



South Wairarapa District Council

01

Partnership Funding Request Form

(for period 1 July 2021 – 30 June 2023)

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation:Wairarapa Road Safety Council	
Physical address: REAP House 340 Queen Street Masterton 5810	
Postal address: PO Box 444 Masterton	
Contact Person: Bruce Pauling	Phone No (Day): 063771379
Email: rsmanager@wairsc.org.nz	Mobile No: 0274805630

Officers of organisation	
Chair: Frazer Mailman	Phone No:0276404391
Executive Member: Rebecca Vergunst	Phone No: 0277422264
Executive Member: Sandy Walker	Phone No: 0274856038

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	No
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<p>When was the organisation formed and what are its aims and objectives?</p> <p>1998</p> <p>To reduce Wairarapa incidents of trauma from road deaths & serious injuries in line with NZ Governments 'Road to Zero' Road Safety Strategy with a vision of no one killed or seriously injured on our roads:this means that no death or serious injury while travelling on our roads is acceptable</p>
--

Total number of members in your organisation?	12
How many full-time equivalent people work in your organisation?	2
How many volunteers work in your organisation?	44
Date of last AGM?	10 September 2020

2. FUNDING CRITERIA

<p>Funding Criteria Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.</p> <p>Please select the category that is the project's main focus (mark with an X)</p>	
<p>Youth Grant</p>	
<p>Community Grant</p>	✓

<p>Community Grants Funding Category Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see Grants Policy).</p> <p>Please select the category that is the project's main focus (mark with an X)</p>	
<p>Arts, museums, heritage and culture (including Māoritanga)</p>	
<p>Environment</p>	
<p>Events</p>	
<p>Sport and Recreation</p>	
<p>Social and Educational Services</p>	✓
<p>Economic Development</p>	

3. OPERATIONAL FUNDING OVERVIEW

<p>Reason for requesting operational funding agreement:</p> <p>Young drivers are overrepresented in crashes across Wairarapa & Nationally. It is recognised that having no drivers license is a huge barrier to seeking employment & career pathways: the Community Driver Mentor Programme (CDMP) programme aims for these young people to have gained restricted (& sometimes full) licenses to enable them to be both 'work ready & road ready". CDMP is now a well recognised & successful programme across the district.</p>

Kuranui College has a dedicated 5 star rated vehicle secured 'in-school', 8 x community volunteer driver mentors, and a dedicated programme college administrator. Kuranui receives \$8,000 per annum to support this administrator in wages, enable students to enter the college learner license programme before entering the restricted license programme to be mentored by community volunteers regularly from college. The programme pays for programme resource materials, practice tests, student ID, driving instructor assessments, practical restricted tests, vehicle maintenance, petrol & insurance.

CDMP also supports & works very closely with Police who have undertaken a Sth Wairarapa initiative identifying long term unlicensed, disqualified or suspended drivers. Around 30 have gained their learner licenses & shortly will benefit from the programme to gain their restricted or full licenses, enabling them to have the ability to access employment & move on with their lives. The programme also supports new immigrants & refugees to the district.

The total CDMP annual costs are between \$40,0000 - \$50,000.

PLEASE NOTE THAT NIL FUNDS FROM THE NZTA ROAD SAFETY PROMOTION ANNUAL FUNDING TO THE ROAD SAFETY COUNCIL CAN BE / ARE USED TO SUPPORT THIS 'STAND ALONE' PROGRAMME

Explain how your organisation contributes to the wellbeing of South Wairarapa community or youth:

70% of jobs require a driver license. Road crashes create not only ongoing social & emotional trauma for victims & whanau, but create huge social costs. (2020 M.O.T. value of statistical life (VOSL) states social costs of a fatal crash are \$4.46 million, and \$467,700 for a serious injury crash.

Unlawful drivers tend to enter the Justice system, which at times is difficult to exit, leading to many other social, financial & wellbeing negative outcomes.

The ability to drive safely & legally, access employment, and maintain strong social, economic, sporting & cultural connections across South Wairarapa, most certainly leads to healthier wellbeing for youth & others in the community benefiting from the programme.

Over 50% of students gain full or part time employment after gaining their restricted licenses, which reflects positively in local economic outcomes

How many residents of South Wairarapa will benefit from the funding?

Kuranui College has between 5 & 8 students on the programme at any one time. The college aims to progress around 20 students over the 38 weeks of Term (remembering there is a 6 month lag between attaining a learner license & being able to sit a restricted test.)

Many more adults will benefit from the ongoing Police referral system.

Programme facilitators, mentors & teachers have been informed by students/adults accessing the programme it has literally 'changed their lives' for the better.

How many residents of South Wairarapa will indirectly benefit from the funding?

All South Wairarapa road users will benefit from having safer licensed young drivers using the State Highway & local roading networks.

Local employers having access to a larger pool of potential employees.

Provide a brief summary of any successes/achievements of the organisation:

Around 170 students have gained restricted restricted (and some their full licenses).

1/3 of these students were Kuranui students.

Over 50% have moved into full/partime/ or further tertiary study.

The programme now has 4 x dedicated vehicles (3 of the 4 are now 5 star safety rated cars) across the district, support 4 x colleges & 4 x college administrators.

The programme was awarded a 2021 Masterton District Council Civic Award in the Community & Education category

4. FINANCIALS - BUDGET FOR CURRENT FINANCIAL YEAR (YOU MAY ATTACH SEPARATELY)

Sources of Revenue/Income	
Subscriptions/Membership fees	\$ Nil
Donations	\$ Nil
Non-Council Grants (please specify) National Community Road Safety Fund (from sale of personilies reg. plates)	\$30,000
Council Grants (non-SWDC)	\$
Total Revenue/Income	\$30,000

Expenditure	
Salaries	\$
Rent	\$
Electricity	\$
Phone	\$
Insurance	\$
Other (Please list)	\$ 47,000
Funding 4 x colleges = \$32,000	
Vehicles annual costs = \$7,400	
Central CDMP coord costs = \$7,600	
Total Expenditure	\$ 47,000
Budget Deficit	\$ 17,000

GST Registration	
Are you GST Registered	Yes
Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

5. Declarations

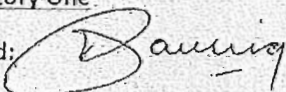

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One	Signatory Two
Signed: 	Signed: 
Full name: Bruce Pauling	Full name: SANDY WALKER
Designation: Manager	Designation: VICE CHAIR
Date: 20 July 2021	Date: 20 July 2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:
South Wairarapa District Council
PO Box 6
Martinborough 5741
Or email: grants@swdc.govt.nz

Items required for this application

- Most recent annual accounts including notes and review/audit report
- Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)
- Application Form is signed

Wairarapa Road Safety Council Incorporated

Performance Report

For the year ended
30 June 2020

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Wairarapa Road Safety Council Inc.

Statement of Financial Performance

For the year ended
30 June 2020

	Note	Actual This Year \$	Budget This Year \$	Actual Last Year \$
Revenue				
Donations, fundraising and other similar revenue	1	150	-	2,831
Fees, subscriptions and other revenue from members		-	-	-
Revenue from providing goods or services	1	310,062	296,656	235,772
Interest, dividends and other investment revenue		-	-	-
Other revenue		-	-	-
Total Revenue		310,212	296,656	238,603
Expenses				
Expenses related to public fundraising		-	-	-
Volunteer and employee related costs	2	136,579	132,000	105,879
Costs related to providing goods or services	2	141,733	159,656	119,326
Grants and donations made		-	-	-
Other expenses	2	15,754	5,000	10,273
Total Expenses		294,066	296,656	235,478
Surplus/(Deficit) for the Year		16,146	-	3,125

Wairarapa Road Safety Council Inc.

Statement of Financial Position

As at
30 June 2020

	Note	Actual This Year \$	Actual Last Year \$
Assets			
Current Assets			
Bank accounts and cash	3	56,438	9,172
Debtors and prepayments	3	16,205	28,696
Inventory		-	-
Other current assets		-	12,071
Total Current Assets		72,643	49,939
Non-Current Assets			
Property, plant and equipment	4	47,029	37,792
Investments		-	-
Other non-current assets		-	-
Total Non-Current Assets		47,029	37,792
Total Assets		119,672	87,730
Liabilities			
Current Liabilities			
Bank overdraft		-	-
Creditors and accrued expenses	3	10,925	8,109
Employee costs payable	3	13,987	12,156
Unused donations and grants with conditions	3	14,360	3,211
Other current liabilities		-	-
Total Current Liabilities		39,272	23,477
Non-Current Liabilities			
Loans		-	-
Other non-current liabilities		-	-
Total Non-Current liabilities		-	-
Total Liabilities		39,272	23,477
Total Assets less Total Liabilities (Net Assets)		80,400	64,254
Accumulated Funds			
Capital contributed by owners or members		-	-
Accumulated surpluses or (deficits)		16,146	3,125
Reserves		64,254	61,129
Total Accumulated Funds		80,400	64,254

Wairarapa Road Safety Council Inc.

Statement of Cash Flows

For the year ended
30 June 2020

	Actual This Year \$	Budget This Year \$	Actual Last Year \$
Cash Flows from Operating Activities			
Cash was received from:			
Donations, fundraising and other similar receipts	150		2,831
Fees, subscriptions and other receipts from members	-		
Receipts from providing goods or services	335,017		186,920
Interest, dividends and other investment receipts			
Net GST			
Cash was applied to:			
Payments to suppliers and employees	267,912		233,379
Donations or grants paid			
Net Cash Flows from Operating Activities	67,256	-	(43,628)
Cash flows from Investing and Financing Activities			
Cash was received from:			
Receipts from the sale of property, plant and equipment			
Receipts from the sale of investments			
Proceeds from loans borrowed from other parties			
Capital contributed from owners or members			
Cash was applied to:			
Payments to acquire property, plant and equipment	19,991		6,957
Payments to purchase investments			
Repayments of loans borrowed from other parties			
Capital repaid to owners or members			
Net Cash Flows from Investing and Financing Activities	(19,991)	-	(6,957)
Net Increase / (Decrease) in Cash	47,264	-	(50,585)
Opening Cash	9,173		59,758
Closing Cash	56,438		9,173
This is represented by:			
Bank Accounts and Cash	56,438	-	9,172

Wairarapa Road Safety Council Inc.

Statement of Accounting Policies

For the year ended
30 June 2020

Basis of Preparation

Wairarapa Road Safety Council Incorporated has elected to apply PBE SFR-A (NFP) Public Benefit Entity Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2m. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared in accordance with the Going Concern

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST.

Income Tax

Wairarapa Road Safety Council is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Revenue

WRSC receives government grants from the New Zealand Transport Agency, which subsidises part of Masterton's costs in maintaining the local roading infrastructure including Road Safety. The subsidies are recognised as revenue upon receipt entitlement as conditions pertaining to eligible expenditure have been fulfilled. Other grants are recognised as revenue when they become receivable unless there is an obligation to return the funds if conditions of the grant are not met. In that case the funding is recorded as a liability and released to income only as conditions are met.

Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (last year - nil). However then entity has obtained charitable status must now ensure that it complies with the requirements of the standards in relation to how various revenue, expenses, assets and liabilities are to be accounted for under the Charities Reporting Framework for Tier 3 entities.

Wairarapa Road Safety Council

Notes to the Performance Report

For the year ended
30 June 2020

Note 1 : Analysis of Revenue

Revenue Item	Analysis	This Year \$	Last Year \$
Donations and other similar revenue	COGS Grant - for SADD	150	1,609
	NZTA Grant - Vehicle Restraints campaign	-	-
	Misc Road Safety income	-	1,222
	Total	150	2,831

Revenue Item	Analysis	This Year \$	Last Year \$
Revenue from providing goods or services	Council Grants - MDC	62,068	48,922
	- CDC	19,629	16,703
	- SWDC	22,574	19,209
	NZTA Programme Funding (via MDC claim)	138,220	104,507
	CDMP Funding	53,211	46,431
	Total	295,702	235,772

Note 2 : Analysis of Expenses

Expense Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related costs	Staff costs - Road Safety Co-ordinator(s)	128,732	105,243
	Training	4,507	636
	Total	133,239	105,879

Expense Item	Analysis	This Year \$	Last Year \$
Costs related to providing goods or services	Office expenses, rent, telephones, stationery	9,420	9,143
	Travel & vehicle expenses	5,292	5,470
	Administration charge	5,000	5,000
	Depreciation	5,210	5,272
	Loss on Sale	5,543	-
	Total	30,466	24,885

Expense Item	Analysis	This Year \$	Last Year \$
Project expenses	Community Development	158	216
	Alcohol/Impaired Driving	5,302	9,172
	Safe Cycling	650	1,005
	Loss of Control/Speed	41,887	15,382
	Miscellaneous Promotional Material	265	-
	Young /Learner Drivers	7,991	8,020
	Senior Road Users	2,059	656
	Driver Distraction/Fatigue	15,123	5,199
	Restraints	4,537	8,853
	Motorcyclists	21,729	8,731
	Schools - safer speeds	241	3,992
	Bikes in Schools	-	75
	SADD	369	2,963
	CDMP	22,071	39,474
	Small Projects	7,979	974
	Total	130,361	104,712

Wairarapa Road Safety Council

Notes to the Performance Report

For the year ended
30 June 2020

Note 3 : Analysis of Assets and Liabilities

Asset Item	Analysis	This Year \$	Last Year \$
Bank accounts and cash	Petty Cash	200	200
	Funds held by MDC	56,238	59,558
	'Overdraft' funding provided by MDC	-	-
	Total	56,438	59,758
Debtors and prepayments	Analysis	This Year \$	Last Year \$
	Receivable - NZTA project funding (via MDC)	16,205	28,696
	Receivable - Other project funding	-	6,736
	Total	16,205	35,432
Creditors and accrued expenses	Analysis	This Year \$	Last Year \$
	Trade Creditors	(9,915)	(8,109)
	Other Creditors	(1,010)	
	Total	(10,925)	(8,109)
Employee costs payable	Analysis	This Year \$	Last Year \$
	Holiday Pay & Wages accrued	(13,987)	(12,156)
	Total	(13,987)	(12,156)
Unused donations and grants with conditions	Analysis	This Year \$	Last Year \$
	NZTA Conditional Grant	(14,360)	(29,381)
	Total	(14,360)	(29,381)

Wairarapa Road Safety Council

Notes to the Performance Report

For the year ended
30 June 2020

Note 4 : Property, Plant and Equipment

This Year					
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Land	-			-	-
Buildings	-				-
Motor Vehicles	36,436	19,991	5,543	4,963	45,921
Furniture and fixtures	1,356			247	1,109
Office equipment	-				-
Computers (including software)	-				-
Machinery	-				-
Heritage assets	-				-
Total	37,792	19,991	5,543	5,210	47,030

PPE7 - PPE8	
Current Valuation	Source and Date of Valuation

Last Year					
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Land	-			-	-
Buildings	-				-
Motor Vehicles	34,504	6,957		5,025	36,436
Furniture and fixtures	1,603			247	1,356
Office equipment	-				-
Computers (including software)	-				-
Machinery	-				-
Heritage assets	-				-
Total	36,107	6,957	-	5,272	37,792

Wairarapa Road Safety Council

Notes to the Performance Report

For the year ended
30 June 2020

Note 6 : Commitments and Contingencies

Commitment	Explanation and Timing	At balance date This Year \$	At balance date Last Year \$
	Commitments to lease or rent assets		
	Commitment to purchase property, plant and equipment		
	Commitments to provide loans or grants		

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last Year - nil)

Wairarapa Road Safety Council

Notes to the Performance Report

For the year ended
30 June 2020

Notes 7-12

Note 7: Other

Significant Grants and Donations with Conditions which have not been Recorded as a Liability

Description	Original Amt	Not Fulfilled Amt	Purpose and Nature of the Condition(s)
None			

Related Party Disclosures:

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 10: Events After the Balance Date

Events After the Balance Date:

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year Nil)

Note 11: Ability to Continue Operating

Note 12: Correction of Errors

Additional Information



South Wairarapa District Council

02

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Wairarapa Balloon Society Incorporated	
Physical address: 149 Lincoln Road, Carterton, 5713	
Postal address: PO Box 295, Masterton	
Contact Person: Peter Amyes	Phone No (Day): 027 8366547
Email: wairarapaballoons@gmail.com	Mobile No: 027 8366547

Officers of organisation	
Chair: Shaun McGillicuddy	Phone No: 027 2694980
Secretary: Joanne Gregory	Phone No: 06 378 7577
Treasurer: Joanne Gregory	Phone No: 06 378 7577

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021?	Yes
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<p>When was the organisation formed and what are its aims and objectives?</p> <p>The Wairarapa Balloon Society was incorporated on 9 February 2001. The objects of the society are:</p> <ol style="list-style-type: none"> 1. Establish, maintain, promote and encourage ballooning in the Wairarapa with the aim to benefit the Wairarapa Community as a whole 2. Promote Wairarapa's economic development by encouraging people to use it as a tourist attraction and to develop its tourism potential 3. To empower community spirit and pride

Total number of members in your organisation?	7
How many full-time equivalent people work in your organisation?	0.5
How many volunteers work in your organisation?	100

Date of last AGM?	September 2020
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2. FUNDING CRITERIA

Funding Criteria	
Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.	
Please select the category that is the project's main focus (mark with an X)	
Youth Grant	
Community Grant	\$10,000

Community Grants Funding Category	
Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see Grants Policy).	
Please select the category that is the project's main focus (mark with an X)	
Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	X
Sport and Recreation	X
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

<p>Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):</p> <p>The Wairarapa Balloon Festival will return at Easter 2022 after a two-year COVID induced Hiatus. The festival will be a series of morning and afternoon ascensions from Martinborough, Greytown, Carterton and Masterton, daily popup events at commercial premisses as requested and a ticketed night glow event. The event attracts 1500 participants at each ascension and 15,000 to the nightglow. Further detail of the event at in the attached proposal.</p>
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Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

The festival will occur over 14-18 April 2022, Easter weekend. There will be ascensions over the vineyards and town of Martinborough, from the Stella Bull Park in Greytown and other locations throughout the Wairarapa.

Why should South Wairarapa District Council (SWDC) support this project/event?

The Balloon Festival is a long standing successful iconic attraction in the Wairarapa. The expanded event will attract a 50% increase in attendance from previous years. A large percentage of the attendees are from outside the Wairarapa and contribute to the local economy through accommodation, food and wine to shopping at the many retail outlets. Greytown is an especially attractive and sought out venue for visiting and shopping. The Festival also contributes to the wellbeing of the community from an attractive event to attend to the many community groups that gain funding by providing services and selling wares to attendees. The organising committee are vested in the community and wherever possible utilise local businesses and community groups to provide services for the event.

