



**GREYTOWN
COMMUNITY BOARD**
Kia Reretahi Tātau

AGENDA

Greytown Community Board Wednesday, 20 November 2024

I hereby give notice that a Greytown Community Board will be held on:

Date: Wednesday, 20 November 2024

Time: 7:00 pm

Location: WBS Room, Greytown Town Centre, Greytown

**Janice Smith
Chief Executive Officer**

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES**3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 ACTIONS FROM PUBLIC PARTICIPATION****7 URGENT BUSINESS**

8 CONFIRMATION OF MINUTES

Greytown Community Board - 21 August 2024

Extraordinary Greytown Community Board Meeting - 30 August 2024

8.1 MINUTES OF THE GREYTOWN COMMUNITY BOARD MEETING HELD ON 21 AUGUST 2024

Author: Robyn Ramsden, Community Democracy Advisor

Authoriser: Rob Thomas, Manager, Stakeholder Relationships

File Number:

RECOMMENDATIONS

1. That the minutes of the Greytown Community Board meeting held on 21 August 2024 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Greytown Community Board Meeting held on 21 August 2024

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
GREYTOWN COMMUNITY BOARD
HELD AT THE W.B.S ROOM, GREYTOWN TOWN CENTRE, GREYTOWN
ON WEDNESDAY, 21 AUGUST 2024 AT 7:00 PM**

- PRESENT:** Ms Louise Brown (Chair), Mr Warren Woodgyer, Mrs Jo Woodcock, Mr Neil Morison, Cr Aaron Woodcock, Cr Martin Bosley.
- APOLOGIES:** None.
- IN ATTENDANCE:** Robyn Ramsden (Advisor, Community Governance), Rob Thomas (Manager, Stakeholder Relations).
- PUBLIC FORUM:** Petra Gush, Mel Hodder, Warren Maxwell & Octavian Issac.
- CONDUCT OF BUSINESS:** This meeting was held in the W.B.S Room, Greytown Town Centre, Greytown. The meeting was held in public under the above provisions from 7:01pm to 9:10pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Cr. Bosley opened the meeting.

2 APOLOGIES

None.

3 CONFLICTS OF INTEREST

Member Jo Woodcock disclosed *she is a relief teacher at the Kindergarten* in relation to *Item 10.1 Financial Assistance Report* and chose not to participate in discussions on the item or to vote.

4 ACKNOWLEDGEMENTS AND TRIBUTES

The Chair acknowledged Michelle Allan for her service to the Greytown community. The Community Board members attended a breakfast and gave her an award.

5 PUBLIC PARTICIPATION

Petra Gush reported back on her Outward Bound adventure; Mind, Body, Soul held in Anakiwa. She described it as a learning curve with no internet for three weeks. The course provided her with a confident boost and gave her direction to consider becoming a chief. Cr. Bosley compared the presentation she did when she first presented to the Community Board with this evenings presentation. He noted her new found confidence.

Mel Hodder from Whānau Greytown Kindergarten spoke to her grant application to extend the bush area at the kindergarten. She explained that they were a bush kindergarten before covid. The project would cost \$22,000 all up and they have fundraised \$12,000. The kindergarten is licensed for 40 children and this project is part of the growth and development of the area. Cr. Bosley suggested they use the new Grant Funder tool available on the SWDC website. Members asked

about drainage in Reading Street. The applicant assured the board that it was not a problem for the kindergarten and that they has only one water feature on the plan.

Warren Maxwell and Octavian Isaac from Kuranui College Kapahaka Group spoke to their grant application for kapahaka uniforms. The College has seen a huge rise in interest in kapahaka from 15 in 2023 to 50 students. Kapahaka has received a lot of enthusiasm since covid and many students are coming from the feeder schools in the South Wairarapa including Carterton and Masterton. ME Maxwell spoke of this being his second year teaching at Kuranui and he has seen the whanungataga, the connecting together of the students. Kapahaka provides a connection they might not get elsewhere. Octavian spoke of how it is a privilege to represent the school. They have weekly training and attend events all over the Wairarapa providing a great opportunity to represent the school. Mr Maxwell hoped that they would be able to purchase piupiu in the future. This is a larger project as piupiu cost \$500 each. L Brown spoke of how she was impressed with their performance at the Rotary event and with the talent in the group. Cr. Bosley asked if they are competing. Mr Warren spoke of how they hoped to do this in the future. J Woodcock spoke of how their facepainting was impressive. **TGCB2024/55**he group had reached out to Rotary and done their own fundraising.

