applies for four stories, people object so he decreases the height and achieves three stories....this is just not on. Two stories should be the maximum.

Regards

Maria Wallace and Ron Allan

66 Kuratawhiti Street, Greytown

Rob & Susie Tuckett <tuckett@farmside.co.nz> 11:57 (14/8/2018)

We wish to add our objections to this planned building, in the strongest terms, on the grounds that it certainly does not fit in, in any way, with the reality of Greytown's Main St. today.

Firstly, it is undoubtedly too tall, and as such, would dominate the town's appearance. Secondly, a rectangular block, as shown, is at odds architecturally with the other buildings near it. Thirdly, and perhaps most importantly, with very few exceptions, the general opinions voiced around the town do not like it.

All of us that live in the central part of Greytown have been made aware that we must respect the quality of the impression that our buildings present. In our opinion, this projected building cannot possibly be regarded as fitting in with that concept.

Rob and Susie Tuckett,
[157 Main St., Greytown.](#)

Comments on the Greytown Community Board Facebook Page

Please see Facebook page for dates. Comments from 2nd August till 16th August

1279 People reached.

[John Maxim Boon](#) It is going to be as out of place and character as a sky scraper in central Paris or a four storey modern apartment building in Arrowtown and neither of those communities would permit it. Once one is built, of course, you have to allow property developers to build these things anywhere up and down the main street. Our main Street is our greatest asset, it is worth a great deal to the town economically and culturally. We should take great care not to risk losing this or we might as well be Paraparaumu or Lower Hutt - a messy jumble of incongruous buildings, lacking cohesion, character and sophistication. There's a reason why Greytown thrives, leads the south and central Wairarapa in terms of property and some other values and is seen as an upmarket destination and the character of our main street is it. Let's not kid ourselves that the money and crowds would come here if it was just another messy town. Debase it at your peril Greytown. It's an exercise at maximising profit for a property developer at the expense of our overall economy.

[Gretel Dick](#) To me the proposed building is not in keeping with the character of Greytown. What about the heritage precinct? A public meeting should be held so the community can have their say.

[Neil Greg Montgomerie-Crowe](#) I wonder if the GCB could ask some suitably qualified person to draw up a comparison of the proposed building next to the current two storied buildings in Greytown. How does it fit in height alongside the likes of the White Swan Hotel, Emporos [old BNZ], Chambers [old Borough Council building], The Top Pub, The current Turkey Red, Briar Wood, Town Hall, Main Street Deli, Wakefield Antiques [which will be next door],

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Greytown Butchery [opposite] and the Hub two storied building. I appreciate this is an emotive subject and some facts regarding the height and comparison to other buildings in the town would help. This may allay or heighten concerns....[no pun intended].

[Greytown Community Board](#) Good idea Neil but we don't have the capability to do this. It may be something the [Greytown Heritage Trust](#) may do as they have been asked to comment on the plans.

[Carmel Ferguson](#) It will be taller than the spire on the church across the road.

[Rosie Montgomerie](#) Not a problem then , let's not stop this exciting blend of building styles, we are not a mini Arrowtown, but a vibrant, welcoming town ,Restoring heritage but encouraging diversity , not building false buildings , look at other small towns in NZ and decide ,that we are indeed very fortunate

[Jennah Rasmussen](#) I think 4 storeys is a nightmare come true. What gives Greytown its charm “prettiest town” in New Zealand vibe is not a block of seemingly average apartments. That’s one way to devalue our properties and leave a blemish on the main road. In my opinion keep it classic, heritage and two storeys maximum.

[Helen Gray](#) A public meeting and petition should be set up regarding this. Surely the towns people should have a say as the council has to work within the rules and District plan. It's up to the residents to step up if we are not happy. Four levels is too high for our Main Street. It would dominate the street and look out of place in this heritage town.

[Jenny Tosswill](#) My initial response when I saw the photo in the Times-Age was of horror. I'm aware the height is within the legal limits but I think this is totally out of character for Greytown's historic main street. I am not against apartments being built - in fact I am a fan of them. It certainly looks a most attractive building and The Hub has been a great success. I would be happy for a 2 storied building but 4 is a step too far.

[Fiona Richards](#) I appreciate that many feel that any progress is good for the town, but I worry that something like this would appear overlarge & commercial in a town which has developed much of its economy through tourism. And the element which differentiates Greytown from other rural towns in the area is the historical charm & attractive image of the Main Street area. Additionally, I understand that there is a current proposal to convert the ex-Green Man pub to residential apartments with retail/commercial on the ground floor. Given that several shops along Main Street are currently untenanted, is another large complex warranted?

[Aimee Davoren](#) I definitely have issues with the height of this proposed building! The architectural design of is building is in keeping with our existing gorgeous heritage buildings. But we need to protest against the height. I was out looking yesterday at the site, imagining what it would look like and the impact it would have on neighbouring properties. It will be negative all round. [#GreytownCommunityBoard](#) how else can we help you object to this project?

[Marie-Caroline Isaac](#) Completely agree

[Susan Janet Perry](#) It would look good in Queenstown or Taupo not sure if it goes with the country village look that Greytown is trying to project more comments needed to get a accurate opinion on it

[Peter Crawshaw](#) horrible idea, cheap, ugly and does not fit the character of the existing buildings, apart from that the building next to it looks nice.

[Kimberley Brady](#) I like it and very glad to see grey town developers are looking to provide some variety. The retirement village, turkey red redevelopment and now this. Excellent.

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[Neil Greg Montgomerie-Crowe](#) Picture of the old Greytown Post Office building which stood on the corner of Main and Kuratawhiti Streets. How would this compare in height to the proposed building which would be next door?

[Mark Jerling](#) The scale, type, shading of and general bulk of this proposed building is simply not congruous to the rest of the streetscape. If it is clad in weatherboard, it presents a fire risk as a residential multi-storey structure. If it's clad in anything else, it will not be remotely sympathetic to the streetscape.

[Rachel Gomez](#) Great concept, though the height looks spatially out of place in comparison with the current vista on Main Street.

[Jan Ferguson](#) Totally agree Jenny this is NOT in keeping with the Greytown look and feel. Apartments vibe but this is ugly.

[Rosie Montgomerie](#) The Greytown "look" doesn't mean every building has to be the same! How boring that would be , The current building is not the "look" either or the workingman's club , let our town progress and get over everything being heritage, restore truly heritage buildings and then provide interest with new developments, there are plenty of heritage homes for those who want that kind of residence or commercial property .

