



## Greytown Community Board

### Minutes – 1 May 2013

- Present:** Christine Stevenson (Chairperson), Cr Margaret Craig, Michele Falleni, Kay Gray and Cr Viv Napier.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Group Manager Corporate Support), Helen McNaught (Property and Facilities Officer), Karl Nesbitt (Operations Manager – Parks, City Care) and Suzanne Clark (Committee Secretary).  
For part only Cr Mike Gray (Greytown CDEM Community Response Team).
- Public Participation:** Liz Bondy, Katie Abbott representing Friends of the Park and Geoffrey Clark.
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 1 May 2013 between 7:00pm and 8:30pm.

### **PUBLIC BUSINESS**

Mrs Stevenson added tabled correspondence to Rachel Pool, Sylvia Cave and Cheryl McCormack to the agenda.

#### **1. APOLOGIES**

No apologies were received.

#### **2. CONFLICTS OF INTEREST**

No conflicts of interest were declared.

#### **3. PUBLIC PARTICIPATION**

##### **3.1 Liz Bondy**

Liz Bondy requested a covered bus shelter for the bus stop outside the Trust House Community Store and asked that the Community Store be approached to see if they would agree to their car park exit to Main Street being closed so the bus could use its kneeling facility once the curb had been reinstated.

Mrs Bondy asked that the yellow line on McMaster Street marking out the former milk delivery station be removed to allow for additional parking.

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Mrs Bondy asked that the limestone gravel under the oak trees outside the Greytown Town Centre be contained.

### 3.1 Katie Abbot

Katy Abbott, representing Friends of the Park, made the following requests.

1. That in accordance with the Soldiers Memorial Park Management Plan, parking in Greytown Campground is managed by erecting permanent barriers around the rahutu trees in order to limit tree root damage and to protect the native mistletoe which lives in these trees.
2. That in accordance with the Soldiers Memorial Park Management Plan, replacement trees for those recently felled are planted.
3. That the walkway through O'Connor's Bush is resurfaced.
4. That 'No Dog' signs are erected at the start and end of the O'Connor's Bush walkway.

### 3.2 Geoffrey Clark

Geoffrey Clark requested that consistent and clear communications are made to the public regarding the future of Farley's Oak.

## 4. ACTIONS FROM PUBLIC PARTICIPATION

### 4.1 Liz Bondy

*GCB NOTED:*

1. Action 236: Write to GWRC seeking a covered 4 person bus shelter for outside the Trust House Community Store in Greytown (similar to the shelters on the main road in Carterton); M Allingham
2. Action 237: Ask the Trust House Community Store if they would be prepared to have cars exit from their car park onto West Street and for the State Highway 2 exit to be closed so buses can use their kneel facility and congestion/visibility when a bus is stopped is alleviated/improved; M Allingham
3. Action 238: Investigate containment of the limestone chip under the oak trees outside the Greytown Town Centre and advise Liz Bondy of the outcome; M Allingham
4. Action 239: Investigate whether the yellow painted lines on McMaster Street (marking out the former milk delivery station) can be painted over as their requirement is historic; M Allingham
5. Action 240: Erect tree barriers around the rahutu trees in the Greytown Campground and any other trees where parking is causing damage to tree roots; M Allingham

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6. Action 241: Plant replacement trees for those natives recently felled in Greytown Campground (as per the Management Plan); M Allingham
7. Action 242: Obtain a quote to resurface the walkway in O'Connor's Bush. If budget allows undertake the work; M Allingham
8. Action 243: Erect 'no dogs' signs at the start and finish of the O'Connor's Bush walkway; M Allingham

4.1 Katie Abbott

If budget doesn't allow resurfacing of the O'Connor's Bush walkway, the Greytown Community Board undertook to request resurfacing as part of their annual plan submission.

4.2 Geoffrey Clark

Mrs Stevenson apologised that media communications were unclear as this was unintended.

## 5. GREYTOWN CDEM COMMUNITY RESPONSE TEAM

5.1 Update from Greytown Community Response Team

Cr Gray tabled a report and updated the Community Board on progress with installing the radio in the Greytown Town Centre, erecting a civil defence centre sign to the front of the building and distribution of a civil defence pamphlet to the community.

*GCB NOTED:*

1. Action 244: Locate an electronic copy of the CDEM pamphlet and upload to the web; M Allingham

## 6. COMMUNITY BOARD MINUTES/EXPENDITURE

6.1 Greytown Community Board Minutes – 13 March 2013

*GCB RESOLVED (GCB 2013/27)* that the minutes of the Greytown Community Board meeting held on 13 March 2013 be confirmed as a true and correct record.

*(Moved Stevenson/Seconded Gray)*

Carried

6.2 Matters Arising

There were no matters arising.

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6.3 Action Items From Previous Meeting

The Roading and Reserves Manager had confirmed that the spacing between intersections and car parks along Main Street in Greytown all met NZTA parking guidelines.

*GCB NOTED:*

1. Action 245: Determine whether parking guideline paint could be applied at the intersection of Kuratawhiti and Main Streets and also Jellicoe and Main Streets; M Allingham

6.4 Income and Expenditure Statement to 31 March 2013

*GCB RESOLVED (GCB 2013/28):*

1. To receive the Income and Expenditure Statement to 31 March 2013.

*(Moved Cr Craig/Seconded Stevenson)*

Carried

**7. OPERATIONAL REPORTS – COUNCIL OFFICERS**

7.1 Officers' Report to Community Boards

The Community Board reviewed the report and Cr Napier answered questions relating to the setup of a district licensing committee and the Sale and Supply of Alcohol Act.

*GCB RESOLVED (GCB 2013/29) to receive the Officers' Report to Community Boards.*

*(Moved Stevenson/Seconded Cr Napier)*

Carried

7.2 Greytown Southern Entrance Beautification – Pricing for Proposal

The Community Board noted that planting could be undertaken as part of Arbor Day celebrations.

*GCB RESOLVED (GCB 2013/30):*

1. To receive the Officers' Report to Community Boards.

*(Moved Cr Craig/Seconded Falleni)*

Carried

2. To agree to the pricing proposal for Stage 1.

3. To agree to a cost reduction to Stage 1 of approximately \$1600 by using volunteers for digging and planting.

*(Moved Stevenson/Seconded Falleni)*

Carried

**8. VISABILITY AT THE CHURCH STREET CORNER**

This item wasn't discussed, see agenda item 6.3.

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## **9. ARBOR DAY**

Mrs Gray gave a preliminary report of events planned for the July 2013 Arbor Day, including a display in the Town Centre, plantings and children's activities. The Community Board agreed to set the date for plantings as 6 July 2013.

### *GCB NOTED:*

1. Action 246: Guage Farley family interest in incorporating oak tree seedling plantings as part of Arbor Day celebrations (public attendance possibility); Kay Gray
2. Action 247: Obtain prices for materials for children's craft activities for Arbor Day; Kay Gray

## **10. COMMUNITY BOARD/COUNCILLORS REPORTS**

### **Kay Gray**

Mrs Gray tabled a report and updated members on establishing a founder's festival, a heritage tree planting scheme and a meeting between Information Centre volunteers and local businesses.

Mrs Gray reported that the Friends of the Park were potting native trees from O'Connor's Bush and were starting a seed collection.

### *GCB NOTED:*

1. Action 248: Provide the Greytown Information Centre with a computer mouse and obtain a quote for a large capacity USB drive; P Crimp

### **Michelle Falleni**

Mrs Falleni undertook to send pictures of 'welcome to' signs from the South Island to members as examples of what could be achieved in Greytown.

### **Cr Margaret Craig**

Cr Craig advised Cobblestones Museum had been granted \$274,000 towards the cost of the new entrance building project and that the new building at Arbor House would be officially opened on the 28 July 2013.

### **Christine Stevenson**

Mrs Stevenson reported that a lot of correspondence with members of the public had been written and that a Greytown Soldiers Park Memorial Users Group was scheduled for the week commencing 6 May 2013.

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## **Cr Viv Napier**

Cr Napier reported that the Waiohine Floodplain Management Planning and Advisory Committee had recommended to the GWRC Environmental Wellbeing Committee that option 7 (a single stopbank along the river bank) be progressed. This decision was made after viewing costings, consideration of river management and emergency management factors and the feedback from public consultation.

## **11. DEFIBRILLATOR LOCATIONS**

The Community Board agreed to locate defibrillators in Greytown and to discuss findings, including standardised location signage at the next meeting.

### *GCB NOTED:*

1. Action 249: Locate Greytown defibrillators, collate a list and email to the Committee Secretary for inclusion in the next agenda (invite the public, via the Grapevine, to come forward with known locations); Christine Stevenson

## **12. CORRESPONDENCE**

The Operations Manager – Parks, City Care reported that two independent arborists had advised that the living timber and foliage of Farley's Oak should remain untouched as pruning may stress the tree. The black soot on the tree is a bacterial problem and will be monitored. Mr Nesbitt reported that a spade test showed a reasonable amount of root rot however roots were still fibrous.

### 12.1 Inwards

From Jean Farley to Christine Stevenson (phone), dated 19 March 2013.