6 ACTIONS FROM PUBLIC PARTICIPATION

None.

7 URGENT BUSINESS

URGENT BUSINESS

Greytown Drinking Water Consultation Report

COMMITTEE RESOLUTION GCB2024/35

Moved: Ms L Brown

Seconded: Cr M Bosley

That Greytown Community Board resolved to add the Greytown Drinking Water Consultation Report to the open section of the agenda as item 11.2. The item was not on the agenda when released because key information was needed. The discussion on the item cannot wait for a future meeting because the material is needed for consultation before the next meeting.

CARRIED

URGENT BUSINESS

Chairperson’s Report

COMMITTEE RESOLUTION GCB2024/36

Moved: Ms L Brown

Seconded: Mr N Morison

That Greytown Community Board resolved to add the Chairperson’s Report to the open section of the agenda as item 12.1. The item was not on the agenda when released because the report

was late. The discussion on the item cannot wait for a future meeting because it contains financial decisions that cannot wait till the next meeting.

CARRIED

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE GREYTOWN COMMUNITY BOARD MEETING HELD ON 22 MAY 2024

COMMITTEE RESOLUTION GCB2024/37

Moved: Mr N Morison

Seconded: Mr W Woodgyer

1. That the minutes of the Greytown Community Board meeting held on 22 May 2024 are confirmed as a true and correct record.

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 ADOPTION OF AMENDED STANDING ORDERS REPORT

RECOMMENDATIONS

1. That *the Greytown Community Board* receive the Adoption of Amended Standing Orders Report.

In Favour: Ms L Brown, Mrs J Woodcock, Mr N Morison, Cr A Woodcock and Cr M Bosley

Against: Mr W Woodgyer

CARRIED 5/1

Members discussed concerns about maintaining free speech. The Relationship Manager discussed that the additional word ‘vexatious’ was a legal term and was to cover the increase in conflict towards staff and elected members. That accepting the amended standing orders would bring the Community Boards in line with Council and Committees.

COMMITTEE RESOLUTION GCB2024/38

Moved: Cr M Bosley

Seconded: Mr N Morison

That Greytown Community Board resolved that That the Greytown Community Board adopt the Amended Standing Orders as per *Appendix 1*.

In Favour: Ms L Brown, Mr N Morison and Cr M Bosley

Against: Mr W Woodgyer, Mrs J Woodcock and Cr A Woodcock

The vote being EQUAL the Chair exercised their Casting Vote in FAVOUR of the Motion 3/3

10.2 FINANCIAL ASSISTANCE REPORT

COMMITTEE RESOLUTION GCB2024/39

AMENDMENT

Moved: Ms L Brown

Seconded: Mrs J Woodcock

That Greytown Community Board resolved that the application from Whānau Manaaki Kindergarten – Greytown for \$1,000 (instead of \$5,000) to support the creation of a bush area to be funded from the Community Development Fund.

CARRIED

COMMITTEE RESOLUTION GCB2024/40

Moved: Ms L Brown

Seconded: Mr N Morison

That Greytown Community Board resolved to approve the application from Kuranui College Kapahaka for \$1,000 to support the purchase of Kapahaka Uniforms to be funded from the Community Development Fund.

CARRIED

COMMITTEE RESOLUTION GCB2024/41

Moved: Ms L Brown

Seconded: Mr W Woodgyer

That Greytown Community Board resolved to approve the application from Greytown Early Years for \$240 (instead of the requested \$358.23) to support the trip to visit Papawai Marae to be funded from the Grant Fund.

CARRIED

Action 414: Members request staff seek more information from Nuku Ora. In particular, who is coming to the event and how many people are expected to attend what buy-in is there for the event. How are Greytown residents are able to take advantage of the event.

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 GREYTOWN DRINKING WATER CONSULTATION

COMMITTEE RESOLUTION GCB2024/42

Moved: Ms L Brown
Seconded: Cr A Woodcock

That Greytown Community Board resolved to receive the Representation Review Update Report.

