



AGENDA

Greytown Community Board Wednesday, 14 October 2026

I hereby give notice that a Greytown Community Board will be held on:

Date: Wednesday, 14 October 2026

Time: 7:00 pm

**Location: WBS Room, Greytown Town Centre, 89 Main
Street, Greytown**

**Stefan Corbett
Group Manager, Corporate Services**

Order Of Business

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
 Kia whakapapa pounamu te moana
 Hei huarahi mā tātou i te rangi nei
 Aroha atu, aroha mai
 Tātou i ā tātou katoa
 Hui ē! Tāiki ē!

May peace be widespread
 May the seas be like greenstone
 A pathway for us all this day
 Let us show respect for each other
 For one another
 Bind us all together!

2 APOLOGIES

3 CONFLICTS OF INTEREST

4 ACKNOWLEDGEMENTS AND TRIBUTES

5 PUBLIC PARTICIPATION

6 ACTIONS FROM PUBLIC PARTICIPATION

7 URGENT BUSINESS

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE GREYTOWN COMMUNITY BOARD MEETING HELD ON 2 SEPTEMBER 2026

Author: Siv Fjaerestad, Advisor, Community Governance

Authoriser: Janice Smith, Chief Executive Officer

File Number:

RECOMMENDATIONS

That the minutes of the Greytown Community Board meeting held on 2 September 2026 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Greytown Community Board Meeting held on 2 September 2026

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
GREYTOWN COMMUNITY BOARD
HELD AT THE WBS ROOM, GREYTOWN TOWN CENTRE, 89 MAIN STREET, GREYTOWN
ON WEDNESDAY, 2 SEPTEMBER 2026 AT 7:00 PM**

PRESENT: Ms Louise Brown (Chair), Mrs Jo Woodcock, Mr Neil Morison, Cr Martin Bosley, Cr Simone Baker, Mrs Diane Mackenzie

APOLOGIES: n/a

IN ATTENDANCE: Siv Fjaerestad (Advisor, Community Governance)

PUBLIC FORUM: Frank Van Steelsen and Josje Neerincx from South Wairarapa Whenua Advisory Group (SWAAG)

CONDUCT OF BUSINESS: This meeting was held in the WBS Room, Greytown Town Centre, 89 Main Street, Greytown and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 7.00pm to 8.01pm.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Ms Brown opened the meeting.

2 APOLOGIES

Nil

3 CONFLICTS OF INTEREST

Mrs Woodcock disclosed conflict of interest as a member of the South Wairarapa Whenua Advisory Group.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Cr Bosley acknowledged The Offering won the supreme winner title at the Great New Zealand Toastie Takeover 2026 with their "Holy Smoke" sandwich.

Mr Morison acknowledged Greytown Football premier men's team who won the Capital Premier League championship.

5 PUBLIC PARTICIPATION

Frank Van Steelsen and Josje Neerincx from Wairarapa Eco Farm, from the South Wairarapa Whenua Advisory Group, spoke on the topic of *Concerns regarding the selection process and public accountability of the Greytown Solar Farm Community Liaison Group (CLG)*.

SWWAG requested to film their presentation and Item 6: Actions from Public Participation, for purposes of reporting back through social media on their activities to the members of their group.

SWWAG raised concerns regarding the CLG formation process, transparency, accountability, publication of membership and Terms of Reference, ongoing monitoring of the CLG, and public access to CLG information.