Who will benefit from these funds and in what way?

Funds will be utilised for staging the event. The community at large will benefit from having balloons present in the Wairarapa, to attending, free of charge, the morning ascensions and from attending the nightglow. Local businesses benefit from supplying services to the event, to supplying visitors with accommodation food and drink as well as commercial goods. South Wairarapa benefits from advertising and promotional material generated and word of mouth spread from the experiences of all visitors.

4. FINANCIALS

Funding requirements	
Total cost of project	\$218,000
Your organisation's contribution	\$20,000
Other outside funding (please supply brief details)	Council Grants \$30,000 Trust Houst \$50,000 Commercial Sponsorship \$30,000
Amount applied for in this application	\$10,000
Shortfall (please provide brief details of how will balance be found)	\$30,000 Additional commercial sponsorship

Project income (if applicable), e.g. generated from sales to public	\$110,000 (nightglow ticket sales)
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	SWDC has generously supported the Balloon Festival over the years. The last grant (2019) was for \$3,000

GST Registration	
Are you GST Registered	Yes
Bank account details (required for non GST registered applications only)	
Name of bank:	Westpac
Account name:	Wairarapa Balloons
Account No:	030687 03999336-00

5. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

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- I agree that the necessary documentation listed below is attached to this application.
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- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: Peter John Amyes	Full name: Shaun McGillicuddy
Designation: Event Manager	Designation: President
Date: 20 July 2021	Date: 20 July 2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council
 PO Box 6
 Martinborough 5741
 Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>

Wairarapa Balloon Society Inc.
Statement of Revenue & Expenses
for the year ended 30 June 2021

Actual 2020		Actual 2021
16,817	INCOME	
7,029	Trust House Foundation grant*	-
5,000	MDC grant*	-
3,000	CDC grant*	-
-	SWDC grant*	-
-	Other Charitable Grants	-
12,588	Business sponsorship*	-
<u>44,434</u>	Total Grants	<u>-</u>
-	Other Income	
22	Gate Income - Night Glow	-
-	Interest	15
-	Other recoveries	-
<u>\$ 44,456</u>	TOTAL INCOME	<u>\$ 15</u>
	EXPENDITURE	
5,409	Event promotion	657
3,833	- Advertising, promotion & design	555
<u>9,242</u>	- Flyers, printing & signage	<u>1,212</u>
	Ballooning expenses	
-	- Breakfasts & other catering	-
1,017	- Event costs	-
5,398	- Special shapes	-
-	- Prizes	-
-	- Gas	-
<u>6,416</u>		<u>-</u>
	Technical & Venues	
-	- Mobile sound, NG technical	-
625	- Entertainment & production	-
1,463	- Venue costs, security, gates etc	-
-	- Liability insurance	-
27,411	- Event management & admin	8,916
<u>29,499</u>		<u>8,916</u>
<u>45,157</u>	TOTAL EXPENDITURE	<u>10,128</u>
<u>\$ (701)</u>	Event Surplus/(Deficit) before tax	<u>\$ (10,113)</u>
<u>31,884</u>	Opening C/fwd Funds	<u>31,183</u>
<u>31,183</u>	Closing C/fwd funds	<u>21,070</u>

*2020 Income is shown net of refunded grants.

An event was scheduled for Easter 2020, but due to Covid-19 and the level 4 lockdown measures the 2020 event was cancelled. Some expenditure had been incurred prior to the cancellation.

2021 - no event was held. Costs include a small amount of advertising and event planning for 2022.

Wairarapa Balloon Society Incorporated
Statement of Financial Position
as at 30 June 2021

30 Jun 2020		30 Jun 2021
	Current Assets	
31,486	Bank account balance - Westpac	21,140
44	Prepaid card balance	44
-	GST Receivable	101
31,530		21,285
	Current Liabilities	
132	GST Payable	-
215	Other Creditors	215
347		215
\$ 31,183	Net Assets	\$ 21,070
	Accumulated Funds	
31,884	Carried forward	31,183
(701)	Surplus/(Deficit) (after tax)	(10,113)
\$ 31,183	Society Equity	\$ 21,070



Chairman (Shaun McGillicuddy)

Wairarapa Balloon Society Incorporated
Accounting Policies & Notes To Accounts
For the Period Ended 30 June 2021

1. STATEMENT OF ACCOUNTING POLICIES

1.1 Reporting Entity

The Wairarapa Balloon Society Incorporated is incorporated under the Incorporated Societies Act 1908. These financial statements have been prepared in accordance with the framework for differential reporting issued by the Institute of Chartered Accountants of New Zealand.

1.2 Measurement Base

The measurement base adopted is historical cost. Accrual accounting is used to match expenses and revenues.

1.3 Specific Accounting Policies

1.3.1 Accounts Receivable (when applicable)

Accounts Receivable will be stated at expected realisable value.

1.3.2 Stocks on Hand (when applicable)

Stock on hand will be valued at the lower of cost or net realisable value.

Cost will be calculated on a first in first out basis.

1.3.3 Fixed Assets

A capitalisation limit of \$500 has been set. No Assets have been capitalised in this financial year.

1.3.4 G.S.T.

These financial statements have been prepared on a G.S.T. exclusive basis.

1.3.5 Differential Reporting

This society qualifies for differential reporting as it is not publicly accountable and is not considered large. Advantage has been taken of all reporting exemptions available.

Westpac



deposit

Westpac © New Zealand Limited

Masterton
237-239 Queen Street, Masterton, NZ

DATE

NOTES \$

COINS \$

TOTAL CASH \$

CHEQUES
AS REVERSE \$

PAID IN BY: (PLEASE PRINT NAME)

FOR THE CREDIT OF

TRANSFER FROM ACCOUNT NO.

\$

WAIRARAPA BALLOON SOCIETY INCORPORATED

TOTAL \$

⑈030687⑈ 0399336⑈00 ⑈ 50



Tuesday 27 July

South Wairarapa District Council
P O Box 6
Martinborough 5741

Dear Sir/Madam,

Please find enclosed our application for funding to stage the 2022 UCI 2.2 New Zealand Cycle Classic, our country's premier multi-day road cycling event.

The 2022 NZ Cycle Classic will once again be held in January and take place entirely in the Wairarapa region over four days while the fifth and final day will be held in Wellington city, along Lambton Quay.

Stage three on Friday 8th January is taking place entirely in your area, with riders completing a total of 151km race – 8 laps of a Martinborough circuit that each year attract hundreds of spectators.

With the trans-Tasman travel bubble now open between Australia and New Zealand, I am confident the 2022 event will attract a large contingent of Australia's top male riders meaning that we will have a full field of 110 – the best from New Zealand and Australia.

The planned dates for the NZ Cycle Classic in 2022 is from Monday, 3rd January 2022 to Sunday, 9th January 2022. On the Sunday morning, riders will be transferred by bus to Wellington.

Right now, my team and I are in the thick of planning for 2022 and have the full support of Cycling New Zealand, our national body. As this event is also sanctioned by the Internationale Cycliste Union (UCI), the world governing body based in Switzerland, we work closely with them to help align the international racing calendar.

Our aim with this event is to continue to stage New Zealand's premier road cycling event in the Wairarapa and help promote the sport of cycling at multiple levels with our community – whether that be providing a platform for our emerging top young riders to compete in a top cycling event right here or encouraging families to take up cycling in a recreational capacity. Supporting community events, such as kids' races and a planned Gran Fondo for 2022, also help create community engagement and excitement.

Hosting four of the five stages in the region also contributes to our economy by increased visitation and spend at cafes, petrol stations and accommodation providers but it also increases the profile of the Wairarapa as a top cycling destination both nationally and internationally. This is done thanks to proven marketing and media support as well as working with our key sport and tourism stakeholders to spread the word even further.

Funding

Please find enclosed an application for funding of \$22,000 to help my team and I deliver the 2022 event. In addition, I have enclosed our budget for the 2022 event which offers you a transparent breakdown of costs to deliver this top, New Zealand sporting event.

Your financial support will be use in Martinborough to cover expenses of First Aid, Traffic Management crew, TV coverage, security barriers around the Martinborough Square among other costs.

While I will continue to update you on our plans as we move forward, please do contact me if you have any specific questions relating to my budget or to the funding application.

I would like to take the time to say how much I've valued your support over the years, and I look forward to your continued support next year.

Kind regards

A handwritten signature in black ink, appearing to read 'Jorge Sandoval', with a stylized flourish extending from the end of the name.

Jorge Sandoval MNZM
Director
Sandoval promotions Ltd

Sandoval Promotions Ltd

97 Kaka Amu Road - RD11 - Masterton 5871

PH: 0274464300



South Wairarapa District Council

03

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Sandoval Promotions Ltd	
Physical address: 97 Kaka Amu Road - Masterton	
Postal address:	
Contact Person: Jorge Sandoval MNZM	Phone No (Day): 0274464300
Email: jorgesandovalnz@gmail.com	Mobile No: 0274464300

Officers of organisation	
COMPANY DIRECTOR ; Jorge Sandoval	Phone No:0274464300
NZ Business Number9429038979316	Phone No:
Treasurer:	Phone No:

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	YES
---	------------

When was the organisation formed and what are its aims and objectives? Company formed August 1992, the aim is to promote the sport of Cycling in New Zealand.

Total number of members in your organisation?	1
How many full-time equivalent people work in your organisation?	1
How many volunteers work in your organisation?	65
Date of last AGM?	May 2021

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	X

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	YES
Sport and Recreation	YES
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

To help with the staging of stage 3 of the international New Zealand Cycle Classic on Friday 7th January 2022. The event will travel to South Wairarapa and complete 8 laps of a Martinborough circuit. The event is on from 5 to 9 January 2022 and is televised to New Zealand and the world.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?
5 – 9 January 2022.

Why should South Wairarapa District Council (SWDC) support this project/event?

The event will attract hundreds of spectators to South Wairarapa (event free of charge for the public). Via out media and TV coverage we will showcase the region around Martinborough, vineyards etc.

Who will benefit from these funds and in what way?

The area business people (shops, cafe's, motels, young New Zealand cyclists, thousands of spectators.

4. FINANCIALS

Funding requirements	
Total cost of project	\$ 269,000
Your organisation's contribution	\$ 21,000
Other outside funding (please supply brief details)	\$ 240,000 Donations from other Wairarapa local authorities, Trust House, Fagan Motors, Mitre 10 MEGA and other smaller sponsors.
Amount applied for in this application	\$22,000
Shortfall (please provide brief details of how will balance be found) Please see budget/letter with this application.	\$
Project income (if applicable), e.g. generated from sales to public	\$
Is organisation a registered charity?	No
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	Applied in 2020 – no grant received but we still stage the event in South Wairarapa.

--	--

GST Registration	
Are you GST Registered	Yes - GST No 600 25 916
Bank account details (required for non GST registered applications only)	
Name of bank:	ANZ
Account name:	Sandoval Promotions Ltd
Account No:	06-0217-0862293-00

5. Declarations

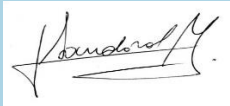
We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed:
Full name: Jorge Sandoval MNZM	Full name:
Designation: Company Director	Designation:
Date: 27 July 2021	Date:

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	x <input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	x <input type="radio"/>

**The Trust House Foundation - New Zealand Cycle Classic
5 - 9 January 2022**



The New Zealand Cycle Classic was the only Union Cycliste Internationale (UCI) 2.2 event staged in Oceania in 2021.

2022 will be the 35th anniversary of the New Zealand Cycle Classic. Thirty four years of what is now New Zealand's only Union Cycliste Internationale (UCI) endorsed race. In 2022, the 35th Anniversary event will have additional interest for media and in turn we can expect considerably more visitors and community engagement.

Community engagement means:

- Cycle events for all levels of cyclist
- Cycle events for all ages of cyclist
- Opportunities for businesses to engage in the event
- Opportunities for the community to engage with professional athletes
- Opportunities for community groups to fund raise
- Opportunity for cycling to be further demonstrated as the growth sector for health and tourism

The New Zealand Cycle Classic it's considered to be one of the most important races in Oceania and this is proven by the number of top international professional teams wanting to participate in the event every year.

Over the past 19 years, the Tour has been listed on the UCI international calendar and received daily television, radio and newspaper media coverage in New Zealand and overseas. The entire Wairarapa region will benefit as the event will be televised both nationally and internationally, this really provides a unique showcase for the Wairarapa region as a cycling destination.

We have a great event, full of potential to grow and to do this, we need your support to continue to:

The Event

- The only UCI 2.2 endorsed men's race in New Zealand will be the premier men's road cycling event in the country.
- Showcase the Wairarapa region via television coverage to New Zealand and overseas
- Wairarapa has extraordinary terrain for a varied five stage event and providing an equally varied visual spectacle for spectators and media.
- The event will generate a sense of pride that an event with participants of the highest calibre will be in the region as part of an international calendar.

Benefits

- The televised coverage of the race can tell the community stories more effectively and will showcase the region to an international audience
- Print media and local news media are interested in this calibre of event and will need the community stories for colour under the race itself.
- A central race village will provide opportunities for the community to have closer than ever engagement with riders and teams.
- Riders and teams will be found throughout the community at their favourite coffee stops and provide another opportunity to engage with the teams and riders
- The community pride, better understanding of the sport and contact with the teams will inspire more people to get involved in the sport and gain the social, physical and mental benefits
- This event will require significant numbers of volunteers who will benefit from the returns volunteering gives.
- The event will deliver significant economic benefit to the region.

Cycling Community

- The event will encourage up and coming competitive cyclists with first hand engagement with this level of cycling
- Race officials and drivers will be upskilled under the guidance of UCI officials
- The upskilled race officials and drivers will flow on to improve other cycle events in the community and nationwide.

By the numbers

The tour contingent	185 people
• Teams	18
• Riders	108
• Team officials	36
• Race Officials	41

Local Media Coverage

A full media pack is provided to all prospective and participating media. This gives angles for stories on riders, teams, records, unusual characters, statistics, etc. A qualified media support officer is put in place to ensure all media get what they need from the event.

- TV One and TV 3 3 out of 5 stages covered
 - Times Age
 - Wairarapa News
 - Dominion Post
 - Stuff website
 - Radio Sport
 - Radio NZ Sport
 - Radio More FM
 - Sportshub.co.nz
 - NZ Road Cyclist Magazine
 - The Motor Caravan Magazine
 - Wairarapa Lifestyle Magazine
 - Wairarapa Journal
 - Kia Ora Air NZ inflight magazine

Plus other UCI, UK, Italian and Australian media plus social media from many of the participating riders and teams.

What the New Zealand Cycle Classic brought to the Wairarapa in 2021:

- 1,122 guest nights from the teams alone
- 4% of our monthly guest expectation
- Average stay of 6.4 nights
- Wairarapa average 2.2 for a January

Media leverage for the Wairarapa is very good

- SKY, SBS and UCI television channels
- Live cross TV One News twice during the tour
- TV One News report each night
 - 1 hour summary of the tour
 - Still on SBS Australia app for another year
 - European specialised UCI channels
- TV3 New Zealand
 - Preview of the race aired the night before race began
 - Race reports on their website
 - News report each night.
 - Review of the event + angle on NZ team following event completion

Online

- Stuff
- Feature article on big week in the Wairarapa by Pamela McIntosh
- Articles published in the Dom Post also linked onto STUFF and shared on any social media platform
- sportshub.co.nz
- Preview race reports were picked up by international cycling websites, which have huge readerships
- National and International print media
- Dominion Post
- New Zealand Herald and Times Age
- Wairarapa News

What each Council will see from an investment in the event:

- All districts will have the presence of an international event coming right through the middle of their major towns.

Wellington

- The tour will finish in the city of Wellington.

South Wairarapa

- Circuit race – Stage three in Martinborough
- Loop around Lake Wairarapa
- Community engagement in Martinborough

Carterton

- Community engagement in Carterton
- Queen Stage (the hardest stage) finish on Admiral Hill
- Community event start in Carterton for race to Admiral Hill
- Spectator Zone at finish line on Admiral Hill
- Community mountain bike event

Masterton

- Stage finish outside Masterton Golf Club
- Community engagement at the Mitre 10 MEGA stage one
- Two stage finishes in Masterton
- Community engagement in Masterton
- Two community cycle event starts in Masterton
- Cycling Legends dinner

Why would we support this event over other events?

This event provides the districts, Wairarapa and New Zealand with a showcase opportunity. No other event takes in the whole region in the way this event does. No other event takes the Wairarapa onto the world stage in quite the way this event does.



