



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**  
Martinborough Mens Shed Inc

**Physical address:**  
20 Cork Street, Martinborough 5711

**Postal address:**  
As above

**Contact Person:**  
John Errington

**Phone No (Day):** 021528902

**Email:**  
errington.home@hotmail.com

**Mobile No:**

#### Officers of organisation

**Chair:** Mike Woolley

**Phone No:** 0272953051

**Secretary:** John Mansell

**Phone No:** 0273142485

**Treasurer:** Ashley Mudford

**Phone No:** 0220991504

Would you like to speak in support of your application

**Yes/No**  
**Yes**

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

**Community Grant**

**X**

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	<b>X</b>
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

**Formed: June 2015**

**Objectives: To provide an environment for men to pursue their personal growth and develop greater understanding of their role in community and family.**

**For further information see attached "About Us"**

<b>Total number of members in your organisation?</b>	<b>50</b>
<b>How many full-time equivalent people work in your organisation?</b>	<b>none</b>
<b>How many volunteers work in your organisation?</b>	<b>About 30</b>
<b>Date of last AGM?</b>	<b>27 June 2020</b>
<b>Are you GST registered? Y/N</b>	<b>N</b>
	<b>GST No:</b>

**2. PROJECT OVERVIEW**

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

**Facilities Extension Stage 3 – see attached "Facilities Extension Plan Stage 3"**

<p><b>Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?</b></p> <p>The extension started in May 2019 with the delivery of our two containers. We hope to complete the project by the end of May 2021.</p>
<p><b>Why should South Wairarapa District Council (SWDC) support this project/event?</b></p> <p>SWDC has supported the Shed by the provision of the old Courthouse and we have a track record of helping the community in many and varied ways – see “About Us”. We also provide a friendly social environment for our members endorsed by the attendance at our morning tea/coffee sessions each Wednesday and Saturday and the popularity of our speaker series.</p>
<p><b>Who will benefit from these funds and in what way?</b></p> <p>Our members will benefit by the addition of a metal working area and a dedicated wood turning area, as well the freeing up of space in the Courthouse for social gatherings.</p> <p>The wider Martinborough community will also benefit by the continuation and expansion of our services to the community with knife sharpening and other work done for schools, churches, play centres, and sports clubs (often at no cost to the community).</p>

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$20,000
Your organisation's contribution	\$5,000
Other outside funding (please supply brief details)	\$10,000 applied for from Eastern and Central Community Trust
Amount applied for in this application	\$5,000
Shortfall (please provide brief details of how will balance be found)	\$0

<b>Project income (if applicable), e.g. generated from sales to public</b>	<b>\$4,000 estimated annually for jobs undertaken for residents (by donation)</b>
<b>Is organisation a registered charity?</b>	<b>Yes/No YES CC53220</b>
<b>Have you applied to SWDC for funding before?</b>	<b>Yes/No NO Have received some funding from Martinborough Community Board in the past.</b>
<b>If yes, when, for what purpose and how much was granted?</b>	
<b>Are you GST Registered</b>	<b>Yes/No NO</b>

<b>Bank account details (required for non GST registered applications only)</b>	
<b>Name of bank:</b>	<b>ANZ</b>
<b>Account name:</b>	<b>Martinborough Mens Shed Inc</b>
<b>Account No:</b>	<b>01-0671-0390636-00</b>

#### **4. Declarations**

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### **Statement to comply with the Provisions of the Privacy Act 1993**


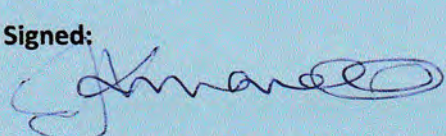
The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### **Authorisation**

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.



- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: John Geddes Errington	Full name: John Norman Keith Mansell
Designation: Committee Member	Designation: Secretary
Date: 17 March 2021	Date: 20 March 2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>

# Martinborough Mens Shed Inc

## About Us

(Updated August 2020)



20 Cork Street  
Martinborough 5711

### Formation

Martinborough Mens Shed (MMS) was formed in June 2015 by a group of enthusiasts.

It became a Registered Incorporated Society on 2 September 2015 (Registration Number 2630893) and is governed by a set of Rules.

It became a Registered Charity on 28 April 2016 (Registration Number CC53220).

MMS is affiliated to MENZSHED New Zealand.

#### **Physical Address**

20 Cork Street  
Martinborough  
5711

#### **Email Address**

[martinboroughshed@gmail.com](mailto:martinboroughshed@gmail.com)

### Purpose

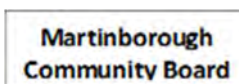
The **purpose** of the Martinborough Mens Shed is to provide an environment for men to pursue their personal growth and develop greater understanding of their role in community and family.

In particular:

- a. Promote the benefits of men's personal growth as affecting the community and family;
- b. Facilitate the understanding of men's issues by the community;
- c. To provide and maintain premises for men to carry out projects in an atmosphere conducive to the sharing of experiences and working in harmony;
- d. To provide educational activities and other programmes and projects consistent with the aims of the Society;
- e. To liaise with other organisations to further the aims of the Society;
- f. Provide other support and assistance for the above purposes;
- g. All of the activities of the Society shall be carried out within New Zealand and none of its funds shall be applied for purposes outside New Zealand.

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### Sponsors



## **Premises**

MMS initially was located in some old sheds owned by the South Wairarapa District Council (SWDC) in Kitchener St, Martinborough. Occupancy was granted free of charge by SWDC.

SWDC has made available to MMS the old Courthouse in Cork Street, Martinborough. Occupancy is covered by two agreements, the principal conditions of which are:

### ***Deed of Licence to Occupy***

- Dated 12 July 2016.
- Initial term 10 years with right of renewal for a further 10 years.
- MMS must take out public liability insurance for not less than \$2m.
- MMS must comply with any rules or building regulations imposed by SWDC or other Authority.
- MMS may not carry out any building work without Building Consents or SWDC consent.
- MMS may, at its own expense, add additional building(s).
- SWDC is responsible for maintenance and repairs of the roof and exterior.
- MMS is responsible for maintenance and repairs of the interior.

### ***Memorandum of Understanding***

- MMS to ensure that activities do not cause long term damage to the structure or original features of the building.
- MMS to carry out minor repairs to the exterior and to repaint the exterior (SWDC to supply materials and paint).
- On completion of the work SWDC to seek category 2 Historic Place recognition.

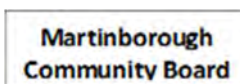
## **Refurbishment**

Since taking occupancy of the Court House members have carried out extensive refurbishment including:

- Painting of exterior
- Repairing of the main front doors
- Total rewiring of the interior
- Replacement of main switch board
- Removing interior dividing walls
- Sanding and repairs to wooden floors
- Repair and painting of wooden interior ceilings
- Installation of suitable lighting for work areas
- Installation of workbenches and shelving
- Painting the exterior

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## **Sponsors**



Virtually all the labour involved in carrying out the refurbishment has been done free of charge by members.

The Shed has been greatly assisted by generous donations from the Martinborough Community Board, the Rotary Club South Wairarapa, Eastern and Central Community Trust, Trust House, WBS Trust, Macarthy Trust, and support from Susan Stephen Realty.

## Activities and Projects

The Shed has been active in the community since inception.

Activities and projects undertaken include:

- Knife and tools sharpening service
- Members social BBQs
- Making book shelves for the Martinborough library
- Making bus stop signs for Toast Martinborough
- Sausage sizzle and coffee making for a farm auction
- Sale of donated items
- Making platters for wine flights for Martinborough Hotel
- Repairing items of furniture for members and the public
- Support and fund raising for local rest home (Wharekaka)
- Font restoration and ramp for local church
- Repairing and providing bicycles (over 120) on loan for Martinborough and Pirinoa schools and the kindergarten
- Restoration of the Courthouse front doors
- Repairing wooden toys for the Play Centre
- Repairing outdoor seating for the Martinborough Tennis Club
- Over 200 repairs and projects for general public (by donation)

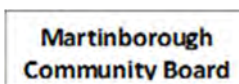
The Shed, as well as providing a social environment for members and visitors, has instituted a series of guest speaker events which have proved to be very popular.

The speaker programme has included:

- A doctor speaking on men's health issues
- A Cabinet maker demonstrating woodworking and router usage
- Our local butcher transforming a dressed lamb carcass into portions suitable for different cooking methods – followed by a BBQ sampling the cuts
- The history of Martinborough presented by a local author and historian
- The tribulations, trials and triumphs of an international gardener
- A local retired lawyer outlining the essential documentation and planning that every senior person should have in place
- Guidance on personal insurance including home and contents, health and life insurance, and travel insurance presented by an insurance expert

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## Sponsors





- A talk about electric cars
- A wood turning demonstration
- A talk about the Cook Strait Rail Ferries
- A tour and demonstration at the Gladstone Wheelwright Shop
- The Martinborough Dark Sky project
- A talk about industrial chemicals and what we put down the drain
- An informal discussion about growing older and what we can still do about it
- A talk and demonstration of 3D printing.

The Shed is open for members and guests every Wednesday and Saturday morning.

Typically, members work on their own projects as well as projects for the general public and a feature is the social gathering of members for tea or coffee.

## Facilities Extension

The popularity of the speaker series has shown that we need a dedicated room for meetings and social events. Health and safety considerations also strongly show a need for our social area(s) to be separate from work areas. This, together with plans for a metal working area, a dedicated woodturning area, space for larger wood handling, and a safer environment has meant that we need more space. This will be achieved by creating a wood and metal working hub space using two 40 foot containers with a central forum.

The project can conveniently be viewed as being in 3 stages:

### Stage 1

Preparation of site and footings for the containers; purchase and delivery of containers; concreting of the forum between, and apron in front of, the containers.

### Stage 2

Fit out of the containers including lining, ventilation, and electrical work (power to the containers and internal wiring for lighting and outlets).

Stage 1 and most of stage 2 have been completed with virtually all the work being done by members and by generous donations from Trust House Foundation, Wairarapa Building Society Trust, and the T G Macarthy Trust.

### Stage 3

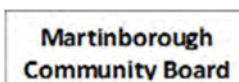
Roofing and panelling at each end of the forum between the containers and fit out of the forum (lighting, electrical, heating, and workspaces).

Plans are in place for the forum roofing of PVC Container Shelter and Arch Fills, roofing of the containers, and panelling at each end. Funding is being sought for this stage.

Once stage 3 is completed Courthouse room 2 (see pictures below) will be cleared for use for social activities.

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## Sponsors



## Photos



The Courthouse when we took possession in December 2015



The Courthouse now (May 2019)



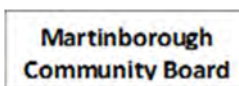
Room 1 April 2016



Room 1 May 2019

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## Sponsors







Room 2 April 2016



Room 2 May 2019

This will be cleared to become our meeting room



Measuring out boxing for container pads 8/5/19



Container pads in place 14/5/19



Containers in place 27/5/19



Forum and apron concreted 9/8/20

#### Sponsors



# **Martinborough Mens Shed Inc**

## **Facilities Extension Project**



### **Stage 3**

#### **Stage 3 Plan**

- Roofing of forum (including arches)
- Roofing of containers and spouting/downpipes
- Panelling and doors at each end of the forum
- Fit out of forum
- Relocation of fixed tools and machinery from Courthouse to containers/forum to enable room for social functions and member fellowship.

Council approval for the project has been obtained.

