



## Greytown Community Board

### Minutes – 11 December 2013

- Present:** Christine Stevenson (Chairperson), Shane Atkinson, Cr Margaret Craig, Leigh Hay, Cr Viv Napier and Connor Taumoepeau (student representative).
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive Officer), Helen McNaught (Property and Facilities Manager) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 11 December 2013 between 7:00pm and 8:40pm.
- Public Participation:** Lucy Cooper (ArrowFM), Roger Thompson, Jenny Hansen (Greytown Kindergarten), Katie Abbott (Friends of O'Connors Bush), Victoria Stevens and Semone Fawdray (Greytown Early Years).

## PUBLIC BUSINESS

### 1. APOLOGIES

There were no apologies.

### 2. CONFLICTS OF INTEREST

Christine Stevenson declared a conflict of interest with the application for financial assistance from Life Education Trust.

Leigh Hay declared a conflict of interest with the presentation from Greytown Early Years.

Shane Atkinson and Cr Viv Napier declared a conflict of interest with the application for financial assistance from the Menz Shed.

### 3. PUBLIC PARTICIPATION

#### 3.1 Lucy Cooper, Arrow FM

Lucy Cooper proposed the development of a regular combined community board radio show for the purpose of informing the community of initiatives and projects. Technical assistance would be given to develop the programme with content being provided by the community board.

#### 3.2 Roger Thompson, Old Library Building use and Greytown Entrance

Roger Thompson proposed using the Greytown old library building as a public art gallery and suggested sculptures could be created and placed

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in Stella Bull Park. Mr Thompson tabled revised concept plans for the Greytown entranceway.

3.3 Jenny Hansen, Greytown Kindergarten

Jenny Hansen with support from other Greytown Kindergarten teachers shared their concept of introducing a forest programme for children utilising O'Connors Bush as the base and asked for Community Board support.

3.4 Katie Abbott, Friends of O'Connor's Bush

Katie Abbott gave an update on events at O'Connor's Bush including plans for a memorial planting for Kay Gray and GWRC fence repair and pest control handover. Friends of O'Connors Bush were keen to provide assistance to Council so a tree nursery could be established. Greytown Kindergarten's forest programme was supported.

3.5 Victoria Stevens, Greytown Village Fete

Victoria Stevens and Simone xx from Greytown Early Years spoke on their idea about holding a Village Fete to coincide with the Greytown 160<sup>th</sup> year celebrations.

**4. GREYTOWN CDEM COMMUNITY RESPONSE TEAM**

Reports from the Greytown CDEM Community Response Team would continue in 2014.

**5. ACTIONS FROM PUBLIC PARTICIPATION**

Mr Crimp and Mayor Staples advised of prior Council resolutions to receive commercial rent from the Greytown old library building and that if the public wished to use the building differently the matter would need to be revisited through the annual planning process.

Members invited Greytown Early Years to submit an application for financial assistance for review at the next meeting and to advise if non-financial assistance was required.

The Community Board supported in principle the Greytown Kindergarten concept of a forest programme.

The Community Board extended their thanks to Katie Abbott for taking on a leadership role with Friends of O'Connors Bush and the Tree Advisory Committee.

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*GCB NOTED:*

1. Action 797: Liaise with the chairs of MCB and FCB to discuss the idea of creating a combined community board broadcast for airing over ArrowFM; Christine Stevenson
2. Action 798: Discuss possible uses of the Greytown old library building and recommend preferences to Council; Christine Stevenson

**6. COMMUNITY BOARD MINUTES/EXPENDITURE**

6.1 Greytown Community Board Minutes – 28 August 2013

*GCB RESOLVED (GCB 2013/75)* that the minutes of the Greytown Community Board meeting held on 28 August 2013 be received.

*(Moved Cr Craig/Seconded Cr Napier)*

Carried

6.2 Greytown Community Board Minutes – 6 November 2013

*GCB RESOLVED (GCB 2013/76)* that the minutes of the Greytown Community Board meeting held on 6 November 2013 be confirmed as a true and correct record.