The public participants requested specifically to receive an e-mail in response to the following question: *Does SWDC have the formal authority to intervene, dissolve, or reform the CLG if it is proven that the developer's selection process was biased or if the group fails to operate as a genuine feedback loop?*

6 ACTIONS FROM PUBLIC PARTICIPATION.

In response, it was advised that:

- The CLG is administered by Far North Solar (FNS) under Consent Condition 12 and is still being established. The group comprises nine members thus far: six community members, one SWDC councillor (Cr Isaacs), one Far North Solar representative, and an independent chair.
- Membership details and the Terms of Reference will be published once approved through the CLG minutes and, under Consent Condition 12, are required to be available before the next meeting. The Terms of Reference are developed by the CLG and are not approved by Council.
- The Greytown Community Board does not have a monitoring role over the CLG. Accountability is provided through reviews at the first, second, and third anniversaries of the commencement of the consent.
- CLG minutes and Terms of Reference are expected to be published on the project website.
- There is no Court direction or consent requirement requiring information or meeting records to be sent directly to all affected properties.
- SWDC does not have the power to intervene, dissolve or reform the CLG. Consent condition 12 a. ii does require the promotion of the flow of information to the community. If over time it became evident that there was no flow of information, then the Council could look to review the condition.

Action for Ms Brown and Ms Fjaerestad: to provide the answer to the latter question under public participation to Josje Neerinx and Frank Van Steelsen via e-mail.

7 URGENT BUSINESS

There was no urgent business.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE GREYTOWN COMMUNITY BOARD MEETING HELD ON 22 JULY 2026

COMMITTEE RESOLUTION GCB2026/23

Moved: Mrs Mackenzie

Seconded: Mr Morison

That the minutes of the Greytown Community Board meeting held on 22 July 2026 are confirmed as a true and correct record.

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 LONG-TERM PLAN 2027-37

Ms Fjaerestad spoke briefly to Ms Ansell's report, and offered to take any questions back to Ms Ansell.

The Report outlines the LTP process and has been provided to all three Community Boards and the Māori Partnership Committee.

Council is required to have a Long Term Plan in place at all times, which is reviewed every three years, with annual plans adopted in the intervening years. The LTP process includes a statutory consultation period, supported by information on proposed budgets, rates, options, hearings, and deliberations.

There are two opportunities for the Board to provide input into the LTP.

The first is an informal review of the current LTP, with feedback to officers requested by the end of September 2026. This review focuses on Years 3-9 of the current plan and considers whether existing priorities remain appropriate or if changes need to be considered. To support this process, officers have provided Boards with a list of current projects and commitments.

The second opportunity for Board input is through a formal submission on the LTP. The recommendation is that, in early 2027, the Board pass a resolution to make a submission as part of the formal consultation process, including identifying submission topics, the author of the submission, and the member(s) nominated to speak at hearings.

Ms Brown noted that the Board is currently in the process of engagement for purposes of developing a Community Plan, and expects that this will likely be part of the Board's submission to the LTP.

With regards to the review, the Board is focused in their Community Board plan to ensure that that which was promised to the Board through the LTP, comes to fruition in the next few years.

Ms Brown has e-mailed and requested an action from Ms Ansell:

While recognising that there is a legislative requirement to develop a LTP, can officers provide:

- A more detailed understanding of the extent to which the Long Term Plan will be taken into consideration or have impact;
- Information on what the focus of the plan will be on; once the new unitary council is established.

COMMITTEE RESOLUTION GCB2026/24

Moved: Ms Brown

Seconded: Cr Bosley

The *Greytown Community Board* resolved to:

1. Receive the Long-Term Plan 2027-37 Report.
2. Agree to review the current project plan for years four through to nine of the existing LTP and provide feedback to officers by the end of September 2026.

CARRIED

10.2 INCOME AND EXPENDITURE REPORT

Ms Fjaerestad took the report as read, highlighting the recommendations for the Board to consider.

Members noted that the Board would like to run two rounds of grants over the 2026-2027 Financial year and that budgets for training and professional development cannot be repurposed. Ms Brown noted an amendment to recommendation 2, replacing the wording about considering dates for the next grant funding round with a decision to hold two grant rounds, with grant decisions to be made at the Board's meeting on 25 November 2026.

Action for Ms Fjaerestad: To circulate to the Board, information on the upcoming LGNZ Ākōna's micro-credentials available for elected members, with registrations due on 4 September 2026.