#### **Stages**

The project can conveniently be viewed as being in 3 stages:

##### ***Stage 1***

Preparation of site and footings for the containers; purchase and delivery of containers; concreting of the forum between, and apron in front of, the containers. This stage has been completed.

##### ***Stage 2***

Fit out of the containers including lining, ventilation, and electrical work (power to the containers and internal wiring for lighting and outlets. This stage has largely been completed.

##### ***Stage 3***

Roofing and panelling at each end of the forum between the containers and fit out of the forum (lighting, electrical, heating, and workspaces).

Plans are in place for the forum roofing of PVC Container Shelter and Arch Fills, roofing of the containers, and panelling at each end. Funding is being sought for this stage.

Once stage 3 is completed Courthouse room 2 (see pictures below) will be cleared for use for social activities.



**Estimated Costs for Stage 3 (based on quotes and expert advice)**

Item	Cost (incl GST)	Notes
12m x 6m Container Shelter with end arch fills	\$5,560	Purchased from own funds
Misc. fittings for shelter	\$550	Firm price
Contract welding for shelter fittings	\$600	Firm price
Materials for corrugated iron roof over containers and guttering	\$4,137	Firm quoted price
Framing for end walls and 1 internal wall	\$724	Firm price
Colour steel for external end walls (incl. fittings)	\$752	Firm price
Ply for internal walls (incl. fittings)	\$1,040	Firm price
2 roller doors and fittings	\$5,400	PC sum
Electrical wiring and infra-red heaters	\$2,000	Estimate
<b>Total</b>	<b>\$20,763</b>	

**Timetable**

The timetable for Stage 3 is:

Stage	Completion Date
Purchase shelter	COMPLETED
Welding for shelter fittings	COMPLETED
Roofing over containers	February 2021
Framing for end walls	February 2021
Cladding end walls (internal and external)	March 2021
Electrical wiring	March 2021
Install roller doors	April 2021

## Funding

Wherever possible labour will be carried out by Shed members with the necessary skills with, where required, expert supervision. It is expected that labour costs will be negligible.

The Shed has used about \$10,000 of its own funds towards the Project. The purchase of the container shelter was largely met from a generous grant from the T G Macarthy Trust.

This leaves about \$14,500 to be funded from donations and grants.

A number of different providers will be approached for grants, namely:

- Martinborough Community Board
- South Wairarapa Rotary
- Wairarapa Building Society Trust
- Eastern and Central Community Trust
- South Wairarapa District Council Community Grants

The sequencing of funding is very important because many potential donors have fixed close off dates and the approval process can take some time. It is therefore preferable to approach first funders who have close off dates. The Shed's own funds may be used to provide temporary funds between receipt of grants.

A tentative funding programme is:

Source	Amount Sought	Date	Result
Martinborough Community Board	\$2,000	February 2021	No available funds
South Wairarapa Rotary	\$5,000	February 2021	Limited funding available. Unable to help.
Wairarapa Building Society Trust	\$8,000	February 2021	No Funding Available
Eastern and Central Community Trust	\$10,000	March 2021	
SWDC Community Grants	\$5,000	March 2021	



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

Name of organisation:

MARTINBOROUGH BOWLING CLUB

Physical address:

126 REGENT ST. MARTINBOROUGH 5711

Postal address:

P.O. Box 66 MARTINBOROUGH 5711

Contact Person:

Kenneth Paddon

Phone No (Day):

021 081 75724

Email:

padzinzeoutbok.com

Mobile No:

021 081 75724

#### Officers of organisation

Chair: ROZANNA MURTHWA

Phone No: 0284090524

Secretary: ANDREW HUTCHINSON

Phone No: 0274783835

Treasurer: KENNETH PADDON

Phone No: 02108175724

Would you like to speak in support of your application

Yes/~~No~~

if required happy to come down

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant

Community Grant

X

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	X
Social and Educational Services	
Economic Development	

When was the organisation formed and what are its aims and objectives?

1909. The club is here for our members and their guest to partake in the game of lawn bowls, be it in a social or competitive level

Total number of members in your organisation?	126
How many full-time equivalent people work in your organisation?	N/A
How many volunteers work in your organisation?	4 plus committee of 6.
Date of last AGM?	31st July 2020
Are you GST registered? Y/N	Yes GST No: 010 436 540

**2. PROJECT OVERVIEW**

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

We, the club, need to upgrade our bowling green to keep and attract new members and be able to hold more events

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

WORK IS ANTICIPATED TO COMMENCE EARLY MAY AND BE COMPLETED BY MID AUGUST

Why should South Wairarapa District Council (SWDC) support this project/event?

The bowling club is an old established organisation, it is in a revival mode with more members joining to play bowls, socially and competitively and the green is in need of an upgrade

Who will benefit from these funds and in what way?

the MANTIMOROUGH community as a whole not only will locals, but visitors, will be able to play on a good bowling green and also bowls in the Wairarapa

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 15,550
Your organisation's contribution	\$ 8,550
Other outside funding (please supply brief details)	\$0
Amount applied for in this application	\$ 7,000
Shortfall (please provide brief details of how will balance be found)	\$ ANY SHORTFALL INCURRED BY UNSEEN COSTS WILL BE COVERED BY FUND-RAISING ACTIVITIES
Project income (if applicable), e.g. generated from sales to public	\$0
Is organisation a registered charity?	Yes/No

Have you applied to SWDC for funding before?	Yes/No
If yes, when, for what purpose and how much was granted?	
Are you GST Registered	Yes/No

Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

##### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

##### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
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- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed:	Signed:
Full name:	Full name:
Designation:	Designation:
Date:	Date:



Have you applied to SWDC for funding before?	Yes/No
If yes, when, for what purpose and how much was granted?	
Are you GST Registered	Yes/No

Bank account details (required for non GST registered applications only)	
Name of bank:	B.N.Z.
Account name:	MARTINBOROUGH BOWLING CLUB
Account No:	02-0680-0012864-000

#### 4. Declarations

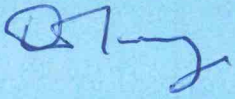

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- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One	Signatory Two
Signed: 	Signed: 
Full name: David Douglas	Full name: Kenneth Warron Paddon
Designation: Committee member	Designation: Treasurer
Date: 16/3/2021	Date: 16/03/2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

### Please return the completed to:

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PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>





## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**  
Kuranui College

**Physical address:**  
East Street  
Greytown 5742

**Postal address:**  
P.O Box 121  
Greytown 5742

**Contact Person:** Bridget Milburn

**Phone No (Day):**

**Email:** [milburnb@kuraui-college.school.nz](mailto:milburnb@kuraui-college.school.nz)

**Mobile No:** 02102495811

#### Officers of organisation

- **Chair:** Ms Belinda Cordwell  
(Chairperson)

**Phone No:** [06 304 9116](tel:063049116)

- **Secretary:** Mrs Jo Crimp

**Phone No:** 06 3049116 ext 702

**Treasurer:** n/a

**Phone No:**

Would you like to speak in support of your application

**No**

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

<b>Youth Grant</b>	<b>x</b>
<b>Community Grant</b>	

#### **Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	<b>x</b>
Social and Educational Services	
Economic Development	

#### **When was the organisation formed and what are its aims and objectives?**

**Kuranui College** where individuals are nurtured, inspired and prepared to take their place in a changing world

Kuranui College was opened in 1960. It is the only college based in the South Wairarapa. There are 12 Primary schools which feed directly to Kuranui College.

Kuranui College is a decile 6 Year 9-13 coeducational secondary school located in the town of Greytown in the South Wairarapa. The college has a roll of around 680 students from the townships of Featherston, Martinborough, Greytown, Carterton and surrounding communities.

<b>Total number of members in your organisation?</b>	<b>680 students</b>
<b>How many full-time equivalent people work in your organisation?</b>	<b>90</b>
<b>How many volunteers work in your organisation?</b>	<b>35</b>
<b>Date of last AGM?</b>	<b>27.1.21</b>
<b>Are you GST registered? Y</b>	<b>GST No: 10433762</b>

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

**Purchase of equipment – Match balls for football, netball, basketball, rugby, volleyball touch, tennis and cricket.**

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

**The activities will all take place throughout the 2021 calendar year. Sports run from January through to December.**

**Why should South Wairarapa District Council (SWDC) support this project/event?**

**Kuranui College is based within the South Wairarapa District Council District, over 75% of students reside in the SWDC district.**

**So far this year we have students competing in 41 different teams.**

**Keeping students in sports teams creates fit strong healthy communities, by providing families with a sense of belonging and focus.**

**In order to compete in interschool sports our teams need to have match balls. Without matchballs we are unable to compete.**

**Who will benefit from these funds and in what way?**

**38 school teams from the following sports will benefit directly from this funding - Touch, Tennis, Volleyball, Basketball, Netball, Rugby, Hockey, Football and Cricket. This represents both male and female teams from Year 9 to Year 13.**

**The increase in role at Kuranui from 480 in 2019 to 550 in 2020 to 680 in 2021 has meant we do not have enough sports equipment that is match ready due to heavier usage.**

**High participation in sports teams creates a strong supportive culture in the school and wider community, students are fitter and stronger both mentally and physically. With the majority of students living in the SWDC this creates a healthier wider community.**

## 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 2,960
Your organisation's contribution	\$500
Other outside funding (please supply brief details)	\$ n/a
Amount applied for in this application	\$1949
Shortfall (please provide brief details of how will balance be found)	\$500 We will find the shortfall through fundraising activities.
Project income (if applicable), e.g. generated from sales to public	\$
Is organisation a registered charity?	No
Have you applied to SWDC for funding before?	Yes/No
If yes, when, for what purpose and how much was granted?	\$1725 in July 2020 for First Aid equipment and sports equipment
Are you GST Registered	Yes/No

Bank account details (required for non GST registered applications only)	
Name of bank:	Westpac
Account name:	Kuranui Board of Trustees
Account No:	03 0609 0080661 000

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

#### Signatory One

Signed: 

Full name: BRIDGET MILBURN

Designation: Sports Admin

Date: 4/3/21

#### Signatory Two

Signed: 

Full name: KIM WHITEMAN

Designation: Sports Director

Date: 4/3/21

- PLEASE NOTE ANNUAL ACCOUNTS ARE ON SCHOOL WEBSITE HERE:  
<https://www.kuranuicollge.school.nz/About-Us/Annual-Report-1>

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### Items required for this application

- Most recent annual accounts including notes and review/audit report



- Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)
- Application Form is signed



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**  
Digital Seniors

**Physical address:**  
Reap House  
240 Queen St  
Masterton

**Postal address:**  
Reap House  
240 Queen St  
Masterton

<b>Contact Person:</b> Sarah Wright	<b>Phone No (Day):</b> 02040216705
<b>Email:</b> sarah.wright@digitalseniors.co.nz	<b>Mobile No:</b> 020-402-16705

Officers of organisation	
<b>Chair:</b> Bob Francis	<b>Phone No:</b> 0274447677
<b>Secretary:</b> Peter McNeuer	<b>Phone No:</b> 0272227690
<b>Treasurer:</b> David Paris	<b>Phone No:</b> 0272 404 893

Would you like to speak in support of your application	Yes
--	-----

**Funding Criteria**

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	x

#### Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	x
Economic Development	

#### When was the organisation formed and what are its aims and objectives?

Digital inclusion provides people with opportunities for greater social interaction, community engagement and independent living through digital technology - especially important for seniors who live alone or who are less mobile. **DIGITAL SENIORS**, established in 2018, is a unique Wairarapa-based service that provides free help, supported learning and technology advice to both individuals and groups looking to connect, learn and be digitally enabled on their phone, tablets and computers (including printers). Our volunteers are trained to specifically help seniors at any stage of their digital journey - which ultimately helps those seniors to become more included in their family, community and society as a whole.