[Jan Ferguson](#) No one said it had to be the same. Just a nod to the historical look and feel of the village would be great. You can be modern but still sympathetic if you are creative.

[Rosie Montgomerie](#) It is ,I would have thought, it has a modern building of corrugated iron next door, let's worry about the subdivisions, traffic and lack of infrastructure , amenities for children, heritage yes but don't stop our town from progress ,

[Rosie Montgomerie](#) Come on Greytown , support obviously needed for progress

[Esm Ponsonby](#) For goodness sake, no-one is objecting to progress! It's the height of the proposed building that is the bugbear. I think there is room for both a heritage look and progress. A four storey block is not progress.

[Joseph Gillard](#) This is a classic case of a developer looking to maximise the yield from a given piece of land, irrespective of how appropriate the outcome is. And then walk away with the profit to leave the community at large with the unfortunate consequences. Despite a passing nod to its surroundings by virtue of the proposed materials, at four stories, it is quite out of scale and character with Greytown. After all, a great deal of care has gone into fostering and maintaining a mostly cohesive townscape. This development proposal must not be allowed to proceed, lest it later be quoted as a precedent. A public hearing for the consent must be just the start.

[Neil Greg Montgomerie-Crowe](#) Would like it better if it was not so tall.....maybe reduced down in height to 3 levels including ground,

[Neil Greg Montgomerie-Crowe](#) actually some sort of height reduction as opposed to levels. There have been cases where 2 level houses were not allowed but suddenly became 1 level with a loft.....

[John Maxim Boon](#) No higher than existing buildings that include dwellings would be a practical and sensible rule.

[Trish Higginson](#) I love it, visionary & clever, an asset for Greytown

[Tessa Gillett](#) Looks great and will be an asset for Greytown but four storeys??? Three would fit in much better.

[Chris Edge](#) I like the concept, but question the height as expressed by others above.

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[Jacque Holbrook](#) NO NO NO!!!! PLEASE DONT RUIN NZ'S MOST BEAUTIFUL TOWN WITH A BLOODY GREAT MONOLITH DOMINATING MAIN STREET.
NO NO NO!!!!!!!!!!

[Allen Ngan](#) Keep in mind the building won't look like the "architect's" drawing in terms of perspective when built but will be far more imposing. Stand outside The Offering and look up to where the flats are planned and imagine the FOUR STOREY building, 15m high, bearing down over the street. Again, as many others have said, it doesn't need to be that high. It's all about maximising \$\$\$\$.

[Rosie Montgomerie](#) With regard to the above development I quote from the Heritage Trust home page, "Respect the past-enrich the future." and from Carmel Ferguson of the Trust "Time does not stand still, nor should it. We are a thriving and growing community who value the heritage elements " The Heritage trust was set up to establish a pattern of consultation and discussion, which this forum is giving residents . Colin Olds SWDC , said May 22 2008 referring to the doubling of the heritage precinct "We have to balance it between what commercial activity we have occurring, against the wishes of those residents who buy in Greytown for lifestyle, but I don't believe we should shut up the Main Street and call it a museum."

Lets hope common sense prevails. I'm all for restoring character buildings but also look forward to our changing demographics and changing attractive Streetscape. In my opinion we need diversity and welcome new ideas. We do not need lots of little replicas, we need to replace this ugly earthquake prone building with these exciting apartments. Mr Pilbrow reports he already has expressions of interest for the retail and apartments . David Kernohan a heritage architect and deputy environmental commissioner was asked to assess the suitability of this apartment concept within the precinct. His report, though not available to the Times Age, but lodged with council with the application , indicated the building attempted to be in tune with the streets architecture , by using familiar materials such as weatherboard ,timber railings and glass". "The building would arguably be a polite addition to the street," his report said. Supporters of this plan need to make your voices heard, as the Heritage trust are trying to oppose this development if it is to have public notification from Council. This heritage group opposed Fresh Choice application for Main Road access and also required a change in font size for a name of business at the Hub. We want our town to prosper and be ready for change and not scare business people from investing here.We could end up with a blank space !We have other buildings within the precinct which are needing Heritage support. These new apartments will look amazing alongside the Hub and Cake Tin(old Post office corner.) Lets hope the consultation process can achieve this project getting the consent it needs. Watch the space . Hoping for more positive feedback on this page or directly to the SWDC, or your councilors,

[Bryan Butler](#) It is at the North end of the precinct and next to the "out of character" former Post Office so would not impinge on the main "country village" aspect but should be 3 stories maximum

[Eileen Ward](#) Community Board, Greytown Heritage tr This building is far too high and dwarfs other buildings in Greytown.ust need to organise a public meeting as this will dramatically alter the charm of our lovely town.

[Anita Winkels](#) We agree- this would never happen in Arrowtown. Greytown has a unique piece of history and heart and we don't want't this ruined! This building is totally wrong and we don't want it. It is too high, too modern and doesn't fit the character of the town. Anita- [The Saddlery](#)

[Susan Janet Perry](#) Still not enough local people commenting on this they obviously don't realize what is happening or don't care

[Peggy Duncan](#) The proposed building is quite inappropriate for Greytown especially the planned height and the design. This style does not fit in with current buildings in the area. I think that we should ask what are the

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characteristics that made Greytown the most beautiful small town in NZ. I assume that building style would have been one of the factors.

[Kenneth Miller](#) We are absolutely surprised that terminology is used that this building compliments and "fits in" with the local architecture of the town. Comparing a 4 story apartment building to the height of a church spire seems rather ludicrous when NOTHING is 4 stories tall here in terms of occupancy, especially in regards to residential living spaces. How is this considered "restoring heritage" to the Wairarapa's oldest town? It is a bit egregious and will also undoubtedly destroy part of the idyllic spacial view from the Eastern side of the street. We could not agree more with Fiona Richards statement that "Given that several shops along Main Street are currently untenanted, is another large complex warranted?"

Russell O'Leary
Group Manager Planning & Environment
South Wairarapa District Council
Martinborough

21 August 2018

Dear Russell,

The Greytown Community Board is writing to express its objection to the Westwood Developments proposed new building on 68 Main St, Greytown, The Greytown Little Theatre site and it's resource consent application to the South Wairarapa District Council dated 27th July 2018.

Since the publication in the Times Age on 2nd August about the project, (together with artist's impression of the building), the Greytown Community Board has been inundated with calls, people approaching us personally and Facebook posts about the proposal. All of these have been overwhelmingly negative.