COMMITTEE RESOLUTION GCB2026/25

Moved: Cr Bosley

Seconded: Mr Morison

The Greytown Community Board resolved to:

1. Receive the Income and Expenditure Report.
2. Agree to two rounds of grants with decisions on grants to be made at the board's meeting on 25 November 2026.
3. Note any operational expenditure should be approved in formal meetings prior to spending, in accordance with the Council financial policy.

CARRIED

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 ACTION ITEMS

Updates to actions included:

Item 6, 24 June 2026 regarding data from Metlink: **Ms Fjaerestad**: to circulate the information from Mr Fairbairn to the Board.

Item 11.1, 24 June 2026 regarding heritage lights: **Ms Brown** to send the photos taken to Ms Smith, and for **Ms Smith** to follow up with NZTA to remove and reattach the cover.

Item 11.1, 24 June 2026 regarding accessible parking: **Ms Smith** to provide the status of this item, including what is the bylaw relevant to this item, and if this bylaw needs to change.

10.1, 22 July 2026 regarding grants rounds: this item has been actioned and can be closed.

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON UPDATE

Ms Brown spoke to her report, providing an update on the following topics:

Community Plan Engagement

The Board has recently met with Lions to discuss with the community engagement, including key topics of the engagement.

The topics of bench seats, barrels and shelter have been incorporated into the Community Plan Engagement as it is part of the Cultural Heritage Development of Main Street.

The survey is drafted and at the point of being reviewed by the Board, and this will then be published and made available to the public who can participate by submitting their feedback online and/or via hard copy surveys. The Board will also e-mail it directly to the groups that they have engaged with so far.

Arbor Reserve Beautification and Reserve Status

The Lions expressed support for the Arbor Reserve Beautification. This raises the need for the Reserve Status to be addressed; the sooner the name has been verified, the sooner work can be started on the Reserve.

Amalgamation and Community Voice

The community is asking what is the community voice going to look like after amalgamation and that there appears to be significant support for the concept of a Community Council.

Upcoming Events and Publicising

Emergency Preparedness : Each community board is now running a different activity and supporting the other Board's activities.

Ms Brown invited members to support these development and publicising of activities including setting a date for the Parks and Reserves Meeting.

Councillor's Corner

- Central Government funding for Cape Palliser Road for the next three years, has been granted from NZTA.
- SWDC has met with marae regarding the waste water treatment plant to co-design what this may look like.

- Councillors are attending workshops in preparation for the Long Term Plan consultation.

Community Boards' Community Programmes Budget

The three Community Board Chairs have discussed the shared Community Programmes Fund and to streamline any allocation processes concerning this budget, propose that each Board may apply for up to one third of the fund, at \$3,333.00.

COMMITTEE RESOLUTION GCB2026/26

Moved: Cr Baker

Seconded: Mr Morison

That the Greytown Community Board receives the "Chairperson Update" report.

CARRIED

13 KARAKIA WHAKAMUTUNGA – CLOSING

Ms Brown closed the meeting with a karakia.

The meeting closed at 8.01pm.

Confirmed as a true and correct record.

..... (Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

9 MATTERS ARISING FROM PREVIOUS MEETINGS

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 SIGNAGE COMPLIANCE PROGRAMME OVERVIEW

Author: Clare Barton, Group Manager, Planning and Regulatory

Authoriser: Stefan Corbett, Group Manager, Corporate Services

File Number: N/A

PURPOSE

The purpose of this report is to:

1. Inform Community Boards about Council's signage compliance programme.
2. Provide an overview of the initial audit findings.
3. Outline Council's proposed education, engagement, and compliance approach.
4. Seek Community Board support in helping communicate the programme to local businesses and landowners.
5. Seek Community Board Support to encourage compliance.