**DIGITAL SENIORS** understands the growing rates of senior loneliness, social isolation and the embarrassment that comes from being unfamiliar with technology. The Covid-19 pandemic, and ensuing lockdowns, has highlighted these growing problems both locally and globally. We are focussed on building seniors confidence, motivation, skills, access and trust about their particular devices, by teaching them simple tasks (eg. sending emails,



taking photos, using apps, surfing the internet) through to more complicated tasks like online banking and shopping. The goal is always to help keep them connected to loved ones and their community.

Like in-home nursing care, **DIGITAL SENIORS** has identified a critical gap in the provision of support services in the digital learning sector that provides timely individualised support that immediately addresses the needs of the senior. We never assume prior digital knowledge and we don't deliver our services via generic learning platforms that tend to treat everyone the same. Whilst many companies are starting to offer up online training tools, with multi-attendee classes in some instances, **DIGITAL SENIORS** has listened to Wairarapa's over 65's and knows that every senior has a unique background, diverse experience levels with technology, different pace of learning and expectation of what digital technology can offer them. And, more often than not, seniors have very specific requirements and needs that they want met in order for them to be successfully engaged with technology and enjoying it with confidence in the longer term.

**DIGITAL SENIORS'** volunteers and hubs (including home visits, zoom calls and phone services) provide a unique digital learning service and space for South Wairarapa's seniors that is helping to ensure digital inclusion is accessible to everyone - no matter your age.

Total number of members in your organisation?	412
How many full-time equivalent people work in your organisation?	1
How many volunteers work in your organisation?	20
Date of last AGM?	
Are you GST registered? Y/N	GST No:

## 2. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

Over the next 6 months, DIGITAL SENIORS will focus on:

- 1) raw data collection and analysis,
- 2) ongoing volunteer support and
- 3) promoting our digital hub programs in South Wairarapa's key locations - Greytown Library, Featherston Union Church and St Andrew's church in Martinbrough

#### 4) Onboarding 2 South Wairarapa rest homes

##### **Raw Data Collection and Analysis**

DIGITAL SENIORS' volunteers have collected data over the past 2 years, and we are now ready to consolidate and analyse this raw data set in order to better understand the impact we are having on the lives of our seniors. Our data includes demographics, attendee numbers, digital topics requested by seniors, the nature of help sought, etc. We will also review new ways of collecting information and new data that may be useful in the future.

##### **Ongoing volunteer support**

Demand for our unique Wairarapa-based service is growing rapidly, and to respond to this ever increasing request for our volunteers help DIGITAL SENIORS needs to urgently recruit 2-3 new volunteers to service the South Wairarapa District. These volunteers are currently reimbursed for any travel costs within the Wairarapa - typically undertaken when visiting seniors in their homes.

##### **Promoting Digital Hub Programs**

Our Community Manager's operational costs help DIGITAL SENIORS to recruit, retain and motivate our volunteers as well as create unique digital hub programs. We hope to ensure Wairarapa's seniors are able to continue to learn about technology at their own pace, to meet their specific needs and to grow the Wairarapa's local digital inclusion rates. DIGITAL SENIORS is keen to work with all of the Wairarapa Councils to address their specific digital inclusion goals and contribute to them.

##### **Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

This is an ongoing project, our South Wairarapa Hubs are located

Greytown: Greytown Library, Tuesdays, 1:30pm - 3:30pm

Featherston: Union Church, Thursdays, 1:30pm - 3:30pm

Martinborough: St Andrews Church, Thursdays, 9:30am - 11:30am

Our 0800 number is available for seniors to call Monday - Friday 9am - 5pm. They can request a home visit if they are unable to leave their home, or if they need help such as setting up a printer.

##### **Why should South Wairarapa District Council (SWDC) support this project/event?**

South Wairarapa District Seniors have embraced the volunteer services of **DIGITAL SENIORS** over the last 2 years with steady increases in attendance numbers collected across South Wairarapa's three digital hub locations. South Wairarapa now has 7 dedicated volunteers who attend these hubs on a weekly basis, however we know we can do more. As our seniors become more confident with their smartphones, tablets and computers - their motivation to learn and do more increases - and we want to help! Covid-19 has highlighted the importance of digital inclusion for seniors, and **DIGITAL SENIORS** is the Wairarapa's key provider to support this vital social wellbeing initiative.

Our volunteers are also key to collecting our quantitative and qualitative data set that reflects the true impact of **DIGITAL SENIORS** contribution to South Wairarapa's social wellbeing development through increased digital inclusion. Knowing what kinds of questions and assistance our seniors seek, what information they are looking to learn on their digital devices, what applications and websites they want to use, will all add significantly to our local councils knowledge and insights about seniors, and help to improve senior engagement and assist with the provision of social wellbeing services in the future

### Who will benefit from these funds and in what way?

South Wairarapa seniors represent approximately 40% of attendees to DIGITAL SENIORS hubs in the Wairarapa. Any senior who needs to use our services can. Seniors that are unable to leave their homes or get to a hub can request a home visit, these include rural seniors and homebound seniors.

This project will also provide vital data analyst support to review the data collected so far, and support greater engagement with South Wairarapa District Council, the Wairarapa's Positive Ageing Strategy Coordinator Lisa Matthews and Age Concern to ensure DIGITAL SENIORS is engaged and delivering on our community's seniors real needs.

## 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 88,296
Your organisation's contribution	\$3.500
Other outside funding (please supply brief details)	Trust House Masterton Lands Trust Internet NZ Lotteries COGS Eastern + Central
Amount applied for in this application	\$ 5000
Shortfall (please provide brief details of how will balance be found)	\$

<b>Project income (if applicable), e.g. generated from sales to public</b>	\$-
<b>Is organisation a registered charity?</b>	Yes
<b>Have you applied to SWDC for funding before?</b>	Yes
<b>If yes, when, for what purpose and how much was granted?</b>	2019 - \$1000
<b>Are you GST Registered</b>	Yes

<b>Bank account details (required for non GST registered applications only)</b>	
<b>Name of bank:</b>	ANZ
<b>Account name:</b>	Digital Seniors Trust
<b>Account No:</b>	06-0689-0930-434-00

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

##### **Statement to comply with the Provisions of the Privacy Act 1993**

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

##### **Authorisation**

- I certify that the information provided in this application form is true and correct to the best of my knowledge.

- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: <i>Bob Francis</i>	Signed: <i>Sarah Wright</i>
Full name: Bob Francis	Full name: Sarah Wright
Designation: Chair	Designation: Community Manager
Date: 15/03/2021	Date: 15/3/2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

### Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

ChangeAbility (organisation)  
Wairarapa Rainbow Youth Support (project)

**Physical address:**

7 Victoria St,  
Masterton

**Postal address:**

Attn: Alec Aiken  
ChangeAbility  
7 Victoria St,  
Masterton

**Contact Person:**

Alec Aiken

**Phone No (Day):**

**Email:**

alec@changewairarapa.org.nz

**Mobile No:**

027 5499 542

#### Officers of organisation

**Chair: Denise Allen**

**Phone No: 0296500114**

**Secretary: Liat Gush**

**Phone No: 0274214084**

**Treasurer: Murray Henderson**

**Phone No: 0273185090**

Would you like to speak in support of your application

**Yes/No**

**Funding Criteria**

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

**X**

<b>Community Grant</b>	
------------------------	--

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

**Wairarapa Rainbow Youth Support** was established by Alec Aiken and Veronica Marwitz in 2019 under the umbrella of ChangeAbility.

The process began with Alec undertaking research, via an online survey, to get an initial picture of what rainbow young people's demographics, experiences of discrimination are as well as some of their thoughts on establishing a group in the Wairarapa and who may be interested in attending (see attached survey results). Our first Rainbow Wairarapa group session was to have begun early 2020, however Covid-19 delayed the beginning to June. This group for rainbow young people under 18 years is currently scheduled to have one in-person meeting and one online or elsewhere event per month.

This March, Alec has arranged to take the group to Wellington for the Out in the City pride event.

<b>Total number of members in your organisation?</b>	WRYS 1
<b>How many full-time equivalent people work in your organisation?</b>	WRYS 0.25
<b>How many volunteers work in your organisation?</b>	WRYS 0
<b>Date of last AGM?</b>	9 November 2020

Are you GST registered? Y

GST No: 67-186-850

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

Supporting the operating costs of Wairarapa Rainbow Youth Support

Objective: To build the well being and resilience of rainbow young people in the Wairarapa through interventions and activities at the individual, relationship, community and social levels.

Aim: To run (at least) monthly peer support groups for our rainbow rangatahi and to support them to take leadership in creating their own safe spaces. To undertake research with rainbow young people to identify what their needs and wants are in the Wairarapa community and to support them to lead, develop and deliver relevant activities. Also, to influence the wider Wairarapa community in terms of social change, improved attitudes and better support for rainbow young people within the Wairarapa; activities to be identified by young people as well as through building relationships with schools, community organisations and parents/guardians and whanau

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

April 21 – April 22

We are seeking financial support to increase and maintain the scope of the group.

Currently we require more volunteers who will need adequate training so as to be safe working with our rainbow rangatahi. We would also like to continue expanding the group so that in addition to the monthly support group, our volunteers can help provide professional development on working with rainbow rangatahi to local agencies and organisations, thus building community support and making the Wairarapa a better place for our young people. Funding and more volunteers will also hopefully allow us to increase the frequency of our group meetings and allow us to provide additional support and information to parents and caregivers of rainbow rangatahi.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

Currently most of our young people attending the group come from the South Wairarapa District. Our 2019 survey of Wairarapa young people found that many of our young people feel isolated, bullied, and discriminated as a result of their sexuality or gender.

The Youth'19 Report from the Youth2000 series of health and wellbeing surveys states that "Stress, distress and suicide risk are generally elevated among sexual and gender minority youth (Clark et al., 2014; Lucassen et al., 2017). Importantly, these risks are much



lower in schools and communities that are rainbow friendly (Denny et al., 2016; Lucassen et al., 2017).”

Our hope is that, by doing this work, we will make our communities safer and improve the mental health outcomes of our young people.

**Who will benefit from these funds and in what way?**

Our hope is that, by doing this work, we will make our communities safer and improve the mental health outcomes of our young people.

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 6,600
Your organisation's contribution	\$ 3500.00
Other outside funding (please supply brief details)	\$ 600 overlapping grant from Masterton District Council
Amount applied for in this application	\$ 2,500
Shortfall (please provide brief details of how will balance be found)	\$ N/A If we are not awarded the full amount we have requested we will seek additional funding or will use our financial reserves.
Project income (if applicable), e.g. generated from sales to public	\$ N/A
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	Yes/ <del>No</del>
If yes, when, for what purpose and how much was granted?	No grant received, for the same purpose. Supporting WRYS.
Are you GST Registered	Yes

**Bank account details (required for non GST registered applications only)**

<b>Name of bank:</b>	Westpac
<b>Account name:</b>	Changeability Incorporated
<b>Account No:</b>	03 – 0687 – 06521600 – 50 (deposit slip also attached)

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

#### Signatory One

Signed:



Full name: Alec Aiken

Designation: Counsellor / Project Co-ordinator

Date: 15/3/21

#### Signatory Two

Signed:



Full name: Veronika Logan

Designation: Manager

Date: 15/3/21

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

**Please return the completed to:**

South Wairarapa District Council  
PO Box 6  
Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input checked="" type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>

## References

Fleming, T., Tiatia-Seath, J., Peiris-John, R., Sutcliffe, K., Archer, D., Bavin, L., Crengle, S., & Clark, T. (2020). Youth19 Rangatahi Smart Survey, Initial Findings: Hauora Hinengaro / Emotional and Mental Health. The Youth19 Research Group, The University of Auckland and Victoria University of Wellington, New Zealand.