From Liz Bondy to Chairperson, Greytown Community Board, dated 17 March 2013.

From Rachel Pool to Chairperson, Greytown Community Board, received 9 April 2013.

From Jeremy Bicknell to Christine Stevenson, dated 4 April 2013.

From Peter Isaac to Christine Stevenson, dated 10 April 2013.

From Liz Bondy to Christine Stevenson, dated 12 April 2012.

From The Greytown Development Group to SWDC (cc'd GCB), dated 12 April 2013.

From Friends of Stella and Sarah to Greytown Community Board, dated 17 April 2013.

From David Montgomery to Greytown Community Board, dated April 2013.

From St Andrew's Union Church Greytown to Greytown Community Board, dated 11 April 2013.

From Cheryl Cave to Christine Stevenson dated 8 April 2013 (tabled).

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From Sylvia Cave to Christine Stevenson dated 5 April 2013 (tabled).

12.2 Outwards

From Christine Stevenson to David Montgomery, dated 9 April 2013.

From Christine Stevenson to Liz Bondy, dated 12 April 2013.

From Christine Stevenson to Peter Isaac, dated 14 April 2013.

From Christine Stevenson to Rachel Pool, dated 5 April 2013 (tabled).

From Christine Stevenson to Cheryl Cave, dated 5 April 2013 (tabled).

From Christine Stevenson to Sylvia McCormack, dated 5 April 2013 (tabled).

*GCB RESOLVED (GCB 2013/31):*

1. To receive the inwards correspondence, including the tabled correspondence.  
*(Moved Stevenson/Seconded Cr Craig)*
2. Action 250: Ensure Council officers respond to the letter and requests from the Greytown Development Group; M Allingham
3. Action 251: Lift the asphalt that lies on top of the Farley's Oak tree roots and replace with mulch and feed; M Allingham
4. Action 252: Organise for the repair of the giveaway sign on the corner of Jellicoe and Reading Streets; M Allingham
5. Action 253: Investigate how leaf collection in Greytown (and the district) can be made more effective; M Allingham

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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**Greytown Community Board  
Action Items  
From 1 May 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
22	GCB	30-Jan-13	Action	Mark	Assess the health of some trees within the Greytown Campground and assess for safety to campers. Removal of two kowhais recommended. Assess the poplar trees on the Greytown Campground boundary for camper safety	Open	Note: Tree Advisory Group recommends two Kowhai trees could be removed). TAG have assessed trees and can advise which trees need to be assessed. In progress - one of the trees fell down and had to be removed. Awaiting arborist report on the rest. CityCare arranged arborist report - awaiting this 24/04/13
139	GCB	13-Mar-13	Resolution	Mark	<b>Farley's Oak – Arborist Report 15 Feb 2013</b> GCB RESOLVED (GCB 2013/21): 1. To receive the information. 2. That Council officers continue with the recommended actions of the 2010 report to enhance the health of the tree (root irrigation, fertilisation, pruning and monitoring) and arrange for annual reassessment of the tree. 3. That Council officers prepare the draft resource consent application for the eventual felling of the tree including a set of criteria that will trigger the final application proceeding. (Moved Stevenson/Seconded Falleni) Carried	Open	In progress, update to be provided at GCB meeting 01/05/13
145	GCB	13-Mar-13	Action	Mark	Provide information and an opportunity to comment to residents on the proposed changes to trees along Jellicoe Street in Greytown	Open	Helen & Karl are currently managing this, work in progress. Also relates to #146
146	GCB	13-Mar-13	Action	Mark	Determine if there was money in Council's budget to remove and replant trees along Jellicoe Street in Greytown	Actioned	Refer to #145
148	GCB	13-Mar-13	Action	Mark	Determine whether provision for regular tree assessments by an arborist is included in the Soldiers Memorial Park Management Plan	Actioned	The only specific requirement in the plan is for public safety and requires that trees in the reserve (excluding O'Connor's Bush, the Memorial trees and the native trees in the camping ground) will be assessed every 3 years by an arborist for their health and longevity.
149	GCB	13-Mar-13	Action	Mark	Undertake a spade test of the Farleys Oak to try and ascertain root condition	Actioned	Refer to #139
150	GCB	13-Mar-13	Action	Mark	Make contact with Plunket advising them of the planned Greytown Toilet upgrade and obtain approval for the Plunket plaque to be placed on the side of the new toilet block	Open	In progress
151	GCB	13-Mar-13	Action	Shane	Advise the Greytown Trails Trust of the decision regarding	Open	



Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Atkinson	ongoing financial support from the Community Board and request that any future requests for items to be funded by the Board be formally requested and itemised on the agenda		
152	GCB	13-Mar-13	Action	Mark	Review whether the painted parking spaces along Greytown Main Street are painted in accordance to Transit corner parking regulations (particular attention to be paid to Church Street corner);	Actioned	Email sent to GCB 29/4
236	GCB	1-May-13	Action	Mark	Write to GWRC seeking a covered 4 person bus shelter for outside the Trust House Community Store in Greytown (similar to the shelters on the main road in Carterton)	Open	Currently identifying whether this is a SWDC or GWRC responsibility
237	GCB	1-May-13	Action	Mark	Ask the Trust House Community Store if they would be prepared to have cars exit from their car park onto West Street and for the State Highway 2 exit to be closed so buses can use their kneel facility and congestion/visibility when a bus is stopped is alleviated/improved	Open	Officer to make contact with Greytown Trust House Community Store
238	GCB	1-May-13	Action	Mark	Investigate containment of the limestone chip under the oak trees outside the Greytown Town Centre and advise Liz Bondy of the outcome	Actioned	Council has employed contractor to remove lime chip and replace with 'Omaru stone' which will be 'glued together' with a clear resene to create a loose chip effect.
239	GCB	1-May-13	Action	Mark	Investigate whether the yellow painted lines on McMaster Street (marking out the former milk delivery station) can be painted over as their requirement is historic	Open	Officer to investigate
240	GCB	1-May-13	Action	Mark	Erect tree barriers around the rahunu trees in the Greytown Campground and any other trees where parking is causing damage to tree roots	Actioned	Logged with Citycare. Job # 1896121
241	GCB	1-May-13	Action	Mark	Plant replacement trees for those natives recently felled in Greytown Campground (as per the Management Plan)	Actioned	Logged with Citycare. Job # 1891993
242	GCB	1-May-13	Action	Mark	Obtain a quote to resurface the walkway in O'Connor's Bush. If budget allows undertake the work	Open	<i>Note: Use of O'Connors Bush grant ok if money allows</i> Officer to investigate
243	GCB	1-May-13	Action	Mark	Erect 'no dogs' signs at the start and finish of the O'Connor's Bush walkway	Actioned	Logged with Citycare. Job # 1896126
244	GCB	1-May-13	Action	Mark	Locate an electronic copy of the CDEM pamphlet and upload to the web	Open	-
245	GCB	1-May-13	Action	Mark	Determine whether parking guideline paint could be applied at the intersection of Kuratawhiti and Main Streets and also Jellicoe and Main Streets	Open	Officer to investigate
246	GCB	1-May-13	Action	Kay Gray	Guage Farley family interest in incorporating oak tree seedling plantings as part of Arbor Day celebrations (public attendance possibility)	Open	
247	GCB	1-May-13	Action	Kay Gray	Obtain prices for materials for children's craft activities for Arbor Day	Open	
248	GCB	1-May-13	Action	Paul	Provide the Greytown Information Centre with a computer mouse and obtain a quote for a large capacity USB drive	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
249	GCB	1-May-13	Action	Christine Stevenson	Locate Greytown defibrillators, collate a list and email to the Committee Secretary for inclusion in the next agenda (invite the public, via the Grapevine, to come forward with known locations)	Open	
250	GCB	1-May-13	Action	Mark	Ensure Council officers respond to the letter and requests from the Greytown Development Group	Open	Discussed at previous meeting on the 1 May, Council officer currently looking in to this
251	GCB	1-May-13	Action	Mark	Lift the asphalt that lies on top of the Farley's Oak tree roots and replace with mulch and feed	Actioned	Logged job with Citycare. Job # 1896135
252	GCB	1-May-13	Action	Mark	Organise for the repair of the giveway sign on the corner of Jellicoe and Reading Streets	Actioned	Actioned
253	GCB	1-May-13	Action	Mark	Investigate how leaf collection in Greytown (the district) can be made more effective	Open	Officer to investigate
257	GCB	1-May-13	Resolution	Mark	<b>Greytown Southern Entrance Beautification – Pricing for Proposal</b> GCB RESOLVED (GCB 2013/30): 1. To receive the Officers' Report to Community Boards. (Moved Cr Craig/Seconded Falleni) Carried 2. To agree to the pricing proposal for Stage 1. 3. To agree to a cost reduction to Stage 1 of approximately \$1600 by using volunteers for digging and planting. (Moved Stevenson/Seconded Falleni) Carried	Actioned	Logged job with Citycare. Job # 1830651