EXECUTIVE SUMMARY

- Council has commenced a district-wide signage compliance programme focusing on advertising signs that do not comply with the signage provisions of the Combined District Plan. An initial audit of key transport routes has identified approximately 34 signs associated with 26 advertisers that do not appear to meet the permitted activity standards for signage. Additional signs may be identified as the programme progresses.
- In most cases, these signs are located within the General Rural Zone and advertise activities occurring on another property. Such off-site advertising signage is generally a discretionary activity and requires resource consent.
- The programme is intended to improve compliance with District Plan provisions, support road safety objectives, maintain visual amenity, and ensure consistent application of planning rules. Council will initially focus on education and engagement before considering enforcement action where necessary. Council officers have joined with Carterton and Masterton to take a region wide approach to the non-compliant signs to ensure there is a consistent approach.

RECOMMENDATIONS

That the Community Board:

1. Receives the Signage Compliance Programme Overview.
2. Notes the findings of the initial signage audit.

3. Supports Council's education and engagement approach to achieving compliance.
4. Notes that further audits will be undertaken within Featherston, Greytown, and Martinborough town centres.
5. Notes that Council will continue engagement with Community Boards, business associations, advertisers, and landowners throughout the programme and work in conjunction with our neighboring Councils to achieve a consistent approach.

BACKGROUND

The Combined District Plan contains provisions that regulate signage. Generally, signs are expected to relate directly to the activities occurring on the site where the sign is located.

Signs that advertise activities occurring elsewhere, commonly referred to as off-site advertising signs, are generally a discretionary activity within the General Rural Zone and require resource consent.

The cumulative impact of off-site signage cause:

- Visual amenity and rural character impacts.
- Increasing proliferation of signage.
- Potential driver distraction and road safety considerations.
- Consistency and fairness in the application of District Plan rules.

For signs that are visible from State Highways, the requirements and expectations of the New Zealand Transport Agency Waka Kotahi are also relevant. NZTA may be considered an affected party in resource consent applications and is unlikely to support signs that do not meet its road safety objectives.

DISCUSSION

Initial Audit Findings

Council has commenced an audit of advertising signs along key transport routes within South Wairarapa.

The first phase of the audit has focused on:

- State Highway 53 between Featherston and Martinborough.
- State Highway 2 between Featherston and Greytown.
- Bidwills Cutting Road between Greytown and Martinborough.

To date, approximately 34 signs representing 26 advertisers have been identified along these routes.

It is anticipated that additional signs may be identified as officers undertake further assessment.

The majority of signage identified to date is located on land zoned General Rural and appears to advertise activities occurring on another property. In many cases, resource consent would be required for these signs to remain in place.

Continuing the Audit Programme

Following completion of the initial transport corridor assessment, officers will undertake further audits within the district's three main urban centres:

- Featherston
- Greytown
- Martinborough

These audits will assess signage against the applicable provisions of the Combined District Plan as well as the Combined Bylaw. Consideration of the Bylaw provisions will include assessing the impacts of sandwich board signs in relation to impeding pedestrian flow on footpaths.

Particular attention may be required within heritage areas, including the Greytown Heritage Precinct, where additional planning considerations may apply to signage and its visual impact.

Proposed Engagement and Education Programme

The initial approach is to achieve compliance through education and engagement.

Planned actions include:

- Providing information through South Wairarapa District Council's website and Antenno. (Completed)
- Preparing guidance material explaining signage requirements and the resource consent process. (Completed)
- Working collaboratively with neighbouring Wairarapa councils to promote a consistent regional approach. This includes a joint approach to communication and engagement. (Ongoing)
- Meeting with local business associations and retail organisations. (Ongoing)
- Informing Community Boards throughout the process. (Ongoing)
- Contacting affected businesses and landowners directly. (Ongoing)

Officers will talk to affected businesses and discuss:

- Relevant District Plan requirements.
- Options available to achieve compliance.
- The resource consent process and associated costs.
- NZTA requirements for signs visible from State Highways.
- Potential heritage considerations where relevant.