CARRIED

Members commented that the report was already out of date. Staff informed members that this report was added to the agenda to keep members informed of progress of the work. It was noted that Community Boards have been retained in the initial proposal now out for consultation. Staff reminded members that funding for elected members comes from a funding pool and not a per position amount as outlined in the report. Members discussed special interest groups like rural communities.

11.2 REPRESENTATION REVIEW UPDATE REPORT

Enter text

COMMITTEE RESOLUTION GCB2024/43

Moved: Ms L Brown
Seconded: Mr N Morison

That Greytown Community Board resolved to receive the Greytown Drinking Water Consultation Report.

CARRIED

The Relationship Manager spoke to the Report. Members raised concerns about the estimated costs figures, having a local targeted rate versus a district wide rate, and Wellington Water wanting to maintain the site at Soldiers Memorial Park. Members want to make sure the community is consulted and that the decades of knowledge in the community is accessed to inform the work. Members requested copies of any public feedback received on the options considered. They also recommended to include heritage groups Cobblestones Museum and Red Robin Club of Greytown into the consultation. Members noted they would be able to support handing out consultation fliers to the public.

11.3 INCOME AND EXPENDITURE REPORT

COMMITTEE RESOLUTION GCB2024/44

Moved: Ms L Brown

Seconded: Mrs J Woodcock

1. That Greytown Community Board resolved to receive the Income and Expenditure Report.
2. Request staff explain what are the non-taxable allowances in the report.

CARRIED

11.4 ACTION ITEMS REPORT

Enter text

COMMITTEE RESOLUTION GCB2024/45

Moved: Mrs J Woodcock
Seconded: Mr N Morison

That Greytown Community Board resolved to receive the Action Items Report.

CARRIED

218 – needs update as per previous minutes. Caught up with each other. Actioned.
 154 – actioned removed from list.
 85 – actioned. Will add to Chairpersons Report to ring fence to fund purchase and installation of tank.
 240 – The Community Board website needs updating. Meeting with staff.
 153 – Reserve management plans. Further information on costs of doing the work.

12 CHAIRPERSON REPORTS

12.1 NOTICE OF MOTION - PAYMENT OF LAMB PETERS INVOICE

MOTION

That the Greytown Community board approve the invoice from Lamb Peters for printing associated with Arbor Day in Greytown.

12.1 CHAIRPERSON'S REPORT

COMMITTEE RESOLUTION GCB2024/46

Moved: Ms L Brown

<p>Seconded: Mr N Morison</p> <p>That Greytown Community Board resolved to receive the Chairperson’s Report.</p> <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE RESOLUTION GCB2024/47</p> <p>Moved: Ms L Brown Seconded: Mr N Morison</p> <p>That Greytown Community Board resolved the following:</p> <p>2a. approve \$38.18 for a storage box from Mitre 10 for flags as approved in November 2022 (GCB2022/65) up to \$50.</p> <p>2b. approved \$27.31 for soil from Farmlands for trees for Arbor Day.</p> <p>2c. approve \$188.60 for Award from Awards NZ for Michelle Allen’s Contribution to Greytown Community.</p> <p>2d. resolved to reimburse Member Woodcock for the purchase of blue tack.</p> <p>2e. resolved to reimburse Member Woodcock \$100 for arbour day expenses</p> <p style="text-align: right;">.CARRIED</p>
<p>COMMITTEE RESOLUTION GCB2024/48</p> <p>Moved: Ms L Brown Seconded: Mr N Morison</p> <p>That Greytown Community Board resolved to approve \$143.75 to Lamb-Peters printing for the colouring pages for the Arbor Day colouring Contest.</p> <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE RESOLUTION GCB2024/49</p> <p>Moved: Ms L Brown Seconded: Mr N Morison</p> <p>That Greytown Community Board resolved to approve up to \$600 for the meal for Matariki as pre-approved (GCB2024/18) at May 2024 meeting.</p> <p style="text-align: right;">CARRIED</p>

Members Woodgyer and Woodcock gave their apologies for not being able to attend the 11 September event. Member Woodcock asked to join via video link.

Action 416 – staff requested to arrange a video link for this meeting. Members are seeking submissions from the wider Greytown community on the Representation Review.

Members discussed the land next to the Red Shed, which is Council land in relation to Arbour Day. Members are seeking to increase their formal meetings from 4 per year to 6 per year. This will allow more opportunity for the community to apply for grants and have their voices heard.