BUDGET NZ Cycle Classic 2022

Code	Item	2022	
1	TMP	\$ 25,676.00	
2	Television fees	\$ 5,000.00	
3	Prizes	\$ 30,000.00	
4	Petrol	\$ 300.00	
5	St Johns	\$ 8,970.00	
6	Printing	\$ 1,400.00	
7	Uniforms/polos	\$ 7,305.00	
8	Bus/car hire	\$ 2,660.00	
9	UCI	\$ 6,500.00	
10	Accomodation	\$ 112,700.00	
11	Printing letter residents	\$ 246.00	
12	Course set up/Ross	\$ 3,000.00	
14	PA System Hire	\$ 465.00	
15	TMP plans	\$ 4,973.00	
16	Computer Results	\$ 2,300.00	
17	print letters	\$ 169.00	
18	Salaries	\$ 20,000.00	
19	Flowers	\$ 400.00	
20	Wellington Hotel	\$ 800.00	
21	Radio	\$ 1,200.00	
22	Motorcycle Club	\$ 2,500.00	
23	CNZ officials	\$ 1,000.00	
24	Catherine	\$ 4,900.00	
25	Airfares	\$ 1,200.00	
26	Race doctor	\$ 3,684.00	
27	Signage Banner	\$ 700.00	
28	Announcer	\$ 1,500.00	
29	Barriers	\$ 3,513.00	
30	Media manager	\$ 2,000.00	
31	PrintCraft banner	\$ 1,200.00	
32	Official Photographer	\$ 1,000.00	
33	Designing book	\$ 540.00	
34	Council Permits	\$ 400.00	
36	Website Hosting	\$ 800.00	
37	Post rural letters	\$ 280.00	
38	wairarapa times age	\$ 345.00	
39	Extras	\$ 8,000.00	
40	Race numbers	\$ 255.00	
41	IT Manager	\$ 1,200.00	
42	Total	\$ 269,081.00	

SANDOVAL PROMOTIONS LIMITED
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FOR THE YEAR ENDED 31 MARCH 2021

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**SANDOVAL PROMOTIONS LIMITED
COMPILATION REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Compilation Report to the Directors

Scope

On the basis of information you provided we have compiled the financial statements of SANDOVAL PROMOTIONS LIMITED for the period ended 31 March 2021, in accordance with The Chartered Accountants Australia and New Zealand Service Engagement Standard No. 2: Compilation of Financial Information. These financial statements have been prepared in accordance with the policies as detailed in Note 1 to the financial statements.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

**CLATWORTHY CHARTERED ACCOUNTANTS LTD
MASTERTON**

14 June 2021

SANDOVAL PROMOTIONS LIMITED
DIRECTORY
AS AT 31 MARCH 2021

NATURE OF BUSINESS:

Cycle tours and other events promoter

SHAREHOLDERS:

Jorge Sandoval-Medina 100

DIRECTORS:

Jorge Sandoval-Medina

REGISTERED OFFICE:

97 Kaka Amu Road
RD 11
Masterton 5871

DATE OF INCORPORATION:

12 August 1992

COMPANY NUMBER:

548871

ACCOUNTANTS:

Clatworthy Chartered Accountants Ltd
221 High Street
Solway
PO Box 382
Masterton

BANKERS:

ANZ Bank

SANDOVAL PROMOTIONS LIMITED
INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

2020		2021
	REVENUE	
-	Sponsorship -Wellington City Council	35,000
15,000	Sponsorship -Trusthouse	15,000
-	Sponsorship -NZCC	5,408
6,000	Sponsorship -Couplands Bakeries	-
17,000	Sponsorship -Masterton District Council	-
8,000	Sponsorship -Masterton Mitre 10 Mega	8,000
5,000	Sponsorship -SWDC	-
-	Sponsorship -MBIE	60,000
-	NZ Cycle Classic - entry fees	37,305
51,000		160,713
	EVENT EXPENSES	
11,924	Prize money & appearance fees	11,680
21,555	Race expenses	49,483
505	Travel & accomodation	1,468
4,105	Volunteers, officials & marshalls	200
5,000	Hireage costs	2,833
43,089		65,664
7,911		95,049
7,911	NET INCOME	95,049
	LESS EXPENSES	
	<u>GENERAL WORKING EXPENSES</u>	
59,063	Directors' salary (PAYE paid)	15,027
(586)	Less Covid-19 wage subsidy	(15,817)
2,141	Vehicle Expenses	4,863
60,618		4,073
	<u>ADMINISTRATION EXPENSES</u>	
443	Bank Charges	429
1,880	Accountancy	1,920
520	Website	290
1,400	Legal Expenses	-
469	Printing, Stationery & Postage	2,483
-	Telephone & tolls	164
-	Advertising	2,185
4,712		7,471

The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

SANDOVAL PROMOTIONS LIMITED
INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

2020		2021
	<u>STANDING CHARGES</u>	
253	Insurance	334
-	Accident Compensation	391
	Interest	
37	Interest	-
220	Storage	-
<u>510</u>		<u>725</u>
<u>65,840</u>	TOTAL CASH EXPENSES	<u>12,269</u>
(57,929)	CASH SURPLUS	82,780
1,860	Depreciation	946
<u>707</u>	Loss on Sale of Assets	<u>1,349</u>
<u>2,567</u>		<u>2,295</u>
<u>(60,496)</u>	NET INCOME	<u>80,485</u>

The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

SANDOVAL PROMOTIONS LIMITED
RETAINED EARNINGS/APPROPRIATION ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

2020		2021
(60,496)	NET INCOME	80,485
(60,496)	NET INCOME	80,485
(60,496)	NET INCOME	80,485
(143,549)	Retained Earnings(Deficit) brought forward	(204,045)
(204,045)	RETAINED EARNINGS/(DEFICIT)	(123,560)

The accompanying notes form part of these financial statements.
 These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

**SANDOVAL PROMOTIONS LIMITED
SHAREHOLDERS CURRENT ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

2020		2021
JORGE SANDOVAL-MEDINA		
149,867	Opening Balance	190,492
<u>57,125</u>	Funds Introduced	<u>16,268</u>
206,992		206,760
-	Personal tax	1,017
16,500	Drawings	42,593
<u>-</u>	Transfer to All Kiwi Sports Club Incorporated	<u>(1,500)</u>
16,500		<u>42,110</u>
<u>190,492</u>	BALANCE OWING BY COMPANY	<u>164,650</u>

The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

SANDOVAL PROMOTIONS LIMITED
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021

2020		2021
	CURRENT ASSETS	
10,934	ANZ Bank account	32,781
<u>7,344</u>	FIXED ASSETS (as scheduled)	<u>33,384</u>
<u>18,278</u>	TOTAL ASSETS	<u>66,165</u>
	CURRENT LIABILITIES	
190,492	Current account -Jorge Sandoval-Medina	164,650
21,337	GST Payable	24,975
3,950	Accounts Payable	-
<u>6,444</u>	Covid-19 wage subsidy for next financial year	<u>-</u>
<u>222,223</u>		<u>189,625</u>
<u>222,223</u>	TOTAL LIABILITIES	<u>189,625</u>
<u>(203,945)</u>	EXCESS OF LIABILITIES OVER ASSETS	<u>(123,460)</u>
	REPRESENTED BY:	
100	Issued Capital	100
<u>(204,045)</u>	Retained Earnings	<u>(123,560)</u>
<u>(203,945)</u>	NET EQUITY	<u>(123,460)</u>

Signed by the Directors

Director: _____ Date: _____

SANDOVAL PROMOTIONS LIMITED
SCHEDULE OF FIXED ASSETS AND DEPRECIATION
AS AT 31 MARCH 2021

Asset	Purchase Date	Cost Price	Book Value 01/04/2020	Additions Disposals	---- Depreciation ----			Accum Deprec 31/03/2021	Book Value 31/03/2021
					Mth	Rate	\$		
MOTOR VEHICLES									
2012 Ford Mondeo Titanium	Jun 2019	7,957	6,564	(5,215)					0
New Car ex Brendan Foote Motors	Mar 2021			33,550	1	21.0% CP	587	587	32,963
TOTAL MOTOR VEHICLES		7,957	6,564	28,335			587	587	32,963
PLANT & EQUIPMENT									
Barriers		10,222	62		12	18.0% DV	11	10,171	51
Finishing arch		3,677			12	67.0% DV	0	3,677	0
Finishing barrier		1,677			12	67.0% DV	0	1,677	0
Cycle rack		1,452			12	67.0% DV	0	1,452	0
TOTAL PLANT & EQUIPMENT		17,028	62				11	16,977	51
OFFICE EQUIPMENT									
Desk & chair		489	2		12	20.0% DV	0	487	2
Office furniture		1,040	16		12	15.0% DV	2	1,026	14
PA system		312	1		12	26.4% DV	0	311	1
PA system		1,778	17		12	26.4% DV	4	1,765	13
Computer		1,680	65		12	50.0% DV	33	1,648	32
HP Probook 450 G4		1,256	130		12	50.0% DV	65	1,191	65
Computer software		1,154			12	60.0% DV	0	1,154	0
Laptop	Aug 2019	730	487		12	50.0% DV	244	487	243
TOTAL OFFICE EQUIPMENT		8,439	718				348	8,069	370
TOTAL ASSETS		33,424	7,344	28,335			946	25,633	33,384

SANDOVAL PROMOTIONS LIMITED
DISPOSAL SCHEDULE
AS AT 31 MARCH 2021

Asset	Purchase Date	Cost Price	Book Value 01/04/2020	Sale Price	Dep'n Recovered	Loss on Sale	Capital Profit	Sale Date
2012 Ford Mondeo Titanium	Jun 2019	7,957	6,564	5,215		1,349		Mar 2021
		7,957	6,564	5,215		1,349		

The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

SANDOVAL PROMOTIONS LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

The entity is a company registered under the Companies Act 1993. These financial statements are special purpose financial statements prepared for internal management and taxation purposes only.

MEASUREMENT BASE

The measurement base adopted is that of historical cost (except as otherwise noted below).

PARTICULAR ACCOUNTING POLICIES

The following specific accounting policies, which materially affect the measurement of financial performance and financial position of the entity, have been applied:

Valuation of Assets

Vehicles, Plant and Equipment

Vehicles, Plant and Equipment are valued at cost, less depreciation written off to date.

Income Tax

Income tax payable has been accounted for using the tax payable method. Income tax is calculated on the profit disclosed in the Income Statement less permanent differences.

Depreciation

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

2. CONTINGENT LIABILITIES

No contingent liabilities are known to exist at balance date.

3. CAPITAL COMMITMENTS

There are no commitments for capital expenditure at balance date.

4. SHARE CAPITAL

The company has on issue 100 shares. All shares are subject to full and equal rights as to voting, dividends and capital repayment.

5. RETAINED EARNINGS

The retained earnings deficit represents a net accumulation of losses from the current and previous financial years.

6. BUSINESS ACTIVITY

The entity is involved in the business activity of promoting cycle tour and other events.

SANDOVAL PROMOTIONS LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

7. DIRECTORS' ACCOUNT

The following are directors of the company and received income from the company as follows:

Jorge Sandoval-Medina	59,063
-----------------------	--------

Loans by directors (if any) or directors' credit current accounts are repayable on demand. Interest on any directors' current account debit balances has been charged at rates set for fringe benefit tax purposes pursuant to the Income Tax Act 2007.

There are no accounts payable to or accounts receivable from Directors other than as represented in their personal current accounts.

8. IMPUTATION CREDIT ACCOUNT

At balance date the Imputation credits available for distribution to shareholders were \$7420.00 (2020: \$7420.00).

9. AUDIT

In accordance with a unanimous shareholder resolution, these financial statements have not been audited.



South Wairarapa District Council

Partnership Funding Request Form

(for period 1 July 2021 – 30 June 2023)

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Access Radio Wairarapa	
Physical address: Radio House, 5 Church Street, Masterton	
Postal address: As above	
Contact Person: Michael Wilson	Phone No (Day): 06 378 0255
Email: quiver@arrowfm.co.nz	Mobile No: 027 340 30 60

Officers of organisation	
Chair: David Sinton	Phone No: 021 547 784
Secretary: Gareth Winter	Phone No: 027 259 2774
Treasurer: Moira Robertson of Numb1z	Phone No: 06 379 8312

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	YES	Yes/No
---	------------	--------

When was the organisation formed and what are its aims and objectives? Formed in 1984 and registered as a charity in 2000. We provide access broadcasting services to the minority, disability, youth, older persons, Māori, and ethnic communities of Wairarapa.
--

Total number of members in your organisation?	40+ local organisations and schools
How many full-time equivalent people work in your organisation?	2.5
How many volunteers work in your organisation?	6 Board members, plus occasional others
Date of last AGM?	15/09/20

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	X

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	X
Environment	
Events	
Sport and Recreation	
Social and Educational Services	
Economic Development	

3. OPERATIONAL FUNDING OVERVIEW

Reason for requesting operational funding agreement

Our service to numerous community groups throughout Wairarapa has been maintained largely through access to our dedicated studios in Masterton, but in recent years we have offered a portable outreach service to ensure that needy groups and individuals are not disadvantaged by their remoteness from our Masterton base. Although we have always served the whole of our region, we believe a comprehensive service to South Wairarapa requires a dedicated operation, offering regular recording clinics, training and programme development for users in your district. This can only be managed by employing a Southern Area Coordinator and equipping her with a broadcast quality portable recording system. Such a person has been operating in the district for the last year and has identified many local programme presenters (see our Accountability Report). To be sustainable, this position needs ongoing contribution towards salary and operational costs. So far, we have managed with a small contribution from SWDC and allocations from within our current operating budget, and some makeshift equipment. This service will also be made available to the Carterton District and we have requested assistance with purchasing better equipment (as Carterton do not fund wages). We seek operational funding from you, on the assumption that both Councils will contribute to overall costs. So far, SWDC has been much the greater beneficiary of our services, paying \$2,000 towards real expenses of more than \$20,000. This reflects our commitment to your district and shows why a partnership will allow our services to expand and flourish there.

Explain how your organisation contributes to the wellbeing of South Wairarapa community or youth

Our service is recognised at governmental level (see Section 36[c] of the Broadcasting Act) as being crucial to the wellbeing of our society in that it ensures all groups in our communities have equal access to the mainstream media, and so fosters universal understanding of the diverse communities that make up our society, allows for the dissemination of advice and information to constituent communities, engenders a sense of belonging, and educates the public about the issues and concerns of each minority group. We provide access broadcasting services to the minority, disability, youth, older persons, Māori, and ethnic communities of Wairarapa. All groups have unencumbered access with no editorial constraints. All are trained to deliver material to their communities and the public in general. We broadcast live, stream on the internet, and provide podcasting from our website and the national Access Media hub (accessmedia.nz). Extending our outreach services in the South Wairarapa will ensure that the district can develop its own identity within our region-wide operation and that no community group in your catchment is disadvantaged through the tyranny of distance.

How many residents of South Wairarapa will benefit from the funding?

Over the last year, 20 organisations and/or individuals from the South Wairarapa District have benefitted directly from having material recorded and broadcast. Each organisation may comprise additional members who similarly benefit. Our intention is to identify many more such groups and increase these numbers.

How many residents of South Wairarapa will indirectly benefit from the funding?

Listeners from throughout the region will benefit from programmes presented by South Wairarapa programme makers. It is difficult to quantify audience numbers, but these will grow with promotional activity and longevity of programming (gaining audiences through familiarity).

Provide a brief summary of any successes/achievements of the organisation

Arrow programme makers have been finalists and won their categories in the NZ Radio Awards on 9 occasions. We have presented several series of "Community Listening Events" in association with Aratoi Museum of Art and History. Two of these, Migrant Journeys brought the often harrowing stories of migrant taxi drivers to a live audience (a unique experience of communal listening). We operate a special recording service for people in wheelchairs at King Street Artworks (and plan to use the same wheelchair-friendly technology in the south). We are the second longest serving Access station in Aotearoa (among 12 stations). We have twice hosted the national conference of Access stations, using the opportunity to showcase Wairarapa cultural activities, places of interest and prominent local speakers/experts. Our proudest achievement is repeated every day, as we help the diverse peoples of Wairarapa to connect with their communities and the general public.

4. FINANCIALS - BUDGET FOR CURRENT FINANCIAL YEAR (YOU MAY ATTACH SEPARATELY)

Sources of Revenue/Income	
Subscriptions/Membership fees and Studio hire etc.	\$ 1,500
Donations and fundraising	\$ 9,000
Non-Council Grants (please specify)	\$
NZ On Air principal funder	190,000
COGS (granted)	3,000
Eastern & Central, estimate (not yet granted)	4,000
Trust House Foundation estimate (not yet granted)	5,000
Others, estimate (not yet granted)	3,000
Council Grants (non-SWDC)	\$
Masterton, estimate (not yet granted)	5,000
Carterton, estimate (not yet granted)	3,000
Total Revenue/Income	\$ 223,500

Expenditure	
Salaries plus Kiwisaver	\$ 180,000
Rent	\$ 8,500
Electricity	\$ 5,000
Phone and internet, streaming etc.	\$ 3,500
Insurance and Accountancy/auditing,	\$ 5,000
Other (Please list) Copyright, transmission Tech maintenance/development Equipment, travel, training, subs, and other	\$ 10,000. (includes transmitter site hire & power) 4,500 12,000
Total Expenditure	\$ 228,500
Budget Surplus/Deficit	\$ 5,000 (our application to your Council)

GST Registration	
Are you GST Registered	Yes/No YES
Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

Please note that our rental expense is at maintenance cost only, and that the difference between this and the commercial rate amounts to a Discretionary Rental Grant from Masterton Trustlands Trust

This application seeks a \$5,000 contribution from your Council.

5. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>		<u>Signatory Two</u>	
Signed:		Signed:	
Full name:	Michael Wilson	Full name:	David Sinton
Designation:	Manager	Designation:	Chair, Board of Trustees
Date:	3rd August, 2021	Date:	3rd August, 2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council
PO Box 6
Martinborough 5741
Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>

Please note that the annual accounts to 30 June, 2021 are still with the Financial Reviewer, Sellar & Sellar, and so we provide here the reviewed annual accounts ending 30 June, 2020 plus the unreviewed statement for the year ending 30 June, 2021.

Wairarapa Access Radio Charitable Trust
Financial Statements
For the Year Ended 30 June 2021

Wairarapa Access Radio Charitable Trust
Financial Statements
For the Year Ended 30 June 2021

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Wairarapa Access Radio Charitable Trust

Compilation Report

For the Year Ended 30 June 2021

Compilation Report to the Trustees of Wairarapa Access Radio Charitable Trust.

Scope

On the basis of information you provided, we have compiled, in accordance with Service Engagement Standard No. 2: "Compilation of Financial Information", the financial statements of Wairarapa Access Radio Charitable Trust for the year ended 30 June 2021.

These have been prepared in accordance with Financial Reporting Act 1993 as described in the Notes to the Financial Statements.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies used are appropriate to meet the Trust's needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively at the request of the Trustees for the benefit of the beneficiaries. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

NUMB1Z Limited
9 Belvedere Road
Carterton

24 July 2021

Wairarapa Access Radio Charitable Trust

Trust Directory

As at 30 June 2021

Trustees

Dave Sinton
Gareth Winter
Holly Jackson
Jan McLaren
Anne Donald
Astrid Rung

IRD Details
025-785-726

Address
5 Church Street
Masterton

Nature of Business/Activity
Radio Broadcasting

Auditors

Sellar & Sellar Chartered Accountants
Masterton

Accountants
NUMB1Z Limited
9 Belvedere Road
Carterton

Bankers

ANZ National Bank Limited
Masterton

Wairarapa Access Radio Charitable Trust

Trustees' Annual Report

For the Year Ended 30 June 2021

The Trustees present here their Annual Report including Financial Statements of the Trust for the year ended 30 June 2021.

The business of the Trust is Radio Broadcasting. The nature of the Trust's business has not changed during the year.