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

Aratoi Regional Trust

**Physical address:**

12 Bruce Street, Masterton

**Postal address:**

PO Box 648, Masterton 5810

**Contact Person:**

Susanna Shadbolt, Director

**Phone No (Day):**

06 370 0001

**Email:**

susanna@aratoi.co.nz

**Mobile No:**

021 222 6812

#### Officers of organisation

**Chair:** David John Moriarty

**Phone No:** 021 350 349

**Deputy Chair:** Donna Louise Burkhart

**Phone No:** 027 249 0085

**Trustee:** Lydia Joyce Wevers

**Phone No:** 027 574 1167

Would you like to speak in support of your application

**Yes**

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

**Community Grant**

**X**

#### Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	<b>X</b>
Environment	
Events	
Sport and Recreation	
Social and Educational Services	
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

By Trust Deed 4 December 1995, but the organisation has been operating since 1969. Aratoi Wairarapa Museum of Art and History is Wairarapa's only professional museum. Aratoi collects, holds, preserves and presents art, Taonga Māori, social history and culture on behalf of the Wairarapa region and its visitors. Our Museum is the place where history and stories are told. It is a community forum for learning, understanding, and participation in art, history and culture.

<b>Total number of members in your organisation?</b>	
<b>How many full-time equivalent people work in your organisation?</b>	4FTE
<b>How many volunteers work in your organisation?</b>	57 active volunteers and approx. 450 Friends of Aratoi
<b>Date of last AGM?</b>	4 December 2020
<b>Are you GST registered? Yes</b>	<b>GST No:</b> 65-823-403

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

\$15,000 towards operational funding of Wairarapa's largest and only professional museum to care for our cultural heritage and to contribute to the development of art, history and cultural of especially South Wairarapa.

This includes curating and staging a long-term exhibition around the rare archaeological find and conservation treatment of NZ's second oldest waka (possibly dated AD 640) in partnership with South Wairarapa iwi representatives. The 'Waipupu waka' was discovered in Riversdale a couple of years ago and is since being carefully conserved by University of Auckland Conservator Dilys Johns at a private home in the Wairarapa.

Aratoi will be the kaitiaki/guardian of the wake which is due to be welcomed to the museum in mid-2021. The exhibition will include significant collection Taonga and archaeological artefacts from South Wairarapa and will include a free outreach and education programme of particular benefit to South Wairarapa.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

Over the next few months and we will start as soon as funding is received.

The treatment of the waka is currently taking place. Shortly, it will be ready for the drying stage, which is when it will be able to be displayed at Aratoi. The waka requires a special Perspex case to be built to ensure adequate housing during the drying process and to provide access to the public.

The project (care of and access to Taonga Māori; arts and culture) is ongoing, and the 'Waipupu waka' exhibition will be long-term until mid/late-2022.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

To ensure South Wairarapa Taonga Māori and cultural artefacts are professionally cared for and made accessible to our communities and visitors to the region.

To ensure growth and support of South Wairarapa arts and artists.

Aratoi could not function without ongoing funding from SWDC which is mainly used for operational costs - staffing, utilities, professional requirements of running a museum. In return Aratoi, which is the only professional museum in the region, looks after a nationally significant collection of art, taonga and historical and archaeological artefacts.

Aratoi as the only professional museums in the Wairarapa, is a member of Museums Aotearoa and takes on a leadership role to guide our smaller, volunteer-run heritage organisations. Aratoi is currently providing guidance and professional development for Cobblestones re storage, care of collections, policies and HR. We work closely with Featherston Heritage Museum who have received the professional exhibition panels and props for the Featherston Camp exhibition.

On behalf of iwi, Aratoi cares for a large and important collection of pre-European artefacts - the Palliser and Broughton collections - excavated from South Wairarapa sites. These irreplaceable and precious objects require professional storage and curatorial care. We also look after a significant number of portraits of South Wairarapa rangatira by Gottfried Lindauer and have a long history of exhibiting these and other significant aspects of South Wairarapa history, such as in the Ngāti Kahungunu, Wairarapa Moana and Featherston Camp exhibitions. Since the opening of our new building in 2002 there have been 40+ single artist exhibitions by South Wairarapa artists, most recently Crystal Chain Gang, Sam Duckor-Jones, Andree de Latour, Angela Busby and Dennis Handyside.

We have recently met with Mayor Alex Beijen and CEO Harry Wilson to stress the need for a Memorandum of Understanding with the South Wairarapa District Council. This would allow for funding to be put in place for a three-year cycle, so that we can develop a structure for future planning which would suit us both. Such an agreement is in place with both MDC and CDC.

**Who will benefit from these funds and in what way?**

Our tamariki and all residents of South Wairarapa and the wider region and visitors to our region. They will engage with and learn about our treasure and feel proud of our region. This is our arts and culture! Aratoi is part of Museums Aotearoa as umbrella organisation and is tasked with representing our region.

Government funding is only available to Te Papa Tongarewa as New Zealand's national museum and gallery. All regional museums rely on local government to ensure they are adequately funded.



### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 1.030,000
Your organisation's contribution	\$ 350,000 (self-generated)
Other outside funding (please supply brief details)	\$ 650,000 (local government funding, Trust Lands Trust non-monetary rental grant)
Amount applied for in this application	\$ 15,000
Shortfall (please provide brief details of how will balance be found)	\$ 15,000 (self-generated)
Project income (if applicable), e.g. generated from sales to public	\$ 0
Is organisation a registered charity?	Yes #666266
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	Community Grants (Aug 2020) Applied for operational funding of \$25,000 and special funding of \$10,000. Only received \$10,000. It was indicated that the reduction in funding was due to Covid-19 and we were encouraged to come back.
Are you GST Registered	Yes

Bank account details (required for non GST registered applications only)	
Name of bank:	WESTPAC BANKING CORPORATION
Account name:	ARATOI REGIONAL TRUST
Account No:	03-0687-0339253-00



Items required for this application	
• Most recent annual accounts including notes and review/audit report	✓
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	○
• Application Form is signed	✓

#### 4. Declarations

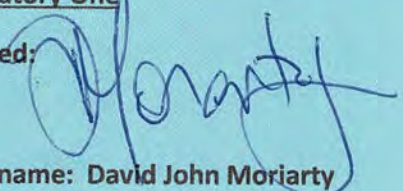
We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One	Signatory Two
Signed: 	Signed: .
Full name: David John Moriarty	Full name: Donna Louise Burkhart
Designation: Chairperson	Designation: Deputy Chair
Date: 14/3/21	Date:

#### Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

#### Please return the completed to:

South Wairarapa District Council  
PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

#### Signatory One

Signed:

Full name: David John Moriarty

Designation: Chairperson

Date:

#### Signatory Two

Signed:

Full name: Donna Louise Burkhart

Designation: Deputy Chair

Date: 12 MAR 2021

#### Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed to:

South Wairarapa District Council  
PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

Greytown Junior Football Club

**Physical address:**

C/O 89 Main Street, Greytown, 5712

**Postal address:**

C/O PO Box 106, Greytown, 5742

**Contact Person:**

Gary Hewson

**Phone No (Day):**

021813711

**Email:**

garyhewson@gmail.com

**Mobile No:**

021813711

#### Officers of organisation

**Chair:** Rachel Gawith

**Phone No:** 0278295130

**Secretary:** Lesley Reidy

**Phone No:** 027 275 6396

**Treasurer:** Gretchen Saulbrey

**Phone No:** 0274472995

Would you like to speak in support of your application

**Yes**

**Funding Criteria**

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

**X**

**Community Grant**

**X**

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	<b>X</b>
Social and Educational Services	
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

The organisation was formed in the early 1970's. The club officially became an incorporated society in 2005.

**Vision Statement**

Young players are enjoying and excelling in sport.

**Mission**

To promote and develop football, as we recognise that sport contributes to the physical and mental health of our community; providing positive and enjoyable avenues for our children to grow and develop.

**Values**

**Enjoyment:** We promote enjoyment of the game and positive memories for our players and their friends and families. We recognise the best in everyone's abilities and foster an environment where all successes are celebrated at every level.

**Respect:** We treat everyone with respect and integrity. We behave in a professional manner at all times.

**Nurturing:** We believe in making a commitment to developing our members at both a sporting and personal level. We encourage a culture of understanding and tolerance within the Club.

**Citizenship:** We are a responsible citizen of the community of Greytown and reinforce in all our members a sense of pride and stewardship in their community and their Club.

**Excellence:** This is an attitude that drives improvement, achievement and success. We set and achieve high standards on and off the sports field. We are professional in all aspects of our governance and administration, and we are accountable to deliver on our commitments.

Our objectives:

Outcome	Key Performance Indicator
Increase percentage of girls playing football to the point that we have 50/50	5% percent increase in girls participation compared to previous year.
Gain Capital Football support for girls only leagues in Wairarapa	In 2021, girls only leagues will be started.
More children playing football and enjoying their sport.	At least a 5% increase pa in registered Club members compared to prior year.
NZF Skills Centre run on Mondays - Provide skill support for 9 - 12 year olds.	The Skills Centre to be run throughout the school year. Open to all of South Wairarapa when enough equipment has been acquired.
Retention and increase of volunteers	Minimum of 6 committee members. All teams have coaches & managers.

Total number of members in your organisation?	140
How many full-time equivalent people work in your organisation?	none
How many volunteers work in your organisation?	8 committee members 32 plus, coaches and managers
Date of last AGM?	3 <sup>rd</sup> November 2020
Are you GST registered? No	GST No:

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

The club has begun a project to:

1. Improve participation rates for our young female players, particularly with the Women's World Cup 2023 in New Zealand. We feel this is a perfect time to use the increased national awareness to grow the female game locally.
2. To expand our Skills Centre to increase participation not only in Greytown but across the entire South Wairarapa region.
3. To grow the entire club participation by young players through coaches being supported by fit for purpose equipment and coaching programmes.

To achieve the above aims Greytown Junior Football Club are entering a project to refresh old and unsafe equipment. There are several areas that investment is required:

- Bibs
- Balls
- Playing shirts
- Cones
- Gear bags
- First Aid equipment
- Goals for games, training and the Skills Centre **(Key priority)**
- Training courses for coaches
- Lighting for winter training

The total cost for these items is likely to be in excess of \$40,000.