Compliance Process

Where a potentially non-compliant sign is identified, Council proposes to:

1. Contact the advertiser and property owner.
2. Provide information regarding the applicable District Plan provisions.
3. Allow time for consideration of available options.

4. Enable sign owners to either:
 - a. Remove the sign; or
 - b. Apply for resource consent.
5. Assess any resource consent applications received.
6. Consider further enforcement action where no reasonable steps are taken to address the issue.

Officers will work constructively with owners and advertisers to achieve compliance outcomes.

Community Board Engagement

Officers are providing this update as part of its early engagement programme.

Community Boards can assist by:

- Supporting community awareness of the programme.
- Encouraging people to seek information early.
- Promoting constructive engagement between Council, businesses, and landowners.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Local Government Act 2002.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision	There are no implications for Māori. •

making if this decision is significant and relates to land and/or any body of water.	
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	The programme supports road safety objectives and considerations.

APPENDICES**Nil**

10.2 INCOME AND EXPENDITURE REPORT

Author: Siv Fjaerestad, Advisor, Community Governance

Authoriser: Janice Smith, Chief Executive Officer

File Number:

PURPOSE

The purpose of this report is to update the Greytown Community Board on their current financial position.

EXECUTIVE SUMMARY

- The Income and Expenditure Report provides a summary of expenditure for the period ending 30 September 2026.
- The Board can view any expenditure in the Income and Expenditure Statement, as per attached in Appendices 1 and 2 and request clarification from officers if required.

RECOMMENDATIONS

That *the Greytown Community Board*:

Receive the Income and Expenditure Report.

BACKGROUND

The Income and Expenditure update ensures clear and transparent use of South Wairarapa District Council funds. Funds are used to support the ordinary operation of the Board and provide grant funding to the community.

Refer to the [Terms of Reference](#) for South Wairarapa District Council committees for guidelines of financial and non-financial delegations of the Board.

DISCUSSION

Operational Funding

The Board has operational funding available to support its functions, including training, travel, accommodation, and general expenses.

The Board, alongside the Featherston and Greytown Community Boards, have access to a pool fund, at the total of \$10,000 to be spent as agreed across the three Boards.

Overall, this funding enables the Board to uphold its purpose, provide advice to Council, and support community participation in civic processes and community events.

Operational Expenses

At 30 September the funding available in the budget for operational expenses is \$1,132.

Training and Development

At 30 September the Board has a budget of \$1,050 available for training and professional development for the 2026-2027 Financial Year.

Community Development Grants Budget

At 30 September, the Board has \$20,440 remaining in its Community Development Budget.

Community Board Pool Fund

At 30 September the Board has \$2,658 remaining in its Community Board Pool Fund.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local Authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with South Wairarapa District Council Financial Policy.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.

State the possible implications for health and safety	There are no health and safety considerations.
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APPENDICES

Appendix 1 Statement of Income and Expenditure at 31 August 2026

Appendix 2 Statement of Income and Expenditure at 30 September 2026

Greytown Community Board
Community Development fund for the Period Ended 31 August 2026

Allocation Grants Annual Budget 2026-27	\$	20,440
Less Expenditure 2026/27 (Funds Uplifted)		
	\$	-
Less funds granted and uplifted to 31 August 2026	\$	-
Balance as at 31 August 2026	\$	20,440
Less funds not uplifted from previous Community meetings as at 31 August 2026		
Less committed funds not uplifted from previous community meetings	\$	-
Community Fund Account balance as at 31 August 2026	\$	20,440

Greytown Community Board Operational Expenditure for the Period Ended 31 August 2026