Trustees' Funds

	2021 \$	2020 \$
Net Profit of the Trust	11,564	4,700
Trustees Funds as at 1 July 2020	47,730	43,029
Movements in Capital and/or Reserves	-	-
Trustees' Funds as at 30 June 2021	<u>59,294</u>	<u>47,729</u>

Financial Position

The Trustees are of the opinion that the state of affairs of the Trust are satisfactory

The state of the Trust's affairs as at 30 June 2021 was:

Assets of the Trust	80,565	65,939
Liabilities of the Trust	21,271	18,210
Financed by Trust Capital and Trustees' Income	<u>59,294</u>	<u>47,729</u>

Trustees' Disclosures

There were no trustee transactions to disclose for the reporting period.

Events Subsequent to Balance Date

The Trustees are not aware of any matters or circumstances since the end of the reporting date, not otherwise dealt within this report, that have significantly or may significantly affect the operations of the Trust, the results of those operations or the state of affairs of the Trust.

Dave Sinton, Gareth Winter, Holly Jackson, Jan McLaren, Anne Donald and Astrid Rung held office as Trustees at the end of the reporting period.

Wairarapa Access Radio Charitable Trust

Statement of Profit or Loss

For the Year Ended 30 June 2021

	<i>2021</i>	<i>2020</i>
	\$	\$
OPERATING INCOME		
NZ On Air	187,000	150,000
Grant - COGS	3,000	5,000
Grant - Eastern & Central Community Trust	4,000	3,500
Grant - Masterton District Council	1,250	1,000
Grant - Masterton Trustland Trust	30,897	27,875
Grant - Norwood Trust	2,400	-
Grant - South Wairarapa District Council	2,000	-
Grant - T G McCarthy Trust	5,000	-
Grant - Trust House	7,000	14,250
Airtime	14,901	12,843
Interest Received	33	495
Donation - Citizens Advance Bureau	600	-
Donation - CrossWay Sunday Worship	1,300	700
Donation - D Yeazel	-	220
Donation - Fundraiser Event	-	1,300
Donation - E D Morris	2,100	2,100
Donation - M Crawford	-	75
Sundry Income	-	174
Studio Hire	1,278	2,265
TOTAL OPERATING INCOME	262,759	221,797
Less Expenses		
Accident Compensation Levy	256	262
Accountancy	1,510	1,470
Advertising & Promotions	550	72
APRA & RIANZ Copyright Charges	3,188	2,898
Audit Fees	1,618	1,573
Bank Charges	33	31
Cleaning & Laundry	1,493	1,936
Conference Expenses	-	1,824
Frequency & Transmission	130	-
Events	363	106
General Expenses	844	499
Gifts, Awards, & Floral Tributes	-	125
Insurance	1,140	1,140
Legal Expenses	-	1,132
Licences & Registrations	175	261
Light Power & Heating	4,366	3,702
Petty Cash	-	84
Printing, Stamps & Stationery	485	428
Rents	36,941	35,764
Repairs & Maintenance	1,297	-
Disposable Equipment	3,219	680
Storage Boxes	-	(138)
Equipment & Technical Repairs	-	138
Security	-	377
Software	224	-
Subcontractors	1,250	-
Subscriptions - CAMA	750	435
Telephone, Tolls & Internet	2,368	2,531
Transmission Rent & Expenses	3,675	5,454
Travel - National	1,299	874
Wages & Salaries	171,059	142,769
Total Expenses	238,233	206,427

Wairarapa Access Radio Charitable Trust
Statement of Profit or Loss
For the Year Ended 30 June 2021

	2021 \$	2020 \$
NET INCOME BEFORE DEPRECIATION	24,526	15,370
Less Depreciation		
Depreciation as per Schedule	12,504	10,368
Depreciation - Loss on Sale	458	302
Net Depreciation Adjustment	12,962	10,670
TRUSTEES' INCOME	11,564	4,700

Wairarapa Access Radio Charitable Trust
Statement of Movements in Equity
For the Year Ended 30 June 2021

	<i>Note</i>	2021 \$	2020 \$
TRUST EQUITY AT 1 July 2020		47,730	43,029
REVENUE			
Net Surplus before Distributions		11,564	4,700
		<u>11,564</u>	<u>4,700</u>
TRUST EQUITY AT 30 June 2021		<u><u>59,294</u></u>	<u><u>47,729</u></u>

Wairarapa Access Radio Charitable Trust

Balance Sheet

As at 30 June 2021

	<i>Note</i>	2021 \$	2020 \$
CURRENT ASSETS			
Bank - Cheque Account		27,356	16,442
Bank - Savings account		7,783	7,573
Accounts Receivable		3,918	1,599
Total Current Assets		39,057	25,614
NON-CURRENT ASSETS			
Fixed Assets as per Schedule	10	41,508	40,325
TOTAL ASSETS		80,565	65,939
CURRENT LIABILITIES			
GST Due For Payment	1(c)	7,471	5,087
Accounts Payable		7,954	6,652
Employee Costs Payable		5,846	6,471
Total Current Liabilities		21,271	18,210
NET ASSETS		59,294	47,729
Represented by;			
TRUSTEES' FUNDS			
Trustees Income Account		59,294	47,729
TOTAL TRUSTEES' FUNDS		59,294	47,729

Wairarapa Access Radio Charitable Trust

Fixed Assets and Depreciation Schedule

For the Year Ended 30 June 2021

Asset	Cost Price	Book Value 01/07/20	Additions Disposals	Gain/Loss on Disposal	Capital Profit	-- Depreciation -- Mth Rate \$	Accum Deprec 30/06/21	Book Value 30/06/21
BUILDINGS								
Fitout 5 Church Street	10,028	8,198				12 10.0% DV 820	2,650	7,378
FURNITURE & FITTINGS								
Studio Desk	1,267	201				12 13.0% DV 26	1,092	175
Fascia Signage	2,030	815				12 10.0% DV 82	1,297	733
5 X Lappland Dining Chairs	604	433				12 16.0% DV 69	240	364
Oliver Coffee Table	371	266				12 16.0% DV 43	148	223
Workstation - Nordic Maple/	379	271				12 16.0% DV 43	151	228
Workstation - Nordic Maple/	379	271				12 16.0% DV 43	151	228
Dining Suite	756	550				12 16.0% DV 88	294	462
Vertical Blind	273	184	0	(184)		25.0% DV		0
Vertical Blind	273	184	0	(184)		25.0% DV		0
Lighting	2,852	2,804				12 20.0% DV 561	609	2,243
Sub-Total	9,185	5,980	0	(369)		955	3,982	4,656
PLANT & EQUIPMENT								
Mixing Table Console	5,249	436				12 20.0% DV 87	4,900	349
Heat Pump	3,100	982				12 10.0% DV 98	2,216	884
OB Development - Setup	2,925	278				12 20.0% DV 56	2,703	222
Inovonics David IV Broadcast	4,882	1,386				12 20.0% DV 277	3,773	1,109
RVR RTRL LCD STL	4,188	1,515				12 20.0% DV 303	2,976	1,212
RVR RXRL LCD STL Receiver	3,791	1,371				12 20.0% DV 274	2,694	1,097
Aerial Yagi - 850mhz Centre	1,358	927				12 8.0% DV 74	505	853
ARRAKIS ASC 15 BP	7,806	2,931				12 20.0% DV 586	5,461	2,345
Mixing Table Console	1,040	405				12 20.0% DV 81	716	324
Intel NUC Tiny PC	1,804	414				12 50.0% DV 207	1,597	207
Television Broadcast System	4,981	1,194				12 50.0% DV 597	4,384	597
Arrowhead Alarm Kit &	989	571				12 25.0% DV 143	561	428
Toscam 400 Bluetooth CD	608	89	0	(89)		67.0% DV		0
UPS Expandable Capacity -	3,250	1,354				12 50.0% DV 677	2,573	677
ThinkPad E580	1,008	462				12 50.0% DV 231	777	231
Apple Iphone XR64GB	1,243	365				12 67.0% DV 244	1,122	121
Tascam 400 Bluetooth CD	608	385				12 40.0% DV 154	377	231
API Endpoint & FTP	2,400	1,800				12 50.0% DV 900	1,500	900
Eurocaster IP Encoder	3,344	2,508				12 50.0% DV 1,254	2,090	1,254
Dyson AM09 Hot Cool	608	438				12 67.0% DV 293	463	145
Birddog P100 Camera	3,015	2,940				12 30.0% DV 882	957	2,058
Birddog P100 Camera	3,015	2,940				12 30.0% DV 882	957	2,058
Website Development	500	458				12 50.0% DV 229	271	229
Mac Book Air			1,912			7 50.0% DV 558	558	1,354
AHM-64 Matrix Processor/			5,469			7 40.0% DV 1,276	1,276	4,193
Flexiva LX300W Solid-State			5,324			3 20.0% DV 266	266	5,058
B3 Microphone P48 S/N			394			3 40.0% DV 39	39	355
B3 Microphones P48 S/			394			3 40.0% DV 39	39	355
Sonos Move Black Speaker			651			1 40.0% DV 22	22	629
Sub-Total	61,710	26,147	14,144	(89)		10,729	45,773	29,474
TOTAL	80,923	40,325	14,144	(457)		12,504	52,405	41,508

Wairarapa Access Radio Charitable Trust

Notes to the Financial Statements

For the Year Ended 30 June 2021

1 Statement of Accounting Policies

Reporting Entity

WAIRARAPA ACCESS RADIO CHARITABLE TRUST is a Charitable Trust.

The financial statements have been prepared in accordance with Generally Accepted Accounting Practices in New Zealand and the provisions of the Trust Deed. They comply with New Zealand Financial Reporting Standards as appropriate for the entity.

Measurement Base

The financial statements of Wairarapa Access Radio Charitable Trust have been prepared on an historical cost basis, except as noted otherwise below. The information is presented in New Zealand dollars and has been rounded to whole dollars, unless otherwise stated.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those used in the previous years.

Differential Reporting

Wairarapa Access Radio Charitable Trust is a qualifying entity in that it qualifies for Differential Reporting as it is not publicly accountable and there is no separation between the owners and the governing body (or, is not large as defined under the Framework for differential reporting).

All differential reporting exemptions have been applied.

Specific Accounting Policies

In the preparation of these financial statements, the specific accounting policies are as follows:

(a) Property, Plant & Equipment

The entity has the following classes of Property, Plant & Equipment;

- Buildings
- Furniture & Fittings
- Office Equipment
- Plant & Equipment

All property, plant & equipment, except for land and buildings, is stated at cost less accumulated depreciation.

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007.

(b) Foreign Currencies

Both the functional and presentation currency for the company is New Zealand dollars.

Transactions in foreign currencies are initially recorded in the functional currency at the exchange rates ruling at the date of the transaction. Monetary items denominated in foreign currencies are retranslated at the rate of exchange ruling at the reporting date.

Non-monetary items measured at historical cost continue to be carried at the exchange rate at the date of the transaction. Non-monetary items measured at fair value are reported at the exchange rate at the date when fair values were determined.

Exchange differences arising on the translation of monetary items are recognised in the statement of financial performance, except where deferred in equity as a qualifying cash flow or net investment hedge. Exchange differences arising on the translation of non-monetary items are recognised directly in equity to the extent that the gain or loss is directly recognised in equity, otherwise the exchange difference is recognised in the statement of financial performance.

Wairarapa Access Radio Charitable Trust

Notes to the Financial Statements

For the Year Ended 30 June 2021

- (c) Goods & Services Tax
These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST.
 - (d) Taxation
No provision for Income Tax has been made as there is no current or deferred tax payable.
 - (e) Revenue
Sales of goods and/or services are recognised when they have been delivered and accepted by the customer.

Interest is recorded at time of receipt.

Dividend revenue is recognised when the shareholders' right to receive the payment is established.
 - (f) Receivables
Receivables are stated at their estimated realisable value.

Bad debts are written off in the year in which they are identified.
 - (g) Research & Development Costs
Research expenses are brought to account in the Statement of Financial Performance in the period incurred.
- 2 Audit
These financial statements have been subject to audit, please refer to Auditor's Report.
- 3 Contingent Liabilities
At balance date there are no known, quantifiable contingent liabilities. Wairarapa Access Radio Charitable Trust has not granted any securities in respect of liabilities payable by any other party.
- 4 Related Parties
There were no material transactions with any related parties during the period under review.
- 5 Securities And Guarantees
There was no overdraft as at balance date nor was any facility arranged.

Wairarapa Access Radio Charitable Trust

Notes to the Financial Statements

For the Year Ended 30 June 2021

6	OPERATING INCOME Detail	2021 \$	2020 \$
	Grants		
	Grant - COGS	3,000	5,000
	Grant - Eastern & Central Community Trust	4,000	3,500
	Grant - Masterton District Council	1,250	1,000
	Grant - Masterton Trustland Trust	30,897	27,875
	Grant - Norwood Trust	2,400	-
	Grant - South Wairarapa District Council	2,000	-
	Grant - T G McCarthy Trust	5,000	-
	Grant - Trust House	7,000	14,250
	Total Grants	<u>55,547</u>	<u>51,625</u>
	Donations		
	Donation - Citizens Advance Bureau	600	-
	Donation - CrossWay Sunday Worship	1,300	700
	Donation - D Yeazel	-	220
	Donation - Fundraiser Event	-	1,300
	Donation - E D Morris	2,100	2,100
	Donation - M Crawford	-	75
	Total Donations	<u>4,000</u>	<u>4,395</u>
	Sundry Income		
	Sundry Income	-	174
	Total Sundry Income	<u>-</u>	<u>174</u>
7	OPERATING INCOME	2021 \$	2020 \$
	NZ On Air	187,000	150,000
	Grants	55,547	51,625
	Airtime	14,901	12,843
	Interest Received	33	495
	Donations	4,000	4,395
	Sundry Income	-	174
	Studio Hire	1,278	2,265
	Total OPERATING INCOME	<u>262,759</u>	<u>221,797</u>

Wairarapa Access Radio Charitable Trust

Notes to the Financial Statements

For the Year Ended 30 June 2021

8	Expenses	2021 \$	2020 \$
	Accident Compensation Levy	256	262
	Accountancy	1,510	1,470
	Advertising & Promotions	550	72
	APRA & RIANZ Copyright Charges	3,188	2,898
	Audit Fees	1,618	1,573
	Bank Charges	33	31
	Cleaning & Laundry	1,493	1,936
	Conference Expenses	-	1,824
	Frequency & Transmission	130	-
	Events	363	106
	General Expenses	844	499
	Gifts, Awards, & Floral Tributes	-	125
	Insurance	1,140	1,140
	Legal Expenses	-	1,132
	Licences & Registrations	175	261
	Light Power & Heating	4,366	3,702
	Petty Cash	-	84
	Printing, Stamps & Stationery	485	428
	Rents	36,941	35,764
	Repairs & Maintenance	1,297	-
	Disposable Equipment	3,219	680
	Storage Boxes	-	(138)
	Equipment & Technical Repairs	-	138
	Security	-	377
	Software	224	-
	Subcontractors	1,250	-
	Subscriptions - CAMA	750	435
	Telephone, Tolls & Internet	2,368	2,531
	Transmission Rent & Expenses	3,675	5,454
	Travel - National	1,299	874
	Wages & Salaries	171,059	142,769
	Depreciation as per Schedule	12,504	10,368
	Depreciation - Loss on Sale	458	302
	Total Expenses	251,195	217,097
9	Taxation	2021 \$	2020 \$
	Operating surplus before taxation	11,564	4,700
	Prima facie income tax thereon at 33% after adjustments	-	-
	Income Tax Expense on Net Surplus	-	-
	Total Tax to Pay	-	-
	Taxation Balance	-	-

Wairarapa Access Radio Charitable Trust
Notes to the Financial Statements
For the Year Ended 30 June 2021

10 Property, Plant & Equipment	2021 \$	2020 \$
Buildings		
At Cost	(1,036)	(1,036)
Less accumulated depreciation	(8,413)	(9,233)
Total	<u>7,377</u>	<u>8,197</u>
Furniture & Fittings		
At Cost	13,326	13,872
Less accumulated depreciation	9,690	8,913
Total	<u>3,636</u>	<u>4,959</u>
Office Equipment		
At Cost	3,383	3,383
Less accumulated depreciation	(7,856)	(7,856)
Total	<u>11,239</u>	<u>11,239</u>
Plant & Equipment		
At Cost	8,105	(5,431)
Less accumulated depreciation	(11,151)	(21,361)
Total	<u>19,256</u>	<u>15,930</u>
Total Property, Plant & Equipment	<u><u>41,508</u></u>	<u><u>40,325</u></u>
Current Depreciation		
Buildings	820	911
Furniture & Fittings	955	633
Plant & Equipment	10,729	8,824
Total Depreciation for the year	<u><u>12,504</u></u>	<u><u>10,368</u></u>

Wairarapa Access Radio Charitable Trust
Statement of Profit or Loss
For the Year Ended 30 June 2021

	2021 \$	2020 \$
OPERATING INCOME		
NZ On Air	187,000	150,000
Grants	55,547	51,625
Airtime	14,901	12,843
Interest Received	33	495
Donations	4,000	4,395
Sundry Income	-	174
Studio Hire	1,278	2,265
TOTAL OPERATING INCOME	<u>262,759</u>	<u>221,797</u>
LESS EXPENSES		
Accident Compensation Levy	256	262
Accountancy	1,510	1,470
Advertising & Promotions	550	72
APRA & RIANZ Copyright Charges	3,188	2,898
Audit Fees	1,618	1,573
Bank Charges	33	31
Cleaning & Laundry	1,493	1,936
Conference Expenses	-	1,824
Frequency & Transmission	130	-
Events	363	106
General Expenses	844	499
Gifts, Awards, & Floral Tributes	-	125
Insurance	1,140	1,140
Legal Expenses	-	1,132
Licences & Registrations	175	261
Light Power & Heating	4,366	3,702
Petty Cash	-	84
Printing, Stamps & Stationery	485	428
Rents	36,941	35,764
Repairs & Maintenance	1,297	-
Disposable Equipment	3,219	680
Storage Boxes	-	(138)
Equipment & Technical Repairs	-	138
Security	-	377
Software	224	-
Subcontractors	1,250	-
Subscriptions - CAMA	750	435
Telephone, Tolls & Internet	2,368	2,531
Transmission Rent & Expenses	3,675	5,454
Travel - National	1,299	874
Wages & Salaries	171,059	142,769
TOTAL EXPENSES	<u>238,233</u>	<u>206,427</u>
NET INCOME BEFORE DEPRECIATION	<u>24,526</u>	<u>15,370</u>
LESS DEPRECIATION ADJUSTMENTS		
Depreciation as per Schedule	12,504	10,368
Depreciation - Loss on Sale	458	302
NET DEPRECIATION ADJUSTMENTS	<u>12,962</u>	<u>10,670</u>
TRUSTEES' INCOME	<u><u>11,564</u></u>	<u><u>4,700</u></u>



South Wairarapa District Council

Partnership Funding Request Form

(for period 1 July 2021 – 30 June 2023)

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: ORDER OF ST JOHN WAIRARAPA	
Physical address: 19 CHAPEL STREET MASTERTON	
Postal address: PO BOX 216 MARTINBOROUGH	
Contact Person: TERRY BLACKETT	Phone No (Day): 06-0368568
Email: TERRYBLACKETT@XTRA.CO.NZ	Mobile No: N/A

Officers of organisation	
Chair: RICHARD HITCHCOCK	Phone No: 021-911177
Secretary: GARTH HURDALL	Phone No: 06-3048661
Treasurer: TERRY BLACKETT	Phone No: 06-3068568

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021?	Yes/No
---	--------

When was the organisation formed and what are its aims and objectives? OVER 100 YEARS AGO PREVENT AND RELIEVE SICKNESS ST JOHN PURPOSE IS TO PREVENT AND RELIEVE SICKNESS AND INJURY TO ENHANCE THE HEALTH AND WELL BEING OF ALL RACES AND CREED ANYWHERE IN NEW ZEALAND THAT IS WHY IN THE WAIRARAPA WE ARE OPERATING A HEALTH SUITABLE SERVICE, SO THAT THEY CAN GET TO THEIR MEDICAL APPOINTMENTS.
--

Total number of members in your organisation?	30
How many full-time equivalent people work in your organisation?	1
How many volunteers work in your organisation?	29
Date of last AGM?	