- **This application focuses solely on the need to replace our goals and for this equipment we are seeking \$17000 from the South Wairarapa District Council Community and Youth Grants.**
- **The club anticipates using cash reserves to fund items other than the goals.**
- **The goals will be used by players from throughout the region including children from Featherston, Greytown, Martinborough and the rest of South Wairarapa.**

The Club is seeking a grant to support its need to purchase the following:

**1. Velocity Portable Aluminium Football Posts - size Junior: 4m x 2m x 1.5m deep \$1869 incl GST (\$1,625.43 excl GST)**

Required: 6 - total cost \$11,214 incl GST

<https://www.perennial.co.nz/collections/velocity-football/products/velocity-portable-aluminium-posts?variant=8450727182389>

The 6 junior goals will be used for skills centre and game day. The current goals utilised are a health and safety issue due to their age and condition. We are also not able to use them for the skills centre as they are not portable. For the Skills Centre we need to be able to move the goals to different parts of the park.

**2. Alpha Aluminium Folding Goal - size 2m x 1m \$448.99 NZD (\$390.43 NZD excl GST)**

Required: 30 - total cost \$13,469.70 incl GST

<https://www.perennial.co.nz/products/alpha-elite-aluminium-folding-goal?variant=12989115039797>

The folding goals will be used for a combination of skills centre and club training. Currently, the goals are not fit for purpose and are vital to support proper training for the children.

**3. Alpha Goal Carry Bag - for Alpha Aluminium Folding Goals \$55.00 (\$47.83 NZD excl GST)**

The carry bags will protect the goals, making transportation easier and extending the life of the goals.

Required: 30 - total cost \$1,650 incl GST

<https://www.perennial.co.nz/products/alpha-goal-carry-bag-for-elite-aluminium-folding-goals?variant=12989114777653>

**Total - \$26,333.70 incl GST (excl GST \$22898.86)**



**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

The football season begins on 8<sup>th</sup> May 2021.

We need to have all the goals in place before the beginning of the season. This equipment will be used during the week for training and on Saturdays for games situated at Soldiers Memorial Park in Greytown.

Importantly, this equipment will be used the year round. With our New Zealand Football Skills Centre running on Monday during school term times, the goals will get extensive use.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

The Local Government Act 2019, “provides for local authorities to play a broad role in promoting the social, economic, environmental, and cultural well-being of their communities, taking a sustainable development approach.”

The Greytown Junior Football Club believes we strongly contribute to the wellbeing of our broader community by providing and supporting:

- Physical activities for our tamariki and rangatahi.
- An environment where our children feel safe, have fun and learn new skills.
- A place for our whole to community connect and enjoy an outdoor activity through playing, coaching or watching.
- Sport is important for helping develop positive social interactions, building good physical health and maintaining one’s mental health.

<https://www.swdc.govt.nz/MEDIA-RELEASE-SWDC-asks-community-whatsontop-for-future-wellbeing-of-the-district>

In a recent media release the following Mayoral statement was made:

“As a local council, we are responsible for improving the social, cultural, economic and environmental wellbeing of our community.”

We absolutely agree with our Mayor and councillors. We would love to extend the contribution we make to our South Wairarapa community wellbeing by being able to purchase the new equipment that is urgently required.

**Who will benefit from these funds and in what way?**

This project will benefit the whole of South Wairarapa.

- The goals will be used by players from throughout the region, including tamariki and rangatahi from Featherston, Greytown, Martinborough and the rest of South Wairarapa during matches on game days.
- With the new goals we will be able to open the NZ Football Skills Centre to all the South Wairarapa. Due to lack goals, we must limit the number of players that can attend. Currently, 40 players attend, mostly from Greytown and Featherston players.
- The goals will be used for our Football School Holiday programme which is open to children from across the South Wairarapa. I have included survey results so you can see what our children and parents have to say about Club run activities.
- We are actively promoting the female game and lobbying Capital Football to begin a girls only league. The equipment will help us cope with the growth in demand from girls. With that growth we are very hopeful that a girl's junior league will commence this season. Previously there have only been mixed leagues. A single sex league would benefit girls wishing to play football. The research is clear that when clubs can provide access to leagues where girls can play with their friends, they feel safe and are playing against others of a similar ability, more girls play the sport. This means more girls are active. This growth and opportunity would benefit the whole of the South Wairarapa.

**3. FINANCIALS**

Funding requirements	
Total cost of project	\$40,000
Your organisation's contribution	\$14,000
Other outside funding (please supply brief details)  We have not been successful in our applications to other community boards.	\$1,000 from Greytown Community Board granted February 2021.
Amount applied for in this application	\$17,000

Shortfall (please provide brief details of how will balance be found)	<p>\$8,000</p> <p>We intend to fundraise for the gap across the season. The goals are priority and will be purchased prior to the start of this season.</p>
Project income (if applicable), e.g. generated from sales to public	\$0
Is organisation a registered charity?	No
Have you applied to SWDC for funding before?	No
If yes, when, for what purpose and how much was granted?	Please note that we applied successfully to Greytown Community Board for \$1,000. I am not certain this is considered as SWDC. But am including it for clarity.
Are you GST Registered	No

#### Bank account details (required for non GST registered applications only)

Name of bank:	BNZ
Account name:	Greytown Junior Soccer Club
Account No:	02-0608-0114364-00

## 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.

- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: Gary Hewson	Full name: Lesley Reidy
Designation: Committee Member	Designation: Secretary
Date: 14 March 2021	Date: 14 March 2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

**Please return the completed to:**

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>



He Whānau Manaaki o Tararua  
Free Kindergarten Association Incorporated

To whom it may concern,

**He Whānau Manaaki o Tararua Free Kindergarten Association Incorporated – Grant Application**

Please find attached a grant application from Martinborough Kindergarten which is one of 102 licensed kindergartens managed by He Whānau Manaaki o Tararua Free Kindergarten Association Incorporated ("WMK").

As part of this grant application we have included the WMK audited financial statements for the year ended 30 June 2020. These financial statements reflect the combined operations and financial position of the WMK head office and its 102 kindergartens, at that date.

Note 10 of the financial statements indicates that WMK had \$1,035,000 in cash balances at 30 June 2020. Martinborough Kindergarten's share of these funds was \$29,855.

Martinborough Kindergarten provides early childhood education for children up to 5 years of age. We aim to provide opportunities and experiences that encourage our children to develop a positive self-image, and an awareness of themselves as capable and confident learners. Martinborough currently has 50 children enrolled and the kindergarten employs a teaching team of 6.

Please note that while the Association is bulk funded by the government, we require a substantial amount of additional funding to deliver quality early childhood experiences to the over 5,000 children who attend our kindergartens. Government cuts in funding have impacted the financial support that we as an association can give our kindergartens and we rely, now more than ever, on grants from organisations such as yours to fund kindergarten resources and developments.

It is important that when reading our financial information, you have full knowledge of how the report relates specifically to Martinborough Kindergarten. If you require any further information or clarification, please contact the Chief Financial Officer of WMK, Brendon Fyfe-Gits on (04) 232 1749.

We hope you look favourably on Martinborough Kindergarten's application.

Yours sincerely

Amanda Coulston  
Chief Executive





## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:** He Whanau Manaaki Kindergartens - Martinborough  
Kindergarten

**Physical address:** Roberts Street, Martinborough

**Postal address:** PO Box 50743, Porirua, 5240

<b>Contact Person:</b> Fiona Bray	<b>Phone No (Day):</b> 04 2321650
<b>Email:</b> fiona.bray@wmkindergartens.org.nz	<b>Mobile No:</b>

Officers of organisation	
<b>Chair:</b> Brendon Fyfe-Gits - Chief Financial Officer	<b>Phone No:</b> 04 232 1749
<b>Secretary:</b> Fiona Bray - Grants Officer	<b>Phone No:</b> 04 232 1650
<b>Treasurer:</b> Megan Gibson - Head Teacher	<b>Phone No:</b> 06 306 8085

Would you like to speak in support of your application	Yes	Yes/No
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<b>Funding Criteria</b> Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.  Please select the category that is the project's main focus (mark with an X)	
Youth Grant	
Community Grant	X

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

**Please return the completed to:**

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input checked="" type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>



**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	X
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

Martinborough Kindergarten grounds is surrounded by farmland and vineyards. We are part of the school community and our close relationship helps children transition to school easily. We value the bicultural heritage of New Zealand and reflect this in our teaching. We use Te Reo Maori and tikanga Maori in our daily routines and 'mat time' to support values of respect and unity (kotahitanga).

We encourage children to be involved in challenging and stimulating learning experiences which strengthen their problem solving and creative abilities, and we work in partnership with children and families/whānau, school and community to create a shared, welcoming environment.

Total number of members in your organisation?	50 children
How many full-time equivalent people work in your organisation?	7
How many volunteers work in your organisation?	1
Date of last AGM?	Martinborough Kindergarten does not have a committee
Are you GST registered? Y/N yes	GST No: 046-862-3178

**2. PROJECT OVERVIEW****Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

Upgrade of our outdoor environment - to include plantings and grasses, a water play area, pathways and a bridge, in order to encompass a multi cultural and engaging play area

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

We are able to start as soon as funds are available, some work may be required to occur in the term break

**Why should South Wairarapa District Council (SWDC) support this project/event?**

We wish to apply for this grant to upgrade our environment to reflect a Te Ao Maori play space and environment for our Tamariki and whanau. We have been working towards this as a goal, where we would like all cultures of our whanau to be reflected in our environment. We have consulted with Whanau on what this play space could look like and have drawn up plans to reflect the ideas and response that has been shared from Tamariki and Whanau.

**Who will benefit from these funds and in what way?**

The current children on our roll, their families, as well as many more children in our community in the years to come - this upgrade will provide a great play and learning space for children to explore and engage in

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 14,360.00
Your organisation's contribution	\$ 7,500.00
Other outside funding (please supply brief details)	\$
Amount applied for in this application	\$ 6,860.00
Shortfall (please provide brief details of how will balance be found)	\$
Project income (if applicable), e.g. generated from sales to public	\$ n/a
Is organisation a registered charity?	Yes/No Yes

Have you applied to SWDC for funding before?	Yes/No <small>no</small>
If yes, when, for what purpose and how much was granted?	
Are you GST Registered	Yes/No <small>Yes</small>

Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<b>Signatory One</b> Signed:  Full name: Brandon Fyfe-Gibbs Designation: C.F.O Date: 9/3/21	<b>Signatory Two</b> Signed:  Full name: Fiona Bray Designation: Finance / Grants Officer Date: 9/3/21
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## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

The WAI Running Festival

**Physical address:**

1639 State Highway 2, RD1, Tauherenikau 5771

**Postal address:**

As above.

**Contact Person:** Gareth Thomas

**Phone No (Day):** 021 1855 188

**Email:** wairunfest@outlook.com

**Mobile No:** As above.

#### Officers of organisation

**Chair:** N/A . Please see Certificates of Incorporation attached

**Phone No:**

**Secretary:**

**Phone No:**

**Treasurer:**

**Phone No:**

Would you like to speak in support of your application

**Yes/No**  
Yes.

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

**x**

**Community Grant**

**x**

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	x
Sport and Recreation	x
Social and Educational Services	
Economic Development	x

**When was the organisation formed and what are its aims and objectives?**

Please see attached sheet.

<b>Total number of members in your organisation?</b>	4 during event execution, plus partners SPLASH for the WAITRI.
<b>How many full-time equivalent people work in your organisation?</b>	1.
<b>How many volunteers work in your organisation?</b>	Over 100 volunteers help across the three events.
<b>Date of last AGM?</b>	N/A
<b>Are you GST registered? Y/N</b>	<b>GST No:</b> 9429046161680

**2. PROJECT OVERVIEW****Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

Putting on events is a risky business in these unpredictable Covid-challenged times.