<b>Greytown Community Board</b>	
<b>Income &amp; Expenditure to 30 April 2013</b>	
<b>INCOME</b>	
Balance 1 July 2012	23,216.09
Annual Plan 2011/13	19,020.00
Flag Money - Sold by The Mayor	34.78
<b>TOTAL INCOME</b>	<b>42,270.87</b>
<b>EXPENDITURE</b>	
Members' Salaries	6,833.20
<b>Total Personnel Costs</b>	<b>6,833.20</b>
AP Lamb-Peters Pri RF323 Inv 19261 Black Paper	57.00
AP Mr T F Courtney RF111 Storage containers	68.00
AP Clareville Nurs RF444 Plants for Main St Gtn's barrels	289.79
AP Local Governmen 2012/13 Annual Community Board Levy	166.66
AP Mrs V L Napier Reimb Xmas purchases	200.87
LED Chaser Lights Town Centre	45.72
expenses x wages exps x wagesDEC REV'd	(45.72)
AP Mr S W Atkinson Reimb sign - Farleys Oak	80.00
AP Cahoots Cafe Gtn Info C volunteers M/Tea	78.26
LED Chaser Lights Town Centre	45.72
AP K Gray - Full registration	647.83
AP House of Travel Wn-Qnstrn K Gray/Thomas/Stevenson Mrs K Gray	146.08
AP Flagz Limited Digital printed flags	1,635.00
corr coding Fairfax media road closures corr	89.60
AP Power Services Pick up & erect flags Greytown	138.00
AP Mark's Signs Trail closed for grazing sign	40.00
AP Mark's Signs Dogs on leash signs	48.00
AP Pope & Gray Con Screened Lime (Gtn Trails Trust)	500.00
Technology Solutions - new Computer and printer	1,705.00
<b>Total General Expenses</b>	<b>5,935.81</b>
AP Friends of Cobb RF323 2012 Xmas Carols	250.00
AP RF73 Arbor Day Talk/Exp 28-9 June	505.67
AP Papawai Marae RF59 Gtn Com Brd Grant-Hui Kotahitanga	1,000.00
AP Greytown Arts F RF444 Grant 2012 - Gtn Arts Festival	2,000.00
AP NZ Council of V Grant from Gtn Community Board	500.00
AP Greytown Commun IMP Grant (Safety & upgrading facilities	500.00
AP Greytown Arbor Day reimbursment	581.52
AP Woodside Trust Reimb exp Gtn Trails Trust	3,000.00
AP Mark's Signs 14 x Gtn Woodside trail signs	560.00
AP Lamb-Peters Pri 1200 DL Flyers "Are you Prepared"	105.00
AP Lamb-Peters Pri 2650 x A5 Flyers "Mens Shed"	183.00
AP Greytown Lions GCM Grant - March 2013	380.00
AP Reimb P Neilson/Civil Def brochures Gtn	60.00
AP Grant-Establish Heritage Garden Stella B	341.80
<b>Total Grants</b>	<b>9,966.99</b>
<b>TOTAL EXPENDITURE</b>	<b>22,736.00</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>19,534.87</b>
<b>LESS: COMMITMENTS</b>	
Salaries to 30 June 2013	1,571.80
LGNZ Conference	800.00
Jeremy Bicknell creation of moveable art Display Modules	1,590.48
<b>Total Commitments</b>	<b>3,962.28</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>15,572.59</b>

# GREYTOWN COMMUNITY BOARD

5 JUNE 2013

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## AGENDA ITEM 6.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To update the Community Board/Committee on the Corporate Support Group, Planning and Environment and Infrastructure and Services Group activities.

#### **Recommendations**

Officers recommend that the Council:

1. *Receives the information.*

## **CORPORATE SUPPORT GROUP REPORT/CHIEF EXECUTIVE**

### **1. Executive Summary**

The 2013/14 Annual Plan was adopted on 17 April 2013, with a projected rates increase of 3.87%, slightly less than that predicted by the LTP (4.07%).

Workshops commenced on 6 May (Martinborough) with Featherston (13 May) and Greytown (14 May).

Governance meetings have continued, with the governance working group coming to the end of the current phase of its work. Briefings to selected groups have been undertaken, and governance will be on the agenda at the combined Council meeting on 7 May.

An interesting day was spent in Central Hawkes Bay reviewing their irrigation project. One of the key messages was the level of consultation required, and the fact that "non paid working groups had to consult with the paid lobbyists of other organizations. Another key point was the requirement to assess the impacts of the increased productivity that will result from the project.

The latest round of community board meetings has been completed and one observation is that a number of matters are raised for the first time in that forum that should simply be dealt with at Officer level. We will be liaising

with chairs to investigate whether we can speed up the flow of this information.

A combined submission on the Financial Assistance rates (FAR) was prepared, in response to a review being undertaken by LTNZ. The thrust of the submission was that the current system be maintained, or only modified slightly. In general any change (down) would result in either a reduction in service or an increase in rates. A copy of the submission is included as Appendix 3

Greytown District Trust Lands Trust (GDTLT) requested a meeting to discuss various matters, including their program for the next couple of years. GDTLT have a significant investment program planned and we are investigating ways to assist them through these developments.

I attended the Chief Executives forum in Upper Hutt.

The new Martinborough library was opened on Monday 6 May. It is a relief to finally be in the new premises and thanks must go to Shirley and Helen for their efforts on this project. The main outstanding item will be the lighting which can only be finalized once the shelving is installed – so that the shadow areas can be identified.

The combined Council meeting was held on 7 May. The agenda covered governance, DHB, Destination Wairarapa, and Pukaha Mount Bruce.

## 2. Discussion

### 2.1 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 11 February 2013, and excludes multi ownership Maori land.

<b>Date</b>	<b>Amount \$'000</b>	<b>Number</b>	<b>Days since instalment due</b>	<b>SWDC component \$'000  (81%)</b>
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664

## **2.2 Sandy Bay**

Draft lease conditions have been received from Hiwi trust and these will be reviewed in the next week or so. I spoke to our valuers who indicated the price may have been at the high end of the range but was “reasonable”.

A meeting is arranged for 9 May to discuss our response and clarify issues.

## **2.3 Annual Plan**

The Annual Plan was adopted 17 April and public meetings have commenced.

## **2.4 Governance**

The bulk of the current phase of the Governance Working Parties work has been completed.

The final wrap up was discussed at the Combined Council Meeting of 7 May 2013 where next steps were finalised.

There have been some unexpected overtures from other regions which have introduced a bit of complexity and accelerated some timelines.

## **2.5 Chief Executives Forum**

The CE forum was held on 12 April, with a full agenda.

The Wellington lifelines group presented their findings and an assessment of when various areas in the Wellington region could be accessed by road following a major event. Pinch points have been identified, and options to ensure materials could be moved around the district. Helicopters and barges featured strongly in the interim measures.

Rail and Roding was also on the agenda, with representatives from NZTA discussing the FAR review and the rationale for this.

Kiwirail provided an update on network reliability; they acknowledge they are failing to meet timetable times in certain areas. An interesting observation was that due to a train rescheduling on the western line, the bus timetable in Wairarapa had to be altered. This highlights the very tight interrelationships with the entire public transport system.

Other reports were received from WREMO and Grow Wellington.

## **2.6 Combined Council**

Most Councillors attended this meeting, the following matters were discussed:

- The Wairarapa Governance Review Working Party presented a wrap up of the process – the findings had been well circulated previously. A report is included separately regarding the findings and recommendations.
- An update on the working relationships and structure of the Wairarapa District Health Board was presented. The relationships between Wairarapa, Hutt, and Capital and Coast DHB was outlined. The initial structural change was the integration of back office

services. Clinical and other services were being assessed with a cautious, clinician driven approach. The Combined Council raised some concerns about the restructure and level of services.

- Destination Wairarapa (DW) outlined their current projects, and visitor statistics. DW needs to finalise the funding agreements with Councils. Trusthouse had confirmed funding at current levels for three years, however had signalled they will be reviewing this for the next funding round.
- Pukaha Mount Bruce Trust outlined their upcoming initiatives which include taking back the operation of the shop and educational area from DOC. Other projects were discussed including a large walk in aviary.

### **2.7 LGOIMA Requests**

Since the last meeting there have been two requests under LGOIMA, One request related to impounded/ destroyed dogs and the other to seek a copy of the building inspection forms used between 1998 and 2003.

## **3. Appendix**

Appendix 1 – FAR Submission

Contact Officer: Paul Crimp, Chief Executive Officer

# **Appendix 1 – FAR Submission**





# MASTERTON DISTRICT COUNCIL

*SERVING THE COMMUNITY*

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64 Chapel Street  
P O Box 444  
MASTERTON 5840  
DX PA 89022  
Tel: (06) 370-6300  
Fax: (06) 378-8400  
www.mstn.govt.nz

*In reply please quote:* 140.01

3 May 2013

Attention: Clare Sinnott  
FAR Review Discussion Document Submissions  
NZ Transport Agency  
Private Bag 6995  
Wellington 6141

Dear Madam

## **FAR Review Submission**

The three Wairarapa Councils thank you for the opportunity to provide feedback to NZTA on the Funding Assistance Rates (FAR) review. We would also like to support the approach NZTA have taken to initially consult on the principles that will be used for any FAR changes before consulting on detailed options.