The Greytown Community Board would normally not express an opinion on planning or resource consents and appreciate that the 15metre height is allowed under the district plan. The District Plan covers all of the Wairarapa communities and this height must surely be seen as appropriate for the large and very commercial areas of Masterton but not for Featherston , Martinborough , Carterton or Greytown .

However such is the public outcry over the proposed building we believe that as the representatives of the Greytown Ward we needed to write to the SWDC on behalf of the people and businesses in Greytown who we represent.

Greytown's continued growth and economic prosperity relies heavily on its charms as a small country town with the most complete street of Victorian Buildings, cute small shops and beautiful trees which is the antithesis of big city characteristics. Our unique Main St, with its Victorian architecture is central to our Tourism proposition and one of the main reasons tourists visit Greytown.

Our local businesses rely heavily on tourists to Greytown and they visit because of these very attributes. It has also increased the town's appeal to new residents and weekenders.

Greytown was awarded the title of New Zealand's most beautiful small town in 2017. The judges said Greytown offers the antithesis of big box shopping or bland and samey malls you find in many large centres," they said. "This small town is definitely a gem of the Wairarapa."

The win was a great source of pride to people living in Greytown who understand the element which differentiates Greytown from other rural towns in New Zealand is the

historical charm & attractive image of the Main Street area. We do not want a Main St that resembles Lower Hutt or the Kapiti Coast.

In the Long Term Plan (2018-2028) there was considerable support to set aside funds to promote and enhance our district. It was stated in the LTP that SWDC wanted to make our towns better places to live, work and play and quoted a Sunday Star Times article during 2017.

“Outstripping the likes of economic tigers such as Queenstown and Auckland, an unassuming little corner of the North Island is posting economic statistics the envy of the rest of the country. A dynamic mix of tourism, housing, and good old fashioned farming in South Wairarapa is lifting a district that has long been known as Wellington’s playground.”

The addition of a large dominant four story building on Main St strongly diminishes our unique selling point and devalues in perpetuity our town. It flies in the face of the stated goals of the LTP. The building also has a significant negative impact on the attractiveness of neighbouring heritage buildings.

It is double in size to any other Greytown building on Main St and is incongruous, unsympathetic and out of context with other heritage buildings. Should it proceed it would fundamentally and negatively change the streetscape of our town and our Main St would be forever compromised. The plan as submitted would appear to have taken little notice of the basic guidelines for building form and style as laid out under the WCDP Appendix 8 : 35.1.6

We believe it will not only have a negative impact on our businesses on Main St but also on homestays and small hotels that rely on our heritage reputation to attract tourists and visitors to the region. The most popular places to live, work and visit are places where changes have been made that preserve the essential harmony of the place.

We also note that it is predominately a residential development in the commercial zone which seems at odds with the Historic Heritage precinct. Furthermore there is no detail on the types of materials that are to be used in the building to support that it is sympathetic to the historic buildings on Main St. A point which is made by David Kernohan’s report.

While we support growth in Greytown and understand that new buildings on Main St will occur, we consider the bulk and height of this building gives it undue weighting on our Main St and thus diminishes the beauty of existing buildings. Residents of Greytown want a more human scale for this development.

We need to keep the smaller-scale street pattern, materials and distinctive features of the place. That allows new buildings but only in as far as it subjugates itself to the wider artistic and historic whole that is the town itself.

The fundamental point is that you cannot divorce a building from its setting and context so, when a new building in a heritage area is to be approved, an assessment must be made, not only of it but also of its surroundings.

We do not object to the demolition of this building as it has been significantly modified since 1942 and has limited heritage value. We further understand the building is earthquake prone and would require significant work to bring it up to code which would not be financially viable.

Finally we do not agree with the statement “that the size of the building would not be sufficiently special to warrant public notification”. We respectfully request that this consent should be publicly notified for all the forgoing reasons.

Kind regards

Leigh Hay
Chair,
Greytown Community Board

Additional documentation

1. Media Comments about Greytown

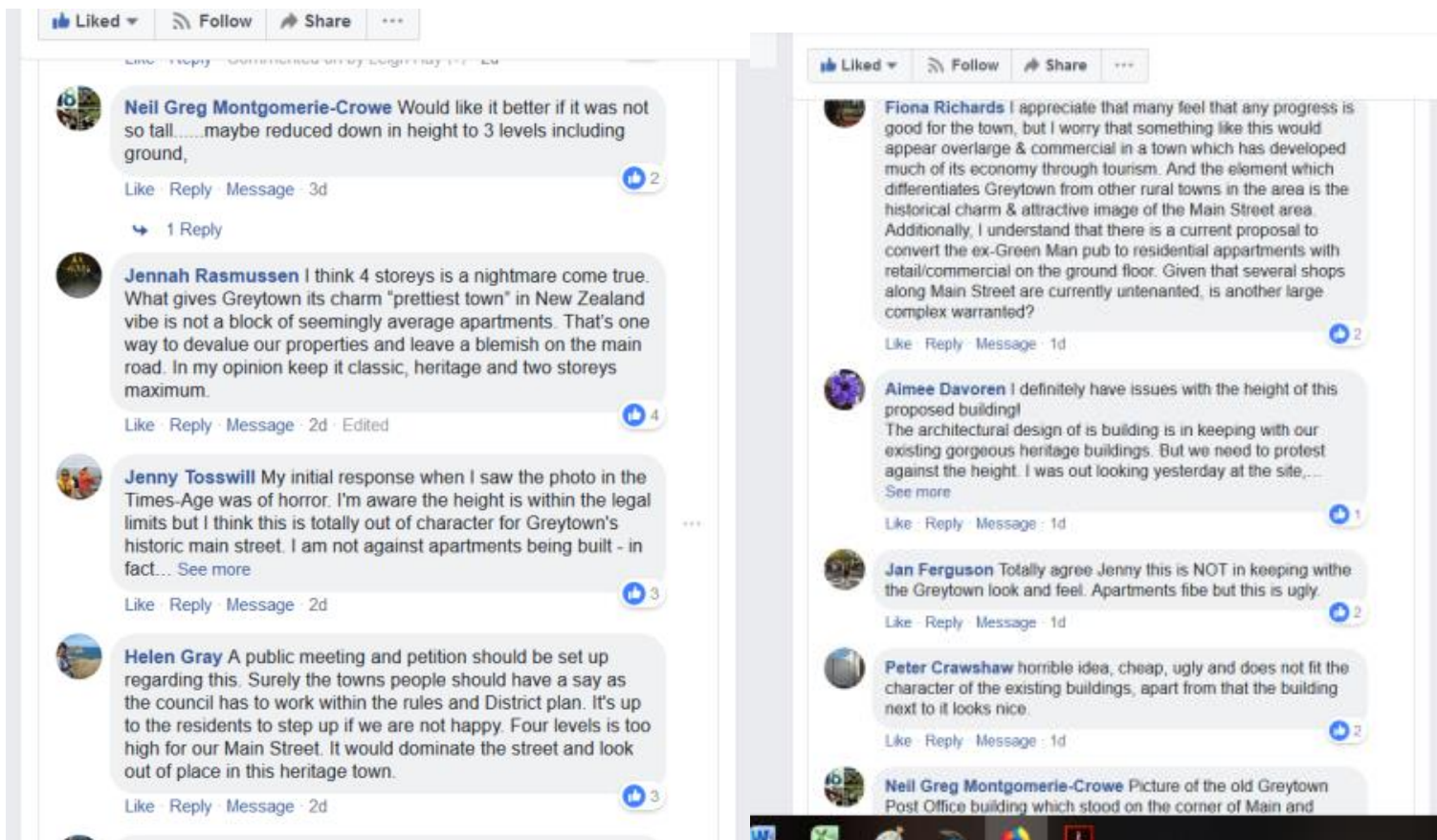
"Source of pride: Greytown is full of fabulous Victorian architecture and the main street is priceless" Nov 2016 NZ Herald