There are essential fixed costs that need to be paid for in advance and will have to be paid regardless whether the event takes place or not. For the WAI running Festival these include *insurance, DoC concessions, safety audit, traffic management and marketing*.

To adhere to *the Consumer Guarantees Act 1993*, event organisations are required to refund registration fees. It is therefore necessary to hold on to registration income until the very last minute, that means that this revenue cannot be used to cover these essential fixed costs unless the event takes place.

We hope that South Wairarapa District Council will look favourably on supporting this emerging event with a \$3,000 contribution to help cover the **traffic management costs**.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

The WAI running Festival (<https://www.wairunfest.co.nz/>) is a three-day event that takes place over two weekends: 20-21 November, & 27 November 2021.

Runners in the WAI2K start at the Tauherenikau race course, and then traverse the Tararua ranges and back to South Wairarapa. The event is divided into 5 km, 7km, 12km, 83km, and 100km distances, including a two-person relay option for the longer races.

Youngsters and seasoned runners compete together in the WAINOT, which takes place along the Greytown to Woodside Rail Trail. Runners can compete as individuals or part of a team or family. Runners have nine hours to either complete 11 laps, or five hours for six laps, of the 9.2km circuit.

The WAITRI Kids Triathlon takes the experience of gaming off the sofa and into the paddock. Held around Fensham Reserve and the Borderlandz Paintball circuit in Carterton, the event includes bike and run legs, finishing off with a target shooting style paintball leg to complete the event.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

South Wairarapa has a vision *for the South Wairarapa to be an open energetic and unified community*.

Last year's ***What's on Top*** survey to the South Wairarapa community identified a number of key themes, including three that the WAI running Festival can contribute to:

- Supporting happy, healthy, connected communities (including access to facilities/activities)
- Supporting businesses, jobs, youth opportunities and tourism
- Cycleways, walkways, tracks and trails

The Festival also satisfies two of SWDC's pillars:

- 1. Best and healthiest community partnerships**
- 2. Best care and use of Assets and Infrastructure**

As well as two of SWDC's community outcomes:

- 1. Healthy and economically secure people**
- 2. Vibrant and Strong Communities**

**Who will benefit from these funds and in what way?**

The WAI running Festival delivers an exciting, fun opportunity for people of all ages and abilities to lead a healthy active lifestyle by running amongst the stunning back drop that is Wairarapa.

Despite a Covid-challenged environment, 100 participants visited Wairarapa from Auckland, Christchurch, Wanaka, Whanganui, Wellington, Kapiti, Palmerston North and Napier. Based at the Tauherenikau race course, the WAI running Festival provides a great excuse for people to visit and enjoy our region.

Over 200 local youngsters, aged 5 to 17, took part in the WAITRI. This event, alongside the family focused WAINOT, introduces Wairarapa youngsters to recreational running, multi-sport and adventure racing.

***The Festival can contribute to the South Wairarapa community by:***

- Helping to expand the local adventure tourism market
- Supporting the local business community
- Promoting Wairarapa's trail network offering, by developing an event that will grow as the 5 Towns Trail trails emerge over the coming years
- Advocating running as part of a healthy active lifestyle
- Introducing youngsters to recreational running, multi-sport and adventure racing
- Bringing the community together through a fun event.

### 3. FINANCIALS

Funding requirements	
<b>Total cost of project</b>	\$26,135
<b>Your organisation's contribution</b>	\$10,500
<b>Other outside funding (please supply brief details)</b>	\$5,000 to Carterton District Council for traffic management, marshall radios, venue hire and land koha.
<b>Amount applied for in this application</b>	\$3,000
<b>Shortfall (please provide brief details of how will balance be found)</b>	\$8,635  Increased registrations and merchandise sales, and possible cash sponsorship.
<b>Project income (if applicable), e.g. generated from sales to public</b>	\$10,500



Is organisation a registered charity?	<del>Yes</del> /No
Have you applied to SWDC for funding before?	Yes/ <del>No</del>
If yes, when, for what purpose and how much was granted?	The application was unsuccessful.
Are you GST Registered	Yes/ <del>No</del>

Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed:	Signed:
Full name:	Full name:
Designation:	Designation:

Date:

Date:

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

**Please return the completed to:**

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>



# Wairarapa Running Festival 2021

## 20-21 November & 27 November 2021

### Background

The WAI Running Festival (<https://www.wairunfest.co.nz/>) is a three-day event that incorporates an adventure race – the *WAI2K*, a family fun run – the *WAINOT*, and a kids triathlon – the *WAITRI*.

Runners in the *WAI2K* start at the Tauherenikau race course, and then traverse the Tararua ranges and back to South Wairarapa. The event is divided into 5 km, 7km, 12km, 46km, 60km, 80km, and 100km distances, including a two-person relay option for the longer races. Watch the participants talk about the inaugural event here:

<https://www.youtube.com/watch?v=qwgOmgArM0g>

Youngsters and seasoned runners compete together in the *WAINOT*, which takes place along the Greytown to Woodside Rail Trail. Runners can compete as individuals or part of a team or family. Runners have nine hours to either complete 11 laps, or five hours for six laps, of the 9.2km circuit.

The *WAITRI* Kids Triathlon takes the experience of gaming off the sofa and into the paddock. Held around Fensham Reserve and the Borderlandz Paintball circuit in Carterton, the event includes bike and run legs, finishing off with a target shooting style paintball leg to complete the event.

Gareth Thomas is the Festival Director and a running tragic. For the last six years, he has organised the highly-successful *WUU2K* (Wellington Urban Ultra) and believes we should be showcasing the many stunning, yet underutilised trails in our region. He is also a strong advocate for encouraging kids to have fun and for them to have the opportunity to be active within unique Wairarapa locations.

The *WAITRI* is delivered in partnership with *SPLASH* (see appendix). Principal *SPLASH* strategist, Catherine Rossiter-Stead, is a keen triathlete and extremely passionate about encouraging kids to try out new things and be active.



### Purpose of Event

The WAI Running Festival delivers an exciting, fun opportunity for people of all ages and abilities to lead a healthy active lifestyle by running amongst the stunning backdrop that is Wairarapa.

Despite a Covid-challenged environment, 100 participants visited Wairarapa from Auckland, Christchurch, Wanaka, Whanganui, Wellington, Kāpiti, Palmerston North and Napier. Based at the Tauherenikau racecourse, the WAI Running Festival provides a great excuse for people to visit and enjoy our region.

Over 200 local youngsters, aged 5 to 17, took part in the *WAITRI*. This event, alongside the family-focused *WAINOT*, introduces Wairarapa youngsters to recreational running, multi-sport and adventure racing.

### ***The Festival's main objectives:***

- Expand the local adventure tourism market
- Help support the local business community
- Promote Wairarapa's trail network offering, by developing an event that will grow as the 5 Towns trails emerge over the coming years
- Advocate running as part of a healthy active lifestyle
- Introduce youngsters to recreational running, multi-sport and adventure racing
- Bring the community together.

## **Alignment with SWDC community outcomes**

South Wairarapa has a vision *for the South Wairarapa to be an open energetic and unified community.*

Last year's ***What's on Top*** survey to the South Wairarapa community identified a number of key themes, including three that the WAI Running Festival can contribute to:

- Supporting happy, healthy, connected communities (including access to facilities/activities)
- Supporting businesses, jobs, youth opportunities and tourism
- Cycleways, walkways, tracks and trails

The Festival also satisfies two of SWDC's pillars:

### **1. Best and healthiest community partnerships**

- Proactive communities
- Strong families
- Well-being for all ages

### **2. Best care and use of Assets and Infrastructure**

- Best use and care of facilities and infrastructure
- Share use, ownership and improvements
- Multi-use spaces and trails

As well as two of SWDC's community outcomes:

### **1. Healthy and economically secure people**

***Working towards healthy*** and well housed people who are ***economically secure, active and involved in their community.***

- ⇒ By encouraging people to be active
- ⇒ By contributing to the economic development of the district
- ⇒ By providing services which help to protect the health of the community

### **2. Vibrant and Strong Communities**

***A place where people feel*** safe, ***are proud to live and have a sense of belonging.***

- ⇒ By demonstrating pride in the district and a sense of belonging
- ⇒ By contributing to the social and community development of the district

## Budget

Item	Cost	Income
Sponsorship / Grants		\$7,000
Registration income		\$8,800
Merchandise sales		\$1,700
Venue hire & land koha	\$2,100	
DoC concessions	\$265	
Athlete timing	\$3,050	
First aid	\$500	
Toilet hire	\$1,200	
Traffic management	\$5,200	
Marshal radios	\$500	
Trophies	\$3,020	
Reusable cups	\$500	
Advertising & marketing	\$5,000	
Photography	\$200	
Volunteer t-shirts	\$800	
Insurance	\$1,400	
Safety audit	\$1,600	
Administration	\$800	
Cost	\$26,135	
Income		\$17,500
<b>Surplus / deficit</b>		<b>(\$8,635)</b>

## Summary

Putting on events is a risky business in these unpredictable Covid-challenged times.

There are essential fixed costs that need to be paid for in advance and will have to be paid regardless whether the event takes place or not. For the WAI Running Festival these include *insurance, DoC concessions, safety audit, traffic management and marketing*.

To adhere to *the Consumer Guarantees Act 1993*, event organisations are required to refund registration fees. It is therefore necessary to hold on to registration income until the very last minute, that means that this revenue cannot be used to cover these essential fixed costs unless the event takes place.

We hope that South Wairarapa District Council will look favourably on supporting this emerging event with a \$3,000 contribution to help cover the traffic management costs.

## Appendices

### Who are Splash?

#### *Collaboration*

We understand the importance of bringing people together. We've been involved in events, big and small, for over 20 years, and appreciate that events are where people choose to gather to share amazing, memorable experiences.

#### *Splash values*

Splash believes in positively changing the way people think, feel and do through the power of creativity, collaboration and connectivity.



#### *Health & safety*

We take Health & Safety very seriously and it is at the centre of our planning strategy. As members of the New Zealand Events Association (NZEa), we have adopted the **New Zealand Events Sector Voluntary Code addressing Covid-19**.

#### *Sustainability*

We love New Zealand and want to ensure that we help to contribute to its clean, green image by being environmentally responsible. Splash has developed a **Green Plan** for the WAITRI event which includes:

- minimal use of individually packaged food and drink items
- maximum use of reusable, recyclable or biodegradable packaging
- promotion of wholesome, fresh **local** produce in the creation of menus and food items
- smokefree public places

The Event Collaborative Ltd trading as SPLASH.

<https://www.createasplash.co.nz/>

# Certificates of Incorporation

 **COMPANIES OFFICE**

Certificate of Incorporation

**THE WELLINGTON URBAN ULTRA MARATHON  
LIMITED**  
**6296467**  
**NZBN: 9429046161680**

This is to certify that THE WELLINGTON URBAN ULTRA MARATHON LIMITED was incorporated under the Companies Act 1993 on the 31st day of May 2017.

  
Registrar of Companies  
31st day of May 2017



  
Scan to verify  
this registration details

For further details relating to this company check  
<http://www.companies.govt.nz/col/6296467>  
Certificate generated 31 May 2017 11:04 AM NZST



## Certificate of Incorporation

**THE EVENT COLLABORATIVE AOTEAROA LIMITED**  
**7815116**  
**NZBN: 9429047796744**

This is to certify that THE EVENT COLLABORATIVE AOTEAROA LIMITED was incorporated under the Companies Act 1993 on the 14th day of November 2019.