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	✓



Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see Grants Policy).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	✓
Economic Development	



3. OPERATIONAL FUNDING OVERVIEW

Reason for requesting operational funding agreement

TO ASSIST ST JOHN WAIBARAPA OPERATING
 A HEALTH SERVICE, TRANSPORTING RESIDENTS
 TO THEIR MEDICAL APPOINTMENTS
 WE ARE SEEKING A GRANT OF \$5000

Explain how your organisation contributes to the wellbeing of South Wairarapa community or youth

ST JOHN IN WAIRARAPA HAVE 4 HEALTH SWKTTLES, WHICH MONDAY TO FRIDAY TRANSPORT RESIDENTS TO THEIR MEDICAL APPOINTMENTS, IN THE TOWNS OF FEATHERSTON, BRESTDOWN AND MARTINDALE, AS WELL AS CARTERTON AND MASTERTON, AS WELL BETWEEN ALL OF THESE TOWNS, AND TO WELLINGTON. IN OCTOBER 2020, ST JOHN TOOK OVER THE SERVICE THAT RED CROSS HAD PROVIDED.

How many residents of South Wairarapa will benefit from the funding?

IN THE LAST 12 MONTHS, 524 PATIENTS FROM 90 TRIPS.
IN ADDITION, 4295 RESIDENTS FROM 406 TRIPS, AND FOR CARTERTON 651 RESIDENTS FROM 109 TRIPS
THESE FIGURES ARE EXPECTED TO INCREASE GREATLY FOR THE NEXT 12 MONTHS

How many residents of South Wairarapa will indirectly benefit from the funding?

HARD TO ASCERTAIN THIS. OUR SERVICE SAVES RELATIVES/FRIENDS HAVING TO TRANSPORT THE ABOVE RESIDENTS.

Provide a brief summary of any successes/achievements of the organisation

NATIONALLY, ST JOHN HAS TRANSPORTED CLIENT TRIPS OF 75328.

4. FINANCIALS - BUDGET FOR CURRENT FINANCIAL YEAR (YOU MAY ATTACH SEPARATELY)

Sources of Revenue/Income	
Subscriptions/Membership fees	\$ ✓
Donations	\$ 28485
Non-Council Grants (please specify) PERSONNEL COSTS PAID BY NATIAME DHB + 7 OTHER HEALTH ORGANISMS	\$ 56,000 30,500
Council Grants (non-SWDC) MASTERTON DISTRICT COUNCIL CARLTON DISTRICT COUNCIL	\$ 5,000 5,000
Total Revenue/Income	\$ 124,485

Expenditure	
Salaries & OTHER PERSONNEL COSTS	\$ 60000
Rent	\$
Electricity	\$
Phone	\$
Insurance	\$
Other (Please list) VEHICLE COSTS OPERATING COSTS OTHER COSTS	\$ 28000 32150 8335
Total Expenditure	\$ 129485
Budget Surplus/Deficit	\$

GST Registration	
Are you GST Registered	Yes/No 101 064 158
Bank account details (required for non GST registered applications only)	
Name of bank:	ASB MASTERTON
Account name:	ST JOHN
Account No:	12-3290-0047619100

5. Declarations

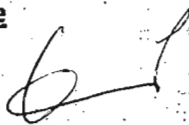

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: <u>TERRY BLACKTER</u>	Full name: <u>Suzanne Mitchell</u>
Designation: <u>TREASURER</u>	Designation: <u>Administrator</u>
Date: <u>3/8/21</u>	Date: <u>4/08/2021</u>

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: grants@swdc.govt.nz



Order of St John Income and Expenditure by Cost Centre June 2021

CA558 - Wairarapa Area Committee

CAHSSHU - CR AC Health Shuttle

Month			Description	Year To Date					
Actual	Budget	Variance		Actual	Budget	Variance	Total Budget	Total FCast	Last YTDActual
10,364	8,337	2,027	Fundraising Income	29,379	100,000	(70,621)	100,000	0	18,805
10,364	3,337	7,027	Donations	29,379	40,000	(10,621)	40,000	0	18,805
0	5,000	(5,000)	Grants - Opex	0	60,000	(60,000)	60,000	0	0
0	0	0	Other Income	20,000	0	20,000	0	0	0
0	0	0	DHB Income	20,000	0	20,000	0	0	0
10,364	8,337	2,027	Income	49,379	100,000	(50,621)	100,000	0	18,805
1,432	260	(1,182)	Personnel Costs	21,043	3,000	(18,043)	3,000	0	21,174
1,432	0	(1,432)	Personnel Costs	19,906	0	(19,906)	0	0	19,507
0	87	87	Uniform Costs	0	1,000	1,000	1,000	0	11
0	163	163	Volunteer Costs	1,137	2,000	863	2,000	0	1,656
0	0	0	Other Operating Costs	8	0	(8)	0	0	104
0	0	0	Other Operating Costs	8	0	(8)	0	0	104
0	0	0	Minor Capex	636	0	(636)	0	0	0
0	0	0	Minor Capex Other	636	0	(636)	0	0	0
0	87	87	Office Expenses	64	1,000	936	1,000	0	167
0	0	0	Postage & Courier	0	0	0	0	0	118
0	87	87	Printing & Stationery	64	1,000	936	1,000	0	50
1,294	0	(1,294)	Occupancy Costs	1,294	0	(1,294)	0	0	0
220	0	(220)	Other Property Outgoings	220	0	(220)	0	0	0
1,074	0	(1,074)	Rent	1,074	0	(1,074)	0	0	0
4,338	1,435	(2,903)	Vehicle Costs	24,988	17,000	(7,988)	17,000	0	12,641
95	87	(8)	Vehicle Insurance	1,188	1,000	(188)	1,000	0	995
1,697	837	(860)	Fuel & Oil	13,711	10,000	(3,711)	10,000	0	7,522
2,114	212	(1,902)	Vehicle R&M	5,217	2,500	(2,717)	2,500	0	1,062
268	212	(56)	Reg. & Road User	3,204	2,500	(704)	2,500	0	2,186
164	87	(77)	Other Vehicle Costs	1,667	1,000	(667)	1,000	0	876



St John
Here for Life

Order of St John Income and Expenditure by Cost Centre June 2021

CA558 - Wairarapa Area Committee

CAHSSHU - CR AC Health Shuttle

Month			Year To Date						
Actual	Budget	Variance	Description	Actual	Budget	Variance	Total Budget	Total FCast	Last YTD Actual
52	0	(52)	Computer & Communications	604	0	(604)	0	0	0
52	0	(52)	Telephone & Tois	594	0	(594)	0	0	0
0	0	0	Cellphone Costs	10	0	(10)	0	0	0
0	283	283	Marketing Advertising and PR	1,272	3,200	1,928	3,200	0	3,130
0	0	0	Advertising	742	0	(742)	0	0	260
0	283	283	Promotional Support	530	3,200	2,670	3,200	0	2,870
0	0	0	Internal Expenditure	2,885	0	(2,885)	0	0	2,451
0	0	0	Internal Expenses	2,885	0	(2,885)	0	0	2,451
7,116	2,036	(5,080)	Expenditure	12,793	2,900	(9,893)	2,900	0	10,667
3,246	6,302	(3,056)	Operating Surplus (Deficit) before Contributions and Depn.	(2,415)	73,900	(76,315)	73,900	0	(20,862)
(972)	(972)	0	Depreciation Expense	(11,660)	(11,660)	0	(11,660)	0	(16,411)
(47)	(47)	0	Depn - Equipment	(560)	(560)	0	(560)	0	(560)
(925)	(925)	0	Depn - Vehicles	(11,100)	(11,100)	0	(11,100)	0	(15,851)
(972)	(972)	0	Other	(1,500)	(1,500)	0	(1,500)	0	(16,771)
2,274	5,330	(3,056)	Surplus / (Deficit)	(1,907)	62,140	(64,047)	62,140	0	(37,273)

Society Cheque account

Account no 12-3290-0047619-00
Opening date 01 May 21
Statement no 130
Page no 1 of 4

12-3290-0047619-00

St John
PO Box 515
Masterton 5840

Balance summary

Wairarapa Healthy Homes Partnership

Memorandum of Partnership

PURPOSE

The purpose of this Memorandum of Partnership (MOP) is to describe the nature and roles between the funding members of the Wairarapa Healthy Homes Programme (the Partners);

PARTNERS

Masterton District Council

Carterton District Council

South Wairarapa District Council

Wairarapa District Health Board

Trust House Foundation

Greater Wellington Regional Council

Other Partners may be invited and agree to be bound by the provisions of this MOP.

ROLES OF PARTNERS TO THIS MOP

Masterton District Council

- Administrative and coordination support to the Partnerships
- Continue supporting the programme through funding
- Promote the programme in the community and within its organisation
- Actively seek new funders

Carterton District Council

- Continue supporting the programme through funding
- Promote the programme in the community and within its organisation
- Actively seek new funders

South Wairarapa District Council

- Continue supporting the programme through funding
- Promote the programme in the community and within its organisation
- Actively seek new funders

Wairarapa District Health Board

- Continue supporting the programme through funding.
- Promote the programme in the community and within its organisation.
- Actively seek new funders.

Trust House Foundation

- Continue supporting the programme through funding.
- Promote the programme in the community and within its organisation.
- Actively seek new funders.

Greater Wellington Regional Council (TBC)

- Will provide funds to encourage clean heating.
- Will support replacing non-NES compliant wood burners with more energy efficient and lower emission burners and heat pumps.
- Continue monitoring emissions across Masterton to identify particular "hot spots" and spatial variation of wood smoke pollution to support local programmes and to evaluate impacts of interventions and policies designed to reduce emissions.

Bob Francis:

- Champion the programme.

BACKGROUND

The Wairarapa Healthy Homes (WHH) programme was established in 2004 as a community based initiative. The programme started as a partnership between the Energy Efficiency Conservation Authority (EECA) and the Wairarapa Community Funders (three Wairarapa Councils, District Health Board, and Trust House Foundation) through the insulation provider Energy Smart (Terra Lana).

The WHH programme's longevity and success is a testament to the commitment and all the great work the Community Funders have contributed over the years.

NATURE OF RELATIONSHIP

The Partners wish to conduct their relationship based on good faith and respect for each other's views.

The Partners to this MOP are committed to maintaining a meaningful and enduring relationship, working together to achieve mutually beneficial objectives and outcomes that enable the successful delivery of this programme.

Each Partner will provide all reasonable support, information, materials and assistance to enable it to meet its obligations under this MOP.

COMMUNICATION

The Partners will communicate openly and honestly to each other.

The Partners will act constructively and openly to avoid conflicts or disputes and if any arise, will deal with them promptly and resolve them in a fair manner.

Media enquiries and press releases will be jointly agreed and coordinated by nominated person and/or partner organisation.

REPORTING

Each Partner will be responsible for reporting back to the organisation that he/she represents.

FREQUENCY OF MEETING

The Partners will meet quarterly, either face to face or virtually with additional meetings, if required.

All Partners will be responsible for their own expenses for attendance and travel to and from meetings.

Any Partner can call a special meeting by providing all Partners with reasonable notice.

MDC will coordinate the meetings.

CONFIDENTIALITY

No Partners shall disclose directly or indirectly the confidential information received from other Partners to any third Party without the consent of the other Partners.

CONFLICT OF INTEREST

Any appearance of conflict of interest must be fully disclosed to all Partners.

DISPUTE RESOLUTION

Any dispute or difference arising between the Partners regarding this MOP, a representative of each Partner must meet to discuss ways of resolving the dispute or difference. Best practice principles as per the Government Centre for Dispute Resolution will be followed.

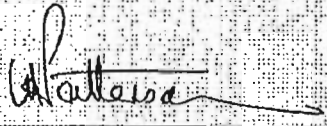
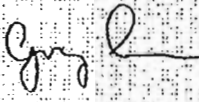
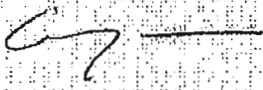
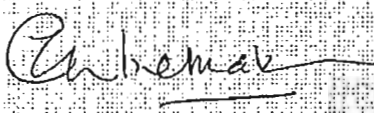

REVIEW OF MOP

The Partners should consider reviewing this MOP in the year 4 of the Warmer Kiwi Homes programme and before June 2022, in time for the future funding rounds.

AGREEMENT

This MOP is freely entered into by the partners in a spirit of good faith.

SIGNED AND AGREED BY THE PARTNERS

<p>Signed on behalf of Masterton District Council Name: Lyn Patterson Title: Mayor Date: 13/10/2020</p>	<p>Signature </p>
<p>Signed on behalf of Carterton District Council Name: Greg Lang Title: Mayor Date: 16/10/2020</p>	<p>Signature </p>
<p>Signed on behalf of South Wairarapa District Council Name: Alex Beljen Title: Mayor Date: 16/10/2020</p>	<p>Signature </p>
<p>Signed on behalf of Wairarapa District Health Board Name: Title: Date:</p>	<p>Signature</p>
<p>Signed on behalf of Trust House Foundation Name: Charles Kaka Title: CEO Date: 3/11/2020</p>	<p>Signature </p>
<p>Signed on behalf of Greater Wellington Regional Council Name: Adrienne Staples Title: Deputy Chairperson Date: 19 Jan 2021</p>	<p>Signature </p>
<p>Signed Name: Bob Francis Title: Date:</p>	<p>Signature</p>



C/- MASTERTON DISTRICT COUNCIL
P O Box 444, Masterton

5th August 2021

South Wairarapa District Council
P O Box 9
Martinborough

WAIRARAPA HEALTHY HOMES - FUNDING FOR 2021-22

Dear Mayor Alex & Councillors

This letter is seeking the Council's on-going support of the Wairarapa Healthy Homes (WHH) initiative in the Wairarapa.

Who Are We?

WHH is a steering group of community funders which includes MDC, CDC, SWDC, the Wairarapa DHB and Trust House Foundation. We have operated for 18 years, coordinating community funding which is applied to further subsidise home owners who qualify for the EECA home insulation programme, currently known as Warmer Kiwi Homes. (EECA = Energy Efficiency & Conservation Authority)

The EECA subsidies are available to low decile houses and homes where there are occupants with health needs. The community funds have, in recent years, been applied to ensure the home owners pay nothing. WHH committee is the entity that brings that community funding together to deliver positive health and productivity gains in our community.

With the help of MDC's Policy team, we have drafted a Memorandum of Partnership (MoP) that outlines the roles each of the parties plays in delivering the community outcomes we are funding. All parties will be asked to sign that MoP in due course.

Warmer Kiwi Homes (WKH)

In 2021/22 EECA's Warmer Kiwi Homes (WKH) programme will be in its 4th year. In the last year the EECA subsidy was set at 90%. Under this programme there has been a broadening of the criteria to allow more homes to qualify for the generous subsidy. The attached financial report shows 312 homes completed over the last 3 years at a value of just under \$800,000 and with a community funding subsidy of just under \$150,000, ensuring the work was free to the home owner.

In April 2021, the Government's budget announcement saw the subsidy level from EECA decreased to 80%.

Details of WKH is available on the EECA website and includes who can qualify for the subsidy and what work can be done under the programme.

Wairarapa Programme

No application has been made to Trust House Foundation since 2016 as there was enough community funding from their 2016 grant and from the other funders, MDC in particular, to sustain the programme.

In 2020/21 we are aiming for a further 120 homes. In order to achieve this we are asking SWDC to again contribute \$5,000. Grant funding will be sought from Trust House this year to reduce the reliance on Council funding (as per the table on the following page).

Heating & Clean Air

EECA also subsidises heating of homes and a new heating appliance (heat pump or wood burner) can only be subsidised if the insulation is up to standard. Replacing poorly performing wood burners provides an opportunity to link into clean air initiatives. We will continue to explore opportunities with GWRC staff in this area.

The heating appliance subsidy from EECA is subject to maximum dollar values and the home owner is required to make up the difference. In some cases that makes it unaffordable and homeowners stay with poorly performing heating options.

Staff from MDC, GWRC and EECA will work with the WHH committee to link the programmes with a view to insulating and heating more homes and improving air quality.

Yours faithfully



David Paris,
Manager Finance, Masterton District Council
on behalf of the WHH Steering Committee

2021/22 Warmer Kiwi Homes - WAIRARAPA

Energy Smart (Terra Lana) contract with EECA

(approx. 120 owner homes)

Programme Costs (estimate \$2,750 per home) \$ 330,000

funded by:

EECA contribution (80%)	264,000
WHH subsidy (\$550 per home average)	66,000
Homeowner contributions	-
	<u>\$ 330,000</u>

WHH Expected Funding

Wairarapa DHB	10,000
Trust House Foundation	10,000
Masterton DC	10,000
Sth Wairarapa DC	5,000
Carterton DC	5,000
Carried forward funding not spent in 2020/21	<u>26,880</u>
	<u>\$ 66,880</u>

The EECA Warmer Kiwi Homes programme is a 4 year programme, so any funding not used by 30 June 2022 will be carried forward into the next year.