*(Moved Cr Craig/Seconded Atkinson)*

Carried

6.3 Matters Arising

There were no matters arising.

6.4 Action Items From Previous Meeting

The Community Board reviewed the action items and updates were provided.

6.5 Income and Expenditure Statement to 31 October 2013

*GCB RESOLVED (GCB 2013/77)* to receive the Income and Expenditure Statement to 31 October 2013.

*(Moved Cr Napier/Seconded Hay)*

Carried

**7. OPERATIONAL REPORTS – COUNCIL OFFICERS**

7.1 Officers' Report to Community Boards

The Community Board reviewed the report and discussed the responsibility of the Local Government Commission to publicly consult, the business streamlining programme, organising a Park User Group meeting and the new Greytown Public Toilets.

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*GCB RESOLVED (GCB 2013/78):*

1. To receive the Officers' Report to Community Boards.

*(Moved Stevenson/Seconded Hay)*

Carried

2. Action 799: Follow-up with City Care to determine what the agreement between St. Johns and City Care is in order to retain service access to the Greytown Public Toilets but provide fencing to stop public access to the St. Johns grassed section; M Allingham

7.2 Customer Requests

*GCB RESOLVED (GCB 2013/79) to receive the information.*

*(Moved Stevenson/Seconded Hay)*

Carried

7.3 Councillor Appointments

*GCB RESOLVED (GCB 2013/80) to receive the information.*

*(Moved Stevenson/Seconded Hay)*

Carried

7.4 Combined Community Board Receipts

*GCB RESOLVED (GCB 2013/81) to approve the reimbursement of \$20 to Adi McMaster for the purchase of a gift of appreciation for the presenter of the combined Community Board meeting 10 September 2013.*

*(Moved Stevenson/Seconded Cr Napier)*

Carried

*GCB RESOLVED (GCB 2013/82) to approve the payment of \$37.10 (a third cost) to the Greytown Hotel for refreshments for attendees of the combined Community Board meeting 10 September 2013.*

*(Moved Stevenson/Seconded Cr Napier)*

Carried

## **8. COMMUNITY BOARD/COUNCILLORS REPORTS**

On behalf of the Community Board Cr Napier extended sympathy to the family of Kay Gray thanking them and Mrs Gray for the time given to the community.

8.1 Annual Plan/GCB Strategic Plan

*GCB NOTED:*

1. Action 800: Meet and review the GCB Strategic Plan/Annual Plan on the 22 January 13; Christine Stevenson

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## 8.2 Student Survey

*GCB NOTED:*

1. Action 801: Put together a series of questions suitable for a student survey for review by the GCB on the 22 January 2013; Connor Taumoepeau

## 8.3 Greytown Skate Park

The Community Board agreed the first step would be to complete a student survey to ascertain the needs of Greytown youth. Interest had been received from Ann and Gerard Taylor to assist with development of a bike track.

*GCB NOTED:*

1. Action 802: Send skate park concept plans to the GCB via email; P Crimp

## 8.4 Greytown Christmas Parade

Members noted the 21 December 2013 Greytown Christmas Parade commencing at 1:00pm.

## 8.5 Greytown Entrance Signs

Members noted that costs for signs were still unknown.

*GCB NOTED:*

1. Action 803: Progress Greytown Entrance Signs at the 22 January 2013 meeting; Christine Stevenson
2. Action 804: Forward Christine Stevenson the NZTA contact for discussing placement of Greytown entranceway signs; P Crimp

## 8.6 Future of the Community Forums

Mr Atkinson and Mrs Hay committed to work together to progress and expand the community forums concept.

## 8.7 Neighbours Day 30 March 2014

*GCB RESOLVED (GCB2013/83)* not to have neighbours day awareness on the 30 March 2014 due to the Greytown 160<sup>th</sup> year celebrations and to reschedule the event for March 2015.