  
Registrar of Companies  
14th day of November 2019



Certificate generated 14 November 2019 03:35 PM NZDT





## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

<b>Name of organisation:</b> Kuranui College	
<b>Physical address:</b> East Street, Greytown, 5742	
<b>Postal address:</b> PO Box 121, Greytown, 5742	
<b>Contact Person:</b> Chelsea Fenwick (Assistant Principal – Senior School)	<b>Phone No (Day):</b> (06) 3049116 ext. 743
<b>Email:</b> <a href="mailto:fenwickc@kuranui-college.school.nz">fenwickc@kuranui-college.school.nz</a>	<b>Mobile No:</b> 0211390642
<b>Officers of organisation</b>	
<b>Chair:</b> Simon Fuller (Principal)	<b>Phone No:</b> (06) 3049116 ext. 731
<b>Secretary:</b> NA	<b>Phone No:</b>
<b>Treasurer:</b> NA	<b>Phone No:</b>

Would you like to speak in support of your application? Brian Sharpe (Papawai Gliding Club) <a href="mailto:bwsharpe300@gmail.com">bwsharpe300@gmail.com</a>	<b>Yes/No</b>
--	---------------

<b>Funding Criteria</b> Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.  Please select the category that is the project's main focus (mark with an X)	
<b>Youth Grant</b>	<b>X</b>
<b>Community Grant</b>	

<b>Community Grants Funding Category</b> Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community
--

outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	<b>X</b>
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

Kuranui College was first opened in 1960 and is the only secondary kura in the South Wairarapa. In recent years, we introduced our Ignite Curriculum in the Junior and Senior schools, with the main aim of igniting students' passions to nurture and prepare our young people to take their place in an ever-changing world. In conjunction with Ignite, we have introduced "Inspire Time", timetabled on a Tuesday and Thursday to promote and support students' hauora and highlight the importance of engaging in activities that challenge and uplift individuals.

<b>Total number of members in your organisation?</b>	670
<b>How many full-time equivalent people work in your organisation?</b>	55
<b>How many volunteers work in your organisation?</b>	NA
<b>Date of last AGM?</b>	NA
<b>Are you GST registered? /N</b>	<b>GST No: 10433762</b>

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

In 2020, Kuranui College started working alongside the Wairarapa Gliding Club to engage our rangatahi in aviation and gliding, as an Inspire Time elective/option. Again in 2021, we are developing and streamlining our aviation programmes to run an Aviation Club on a Tuesday and a Gliding Group on a Thursday. We are hoping to be able to run these Inspire Time options throughout the year if we are able to fund the activities.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

**Aviation Club – Tuesdays 12.30-1.30pm** – This is a group of 10 rangatahi who split their time between Hood Aerodrome and the college. The programme is set on a term-by-term basis and the programme is (generally) as follows:

- A short introduction flight at Hood using the Aero Club's aircraft and instructors. The rate for the aircraft is \$150 per hour with all instructors being volunteers.
- A visit from a NZDF NH90 helicopter onto the school site.
- Lessons on navigation, vintage aviators, drones, careers sessions etc.
- Depending on student numbers, some options are:
  - 8 students - could spread the flying over 2 sessions using 2 planes and give them a 30 min flight each (5-10mins on ground and 20-25 mins in air)
  - 12 students - can squeeze this down to 20 mins flight each (5-10 mins on ground and 15-10 mins in air).

**Gliding Group – Thursdays 12.30-5pmish** – This group is made up of five rangatahi who are new to gliding and 6-7 experienced gliders who are "ground crew" at Papawai airfield when the new students are learning/gliding. The programme is structured around being able to fly in Term 1 and Term 4 when the weather is more conducive for gliding. The gliding club has the capacity to do between 6 and 8 launches every afternoon; during an 8-9week term, could complete between 48 and 64 flights of an average 10 mins per flight across the term. This equates to \$40 per flight on average.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

By supporting these Inspire Time activities, the SWDC would make the aviation and gliding activities accessible for any Kuranui student who wishes to join, allowing our rangatahi to engage in an activity they might not normally have the opportunity to participate in and challenging students to move out of their comfort zone, as well as engage and interact in a different capacity within the community.

Kuranui College and the Wairarapa Gliding Club are trying to encourage as many students as possible to learn about the areas of aviation and gliding and would appreciate financial support to run the programmes across the year. The college is able to fund \$3000 for the year, which largely covers the Thursday afternoons for Term 1, but there is significant cost for the Aviation Club to run on a Tuesday, for the Thursday afternoon gliding group to proceed in Term 4, and administration fees for both days throughout the year.

We greatly appreciate the support the SWDC provides Kuranui College in other ventures, and the SWDC's understanding of the benefit to our South Wairarapa rangatahi.

**Who will benefit from these funds and in what way?**

Kuranui College students would benefit hugely by having the opportunity to partake in aviation and gliding activities, as outlined in the "where/when" box above.

We have a small group of rangatahi who have been involved with the club for the last two years and where gliding has become a favourite pastime; they glide on weekends and are valuable members of the Gliding Club. There are many opportunities for young people to develop his/her personal skills through aviation and gliding. One of our experienced gliders quoted: *"The gliding club offers skills on and off the airfield, from flying aircraft to helping with the IT systems, there's a niche for everyone. From the beginning, everyone is extremely inclusive, the gliding club really has a family atmosphere!"*

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$6900
Your organisation's contribution	\$3000
Other outside funding (please supply brief details)	\$
Amount applied for in this application	\$3900
Shortfall (please provide brief details of how will balance be found)	We hope that there is no shortfall but if so, the cost will sit with whanau, which may disadvantage and hinder students from participating in this amazing opportunity.
Project income (if applicable), e.g. generated from sales to public	\$
Is organisation a registered charity?	Yes/No
Have you applied to SWDC for funding before?	Yes/No
If yes, when, for what purpose and how much was granted?	
Are you GST Registered	Yes/No

#### Bank account details (required for non GST registered applications only)

Name of bank:	Westpac, Masterton
Account name:	KURANUI COLLEGE BOARD OF TRUSTEES
Account No:	03 0609 0080661 00

### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993


The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

#### Signatory One

Signed:



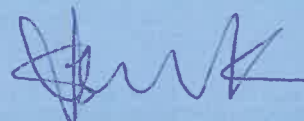
Full name: Simon Fuller

Designation: Principal

Date: 2/3/2021

#### Signatory Two

Signed:



Full name: Chelsea Fenwick

Designation: Assistant Principal

Date: 2/3/2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### Items required for this application

- Most recent annual accounts including notes and review/audit report can be viewed here:

<https://www.kuranuicollege.school.nz/About-Us/Annual-Report-1>



- Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)
- Application Form is signed







## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**  
Martinborough Netball Club

**Physical address:**  
57 Cologne Street, Martinborough

**Postal address:**

As Above

**Contact Person:** Ashleigh Mills

**Phone No (Day):** 021 131 3114

**Email:**  
[martinboroughnetballclub@gmail.com](mailto:martinboroughnetballclub@gmail.com)

**Mobile No:**

#### Officers of organisation

**Chair:** Jade Kiel

**Phone No:** 027 644 4903

**Secretary:** Ashleigh Mills

**Phone No:** 021 131 3114

**Treasurer:** Jade Kiel

**Phone No:** 027 644 4903

Would you like to speak in support of your application

Yes/No

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

x

**Community Grant**

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	<b>x</b>
Social and Educational Services	
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

Martinborough Netball club is a local grassroots sporting club, providing Sport support for Netball Players in the Martinborough Region.

Total number of members in your organisation?	50
How many full-time equivalent people work in your organisation?	1
How many volunteers work in your organisation?	3
Date of last AGM?	20/21/2020
Are you GST registered? Y/N	GST No:

**2. PROJECT OVERVIEW****Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

Purchase of Junior Squad Uniforms

**Where and when will the activity/event take place or what is the anticipated**

**completion date of the project (please note funds cannot be allocated retrospectively)?**

2021 – 5 weeks from date of Order (by 2<sup>nd</sup> May 2021)

**Why should South Wairarapa District Council (SWDC) support this project/event?**

SWDC should support this project, as it will supply uniforms for our Junior Players to play in for their upcoming netball season. Assisting in sport education & the pride of wearing and performing for Martinborough.

**Who will benefit from these funds and in what way?**

Junior Netball players, for years to come will wear these uniforms, as above, this will help educate sport players.

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 4,200.00
Your organisation's contribution	\$ 2000.00
Other outside funding (please supply brief details)	\$
Amount applied for in this application	\$ 2,200.00
Shortfall (please provide brief details of how will balance be found)	\$
Project income (if applicable), e.g. generated from sales to public	\$
Is organisation a registered charity?	Yes/No
Have you applied to SWDC for funding before?	Yes/No

If yes, when, for what purpose and how much was granted?	Junior Uniform 2020 \$950.00
Are you GST Registered	Yes/No

Bank account details (required for non GST registered applications only)	
Name of bank:	ANZ
Account name:	Martinborough Netball Club
Account No:	01-0671-00393650-001

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

##### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

##### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
Full name: Ashleigh Mills	Full name: Jade Kiel
Designation: Secretary	Designation: Club President & Secretary
Date: 2/3/21	Date: 2/3/21

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

**Please return the completed to:**

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>











## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

Martinborough Youth Trust

**Physical address:**

39A Strasbourg Street  
Martinborough

**Postal address:**

PO BOX 216  
Martinborough

**Contact Person:**

Charlotte Harding

**Phone No (Day):**

021949049

**Email:**

n21ottier@hotmail.com

**Mobile No:**

021949049

#### Officers of organisation

**Chair:** Pat Church

**Phone No:** 0274226369

**Secretary:** Sue Sullivan

**Phone No:** 3068232

**Treasurer:** Terry Blacktop

**Phone No:** 3068568

Would you like to speak in support of your application

Yes/No  
?

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant

Community Grant

X



**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see Grants Policy).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	✓
Social and Educational Services	
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

30/7/2002

Total number of members in your organisation?	3
How many full-time equivalent people work in your organisation?	0
How many volunteers work in your organisation?	3
Date of last AGM?	6/8/2020
Are you GST registered? <input checked="" type="checkbox"/> Y/N	GST No: 84287679

**2. PROJECT OVERVIEW**

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

Establish a bike/pump track in Considine Park for youth in local community as well as visitors to Martinborough

Considine Park is the ideal site due to use for recreation such as biking as detailed in Park Management Plan (attached page 7 History of land acquisition)

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

no specific dates in place. funds sought to support creation of project plan to then have consent to continue & fund through community via youth initiatives.

Why should South Wairarapa District Council (SWDC) support this project/event?

We have some big gaps in offerings for the youth in our community. The skate park is a well utilised area but not sufficient for the growth also having sled close to school will enable multi use through school sport & design will support bike, scooters & skateboards.

Who will benefit from these funds and in what way?

With the design we have in mind the facility would benefit toddlers on balance bike through to adults on a multi choice of bike, scooters & skateboards. it will be gentle & challenging promoting physical activity & challenges if required.