Annual Budget 2026-27	\$ 2,099
Less Expenditure 31 August 2026	
Jul-26	
Local Governmen 109526/02 CBEC Levy 2026/27	\$ 290
Less expenditure uplifted to 31 August 2026	\$ 290
Balance as at 31 August 2026	\$ 1,809
Less committed expenditure not uplifted from previous Community meetings as at 31 August 2026	
GCB2026/21 2026 Volunteer Expo - Meeting 22 July 2026	\$ 677
Less committed expenditure not uplifted from previous community meetings	\$ -
Operational Account balance as at 31 August 2026	\$ 1,809

Greytown Community Board Training expenditure for the Period Ended 31 August 2026

Annual Budget 2026-27	\$ 1,050
Less Expenditure 31 August 2026	
	\$ -
Less expenditure uplifted to 31 August 2026	\$ -
Balance as at 31 August 2026	\$ 1,050

Greytown Community Board
Community Board Pool fund for the Period Ended 31 August 2026

Allocation Grants Annual Budget 2026-27	\$	3,333
Less Expenditure 2026/27 (Funds Uplifted)		
	\$	-
Less funds granted and uplifted to 31 August 2026	\$	-
Balance as at 31 August 2026	\$	3,333
Less funds not uplifted from previous Community meetings as at 31 August 2026		
GCB2026/21 Arbor day costs	\$	675
Less funds not uplifted from previous community meetings	\$	675
Community Fund Account balance as at 31 August 2026	\$	2,658

Greytown Community Board
Community Development fund for the Period Ended 30 September 2026

Allocation Grants Annual Budget 2026-27	\$	20,440
Less Expenditure 2026/27 (Funds Uplifted)		
	\$	-
Less funds granted and uplifted to 30 September 2026	\$	-
Balance as at 30 September 2026	\$	20,440
Less funds not uplifted from previous Community meetings as at 30 September 2026		
Less committed funds not uplifted from previous community meetings	\$	-
Community Fund Account balance as at 30 September 2026	\$	20,440

Greytown Community Board

Operational Expenditure for the Period Ended 30 September 2026

Annual Budget 2026-27	\$ 2,099
Less Expenditure 30 September 2026	
Jul-26	
Local Governmen 109526/02 CBEC Levy 2026/27	\$ 290
Less expenditure uplifted to 30 September 2026	\$ 290
Balance as at 30 September 2026	\$ 1,809
Less committed expenditure not uplifted from previous Community meetings as at 30 September 2026	
GCB2026/21 2026 Volunteer Expo - Meeting 22 July 2026	\$ 677
Less committed expenditure not uplifted from previous community meetings	\$ 677
Operational Account balance as at 30 September 2026	\$ 1,132

Greytown Community Board

Training expenditure for the Period Ended 30 September 2026

Annual Budget 2026-27	\$ 1,050
Less Expenditure 30 September 2026	
	\$ -
Less expenditure uplifted to 30 September 2026	\$ -
Balance as at 30 September 2026	\$ 1,050

Greytown Community Board
Community Board Pool fund for the Period Ended 30 September 2026

Allocation Grants Annual Budget 2026-27	\$	3,333
Less Expenditure 2026/27 (Funds Uplifted)		
Sept-26		
GardenBarn Ltd 110099/01 GCB 2026/21 Pt 4	\$	166
Norfolk Road Nu 109694/01 GCB 2026/21	\$	126
Mrs Blackwell L 110098/01 GCB 2026/21 Pt 4	\$	43
House of Taylor 110100/01 GCB 2026/21 Pt 4	\$	17
Woodcock Meeneez voucher - Arbor day GCB2026/21	\$	26
Less funds granted and uplifted to 30 September 2026	\$	379
Balance as at 30 September 2026	\$	2,954
Less funds not uplifted from previous Community meetings as at 30 September 2026		
GCB2026/21 Arbor day costs	\$	296
Less funds not uplifted from previous community meetings	\$	296
Community Fund Account balance as at 30 September 2026	\$	2,658

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 ACTION ITEMS

Author: Siv Fjaerestad, Advisor, Community Governance

Authoriser: Stefan Corbett, Group Manager, Corporate Services

File Number: N/A

PURPOSE

To present the Greytown Community Board with updates on actions and resolutions.