"There's no denying that Greytown is one of the prettiest towns in the North Island with its Victorian buildings, tree-lined streets and surrounding rural landscape speckled with rivers, olive groves and farms. But it is also one of New Zealand's premiere shopping and food destinations thanks to its designer boutiques, specialist shops, cafes and restaurants. The fact many of these are housed in sensitively restored colonial buildings helps connect visitors with the town's history and makes it the perfect escape for those who appreciate quality and the unique collision of town meets country" –Stuff June 2017

"Historic Greytown is home to excellent examples of Victorian colonial architecture that line the main street - in fact, it's New Zealand's most complete street of wooden Victorian buildings". Tourism NZ

"Greytown is one of those places where you feel like you've stepped back in time. It is a destination for people who are seeking that countryside experience"
Editor of The Residents Blog

2. Some Comments on Greytown Community Board Facebook Page-Further comments can be seen live on the GCB Facebook page.



Task	Source	Activities	Background	Comments & perceived outcomes	Action
Greytown Town Centre	AP17/18 (GCB)	<p>Painting/maintenance/repairs/washing Costing required</p> <ol style="list-style-type: none"> 1. Chemwash to be budgeted annually. Needs to be done immediately before end June. 2. Annual Checks on guttering for leaves should be done now then annually pre autumn. 3. Painting of whole building inside (winter 2018) and out (summer 2018/19). GCB (in consultation with Heritage Trust) should be consulted on colour. Colours inside are dated and need changing. 4. Painting of lines in carpark besides GTC. 5. Ceilings need painting. 6. All of this is as per the Town Hall Management plan which has been ignored. 7. Heaters in main forum are black/dirty and needs cleaning. Immediate. 	<p>13/04/18 – Helen to provide builder with instructions to carry out repairs GCB requested Gtn Town Centre is painted in areas that need maintenance and that annual washing of the building is budgeted for. The work was planned for completion late summer 2018</p>	<p>Greytown Centre warrant has expired Perceived expectation is that the GTC will be repaired and painted and then regularly washed on an annual basis</p> <p>GCB: Still NO date given for Chemwash, car parking painting, cleaning of heaters, internal painting and other items on this list for Town Hall.</p>	CCL

		<p>8. 3 light bulbs are gone in forum and 2 in library. This unacceptable and needs fixing immediately. I believe the thinking was to replace all at one time however having done that the bulbs do not blow all at once . This makes the forum very dim when rented out.</p> <p>8. Steps on Nth & Sth side are mouldy and need cleaning. Panels on side of steps need replacement (Both Nth & Sth Side). Agreed the best solution is to replace and to use (aluminium colour to match sides) powder coated metal panels with holes in it. Dave (city Care) can source.</p> <p>9. Aggregate in front of Town Centre, benches and paths on sides need waterblasting/chemwashing</p> <p>10. Rotten window on Sth side by stairs needs replacement. I believe a metal window the same as the others would be better for long term maintenance.</p>			
Greytown Town Centre	AP17/18	<p>Roof repair/storm water system</p> <p>1. Gutters needs cleaning (urgently pre June 2018).</p>	Referred to Stan Bossom SWDC – need to follow up with him	Perceived expectation is that the necessary repair works will take place to avoid damage and leaking of the roof	CCL

		<p>2. Damage by water is causing rotting to the building.</p> <p>3. Down pipes need checking.</p> <p>4. Soak pit needs checking. There is a flaw in design with downpipes should go into grates.</p> <p>Dave (City Care) is going to investigate this. He also thought design was flawed to have only one downpipe on the Nth side for such a big expense. This needs investigating (by Sept 2018)</p>		GCB:Gutters/leaks Still need addressing.	
Memorial Pool & Sports Ground	AP17/18	<p>Extra shade required over or beside grandstand</p> <p>1. We would like a shade cloth for the children's pool. GCB would like to be consulted on colour. Pool shade for children's pool is a higher priority. We would like this done in time for summer swim season. This is a health issue for younger swimmers by not having a shade cloth.</p> <p>2. We cannot see where you would put shade cloth on sports area. Please confirm. This is not a top priority for us.</p>	Requested in 17/18 AP To be undertaken in conjunction with shades for pooling activity	Perceived expectation is that this will provide adequate shade for people standing in the grandstand	CCL
Arbor Reserve & Toilets	AP17/18	<p>Toilet upgrade (southern end of town)</p> <p>Other cleaning/mould issues</p>		<p>Deferred to 2018/19 budget</p> <p>Perceived expectation is that</p>	

		<p>1. These are in a terrible state and need replacing or a major makeover. We would like to see this done by summer(2018/2019)</p> <p>2. On inspection with Mark A & Dave (City Care Manager) the following was proposed.</p> <ul style="list-style-type: none"> • Chemwash/mould treatment for stone cairn and seat area • Waterblast and mould treatment outside of toilet. • Inside should be cleaned & repainted (white) • Roof should be replaced • Metal grill with small holes installed above door to prevent people looking in. • New door, recommended Duramax which is long lasting and does not get damaged with water 		<p>the toilets will be refurbished and made suitable for users</p> <p>GCB: Please provide a date for completion.</p>	
Alternate entrance to library off McMaster St	AP2016/17	<p>Costing</p> <p>1. GCB against this project as there has been no consultation with us and we do not see the need for it.</p>	Original request was to alter entrance so Forum can be used while library open	<p>Assume this is still an on-going requirement</p> <p>GCB:No not supported by GCB. We do not wish for this to</p>	