The current programme anticipates 120 homes are achievable by 30 June 2022.

WHH Eligibility Criteria

80% EECA contribution is towards:

- * ceiling insulation
- * underfloor insulation
- * ground vapour barrier
- * foil removal

Houses built prior to 2008 (previous programme was 2000 or earlier)

No cap on house size

Low income owner occupiers only, defined as:

Community Services card or Gold Card, or

Home located in a quintile 5 area (deprivation index 9 & 10)

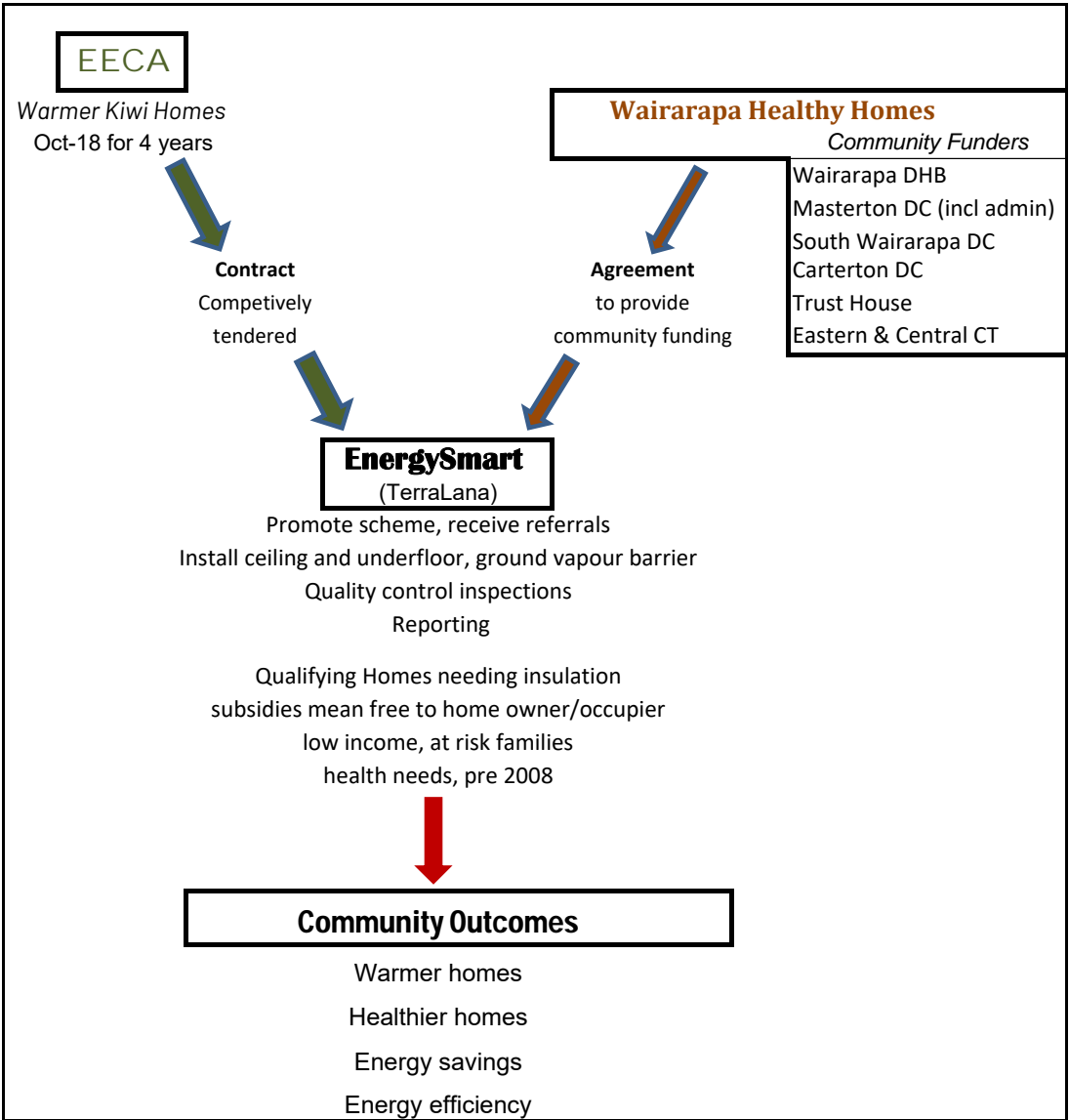
Priority given to homes that have been identified and referred by the DBH and health providers
Energy Smart have an assessor and team of installers based in the Wairarapa.

Report prepared by:

David Paris

Manager Finance

Masterton District Council



Wairarapa Healthy Homes Project

Summary Report - 2020-21

The figures reported below relate to the financial transactions that WHH has funded. Not included are any homes where an EECA subsidy or Terra Lana subsidy has been applied with no WHH subsidy.

Costs

	No.	\$ 2015/16	\$ 2016-18	\$ 2018/19	\$ 2019/20	\$ 2020/21	Average per Home
Retrofit Measures							
2004 - 2014/15	2,327						
2015/16	205	652,556					3,183
2016/17 & 17/18	51		179,169				3,513
2018/19	100			243,063			2,431
2019/20	105				291,235		2,774
Current Year 2020/21	107					260,992	\$ 2,439
Totals	2,895	652,556	179,169	243,063	291,235	260,992	

Income

EECA		347,747	36,222	162,853	199,903	234,067	1	\$ 2,188
Owner contributions**		-	42,958	-	-	-		
Terra Lana subsidy		202,591	44,792	19,341	29,143	-	2	
		550,338	123,972	182,194	229,046	234,067		
Community Funding Applied		102,217	55,196	60,870	62,189	26,925	3	
Average WHH funding per home		\$ 499	\$ 1,082	\$ 609	\$ 592	\$ 252	4	
		16%	31%	25%	21%	10%		

Community Funding	2015/16	2016-18	2018/19	2019/20	2020/21	Over 18 years
Wairarapa DHB	20,000	20,000	20,000	20,000	20,000	470,000
Trust House Foundation	30,475	4,525	-	-	-	447,000
Eastern & Central Community Trust	-	-	-	-	-	100,000
Masterton DC	30,000	60,000	30,000	20,000	10,000	505,000
Sth Wairarapa DC	12,000	-	5,000	2,000	4,000	155,000
Carterton DC	5,000	6,000	5,000	5,000	5,000	90,000
Other (Genesis, PowerCo)	-	-	-	-	-	49,240
	97,475	90,525	60,000	47,000	39,000	1,816,240

Total Income

\$ 647,813 \$ 214,497 \$ 242,194 \$ 276,046 \$ 273,067

Opening carried forward funds

\$ 278 \$ (4,465) \$ 30,864 \$ 29,995 \$ 14,806

Closing carried forward funds

\$ (4,465) \$ 30,864 \$ 29,995 \$ 14,806 \$ 26,880

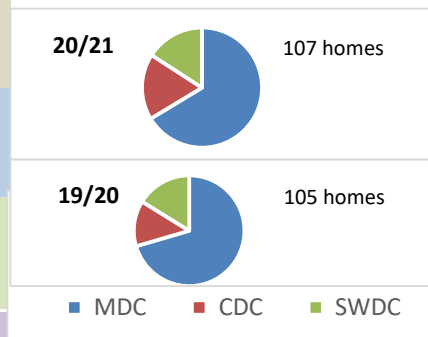
Notes

All GST exclusive

- From Jul 2020 until April 2021 EECA subsidy was 90%. From April 2021, subsidy is 80% on owner/occupier homes.
- Manufacturer's subsidy ex Terra Lana was part of the 3rd party funding formula accepted by EECA.
- The reduced need for community funding is a result of the April 2020 change to EECA subsidy rate (to 90%).
- Since July 2020 the average WHH subsidy applied has been \$301 per home.
- No application has been made to Trust House since 2016 as projected funding needs have yet to be defined.

Analysis by Council Area

	2020/21	MDC	CDC	SWDC
No. Homes insulated		71	19	17
WHH subsidy applied	\$ 15,956	\$ 5,681	\$ 5,288	
	2019/20	MDC	CDC	SWDC
No. Homes insulated		74	14	17
WHH subsidy applied	\$ 43,781	\$ 8,522	\$ 9,887	
	2018/19	MDC	CDC	SWDC
No. Homes insulated		66	18	16
WHH subsidy applied	\$ 40,174	\$ 10,957	\$ 9,739	
	2015/18	MDC	CDC	SWDC
		165	40	44





South Wairarapa District Council

Partnership Funding Request Form

(for period 1 July 2021 – 30 June 2023)

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Alzheimers Disease & Related Dementia Society (Alzheimers Wairarapa) Incorporated	
Physical address: 80 York Street, Solway Showgrounds, Doug Lamb Building, Masterton 5810	
Postal address: P O Box 865 Masterton 5840	
Contact Person: Shirley Milligan	Phone No (Day): 06 377 7522
Email: alz2.wairarapa@gmail.com	Mobile No: 0223016203

Officers of organisation	
Chair: (Deputy) Jude Clark	Phone No: 0276119199
Secretary: Shirley Milligan	Phone No: 0223016203
Treasurer: Carol Rowntree	Phone No: 0272428348

When was the organisation formed and what are its aims and objectives?
 Alzheimers Wairarapa Inc. formed a working committee in 2003
 We serve the Wairarapa Community from Mt Bruce to Ngawi
 We provide information, educational resources, speakers for groups or families. Help support all our Wairarapa community.
 A day Activity Group in partnership with Glenwood Masonic Care, on a Tuesday and Friday of each week.
 Our Community Support Nurse works alongside people diagnosed with dementia, to help them to know what is available for them in the community, how to stay at home and be safe. She is available to inform them of what support they need to manage the changes in their lives, also supports the family, whanau and friends

Would you like to speak in support of your application to the Grants Subcommittee on the **16 September 2021**?

**Yes/No
Available**

Total number of members in your organisation?	236
How many full-time equivalent people work in your organisation?	n/a = 2 part time
How many volunteers work in your organisation?	26
Date of last AGM?	19 th July 2021

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	XXXX

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	X
Events	
Sport and Recreation	
Social and Educational Services	X
Economic Development	x

3. OPERATIONAL FUNDING OVERVIEW

Reason for requesting operational funding agreement

Like all organisations we need support with operating costs, as we get no DHB or Government funding, we rely heavy on grant applications, hopefully in the future this may change. COVID 19 has had an impact on funding for our charity.

We serve not only the population who unfortunately have a diagnosis of dementia, but also their families and care people. We offer them information, education, support, guidance and advocacy at a time when they are feeling vulnerable and unsure of the future

Grant funding: SWDC \$5000 per year

Explain how your organisation contributes to the wellbeing of South Wairarapa community or youth

Alzheimers Wairarapa has lay the foundation in our quest to bring our services to the South. We realise it is not always easy for the folk in the South to get to Masterton to access the services we provide, so we are intent on bringing our service to the people.

We have started with monthly clinics at the Martinborough Medical Centre every third Tuesday of the month. Our plan is to eventually have clinics in each of the South Wairarapa towns.

We are currently exploring setting up various ventures in conjunction with Age Concern, specifically with South Wairarapa people in mind. For instance, bringing our hugely successful Out and About programme to the more southern towns, as well as a gardening project in Carterton.

How many residents of South Wairarapa will benefit from the funding?

This is an unknown factor, we never know how many people will be diagnosed with dementia.

At present we have quite a few people on our books, they are at different stages, and need help and information, our CSO is always on call. She organises visits to rest homes, to enable clients to source where they may have to put their loved ones into care.

How many residents of South Wairarapa will indirectly benefit from the funding?

Right now, dementia is on the increase, any grant providing financial support would assist the self funded service of Alzheimers Wairarapa to cover some of the expenses incurred in serving our Community. It means the lives of the people in the region are in many ways directly or indirectly; enhanced, optimized and valued. Our vision is to make a positive difference to this community.

Provide a brief summary of any successes/achievements of the organisation

We endeavoured to set up a clinic in Martinborough, this has been enabled, soon to be set up in Featherston also.

Last year our wish list was to purchase a new van, this was achieved, we now own a Toyota Hiace Minibus – 12 seater, thanks to SWDC who granted us money towards this project, and their name is now printed on our van.

4. FINANCIALS - BUDGET FOR CURRENT FINANCIAL YEAR (YOU MAY ATTACH

Sources of Revenue/Incomes	
Subscriptions/Membership fees	\$
Donations	\$
Non-Council Grants (please specify)	\$ Budget attached/separate sheet
Council Grants (non-SWDC)	\$
Total Revenue/Income	\$ 120,390

Expenditure	
Salaries	\$
Rent	\$
Electricity	\$
Phone	\$
Insurance	\$
Other (Please list)	\$
Total Expenditure	\$120,000
Budget Surplus/Deficit	\$390

GST Registration	
Are you GST Registered	Yes
Bank account details (required for non GST registered applications only)	
Name of bank:	Bank of New Zealand
Account name:	Alzheimers Wairarapa Inc
Account No:	02-0688-0184783-00

5. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One		Signatory Two	
Signed:	<i>Jude Clark</i>	Signed:	<i>S.A. Milligan</i>
Full name:	Judith Ann Clark	Full name:	<i>Shirley Ann Milligan</i>
Designation:	Chairperson	Designation:	<i>Office Manager Secretary</i>
Date:	12 August 2021	Date:	<i>12 August 2021</i>

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: grants@swdc.govt.nz

Performance Report

Alzheimers Disease And Related Dementia Society (Alzheimers
Wairarapa) Inc.

For the year ended 31 March 2021

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Entity Information

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. For the year ended 31 March 2021

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Alzheimers Disease And Related Dementia Society Inc.

Entity Type and Legal Basis

Incorporated Society and Registered Charity

Registration Number

Incorporated Society: 1532324

Registered Charity: CC21362

Inland Revenue: 088-506-413

Entity's Purpose or Mission

Making life better for all people affected by Dementia - Kia piki te ora mo nga tangata mate porewarewa

A dementia friendly New Zealand / Aotearoa, he aro nui ki te hunga mate wareware

Alzheimers Wairarapa provide services to the Wairarapa. Our Community Support Officer (CSO) supports clients with dementia and their family/whanau and friends. We receive referrals from local GP's and self referrals. The CSO arranges to visit the families and offers to assist families in need and to help them understand the diagnosis of dementia. We run in partnership with Glenwood Masonic Hospital a Day Activity Group - called IONA - twice a week, on a Tuesday and Friday. Alzheimers Wairarapa provides volunteers to assist with the programme. We run a van to pick up the clients, which involves 2 volunteers, then we have 3 volunteers at the Hall - total 10 per week. Without these volunteers we would not be able to run this programme. Our CSO attends training sessions, networking and biannual conferences, holds a Support Group once a month, supplies Volunteer training and, also is involved in training for rest homes and local DHB. She is also available to speak at various groups.

Entity Structure

The Alzheimers Wairarapa is governed by a management committee elected by members at an annual general meeting. Membership may be attained by written application and approval by the management committee.

We provide information on Alzheimers and Dementia; provide information on services available; offer support for all people affected by dementia; offer support for people in early stages of dementia; hold carers support meetings; provide educational resources; provide speakers for community groups; advocate for better services for people with dementia; advocate for people with dementia in Rest Homes; provide day activity group for people with dementia.

Main Sources of Entity's Cash and Resources

Revenue from Grants, Donations, Subscriptions and Fundraising.

Main Methods Used by Entity to Raise Funds

Awareness Week, Memory Walk, High Tea's, Quiz Evenings, Sausage Sizzles and Shows.

Entity's Reliance on Volunteers and Donated Goods or Services

Alzheimers Wairarapa Iona Day Activity Programme - a day programme that Alzheimers Wairarapa supports, held two days per week. The object is to allow carers time to themselves, and clients to have access to socialisation and interaction. Alzheimers Wairarapa provides volunteers to assist with the programme, each day we have 5 volunteers, a driver and assistant to run our van to pick up and drop off clients, 3 volunteers are required at the hall to help run the programme alongside a divisional therapist. The Alzheimers Wairarapa also relies on gifts of volunteer time and expertise to complete work in many essential roles, such as governance (executive committee) and fundraising.

Additional Information

Services the Community Support Officer can support the community with: Coming to terms with a diagnosis, understanding dementia, grief and loss related to change, future planning, reducing stress, reducing social isolation, managing behavioural changes, off support for all people affected by dementia, advocate for better services for people with dementia, provide day activity group for people with dementia.

Physical Address

Solway Showgrounds
Doug Lamb Building
Cnr York & Fleet Streets
MASTERTON 5810

Postal Address

PO Box 865
MASTERTON 5840

Other Contact Details

Phone:	06 377 7522
Email:	Office: alz2.wairarapa@gmail.com
Website:	www.alzheimers.org.nz/wairarapa
Facebook:	www.facebook.com/alzheimers.wairarapa

Approval of Financial Report

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. For the year ended 31 March 2021

The Management Committee are pleased to present the approved financial report including the historical financial statements of Alzheimers Disease And Related Dementia Society Inc. for year ended 31 March 2021.

APPROVED

Edward Charles Hodgkinson
Chair

Date

Heather Mary Hind
Treasurer

Date

Statement of Service Performance

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. For the year ended 31 March 2021

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

- Enable people with Dementia to live full and happy lives to the best of their abilities.
- Reduce carer stress.
- Educate, support and inform all those affected by dementia.
- Reduce stigma and raise awareness within our community.
- Encourage social and community inclusion and reduce isolation.

	2021	2020
Description and Quantification of the Entity's Outputs		
IONA GROUP PROGRAMME	-	-
Days Available	100	100
Individual Attendees	16	18
Total Attendances	1,600	1,800
Number of Outings	50	48
SUPPORT GROUP PROGRAMME	-	-
Number of Meetings Held (2 groups)	22	11
Number of Speakers	6	4
Average Attendance per Meeting	8	16
OUT & ABOUT PROGRAMME	-	-
Individual Attendees	12	10
Number of Trips	17	20
OTHER ACTIVITIES	-	-
Number of Home Visits	400	400
Number of Community Education Presentations	23	15
Number of Newsletters Issued	2	3
Number of Referrals Received	100	98

Additional Output Measures

We support our community all year around, we provide information on Alzheimers and Dementia, services available, provide educational resources, speakers for community groups, a volunteer programme, newsletter - 3 times a year. We have a library at our office - Solway Showgrounds, Doug Lamb Building, other resource material and education seminars. Our Iona Day Activity Group run two days a week, (as above) the object of this is to allow carer's time to themselves and clients to have access to socialisation and interaction.