### **Background/Context:**

Masterton District Council (MDC) serves a population of 22,623 people on 11,780 properties spread over 229,500 hectares.

Carterton District Council (CDC) serves a population of 7,650 people on 4,450 properties spread over 118,000 hectares.

South Wairarapa District Council (SWDC) serves a population of 9,430 people on 6,500 properties spread over 248,500 hectares.

We are acutely aware of the importance of the roading network for our communities and the need to see this maintained into the future. At the same time, with an ageing population and lower than average household incomes, affordability is a key concern for our Councils. A key challenge has been, and will continue to be, balancing affordability for our community with the need to maintain our roading and other infrastructure.

### **FAR Principles & Approaches:**

The three Councils generally support the submissions made by GWRC and Southland District Council. These submissions capture and outline our key concerns and opinions in relation to the FAR principles and approaches.

In addition, we would like to emphasise and expand on the following points:

- 1. The Purpose of FAR*

It is our view that the FAR funding should not be used to incentivise or influence investment in particular activities.

Potential changes to levels of service for the varying road categories or transport activities should be determined through NZTA's programmes and policies. The purpose of FARs being to enable, as much as possible, consistent and comparable levels of service for any particular road categories across the country.

Decisions to maintain existing and invest in new roading infrastructure should be based on NZTA policies, project cost benefits and specific strategic transport policies the Government has identified, not on the local ability to pay.

## 2. Changes in the FAR rates

The funding process and principles underpinning the Long Term Plan (LTP) for local authorities means that FAR changes are hard to accommodate. FAR rate changes should not occur between LTP periods, and any changes should be phased in over multiple years and forecast well in advance.

## 3. *Principle 1: Value and affordability*

The FAR rates currently vary based on local affordability. Future rate changes should continue to be based on a community's ability to pay, to ensure the nations transport network can be maintained at the appropriate levels despite any local affordability pressures. Changes in levels of service and ensuring money is well spent should be driven by NZTA policies and the existing project assessment and approval processes, not through affordability or lack thereof.

Smaller rural councils spend up to 40% of their rate take on their roading programmes, compared with as little as 12% for larger urban councils. This comparison clearly highlights the affordability pressures that are currently being faced by rural councils and must be addressed in any changes to FAR rates.

GWRC's suggested change to principle 1 should be the key principle used in the review.

*"Principle 1: Recognises the impact on local government affordability and the limits on increasing local funding share from rates".*

## 4. *Principle 2: Whole of Network Approach*

The Wairarapa Councils support GWRC's network comments and would like to reiterate the need to recognise the important economic contribution of both urban and rural roading networks.

While the majority of "freight miles" occur on state highways, it cannot be emphasised strongly enough that these miles would not occur without the entire network that connects with these roads. The transport system operates as a network and must be viewed holistically. Each feeder road in the network is necessary to achieve the total freight miles (closely related to the national GDP) or to provide a back-up route in the event of a temporary closure. This statement is especially true for the rural road network in the Wairarapa.

We strongly advocate the need for funding approaches to recognise the significant investment made by road users in existing transport infrastructure, and also the significant private investments that have been made that are reliant on maintaining the transport network.

There will continue to be, as in the past, on-going local pressure to invest in particular transport issues e.g. local congestion. When addressing these local issues NZTA must not lose sight of the critical role the entire transport network has in delivering the nations GDP, and in the local government partnership necessary to continue to make this happen.

Alternative funding sources such as congestion charging or targeted charges should be investigated to address new project expenditures. However these alternatives are beyond the scope of this current FAR review process.

GWRC's suggested change to principle 2 should also be a key principle used in the review.

*"Principle 2: Support a whole of network approach to land transport in New Zealand, recognising the important contribution of both rural and urban transport networks to economic outcomes".*

#### 5. Future FAR Approaches

In our opinion the current FAR approach works. It considers both the national needs and the community's ability to pay, addressing the network affordability and maintenance concerns we have raised.

The Wairarapa Councils therefore join with the Southland DC and GWRC in supporting the status quo, or a modified version that is based on addressing affordability.

A potential modified version could combine differential and flat rate funding depending on the nature of the work or project being undertaken. For example:

- Maintenance, renewals, public transport and safety projects – The importance to the nations GDP of the existing infrastructure investments needs to be recognised and be maintained. The community's ability to afford this must be considered and factored in. Therefore the current approach for maintenance and safety improvements to the existing network should be used, but focusing even more strongly than currently on affordability considerations. Alternatively this could be achieved by the inverse population funding option proposed by the Southland District Council.
- New infrastructure – A common FAR or flat rate approach could be applied nationally. New projects would be assessed against each other based on the actual or strategic benefits that would be generated, rather than being undertaken because a community can afford it. Economic benefit should be a key consideration for any new investment.

#### **Summary:**

The Wairarapa Councils strongly advocate the need for affordability issues to be a key consideration in any future FAR approach, especially in relation to maintenance and levels of service of existing roading infrastructure. Any changes to levels of service should be driven by NZTA standards, NOT affordability pressures.

The Wairarapa Councils support the status quo, or a variation of this FAR approach, that will emphasise affordability and support communities to maintain their existing roading infrastructure and levels of service.

If there are to be changes to the existing FAR approach, the Wairarapa Councils support a phased introduction.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Hopman', with a stylized, cursive flourish at the end.

David Hopman  
On behalf of Masterton, Carterton and South Wairarapa District Councils

# PLANNING AND ENVIRONMENT GROUP REPORT

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## 1. Planning

### 1.1 Resource Consents

#### 1.1.1. Consent statistics

Officers processed four resource consents since 1 February 2013, all within the statutory timeframes. Officers provide detailed fortnightly updates on all consents direct to Councillors, Community Board and Maori Standing Committee members, so consent details are not listed here.

### 1.2 Policy

#### 1.2.1. Plan Changes

The Combined Plan Committee will hold a meeting to consider the submissions to Plan Changes 6 and 7 on 6 May 2013, with the intention to issue decisions on Plan Changes 6, 7 and 8. The plan changes will have effect when a decision is issued, however the decision on Plan Changes 6 and 7 may be subject to appeals.

## 2. Building

### 2.1 Building consents

Processing statistics for: 1 March 2013 to 31 March 2013

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	37	365	23	N/A
Consent processing performance (within 20wd's)	91.67%	97.80%	96.55%	90%
COA processing performance	N/A	N/A	N/A	N/A
CCC processing performance	96%	97.61%	100%	100%

COA                      Certificate of Acceptance

CCC                      Code Compliance Certificate

## Consents granted by project

Type	No. of consents	Value
Shops, restaurants - Alterations & additions	1	15,000
Demolition - Dwellings only	1	0
Demolition - Other Buildings only	1	19,800
Rest Home – Convalescence	1	130,000
Covered Yards - farm building	1	6,000
Restaurant/Bar / Cafeteria / Tavern	1	75,000
Other commercial building	1	30,000
Swimming/Spa Pool	2	60,000
Sleepout	3	210,000
Garage	2	40,500
Motel	2	30,000
Dwelling – unattached	3	30,000
Dwelling – alterations	3	171,385
Dwelling – relocation	2	70,000
Alterations – dwelling	1	19,000
Heater	5	15,120
Solid Fuel Heater	6	20,665
	36	942,470

## Processing statistics for: 1 April 2013 to 30 April 2013

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	53	367	32	N/A
Consent processing performance (within 20wd's)	100%	97.81%	100%	90%
COA processing performance	N/A	N/A	N/A	N/A
CCC processing performance	96.15%	97.62%	95.45%	100%

COA                      Certificate of Acceptance

CCC                      Code Compliance Certificate

## Consents granted by project

Type	No. of consents	Value
Demolition - Other Buildings only	1	19,800
Rest Home – Convalescence	1	130,000
Other entertainment, recreational	1	150,000
Covered Yards - farm building	1	6,000
Swimming/Spa Pool	2	60,000
Sleepout	2	190,000
Garage	3	54,100
Motel	1	0
Dwelling – unattached	10	1,684,281
Dwelling - alterations	2	16,350
Dwelling - relocation	2	140,000
Heater	10	38,503
Solid Fuel Heater	8	30,672
	44	2,519,706

Building consent numbers from 1 July 2012 to 30 April 2013 show as 367. For the same period the year before the number was 255 so there has been a significant increase.

### 2.2 Enforcement

None to report.

### 2.3 Policy

None to report.

### 2.4 Other matters

The building department has had an extremely busy few months for consent applications and inspections. The building team has lost a staff member (Mike Sims) but is working hard to ensure service levels are maintained as shown in the tables above.

There has been an increase in the public's expectations for the building team to issue consents quickly and before the end of the 20 working day period. This does create stress within the office as it is difficult to meet these expectations while at the same time complying with the Building Act and NZ Building Code. This has been exacerbated by Mike's departure and we have yet to fill his position which has now been advertised for over a month.

The processing times for the consents are satisfactory and we will continue to issue consents within 20 working days.