EXECUTIVE SUMMARY

Action items from recent meetings are presented to the Board for information.

BACKGROUND

The Chair may ask officers for comment and all members may ask officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

DISCUSSION

Please refer to the report appendix.

APPENDICES

Appendix 1 Action Items

GREYTOWN COMMUNITY BOARD Number/Item/Meeting	Meeting Date Raised	Members / Assigned Officers	Action or Task details	Status	Notes
6 Public Participation	24 June 2026	Siv Fjaerestad	Officers to formally thank Charlie Fairburn for his presentation and engagement with the Board. Officers to ask Charlie Fairburn to provide the passenger numbers and usage statistics referenced during the discussion to inform Board understanding of need for proposed shelter and enable informed communication with interested stakeholders.	Open	24.06.2026: Officers to ask Charlie Fairburn to provide the passenger numbers and usage statistics referenced during the discussion to inform Board understanding of need for proposed shelter and enable informed communication with interested stakeholders. 15.07.2026: Received information and forwarded to Chair 02.09.2026: Ms Fjaerestad: to circulate the information upload to EM Lounge Board to consider information.
6 Public Participation	24 June 2026	Siv Fjaerestad	Community Board to request to share information about the proposal through SWDC online and social media channels and encourage community groups and the wider public to provide feedback, which will be collated and passed on to Charlie Fairbairn	Open	14.07.2026: Postponed until form of consultation is determined
10.1 Greytown Community Board Income and Expenditure Report	24 June 2026	Siv Fjaerestad/Hayley McDonald	Full and updated income expense / funds / budget report, following AP adoption, at next available meeting	Actioned	22.07.2026: Report provided at GCB meeting
11.1 Chairperson's Report	24 June 2026	Louise Brown and Janice Smith	Ms Brown to take photos and send to Ms Smith. Ms Smith to follow up with NZTA on heritage lights	Open	02.09.2026: Ms Brown to send the photos taken to Ms Smith. Ms Smith to follow up with NZTA to remove and reaffix the cover. 9.10.26 Photos not yet received.
11.1 Chairperson's Report	24 June 2026	Janice Smith	Action next steps on McMaster St moving of accessible parking area	Open	02.09.2026: Ms Smith to provide the status of this item, including what is the bylaw relevant to this item, and if this bylaw needs to change.
12.1 Member's Report: Exploration and Enhancement of Public Seating, on Main Street, Greytown	24 June 2026	All members	The Board agreed to table further investigation into consultation options to a future meeting, pending an informal meeting to consider available ideas and options.	Open	

GREYTOWN COMMUNITY BOARD Number/Item/Meeting	Meeting Date Raised	Members / Assigned Officers	Action or Task details	Status	Notes
6. Actions from Public Participation	22 July 2026	Members	Read and acknowledge the submission and wellbeing analysis provided.	Actioned	
10.1 Greytown Community Board Income and Expenditure Report	22 July 2026	Siv Fjaerestad, Lina McManus	Seek confirmation from Grants and Funding Advisor regarding how many grants rounds the Board should have in the 2026-2027 Financial Year.	Actioned	30.07.2026: Two rounds are planned, dates to be set by the Board, dates to allow for sufficient time to promote, for the community to apply and be processes, and for Board to consider applications at a formal meeting. 02.09.2026: The Board resolved to Agree to two rounds of grants with decisions on grants to be made at the board's meeting on 25 November 2026. (Ref: COMMITTEE RESOLUTION GCB2026/25)
10.1 Greytown Community Board Income and Expenditure Report	22 July 2026		Seek clarification on budget headings.	Actioned	07.08.2026: Charly Clarke (Chief FO) advised that "Prior to last year, the budget was split across two lines, "Grants" and "Beautification Fund", which didn't fully reflect the range of activities funded through these budgets, and also forced an arbitrary split of the budget with some only for grants and some for things such as flags, trees, and dog waste bins. The term "Community Development Fund" was adopted as a broader description that can encompass grants, small-scale community improvements such as trees, benches and bins, and other initiatives that boards and committees choose to support. From a financial management perspective, the account name needs to remain consistent across all boards and committees as it is a single account structure within the financial system, and needs to not change frequently as this creates difficulty in tracking back the transactions."
10.1 Greytown Community Board Income and Expenditure Report	22 July 2026		Seek clarification on whether training funding could be repurposed should the training, travel and accommodation not be required, and subsequently	Completed	07.08.2026: Charly Clarke (Chief FO) confirmed that it is not possible to repurpose unspent funding in the respective codes.