13 APPOINTMENT REPORTS

13.1 MEMBERS REPORT - JO WOODCOCK

<p>COMMITTEE RESOLUTION GCB2024/50</p> <p>Moved: Ms L Brown Seconded: Mr N Morison</p> <p>That Greytown Community Board resolved to receive the Members report from Jo Woodcock.</p> <p>Action 417 – request staff retrieve the display boards that were lend to Te Hupanui Greytown Artists.</p> <p style="text-align: right;">CARRIED</p>

14 KARAKIA WHAKAMUTUNGA – CLOSING

Cr. Bosley closed the meeting with a karakia.

The meeting closed at 9:10pm.

Confirmed as a true and correct record.

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

8.2 MINUTES OF THE EXTRAORDINARY GREYTOWN COMMUNITY BOARD MEETING HELD ON 30 AUGUST 2024

Author: Robyn Ramsden, Community Democracy Advisor

Authoriser: Rob Thomas, Manager, Stakeholder Relationships

File Number:

RECOMMENDATIONS

1. That the minutes of the Extraordinary Greytown Community Board meeting held on 30 August 2024 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Extraordinary Greytown Community Board Meeting held on 30 August 2024

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
EXTRAORDINARY GREYTOWN COMMUNITY BOARD
HELD AT THE WBS ROOM, GREYTOWN TOWN CENTRE, 89 MAIN STREET, GREYTOWN
ON FRIDAY, 30 AUGUST 2024 AT 6:30 PM**

- PRESENT:** Ms Louise Brown (Chair), Mr Warren Woodgyer, Mrs Jo Woodcock, Mr Neil Morison.
- APOLOGIES:** Cr. Martin Bosley, Cr. Aaron Woodcock
- IN ATTENDANCE:** Robyn Ramsden (Advisor, Community Governance), Rob Thomas (Manager, Stakeholder Engagement)
- PUBLIC FORUM:** None.
- CONDUCT OF BUSINESS:** This meeting was held in the WBS Room, Greytown Town Centre, 89 Main Street, Greytown and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 7:00pm to 7:18 pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Advisor Community Governance opened the meeting.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GCB2024/53

Moved: Ms L Brown

Seconded: Mrs J Woodcock

That Greytown Community Board resolved to accept/not accept apologies from Cr Aaron Woodcock and Cr. Matin Bosley.

CARRIED

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Chair L Brown acknowledged recognise passing of Māori King Tūheitia and extend our condolences to his family at the difficult time.

5 URGENT BUSINESS

As per Chairperson’s Report.

6 CHAIRPERSON REPORTS

6.1 NOTICE OF MOTION - CONSIDER THE GREYTOWN COMMUNITY BOARD SUBMISSION TO THE REPRESENTATION REVIEW.

COMMITTEE RESOLUTION GCB2024/54

Moved: Ms L Brown
Seconded: Mr W Woodgyer

That Greytown Community Board resolved that receive the Notice of Motion on the submission to the Representation Review.

CARRIED

MOTION

Moved: Ms L Brown
Seconded: Mrs J Woodcock

That Greytown Community Board resolved to approve, with minor edits, the Greytown Community Board submission to the Representation Review 2024.

In Favour: Ms L Brown, Mr W Woodgyer, Mrs J Woodcock and Mr N Morison

Against: Nil

CARRIED 4/0

7 KARAKIA WHAKAMUTUNGA – CLOSING

Advisor Community Governance closed the meeting with a karakia.

The meeting closed at 7:18 pm.

Confirmed as a true and correct record.

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

9 MATTERS ARISING FROM PREVIOUS MEETINGS

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 ROAD NAMING APPLICATION 58-60 WEST STREET, GREYTOWN (BUXTON LANE)

Author: Matthew Gulson, Graduate Planner

Authoriser: Russell O'Leary, Group Manager, Planning and Regulatory

File Number:

PURPOSE

To seek the Greytown Community Board's consideration and approval of the name 'Buxton Lane' for a proposed private road/right of way to access a 10-lot subdivision by *58 West Limited*.

EXECUTIVE SUMMARY

As part of subdivision consent 230077, the new private road shall be formally named and addressed. Council has authority to accept or reject suggested names of roads/rights of way in the South Wairarapa District pursuant to Section 319(1)(j) of the Local Government Act 1974. The applicant has submitted a road name application form suggesting three unique names for consideration. The applicant's preferred name is 'Buxton Lane'. Assessment against the road name policy and significance of the name is contained within this report.