		<p>We would like to see the reasoning for why this was proposed. We would rather have urgent maintenance and painting done of the GTC.</p> <p>2. We request an immediate stop to this project.</p>		<p>proceed.</p> <p>We need confirmation this is not going to proceed.</p>	
Replacement of electronic access control and issue of new cards	Helen	<p>Scheduled for Feb 2017</p> <p>We have been asking for this for 2 years now. It is unacceptable that the bridge club have a card and the GCB do not. Urgent needs to be done by June 2018</p>		<p>Perceived expectation is that there will be secure access for staff using the building out of office hours</p> <p>GCB: We have still not received a new card.</p>	Trish following up
Response to building team regarding lift	Helen	<p>Do not know what this problem is. Please provide more detail.</p> <p>We understand that Otis do regular maintenance and that there is an annual compliance certificate issued. No further action needs to be taken other than annual inspection.</p>		<p>Unsure what the problem is here?</p> <p>Perceived expectation is that the building will meet compliance</p> <p>GCB: This is an annual check and can be removed from the GCB list.</p>	CCL
Soldiers Park development plan	LTP2015/25	Development plan should be deferred until an outcome of the new proposed sports hub is settled.		Perceived expectation is that all requirements outlined in the 2015 report presented by	

<p>Soldiers Park Management Plan</p>		<ol style="list-style-type: none"> 1. Pipe under children's play area is blocked and requires urgent maintenance to see what the problem is. The area is boggy. 2. SMP should be monitored every 6mths to look for any problems (signage, water issues, trees etc). 3. Backwash on pool drains to water race and to waste water system. Is there a better solution. 4. Tin fence around croquet club needs replacing with colour steel fence & capping. 5. Tin Fence around pool on eastern side needs replacing with colour steel fence & capping. Wooden Fence on eastern side needs repairing (recommendation from City Care is to stain). 6. Sign as you enter near campground needs replacing (old & dirty). 7. Volley wall in tennis ground needs replacing. (responsibility of Tennis Club) 8. Clogged water race needs immediate action. <p>8. SM Park Toilets. (on advice from City CareManager)</p>		<p>Greytown Sports & Leisure will be achieved over 10 year period 2015/25</p> <p>GCB: Can you confirm blocked drains/water race has been fixed.</p> <p>Can you confirm dates for cleaning of toilets as noted below?</p> <p>Can you confirm completion dates for: Tin fence around croquet club (needs replacing with Grey Friars colour steel fence & capping.) and Tin Fence around pool on eastern side needs replacing with Grey Friars colour steel fence & capping.</p>	
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		<ul style="list-style-type: none"> • Needs chem was • Needs guttering cleaned • Surrounding paths need chemwash/mould treatment • Schedule of maintenance 			
Kowhai Reserve project with Greytown School	GCB 2017	<p>Should be done before winter 2018</p> <ol style="list-style-type: none"> 1. TAG was asked to make tree recommendations Nov 2017. This has not yet happened. Has SWDC followed up on this? 2. Bird Feeders were due to be installed. Has this been confirmed with school? They were going to do this at their own cost. <p>Suggestions from City Care/GCB</p> <ul style="list-style-type: none"> • Waterblast/Chem was fence on Nth/East side. • Paint Nth/East Fence same colour (dark Gray) 	Pricing completed for pathing (\$8.5K). Info forwarded to TAG for tree/plant recommendations	Perceived expectation is that there will be a reserve area with path and other facilities in line with Greytown School needs	CCL
Stella Bull Park And Old Library		<p>Electrical connection</p> <ol style="list-style-type: none"> 1. This was promised in October 2017 		Perceived there will be powerbox installed at the back	Jackie following

Building		<p>and is still not done. This was promised in the 2009 Management plan.</p> <p>2. Old library building needs chemwash immediately and budgeted for on an annual basis.</p> <p>3. Guttering needs cleaning (grass in growing in it) immediately and guttering inspected and budgeted for on an annual basis.</p> <p>4. Under the terms of the lease this is council's responsibility.</p> <p>5. When lease was signed in August 2014 it was agreed the building would be painted. This needs to be budgeted for and tenders sought for the 2018-19 summer season. Consultation with the Greytown Community Board and Heritage trust is required on colour for this important landmark building.</p> <p>6. Paths are mossy and need moss treatment. (immediate). These can cause a health hazard.</p> <p>7. Internal wiring has been reported as needing attention. This has not been done.</p> <p>8. To retain good tenants this type of work should be ongoing.</p> <p>After inspection it was proposed to proceed with chemwash/mould</p>		<p>of the old library for use on market days</p> <p>GCB: Can you confirm location of electrical box currently cannot not find it.</p> <p>Can you confirm dates for chem wash and gutter cleaning.</p>	up
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		treatment & cleaning of gutters. It was also suggested to paint 2 front columns (colour match) as this is in terrible state, with different colours on column			
Greytown pool/bore pump		Unsure what this related to? Please provide more information.	L1 energy audit required		CCL
Sale of old Stella Bull Park land		Helen working with SG on final documentation to be ready for Paul imminently			
Update of index to graves in Millenium Shelter		On-going 1.This has been promised to be finished and the work by genealogists was completed in May 2017. Still awaiting work/signage to be completed.		Perceived updating of data as requested by CB for public access on line GCB: Completed project.	Adrienne
Campground cabins	Helen/Paul	Organise title change		Compliance	
GTC Management Plan	Helen	Under review			
Greytown Wheels Park	Steering Group LTP 15/25 AP 16/17	There has been no meeting of this group for 6 months. An immediate update is required.		Is this part of the Soldier's Park development plan?	
Soldier's Park Memorial Development	LTP 15/25	See above		Assume this is something that will develop over the next 10 years?	

