



South Wairarapa District Council

Partnership Funding Request Form

(for period 1 July 2021 – 30 June 2023)

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: The Wellington Regional Sports Education Trust t/a Nuku Ora	
Physical address: Wairarapa Community Sports Hub, 371 Queen St, Masterton	
Postal address: PO Box 699, Masterton, 5840	
Contact Person: Dayle Clarkson	Phone No (Day):
Email: Daylec@nukuora.org.nz	Mobile No: 027 465 4018

Officers of organisation	
Chair: Karen Aitken	Phone No: 021 070 6846
Secretary: Alexandria Johnson	Phone No: 022 368 3810
Treasurer: Paul Abbott	Phone No: 021 502 817

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	Yes/No Yes
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<p>When was the organisation formed and what are its aims and objectives? Nuku Ora (Wellington Sports Education Trust) was formed in 1990. We are a Regional Sports Trust with a vision of "Hauora. Everyone active, healthy and happy." Our 12 year outcome is to improve the wellbeing of our communities through physical activity with the aims of:</p> <ol style="list-style-type: none"> 1. Less active people become more active 2. Opportunities to be active better meet the needs of the participants 3. A connected and effective regional physical activity system

Total number of members in your organisation?	0
How many full-time equivalent people work in your organisation?	53
How many volunteers work in your organisation?	0
Date of last AGM?	25 November 2020

2. FUNDING CRITERIA

<p>Funding Criteria Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.</p> <p>Please select the category that is the project's main focus (mark with an X)</p>	
<p>Youth Grant</p>	
<p>Community Grant</p>	X

<p>Community Grants Funding Category Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see Grants Policy).</p> <p>Please select the category that is the project's main focus (mark with an X)</p>	
<p>Arts, museums, heritage and culture (including Māoritanga)</p>	
<p>Environment</p>	
<p>Events</p>	
<p>Sport and Recreation</p>	X
<p>Social and Educational Services</p>	
<p>Economic Development</p>	

3. OPERATIONAL FUNDING OVERVIEW

<p>Reason for requesting operational funding agreement</p> <p>Nuku Ora is seeking financial support from the councils in the Greater Wellington region, proportional to population size, to contribute towards the work that a Spaces & Places Lead will be implementing in partnership with local authorities and user groups. The appointed person will take the lead on the network-wide projects identified in the Regional Plan including the delivery of:</p> <ul style="list-style-type: none"> - Sport sector priorities and processes - Regional indoor facility study - Regional sports field review <p>The Spaces and Places Lead will prepare reports for each project, working closely with an established technical working group (such as the council planners' group). As well as the Spaces and Places role, our request for funding includes the work that Dayle Clarkson, Partnership Manager - Wairarapa & Iwi will be doing in the South Wairarapa over the next 12 months to enable a connected and effective regional physical activity system and building meaningful engagement through a community led approach.</p>
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Explain how your organisation contributes to the wellbeing of South Wairarapa community or youth

Nuku Ora's Partnership Manage in the Wairarapa is responsible for building and maintaining effective relationships with regional partners to positively influence the provision of active lifestyles through play, active recreation, sport and active transport. This includes taking a lead role in managing relationships with local Territorial Authorities, local mana whenua, and implementation of the Living Well Wairarapa strategy.

How many residents of South Wairarapa will benefit from the funding?

This work will have an impact across all of South Wairarapa, with particular attention in Featherston as a potential community of interest.

How many residents of South Wairarapa will indirectly benefit from the funding
All residents

Provide a brief summary of any successes/achievements of the organisation

Through our management of Sport NZ's Tu Manawa Active Aotearoa fund we have funded projects in South Wairarapa to the value of \$285,000 in the past 12 months.

Of these projects Nuku Ora encourages community led principles leading to stronger and more complementary relationships across the sector and Wairarapa region ie. Establishment of the RSO Network and Active Whanau Group Collective.

As part of our Run and Become programme (an initiative to help and encourage young people to be physically active in a fun and supportive environment as part of the annual Wellington Round the Bays event) 26 tamariki and their parent or caregiver from Pirinoa school participated in Round the Bays 2021. This included free registration, free transport to/from the event, food and drink on the day, support material/resources in the build-up.

4. FINANCIALS - BUDGET FOR CURRENT FINANCIAL YEAR (YOU MAY ATTACH SEPARATELY)

Sources of Revenue/Income	
Subscriptions/Membership fees	\$ 0
Donations	\$ 0
Non-Council Grants (please specify) Contributing towards Spaces & Places Lead role	\$ 10,000 Sport New Zealand
Council Grants (non-SWDC) Contributing towards Spaces & Places Lead role	\$ 4,000 MDC - confirmed 19,500 LHCC - confirmed 3,000 CDC - unconfirmed 10,000 UHCC - unconfirmed 36,000 WCC - confirmed
Total Revenue/Income	\$ 82,500

Expenditure	
Salaries <small>Spaces and Places/Partnership Mgr/ Reg Planning Mgr/ GM Partnerships</small>	\$ 140,000
Rent	\$
Electricity	\$
Phone	\$ 500
Insurance	\$
Other (Please list) <small>Laptop and accessories Vehicle expenses (incl fuel) Printing/stationary</small>	\$ 5,000
Total Expenditure	\$ 145,500
Budget Surplus/Deficit	\$ 63,000 deficit (to be covered by Nuku Ora)

GST Registration	
Are you GST Registered	Yes/No Yes 53-507-530
Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

5. Declarations



We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: Philip John Gibbons	Full name: ALISON HANNAKIS
Designation: CEO	Designation: GENERAL MANAGER BUSINESS
Date: 16 August 2021	Date: 16/08/2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council
PO Box 6
Martinborough 5741
Or email: grants@swdc.govt.nz

Items required for this application

- Most recent annual accounts including notes and review/audit report
- Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)
- Application Form is signed

Submission to South Wairarapa District Council's Long-Term Plan 2021 - 2031



To South Wairarapa District Council

Thank you for the opportunity to make a submission to your proposed long-term plan 2021 – 2031.

We have looked at your plan through a wellbeing and physical activity lens. We implicitly believe in the value that being physically active can add to increasing and maintaining wellbeing at an individual, city and district, and regional level.

Consideration of your proposed projects through a wellbeing and physical activity lens involves taking account of several factors including:

- the impact of proposals on play, active recreation, active transport, and sport opportunities
- the extent to which proposals support diversity and inclusion that help to address inequity of opportunity
- spaces and places that are designed for multi-use and multi-domain purposes
- the opportunity to activate cities and towns and communities

At the same time, we are taking the opportunity to introduce you to the changes we have made here at Nuku Ora (formerly Sport Wellington) with a view to understanding how your council and Nuku Ora can work more effectively together on physical activity opportunities and experiences that encourage and support greater wellbeing in your communities.

Nga mihi



Phil Gibbons
Chief Executive
philg@nukuora.org.nz
021 650 604

Introducing Nuku Ora

Kia rau nuku

Kia rau wai

Kia rau ora

Like the water that flows through our region, connecting us and providing energy and life, we want physical activity to flow through our lives, connecting us and bringing health, wellbeing, and joy.

Our whakatauki was developed from the common themes arising from conversations we had with mana whenua around the meaning and value of physical activity and the importance to our work of the land, the people, physical activity, and health and wellbeing.

This in turn led to the creation of our new name and visual identity.

Why change?

Our previous name did not accurately reflect the purpose of our organisation, the scope of people and partners we work with, and the mahi we do every day to ensure that everyone has equitable opportunities to be active, healthy, and happy.

We have been working in the health, sport, and recreation space for over twenty years but because our name has always been Sport Wellington, many of our stakeholders and community have perceived our focus, indeed our sole focus, to be sport.

Sport is important to the wellbeing of the region and will remain a key component of our work; but it is not the answer for everyone. Our communities are telling us they need more diverse ways to be physically active; they are looking for opportunities through active recreation, active transport, play and sport. Each of these has a role to play in improving the wellbeing of communities in this region.

We needed an identity that removed any barriers to building relationships with partners and communities in all the sectors we operate in. We needed an identity that all our staff could proudly wear on their t-shirts, no matter who they are working with or what they are doing.

While for some people it might just be a 'name change', for us this process has been about creating a unifying identity for the organisation. Something that truly reflects the outcomes we want to achieve, and the work each of our staff do every day.



Our focus on less active people and communities

Covid's impact has heightened the inequities in the regional physical activity system from both a provider and participant perspective. Participation numbers have not returned to pre-Covid levels and providers are struggling to address the financial and membership challenges that exist with reduced capacity (another consequence of Covid) for many.

In response Nuku Ora is garnering its resources and focusing on specific communities within the region. Our work is increasingly focused on less active people and communities - specifically:

- Tamariki and rangatahi
- Women and girls
- People with a disability
- Maori and Pasifika communities
- Those living in high deprivation areas

A focus on physical activity (play, active recreation, active transport, and sport)

Our insights tell us that people in our communities are looking for different ways of being physically active while also facing different barriers to accessing opportunities that may already be on offer.

Levels of play amongst our children are declining. We want to address this decline given that a playful childhood is a critical element in living a physically active life. We are building our knowledge about the importance of self-directed play for children as a means of supporting their development and wellbeing. This goes beyond the provision of a playground – it is about having a broader focus on creating playful environments and communities giving children time, place, and permission to play in a way that works for them.

Sport remains an important part of the physical activity landscape, but participation in sport is declining (in some sports more than others) and in general, people are wanting to be active at a time and place that fits their lifestyle rather than in a scheduled manner. Volunteering is also changing as people look to fit this into their lives. Volunteers are giving less time and looking for shorter, less time-consuming commitments through episodic volunteering or project-based volunteering. Changes occurring in our communities such as an ageing population, greater ethnic and cultural diversity, and changes to work also impact volunteering.

Active recreation is non-competitive physical activity for the purpose of wellbeing and enjoyment. It includes activities that occur in built, landscaped and natural environments (including outdoor recreation, fitness/exercise, community recreation, aquatics), which are undertaken by individuals and by groups, and occur with and without the involvement of a 'provider' group or organisation (that is, can be undertaken independently).

Active recreation provides a significant opportunity to attract people who are seeking a broader range of activity experiences. In the wider Wellington region, we are almost spoilt for choice when it comes to active recreation - walking, swimming, cycling, equipment-based exercise, fishing, running, yoga and more. And, we have lots of opportunities to participate regardless of our age, life stage, income, culture, place of residence, physical ability, or other factors.

People want physical activity to be an easy fit with their everyday lifestyles. Active transport, whether it be walking, biking, scootering, or skateboarding, provides a great opportunity for people to integrate physical activity into their daily routines. Our interest in ensuring that active transport is supported through the presence of connected networks of walkways and cycleways and that active design principles are widely applied to create active environments.

Nuku Ora's feedback on specific proposals

To begin we would acknowledge the community outcomes you are seeking and advocate for the role that being physically active can play in contributing to these. There is well-documented research and evidence that shows the many benefits (and the challenges) of enabling a physically active community.

Project: Spaces

Greenspaces strategy

We support the move to develop a greenspace strategy that provides for the development of spaces that create physical activity opportunities for the community and that can meet their changing needs and interests. Access to green space is beneficial to wellbeing and is an important consideration in other areas such as housing and roading developments.

We recognise the challenges that the council faces in terms of acquiring green space in the current environment.

Tracks and trails

From our insights work we know that people are looking for more recreational physical activity opportunities that they can access at a time and place that works for them. The provision of tracks and trails is a great way to create these opportunities. In addition, tracks and trails can play a role in connecting different points of interest and can therefore facilitate active transport.

Swimming pool hours

We believe continuation of this great opportunity makes sense given the benefits accrued by people in terms of their broad social and physical wellbeing. From our insights work we know that people who are not very active rank swimming as one of the activities they would like to participate in so maintaining extended hours along with other support may facilitate this.

Funding request: Spaces and Places (Facilities) shared role

The Regional Spaces and Places (Facilities) Plan was signed off by the region's Mayors in December 2019. The plan provides a strategic framework for joint decision-making about facilities deemed regional, national, and international facilities while also advocating for local planning at city and district levels that considers the broader regional network of facilities. While implementation of the plan began in early 2020, progress has been slowed by the impact of Covid-19.

Nuku Ora has undergone a strategic review of its structure and made changes to ensure it can deliver its new strategy and that it can continue to operate in a fiscally responsible way given the impact of Covid-19.

A dedicated resource to support the implementation of the Regional Spaces and Places plan is one of the at-risk roles in the new structure, hence this proposal to consider a shared role across the region's councils and Nuku Ora.

Proposal

The proposal seeks consideration by each of the region's councils to support a Regional Facilities Advisor role which would be housed and managed by Nuku Ora. The purpose of this role is to:

- Guide the implementation of the Wellington Region Spaces and Places (Facilities) Plan through working alongside local authority partners, investors, and user groups.

- To provide a regional view on facility developments, ensuring that new facility developments and re-developments are aligned to the principles identified in the regional plan.
- To provide support and advice to facility development partners to ensure regional plan outcomes are met.
- To work alongside your council's staff and provide support to their work including connecting with the sector and Sport NZ on facility matters.

Nuku Ora has secured some funding for this role and is looking for investment from council partners to create a shared role from 1 July 2021 through to 30 June 2024 with a review of the arrangement to be carried out at the end of the first year (during July/August 2022). Nuku Ora will also continue to contribute to the role.

We are asking for your consideration of investing in this role. Note that should this proceed, there will be detailed accountabilities back to individual councils against any investment received. Additionally, it is proposed that progress reports against the regional plan will be provided to Council CEO and Mayoral forums.

We are asking for your consideration of a contribution of \$2,000 on an annual basis for the next three years.

We welcome an opportunity to talk further with you on all these matters.

Nga mihi
Phil Gibbons



The Wellington Regional Sports Education Trust

For the year ended

30 June 2020

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Directory

Trustees/Board Members

Grant Richardson (Chair)

Baubre Murray (Assurance & Risk Committee Chair)

Lorena Stephen (Assurance & Risk Committee)

Nicola Airey (Assurance & Risk Committee)

Dianna Taylor (Assurance & Risk Committee)

Karen Aitken

Clare Elcome

Andrea Blackshaw

Lance Walker

Darrin Sykes resigned 28 November 2018

Registered office

Level 1

223 Thorndon Quay

Pipitea

Wellington

6021

Nature of business

Provide leadership and support to and on behalf of the sport, recreation and health sectors across the wider Wellington region.

Charities Commission Registration number:

CC29789

Statement of Comprehensive Revenue and Expenses

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

	Notes	30-Jun-20	30-Jun-19
		\$	\$
Revenue from non-exchange transactions	5		
Government grants		1,237,914	1,291,392
Sport NZ funding		1,626,690	1,321,050
Other grants		926,549	1,020,426
Sponsorship revenue	6	325,043	375,881
		<u>4,116,196</u>	<u>4,008,749</u>
Revenue from exchange transactions	7		
Event fees		399,722	416,542
Interest revenue		37,732	47,432
Rental revenue		42,926	40,244
Resource sales revenue		18,820	26,196
Other revenue		68,057	90,350
		<u>567,257</u>	<u>620,764</u>
Total revenue		<u>4,683,453</u>	<u>4,629,513</u>
Expenses	8		
Employee related costs		3,293,151	2,923,762
Resources		88,364	75,417
Vehicle expenses		31,428	35,766
Promotion and communication		423,106	435,440
Programme delivery		458,814	744,841
Corporate expenses		285,861	295,752
Depreciation	11	128,464	104,902
Other expenses		5,509	5,461
Total expenses		<u>4,714,697</u>	<u>4,621,341</u>
Total surplus/(deficit) for the year		<u>- 31,244</u>	<u>8,172</u>
<i>Other comprehensive revenue and expenses</i>			
Other comprehensive income and expenses		-	-
Total comprehensive revenue and expenses		<u>- 31,244</u>	<u>8,172</u>
Total comprehensive revenue and expense for the year		<u>- 31,244</u>	<u>8,172</u>

These financial statements should be read in conjunction with the notes to the financial statements.

Statement of Changes in Net Assets

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

	Note	Operations sustainability reserve	Accumulated comprehensive revenue and expense	Total equity
		\$	\$	\$
Opening balance 1 July 2019		500,000	509,761	1,009,761
Surplus/(Deficit) for the year		-	(31,244)	(31,244)
Other comprehensive revenue		-	-	-
Transfers		-	-	-
Closing equity 30 June 2020		500,000	478,517	978,517
Opening balance 1 July 2018		500,000	501,589	1,001,589
Surplus/(Deficit) for the year		-	8,172	8,172
Other comprehensive revenue		-	-	-
Transfers		-	-	-
Closing equity 30 June 2019		500,000	509,761	1,009,761

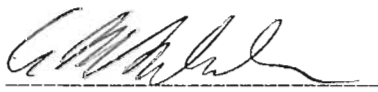
These financial statements should be read in conjunction with the notes to the financial statements.

Statement of Financial Position
The Wellington Regional Sports Education Trust
As at 30 June 2020

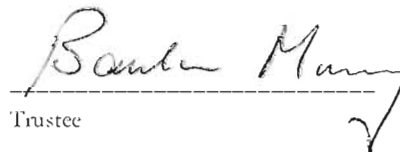
	Notes	30-Jun-20	30-Jun-19
		\$	\$
Current assets			
Cash and cash equivalents	9	844,434	363,338
Investments	10	965,000	1,330,000
Receivables from exchange transactions		12,635	70,415
Receivables from non-exchange transactions		555,640	465,074
Prepayments		29,341	24,108
		<u>2,407,050</u>	<u>2,252,935</u>
Non-current assets			
Property plant and equipment	11	282,816	269,595
		<u>282,816</u>	<u>269,595</u>
Total assets		<u>2,689,866</u>	<u>2,522,530</u>
Current liabilities			
Trade and other creditors		208,527	316,039
Employee entitlements		132,026	99,170
Revenue in advance from non-exchange transactions		174,132	166,378
KiwiSport non-operating funds	12	286,113	931,182
Sport New Zealand COVID-19 Related Funds	13	910,551	-
		<u>1,711,349</u>	<u>1,512,769</u>
Total liabilities		<u>1,711,349</u>	<u>1,512,769</u>
Net assets		<u>978,517</u>	<u>1,009,761</u>
Equity			
Accumulated comprehensive revenue and expense		478,517	509,761
Operations sustainability reserve		500,000	500,000
Total net assets attributable to the owners of the controlling entity		<u>978,517</u>	<u>1,009,761</u>

These financial statements should be read in conjunction with the notes to the financial statements.

Signed for and on behalf of the Board of Trustees who authorised these financial statements for issue on 24 September 2020.



 Trustee



 Trustee

Statement of Cash Flows

The Wellington Regional Sports Education Trust
For the year ended 30 June 2020

	Notes	30-Jun-20	30-Jun-19
		\$	\$
Cash flows from operating activities			
Receipts			
Receipts from Government grants		4,383,189	4,120,028
Interest received		37,732	47,432
Receipts from funds held on behalf		2,472,565	931,182
		<u>6,893,486</u>	<u>5,098,642</u>
Payments			
Payments to suppliers		1,225,331	1,327,273
Payments to employees		3,203,291	2,839,673
Payments from funds held on behalf		2,207,085	814,405
		<u>6,635,707</u>	<u>4,981,351</u>
Net cash flows from operating activities		<u>257,779</u>	<u>117,291</u>
Cash flows from investing activities			
Investing Activities			
Purchase of property, plant and equipment		(141,683)	(197,708)
Investments in short term deposits		365,000	358,313
		<u>223,317</u>	<u>160,605</u>
Net cash flows from investing activities		<u>223,317</u>	<u>160,605</u>
Net Increase in Cash Equivalents			
Net increase/ (decrease) in cash and cash equivalents		481,096	277,896
Cash and cash equivalents at 1 July		363,338	90,442
Cash and cash equivalents at 30 June	9	<u>844,434</u>	<u>368,338</u>

These financial statements should be read in conjunction with the notes to the financial statements

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

1 Reporting entity

The reporting entity is The Wellington Regional Sports Education Trust (“the Trust”). The Trust is domiciled in New Zealand and is a charitable organisation registered under the Incorporated Societies Act 1908, the Charitable Trusts Act 1957 and the Charities Act 2005.

The Trust provides sporting services and facilities to people living in the wider Wellington area.

These financial statements have been approved and were authorised for issue by the Board of Trustees on 24 September 2020.

2 Statement of compliance

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand (“NZ GAAP”). They comply with Public Benefit Entity International Public Sector Accounting Standards (“PBE IPSAS”) and other applicable financial reporting standards as appropriate that have been authorised for use by the External Reporting Board for Not-For-Profit entities. For the purposes of complying with NZ GAAP, the Trust is a public benefit not-for-profit entity and is eligible to apply Tier 2 Not-For-Profit PBE IPSAS on the basis that it does not have public accountability and it is not defined as large.

The Board of Trustees has elected to report in accordance with Tier 2 Not-For-Profit PBE Accounting Standards and in doing so has taken advantage of all applicable Reduced Disclosure Regime (“RDR”) disclosure concessions.

3 Summary of accounting policies

The significant accounting policies used in the preparation of these financial statements as set out below have been applied consistently to both years presented in these financial statements.

3.1 *Basis of measurement*

These financial statements have been prepared on the basis of historical cost.

3.2 *Functional and presentational currency*

The financial statements are presented in New Zealand dollars (\$), which is the Trust’s functional currency. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.

3.3 *Revenue*

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Trust and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

Revenue from non-exchange transactions

Grant revenue

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised when the conditions attached to the grant have been complied with. Where there are unfulfilled conditions attached to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to revenue as the conditions are fulfilled.

Sponsorship revenue

Cash sponsorship revenue is recognised on invoicing. In-kind sponsorship is recognised at the time of the event to which it relates.

Revenue from exchange transactions

Event revenue

Entrance fees for functions and events are recorded as revenue when the function or event takes place.

Interest revenue

Interest revenue is recognised as it accrues, using the effective interest method.

Rental revenue

Rental income is recognised in surplus or deficit on a straight-line basis over the term of the lease.

Resource sales revenue

Resource sales are recognised on receipt.

Other revenue

All other revenue is recognised on an accruals basis.

3.4 Financial instruments

Financial assets and financial liabilities are recognised when the Trust becomes a party to the contractual provisions of the financial instrument.

The Trust derecognises a financial asset or, where applicable, a part of a financial asset or part of a group of similar financial assets when the rights to receive cash flows from the asset have expired or are waived, or the Trust has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party; and either:

- the Trust has transferred substantially all the risks and rewards of the asset; or
- the Trust has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

Financial Assets

Financial assets within the scope of NFP PBE IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets. The classifications of the financial assets are determined at initial recognition.

The categorisation determines subsequent measurement and whether any resulting revenue and expense is recognised in surplus or deficit or in other comprehensive revenue and expenses. The Trust's financial assets are classified as either financial assets at fair value through surplus or deficit, or loans and receivables. The Trust's financial assets include: cash and cash equivalents, short-term investments, receivables from non-exchange transactions and receivables from exchange transactions.

All financial assets are subject to review for impairment at least at each reporting date. Financial assets are impaired when there is any objective evidence that a financial asset or group of financial assets is impaired. Different criteria to determine impairment are applied for each category of financial assets, which are described below.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method, less any allowance for impairment. The Trust's cash and cash equivalents, short-term investments, receivables from non-exchange transactions and receivables from exchange transactions all fall into this category of financial instruments.

Impairment of financial assets

The Trust assesses at the end of reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be reliably estimated.

For financial assets carried at amortised cost, if there is objective evidence that an impairment loss on loans and receivables carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in the surplus or deficit for the reporting period.

In determining whether there is any objective evidence of impairment, the Trust first assesses whether there is objective evidence of impairment of financial assets that are individually significant, and individually or collectively significant for financial assets that are not individually significant. If the Trust determines that there is no objective evidence of impairment for an individually assessed financial asset, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment

Notes to the Financial Statements
The Wellington Regional Sports Education Trust
For the year ended 30 June 2020

and for which an impairment loss is or continues to be recognised are not included in a collective assessment for impairment.

If in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed by adjusting the allowance account. If the reversal results in the carrying amount exceeding its amortised cost, the amount of the reversal is recognised in surplus or deficit.

Financial liabilities

The Trust's financial liabilities include trade and other creditors (excluding GST and PAYE), employee entitlements and deferred revenue (in respect to grants whose conditions are yet to be complied with).

All financial liabilities are initially recognised at fair value (plus transaction cost for financial liabilities not at fair value through surplus or deficit) and are measured subsequently at amortised cost using the effective interest method except for financial liabilities at fair value through surplus or deficit.

3.5 Cash and cash equivalents

Cash and cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

3.6 Short term investments

Short term investments comprise term deposits which have a term of greater than three months and therefore do not fall into the category of cash and cash equivalents.

3.7 Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset. Where an asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Depreciation is charged on a straight-line basis over the useful life of the asset. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life:

- | | |
|--------------------------|------------|
| • Leasehold improvements | 6.5-21% |
| • Motor vehicles | 21% |
| • Sporting equipment | 20% - 30% |
| • Office equipment | 8.5% - 40% |
| • Computer equipment | 40% |

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

Depreciation methods, useful lives and residual values are reviewed at each reporting date and are adjusted if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

4 Significant accounting judgements, estimates and assumptions

The preparation of the Trust's financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the accompanying disclosures, and the disclosure of contingent liabilities. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of assets or liabilities affected in future periods.

Judgements

In the process of applying the Trust's accounting policies, management has not made any significant judgements.

Estimates and assumptions

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The Trust based its assumptions and estimates on parameters available when the financial statements were prepared. Existing circumstances and assumptions about future developments, however, may change due to market changes or circumstances arising beyond the control of the Trust. Such changes are reflected in the assumptions when they occur.

Useful lives and residual values

The useful lives and residual values of assets are assessed using the following indicators to determine potential future use and value from disposal:

- The condition of the asset
- The nature of the asset, its susceptibility and adaptability to changes in technology and processes
- The nature of the processes in which the asset is deployed
- Availability of funding to replace the asset
- Changes in the market in relation to the asset

The estimated useful lives of the asset classes held by the Trust are listed in Note 3.7.

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

5 Revenue from non-exchange transactions

Revenue from non-exchange transactions received during each reporting period are made up of the

	Wellington	Wairarapa	2020
	\$	\$	\$
Sport New Zealand	1,607,690	19,000	1,626,690
Wellington Community Trust	34,220		34,220
Eastern and Central Community Trust		77,820	77,820
Government Contracts	1,321,221		1,321,221
Council Funding	118,884	30,000	148,884
Other Grants	486,007	-	486,007
Sponsorship	322,000	3,043	325,043
Other Non-exchange Revenue	87,108	9,203	96,311
Total revenue from non-exchange transactions	3,977,130	139,066	4,116,196

	Wellington	Wairarapa	2019
	\$	\$	\$
Sport New Zealand	1,302,050	19,000	1,321,050
Wellington Community Trust	65,000		65,000
Eastern and Central Community Trust		71,320	71,320
Government Contracts	1,382,483		1,382,483
Council Funding	107,750	31,500	139,250
Other Grants	536,093	10,000	546,093
Sponsorship	372,803	3,078	375,881
Other Non-exchange Revenue	95,754	11,918	107,672
Total revenue from non-exchange transactions	3,861,933	146,816	4,008,749

6 Sponsorship

Cash and in-kind sponsorship were both recognised in the financial statements.

	30 June 2020	30 June 2019
	\$	\$
Cash	87,543	156,879
In-kind	237,500	219,002
Total Sponsorship	325,043	375,881

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

7 Revenue from exchange transactions

Revenue from exchange transactions received during each reporting period are made up of the following:

	Wellington	Wairarapa	2020
	\$	\$	\$
Interest	37,732	-	37,732
Activity Fee	399,722	-	399,722
Rental Revenue	17,838	25,088	42,926
Resource Sales	18,820	-	18,820
Other Exchange Revenue	59,040	9,017	68,057
Total revenue from exchange transactions	533,152	34,105	567,257

Revenue from exchange transactions

	Wellington	Wairarapa	2019
	\$	\$	\$
Interest	47,432	-	47,432
Activity Fee	416,542	-	416,542
Rental Revenue	20,293	19,951	40,244
Resource Sales	26,196	-	26,196
Other Exchange Revenue	72,925	17,425	90,350
Total revenue from exchange transactions	583,388	37,376	620,764

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

8 Components of net surplus

Surplus includes the following specific expenses:

	Wellington	Wairarapa	2020
	\$	\$	\$
Audit Fee	13,266	-	13,266
Corporate	238,843	33,752	272,595
Depreciation	128,464	-	128,464
Other Expenses	4,640	869	5,509
Other Programme Delivery	445,540	13,274	458,814
Personnel	56,939	65	57,004
Promotional	416,086	7,020	423,106
Resources	86,379	1,985	88,364
Salaries	3,073,194	162,953	3,236,147
Vehicle	29,073	2,355	31,428
	<u>4,492,424</u>	<u>222,273</u>	<u>4,714,697</u>

	Wellington	Wairarapa	2019
	\$	\$	\$
Audit Fee	11,241	-	11,241
Corporate	249,789	34,722	284,511
Depreciation	104,902	-	104,902
Other Expenses	5,226	235	5,461
Other Programme Delivery	734,208	10,633	744,841
Personnel	66,443	2,037	68,480
Promotional	426,966	8,474	435,440
Resources	74,170	1,247	75,417
Salaries	2,697,981	157,301	2,855,282
Vehicle	30,639	5,127	35,766
	<u>4,401,565</u>	<u>219,776</u>	<u>4,621,341</u>

9 Cash and cash equivalents

Cash and cash equivalents include the following components:

	30 June 2020	30 June 2019
	\$	\$
Cash at bank	844,434	363,341
	<u>844,434</u>	<u>363,341</u>

The bank balance includes cash held to meet Kiwisport and other Sport NZ funds held to distribute as a result of COVID-19.

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

10 Investments

	30 June 2020	30 June 2019
	\$	\$
Term deposits – Maturing within 12 months of balance date	965,000	1,330,000
	<u>965,000</u>	<u>1,330,000</u>

The bank balance includes cash held to meet Kiwisport commitments.

11 Property plant and equipment

30 June 2020	Leasehold improvements	Motor Vehicles	Sporting Equipment	Computer Equipment	Office Equipment	Total
	S	S	S	S	S	S
Cost/Valuation	71,275	234,447	38,038	360,329	152,882	856,971
Accumulated depreciation	(21,040)	(126,898)	(38,038)	(275,835)	(112,344)	(574,155)
Net book value	<u>50,235</u>	<u>107,549</u>	<u>-</u>	<u>84,494</u>	<u>40,538</u>	<u>282,816</u>
30 June 2019	Leasehold improvements	Motor Vehicles	Sporting Equipment	Computer Equipment	Office Equipment	Total
	S	S	S	S	S	S
Cost/Valuation	71,275	182,409	38,038	314,547	142,055	748,324
Accumulated depreciation	(14,376)	(115,642)	(38,038)	(208,347)	(102,326)	(478,729)
Net book value	<u>56,899</u>	<u>66,767</u>	<u>-</u>	<u>106,200</u>	<u>39,729</u>	<u>269,595</u>

Reconciliation of the carrying amount at the beginning and end of the period:

2020	Leasehold improvements	Motor Vehicles	Sporting Equipment	Computer Equipment	Office Equipment	Total
	S	S	S	S	S	S
Opening balance	56,899	66,768	-	106,199	39,730	269,596
Additions	-	70,874	-	60,595	10,827	142,296
Disposals	-	(612)	-	-	-	(612)
Depreciation	(6,664)	(29,480)	-	(82,302)	(10,018)	(128,464)
Closing	<u>50,235</u>	<u>107,550</u>	<u>-</u>	<u>84,492</u>	<u>40,539</u>	<u>282,816</u>
2019	Leasehold improvements	Motor Vehicles	Sporting Equipment	Computer Equipment	Office Equipment	Total
	S	S	S	S	S	S
Opening balance	38,222	58,936	-	46,493	33,139	176,789
Additions	23,022	32,274	-	125,657	18,873	199,826
Disposals	-	(2,118)	-	-	-	(2,118)
Depreciation	(4,345)	(22,324)	-	(65,951)	(12,282)	(104,902)
Closing	<u>56,899</u>	<u>66,768</u>	<u>-</u>	<u>106,199</u>	<u>39,730</u>	<u>269,595</u>

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

12 Kiwisport

The Trust has a signed agreement in place to administer the Kiwisport Regional Partnership Fund on behalf of Sport New Zealand. Funds are received from Sport New Zealand prior to being paid out in grants. The funds received remain the funds of Sport New Zealand and so are not recognised as Income of the Trust. If the Trust makes a claim to the fund and this is accepted, then this is recognised as income of the Trust. As at 30 June 2020 the following amount is held in cash and as a liability on the balance on behalf of Sport New Zealand.

	Trust 2020	Trust 2019
	\$	\$
Total funds held on behalf of Kiwisport	286,113	931,182

13 Sport New Zealand COVID-19 Related Funds

In May 2020 the Trust entered an Investment Schedule with Sport New Zealand for \$1.4m for the Community Resilience Fund (CRF). This was part of a nationwide fund set up for Regional Sports Trusts to distribute funds to sport and recreation organisations who were struggling with the impact of COVID-19. A fund was received by Sport NZ and is paid out to successful applicants. The unclaimed portion of the CRF was invoiced by Sport NZ of which \$760k is included in liabilities at year-end.

An additional fund was created from the unused portion of the CRF at the end of June 2020 called the Safe Return to Play Fund. This was established to reimburse eligible organisations for COVID-19 related expenditure. At year-end there was a combined balance in Current Liabilities of \$151k. As with the CRF, and unused funds are repayable to Sport NZ.

14 Related party transactions

The Trust has not undertaken any transactions with related parties (2019: \$Nil).

15 Key Management Personnel

The key management personnel, as defined by PBE IPSAS 20 Related Party Disclosures, are the members of the governing body which is comprised of the Board of Trustees, Chief Executive Officer and General Manager. No remuneration is paid to members of the Board of Trustees. The aggregate remuneration of key management personnel and the number of individuals, determined on a full-time equivalent basis, receiving remuneration is as follows:

	Trust 2020	Trust 2019
	\$	\$
Total Remuneration	373,356	359,338
Number of Persons	2	2

Remuneration and compensation provided to close family members of key management personnel

During the reporting period, total remuneration and compensation of \$0 (2019: \$0) was provided by the Trust to employees who are close family members of key management personnel.

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

16 Leases

As at the reporting date, the Board of Trustees has entered into the following non-cancellable operating lease:

	2020	2019
	\$	\$
Not later than one year	160,640	163,655
Later than one year and no later than five years	623,060	642,830
Later than five years	145,040	332,980
	<u>928,740</u>	<u>1,139,465</u>

The leases relate to office rental, the principal cost being the work premises at 223 Thorndon Quay, Wellington.

17 Capital commitments

There were no capital commitments at the reporting date (2019: \$NIL).

18 Contingent assets and liabilities

There are no contingent assets or liabilities at the reporting date (2019: \$Nil).

19 Prior Year adjustment disclosure

There has been no prior year adjustment (2019: adjustment made for Sponsorship in kind).

20 Reserve Description Disclosure

The Operations Sustainability Reserve is held to cover The Trust's financial commitments for fixed and non-cancellable operating expenses, in the event that the organisation may be forced to close down operations. The reserve is calculated annually to ensure the level is sufficient to cover future commitments and non-cancellable operating expenses in the event that there is a significant change in the forecasted income levels.

21 Events after the reporting date

The Board of Trustees and management is not aware of any other matters or circumstances since the end of the reporting period, not otherwise dealt with in these financial statements that have significantly or may significantly affect the operations of The Trust (2019: \$Nil).

Notes to the Financial Statements

The Wellington Regional Sports Education Trust

For the year ended 30 June 2020

22 COVID-19

On March 11, 2020, the World Health Organization declared the outbreak of a coronavirus (COVID-19) a pandemic and two weeks later the New Zealand Government declared a State of National Emergency. From this the country was at Alert Level 4 (Lockdown) and dropped to Alert Level 1 at balance date. As a result, even though The Trust has continued to operate during the lock down from home, economic uncertainties have arisen which could negatively affect our operations and services.

Continuation of funding has been confirmed next year for the two principal funding streams held by the Trust. The next four-year Investment Schedule from 2021-2025 has been agreed with Sport NZ at \$1,039k per annum. Capital & Coast District Health Board have agreed to continue to fund The Trust at the same rate as last year, a total of \$1,016k for the financial year.

While it is difficult to determine the full effect of the COVID 19 Pandemic on The Trust, we believe there is no material uncertainty relating to going concern due to reserves of \$979k; for this reason the financial statements are prepared on the basis that The Trust is a Going Concern.

**INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF THE WELLINGTON REGIONAL SPORTS EDUCATION TRUST**

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of The Wellington Regional Sports Education Trust ("the Trust"), which comprise the statement of financial position as at 30 June 2020 and the statement of comprehensive revenue and expense, statement of changes in net assets/equity and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with Public Benefit Entity Standards Reduced Disclosure Regime ("PBE Standards RDR") issued by the New Zealand Accounting Standards Board.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) ("ISAs (NZ)"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Trust in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Trust.

Trustees' Responsibilities for the Financial Statements

The trustees are responsible on behalf of the Trust for the preparation and fair presentation of the financial statements in accordance with PBE Standards RDR, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the External Reporting Board's website at: <https://www.xrb.govt.nz/assurance-standards/auditors-responsibilities/audit-report-8/>.

This description forms part of our auditor's report.

Who we Report to

This report is made solely to the Trust's members, as a body. Our audit work has been undertaken so that we might state those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and the Trust's trustees, as a body, for our audit work, for this report or for the opinions we have formed.

BDO Wellington Audit Limited

BDO Wellington Audit Limited
Wellington
New Zealand
24 September 2020

PARTNERSHIP LEAD: SPACES AND PLACES

Purpose of The Role

The Partnership Lead for Spaces and Places will guide the implementation of the Wellington Region Spaces and Places (Facilities) plan through working alongside local authority, investors, and user groups. They will provide a regional view on facility developments, ensuring that new facility developments and re-developments are aligned to the principles identified in the regional plan. As well as providing support and advice to facility development partners to ensure regional plan outcomes are met.

Partnership Team Purpose

The Partnerships Team will provide leadership and advocacy to develop strategic partnerships across the region that increase levels of physical activity to create healthier, happier, and better-connected communities towards a stronger Aotearoa. Embracing the principles of Te Tiriti o Waitangi, and our belief in the importance of inclusion and diversity, the Partnerships Team will ensure that no one misses out.

Recognising that Nuku Ora cannot do everything, the Partnerships Team leads the identification and development of strategic partnerships and relationships (both internal and external) that support and enhance Nuku Ora programme development and delivery. The Partnerships Team is responsible for maintaining existing partnerships and identifying opportunities for new partnerships and future funding, including identifying future revenue generating opportunities.

The Partnerships Team is the caretaker of Nuku Ora Strategy 2032 and provides the CEO and senior leadership team with insights and evaluations on the performance of Nuku Ora against its activities, objectives, and strategic outcomes.

Role Accountabilities

- Establish and manage appropriate steering and technical groups to support the implementation of the regional plan
- Facilitate and lead where appropriate the implementation of the work programme and identified projects in the regional Spaces and Places plan
- Promote the regional plan across the region
- Advocate for the principles of the Regional Spaces and Plan, including good practice in universal design as it relates to equitable Spaces and Places access.
- Contribute to the development of the national network of regional facilities advisors
- Provide regular updates on the progress of the plan to key partners and stakeholders
- Initiate and manage the review of the regional plan

Key Relationships in Role

Internal

- Chief Executive and Senior Leadership Team
- Managers across Partnerships and Delivery Team
- Internal teams and staff including those with Play and Healthy Active Learning responsibilities

External

- Sport New Zealand
- Local authorities

- Funders
- College Sport Wellington
- Schools
- Sport and recreation organisations across the region
- Community stakeholders
- Iwi
- National RST Spaces and Places Leads

Key Things We Are Looking For

Qualifications, Skills and Experience

- Business management experience or qualification
- Experience in the delivery of business case documentation and peer review of business case scenarios
- Project management qualification or proven experience in a project lead role through the project management lifecycle
- Experience in planning, developing and/or managing facilities
- Experience with the not for profit funding environment
- High level oral and written communication skills
- An ability to develop and present content to audiences
- Facilitation skills

Technical Skills and Knowledge

- Able to provide analysis and consulting services to internal and external stakeholders including compiling and analysing data from multiple sources and developing summaries, reports and recommendations aligned to the Regional Spaces and Places Plan, Living Well and other relevant strategies.
- Effective at monitoring and evaluating the effectiveness of systems, policies, processes and practices and recommending changes to improve performance
- An understanding of the sectors supporting physical activity, especially play, active recreation, sport, and active transport in the New Zealand context
- An understanding of local government processes
- Ability to see opportunities and encourage innovative responses to problems

Interpersonal and Relationship Skills

- Strong networking and relationship building skills, and ability to partner for action
- Demonstrates respect for others and builds trust through consistent behaviour and demonstrates integrity in all actions
- Demonstrates leadership, and the ability to relate to people at all levels
- Understanding of and affinity to Nuku Ora 'Purpose' and 'Direction'
- Teamwork
- Professionalism
- Effective time management
- Self-motivated, resilience and drive
- Accuracy and attention to detail

What Being Part of the Nuku Ora Team Means

- Support and demonstrate the Nuku Ora Way, a values-based approach that identifies our desired behaviours or operating principles for how we want to operate as an organisation.

- Actively and positively participate as a member of the team, supporting the philosophy and culture of Nuku Ora, and committing to continued personal and professional development.
- Proactively looking for opportunities to improve the operations and performance of Nuku Ora and collaborating with others.
- Complying with and supporting all health and safety policies, guidelines, and initiatives. Ensuring all incidents, injuries and near misses are reported.
- Adhering to all Nuku Ora procedures, policies, and guidelines.
- Demonstrating a commitment to and respect for the Te Tiriti O Waitangi and incorporating this into our work.
- Supporting Nuku Ora insights approach to deliver higher quality initiatives and interventions based on innovation and informed decision making enabling the organisation to better manage change and the ability to anticipate and influence the physical activity sector.
- Providing outstanding stakeholder engagement and management services, utilising Nuku Ora relationship management approach, the CRM system and relevant business rules.
- Ensuring diversity and inclusion is central to our work.
- Performing any other duties as needed and support other Nuku Ora initiatives such as events e.g. Round the Bays.

Dimensions of the Role

Reports to: Partnership lead – Spaces and Places

Location: Wellington

People Responsibilities: None

Grade:

Department: Partnerships

Date: June 2021

Authorities: None

Fixed Remuneration:



ASB BANK LIMITED
PRIVATE BANKING CENTRAL AUCKLAND 2

Depositor's name _____

Reference

Credit account of _____

THE WGTN REGIONAL SPORTS EDUCATION TRUST
T/A NUKU ORA

Funds included in this deposit cannot be drawn against until proceeds have been cleared

Deposit

Date _____

Notes	No	Amount	
\$100			
\$50			
\$20			
\$10			
\$5			
Coin			
Cheques (per back)			

\$ _____

⑈ 1 2 3 1 9 2 0 0 0 2 3 7 9 5 0 0 ⑈ 50



South Wairarapa District Council

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Papawai Community Trust Incorporated	
Physical address: 9 Hecklers Road, Papawai, Greytown 5794	
Postal address: 9 Hecklers Road, Papawai, Greytown 5794	
Contact Person: John Argue	Phone No (Day): 0274 472540
Email: jrargue@gmail.com	Mobile No: 0274 472540

Officers of organisation	
Chair: John Argue	Phone No: 0274 472540
Secretary: Liam Knight	Phone No: 027 8365452
Treasurer: John Cullinane	Phone No: 027 415 5715

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	YES
---	------------

<p>When was the organisation formed and what are its aims and objectives?</p> <p>The Papawai Community Trust formed in mid-2005. Its members included local landowners, farmers, mana whenua, Papawai Marae representatives and kaitiaki.</p> <p>The aim of the Papawai Community Trust is to restore the mauri, the life force, of the Papawai-Mangarara Stream.</p> <p>This objective includes the health of connected waterways, groundwater, stream life and other plants, animals, and people. We seek to return the Papawai-Mangarara Stream to a thriving ecosystem with native fish and invertebrates that were historically present. It will once again be an attractive place for people to connect with their natural environment. To swim and enjoy the beauty that was once so treasured.</p>

Total number of members in your organisation?	20
How many full-time equivalent people work in your organisation?	NONE
How many volunteers work in your organisation?	20
Date of last AGM?	30 June 2021

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	X

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	X
Events	
Sport and Recreation	
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

In collaboration with landowners and local schools, the Papawai Community Trust has planted thousands of trees over the past 15 years, removed tonnes of unchecked willow, and organized hundreds of metres of fencing along the edge of Papawai-Mangarara stream.

The reason for this grant is to assist in the next phase of this initiative to finish planting the 1500m from Hecklers Road to Greg's Lane.

This section will have a path along one side, through some new but mainly existing plantings, and connect to steps extending from the back of Papawai Marae.

The pathway will facilitate further planting and weed control; and enable mana whenua and manuhiri (visitors) to Papawai Marae to wander along the banks of the stream and observe the tuna swimming in its depths. The edge of the stream in this area will be tightly planted with sedge to help control the growth of noxious celery weed and provide important habitat and shelter for aquatic life.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

This project is expected to be carried out from September 2021 to June 2022, with the removal of blackberry, the installation of a pathway and riparian planting along the stream.

This project will be completed by the end of June 2022 and will coincide with the first public holiday in New Zealand of Matariki to be held on Friday, 24 June 2022.

Why should South Wairarapa District Council (SWDC) support this project/event?

SWDC should support this project as it contributes to the Council's vision "Best of country living with the community at the heart of everything we do" and contributes to the goal of "Sustainable living, safe and secure water and soils, waste minimised, biodiversity enhanced".

Furthermore, it meets the following criteria for funding:

Criteria	How project meets this
The need for funding in terms of the financial health of the applicant and/or the availability of other funding sources	Papawai Community Trust has a history of financial health, and good management of its finances to get best value.
The viability and sustainability of the activity and/or applicant, including suitable governance and management arrangements in place to oversee grant expenditure.	Papawai Community has existed since 2005 and sustained itself on the commitment of successive and dedicated volunteers, who are passionate about restoring the mauri, the life force, of the Papawai-Mangarara Stream.
The extent of the benefit to the community	Restoring the mauri, of the Papawai-Mangarara Stream gives the community access to a living stream, which can act as a wonderful playground and water source for tuna (eel) and kokupu (native fish).
The extent the application meets SWDC's community outcomes and the Community Board/Maori Standing Committee's funding priority and strategic direction where applicable.	This project contributes significantly to SWDC's community outcomes for the environment.

The applicant's compliance with relevant legislative requirements and recognised standards of good practice.	The applicant's history demonstrates compliance with legislative requirements and good practice.
The contribution to the activity being provided by the applicant.	This project be part-funded by the applicant. Additionally, volunteers will make in-kind contributions of 100 hours.
Collaboration or partnerships with other groups or organisations and evidence of minimisation of duplicated services	The Papawai Community Trust Incorporated is supported in this project by Papawai Marae and the Greytown Gliding Club.
Whether the activity can be completed within 12 months, except where covered by a partnership arrangement.	Plantings and installation of the pathway can be completed.
Funding for new activities or expansion of services will be preferred over funding to retain the status quo. Applications that are directly or indirectly intended to supplement projects that are not viable on their own merits will have a low priority for funding.	This is the expansion of an existing project and seeks to change the status quo.
<p>Who will benefit from these funds and in what way?</p> <p>Completion of this part of the project will further enhance access to Papawai Stream for Mana whenua (residents) and manuhiri (visitors) to Papawai and Greytown,</p>	

4. FINANCIALS

Funding requirements	
Total cost of project	\$20,000
Your organisation's contribution	\$9,000
Other outside funding (please supply brief details)	\$0
Amount applied for in this application	\$11,000
Shortfall (please provide brief details of how will balance be found)	\$0

Project income (if applicable), e.g. generated from sales to public	\$N/A
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	No
If yes, when, for what purpose and how much was granted?	N/A

GST Registration	
Are you GST Registered	YES
Bank account details (required for non GST registered applications only)	
Name of bank:	Kiwibank
Account name:	Papawai Community Trust Incorporated
Account No:	38-9006-0309253-00

5. Declarations



We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: John Argue	Full name: Liam Knight
Designation: Chair	Designation: Secretary
Date: 16 August 2021	Date: 16 August 2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council
 PO Box 6
 Martinborough 5741
 Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>



South Wairarapa District Council

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Featherston Junior Football Club Incorporated	
Physical address: Randolph Park, Underhill Road, Featherston, 5710	
Postal address: c/o 8 Hart Street, Featherston, 5710	
Contact Person: Nirmal Grewal	Phone No (Day): 022 0700 200
Email: featherstonjuniorfootball@gmail.com	Mobile No: 022 0700 200

Officers of organisation	
Chair: Nirmal Grewal	Phone No: 022 0700 200
Secretary: Simon Kelly	Phone No: 027 308 909
Treasurer: Adele Richardson	Phone No: 022 487 6146

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	Yes
---	-----

<p>When was the organisation formed and what are its aims and objectives?</p> <p>Featherston Junior Football Club has been operating for many, many years, but was only officially incorporated in October 2017.</p> <p>The Club's aims are to provide a safe environment for kids between the ages of four and 13 years old, to learn and play football / soccer.</p> <p>Our Objectives are to be the gold standard for: Participation, Administration, Training, and Facilities for a community / amateur sports club in Featherston and eventually the Wairarapa.</p> <p>The Club is supported in its aims and objectives through our continuing affiliation to New Zealand Football, and their regional are, Capital Football.</p>

Total number of members in your organisation?	183
How many full-time equivalent people work in your organisation?	0
How many volunteers work in your organisation?	17
Date of last AGM?	November, 2020

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	X

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	X
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event)

Featherston Junior Football Club does not have enough sets of goalposts or goal nets for our teams to practice, or to continue hosting our regular tournaments or to cater for the growth in player numbers we have experienced each year.

Without goalposts and nets, we cannot be selected as a venue for the Junior Wairarapa League games. This also means we cannot train our players effectively.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

As soon as funds are allocated, we can purchase the equipment. Estimates are 10 weeks from the order being placed to the manufactured goals being delivered and installed in Randolph Park.

Why should South Wairarapa District Council (SWDC) support this project/event?

Sports are one of the most effective ways to engage with youth in our community outside of school.

This enablement of sports for youth benefits the entire community as the equipment will be made available for everyone to use throughout the year. As the largest sports club in Featherston, we have been fortunate to see growth in player numbers every year. This means we can provide for a greater number of our community, allowing greater participation across the town.

South Wairarapa District Council should support all efforts to allow the community to participate in organised sports for recreation as well as competition for increased wellbeing, overall community enjoyment and use of our local parks and sports grounds for free.

Who will benefit from these funds and in what way?

The entire community. We see in excess of 1,000 kids and adults at our four major events each year. This represents the largest sporting events in Featherston by quite a significant number. We have hosted the annual Wairarapa InterSchools Tournament for the last three events, each year we see that we don't have enough goals to allow for that competition to grow and have to borrow goalposts from schools or use whatever we can find to accommodate the event. Out of the entire South Wairarapa, we have the only park facilities that can host the size of events we regularly enjoy – if we had the additional goalposts we could allow them to grow as opposed to limiting the numbers of players. This event was previously hosted in Carterton, but due to our efforts we have enabled it to thrive in the South Wairarapa.

The cost of the project that the Club will be funding comes from the fundraising we did at the InterSchools Tournament. We're putting all of the profit straight back into the Community

We have registered 84 kids for our Club this season. We see those kids: practicing, playing, and using Randolph Park on a regular basis. So does everyone else. There are a number of kids who play for other towns, or don't play competitively at all, that also see our players using the park. They also join in and we welcome them. A number of them cannot play at school or afterschool due to a lack of adult supervision. We regularly see 20 kids playing football with a couple of adults. This benefits the community in immeasurable ways.

Seeing Featherston sports facilities being used on a regular basis, and for free, allows anyone to turn up with a football and enjoy a kick about in the park! No other Club in Featherston comes close to the level of participation and player numbers we enjoy, we just need the facilities to continue that growth as our town grows.

Research shows that participation in sports is good for mental wellbeing, physical wellbeing, and helps develop a number of social and interpersonal skills. These results benefit the entire community well beyond the time spent participating in the game.

4. FINANCIALS

Funding requirements	
Total cost of project	\$4,610.00
Your organisation's contribution	\$872.00
Other outside funding (please supply brief details)	\$0
Amount applied for in this application	\$3,738.00
Shortfall (please provide brief details of how will balance be found)	\$
Project income (if applicable), e.g. generated from sales to public	\$N/A
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	2019 - \$3,438 – set of goalposts 2020 - \$2,964 – football equipment for five local schools

GST Registration	
Are you GST Registered	No
Bank account details (required for non GST registered applications only)	
Name of bank:	KiwiBank
Account name:	Featherston Junior Football Club Incorporated
Account No:	38-9011-0409689-00

5. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed:	Signed:
Full name:	Full name:
Designation:	Designation:
Date:	Date:

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council
PO Box 6

Martinborough 5741

Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="checkbox"/>
• Application Form is signed	<input type="checkbox"/>



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

South Wairarapa District Council

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Greytown Football Club	
Physical address:	
Postal address: PO Box 106 Greytown 5742	
Contact Person: Jo Holter	Phone No (Day):
Email: joholter@gmail.com	Mobile No: +64 275534285

Officers of organisation	
Chair: Tim Stevenson	Phone No: +64 273399880
Secretary: Adam Hodgeson	Phone No: + 64 272634353
Treasurer: Paige Finlay	Phone No: +64 273853884

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	No
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When was the organisation formed and what are its aims and objectives?

Greytown Football Club was established in 2009 with a vision to enable people of all levels of skill and ability to participate in football. Since this time, the club has undergone large growth and now fields 4 senior men's teams and 1 x senior women's team. The club prides itself on being a family club with many teams containing multiple members of South Wairarapa based families. GFC works very closely with the Greytown Junior Club and shares facilities and resources where required to ensure both clubs support each other to achieve the overall goal of maximising football participation in the local area.

Total number of members in your organisation?	100
How many full-time equivalent people work in your organisation?	0
How many volunteers work in your organisation?	10
Date of last AGM?	24 th Feb 2021

2. FUNDING CRITERIA

<p>Funding Criteria Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.</p> <p>Please select the category that is the project's main focus (mark with an X)</p>	
Youth Grant	
Community Grant	X

<p>Community Grants Funding Category Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see Grants Policy).</p> <p>Please select the category that is the project's main focus (mark with an X)</p>	
Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	X
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

<p>Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):</p> <p>The funding will be used to purchase a line marker machine and paint for the line markings of 5 football fields at Soldiers Memorial Park. Currently, each fortnight, the groundsmen mark lines totally 2.4 kilometres using a backpack sprayer bolted to a golf trolley. Whilst this is time consuming, this arrangement is</p>

preferable to the historical method of using glyphosphate weed killer to burn in the lines into the pitch. Overtime this has reduced pitch performance and damaged the fields and created a hazard to all park users as the lines have deepened.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

The line marker will be used for on-going marking of the playing fields.

Why should South Wairarapa District Council (SWDC) support this project/event?

The current method using existing equipment takes a volunteer most of the day to complete. The use of a purpose-built machine will halve this timeframe and allow a reduction in the flow output thus reducing the cost of paint.

The model of line marker quoted is the same as recommended by Citycare for field marking and is recommended by them as a reliable and suitable unit for the volume of line marking needing to be done on a regular basis.

The recent remediation of the burned-in ruts has significantly improved the playing surface for all users. The purchase of a purpose-built line marker will ensure the on-going improvement of the line marking methods.

Who will benefit from these funds and in what way?

All users of Soldiers Memorial park will benefit including the 250 footballers (senior and junior), including over 60 children weekly at the GFC Junior Skills Centre plus members of both the Greytown Cricket Club (juniors and seniors).

This improvement in line marking is aligned with the Soldiers Memorial Park management plan to improve the utility and quality of the playing field for all members of the community.

4. FINANCIALS

Funding requirements	
Total cost of project	\$3690 excl. GST
Your organisation's contribution	\$553.50 (this is the GST component)
Other outside funding (please supply brief details)	\$
Amount applied for in this application	\$3690
Shortfall (please provide brief details of how will balance be found)	\$
Project income (if applicable), e.g. generated from sales to public	\$ NA
Is organisation a registered charity?	No
Have you applied to SWDC for funding before?	No
If yes, when, for what purpose and how much was granted?	

GST Registration	
Are you GST Registered	No
Bank account details (required for non GST registered applications only)	
Name of bank:	ANZ
Account name:	Greytown Football Club Inc
Account No:	01-0535-0186702-00

5. Declarations



We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>		<u>Signatory Two</u>	
Signed:		Signed:	
Full name:	Joanne Holter	Full name:	Timothy Stevenson
Designation:	GFC Committee Member	Designation:	GFC President
Date:	16 Aug 2021	Date:	16 Aug 2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:
South Wairarapa District Council

PO Box 6
Martinborough 5741
Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input checked="" type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>

Profit and Loss

The Greytown Football Club Inc For the 8 months ended 31 August 2021

JAN-AUG 2021

Trading Income

Bar Takings	19,560.72
Other Income	1,323.60
Sponsorship	11,083.30
Subscriptions - Club Members	10,735.00
Total Trading Income	42,702.62

Gross Profit

42,702.62

Operating Expenses

Bank Fees	339.87
Bar Expenses	13,569.91
Capital Football Fees	10,608.05
Club Apparel	1,818.67
Clubroom Repairs and Maintenance	1,011.75
Equipment	9,266.24
General Expenses	2,648.74
Motor Vehicle Expenses	180.00
Subscriptions	(1,350.00)
Travel - National	310.50
Total Operating Expenses	38,403.73

Net Profit

4,298.89

Annual Report

The Greytown Football Club Inc

20 January 2021

Prepared by Tim Stevenson

Contents

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Directors Report	4
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Movements in Equity	7
Balance Sheet	8
Notes to the Financial Statements	9
Minutes for AGM	11

Compilation Report

The Greytown Football Club Inc For the year ended 31 December 2020

1. Scope

On the basis of information provided and in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, we have compiled the financial statements of The Greytown Football Club Inc for the period ended 31 December 2020.

These statements have been prepared in accordance with the accounting policies described in Note 1 to these financial statements.

2. Responsibilities

The Directors (you) are solely responsible for the information contained in these financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit and we do not accept responsibility to any other person for the contents of the financial statements.

3. No audit or review engagement undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information provided and do not include verification or validation of that information. No audit or review engagement has been performed and accordingly no assurance is expressed.

4. Independence

We have no involvement with The Greytown Football Club Inc, other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Directors Report

The Greytown Football Club Inc For the year ended 31 December 2020

1. Introduction

The Directors present here their Annual report including Financial Statements for The Greytown Football Club Inc for the year ended 31 December 2019.

2. Auditors

No Audit expenditure was incurred as no Auditor was appointed, nor was any Audit work undertaken for the year under review.

A unanimous resolution was passed by the club at their AGM that no auditor would be appointed for the ensuing year.

Company Information

The Greytown Football Club Inc For the year ended 31 December 2020

1. Registered Number

Incorporated Society number 2330444

2. Registered Office

PO Box 106
Greytown
5742
New Zealand

Profit and Loss

The Greytown Football Club Inc For the 12 months ended 31 December 2020

	Dec-20	Dec-19
Income		
Bar Takings	11,504	10,306
Club Apparel Sales	240	-
Grant Income	500	-
Greytown Trustlands Income	-	2,000
Interest Income	3	2
Other Income	-	840
Sponsorship ¹	8,800	6,980
Subscriptions - Club Members	10,250	6,150
Total Income	31,297	26,278
Gross Profit	31,297	26,278
Less Operating Expenses		
Bank Fees	435	614
Bar Expenses	8,695	6,442
Capital Football Fees	6,177	5,664
Club Apparel	2,463	6,581
Clubroom Repairs and Maintenance	500	-
Entertainment ²	573	704
Equipment	1,287	677
General Expenses	1,803	674
Keinzley Agvet Supplied Gear and Equipment	4,402	-
Legal expenses	161	-
Lights Expenses	-	138
Pavilion upgrade	3,105	-
Physiotherapy Subscription	-	1,150
Rent	-	500
Salaries	570	400
Subscriptions	-	230
Telephone & Internet	20	184
Total Operating Expenses	30,193	23,958
Net Profit	1,104	2,320

Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

1

16. Sponsorship & Entertainment - see notes

2

16. Sponsorship & Entertainment - see notes

Movements in Equity

The Greytown Football Club Inc As at 31 December 2020

	31 Dec 2020	31 Dec 2019
Equity		
Opening Balance	9,224	6,904
Current Year Earnings	1,104	2,320
Total Equity	10,329	9,224

Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

Balance Sheet

The Greytown Football Club Inc As at 31 December 2020

31 Dec 2020 31 Dec 2019

Assets

Bank		
ANZ Greytown Football Club	9,001	7,889
Kiwibank a/c	1,328	1,336
Total Bank	10,329	9,224
Total Assets	10,329	9,224
Net Assets	10,329	9,224

Equity

Current Year Earnings	1,104	2,320
Retained Earnings	9,224	6,904
Total Equity	10,329	9,224

Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

Signed

Notes to the Financial Statements

The Greytown Football Club Inc For the year ended 31 December 2020

1. Statement of Accounting Policies

The financial statements presented here are for the entity The Greytown Football Club Inc, a registered company under the Companies Act 1993.

The Greytown Football Club Inc qualifies as an exempt company under the Financial Reporting Act 1993. These financial statements have been prepared in accordance with the Financial Reporting Act 1993 and the Financial Reporting Order 1994.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

2. Changes in Accounting Policies

There have been no changes in Accounting Policies. All policies have been applied on bases consistent with those used in previous years.

3. Fixed Assets and Depreciation

All fixed assets are recorded at cost less accumulated depreciation.

Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007.

The entity has the following asset classes:

4. Foreign Currency

Transactions denominated in foreign currencies are converted at the exchange rate current at the transaction date. Foreign currency receivables and payables are converted at exchange rates current at balance date. Foreign exchange gains or losses are included as income or expenses respectively in the Profit and Loss Statement.

5. Goodwill

Goodwill represents the excess of the purchase consideration over the fair value of net tangible and identifiable intangible assets acquired, at the time of acquisition.

Goodwill is amortised by the straight line method over the period during which any benefit is expected, not exceeding 10 years.

6. Goods and Services Tax

These financial statements have been prepared on a GST exclusive basis with the exception of Accounts Receivable and Accounts Payable.

7. Income Tax

Income Tax expense charged to the Profit and Loss Statement recognises the current obligations for the period, calculated using the Taxes Payable method.

8. Inventories

Inventories are recorded at the lower of cost and net realisable value.

9. Investments

Investments are carried at the lower of cost and net realisable value. Where in the Directors' opinion there has been a permanent reduction in the value of the investments this has been brought to account in the current period.

Notes to the Financial Statements

10. Leases

Finance Leases

Assets purchased or used pursuant to finance leases are included as fixed assets in the Statement of Financial Position and depreciated at maximum rates allowed by the Income Tax Act 2007. Finance leases, which effectively transfer to the lessee substantially all the risks and benefits incidental to ownership of the property, are capitalised at the present value of the minimum lease payments. A corresponding liability is also disclosed with lease payments being apportioned between the liability and interest payments.

Operating Lease

Operating leases are those which all the risks and benefits are substantially retained by the lessor. Lease payments are expensed in the periods the amounts are payable.

11. Accounts Receivable

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

12. Research and Development

Research expenses are brought to account in the Statement of Financial Performance in the period incurred. Development costs are deferred where future benefits are expected and amortised over such future periods. Unamortised costs are reviewed at balance date to determine the level of costs which are no longer recoverable, such costs are written off.

13. Audit

These financial statements have not been audited.

14. Qualifying Company Regime

The Greytown Football Club Inc is not registered as a Qualifying Company (QC).

15. Fixed Assets

The entity has the following fixed assets recorded:

16. Sponsorship & Entertainment

1. The Greytown Football Club received the following sponsorship for the year ending 31 December 2020:

- Fresh Choice \$1,500
- Tremains \$1,500
- Property Brokers \$1,500
- Powershop/A1 \$2,800
- Umbrella Group \$500
- House and Ground Ltd \$500
- Property Brokers (end of year function) \$500

2. Entertainment was comprised of the following for the year ending 31 December 2020:

- Year end prizegiving \$500
- AGM and Committee meetings \$73

Minutes for AGM

The Greytown Football Club Inc
For the year ended 31 December 2020



South Wairarapa District Council Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Wairarapa Vintage Machinery Club Inc	
Physical address: c/- Robin Parker 553 Kikolan Rd Carterton	
Postal address: c/- Robin Parker Carterton RD2 Club President / Event Convenor	
Contact Person: Robin Parker	Phone No (Day): 06 379 6757
Email: galtimore@wise.net.nz	Mobile No: 0275 468 909

Officers of organisation	
Chair: Robin Parker	Phone No: 0275468909
Secretary: Bruce Peterken	Phone No: 0272598817
Treasurer: Jim Clark	Phone No: 027222574

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021?	Yes/N Yes
---	---------------------

When was the organisation formed and what are its aims and objectives? Established 1982 Objectives Attached, Section 5. Rules & Club page 1.	
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Total number of members in your organisation?	50
How many full-time equivalent people work in your organisation?	N/A
How many volunteers work in your organisation?	N/A
Date of last AGM?	17th July 2021

2. FUNDING CRITERIA

Funding Criteria	
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Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	X

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	X
Events	X
Sport and Recreation	
Social and Educational Services	
Economic Development	X

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

Funding required to pay (assist) the organising and running of the event Whales at Wairarapa.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

Event to take place at the Wairarapa A and P Showgrounds at Elainville Carterton, Waitangi, Weekend Feb 2022, 5th, 6th and 7th (3 days)
Completion date 8th and 9th Feb.

Why should South Wairarapa District Council (SWDC) support this

WHEELS AT WAIRARAPA 2022 BUDGET

Income

Gates:	\$30,000
Sponsorship:	\$6,000
Trade Space:	\$2,000
Straw Sales:	\$2,000
Bar Sales:	\$3,500
Grant Trust House:	\$5,000
Grant: 3 District Council;	\$7,000
Catering Sales:	\$3,000
Total:	\$58,500

Expenses

Accommodation Cost:	\$1,000
Advertising:	\$6,000
Ambulance Services:	\$2,500
Bar Purchases:	\$2,000
Prizes:	\$2,000
Catering:	\$1,500
Consumables:	\$500
Electricity:	\$700
Entertainment:	\$5,000
General Expenses:	\$2,500
Hire Equipment General:	\$750
Sound System Hire:	\$4,200
Liquor License:	\$250
Posters, Printing, Stationary:	\$2,800
Rubbish:	\$995
Security:	\$365
Gates:	\$1,500
Commentator:	\$300
Ground Rental:	\$2,500
Total:	\$37,860

Wheels at Wairarapa

“To be the biggest collection of wheeled and track machine in the lower North Island”

All classes of vehicles, clubs and commercial organisations are invited, (vintage, classic and modern).

The event is being organised by Wairarapa Vintage Machinery Club Inc and run in conjunction with the Wairarapa A and P Association. There is a committee in place representing both organisations as well as representation from the Wairarapa Vintage Car Club.

The event is to be held at the A and P show grounds at Clareville just north of Carterton on Waitangi Weekend 2022, the 5th, 6th, and 7th of February. Each day will have set programmes of displays and an oval for vehicles to parade around. Each day is to have a different theme to interest different people's interest. On Saturday vintage to modern cars, vintage to modern motor bikes, car clubs, V8' clubs etc.

On Sunday Vintage classic, and new trucks, on Monday old to new tractors, old to new earth moving equipment and agricultural contractors.

The whole weekend is being organised to be a family event, included will be stall holders selling their wares, food court, bar, and live entertainment. Commercial space will be available for vehicle and machine dealers. Theme for them is to show off their new models and include past gone vehicles and history of organisation.

Steam traction vehicles will be on parade and carry out various activities, crop of barley in the grounds to be harvested and processed. Present will be a team of Clydesdale horses. Earthmoving area for shifting dirt, digging holes, stationary engines, generators etc. Various competitions will take place within the different groups and prize giving at the end of each day and bbq for the exhibitors. Family entertainment, tractor rides, truck rides, kids corner etc.

The event is planned to be a bi annual event and alternate with Wings over Wairarapa.

Anticipation is for a big show and hopefully grow bigger each time as has Wheels at Wanaka. Surplus funds to be shared to Westpac Life Flight Trust.

President of Wairarapa Vintage Machinery Club and Convenor of the Upcoming Event of Wheels at Wairarapa. Robin Parker

R. P. L . 0275 468 909

Further to the outline of the event

To take place at Clareville showgrounds in February 2022 and every two years after on alternate years of Wings over Wairarapa. Anticipated number of active participants approximately 2000, exhibitors to include owners of all sorts of vehicles from around the lower North Island, groups and Clubs from all districts (includes Masterton), business owners and vehicle dealerships. Anticipated number of paying public from between 8,000 and 10,000. Most of the public will be from the Wairarapa but also expect many visitors from other areas. Risks are financial, public safety will be well organised and safety plans in place. The club has a health and safety plan and medical staff will be on hand at the show.

Club has \$10,000 set aside for costs for this project, funding is being sought from Trust House and three district councils from funding available for such events, requesting \$4,000 from the Masterton District Council. No such application has been asked for by them before. This is an opportunity to run an event involving a broad span of people town and country young and old. Any proceeds are to be shared with the Westpac Life Flight

project/event?

See attached.

Who will benefit from these funds and in what way?

Warrupin A and P Society, running of showgrounds.
Community functions to attend
Hospitality trade, petrol stations, retailers
(The region as a whole.)

4. FINANCIALS

Funding requirements	
Total cost of project	\$ 37,860
Your organisation's contribution	\$ 10,000
Other outside funding (please supply brief details)	\$
Cartersford District C.	4,000
Masterford District C.	4,000
Amount applied for in this application	\$ 4,000
Shortfall (please provide brief details of how will balance be found)	\$ See attached budget
Project income (if applicable), e.g. generated from sales to public	\$ 30,000
Is organisation a registered charity?	Yes/No

Have you applied to SWDC for funding before?	Yes/No
If yes, when, for what purpose and how much was granted?	

GST Registration	
Are you GST Registered	Yes/No
Bank account details (required for non GST registered applications only)	
Name of bank:	Westpac,
Account name:	Wairarapa Vintage Machinery Club Inc
Account No:	0687 032 5791 00

5. Declarations



We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One	Signatory Two
Signed: 	Signed: 
Full name: Robin Parker	Full name: Michael Playford
Designation: President / Event convenor	Designation: EDITOR
Date: 12-8-21	Date: 12/8/21

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: grants@swdc.govt.nz

Items required for this application

- | | |
|---|-------------------------------------|
| • Most recent annual accounts including notes and review/audit report | <input checked="" type="checkbox"/> |
| • Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months) | <input checked="" type="checkbox"/> |
| • Application Form is signed | <input checked="" type="checkbox"/> |

RULES of the WAIRARAPA VINTAGE MACHINERY CLUB (Inc)

1. NAME

The name of the Society is The Wairarapa Vintage Machinery Club Incorporated (hereinafter referred to as "the club") These Rules were Constituted on the 15th day of May in the year 2008.

2. AIM

The aim of the Club is the preservation of vintage machinery for future generations

3. INTERPRETATION

In the interpretation of this Constitution (unless the context requires a different construction)

Committee – means the duly elected Executive Members who, for the time being, constitute the committee under clause 7 of this Constitution.

Executive Member – means a Member duly elected under clause 7 of this Constitution as an Officer or a Committee member

Member – means a person who is financial member of the Club under clause 6

President – means the President duly elected under clause 9

Secretary – means the Secretary duly elected under clause 9

Treasurer – means the Treasurer duly elected under clause 9

4. REGISTERED OFFICE

The registered Office of the Club will be the residential address of the Secretary

5. OBJECTIVES

The Club is established to provide a venue in the Wairarapa Region for people to share their mutual interest in preserving vintage machinery from the land for future generations to enjoy. In particular the Club is established to -

- 5.1 preserve, restore and display vintage machinery
- 5.2 provide access to, and information about, vintage machinery so as to inform and educate the general public and future generations of New Zealand's cultural heritage:
- 5.3 provide technical assistance to members in the restoration of vintage machinery:
- 5.4 publish newsletters or other publications for the benefit and education of members:
- 5.5 raise funds by means of any scheme, appeal, exhibition, demonstration or any other agreed method(s) for the purpose of purchasing buildings, plant equipment or amenities:
- 5.6 associate with other societies and organizations, provided that such association is in the interest of members and is not inconsistent with the aims of the Club:
- 5.7 cater for such other activities of members as from time to time may be determined:
- 5.8 to encourage the retention of vintage machinery in New Zealand.



Sims Taxation

P O Box 37

Masterton 5840

Ph/Fax: (06)378-7894

**WAIRARAPA VINTAGE MACHINERY
CLUB Inc.
Financial Accounts
For the year ended
31 March 2021**

CONFIDENTIAL
28 JUN 2021
RECEIVED

It is advised that the Balance Sheet and/or Statement of Accounts of our client named above have been prepared by me from records, information and instruction furnished to me by our client. As my instructions did not include an audit, I have not audited the accounts and therefore neither I nor any of my employees accept any responsibility for the accuracy of the materials from which the accounts have been prepared. Further, the accounts have been prepared at the request of and for the purposes of our client only, and neither I nor any of my employees accept any responsibility on any ground whatsoever as to any other person.

13.5.21

WAIRARAPA VINTAGE MACHINERY CLUB INCORPORATED
BALANCE SHEET
As at 31 March 2021

2020	TOTAL CLUB FUNDS		
33,081.58	Opening Balance	31,440.47	
-1641.11	Net Surplus (Deficit) for the year	-3,263.71	
<u>31,440.47</u>	TOTAL EQUITY		<u>28,176.76</u>
	REPRESENTED BY :-		
	CURRENT ASSETS		
	Tsfers	.00	
5,801.50	Westpac Cheque Account-000	4,130.71	
380.19	Westpac Account-001	178.47	
17,000.00	Westpac Bank Term Deposit-003	17,000.00	
<u>23,181.69</u>		<u>21,309.18</u>	
<u>Less</u>	CURRENT LIABILITIES		
295.00	Sundry Creditors	295.00	
22,886.69	Net Current Assets		21,014.18
	FIXED ASSETS		
8,563.78	As per Schedule		7,162.58
<u>31,440.47</u>	TOTAL ASSETS		<u>28,176.76</u>
			0

Fixed Assets Schedule

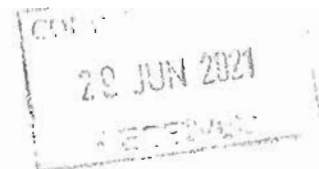
	Cost	O/Bk	Depn	Rate	C/Bk
Chairs x 6 (01/14)	72.00	24.40	3.90	16%	20.50
Sundry Items		324.78	32.47	10%	292.31
Tent		734.84	73.48	10%	661.36
Trailer		270.98	27.09	10%	243.89
Fire Extinguisher		70.87	7.08	10%	63.79
Flags x2	989.00	229.17	34.37	15%	194.80
Tandem Traller (09/18)	7,400.00	5,229.48	1,045.89	20%	4,183.59
Trailer - Awning/poles/rope					
Signage (07/19)	1,804.60	1,869.26	166.92	10%	1,502.34
		<u>8,563.78</u>	<u>1,391.20</u>		<u>7,162.58</u>
					7,162.58

REVIEW STATEMENT

I have reviewed the Income & Expenditure Account and Balance Sheet for the Year ended 31/03/2021.

The review is limited to those items passing through the Westpac bank statements for the period and an analytical review of the financial data contained in those statements. I have not performed an audit and accordingly I do not express an audit opinion based on my review I believe that the accompanying Financial Statements gives a true and fair view of the club's financial affairs for the period.

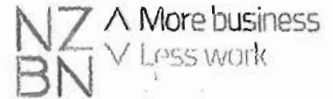
Howard Sims
17 May 2021

13.4.21

WAIRARAPA VINTAGE MACHINERY CLUB INCORPORATED
Income and Expenditure Account for the year ended 31 March 2021

	<u>Income</u>		
135.00	Donation	.00	
603.47	Interest Received	239.91	
1,777.00	Subscriptions	2,031.00	
	Jacket Sales	.00	
<u>2,515.47</u>			<u>2,270.91</u>
	<u>Less Other Expenses :</u>		
295.00	Accounting	295.00	
	Bank Charges	.00	
1,643.47	Depreciation	1,391.20	←
500.00	Donations	.00	
	Food – Gisborne visitors	126.50	
23.00	Engraving	.00	
	Gifts	.00	
	Hall Hire	880.00	←
	Honorariums	400.00	
658.79	Insurance	831.29	
357.95	Meals, Drinks, Supper	574.19	
	Newsletter	.00	
	NZ Vintage Machinery Subscriptions	.00	
495.71	Postage & Stationery	854.02	
	Repairs & Maintenance	.00	
92.48	Sundry Expenses	.00	
90.00	Trailer Expenses	78.22	
	Trophy Expenses	104.20	
	Trip Costs	.00	
<u>4,156.38</u>	Total Other Expenses		<u>5,534.62</u>
-1,641.11	Net Surplus - (Deficit)		-3,263.71



www.societies.govt.nz | 0508 762 438

Send your completed form to: Companies Office, Private Bag 92061, Victoria Street West, Auckland 1142 or processing@companiesoffice.govt.nz

Form IS4

Cover sheet - Financial statement for an incorporated society

Incorporated Societies Act 1908

Important

- > An officer of the society must certify that the financial statement has been submitted to, and approved by, the members of the society at a general meeting.
- > If your society is also registered under the Charities Act 2005 it does not have to file an annual financial statement with the Registrar of Incorporated Societies but does need to file an annual return with Charities Services - www.charities.govt.nz.
- > You do not need to supply a copy of the minutes of the annual general meeting (AGM).

Society name

WARAKAPA VINTAGE MACHINERY CLUB

Society number or NZBN

Financial year

If the financial statement is for the period 1 April 2018 to 31 March 2019, the financial year would be 2019.

31/3/20 - 31/3/21

Annual General Meeting (AGM) month

The month the society will hold its Annual General Meeting (AGM) each year. This should be recorded in your society's rules.

Month: 3RD THURSDAY each JUNE

Balance date

The society's financial statement balance date. This date should be recorded in your society's rules.

Day: 31ST Month: MARCH

Certification

I certify that the attached annual financial statement has been submitted to, and approved by, the members at a general meeting held on:

Date of meeting: JUNE 17th 2021 - READ & PASSED AT GENERAL MEETING

Signed: R.S.P.L.

Name: Robin Parker

Position held: President

Date signed: 15-9-21



South Wairarapa District Council

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: 1 st Greytown Scout Group	
Physical address: 59 Kuratawhiti Street, Greytown	
Postal address: 25 East Street, Greytown 5712	
Contact Person: David Ross	Phone No (Day):
Email: subs.greytownscouts@gmail.com	Mobile No: 021 289 0789

Officers of organisation	
Chair: Russell DeRitter	Phone No: 0210430060
Secretary:	Phone No:
Treasurer: David Ross	Phone No:

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	Yes/No
---	---------------

<p>When was the organisation formed and what are its aims and objectives?</p> <p>1st Greytown Scouts was formed in 1916 and its aim is to empower youth through adventurous experiences to lead lives that make a positive difference. We teach our members to have respect, Do what is right and Be positive. The fun and adventure our youth have is designed to help the youths' social, physical, mental, intellectual, character, emotional and spiritual development.</p>

Total number of members in your organisation?	70
---	----

How many full-time equivalent people work in your organisation?	0
How many volunteers work in your organisation?	10
Date of last AGM?	December 2020

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	X
Community Grant	

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	X
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

To replace the front porch water damaged and rotten chipboard roof with metal corrugated sheeting , to also grade the roof as it is currently flat. There are also repairs required to the main roof of the building, where a leak was recently discovered. This will prevent additional damage being caused in the future. If there is any money left over we would like to replace broken sports equipment, including cricket sets, footballs, dodge ball and tennis rackets.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

We would aim to get this work completed before the end of 2021.

Why should South Wairarapa District Council (SWDC) support this project/event?

1st Greytown Scouts is one of the oldest scouting groups in New Zealand, having celebrated its 100th birthday in 2016. This group takes children from all 3 South Wairarapa towns and Covid hit fundraising hard. This is a great group for children to learn outdoor skills such as raft building, camping and engine building and make new friends. It encourages play and interaction away from technical devices and builds social skills.

We are currently fundraising to update our toilets to allow people with disabilities to attend Scouts, and this roof damage is an extra cost we need to find, when during Covid we did not take fees but still had to pay Scouts New Zealand costs which leave us with little spare after expenses for the running of the hall. We are slowly rebuilding our cash reserves from the small surplus we have from term fees, but at this stage the required repairs are unaffordable for us.

Who will benefit from these funds and in what way?

The children and the wider community who use this hall will benefit, and this work will prolong the life of the building.

4. FINANCIALS

Funding requirements

Total cost of project	\$10,000
Your organisation's contribution	\$2000, as well as volunteer labour
Other outside funding (please supply brief details)	\$
Amount applied for in this application	\$ 10,000
Shortfall (please provide brief details of how will balance be found)	\$Nil
Project income (if applicable), e.g. generated from sales to public	\$N/A
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	No, that the current committee are aware of.
If yes, when, for what purpose and how much was granted?	

GST Registration	
Are you GST Registered	No
Bank account details (required for non GST registered applications only)	
Name of bank:	BNZ
Account name:	1st Greytown Scout Group
Account No:	02-0608-0051105-00

5. Declarations


We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed:
Full name: David Ross	Full name:
Designation: Treasurer	Designation:
Date: 16/08/2021	Date:

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council
PO Box 6
Martinborough 5741
Or email: grants@swdc.govt.nz

Items required for this application

- Most recent annual accounts including notes and review/audit report
- Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)
- Application Form is signed



South Wairarapa District Council

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation: Wairarapa Whānau Trust	
Physical address: 49 Fox Street, Featherston	
Postal address: 18 Eccleston Hill, Thorndon, Wellington	
Contact Person: Matt Crawshaw	Phone No (Day): 020 411 61128
Email: matt@anglicanmovement.nz	Mobile No: 020 411 61128

Officers of organisation	
Chair: Nick Young	Phone No: 021 418983
Secretary: Matt Crawshaw	Phone No: 027 2509664
Treasurer: Keryn Martin	Phone No: 0211 559013

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021?	Yes
---	-----

<p>When was the organisation formed and what are its aims and objectives?</p> <p>The Wairarapa Whanau Trust was formed in 2016, after operating under the Anglican Diocese of Wellington for a period of nearly two years, and is heavily involved in the well being of young people in the SW region.</p> <p>The trust is a key organisation in youth development and community engagement within the area and is a key stakeholder for the Featherston CLD program. Working via a multi-collaborative approach with many groups in the community (iwi, YETE, SWCN, SWDC, Kuranui College, schools, Fab Feathy, Rotary, Lions) to achieve the desired outcomes around a healthier more resilient and vibrant community.</p> <p>The Councils' vision is for the SW to be "an open and energetic, unified community" by having 'the best and healthiest community partnerships.</p> <p>The outcomes we are seeking and achieving support the aims of the above priority to build community partnerships for the South Wairarapa through providing a structured, co-ordinated and supported approach that focuses on developing pathways for our youth to become engaged in meaningful education, training and/or employment.</p>
--

Our connections with community and whanau and collaborative approach with service providers and agencies, has had significant outcomes in achieving a healthier community.

Total number of members in your organisation?	We are a registered, incorporated Charitable Trust. As such we are not a membership organisation (Incorporated Society). We directly meet the needs of over 400 people each week through programmes, events, mentoring and indirectly meet the needs of over 900 individuals each year
How many full-time equivalent people work in your organisation?	1.75 FTE
How many volunteers work in your organisation?	30+
Date of last AGM?	Not required to hold AGM as registered, incorporated Charitable Trust

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	X
Community Grant	

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	

Sport and Recreation	
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

Contribution to the annual ongoing operational costs of the trust. Includes
 Youth Coordinator (Training, vehicle, phone, office costs) \$70,000
 Youth worker (20 Hours) \$30,000
 Admin Costs \$16,000
 Programme Costs \$10,000

The Youth development coordinator position is currently vacant after Alan Maxwell and then Pete Hull needing to unexpectedly leave our employment. Trustees are actively working to recruit and continue building on the youth work programmes we deliver in South Wairarapa and the Wairarapa generally. We continue to run our youth work programme in Kuranui college, and also utilise volunteers to deliver weekly youth programmes in the community.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

Throughout the South Wairarapa District.
 This is an on-going project, that has been happening in the area for over six years

Why should South Wairarapa District Council (SWDC) support this project/event?

The outcomes we achieve benefit the widest range of the community possible. Youth, whanau, businesses, iwi, and agencies all have a stronger connection through what we do within the community. The trust is widely recognized by the community, iwi, community boards, council and police as having a significant and positive impact on the area.

With Covid 19, the trust was able to register as one of the only essential services able to deliver much needed food or firewood to those in need. We also work closely with Kuranui college to assist young people who transition from college into the work force.

Our core mission is for our people to thrive in the region, rangatahi and their whanau and the wider community they reside in.

Who will benefit from these funds and in what way?

As stated above, we believe we have the widest impact achievable within our communities. Through our connections with youth, the schools, whanau and communities, we're able to provide a level of support and connection to a large

percentage of the community. This was particularly highlighted during the lockdown period as we had a vast data base of people we could connect and support during that time.

4. FINANCIALS

Funding requirements	
Total cost of project	\$126,000 (youth worker salaries, admin and general expenses)
Your organisation's contribution	\$ 101,000
Other outside funding (please supply brief details)	\$50,000 Contracts \$21,000 Trust House \$10,000 Lottery Grants Board \$8,000 Wairarapa Family Trust \$10,000 TG Mac (Public Trust) \$3000 Donations
Amount applied for In this application	\$25,000
Shortfall (please provide brief details of how will balance be found)	\$ The trust is continuing to look to opportunities to build and broaden the value we offer in Wairarapa, however we are also confident that where there are good projects and people in place, the funding will come to support.
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	For salaries and overhead costs for youth work in South Wairarapa

GST Registration	
Are you GST Registered	Yes
Bank account details (required for non GST registered applications only)	
Name of bank:	NA
Account name:	NA
Account No:	NA

5. Declarations


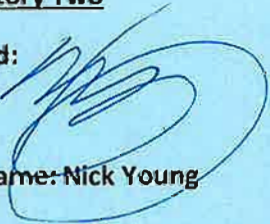
We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: Matt Crawhsaw	Full name: Nick Young
Designation: Secretary	Designation: Chair
Date: 16 August 2021	Date: 16 August 2021

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:
South Wairarapa District Council
PO Box 6
Martinborough 5741
Or email: grants@swdc.govt.nz

Items required for this application

- Most recent annual accounts including notes and review/audit report ✓
- Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months) ○
- Application Form is signed ✓

Wairarapa Whanau Trust

Performance Report

For the year ended 31 March 2021

Wairarapa Whanau Trust

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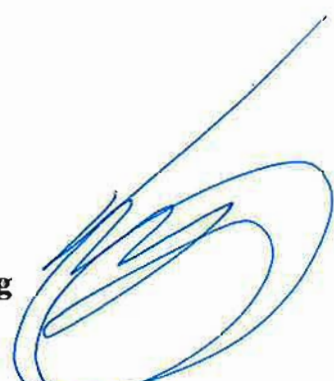
We are pleased to present the approved financial report including the historical financial statements of Wairarapa Whanau Trust for the year ended 31 March 2021



Matt Crawshaw

Trustee

Date 16 / 8 / 2021



Nick Young

Trustee

Date 16 / 8 / 2021 .

Wairarapa Whanau Trust

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
31 March 2021

Legal Name of Entity:	Wairarapa Whanau Trust
Type of Entity and Legal Basis (if any):	Charitable Trust
Registration Number:	CC53595
Entity's Purpose or Mission:	The purpose of the Trust is to coordinate social services in the Wairarapa Region, allowing a more coordinated approach to community engagement, development and care. The Trust also acknowledges the significant role of the Anglican Church in the Wairarapa, in proclaiming the Christian message and laying the foundation for community-centred education and social welfare initiatives.

Entity Structure:

Trustees reporting to Anglican Diocese and the Anglican Bishop of Wellington regarding the social services provided in the Wairarapa

Main Sources of the Entity's Cash and Resources:

The entity obtains funds from grants and donations and from a small social enterprise.

Main Methods Used by the Entity to Raise Funds:

Grant applications

Entity's Reliance on Volunteers and Donated Goods or Services:

The entity has a paid co-ordinator, part time paid assistants and volunteer supporters.

Contact details

Physical Address:	18 Eccleston Hill Thorndon Wellington 6011
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Email/Website:	www.wairarapawhanautrust.com
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Wairarapa Whanau Trust

Statement of Service Performance

"What did we do?", When did we do it?"

For the year ended
31 March 2021

Description of the Entity's Outcomes:

Co-ordinated social services in the Wairarapa. Whanau, young people and those in need engaged with and provided with support, development and access to social services.

Young people trained and developed to achieve success in all areas of life and giving back to areas of community that can most benefit. Building youth leaders is vital to seeing needs met in a wider community.

What are the Trust aims and objectives.

Coordinate social service throughout Wairarapa, provide a facility that equips, develops and encourages whanau.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual This Year	Actual Last Year
Community Youth work hours	790	820
24/7 youth workers in school.	2	3
24/7 youth worker in Kuranui College.	20hrs/week	20hrs/week
24/7 youth worker in school. (hours)	800	1005
Individual one on one sessions in schools.	2030	2066
Youth Group events. The Games, Easter Camp, Discipleship camp, New Wine,	6	12
One on one time - hours	420	280.5
Small group time - hours.	170	140
Youth group - hours	580	680
Big events	0	10
Connections through big events	1000+	1200+
Volunteers	20+	30+
and relational development.	60+	30+
COVID19 Essential Services organisation in South Wairarapa		
Large family Food parcels distributed	31	
Firewood trailer (caged) loads to households	17	
Mayors Taskforce for Jobs employment linking		
Number of employment placements made	52	

Additional Information:

Young people supported in life

Mayors Taskforce for Jobs: working in partnership with South Wairarapa District Council and other local agencies to support young people and NEETS into sustainable employment opportunities.

Youth leadership development - 7 youth leaders in the Wairarapa developing leadership skills through STARS programs, cluster development and training days. Youth leaders helping run junior youth nights and events. Working with community agencies such as Waiwaste and food bank to support families. One on one support for youth looking for work, assist with CV writing, interviews, job preparation, driving instruction. Providing transport for young people when required. Transporting groups of youth to functions and events.

Wairarapa Whanau Trust

Statement of Financial Performance

"How was it funded?" and "What did it cost?"

For the year ended

31 March 2021

	Note	Actual This Year \$	Actual Last Year \$
Revenue	1		
Donations, fundraising and other similar revenue		135,593	138,796
Revenue from providing goods or services		71,577	28,927
Interest, dividends and other investment revenue		108	153
Other revenue			
Total Revenue		207,278	167,876
Expenses	2		
Volunteer and employee related costs		81,804	70,119
Costs related to providing goods or services		69,467	58,663
Total Expenses		151,271	128,782
Surplus/(Deficit) for the Year		56,007	39,094

The accompanying notes form part of these financial statements

Wairarapa Whanau Trust

Statement of Financial Position

"What the entity owns?" and "What the entity owes?"

As at
31 March 2021

	Note	Actual This Year \$	Actual Last Year \$
Assets			
Current Assets	3		
Bank accounts and cash		54,687	41,911
Debtors and prepayments		45,201	561
Other current assets			
Total Current Assets		99,888	42,472
Non-Current Assets	4		
Property, plant and equipment		12,826	14,304
Other non-current assets			
Total Non-Current Assets		12,826	14,304
Total Assets		112,714	56,776
Liabilities			
Current Liabilities	3		
Creditors and accrued expenses		3,102	3,171
Other current liabilities			
Total Current Liabilities		3,102	3,171
Total Liabilities		3,102	3,171
Total Assets less Total Liabilities (Net Assets)		109,612	53,605
Accumulated Funds	5		
Accumulated surpluses or (deficits)		109,612	53,605
Total Accumulated Funds		109,612	53,605

The accompanying notes form part of these financial statements

Wairarapa Whanau Trust

Statement of Cash Flows

"How the entity has received and used cash"

For the year ended

31 March 2021

	Actual This Year \$	Actual Last Year \$
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	94,456	111,129
Receipts from providing goods or services	68,076	29,110
Interest, dividends and other investment receipts	108	153
Cash was applied to:		
Payments to suppliers and employees	149,863	125,217
Donations or grants paid		
Net Cash Flows from Operating Activities	12,776	15,175
Cash was applied to:		
Payments to acquire property, plant and equipment	-	1,913
Net Cash Flows from Investing and Financing Activities	-	(1,913)
Net Increase / (Decrease) in Cash	12,776	13,262
Opening Cash	41,911	28,649
Closing Cash	54,687	41,911
This is represented by:		
Bank Accounts and Cash	54,687	41,911

The accompanying notes form part of these financial statements

Wairarapa Whanau Trust

Accounting Policies

"How did we do our accounting?"

For the year ended

31 March 2021

Basis of Preparation

Wairarapa Whanau Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The Wairarapa Whanau Trust is registered for GST. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Wairarapa Whanau Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (last year - nil)

Wairarapa Whanau Trust

Notes to the Performance Report

For the year ended
31 March 2021

Note 1 : Analysis of Revenue

Revenue Item	Analysis	This Year \$	Last Year \$
Fundraising revenue		2,640	-
	Total	2,640	-
Revenue Item	Analysis	This Year \$	Last Year \$
Donations and other similar revenue	Bishop's Assist Fund		2,400
	COGCS	2,000	3,000
	Covid Wage Subsidy	11,877	
	Donations/koha from the	4,876	
	Featherston's Own Charitable Trust		500
	Lion Foundation	15,000	-
	Lottery Grants Board	-	25,000
	MSD	4,950	-
	Scholarship Donations	27,250	21,750
	South Wairarapa District	35,000	40,000
	SW Anglican Parish		1,828
	TGMcCarthy	8,000	6,667
	The Public		1,652
	Trust House	22,000	20,000
	WAFT		14,000
	Wallis Trust	2,000	2,000
	Total	132,953	138,796
Revenue Item	Analysis	This Year \$	Last Year \$
Revenue from providing goods or services	Sales	71,577	28,927
	Total	71,577	28,927
Revenue Item	Analysis	This Year \$	Last Year \$
Interest, dividends and other investment revenue		108	153
	Total	108	153

Wairarapa Whanau Trust

Note 2 : Analysis of Expenses

Expense Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related costs	Salaries and Wages	81,804	70,119
	Total	81,804	70,119

Expense Item	Analysis	This Year \$	Last Year \$
Costs related to providing goods or services	Administration and overl	69,467	58,663
	Total	69,467	58,663

Note 3 : Analysis of Assets and Liabilities

Asset Item	Analysis	This Year \$	Last Year \$
Bank accounts and cash	WWT -00	18,349	9,980
	WWT - 01	36,338	31,931
	Total	54,687	41,911

Asset Item	Analysis	This Year \$	Last Year \$
Debtors and prepayments	Accounts receivable	45,201	561
	Total	45,201	561

Liability Item	Analysis	This Year \$	Last Year \$
Creditors and accrued expenses	Trade and other payable:	158	2,829
	GST Payable	2,944	342
	Unused grants with cond	-	-
	Total	3,102	3,171

Wairarapa Whanau Trust

Note 4 : Property, Plant and Equipment

This Year				
Asset Class	Opening Carrying Amount	Purchases	Current Year Depreciation and Impairment	Closing Carrying Amount
Motor Vehicles	14,304	-	1,478	12,826
Total	14,304	-	-	12,826

Last Year				
Asset Class	Opening Carrying Amount	Purchases	Current Year Depreciation and Impairment	Closing Carrying Amount
Motor Vehicles	12,391	1,913	-	14,304
Total	12,391	1,913	-	14,304

Note 5: Accumulated Funds

This Year			
Description	Capital Contributed by Owners or Members	Accumulated Surpluses or Deficits	Total
Opening Balance	-	53,605	53,605
Surplus/(Deficit)	-	56,007	56,007
Closing Balance	-	109,612	109,612

Last Year			
Description	Capital Contributed by Owners or Members	Accumulated Surpluses or Deficits	Total
Opening Balance	-	14,511	14,511
Surplus/(Deficit)	-	39,094	39,094
Closing Balance	-	53,605	53,605

Note 6 : Commitments and Contingencies

Commitments

There are no commitments as at balance date (Last Year - nil)

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last Year - nil)

Wairarapa Whanau Trust

Note 7: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 8: Events after Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year Nil)