RECOMMENDATIONS

The Officer recommends that the *Community Board*:

1. Receive the '*Proposed naming of a new private road, at 58-60 West Street, in Greytown*' Report.
2. Consider and approve the proposed naming of 'Buxton Lane' for the new private road at 58-60 West Street, Greytown.

BACKGROUND

58 West Limited seek to name a new Private Road which is part of a 10-lot residential subdivision (RC 230077) at *58-60 West Street, Greytown* (see appended location of subdivision plans within appendices).

There is a list of pre-approved road names for Greytown. However, the applicant has proposed a name that is not on this list. The applicant submitted a road name application with three options, with the preferred option being use of the name 'Buxton Lane' given the relevance to Alfred Buxton, who was a prominent New Zealand horticulturalist and gardener. The chosen suffix is 'Lane' which meets the road naming policy for private roads. The other options also have local significance with the history of Greytown. Council has delegated to community boards the authority to approve road names. This report is required to give the Greytown Community Board an opportunity to review and approve the proposed road name.

DISCUSSION

Under Council’s guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names.

The names are to be listed in order of preference with a brief statement of their significance.

OPTIONS

1. **Buxton Lane**
2. **Alfred Buxton Lane**
3. **Flax Way**

CONSIDERATIONS

Financial

	Yes/No/NA	Commentary
Inclusion in the AP/LTP? (if no – provide commentary)	No	
Confirmed budget source	N/A	
OPEX or CAPEX	N/A	
Rating impact	No	
Procurement process	N/A	

There is no financial impact.

Climate Change

There are no positive or negative effects on climate change from this decision.

Policy Implications

Council’s criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), includes the following;

4.3.1 There must not be another road with the same name in the South Wairarapa District emergency services area; this includes the same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.

There are no roads in the district that use ‘Buxton’ or ‘Alfred Buxton’. There is a private road named ‘Flax Cutter Lane’ in Woodside.

4.3.2 Identical names with different spellings will not be accepted (e.g. Beach, Beech).

No issue identified.

4.3.3 *The name should have significant local content or meaning.*

The application has set out why the preferred names have been selected. The following information has been copied from the road name application.

Buxton Lane:

Alfred Buxton was a notable gardener and horticulturalist, who was active during the late 19th and early 20th century. Alfred was responsible for the design of the Greytown Memorial Park, which adjoins the site of the subdivision.

Alfred Buxton Way:

As per above.

Flax Lane:

Greytown has historically been associated with flax and timber milling.

When assessing the suitability of each name option, it is noted that Buxton Lane in reference to Alfred Buxton is appropriate given the proximity of the subdivision site in relation to the Memorial Gardens that Alfred Buxton was involved in creating.

It is also noted with the second name option, Alfred Buxton Way is also historically relevant in the same nature as the first option.

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on the map.*

The three proposed names are all an appropriate length and will easily be able to be displayed on digital and physical maps, as well as street signs. Whilst I note the private road is a cul-de-sac, the length of the road is roughly 170m in length.

4.3.5 *The end name for the roadway should be one that most accurately reflects the type of roadway that it is.*

All private roads or rights of way shall have a suffix of either Way or Lane. The proposed option has the suffix Lane which has been submitted for approval by the Community Board. All possible name choices have appropriate suffix choices.

4.3.6 *All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".*

The names being submitted for approval are consistent with the policy for suffix requirements.

4.3.7 *Where the road is continuation of an existing named road or will in the future link to an existing named road, then the current road name will automatically apply.*

The end of the private road will not be continued as the site adjoins the Memorial Gardens to the north-west. Further subdivisions may occur on the southern side of the road.

CONCLUSION

- The applicants preferred road name is appropriate and is in accordance with the SWDC Road Naming Policy
- I recommend the name ‘Buxton Lane’ be approved as the name of the private road shown in Appendix 2

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council’s Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Councils Road Naming policy .
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	No identified health and safety implications

APPENDICES

Appendix 1 Site Location

Appendix 2 Subdivision scheme plan showing road location

Appendix 1 – Site location



Appendix 2 – Subdivision scheme plan showing the road