### **3. Environmental Health**

#### **3.1 Liquor Licensing**

##### ***3.1.1. Liquor Licencing Statistics***

15 liquor licenses were issued or renewed in March and April 2013:

- Two club licences were issued or renewed in March and April 2013
- Three on-licences were issued or renewed in March and April 2013
- 10 Manager's Certificates were issued or renewed in March and April 2013

##### ***3.1.2. Sale and Supply of Alcohol Act 2012***

#### **Update from Sale & Supply of Alcohol Project Team:**

Council recently approved the formation of the project team which is gearing up for the implementation of the Sale and Supply of Alcohol Act 2012 (the Act).

To date the team has met twice with group members also attending webinar training sessions with Masterton and Carterton District Councils. The three Councils have formed a Wairarapa regional working group, which is meeting for the first time on 8 May to decide on a combined approach.

#### **Implementation update:**

On 18 June 2013 the next tranche of change occurs. While the current District Licensing Agency (DLA) will continue to operate until the new District Licensing Committee (DLC) comes into effect on 18 December 2013, there are several transitional changes that take place between 18 June and 18 December. These include the following:

- Both new applications and applications for renewal will be considered under the old Sale of Liquor Act 1989, but using the broader criteria in the new Act.
- The new criteria the DLA must consider includes whether the licence is likely to increase alcohol-related harm and whether the granting of the licence will negatively impact the community and neighbourhood.
- Objections can be made on the basis of the new criteria.
- Licences can be "sunsetting" if they would not be eligible for a licence under the new legislation (meaning the licence has a limited shelf life).
- The DLA will still only consider uncontested applications.



## **POLITICAL DECISION-MAKING**

The following table shows a timeline of decisions that are likely to arise.

May	Ministry of Justice releases new fees regime discussion document (this was previously expected in April)
May-June	Start identifying potential DLC members
July-August	Ministry of Justice consultation on draft regulations (except fees)
September	Ministry of Justice consultation on draft fee regulations
September	DLC members identified
October-November	Training for DLCs and inspectors
December 18	New Act goes live

### **District Licensing Committee (DLC)**

Each of the three Councils will have its own DLC and this will need to be in place by 18 December 2013.

Each DLC will have one councillor or commissioner as chair, and two community members (from a list established by the Council).

The regional working party will investigate the appropriateness of having a joint list of community members that may be available to each DLC throughout the Wairarapa.

The appointment of the members of the South Wairarapa DLC will be made by this Council.

Officers are currently trying to determine the level of resourcing that we will need based on the likely volume of applications the DLC will consider.

### **Local Alcohol Policies**

The three Councils have agreed that they intend to develop a Wairarapa Local Alcohol Policy (LAP). This is part of the Wairarapa regional working group's brief.

### **3.2 Food Bill update**

There has been no further update on progress with this Bill.

### **3.3 Noise Control**

There were 18 noise control complaints in the South Wairarapa in March 2013:

- Five noise control complaints in Greytown
- Eight noise control complaints in Featherston
- Five noise control complaints in Martinborough

There were eight noise control complaints in the South Wairarapa in April 2013:

- Two noise control complaints in Greytown. One of these resulted in an abatement notice being served
- Five noise control complaints in Featherston
- One noise control complaint in Martinborough

### **3.4 Bylaws and animal control**

#### ***3.4.1. Dog and stock control***

<b>INCIDENTS REPORTED</b>	<b>Martinborough</b>	<b>Featherston</b>	<b>Greytown</b>
Attack on Pets	0	0	1
Attack on Person	0	0	0
Barking and whining	1	3	1
Lost Dogs	2	0	0
Found Dogs	0	2	1
Rushing Aggressive	1	1	1
Wandering	0	3	0
Welfare Concerns	0	1	0
Stock	2	1	0
<b>Total Overall</b>	<b>6</b>	<b>11</b>	<b>4</b>

#### ***3.4.2. Dog Registration***

Dog registrations as at 1 May 2013:

Registered 2831    Unregistered 7    Total number of dogs 2838

Total numbers of owners 1584

#### ***3.4.3. Microchipping***

Five Infringements have been issued to four owners for failing to have a microchip transponder implanted in a dog.

#### ***3.4.4. Dog Exercise areas***

Four new seats have been installed in the Martinborough dog park. Both the Martinborough and Featherston dog parks are well-used assets for the communities.

Council continues to receive requests to establish an off-leash exercise dog park in Greytown. Officers are in the process of identifying a suitable site and intend to report to Council soon.

### **3.4.5. Bylaws**

#### **General Complaints:**

Two litter complaints have been received. One involved rubbish being dumped on Greater Wellington land. While the offender was identified he has now left the district.

The second investigation is still in progress.

Abandoned Vehicles. Two vehicles were abandoned in Featherston.

One had been stolen and has since been returned to the owner.

The second vehicle has been removed at the request of Council.

Contact Officer: Vanessa Tipoki, Group Manager Planning and Environment (Acting)

# INFRASTRUCTURE AND SERVICES GROUP REPORT

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## 1. Consents

### 1.1 Costs and Compliance

Officers attended a regional consent meeting with GWRC on the new consent costs structure. These added costs are being allowed for in the new financial year's budget.

### 1.2 Wastewater (All sites)

Consultation with affected parties has taken place during the period by way of a monthly update outlining progress during the period. Work has largely revolved around land suitability investigation at Featherston and Martinborough. Other work including technical review of the improvement programmes and their integrity at each site is underway.

A Combined Steering group meeting was held on 11 April 2013 to further consult with the group membership. Three external stakeholders were in attendance. Following this officers plan to engage on a one to one basis with stakeholders.

In addition it has been deemed important to revisit the combined environmental foot print (one land disposal site for three communities) option to make sure that we can adequately answer any relevant questions in the formal hearing setting.

The review of earlier work as well will serve to ensure that over time the cost dynamics around scale have not significantly changed and that stand alone improvement programmes for each of our sites remain the most cost effective approach for this Council.

Carterton District Council have been approached to see if they are interested in participating in this exercise and are to be included in this review a single site solution. A study including Carterton Urban may establish additional economy of scale factors that would benefit both Councils after consideration.

The timeline for application completion for all sites is 30 June 2013.

### 1.3 Wastewater Strategy Overall

Efforts continue to the undertake more in depth assessment of adjacent land that might be available (Council owned land included) for land treatment in the future for all sites.

In addition, Council has been approached by two separate landowners near the Greytown site on the basis that they are interested in taking treated waste water for irrigation purposes.

Given this interest and to maintain probity within the process, it is intended to publically seek expressions of interest from landowners in the vicinity of the three wastewater treatment plants. To date no interest has been received.

#### **1.4 Water**

Nil to report.

#### **1.5 Coastal**

Consent applications for coastal works are in process, these include retrospective approvals for past emergency work, rehabilitation of damaged rock structures and for new works required in specific locations.

Re-nourishment of the existing boulder beach at Te Kopi will be undertaken as conditions allow over the winter period.

#### **1.6 Gravel Pit Extraction**

Several river gravel extraction consents in the rural areas south and east expire in November 2013 and preparation of renewal processes including consultation and documentation is underway. Lodgement before the end of May is anticipated.

#### **1.7 Land Fill Consent**

Nil to Report

#### **1.8 Wastewater and Water Reticulation**

The wastewater and water pipeline renewal contract has started. The replacement of the sewer pipeline in Wallace St has been completed. The next section of sewer pipeline to be replaced is in William Benton Street.

Water main renewal is programmed to start after the sewer works is completed. The contract is expected to be completed by the end of September.

This contract will deliver two years of budgeted renewal work.

#### **1.9 Wastewater Treatment Plants**

Planning and delivery for capital work at the treatment plants will be initiated this when consent certainty and agreed environmental outcomes are available. This is not expected to occur until the 2013/ 14 financial year.

#### **1.10 Water Supply**

The Capital Assistance Funding application for the Featherston Water Supply upgrade project has been lodged with the Ministry of Health and is currently being processed. A decision is expected in two months.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

Further leak detection is to take place this year based on previous results and comparative analysis of the system.

## **2. Operations Utility Assets and Services**

### **2.1 Wastewater Treatment Plants**

Greytown, Martinborough and Featherston Wastewater Treatment Plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with a continuing non-compliance issue.

There has been two other incidences where the allowable parameters to discharge to the river have been exceeded at the Martinborough Wastewater Treatment Plant. These were investigated by City Care Ltd and Council officers to rectify the causes of these breaches.

### **2.2 Wastewater Reticulation**

2 pipeline blockages were reported and rectified during the period.

### **2.3 Water Treatment Plants**

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period. River levels have lifted above the Resource Consent low flow and low water level trigger points following the rain on the 19 March. Water restrictions were lifted on the 24 April once river levels were consistently above the trigger levels. Public notification that the restrictions have been lifted was done early May.

### **2.4 Water Reticulation**

There were 14 water reticulation repairs reported and rectified during the period.

### **2.5 Water Races**

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows for both networks over the summer months.

### **2.6 Waste Management**

Operations continued on a routine basis throughout the period.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

### **2.7 E-Waste Collection Region Wide**

Earthcare Environmental Ltd E-waste diversion from landfill proposal is still workable without involving MDC. Council is to prepare a short form contract that would include requirements for TV takeback between Earthcare Environmental Ltd, CDC and SWDC to operate out of the two regions transfer stations.