Additional Information

Alzheimers Wairarapa also service the South Wairarapa, - Carterton, Greytown, Martinborough and Featherston. Our CSO works 24 hours a week, this is not enough time to be able to do justice to all, we would like to extend her hours or employ another part time CSO to help out, but this is also reliant on funding available, as we do not get any DHB Funding or Government funding, we rely heavy on Grants, Subs, Donations and Fund Raising.

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

Statement of Financial Performance

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. For the year ended 31 March 2021

'How was it funded?' and 'What did it cost?'

	NOTES	2021	2020
Revenue			
Donations, fundraising and other similar revenue	1	152,788	81,641
Fees, subscriptions and other revenue from members	1	2,609	3,600
Interest, dividends and other investment revenue	1	332	712
Other revenue	1	15,666	13,012
Total Revenue		171,394	98,965
Expenses			
Expenses related to public fundraising	2	582	-
Volunteer and employee related costs	2	60,966	57,106
Costs related to providing goods or service	2	25,131	18,097
Other expenses	2	6,125	3,380
Total Expenses		92,803	78,583
Surplus/(Deficit) for the Year		78,591	20,382

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

Statement of Financial Position

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. As at 31 March 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2021	31 MAR 2020
Assets			
Current Assets			
Bank accounts and cash	3	104,362	72,207
Debtors and prepayments	3	6,585	11,801
Total Current Assets		110,947	84,008
Non-Current Assets			
Property, Plant and Equipment	5	47,618	5,987
Total Non-Current Assets		47,618	5,987
Total Assets		158,565	89,995
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	1,823	12,960
Employee costs payable	4	9,740	8,624
Total Current Liabilities		11,563	21,584
Total Liabilities		11,563	21,584
Total Assets less Total Liabilities (Net Assets)		147,002	68,411
Accumulated Funds			
Accumulated surpluses or (deficits)	6	147,002	68,411
Total Accumulated Funds		147,002	68,411

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

Statement of Cash Flows

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. For the year ended 31 March 2021

'How the entity has received and used cash'

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	156,964	85,628
Fees, subscriptions and other receipts from members	3,000	4,140
Interest, dividends and other investment receipts	332	712
Other operating activities receipts	23,616	14,964
GST	(14,127)	(2,780)
Payments to suppliers and employees	(91,551)	(81,072)
Total Cash Flows from Operating Activities	78,233	21,592
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	3,478	-
Payments to acquire property, plant and equipment	(49,557)	(925)
Total Cash Flows from Investing and Financing Activities	(46,078)	(925)
Net Increase/(Decrease) in Cash	32,155	20,667
Bank Accounts and Cash		
Opening cash	72,207	51,540
Closing cash	104,362	72,207
Net change in cash for period	32,155	20,667

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

Statement of Accounting Policies

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. For the year ended 31 March 2021

'How did we do our accounting?'

Basis of Preparation

Alzheimers Wairarapa has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

Alzheimers Wairarapa is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Alzheimers Wairarapa is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Fixed Assets

Fixed Assets are valued at cost less accumulated depreciation.

Depreciation

Depreciation is calculated using rates that will write off assets over their useful lives:

Furniture & Fittings	10 - 25% diminishing value
Office Equipment	36 - 67% diminishing value
Vehicle	18% diminishing value

Employee Entitlements

Provision is made in respect of Alzheimers Wairarapa liability for annual leave and time in lieu. Annual leave has been calculated on an actual entitlement basis at current rates of pay.

Statement of Cash Flows

Cash means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which Alzheimers Wairarapa invests as part of its day to day cash management.

Operating Activities include cash received from all income sources of Alzheimers Wairarapa and records the cash payments for the supply of goods and services.

Investing Activities are those activities relating to the acquisition and disposal of non-current assets.

Financing Activities comprise the change in equity and debt capital structure of the Alzheimers Wairarapa.

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc. For the year ended 31 March 2021

	2021	2020
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Alzheimers NZ	6,490	11,818
Awareness Week	-	2,818
Carterton District Council	-	2,000
Community Organisation Grants Scheme	3,000	6,000
Donations	6,710	4,746
Eastern & Central Community Trust	9,890	5,000
Fundraising Income	11,804	2,323
Greytown Community Board	-	500
Masterton District Council	500	500
Masterton Trust Lands Trust	5,000	-
Methodist Church of New Zealand	2,500	2,500
MSD - Community Grant CC &RF	15,000	-
MSD	32,000	-
NZ Lotteries	39,600	15,000
TG Macarthy Trust - Admin	-	12,000
TG Macarthy Trust - Vehicle	-	3,000
The Roy & Jan Mace Trust	-	2,000
Trust House	-	10,000
Wairarapa Community Health Trust	5,000	-
Wairarapa Families Anglican Trust	-	500
Wage Subsidy (COVID-19)	10,294	936
South Wairarapa District Council	5,000	-
Total Donations, fundraising and other similar revenue	152,788	81,641
Fees, subscriptions and other revenue from members		
Subscriptions Received	2,609	3,600
Total Fees, subscriptions and other revenue from members	2,609	3,600
Interest, dividends and other investment revenue		
Interest Received	332	712
Total Interest, dividends and other investment revenue	332	712
Other revenue		
Discount received	1,180	-
Masonic Village Fees	13,160	12,587
Newsletters Sponsorship	325	425
Sponsorship	1,000	-
Total Other revenue	15,666	13,012
Total Analysis of Revenue	171,394	98,965

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

	2021	2020
2. Analysis of Expenses		
Expenses related to public fundraising		
Fundraising Expenses	582	-
Total Expenses related to public fundraising	582	-
Volunteer and employee related costs		
Accident Compensation Levy	471	371
Supervision & Training	2,241	630
Support Group Expenses	161	127
Volunteers Expenses	418	93
Wages & Salaries - General	45,338	42,224
Wages & Salaries - Iona	12,337	13,661
Total Volunteer and employee related costs	60,966	57,106
Costs related to providing goods or services		
Advertising	2,385	561
Asset Costing < \$1,000	4,156	-
Computer Expenses	792	185
Insurance	815	-
Light, Power & Heating	443	572
Newsletters	616	1,165
Office Expenses	855	791
Out & About	24	136
Outings	-	100
Rent and Room Hire	7,304	7,687
Resources	1,825	135
Telephone & Internet	3,028	3,103
Vehicle & Travel Expenses	2,887	3,661
Total Costs related to providing goods or services	25,131	18,097
Other expenses		
Accountancy Fees	79	-
Affiliation Fees	1,049	1,720
Depreciation as per Schedule	4,625	1,075
Depreciation Recovered	(178)	-
Review Fees	550	585
Total Other expenses	6,125	3,380
Total Analysis of Expenses	92,803	78,583

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

	2021	2020
3. Analysis of Assets		
Bank accounts and cash		
Petty Cash	-	143
BNZ Cheque Account	10,206	18,338
BNZ Fundraising	9,021	-
BNZ Rapid Saver	73,417	50,616
BNZ Vehicle Saver Account	11,718	3,111
Total Bank accounts and cash	104,362	72,207
Debtors and prepayments		
Accounts Receivable	6,490	11,695
Total Debtors and prepayments	6,490	11,695
Total Analysis of Assets	110,852	83,902
	2021	2020
4. Analysis of Liabilities		
Creditors and accrued expenses		
Accounts Payable	1,823	2,666
GST Payable	(95)	(106)
Income in Advance	-	10,294
Total Creditors and accrued expenses	1,728	12,853
Employee costs payable		
Holiday Pay Owing	7,750	6,530
PAYE Owing	913	1,369
Wages Accrued	1,077	725
Total Employee costs payable	9,740	8,624
Total Analysis of Liabilities	11,468	21,477
	2021	2020
5. Property, Plant and Equipment		
Furniture and Fittings		
Furniture and fittings owned	4,792	4,792
Accumulated depreciation	(3,319)	(3,030)
Total Furniture and Fittings	1,473	1,761
Motor Vehicles		
Vehicles owned	49,557	22,000
Accumulated depreciation	(3,717)	(18,699)
Total Motor Vehicles	45,840	3,301

The accompanying policies and notes form part of these financial statements. These financial statements should be read in conjunction with the attached Review Report.

	2021	2020
Office Equipment		
Office equipment owned	925	925
Accumulated depreciation	(620)	-
Total Office Equipment	305	925
Total Property, Plant and Equipment	47,618	5,987
	2021	2020

6. Accumulated Funds

Accumulated Funds		
Opening Balance	68,411	48,029
Accumulated surpluses or (deficits)	78,591	20,382
Total Accumulated Funds	147,002	68,411
Total Accumulated Funds	147,002	68,411
	2021	2020

7. Commitments

Commitments to lease or rent assets

Premises rented from Masterton Agricultural & Pastoral Association. Agreement period 2 year - 1 November 2019 to 1 November 2021	8,747	13,120
Total Commitments to lease or rent assets	8,747	13,120

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (last year - nil).

9. Related Parties

There were no transactions involving related parties during the financial year (last year - nil).

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (last year - nil).

11. Ability to Continue Operating

Alzheimers Wairarapa expects to continue normal operations with reliance on income from fundraising and grants to fund activities.

Independent Reviewers Report

**Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc.
For the year ended 31 March 2021**

15 July 2021

The Executive Committee,
Alzheimer's Disease and Related Dementia Society (Alzheimer's Wairarapa) Inc.
P O Box 865
Masterton 5840
Attention: The Chairperson

To the Board Members,

We have been engaged to complete the review of the Alzheimer's Disease and Related Dementia Society (Alzheimer's Wairarapa) Incorporated for the financial year ending 31 March 2021, and this letter is a status update prior to your Annual Meeting on Monday, 19 July 2021.

We had previously alluded to the possibility that we could not complete the review in time for your meeting and indeed we had planned to finish this review prior to the school holidays. This year an extraordinary workload means we cannot make the anticipated deadline.

However, we believe the work will be completed by 30 July 2021 and for the purposes of communication to your AGM we note our work to date has highlighted no matters of concern. Subject to our review finalisation and final report we believe the financial statements presented are reasonably stated and can reasonably be adopted subject to review at the meeting.

We recommend that the Board be delegated the power to approve the reviewed financial statements and any adjustments that may be found to be necessary.

Yours sincerely
SELLAR & SELLAR

Trudy Hullena

Trudy Hullena
Business Manager

2021 / 2022 budget		
Alzheimers Disease And Related Dementia Society (Alzheimers Wairarapa) Inc.		
April 2021 to March 2022		
Account	Apr-2021	Total
Income		
Alzheimers NZ (200)	\$6,490.00	\$6,490.00
Awareness Week (250)	\$2,000.00	\$2,000.00
Carterton District Council (201)	\$3,000.00	\$3,000.00
COGS (202)	\$6,000.00	\$6,000.00
Donations (249)	\$3,000.00	\$3,000.00
Eastern & Central Community Trust (203)	\$5,000.00	\$5,000.00
Fundraising Income (252)	\$10,000.00	\$10,000.00
Infinity Foundation (216)	\$500.00	\$500.00
Masterton District Council (205)	\$3,000.00	\$3,000.00
Masterton Trust Lands Trust (218)	\$1,000.00	\$1,000.00
Memory Walk (251)	\$500.00	\$500.00
Methodist Church of New Zealand (206)	\$2,500.00	\$2,500.00
NZ Lotteries (207)	\$22,000.00	\$22,000.00
Prime Trust (208)	\$1,000.00	\$1,000.00
South Wairarapa District Council (217)	\$5,000.00	\$5,000.00
Sponsorship (278)	\$5,000.00	\$5,000.00
TG Macarthy Trust - Admin (209)	\$11,500.00	\$11,500.00
TG Macarthy Trust - Vehicle (210)	\$3,000.00	\$3,000.00
The Roy & Jan Mace Trust (211)	\$2,000.00	\$2,000.00
Trust House (212)	\$5,000.00	\$5,000.00
Wairarapa Community Health Trust (213)	\$3,000.00	\$3,000.00
Wairarapa Families Anglican Trust (214)	\$500.00	\$500.00
Total Income	\$100,990.00	\$100,990.00
Gross Profit	\$100,990.00	\$100,990.00
Other Income		
Bequests (270)	\$1,000.00	\$1,000.00
Discount received (280)	\$0.00	\$0.00
Interest Received (274)	\$200.00	\$200.00
Masonic Village Fees (275)	\$13,200.00	\$13,200.00
Newsletters Sponsorship (276)	\$1,500.00	\$1,500.00
Subscriptions Received (277)	\$3,500.00	\$3,500.00
Wage Subsidy (COVID-19) (279)	\$0.00	\$0.00
Total Other Income	\$19,400.00	\$19,400.00
Less Overheads		
Accident Compensation Levy (285)	\$500.00	\$500.00
Accountancy Fees (287)	\$1,000.00	\$1,000.00
Advertising (289)	\$5,000.00	\$5,000.00
Affiliation Fees (290)	\$1,800.00	\$1,800.00
Asset Costing < \$1,000 (292)	\$2,000.00	\$2,000.00
Awareness Week Expenses (295)	\$100.00	\$100.00
Bank Charges (302)	\$0.00	\$0.00
Cleaning & Laundry (308)	\$0.00	\$0.00
Computer Expenses (313)	\$1,200.00	\$1,200.00
Conferences (315)	\$2,000.00	\$2,000.00
Depreciation - Loss on Sale (478)	\$0.00	\$0.00

Depreciation as per Schedule (477)	\$11,000.00	\$11,000.00
Depreciation Recovered (479)	\$0.00	\$0.00
Fundraising Expenses (330)	\$500.00	\$500.00
Health & Safety (336)	\$0.00	\$0.00
Insurance (340)	\$1,500.00	\$1,500.00
Interest Paid (353)	\$0.00	\$0.00
Legal Expenses (376)	\$0.00	\$0.00
Light, Power & Heating (384)	\$800.00	\$800.00
Newsletters (417)	\$1,300.00	\$1,300.00
Office Expenses (425)	\$1,500.00	\$1,500.00
Out & About (428)	\$500.00	\$500.00
Outings (429)	\$500.00	\$500.00
Plant Hire (432)	\$0.00	\$0.00
Rent and Room Hire (441)	\$8,800.00	\$8,800.00
Repairs & Maintenance (450)	\$0.00	\$0.00
Resources (453)	\$1,000.00	\$1,000.00
Review Fees (455)	\$1,000.00	\$1,000.00
Staff Welfare (457)	\$0.00	\$0.00
Subscriptions Paid (460)	\$0.00	\$0.00
Supervision & Training (461)	\$3,000.00	\$3,000.00
Support Group Expenses (462)	\$500.00	\$500.00
Telephone & Internet (464)	\$3,000.00	\$3,000.00
Vehicle & Travel Expenses (469)	\$4,000.00	\$4,000.00
Volunteers Expenses (470)	\$1,200.00	\$1,200.00
Wages & Salaries - General (476)	\$47,944.00	\$47,944.00
Wages & Salaries - Iona (475)	\$12,356.00	\$12,356.00
Website (471)	\$6,000.00	\$6,000.00
Total Overheads	\$120,000.00	\$120,000.00
Total Expenses	\$120,000.00	\$120,000.00
Net Profit	\$390.00	\$390.00



Making life better for all people affected by dementia
Kia piki te ora mo ngā tāngata mate pōrewarewa

WHAT DO YOU WANT FUNDING FOR ... ?

The funding will help us to continue to do the very important work we do supporting those with Alzheimer's and other dementia related illnesses. We provide positive, quality support for our clients and in doing so incur a number of operating costs, that need to be covered. Those associated operating costs include volunteer training and support group meetings, the necessary "up to date" resource material, other associated office costs along with some remuneration for the Community Support Officer (SCO) and Office Manager.

WHAT COMMUNITY SUPPORT DO YOU NEED:

We serve not only the population who unfortunately have a diagnosis of Dementia but also their families and care people. We offer them information, education, support, guidance and advocacy at a time when they are feeling vulnerable and unsure of the future. Our current client base holds 102 active cases and continues to grow as the aging population in the Wairarapa increases.

HOW WILL YOU ADDRESS THE NEED:

We address the need our clients and carer's in a number of ways. Firstly, our day activity service for dementia clients is held twice a week. Secondly, we hold monthly support group meetings for carer's and supporters of those diagnosed with Dementia. Thirdly, our CSO meets with clients and carers, both in our office and at their homes, to provide support, information, professional advice and advocacy as they navigate this illness. Our CSO provides information and training to the medical community who are seeing greater numbers of people with dementia related illnesses as our population ages. Our services are available to the entire Wairarapa Community.

WHAT ARE THE EXPECTED BENEFITS/OUTCOMES:

Our Day Activity program alleviates loneliness, boredom and helplessness. They are able to enjoy a wonderful day supported by our volunteers and trained Diversional Therapists. This also allows their carer's much needed respite time. Our support group meetings provide an opportunity for carer's to share the challenges of caring for someone with dementia, support is given, and next steps are identified. As well as this up to date dementia information is discussed. Speakers of interest are also arranged to provide ideas and suggestions to assist with the journey ahead.

The support our CSO provides to clients and carer's is vital. As you can imagine, the clients and carer's feel vulnerable and unsure of the future. They need support navigating the other services that are available in the Wairarapa, they need up to date information and absolutely value the ability to access and understanding, caring person when problems arise, or times get tough. The aim of our support is to ensure people live well, in spite of the diagnosis, and remain in the community for longer. The CSO liaises with many Health Professionals to coordinate client care and provide the information they might need to do their job well when it comes to patients with dementia.

HOW DO YOU KNOW THIS IS NEEDED ... ??

Right now, four out of five people in New Zealand are affected in some way by Dementia. As our population ages this will only grow and will be greater in the Wairarapa because the average age of our population is older than other areas.

COVID 19 – Level changes and Lockdowns are really hard on our dementia families, they have required more support than ever, and we have been there for them.

HOW WILL YOU ACHIEVE IT ...??

We remain very active, support our Community, along with this thought, is the need for us to remain “Visible” . People will not access a service they do not know about.

HOW WILL YOU KNOW YOU HAVE ACHIEVED IT ... ??

A survey will be used to gather information from our carer’s and volunteers to ensure we are meeting our aims and objectives. As well as this we will meet with key stakeholders to discuss what we are doing and to look at ways we can improve our services. We will also know that we have achieved this by the numbers of clients who remain in the community and are not having to be moved into more formal care.