plan					
Tree Pits	Helen/Paul/GCB	For trees outside Greytown library The design was approved by the GCB at least 6-12mths ago and this project has still not been completed. Unsure what the problem is. This needs immediate completion.	Ben has completed measurements	Perceived part of Greytown Development? GCB: Can you confirm completion date?	Ben
Greytown Little Theatre	DC2017/125	Draft archaeological assessment received – awaiting feedback from GLT's planner (09/04)			
Greytown Youth Facility	2016/17 AP	Unsure what this is.		Original request suggested an Youth Facility for Greytown although offers no specifics	
Main St Footpath Cleaning.		Many parts of the footpaths on Main st are mossy and dangerous. These need treatment and budget for an annual fungicide or similar treatment. (eg paths opposite of Cobblestones Museum and many other places on main St). Spray for moss/fungicide. It has been suggested this could be done by Fulton Hogan. Paths need treatment from Humphries St- North St on both sides.		GCB: Can you confirm ny action taken about this?	
Footpath Report		We are still awaiting a footpath report to allow us to prioritise work needed.			
Lime Chip Path on Southern		Following a meeting with Mark Allingham and Cr Colin Wright on site in			

Boundary of North St.		<p>May 2017, It was agreed that a lime chip path on the Sth boundary was the best solution and avoided potential litigation on Nth boundary. We have heard nothing since and in one council paper it was reported the path would be on the Nth boundary in direct contrast to our agreed position by both Cr Wright & Chair L Hay.</p> <ul style="list-style-type: none"> Needs immediate plan to be put in place with timings. 			
Dog Poo Containers on Main St		<p>1. These have being requested (4x dispensers) for the last 2-3 years. Another follow up phone call placed 2nd Oct 2017 with the response that city care had them and they would be put up immediately. Still not done. Map with positions was sent to council Aug 2017.</p>		GCB:Poles installed but we are still awaiting bags to be placed in them	
Collier Reserve		<p>Request for arborist report to prune and access large Oak trees following a large branch coming down. Still not done.</p> <ul style="list-style-type: none"> Arborist report needed Dead branches should be cut out 		GCB: Can you pls send GCB the arborist report and dates for tree removal or trimming.	
Fences bordering Soldiers Memorial Park on Western Side –		<p>We would like to see continuity of planting on this fence line rather than a mixture of different fences and colours. We request that this should be put in</p>			

James Kidd Place Development		place and budgeted for. We should be looking at good urban design for our most prestigious park rather than an unplanned look. We understand from owners that H McNaught has agreed to pay half for all fences and wonder whether any consideration has been given to a uniform design and/or hedge planting.			

Me You and IT Too

This project, organised by Greytown Community Board is held weekly at Kuranui College. It has been very successful in bringing young people and the elderly together, to improve the technological awareness of the elderly.

In the first 13 weeks Maree Patten and myself ran 85 sessions with the elderly, enjoyed by both students and the elderly. As expected they presented with a range of problems on cell phones, ipads and laptops.

On Sunday 12th July we featured on National Radio in a programme called “Insight”, which was about loneliness and depression amongst the elderly.

On August 16th we took five students and five elders to the launch of Digital Seniors at the Copthorne Hotel in Masterton.



Each week we have had a steady supply of students and their relationship with the elderly has been great.

We have received 21,400 responses on facebook, as a follow up from the Insight programme.

The major grant for this project came from Greytown Trustlands with a further grant from Rotary.

Many thanks to all involved.

Ann Rainford

Vice Chair

Greytown Community Board.

LIONS CLUBS INTERNATIONAL

Lions Club of Greytown (Inc.)
PO Box 93
Greytown 5742



25 July 2018

Suzanne Clark
Secretary
Greytown Community Board

Dear Suzanne

Please convey to the Community Board the thanks of Greytown Lions for the Board's grant of \$500 towards our Triobike Taxi trishaw. The trishaw is being shipped from Copenhagen this week and is expected to arrive in Greytown in October.

Support from the wide range of organisations to which we have applied—including Greytown Community Board—has been overwhelming. We are rapidly approaching having enough funds to cover the entire cost of establishing a Cycling Without Age chapter for elderly and disabled people in Greytown.

Yours sincerely

A handwritten signature in black ink that reads "John Rhodes".

John Rhodes (Secretary)

6 August 2018

Leigh Hay
Chair
Greytown Community Board
8 Wood Street
Greytown 5712

hay4greytown@gmail.com

Dear Leigh

2018/28 LONG TERM PLAN SUBMISSION TO COUNCIL

Further to my earlier letter regarding Greytown Community Board's submission to Council's 2018/28 Long Term Plan, I am writing regarding another initiative that GCB may wish to act upon.

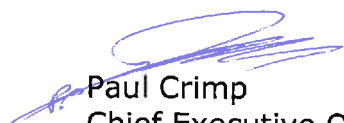
As part of the Featherston Community Board submission, they requested a change to the street flag system, I've attached a copy of the relevant part of their submission for your information.

Council approved the bracket replacement concept for all three towns if they wish to go ahead with it. It is estimated the cost would be \$13,500 per town for replacement of street flag brackets with FlagTrax-style system. This type of system is recommended as flags can be changed by a person standing on the ground rather than requiring costly work by a contractor with a cherry picker.

Council agreed to this proposed change and to use each town's beautification budget for 50% of the cost with the remainder to come from the amenities capital budget.

Can you please discuss this with your Board and confirm if you wish to move to this system for Greytown's street flags.

Yours sincerely

A blue ink signature of Paul Crimp, consisting of a stylized 'P' and 'C'.

Paul Crimp
Chief Executive Officer

The street flag brackets in Featherston are in desperate need of replacing. They have been reduce to 8 from 21 in number. We believe that the installation of these brackets, with a set of bright flag will instantly improve the appeal of the main street.

There already has been some investigation by Council staff on the cost of replacing these. Using the FlagTrax system (<http://www.flagtrax.com/nz>) initial set up would be more costly than traditional brackets, but changing the flags would be free, once flags were purchased. Some renewal of flags, and brackets would be expected over time and could be managed by the Featherston Community Board. These brackets and flags are used in Wellington in the high winds.

The estimated cost is \$13,500 to replace existing flag brackets. This could be fully sourced from the Main Street Beautification Fund after 1 July 2017.

This flag system would give us the flexibility to respond to Community events and keep our town vibrant and Community focused. Seasonal flags like those for Matariki and Christmas will help bring us together and flags for events such as Booktown, will promote our events.

Purchase of a new base set of "Featherston" flags could come from FCB internal funds. Events could factor in the purchase of their own flags, and seasonal events could fundraise from within the Community.

This work must be done before November so that they can be used for the Christmas period.

I contacted Wellington City Council who have around 500 brackets in place. We have received advice on the FlagTrax system.