## **3. Roothing and Reserves**

### **3.1 NZTA**

Submissions have been made in reference to the proposed changes to the Funding rates for Roothing works. This issue is crucial to the Wairarapa District as the Roothing network owned and managed by the Wairarapa

councils is critical for the success of the local, regional and national communities in terms of economic and social outcomes.

### **3.2 Roading Maintenance – Oldfield Asphalts**

Grading of unsealed roads has continued despite the dry weather to relieve corrugations and satisfy complaints from residents.

Oldfields are doing a satisfactory job of the routine tasks of grading unsealed roads, signs maintenance, and repair of potholes.

In addition to maintenance, recent ordered works undertaken by Oldfields include:

- Further repairs to drop outs and slumps on the Hinakura Hill and similar works on the White Rock Rd on the Whakapuni Hill.
- Digout repairs on the white Rock Rd.
- Clearing of high vegetation, Hinakura area.
- Temporary repairs to the deck and temporary one lane restriction on Wards line bridge.
- Manufacture and stockpiling of road maintenance aggregate.

Planned work by Oldfields over the next month includes:

- Dig out repairs on Lake Ferry Rd.
- Asphaltic leveling of Lake Ferry Rd south of Pirinoa.
- Water table cleaning in preparation for winter.
- The metalling of unsealed roads.

In addition to Oldfield's maintenance contract work the annual roadmarking contract has just been completed by Roadrunner Markers from Wanganui.

### **3.3 Parks and Reserves**

City Care are doing a satisfactory job. There are budget constraints on the amount of berm mowing and weed spraying of footpaths and kerbs that they can do. It is these two items that generate most public complaints. The budgets will be addressed for the 2013/14 year.

All other parks and reserves works are going well.

City Care will shortly be constructing a new path at Stella Bull Park and changing some of the planter beds as prescribed by the development plan.

## **4. Property and Facilities**

### **4.1 City Care Contract**

Maintenance of parks and reserves is going well and feedback has been positive.

Berm mowing was limited again at times during March due to the high fire risk, and staff have been requested to be extremely cautious when using machinery in dry areas. Berm mowing was also limited in April in an attempt to minimise costs, while still managing the growth from the combination of rain and warm weather.

## 4.2 Graffiti

**Table 1 – Graffiti strikes March 2013**

Town	No. of strikes	Location
Featherston	23	Skate park; rubbish bins
Greytown	1	Sign on Farley's Oak
Martinborough	0	

**Table 2 – Graffiti strikes April 2013**

Town	No. of strikes	Location
Featherston	87	Skate park and gazebo; public toilet; playground
Greytown	0	
Martinborough	0	

**Table 3 – Graffiti strikes October 2012 – April 2013**

Town	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	TOTAL
Featherston	13	0	17	102	9	23	87	251
Greytown	0	0	9	0	0	1	0	10
Martinborough	5	0	5	0	14	0	0	24
<b>TOTAL</b>	<b>18</b>	<b>0</b>	<b>31</b>	<b>102</b>	<b>23</b>	<b>24</b>	<b>87</b>	<b>285</b>

## 4.3 Playgrounds

Featherston – Community Board is considering options for new equipment. Quotes have been received for repairing the tractor and replacing the cable on the flying fox and this work will be carried out shortly. The wooden fence around the playground and the vehicle barriers are being repaired and will also be repainted.

Greytown – the donkey rocker is being repaired after the spring broke, this is believed to have happened as a result of a large number of older children being on it at the same time. Officers are looking into upgrading signage at all playgrounds to advise age/weight limits for equipment.

## 4.4 Trees

Greytown southern entrance –Community Board has agreed to proceed with City Care's proposal up to the \$10,300 budget available this year and next year. Costs will be reduced by using volunteers to dig and plant the new trees.

Farley's Oak, Greytown – Greytown Community Board has agreed to maintain and monitor the tree, while simultaneously proceeding with the resource consent application process for its removal, when this becomes necessary.



*Two dead trees have been removed from Featherston sports ground beside the swimming pool.*

#### **4.5 Sports fields and facilities**

The roof of the pavilion at Soldiers' Memorial Park is leaking, investigations have found that the flashings in the internal guttering and around the clock tower are inadequate. Work will be done to resolve the problem.

#### **4.6 Pensioner housing**

There is one vacancy at Martinborough which will be filled from the waiting list. One flat has damage to wall linings and finishes as a result of a leaking pipe in the ceiling. It is possible that the pipe was damaged during the installation of insulation in 2012, and the other 11 flats are to be checked to ensure no similar damage has occurred.

#### **4.7 Events**

##### ***4.7.1. Events completed in March***

- Martinborough Fair, 2 March – turn sprinklers off in Square; additional toilet cleaning and rubbish removal requirements.
- Round the Vines, 17 March – additional toilet cleaning and rubbish removal requirements, Martinborough.
- Mini-steam train festival, 9 March – additional toilet cleaning and rubbish removal requirements, Featherston.

##### ***4.7.2. Events completed in April***

- Brew Day, 6 April – additional toilet cleaning and rubbish removal requirements, Martinborough.
- ANZAC Day, 25 April – set up Anzac Hall, war memorial and peace garden flags, Featherston; set up war memorial flags, and install new flagpole at cemetery, Greytown; set up war memorial sign, Martinborough; repaint flagpole at Lake Ferry; tidy and clear rubbish from all five areas prior to the day.
- Underhill Rd family Walk (Meta Riddiford Kindergarten), 27 April additional temporary rubbish bins and rubbish removal, Featherston

#### **4.8 Parks and Reserves**

##### ***4.8.1. Martinborough***

Four new seats have been added to the Martinborough off-leash dog park.

Martinborough Community Board has approved the landscaping proposal for the new Martinborough toilets. A low-maintenance cottage-style garden will incorporate the Peace roses which are to be shifted from the war memorial in the Square.

##### ***4.8.2. Greytown***

An arborist assessment of trees in Soldiers' Memorial Park (camping ground and O'Connor's Bush) has been carried out and will be reported back to Community Board, the Tree Advisory Group and the Friends of O'Connor's Bush.

## **4.9 Properties**

### **4.9.1. Featherston**

The Featherston Information Centre has rising damp, which has damaged the carpet. The problem has been caused by poor drainage of rain-water from the roof, leading water to pool under the building. New drainage is to be installed.

The new committee room in the ANZAC Hall, in part of the area formerly occupied by the Play Centre, is now complete.

The Featherston public toilet is being vandalised on an almost nightly basis. Most of the damage is graffiti, theft of toilet paper or minor damage to fittings, but on 25 April the hand-basin was ripped off the wall of the 24 hour toilet. A report is being prepared for Featherston Community Board on measures to improve security at the toilet and more generally around Clifford Square.

### **4.9.2. Martinborough**

Pain Farm Homestead – the tender process for the new lease has concluded, and negotiations with the successful tender have commenced.

### **4.9.3. Greytown**

The Stella Bull park building remains vacant, and officers are to re-advertise its availability for lease.

Planning is underway for the new public toilets, with work expected on site in June.

## **5. Libraries**

The move of Martinborough library to its new site on Kitchener St was completed by 4 May. The Portacom will be removed the following week, and the Jellicoe St site will be prepared for return to the owner.

## **6. Civil Defence and Emergency Management**

### **6.1 Civil Defence Centres**

The establishment of Civil Defence centres in the three towns Featherston, Greytown and Martinborough has made very good progress under their respective leadership of Colin Olds, Mike Gray and Karen Stephens. Community Response Plans have either been completed or are near to completion. The three Community Response teams will operate out of their respective Civil Defence Centres established at ANZAC Hall Featherston, Greytown Town Centre and the Lions Club Hall Martinborough. Each centre has received some basic equipment from this office including CD jerkins, registration pads, windup radio/torch, torches, white board (one still to be supplied) writing material etc. These kits will be added to meet local conditions.

Each centre will have VHF radio local networks that will provide a local network and capable of communicating with Wairarapa Emergency Operations Centre based in Masterton.

- Featherston is currently relocating its set within the hall.
- Greytown to relocate its set from the Greytown Fire Station to the Greytown Town Centre.
- Martinborough this office will supply/install a radio into the Lions Club Hall.

Paul Walker is currently working with Gen-I in regards to the installation of a single dedicated unlisted telephone line into each of the CD Centres. The telephone is not available for everyday use but is used for Civil Defence events and activities.

## **6.2 Rural Contacts**

We have commenced a programme of either revisiting or establishing a data base of key folk in strategic locations in the rural environment. To date I have undertaken three visits and there are several more to follow. The purpose is to introduce ourselves and provide them with information as to how they can contact the CD organisation or we are able to contact them during an event. It is important that we have knowledge of settlements or pockets of the community that have or can become isolated and these folk can provide valuable information or receive assistance. They will be visited on an annual basis and they will be added to the distribution list to receive copies of the MCDEM impact magazine.