HOW DO YOU KNOW THE COMMUNITY SUPPORTS YOUR PROJECT ... ??

We believe the Wairarapa Community supports us. This is shown by the numbers who participate in our Bi Yearly “Memory Walk” and the increasing numbers of people connected to our Facebook page, receiving our newsletters and contacting us directly through the office. We are also often contacted by community groups and health professionals to provide advice, education and information.

Where our office is based, we have noticed a high increase in people popping into our office and asking for help, be it someone with dementia or wanting to help someone with the disease. We have also noticed that we have an increase in other ethic groups wanting advice, this is great progress

WHAT COMMUNITY PARTICIPATION/COLLABORATION WILL BE INVOLVED .. ??

Our organisation relies on support of our community. Alzheimer’s Wairarapa is governed by a group of passionate volunteers. We also have a large community group of volunteers who support the day activity programmes on a twice weekly basis. Often, we are asked by other community groups to speak.

Our Out & About group is established and they go on outings twice a month, this is for younger onset dementia people, and is proving very popular, this is organised with Aged Concern, mostly to venues as a walking group, (weather dependant) then a cafe visit.

HOW DOES YOUR REQUEST ALIGN WITH THE PURPOSE OR PRIORITIES OF THIS FUND .?

Any grant providing financial support would assist the self-funded service of Alzheimer’s Wairarapa to cover some of the expenses incurred in serving our Community. It means the lives of the people in the region are in many ways directly or indirectly enhanced, optimized and valued. Our vision is to make a positive difference to this community. We believe by partnering with us you will achieve your vision and ours, and help to support families that are suffering with the challenges of dementia, and related illnesses.

We all know dementia is on the increase. We work closely with Age Concern, and the local Wairarapa Search & Rescue Wandatrak people, we have quite a few wander’s with a Wandatrak pendant on, this makes for a quick recovery if they go missing.

We do not get any DHB funding.

WE WOULD APPRECIATE IT IF YOU LOOK FAVOURABLE ON THIS GRANT APPLICATION.

As at today, we have been in lockdown several times over the past 2 years re the COVID 19 virus sweeping New Zealand. Working from home we have maintained our contact with our people with dementia, as we are an essential service, both Tam & I (Shirley) have been able to keep in touch with everyone that has needed our help, and tried to carry on as usual, we look forward to level 1 !!

OUR THANKS FOR YOUR CONTRIBUTION WILL BE SHOWN IN OUR NEWSLETTERS

WE ALL KNOW DEMENTIA IS ON THE INCREASE.

Survey - The impact of Covid-19

For many people living with dementia, the outbreak of Covid-19 has led to increased feelings of stress, loneliness and isolation. Our recent survey showed that over a third said that they had noticed a decline in cognitive ability as a result of not being able to take part in their usual activities and services, and 59% said dementia symptoms had increased during lockdown.

This survey ran in October and received 147 valid responses from respondents across New Zealand. 5% of respondents were people living with dementia, 73% were care partners of a person living with dementia at home and 15% had a loved one living in a residential care facility.



South Wairarapa District Council

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Wairarapa Search & Rescue Inc	
Physical address: Hood Aerodrome, Gate 6, Manaia Road, Masterton	
Postal address: C/- 213 Westbush Road, RD 8, Masterton 5888	
Contact Person: Sam Milligan	Phone No (Day): 06 370 9322
Email: sammilligan@xtra.co.nz	Mobile No: 027 447 5072

Officers of organisation	
Chair: Murray Johnston	Phone No: 06 378 6244
Secretary: Liz Nicholson	Phone No: 027 224 2556
Treasurer: Sam Milligan	Phone No: 06 370 9322

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	No
---	-----------

<p>When was the organisation formed and what are its aims and objectives?</p> <p>Our Organisation was formed 29th July 1927. During this time our group has provided assistance to the Police in providing fully trained and equipped volunteers to assist with SAR operations in the Wairarapa. During the 2020/21year our volunteers assisted with 24 SAR Operations, attended 16 regional and local training events and 2 Sarex's. our volunteers were involved in assisting and locating a number of Alzheimers / Dementia / Autistic patients who have wandered from their place of care. These people have been provided with Wandatrak pendants.</p> <p>Our volunteers are available on a 24/7 basis to provide assistance to members of our community as and when required.</p>

Total number of members in your organisation?	82 volunteers
How many full-time equivalent people work in your organisation?	None
How many volunteers work in your organisation?	82 persons
Date of last AGM?	20th May 2021

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	X

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	X
Events	
Sport and Recreation	X
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event): We are seeking funding assistance to enable our group to meet a portion of our annual operating costs. We receive an annual Admin grant from Land SAR NZ amounting to \$2500.00 leaving a shortfall of \$6507.00. Any assistance that can be provide by Council will be appreciated by our volunteers.

On occasions we receive donations from persons who have been assisted by our volunteers, these funds are generally used to purchase items of equipment or provide specialist training for our volunteers which is not funded by LandSAR NZ.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

The activity will take place at our base building at Hood Aerodrome and will consist of payment of accounts covering our annual operating as they fall due throughout the year.

These include :- Electricity charges, insurance premiums on our base building and equipment, gas supply, stationary / computer maintenance and administration expenses.

Why should South Wairarapa District Council (SWDC) support this project/event?

Last year we applied to Council for funding assistance and were pleasantly surprised at the degree of support we received from Council in this instance. The funding we received enabled us to meet a substantial portion of our annual operating costs which was appreciated by our volunteers. Last year there were a number of incidents within the SWDC area involving the Police and our volunteers. Our Wandatrak service was provided to four families residing within the SWDC area with the provision of pendants, which were provided to family members who have a tendency to wander from their place of care.

Who will benefit from these funds and in what way? Initially our volunteers, who can concentrate in attending training events and be available on call to respond and assist the police as and when required and not spending their valuable time on fund raising activities.

Members of the greater Wairarapa community partaking in a range of outdoor activities will benefit in the knowledge that if they are injured or lost, there is a group of well trained and knowledgeable volunteers who are ready to assist as and when required. Our group has been providing this service to members of the Wairarapa community for the last 94 years in September this year.

4. FINANCIALS

Funding requirements	
Total cost of project	\$8507.00
Your organisation's contribution LandSAR NZ annual grant	\$2500.00
Other outside funding (please supply brief details) Cogs grant 07/21	3500.00
Amount applied for in this application	\$3007.00
Shortfall (please provide brief details of how will balance be found)	\$ If there is a shortfall we will apply for financial assistance from other sources
Project income (if applicable), e.g. generated from sales to public	\$ Nil
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	Yes 2020/21 year, grant towards operating costs \$4660.00

GST Registration 11-487-671

Are you GST Registered	Yes
Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

5. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed:	Signed:
Full name:	Full name:
Designation:	Designation:
Date:	Date:

Are you GST Registered	Yes
Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

5. Declarations

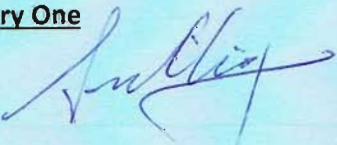
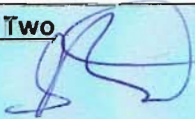
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- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One	Signatory Two
Signed: 	Signed: 
Full name: Samuel Milligan	Full name: Murray Johnston
Designation: Treasurer	Designation: Chairman
Date: 11.7.2021	Date: 11/08/2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>

Wairarapa Search and Rescue Inc

Performance Report

For the year ended:
31 March 2021

Contents

	Page
Non-Financial Information:	
Entity Information	1
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Statement of Receipts and Payments	5
Statement of Resources and Commitments	6
Notes to the Performance Report	8
Independent Reviewer's Report	14

Wairarapa Search and Rescue Inc

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2021

Legal Name of Entity:*	Wairarapa Search and Rescue Incorporated	
Other Name of Entity (if any):	Wairarapa Search & Rescue	
Type of Entity and Legal Basis (if any):*	Incorporated Society and Registered Charity	
Registration Number:	WN/841914	CC26765

Entity's Purpose or Mission: *

Promote safety at sea and on land in the regions recreational zones. Assemble and maintain emergency equipment to facilitate search and rescue operations in the region. Encourage and facilitate the training of any personnel likely to be involved in search and rescue operations. Facilitate and operate a radio service as or when required for search and rescue operations.

Entity Structure: *

Members of Wairarapa Search and Rescue Inc, elect a management committee which includes Chair, Treasurer, Secretary, Training Co ordinator, and up to eight other members representing contributing groups , ie tramping, deerstalkers, radio clubs, Dept of Conservation, Aearonatical advisors, Ambulance service. Wairarapa Search and Rescue committee are all volunteers who contributing up to 20 hours per week on administration activities.

Wairarapa Search and Rescue Inc

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:

31 March 2021

Main Sources of the Entity's Cash and Resources: *

Wairarapa Search and Rescue relies on an annual grant from LandSAR NZ which covers a portion of our annual operational costs, we rely on donations from people we assist during SAR operations along with applications for funding assistance including grants from local service clubs, local council Annual Plan Grants other charitable organisations.

Main Methods Used by the Entity to Raise Funds: *

Applications to Charitable Trusts seeking funding assistance to enable us to meet our annual operating costs

Entity's Reliance on Volunteers and Donated Goods or Services: *

Wairarapa Search and Rescue relies on the goodwill of our volunteers who give their time freely to attend training courses on a regular basis, attend meetings and make themselves available for SAR operations. Without our volunteers our organisation could not function.

Wairarapa Search and Rescue Inc

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2021

Additional Information [▾]

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Contact details

Physical Address:	Hood Aerodrome, Manaia Road, Masterton
Postal Address:	C/- 213 Westbush Road, R D 8, Masterton
Phone/Fax:	06 370 9322
Email/Website:	sammilligan@xtra.co.nz
	
	

Wairarapa Search and Rescue Inc

Statement of Service Performance

"What did we do?"

For the year ended

31 March 2021

Description of the Entity's Outcomes:

Wairarapa Search and Rescue provides competent and fully trained volunteers to assist the NZ Police to undertake search and rescue operations within our region, both urban and rural locations along with marine operations along our coast. On occasions, our volunteers will be called upon to assist with SAR Operations out side of the Wairarapa region.

Description and Quantification (to the extent practicable) of the Entity's Outputs:*	Actual*	Budget	Actual*
	This Year	This Year	Last Year
Number of SAR courses delivered	16 courses		16 courses
Number of SAR operations	24		30
Number of Search and Rescue exercise's attended	2		4

Additional Output Measures:

During the year a training exercise was held to train our volunteers in the use of the Wandatrak tracking equipment. Three, four person teams were tasked to locate two missing autistic children in a rural environment and one elderly Alzheimers person in an urban environment. Each person was located within one hour of commencing each search. A very good result. In January of this year a two day training course was held at our SAR Base covering the use the new SAR Track programme. The new programme covers the operational and management of our search volunteers during SAR Operations. SAR Track also provide the facility for the search management team to monitor each search teams progress in undertaking its field task via Live Tracking. All information received is displayed onto a large monitor in the operations room, the management team can observe the area covered by the search party as they progress with their task. At any time during a search operation the exact location of each search is known to the management team. This information provides a degree of flexibility to the management team to re-deploy them should the missing person be found in an other area. A one day practical skill course was attended by a large number of volunteers which consisted of live helicopter training, snow and ice skills, river crossings, use of communications equipment and a range of other skills.

Additional Information:

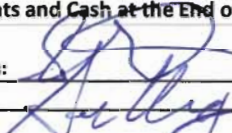

Wairarapa Search and Rescue Inc

Statement of Receipts and Payments

"How was it funded?" and "What did it cost?"

For the year ended:

31 March 2021

	Notes	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Operating Receipts				
Donations, fundraising and other similar receipts*	2	4,740		7,535
Fees, subscriptions and other receipts from members*	2	44,158		25,835
Receipts from providing goods or services*	2	2,704		552
Interest, dividends and other investment income receipts*	2	695		1,338
Other operating receipts	2	855		1,278
Total Operating Receipts		53,152	-	36,538
Operating Payments				
Payments related to public fundraising*				
Volunteer and employee related payments*				
Payments related to providing goods or services*	3	16,163		20,655
Grants and donations paid*		27,842		8,527
Other operating payments	3	-		-
Total Operating Payments		44,005	-	29,182
Operating Surplus or (Deficit)		9,147	-	7,356
Capital Receipts				
Receipts from the sale of resources*				
Receipts from borrowings*				
Capital Payments				
Purchase of resources*		3,303		
Repayments of borrowings*				
Increase/(Decrease) in Bank Accounts and Cash*		5,844	-	7,356
Bank accounts and cash at the beginning of the financial year*		73,120		65,764
Bank Accounts and Cash at the End of the Financial Year*		78,964	-	73,120
Represented by:*				
Cheque account(s)		28,053		28,085
Savings account(s)		10,097		7,894
Term Deposit account(s)		40,814		37,141
Cash Floats				
Petty Cash				
Total Bank Accounts and Cash at the End of the Financial Year*		78,964	-	73,120
Signed: Chairperson: 	Date: 20/05/2021			
Signed: Treasurer: 	Date: 20/05/2021			

Wairarapa Search and Rescue Inc
Statement of Resources and Commitments
 "what the entity owns?" and "what the entity owes?"
 As at
 31 March 2021

SCHEDULE OF RESOURCES		This Year \$	Last Year \$
Bank Accounts and Cash (from Statement of Receipts and Payments)*		78,964	73,120
Money Held on Behalf of Others*			
Description*		Amount*	Amount*
Nil			
Money Owed to the Entity*			
Description*		Amount*	Amount*
Nil			
Other Resources*			
Description and Source of Value* (cost or current value required if practicable to obtain)		Cost or Current Value*	Cost or Current Value*
Nil			
SCHEDULE OF COMMITMENTS		This Year \$	Last Year \$
Money Payable by the Entity*			
Description*		Amount*	Amount*

Wairarapa Search and Rescue Inc
Statement of Resources and Commitments
 "what the entity owns?" and "what the entity owes?"

As at
 31 March 2021

Other Commitments*

Description*

Amount*

Amount*

Guarantees*

Description*
nil

Amount*

Amount*

SCHEDULE OF OTHER INFORMATION

This Year
\$

Last Year
\$

Grants or Donations with Conditions Attached (where conditions not fully met at balance date)*

nil

Amount*

Amount*

Resources Used as Security for Borrowings*

nil

Amount*

Amount*

Wairarapa Search and Rescue Inc

Notes to the Performance Report

For the year ended
31 March 2021

Note 1: Accounting Policies "How did we do our accounting"

Basis of Preparation*

Wairarapa Search and Rescue Inc is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)*

Wairarapa Search and Rescue Inc is registered for GST. Therefore amounts recorded in the Performance Report are exclusive of GST (if any). GST owing, or GST refunds due as at balance date are shown in the Statement of Resources and Commitments.

Income Tax

Wairarapa Search & Rescue Inc. is wholly exempt from New Zealand Income tax having fully complied with all statutory conditions for these exemptions.

Wairarapa Search and Rescue Inc

Notes to the Performance Report

For the year ended
31 March 2021

Note 2 : Analysis of Receipts "How was it funded?"

Receipt Item	Analysis	This Year \$	Last Year \$
Fundraising receipts	Refunds	1,550	1,154
	Pendant Monthly Fee+ New Pendants	3,190	6,381
	Total	4,740	7,535

Receipt Item	Analysis	This Year \$	Last Year \$
Grants and donations	Donations/koha from the public	3,293	4,138
	COGS	3,450	3,450
	Wairarapa Rescue Trust	12,012	1,350
	Land SAR NZ	7,719	6,435
	TG McCarthy Trust	5,000	5,000
	Donations/koha from the public		-
	Carterton District Council	2,012	2,012
	Masterton Trust Lands Trust	1,863	
	South Wairarapa	5,359	2,300
	Masterton District Council	3,450	1,150
	Total	44,158	25,835

Receipt Item	Analysis	This Year \$	Last Year \$
Fees, subscriptions and other receipts from members	Course /Training	2,704	552
	PLB Hire		-
	Total	2,704	552

Receipt Item	Analysis	This Year \$	Last Year \$
Receipts from providing goods or services			
	Total	-	-

Receipt Item	Analysis	This Year \$	Last Year \$
Interest, dividends and other investment income receipts	Interest	695	1,338
	Bequest - Wai Disabled Skilling Assoc.	-	-

Wairarapa Search and Rescue Inc

Notes to the Performance Report

For the year ended
31 March 2021

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to public fundraising			
Total		-	-

Payment Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related payments			
Total		-	-

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to providing goods or services	Electricity	1,861	1,193
	Administration and overhead costs	1,147	3,086
	Site & Building Maintenance	5,357	2,726
	Insurance	4,118	4,118
	Rockgas	129	223
	Pendant Serviceing	1,938	2,367
	Office Equipment/Computers etc	1,613	6,942
Total		16,163	20,655

Payment Item	Analysis	This Year \$	Last Year \$
Grants and donations paid			
Total		-	-

Payment Item	Analysis	This Year \$	Last Year \$
Other operating payments	Aviation Safety - Rescue Gear	13,814	-
	Team Kits	314	460
	Wandatrak Kit	-	1,322
	SAREX Expenses	-	1,560
	Courses & Training	2,164	5,185
	SAR Reunion	-	-
	Bank Transfers	11,550	-
	Bank Transfers	-	-
Total		27,842	8,527

Wairarapa Search and Rescue Inc
Notes to the Performance Report
For the year ended
31 March 2021

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	This Year \$	Last Year \$
Capital payments	Plant and Equipment	3,303	
	Total	3,303	-

Wairarapa Search and Rescue Inc

Notes to the Performance Report

For the year ended
31 March 2021

Notes 4-7

Note 4: Correction of Errors*

N/a

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Note 5: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events After the Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

Note 7: Additional Notes

REVIEW STATEMENT

To the members of the Wairarapa Search & Rescue Inc

I have reviewed the accompanying Statement of Receipt and Payments for the year 31 March 2021 as an independent person with no involvement with the organisation.

I am not a member of the NZ Institute of Chartered Accountants and do not express an audit opinion.

Based on my review, nothing has come to my attention that causes me to believe that The financial statements do not present fairly the position of the Wairarapa Search & Rescue Inc as at 31 March 2021 and its financial performance for the year end.

This review is done on a voluntary basis and accordingly I do not accept any liability for fraud or misstatement.



Robert Priday

12 May 2021