- It is recommended we have an audit done on our poles to check exactly what brackets are needed.
- We could expect to replace a bracket once every three years and maintain 2 - 3 poles for ad-hoc replacement a year.
- There was an increase in banner usage so they recommended a booking system.
- The found they look better, stay on better and last longer than other flags.
- Dye screening last longer than digital printing.
- They are getting three seasons from their Christmas flags which are up for about 6 weeks of the year.
- Flag life depends on the weather they are up in.
- Flags are washable which also extends their life.
- Vandalism hasn't been a significant issue.
- Flags can get stuck, so sometimes they need someone to unstick them.
- Trucks in loading zones can damage the brackets.
- Flags cost between \$80 and \$140 depending on material, colours and numbers ordered.



Image from FlagTrax website

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Image from FlagTrax website

2018/28 LONG TERM PLAN

KEY INITIATIVES

SWDC published their Consultation document in March 2018 for the Long term plan for the ten year period commencing July 2018. The theme of this Long term plan is Kāinga Ora – Making South Wairarapa a great place to live. We received a record number of submissions to our LTP. It was great to see the community engaging in the long term planning process in this way. All submissions were reviewed by Council. Much of the feedback supported the proposed initiatives. Below is a summary of the outcomes of the consultation process.

Future growth and development

Council adopted the proposal to prepare a spatial plan for the South Wairarapa district costing \$300,000 over 10 years.

There was strong support for this proposal.

Water conservation

Council decided not to fund a feasibility study but agreed to put in place communication and education initiatives, with a view to consulting further in the 2019/20 Annual Plan.

Councillors were pleased with the level of community interest in water conservation in order to future proof our communities. Ruamahanga Whaitua findings and implications are now available and will provide essential information to feed into water use reduction options. Communication and education of home storage solutions is to be undertaken by Council.

Youth training and development

Council adopted the proposal to allocate \$75,000 per annum for grants to support youth.

Councillors noted submissions supporting the proposal, and endorsing that youth are the future of our district. Council wanted to provide leadership by way of financial support to groups providing youth programmes.

Reducing waste to Landfills

Based on submissions from ratepayers, Council supported the introduction of 240 litre recycling wheelie bins and e-waste disposal systems subject to satisfactory arrangements with the other Wairarapa councils. Masterton and Carterton District Councils have advised that they will also support these proposals.

Council also supported the idea of a recycling/recovery centre however as immediate rollout was not supported by the other Wairarapa councils this proposal will not be implemented this year.

A food waste collection was also supported by Council as collection could result in a significant reduction in waste going to landfills (40% of waste to landfills is food waste). This proposal was the least favoured waste reduction option consulted on and will not be implemented at this time. Instead, Council officers will be undertaking education and plan to work with suppliers and community groups to provide low cost composting bins to the community.

Infrastructure for visitors

Council adopted the proposal to spend \$50,000 p.a. over 5 years to fund more infrastructure for visitors. There was strong support for this proposal.

Sport coordination

Council did not adopt the proposal to fund a resource for central coordination of sport.

Many submitters see this as outside Council's role to become involved in this area.

LTP submissions

Council received 182 submissions covering over 760 individual requests as part of the Long Term Plan (LTP) submission process. The Mayor and councillors heard a total of 67 verbal submissions.

A clear majority of submissions sought additional services or funding, and requests were assessed to ensure Council was collecting enough revenue to provide core services, maintain community assets and complete the infrastructure projects in the proposed timeline. The LTP indicates a total rates increase of 5.65% for the 2018/19 financial year and an average final rates increase of 2.31% over the ten years of the LTP. The percentage rates increase varies by individual property.

If you would like to review the decisions from other submitters, you will find the minutes from the hearings and deliberations meetings on our website <http://www.swdc.govt.nz/council-agenda-and-minutes-2018>.

Promoting and enhancing our district

Council adopted the proposal to spend \$300,000 spread over 10 years to promote and enhance the district.

There was considerable support for this proposal.

Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



2 August 2018

Graeme Gray
20 Market Road
Greytown 5712

Dear Graeme

The Greytown Community Board are pleased to be able to finally say that the Greytown Cemetery millennium memorial boards have been updated.