## **6.3 Tsunami Awareness and Response**

Following on from an extensive tsunami awareness and response planning, previously undertaken by former South Wairarapa CDO, Derek Theobald. Paul Walker intends to expand upon what has been created and the intention is to have one Standard Operating Procedure for tsunami response for the Wairarapa. He is currently touching base with settlement coordinators and working with them for response planning. To date, he has visited Pahaoa/Glendhu, Te Awaite/Tora and White Rock. As he moves further round the South Wairarapa Coastline and the settlements become larger the intention is to meet with the communities/coordinators and work with them.

To complete/enhance the tsunami project the following bullet points need to be actioned:

- principal coordinators at each settlement to have a grab bag (supplied by this office) containing the following items SOPs (Standard Operating Procedures), CD Jerkin(s), torch, writing materials road/settlement maps etc.
- encourage coordinators where not in place to establish telephone contact trees (coordinators complete and this office administers).
- supply each householder with a A5 card and magnet which provides tsunami immediate actions on one side and the other side refers to actions with response actions for long distant tsunami. The card is designed in that it can be stuck on the fridge. The cards are customised for each settlement and an example will be provided in due course.
- installation/adjust signage.
- work alongside local settlements.

## **7. Appendices**

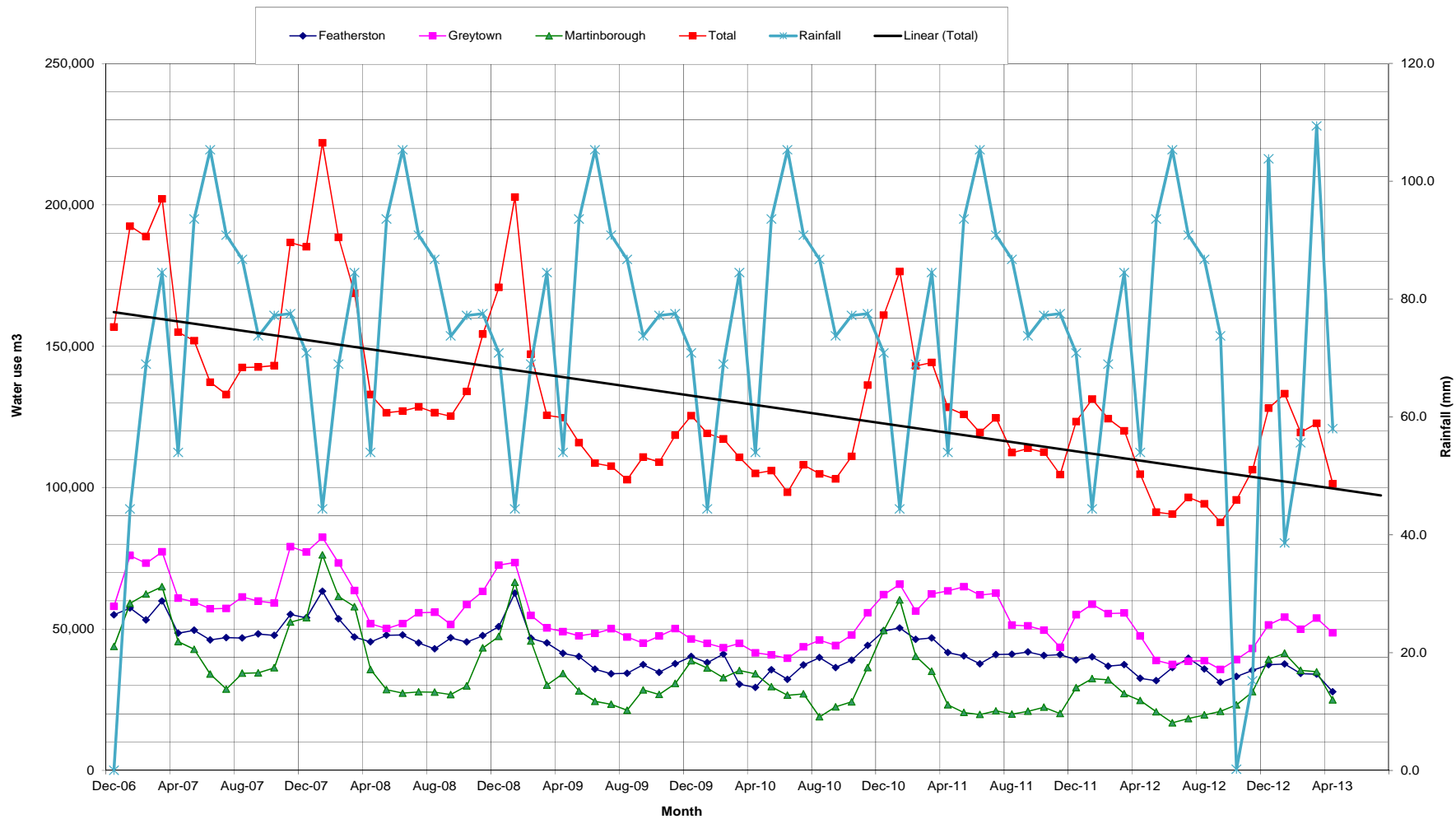
Appendix 1 – Monthly Water usage

Appendix 2 – Waste exported to Bonny Glen. Recycling stats not included as information not received.

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

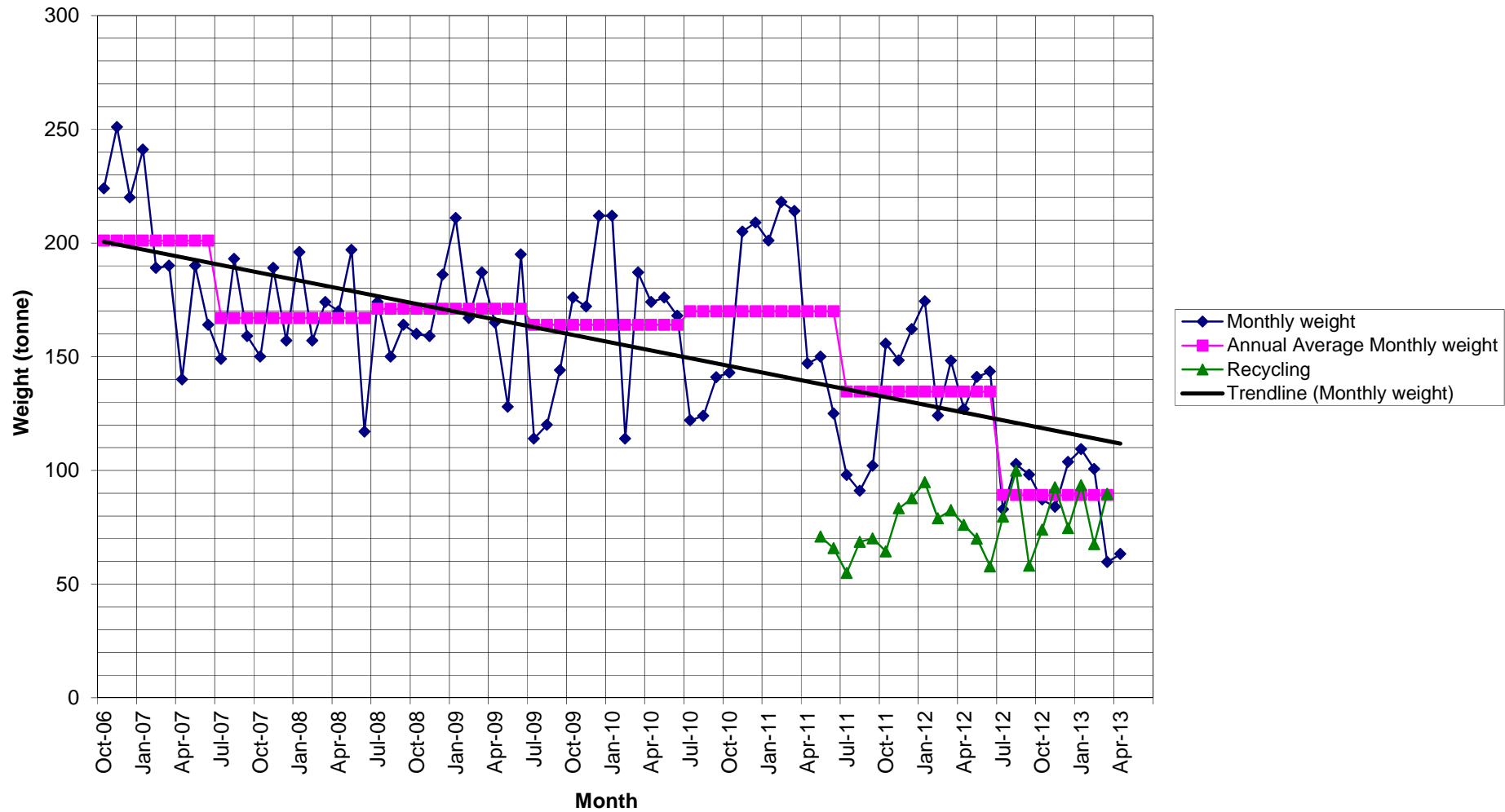
# Appendix 1 – Water Usage

### Water use South Wairarapa District Council



# **Appendix 2 – Waste Exported to Bonny Glenn including Recycling**

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen





## Report on the Community Boards Conference

Firstly on behalf of Kay Gray and myself, I would like to thank the South Wairarapa District Council and the Greytown Community Board for the opportunity to attend the 2013 Conference in Wanaka.