*(Moved Stevenson/Seconded Hay)*

Carried

## 8.8 Barrels on Main Street

*GCB RESOLVED (GCB2013/84)* to pay City Care \$60 a fortnight in order that City Care undertake the maintenance and care of the Greytown barrels in the town centre.

*(Moved Stevenson/Seconded Cr Napier)*

Carried

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#### 8.9 Lights for Greytown Trees

*GCB NOTED:*

1. Action 805: Consider putting 'tree lights' into the Greytown Strategic Plan; Christine Stevenson

#### 8.10 Greytown 160<sup>th</sup> Year Celebrations

Members noted that Yvonne Green had committed to coordinating the Greytown 160<sup>th</sup> year celebrations.

#### 8.11 Information Centre Update

Mrs Hay advised that new volunteers had been recruited, a Christmas celebration was being organised for volunteers and a Greytown promotional toolbox was being put together for public use as required.

Mrs Stevenson thanked Mrs Hay for creating a Community Board Facebook page and agreeing to moderate and keep the page current.

*GCB NOTED:*

1. Action 806: Organise for the Records and Archives Officer to liaise with Leigh Hay about the provision of historic photos suitable for placement in a Greytown toolbox of promotional material; P Crimp

#### 8.12 Tree Advisory Group

*GCB NOTED:*

1. Action 807: Ascertain whether there are any records for the Tree Advisory Group that can be handed over to Katie Abbott; Christine Stevenson
2. Action 808: Consider whether the Tree Advisory Group should be a formal subcommittee to the Community Board at the 22 January 2013 strategic plan meeting; Christine Stevenson

#### 8.13 Other Reports

Mr Atkinson advised that a memorial seat crafted by Jeremy Bicknell had been gifted to the Trails Trust and the official unveiling would be in February 2014. Mr Atkinson asked that the Community Board consider the future of Farley's Oak at the next meeting due to a less than compelling foliage display.

Cr Craig reported that Arbor House was almost fully booked.

Cr Napier advised that a pool of people across the Wairarapa councils had been appointed to the District Licencing Committee and that four of those members were from Greytown.

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*GCB NOTED:*

1. Action 809: Provide the arborist's report (due in January 2014) of Farley's Oak to the GCB for discussion at their 19 February 2014 meeting; M Allingham
2. Action 810: Provide Katie Abbott and Leigh Hay with background documents regarding Farley's Oak; M Allingham

**9. CORRESPONDENCE**

9.1 Inwards

To Lizzie Catherall from Christine Stevenson, GCB dated 28 November 2013

9.2 Outwards

From Maths Wairarapa to GCB

From Friends of Stella & Sarah to GCB dated 24 September 2013

From Cobblestones Museum to GCB dated 29 September 2013

From Plunket to Christine Stevenson, GCB dated 30 September 2013

From Barbara Stedman to Christine Stevenson, GCB dated 10 November 2013 (includes outward correspondence)

From Bruce McLean to Christine Stevenson, GCB dated 14 November 2013 (includes outward correspondence)

From Trust House to Christine Stevenson, GCB dated 15 November 2013

From Featherston Community Board to GCB dated 22 November 2013

*GCB RESOLVED (GCB 2013/85)* to receive the inwards and outwards correspondence.

*(Moved Atkinson/Seconded Stevenson)*

Carried

**10. FINANCIAL ASSISTANCE**

10.1 Life Education Trust

*GCB RESOLVED (GCB 2013/86)* to grant Life Education Trust \$500 to assist with funding of education programmes in schools.

*(Moved Atkinson/Seconded Cr Craig)*

Carried

10.2 Greytown Menz Shed

*GCB RESOLVED (GCB 2013/87)* to grant Greytown Menz Shed \$500 to assist with costs associated with becoming an incorporated society and clearing the Menz Shed site.

*(Moved Stevenson/Seconded Hay)*

Carried

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10.3 Victim Support

*GCB RESOLVED (GCB 2013/88) to grant Victim Support \$500 for provision of services in the South Wairarapa.*

*(Moved Stevenson/Seconded Cr Napier)*

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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