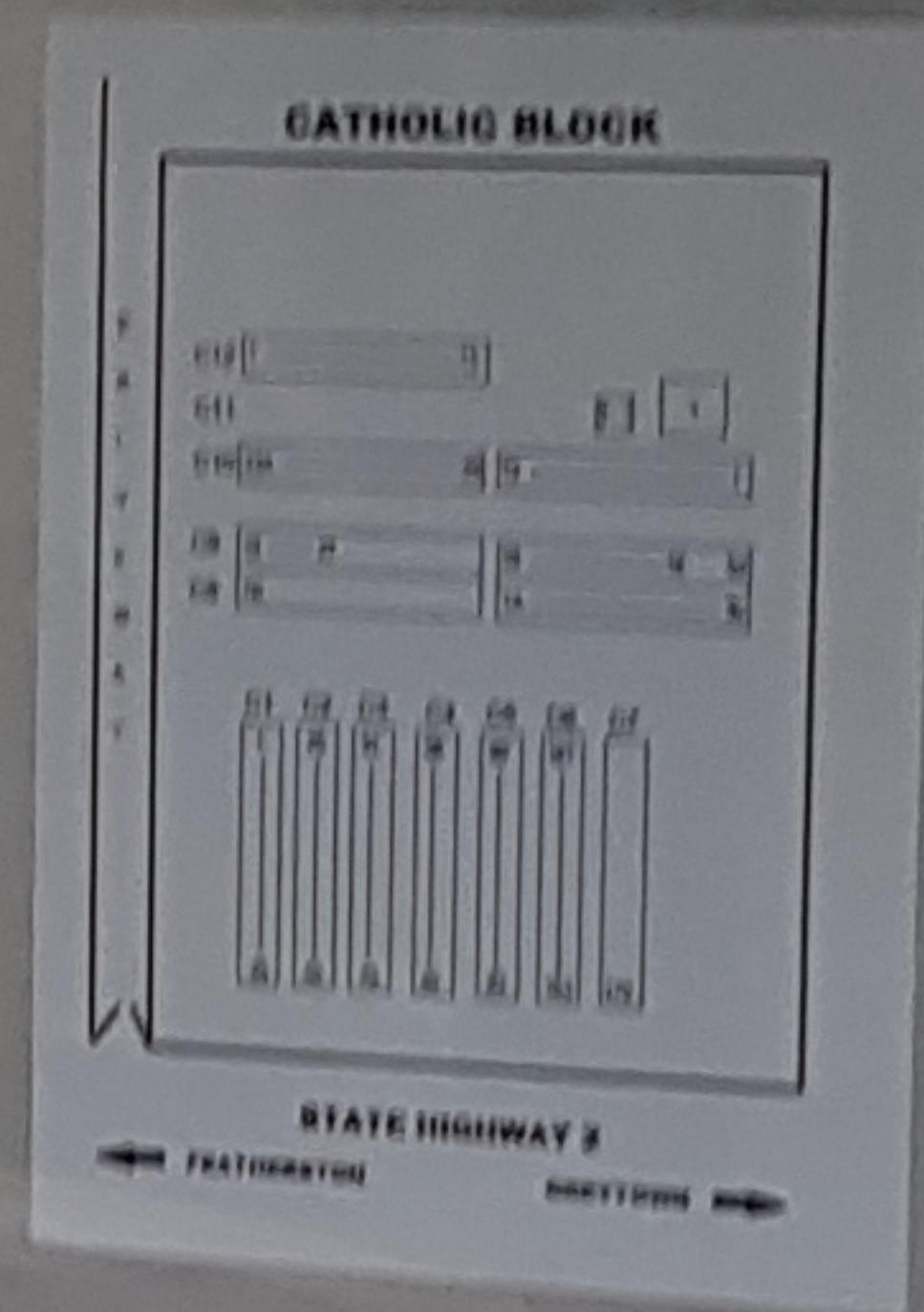
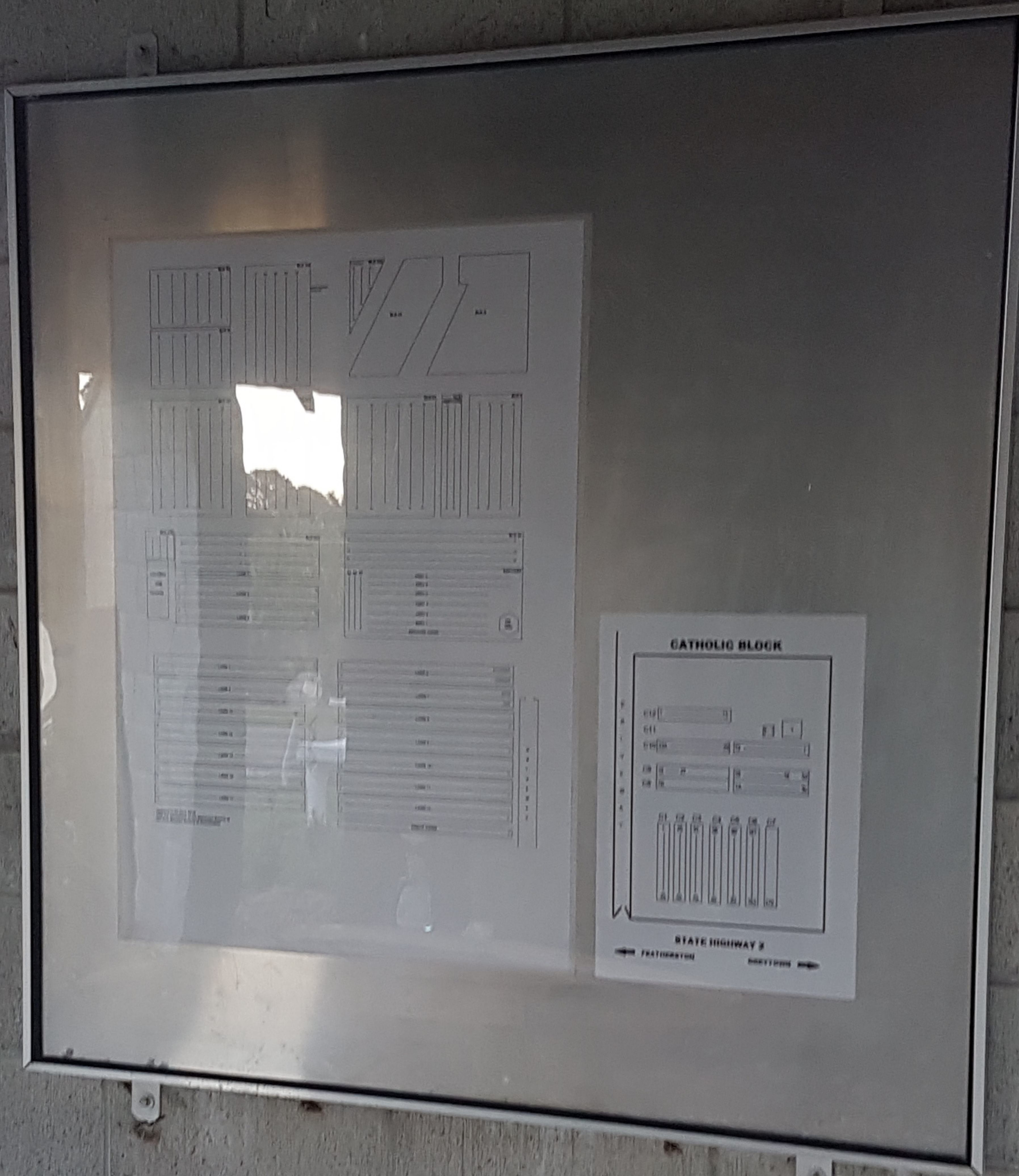
The memorial boards now include a listing of burials and memorials from 1855 to 2018. Seventeen years of data has been added to the boards and include the names of the deceased, dates of death, and plot locations. We are thankful to the Wairarapa Branch for the Society of Genealogists and Council staff for updating the information.

Thank you for bringing the needed update to the Community Board, and we invite you to stop in and view the updates. Pictures have been attached to this letter.

Yours sincerely

Leigh Hay
Greytown Community Board
hay4greytown@gmail.com







1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	1901	1902	1903	1904	1905	1906	1907	1908	1909	1910	1911	1912	1913	1914	1915	1916	1917	1918	1919	1920	1921	1922	1923	1924	1925	1926	1927	1928	1929	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948	1949	1950	1951	1952	1953	1954	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964	1965	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	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Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



2 August 2018

Maree Garstang
Wairarapa Branch for the Society of Genealogists
PO Box 726
Masterton 5840

Dear Maree

The Greytown Community Board would like to thank the Wairarapa Branch for the Society of Genealogists for the initial research work your group did in uncovering seventeen years' worth of deaths and memorials so the Greytown Cemetery memorial boards could be updated.

We are pleased to be able to announce that the project has now been completed. The boards now includes a full listing of burials and memorials from 1855 to 2018. Pictures of the updated boards are enclosed.

Yours sincerely

Leigh Hay
Greytown Community Board
hay4greytown@gmail.com