It was truly a stimulating, interesting, inspiring experience.

The scenery was breathtaking, the accommodation first class, the conference venue perfect and the selection of speakers were among some of the best I have seen at any conference.

Among the speakers were:

Sam Johnson – the “Earthquake” boy

Leona Dargis – a 28 year old dynamo professional circuit speaker

Monique Davidsson and Gina Scandrett – two council officers from Horewhenua – amazing young women. Their focus was on communication and collaboration with community

Jim Diers – from USA – “Mobilizing the Community” Some great initiatives

Trevor Johnson – How to get the most out of your Volunteers

All were first class presenters with some stimulating inspiring stories.

I want to implement several ideas from this conference:

1. A youth representative from Kuranui College to be on the board
2. Several forums of community groups with the CB so that we can communicate better with our community
3. Neighbourhood BBQ/get togethers on National Neighbourhood Day March 2014

Another excellent spin for me was to get to know Pam Colenso (Martinborough CB) and Gary Thomas (Featherston CB) and we have promised to meet to gether very couple of months to share what we are doing and generally work together better.

I'm sure Kay also has some ideas she wants to follow up on too.

Thank you all again  
Christine

Defibrillators are held at the following addresses

<b>TOWN</b>	<b>LOCATION</b>	<b>Address &amp; Contact details</b>	<b>Phone Number</b>	<b>Contact Person at Location</b>	<b>Email Address</b>
<b>CARTERTON</b>	<b>Carterton Golf Club</b>	Chester Rd/ 24 Lincoln Rd, Ctn	06 379 8457	Alan Heffer ???	cartertongolf@xtra.co.nz
	<b>Mobil Fuel Carterton</b>	191/207 High St Nth, Ctn	06 379 8804 / Debs 0273360128	Blaine Smith / Debs Julian	blaine.smith@xtra.co.nz; smithhare@xtra.co.nz
	<b>Carterton Bowling Club</b>	20 Pembroke St, Ctn 5951	06 379 7493	Peter Leighton	Post only x 20
	<b>Trust House Hockey</b>	Showgrounds, Chester Rd, Ctn	Sally: 06 379 8133 Bruce: 06 3774363, 3774363, 0274779448	Sally Caldwell / Bruce Perry / Kelly Govan	bruce@bloodstock.co.nz; waihockey@xtra.co.nz
<b>FEATHERSTON</b>	<b>Featherston Supermarket</b>	41-43 Fitzherbert St, Fstn	06 308 9104	Michelle Hopkins	michelle@trusthouse.co.nz
	<b>Featherston Golf Club</b>	23 North Soldiers Settlement Rd, Fstn	06 308 9306	Alaister Forrest	featherston.golf@paradise.net.nz
<b>GREYTOWN</b>	<b>Greytown Supermarket</b>	74 Main St, Gtn	06 304 8525	Denis Fenwick	Trust House
	<b>Greytown Bowling Club</b>	55-59 East St, Gtn	06 304 7980 or 0274 970977	Ken Marshall	Ken.mar@xtra.co.nz
	<b>Kuranui College</b>	6 Wakelin St/East St, Gtn	06 304 9116	Geoff Shepherd	office@kuranui-college.school.nz
<b>MARTINBOROUGH</b>	<b>Martinborough Pain and Kershaw</b>	14-16 Jellicoe St, M'Boro	06 306 5555 or David 021625327	David Kershaw/Conor Kershaw	conor.kershaw@mitre10.co.nz; david@pandk.co.nz
	<b>Martinborough Golf Club</b>	Todds Rd, M'Boro	06 306 9076	Sue Berger	office@martinboroughgolfclub.co.nz
<b>MASTERTON</b>	<b>Kuripuni Sports Bar &amp; TAB</b>	Queen St South, Kuripuni, Mstn	06 377 0405	Jeffery Kay	Trust House
	<b>Solway Park</b>	High St, Mstn	06 370 0500	Jerry Crump	Trust House
	<b>Lansdowne/Masterton Golf Club</b>	Manuka St, Mstn	06 377 4984	Ian Buchanan	enquiries@mastergolf.org.nz
	<b>Mahanga Golf Club</b>	Mahunga Drive, Oxford St, Mstn	06 377 4990; 06 378 9180	Martin Andrew / Di Hunter	admin@watermart.co.nz
	<b>Masterton Bowling Club</b>	McKenna St, Mstn	06 372 5859 or 06 377 4664	Dorothy & Henry Christensen	imonaghan@clear.net.nz
	<b>Strada/Picture Theatre</b>	230 Queen St, Mstn	06 378 8450	Brent Goodwin/ Sandra Meo	mummeo@hotmail.com
	<b>Wairarapa Community Centre</b>	170 Dixon St Mstn 5810	06-377 1022	Belinda Noyes	info@wcct.co.nz
	<b>Mitre 10, Ngaumutawa Rd</b>	169-171 Ngaumutawa Rd, Mstn	06 377 4955	Brent Stewart	brent.stewart@mitre10.co.nz

<u>TOWN</u>	<u>LOCATION</u>	<u>Address &amp; Contact details</u>	<u>Phone Number</u>	<u>Contact Person at Location</u>	<u>Email Address</u>
	<b>Flat Point</b>	C/- Paul Robinson, 1 Beach Road, Flat Point	06 370 8393/ 0272410013	Andy Simpson	tania.andy@xtra.co.nz
<b>GLADSTONE</b>	<b>Gladstone Hotel</b>	Gladstone Rd, Mstn	06 372 7866	R. Brady / Rhiannon	gladstoneinn@ihug.co.nz
<b>EKETAHUNA</b>	<b>Eketahuna</b>	27 Main St, Eketahuna	06 375 8266	Janine Palmer/ Dennis	eketahuna@trusthouse.co.nz
<b>MAURICEVILLE</b>	<b>Mauriceville</b>	329 North Rd, RD2, Mstn	06 372 5700 / 02102218237	Andy Sims	adsims@contact.net.nz
<b>MT BRUCE</b>	<b>Mt Bruce Bird Centre</b>	RD1, State Highway 2	06 375 8004	Kathy Houkamau/ Pam	pbasher@doc.govt.nz; khokamau@doc.govt.nz
<b>PIRINOA</b>	<b>Pirinoa Hall</b>	Pirinoa Hall, Lake Ferry Rd	06 307 7751	Carman Harrison / Heather Atkinson	organic.essentials@xtra.co.nz
<b>NGAWI</b>	<b>Ngawi</b>	Fire Stn, Cape Palliser Rd	Nigel and Carol 06 307 8180/ Debbie and Keith 06 3078086 or 06 308 9220	Nigel and Carol Thompson/ Debbie Banks	debandkeith@slingshot.co.nz
<b>LAKE FERRY</b>	<b>Lake Ferry</b>	Fire Station, Lake Ferry Rd	Mary Tipoki: 06 307 7831 or Murray 06-3077638 or 0274451624, weekends at 063078999	Murray Nix / Darlene Nix	lakeferry@hotmail.com; mtipoki@wise.co.nz
<b>TINUI</b>	<b>Tinui</b>	20 Charles St, Tinui	06 372 6851	Rick Kellow / Bridget	canningfamily@wizbiz.net.nz; bridget@wizbiz.net.nz; rick.kellow@xtra.co.nz
<b>RIVERSDALE</b>	<b>Riversdale (Camp Anderson)</b>	Pinedale Cres, Riversdale	06 3723516	Tania Hopman	info@campanderson.co.nz
<b>CASTLEPOINT</b>	<b>Castle Point Camp Ground</b>	Jetty Rd, Castlepoint	06 372 6705	Lynell & Kerry Ellis	holiday@castlepoint.co.nz
<b>TORA</b>	<b>Tora Volunteer Rural Fire</b>	C/- Kandahar, 982 Tora Road, RD2, Tora, M'Boro	06 307 8857	Marcia Hunter	thehunters@wise.net.nz

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**From:** Peter Isaac [mailto:peter.isaac@xtra.co.nz]  
**Sent:** Friday, 3 May 2013 4:02 a.m.  
**To:** Member Christine Stevenson  
**Subject:** Re: Farley's Oak

Christine, thanks

Nothing lasts for ever. Including oaks.

knd rgds

peter

**From:** Christine Stevenson <christines@solwaycollege.school.nz>  
**To:** peter.isaac@xtra.co.nz  
**Sent:** Thursday, 2 May 2013 7:31 PM  
**Subject:** Farley's Oak

Hi Peter

At our Community Board meeting last night, Karl Nesbitt, from City Care stated that the two arborists he has spoken with have said that if the tree is severely pruned it would stress the tree incredibly and it would die anyway....so I guess what we are planning at this stage is just to care for it as much as we can with feeding, watering, gentle pruning and tidying up and get arborists to check it once a year. Our main concern is safety really but the tree is definitely diseased and probably will have to go at some stage!

Regards  
Christine

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