GREYTOWN COMMUNITY BOARD Number/Item/Meeting	Meeting Date Raised	Members / Assigned Officers	Action or Task details	Status	Notes
			funds not be used by a certain time of the financial year		
5 Public Participation	2 Sept 2026	Siv Fjaerestad, Louise Brown	To provide the answer to the following question under public participation to Josje Neerincx and Frank Van Steelsen via e-mail: <i>"Does SWDC have the formal authority to intervene, dissolve, or reform the CLG if it is proven that the developer's selection process was biased or if the group fails to operate as a genuine feedback loop?"</i>	Open	30.09.2026: This question has not been answered yet because we are responding to a LGOIMA connected to the matter. The LGOIMA is due for release by 28 October 2026.
10.1 Long-term Plan	2 Sept 2026	Ms Ansell	Ms Brown has e-mailed and requested an action from Ms Ansell, requesting the following: <i>"While recognising that there is a legislative requirement to develop a LTP, can officers provide: - A more detailed understanding of the extent to which the Long Term Plan will be taken into consideration or have impact; - Information on what the focus of the plan will be on once the new unitary council is established."</i>	Open	Ms Ansell has responded to Ms Brown, recommending that they do a submission to LTP, and to also provide some ideas or feedback to staff to the programming and priorities for outyears. There is further opportunity for the Community Boards to discuss process and ideas in more detail at 22 October meeting.
10.1 Long-term Plan	2 Sept 2026	Members	COMMITTEE RESOLUTION GCB2026/24 Agree to review the current project plan for years four through to nine of the existing LTP and provide feedback to officers by the end of September 2026.	Open	
10.2 Income and Expenditure Report	2 Sept 2026	Siv Fjaerestad	To circulate to the Board, information on the upcoming LGNZ Ākōna's micro-credentials available for elected members, with registrations due on 4 September 2026.	Actioned	02.09.2026: Circulated

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON UPDATE

Author: Louise Brown, Ms

Authoriser: Janice Smith, Chief Executive Officer

File Number:

PURPOSE

The purpose of this report is for the Chairperson to update the board on activities and interests they have been involved in since the previous meeting.

EXECUTIVE SUMMARY

- The Chair will speak to each topic at the meeting, with members able to seek clarification as required.

RECOMMENDATIONS

Officers recommend that the Greytown Community Board:

1. Receives the “Chairperson Update” report.
2. Agree to ringfence expenditure for the Emergency Resilience Expo.

DISCUSSION

The Chairperson will provide updates in relation to the following points at the meeting:

- Councillor’s Corner Initiative. This is intended as a dedicated opportunity in each meeting for councillors to share information relevant to the Board and community.
- Community Consultation Questionnaire Update.
- Emergency Expo Update and Formalising Funding. The Greytown Emergency Resilience Expo is taking place on Saturday 17 October at Greytown Town Centre. The Board expects to formalise funding for printing and other expenses to deliver the event.
- Parks and Reserves Stakeholder Meeting.

APPENDICES

Nil

13 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mātou katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe