



GRANT SUBCOMMITTEE MEETING

Agenda 16 September 2021

NOTICE OF MEETING

Due to COVID-19 restrictions this meeting will be held via video conference. All members participating via video conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

The meeting will be held under the above provisions and will commence at 9.30am with the express purpose of hearing and deliberating on community and youth grant applications.

MEMBERSHIP OF THE COMMITTEE

Mayor Alex Beijen (Chair), Councillors Leigh Hay, Pam Colenso, Garrick Emms, Brian Jephson, Brenda West and Rebecca Fox.

Alternates: Councillors Ross Vickery, Alistair Plimmer and Pip Maynard.

- 1. Apologies**
- 2. Conflicts of Interest**
- 3. Applicant Speaking Schedule**

No.	Applicant	Time Block Start
02	Peter Amyes, Wairarapa Balloon Festival inc	9:35am
03	Jorge Sandoval, Sandoval Promotions Ltd	9:35am
04	Michael Wilson and Marina Lira, Access Radio Wairarapa	9:35am
41	Sarah Wright, Digital Seniors	9:35am
10	Elsa Kelly, Featherston Heritage Museum	9:35am
12	Amanda Taylor, House of Science Wairarapa Charitable Trust	10:15am
13	Susanna Shadbolt and David Moriarty, Aratoi Regional Trust	10:15am
14	Mary Biggs, Featherston Booktown Trust	10:15am
16	Frank Minehan and for Vivienne O'Reilly, Greytown Heritage Trust	10:15am

No.	Applicant	Time Block Start
17	Lucy Cooper, Chris Hume, and Joseph Gillard, Cobblestones Museum	10:15am
18	Viv Napier, Wyatt Creech, Ray Lilley, and Tom Love, Wairarapa Dark Sky Association	10:55am
19	Tere Lenihan, Wairarapa Safer Community Trust	10:55am
21	Sophie Shipperbottom, Swim with Sophie	10:55am
22	Lisa Birrell, Divine River NZ Trust	10:55am
23	May Croft and Peter Croft, Martinborough Waiwaste & Food Box Charitable	10:55am
Break		11:35am
24	Fleur Neubauer, Te Kura O Papatuanuku Wairarapa Earth School	11:50am
25	Donna Robinson, Volunteering Wairarapa	11:50am
26	Rachael Fletcher, Country Village Heaven	11:50am
28	Dayle Clarkson, Wellington Regional Sports Education Trust	11:50am
29	John Argue, Papawai Community Trust Inc	11:50am
35&36	Caitlin Morris, Wairarapa Youth Orchestra	12:30pm
30	Nim Grewal, Featherston Junior Football Club inc	12:30pm
32	Robin Parker, Wairarapa Vintage Machinery Club inc	12:30pm
34	Matt Cranshaw, Wairarapa Whanau Trust	12:30pm
42	Chris Cassels, Martinborough Museum	12:30pm
Lunch		1:10pm
39	Joy Cooper and Jenny Prentice, Wharakaka Trust	1:40pm
40	Michael Hewison, Fell Locomotive Museum Inc	1:40pm
43	Sam Copeland, Wellington Free Ambulance	1:40pm

4. Deliberations

4.1 Grant Funding Allocations 2021-22 Report

Pages 1 -7

- Applications are available on the [SWDC website](#)

Recommended Subcommittee Resolution (required from 3:30pm):

That the Grant Subcommittee meeting on **16 September 2021** continue beyond the six-hour time limit on meetings prescribed by South Wairarapa District Council's Standing Orders.

GRANTS SUBCOMMITTEE

16 SEPTEMBER 2021

AGENDA ITEM 4.1

GRANT FUNDING ALLOCATIONS 2021-22

Purpose of Report

To present the review of grant funding applications for 2021-22.

Recommendations

Officers recommend that the Subcommittee:

1. *Receive the Grant Funding Allocations 2021-22 Report.*
2. *To consider allocating funding to Community and Youth grant applicants for grant applications received for the 2021-22 financial year.*

1. Background

The Community and Youth Grant applications for 2021-22 are submitted for review and consideration to the Subcommittee.

2. Discussion

Applications for Community and Youth discretionary grants for 2021-22 year closed on 16th August 2021.

The total available discretionary grants for the 2021-22 financial year were set by Council as part of the Long-Term Plan 2021-31.

Council allocated \$170,000 for community grants and \$75,000 for youth grants.

Council delegated authority to the Grants Subcommittee to allocate grants as per the Grants Policy and up to the specified budgeted limits set out in Year One of the Long-Term Plan.

2.1 Grants Policy

Council's policy seeks to support and resource initiatives that meet identified community needs, which contribute to community empowerment and strengthen communities. Community and Youth grants are primarily for the benefit of the district's residents.

The Policy sets out the eligibility and outcomes Council considers when allocating grant funding.

2.1.1. Outcomes

Grants will be allocated to organisations which contribute to the community in at least one of the following six areas. The funding categories are aligned to the community outcomes as outlined in the Long-Term Plan (LTP).

Funding Categories	LTP Community Outcome
Arts, museums, heritage and culture (includes Maoritanga)	Vibrant and Strong Communities
Environment	Sustainable South Wairarapa
Events	Vibrant and Strong Communities
Sport and Recreation	Accessible Communities, Vibrant and Strong Communities, Healthy and Economically Secure
Social and Educational Services	Educated and Knowledgeable, Healthy and Economically Secure, Vibrant and Strong Communities
Economic Development	Healthy and Economically Secure, Accessible Communities

The activities must benefit the South Wairarapa district, or, at the discretion of the Council, the Wairarapa region. Regional funding will be considered on a per capita basis and must show a tangible direct or indirect benefit to South Wairarapa.

In addition, Youth Grants are targeted to support activities that encourage development and enable participation of young people in the South Wairarapa.

2.1.2. Eligibility

As per the Grants Policy applicants need to meet the following eligibility criteria:

- Community organisations with a formal legal structure e.g. incorporated societies, trusts, clubs with formal rules.
- Commercial organisations where the activity has tangible benefit to the wider South Wairarapa community and the application is:
 - To cover the costs of delivering a free community event or activity;
 - To subsidise the costs of a charged-for event or activity (i.e. reducing fees to enable community access); or
 - To provide a charged-for event or service that would otherwise not be commercially viable, where that event or service will help achieve community outcomes. Any charge must be set at level that encourages broad participation.
- The applicant does not need to be based in the South Wairarapa but the applicant must be able to demonstrate that the activity benefits the South Wairarapa community. Applications for region-wide or national activities must have tangible benefit to the South Wairarapa community.
- Applicants may not be in receipt of any other Council or Council-administered grant given for the same activity in the same financial year.

2.1.3. Partnership Funding

This year the Grants Policy allows Council to enter into partnership funding agreements to provide support on an ongoing basis to enable organisations to cover operational costs. The agreement can be for a maximum period of 3 years but, for this triennium, will not extend past 30th June 2023. The intention is for Council to enter into a Memorandum of Understanding with recipients which would set out conditions or deliverables tailored to each organisation. These could include regular reporting on key measurables that support the achievement of one or more of the funding categories, and provision to provide annual financial statements.

2.1.4. Project Funding

Project funding is for the purpose of delivering a project and does not include operational costs. Recipients will be required to return an Accountability Report from previous grant allocations prior to receiving further funding. A set of financial statements is also required for any applications in excess of \$5,000.

2.1.5. Ineligible Costs

As per the Grants Policy, applications that will not be funded are:

- Overseas travel.
- Private expenses outside of the agreed scope.
- Activities seeking to promote commercial, political or religious objectives.
- Sponsorships or endowments.
- Applications to provide social welfare or health treatment/benefits to individuals.
- Costs associated with fundraising events where profits or proceeds are redistributed to other organisations or individuals.
- Sports team accommodation, travel or uniform without evidence of an application being made to a Gaming Trust or other funding provider or clear evidence of club contribution.
- Applications from individuals (except applications to the Māori Standing Committee).
- Ongoing operational expenses e.g. staff or contractor salaries, rent, rates, insurance, vehicle operating and maintenance costs, and debt payments, except where covered by a partnership arrangement.
- Applications from organisation which have not completed accountability requirements for previous grant funding.

3. Appendices

Appendix 1 – SWDC Grant applications 2021-22 (Excel)

Contact Officer: Katrina Neems, Chief Financial Officer

Appendix 1 – SWDC Grant applications 2021-22 (Excel)

South Wairarapa District Council Grants Tracking Tool 2021-22

COMMUNITY GRANTS

Funding Round Closing Date	Application #	Applicant Name	Category	Funding Criteria	Project Title	Brief Project Description	Purpose of Funding	\$ Amount Requested	Application Complete	Area	Accountability Form Required	Accountability Form Received from last year's grant	Comment
	20211001	Wairarapa Road Safety Council	Community	Social & Ed	Operational	Assisting young drivers to get licenses, which increase job/college prospects & reduces accidents.	Partnership	\$5,000.00	Yes	District	Yes	Yes	
	20211002	Wairarapa Balloon Festival inc	Community	Events	Staging	Funds will be used for staging event which puts Wairarapa on the map, and increases local trade.	Partnership	\$10,000.00	Yes	District	No		
	20211003	Sandoval Promotions Ltd	Community	Events	Staging of cycle classic race	To assist with staging event which showcases Martinborough and attract many spectators and gets TV coverage. Promotes cycling in NZ	Partnership	\$22,000.00	Yes	District	No		
	20211004	Access Radio Wairarapa	Community	Arts	Additional radio set up for more rural listeners	To help fund a Southern area coordinator to allow service to more remote areas. Allows all groups to have access.	Project	\$5,000.00	Yes	District	Yes	Yes	
	20211005	Order of St John Wairarapa	Community	Social & Ed	Health Shuttles	To assist with operating health shuttles to allow residents to get to medical appointments.	Partnership	\$5,000.00	Yes	District	No		
	20211006	Wairarapa Healthy Homes	Community	Economic Dev	Warm Health Kiwi Homes	SWDC has been a beneficiary of this programme for many years	Partnership	\$5,000.00	Yes	District	Yes	Yes	
	20211007	Alzheimers Disease & related Dementia Society	Community	Social & Ed	Operational costs	Looking to expand into all SW towns as not easy for some to get to Masterton. Support those with disease and family.	Partnership	\$5,000.00	Yes	District	Yes	Yes	
	20211008	Wairarapa Search & Rescue	Community	Environment	Operational Costs	To assist in the operational costs of the Search and rescue and providing Wandatrak Pendants to patients who may wander away from place of care.	Partnership	\$3,007.00	Yes	District	Yes	Yes	
	20211009	Pasifika O Wairarapa Trust	Community	Social & Ed	Census and support of Pasifika	Assisting Pasifika families to work and settle in the Wairarapa. Mostly RSE workers who are greatly needed.	Partnership	\$10,000.00	Yes	District	No		No financial statements. New organisation
	20211010	Featherston Heritage Museum	Community	Arts	Operational Costs	Assit in running costs to keep museum operational which is a great benefit to visitors and schools to learn about history at the POW camp in Featherston.	Partnership	\$4,823.57	Yes	Featherston	Yes	Yes	
	20211011	Featherston Community Centre	Community	Social & Ed	Carport structure	Install a carport structure to provide shelter for mobility scooters, prams, bikes etc close to a room with easy disability access.	Project	\$8,500.00	Yes	Featherston	Yes	Yes	
	20211013	Aratoi Regional Trust	Community	Arts	Operational and future planning	To ensure continued South Wairarapa Taonga Maori and cultural artefacts are made accessible for communities and visitors to region.	Partnership	\$25,000.00	Yes	District	Yes	Yes	
	20211014	Featherston Booktown Trust	Community	Events	Develop Aotearoa New Zealand's only booktown.	\$20,000 PA for running the event, \$30,000 for Festival of young readers programme.	Partnership	\$50,000.00	Yes	Featherston	Yes	No	Emailed to request accountability form be submitted before 16th September meeting
	20211015	Family Works Wairarapa	Community	Social & Ed	Rent for Family works location	This money will pay rent on our Family Works location allowing us to help more whanau in the community.	Partnership	\$25,000.00	Yes	District	No		
	20211016	Greytown Heritage Trust	Community	Arts	Upgrade website and leaflet	Upgrade Historic walk component of Web site and re write Historic Greytown leaflet	Project	\$1,750.00	Yes	Greytown	Yes	Yes	
	20211017	Cobblestones Museum	Community	Arts	Operational costs	To continue its work and contribute to a number of wellbeing outcomes identified in the long term plan.	Partnership	\$25,000.00	Yes	Greytown	Yes	No	Emailed to request accountability form be submitted before 16th September meeting
	20211018	Wairarapa Dark Sky Association	Community	Environment	Dark Sky status operational costs	Planning to achieve Dark Sky status which would be a major attraction for the region.	Partnership	\$9,400.00	Yes	District	No		
	20211019	Wairarapa Safer Community Trust	Community	Social & Ed	Insurance costs for vehicle	For SWDC to continue to pay insurance costs as they have since 1995.	Partnership		Yes	District	Yes	Yes	
	20211020	Kahutara Parents & Citizens	Community	Sport & Rec	Sports equipment	To purchase equipment for the Kahutara & local community all weather sport court.	Project	\$15,000.00	Yes	Rural	No		

	20211023	Martinborough Waiwaste & Food Box Charitable	Community	Social & Ed	Operational expenses	So money earmarked for food can be used for food and volunteers don't use their own money which is what happens.	Partnership	\$10,000.00	Yes	District	No		
	20211025	Volunteering Wairarapa	Community	Social & Ed	Operational	To assist with the running costs of the Volunteering hub, which streamlines the process of finding oppurtunaties for volunteers and gives a wider pool of resources.	Partnership	\$2,500.00	Yes	District	No		
	20211026	Country Village Heaven	Community	Events	Christmas festival	Assist with costs of street decorations, light show to enable this festival to grow larger and in turn boost local economy.	Partnership	\$25,000.00	Yes	District	No		
	20211027	Featherston Community Partol	Community	Social & Ed	Operational Costs	Running costs of the community patrol vehicle, uniform PPE, we also report to the Council on a	Partnership	\$3,238.16	Yes	Featherston	Yes	Yes	
	20211028	Wellington Regional Sports Education Trust	Community	Sport & Rec	Sports field reports	Report on available and potential sports facilites to benefit the whole community and get those less active more active.	Project	\$3,000.00	Yes	District	No		Emailed to request Financial Statements be provided prior to meeting
	20211029	Papawai Community Trust Inc	Community	Environment	Papawai-Mangarara Stream	Riarian planting, eliminate weeds, lay path to allow visitors to wander along the edge of the stream, Restoring stream to its formar glory.	Project	\$11,000.00	No	Maori/Iwi	No		Emailed to request Financial Statements be provided prior to meeting
	20211030	Featherston Junior Football Club inc	Community	Sport & Rec	Nets and goalposts	To have enough nets and goalpost to allow all teams to play on and allow selection as a venue for league games. Which would allow us to increase our fundraising.	Project	\$3,738.00	Yes	Featherston	Yes	Yes	
	20211031	Greytown Football Club	Community	Sport & Rec	Line Marker	Line marking machine and paint to enable the marking of 5 pitches, currently use a back pack sprayer for 2.4km of pitches.	Project	\$3,690.00	Yes	District	No		
	20211032	Wairarapa Vintage Machinery Club inc	Community	Events	Wairarapa Wheels show	Assist with organising and running of event at A&P showground in Feb 2022	Project	\$4,000.00	Yes	District	No		
	20211039	Wharakaka Trust	Community	Social & Ed	Call bell system	New fit for purpose system, to assist the elderly and frail with needs.	Project	\$12,000.00	Yes	District	Yes	No	Emailed to request accounability form be submitted before 16th September meeting
	20211040	Fell Locomotive Museum Inc	Community	Arts	Running Costs	To help keep the museum open to the public, attract tourists to the town, good for local economy as visitors use cafes and shops.	Partnership	\$2,000.00	Yes	District	Yes	No	Emailed to request accounability form be submitted before 16th September meeting
	20211041	Digital Seniors	Community	Sport & Rec	Operational Costs	To keep the free courses for Seniors to learn how to access the digital world, this opens up communciation and is known to reduce isolation.	Partnership	\$10,000.00	Yes	District	No		
	20211042	Martinborough Museum	Community	Arts	Operational Costs	Fixed costs to keep the musuem running, SWDC traditionally assist with these costs as only donations and fundraising are income.	Partnership	\$2,000.00	Yes	Martinborough	Yes	No	Emailed to request accounability form be submitted before 16th September meeting
	20211043	Wellington Free Ambulance	Community	Social & Ed	Running costs	Asking SWDC to donate \$1 per person who needed help in the Wairarapa last year.	Partnership	\$10,450.00	Yes	District	No		
								\$337,096.73					

Youth
Community

-
337,096.73

Partnership
Project

269,418.73
67,678.00

South Wairarapa District Council Grants Tracking Tool 2021-22

YOUTH GRANTS

Funding Round Closing Date	Application #	Applicant Name	Category	Funding Criteria	Project Title	Brief Project Description	Purpose of Funding	\$ Amount Requested	Application Complete	Area	Accountability Form Required	Accountability Form Received from last year's grant	Comment
	20211012	House of Science Wairarapa Charitable Trust	Youth	Social & Ed	Inspiring children through Science	Operating licence to allow science kits to be available for all SW schools at a low cost so no one is excluded.	Partnership	\$5,000.00	Yes	District	Yes	Yes	
	20211021	Swim with Sophie	Youth	Sport & Rec	Swimming lessons	To cover swim lessons for 33 children for 10 lessons over 2 weeks that otherwise would miss out due to cost.	Project	\$5,000.00	Yes	District	No		
	20211022	Divine River NZ Trust	Youth	Social & Ed	Reusable personal care products.	Work shops to make reusable period or incontinence pads, available to address well being needs for those that are not provided for through economic or social circumstances	Project	\$9,820.00	No	District	No		Emailed to request Financial Statements be provided prior to meeting
	20211024	Te Kura O Papatuanuku Wairarapa Earth School	Youth	Environment	Fruit Trees	in school and community workshops to provide fruit trees and plants to 5 schools in South Wairarapa	Project	\$4,800.00	Yes	District	No		
	20211033	1st Greytown Scouts Club	Youth	Sport & Rec	Roof repairs	To replace the damaged front porch chipboard roof with metal sheeting, and carry out repairs on the main roof. Any funds left to replace broken sports equipment.	Project	\$10,000.00	No	Greytown	No		Emailed to request Financial Statements be provided prior to meeting
	20211034	Wairarapa Whanau Trust	Youth	Social & Ed	Salaries and overhead costs	Assit with youth coodinator, admin, project cost to continue work to deliver youth work programmes within the community.	Partnership	\$25,000.00	Yes	District	Yes	Yes	
	20211035	Wairarapa Youth Orchestra	Youth	Social & Ed	operational funding	To continiue to run the youth orchestra for more than 1 term, providing free lessons for	Partnership	\$25,390.96	Yes	District	No		
	20211036	Wairarapa Youth Orchestra	Youth	Social & Ed	Equipment	To purchase equipment to build the orchestra	Project	\$21,768.80	Yes	District	No		No financial statements. New organisation
	20211038	Dragonfly	Youth	Events	Music event	Advertising, lighting, venue for this and other bands.	Project	\$2,000.00	Yes	District	No		
								\$108,779.76					

Youth
Community

108,779.76

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Partnership
Project

55,390.96

53,388.80