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ estimated 100k but unknown.
Your organisation's contribution	\$ 15k.
Other outside funding (please supply brief details)	\$ community fundraisers such as colour run, private donations & grant opportunities.
Amount applied for in this application	\$10k.
Shortfall (please provide brief details of how will balance be found)	\$ unknown at this stage but hope the money we can raise will go to project this is the plan & progress.
Project income (if applicable), e.g. generated from sales to public	\$ N/A.
Is organisation a registered charity?	<input checked="" type="radio"/> Yes/ <input type="radio"/> No

Have you applied to SWDC for funding before?	<input checked="" type="radio"/> Yes/ <input type="radio"/> No
If yes, when, for what purpose and how much was granted?	MCB - 2018 - \$1000, not used.
Are you GST Registered	<input checked="" type="radio"/> Yes/ <input type="radio"/> No

Bank account details (required for non GST registered applications only)	
Name of bank:	/
Account name:	
Account No:	

#### 4. Declarations

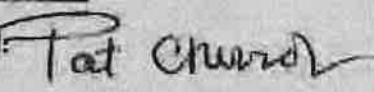

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One		Signatory Two	
Signed: 		Signed: 	
Full name: Pat Ann Urunk		Full name: TERRY BLACKTOP	
Designation: Chairperson		Designation: TREASURER	
Date: 6-3-21		Date: 6-3-21	

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

**Please return the completed to:**

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input checked="" type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>

## 2 ADMINISTRATION

The administration of Centennial and Considine Park must reflect the purpose for which it is classified under the Reserves Act 1977. Administration should also take account of other statutory documents, particularly the relevant district plan provisions.

The administration of Centennial and Considine Park must also consider the needs and concerns of the community.

### 2.1 Land Status

#### 2.1.1 History of land acquisition

The land that now makes up Centennial and Considine Park was transferred to predecessors of the South Wairarapa District Council in five separate transactions. The table below identifies the certificate of title that the land is now contained in, person(s) who transferred the land, the date of the transfer, and the consideration given.

Current Title	Transferee	Date	Consideration	Area (ha)
WN 41/178	Andrew Considine	1914	5 shillings	1.6
WN 269/26	Mary & Winifred Orr	1920	200 pounds	1.6
WN 292/225	John William Kershaw, George Allan Clark, and Catherine Geddes Sutherland Martin	1922	5 shillings	0.8
WN 528/68	Christina Kershaw and Ernest William Abraham Kellow	1947	150 pounds	2.2
WN 528/68	Stephens Boyd	1947	25 pounds	

The transfers of 1914, 1920 and 1922 did not result in any specific purpose being registered on the certificate of title for each parcel. However, each transfer was accompanied by a declaration of trust, attached in Appendix A. These declarations stated that the land was to be held by the Council for use as a Public Park and Recreation Ground. This declaration also listed a number of purposes that it could be used for, including as a public park, for cricket, football, tennis, bowling, swimming, skating, curling, biking, or for a pleasure garden.

The two transfers in 1947 were not subject to a declaration of trust, and no purpose was registered on the certificates of title.

#### 2.1.2 Classification

The land comprising Centennial and Considine Park has a Recreation classification under Section 17 Reserves Act 1977. This classification took effect on 17 November



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

Business Wairarapa

**Physical address:**

C/ Gibson Sheat – 43 Chapel Street Masterton

**Postal address:**

PO Box 868 MASTERTON 5840

**Contact Person:** Julie Millar

**Phone No (Day):** 06-370 6478

**Email:** [julie.millar@gibsonsheat.com](mailto:julie.millar@gibsonsheat.com)

**Mobile No:** 027 4510 323.

#### Officers of organisation

**Chair:** Julie Millar

**Phone No:**

**Secretary:**

**Phone No:**

**Treasurer:**

**Phone No:**

Would you like to speak in support of your application

**Yes/No**  
Yes

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

**Community Grant**

**x**



**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	<b>x</b>
Sport and Recreation	
Social and Educational Services	
Economic Development	<b>x</b>

**When was the organisation formed and what are its aims and objectives?**

Business Wairarapa was formerly known as the Wairarapa Chamber of Commerce and was originally incorporated in 2005.

The Business Wairarapa mission is to represent every Wairarapa business, creating opportunities and sharing ideas through the networking, collaboration and influence.

<b>Total number of members in your organisation?</b>	253
<b>How many full-time equivalent people work in your organisation?</b>	2-part-time contractors
<b>How many volunteers work in your organisation?</b>	Voluntary board of 6
<b>Date of last AGM?</b>	11 November 2020
<b>Are you GST registered? Y/N</b>	<b>GST No:</b> 91-442-353

**2. PROJECT OVERVIEW****Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

To support the Wairarapa's dedicated business awards – the 2021 Wairarapa Awards. Please see attached documentation.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

1 June – 7 October 2021

**Why should South Wairarapa District Council (SWDC) support this project/event?**

The event promotes the sustainable wellbeing of the South Wairarapa district and its communities achieved through the application of economic, cultural and community development.

It contributes to several South Wairarapa District Council community outcomes, notably Healthy, Economically Secure People and Vibrant and Strong Communities. This is achieved through celebrating and highlighting sustainable economic growth, tourism and employment opportunities, whilst supporting South Wairarapa as a good place to live and work, and ensuring the district fosters a sense of community pride.

Mayor Beijen, in his Wairarapa Times Age op-ed last October, congratulated 'Wellington' Gold Award winners Golden Shears and Tranzit, but questioned as a region whether we should shed the Wellington connection. Business Wairarapa *is where business belongs* in Wairarapa, and its members offer an unique opportunity to host Wairarapa's own dedicated business awards.

**Who will benefit from these funds and in what way?**

There are businesses and people in Wairarapa who are doing amazing things, but fly well under the radar. The Wairarapa Awards is an opportunity to highlight these incredible organisations and people, and showcase what this region has to offer as a great community for people to live and work.

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$52,200
Your organisation's contribution	\$3,000
Other outside funding (please supply brief details)	\$18,250 from unconfirmed sponsorship and other grant funding.
Amount applied for in this application	\$2,000
Shortfall (please provide brief details of how will balance be found)	\$6,450

<b>Project income (if applicable), e.g. generated from sales to public</b>	\$27,500 from award evening ticket sales
<b>Is organisation a registered charity?</b>	No
<b>Have you applied to SWDC for funding before?</b>	Yes
<b>If yes, when, for what purpose and how much was granted?</b>	\$2,000 in 2018 and 2019 for previous Wairarapa Awards events.
<b>Are you GST Registered</b>	Yes

Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<b>Signatory One</b>	<b>Signatory Two</b>
Signed: 	Signed: 
Full name: Julie Lyn Miller	Full name: Angela Mary Maglan
Designation: Chair	Designation: Board Member
Date: 5/3/2021	Date: 5 March 2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>



## Wairarapa Awards 2021

### Background

Business Wairarapa hosted the region's own dedicated business awards in 2018 and 2019. Unfortunately it was forced to cancel the event in 2020 because of the challenging Covid situation.

There are businesses and people in Wairarapa who are doing amazing things, but fly well under the radar. The Wairarapa Awards is an opportunity to highlight these incredible organisations and people, and showcase what this region has to offer as a great community for people to live and work.

The event promotes the sustainable wellbeing of the South Wairarapa district and its communities achieved through the application of economic, cultural and community development.

It contributes to several South Wairarapa District Council community outcomes, notably Healthy, Economically Secure People and Vibrant and Strong Communities. This is achieved through celebrating and highlighting sustainable economic growth, tourism and employment opportunities, whilst supporting South Wairarapa as a good place to live and work, and ensuring the district fosters a sense of community pride.

Mayor Beijen, in his Wairarapa Times Age op-ed last October, congratulated 'Wellington' Gold Award winners Golden Shears and Tranzit, but questioned as a region whether we should shed the Wellington connection. Business Wairarapa *is where business belongs* in Wairarapa, and its members offer an unique opportunity to host Wairarapa's own dedicated business awards.

### Format and timelines

Thursday 7 October 2021	Canapes & drinks in the foyer
Copthorne Solway Park (tbc)	Two-course meal and beverages served at the table
6.30pm-10pm	Live music (jazz)
Celebrity Master of Ceremonies	Finalist video shorts

Ticket price \$110 per person / \$1,000 for a table of 10.

### Award categories in summary:

Public nominations and judges' decision:

- **Innovation** – a business that uses new ideas, innovative technology, and thinks outside the box
- **Vibrant** – a leading events, hospitality and tourism business
- **Emerging** – an up and coming business, one to watch
- **Team** – a business which demonstrates service to community, investment in people, wellness & wellbeing
- **Service** – to an individual who has given exceptional service to a Wairarapa business during their employment
- **Youth** – to a youth-friendly business
- **Māori** (Consultation with local iwi is essential before this category is included in the Awards)

Judge's decision:

- **Supreme** – overall winner

Business Wairarapa (BW) Board decision:

- **Tribute** – to two well-known Wairarapa business icons; one female, one male

## Entering the Awards

Entering the Awards should be simple and not onerous. One of the attractions of these awards is the simplicity of the nomination process.

Entrants should include the following sections:

1. **Contact details:**  
Name:  
Occupation/Title:  
Email:  
Mobile no:  
Website address:  
Facebook:  
Instagram:  
LinkedIn:
2. **Your Business Story (up to 1,500 words)** – a snapshot of who you are:  
Your history, timeline of your major milestones  
What do you do? Highlight your point of difference  
Include your major clients, a project list or a recent case study
3. **Recent Achievements (up to 1,000 words):**  
What have been your milestones? (e.g. entering new markets, innovation, use of technology, sales, well-being, environmental)  
Main financial or statistical markers (e.g. turnover, growth, staff, production)  
Media profile for your business  
Any awards or industry recognition
4. **Future Plans (up to 500 words)** – Where to from here?:  
Please share with us your vision and future goals
5. **Preferred Category:**  
(you can choose more than one)

We don't require any specific financial information, although entrants should include some general financial indicators. We also don't do visits, interviews or presentations and the judging panel's decision is final.

## Judging

The finalists will be chosen by three independent judges facilitated by an independent convener.

The judges have the discretion to place a business in another award category which may not be the business's preferred category. Finalists may only appear in **one** category.

The finalists will be announced at a special **Finalists Revealed** evening on 19 August 2021 (venue tbc). All nominees will be invited to the evening and award finalists will be informed that they are finalists live as part of the evening's proceedings.



Finalists will be invited to attend the Awards dinner. The independent judging panel will then select the winners via an email poll with each category winner remaining confidential until the Awards Evening on 7 October 2021.

For each category, judges select their top **FIVE** preferences using 1 to indicate the first preference, 2 the second preference, 3 the third preference, 4 for the fourth preference and 5 for the fifth preference.

## Criteria

Judges should aim to:

- Evaluate each entry according to the following guidelines, with a strong emphasis on what has been achieved in the last year
- Maintain objectivity and uphold the integrity and impartiality of the judging process
- Consider the quality of the responses against the guidelines.

## Entry guidelines

Finalists and winners should be ***standout businesses***.

*A successful business is not necessarily a standout business. Standout might mean business has reached a critical mass, has achieved significant goals set a few years earlier, are profitable for the first time, has gone national or international, has received some industry or personal recognition, achieved a certain level of profitability or growth.*

Judges need to look at the evidence provided in each entry and weigh it against criteria which make it a standout business, and also evaluate that business against other entries in the same category.

The business may have done really well, achieved its goals, improved sales, profits, customer and staff satisfaction, contributed to the community etc, but how does it rate against other businesses in the same category?

Judges may question if the business has been entered into a relevant category and can use discretion and agree by consensus to move the nomination into a more fitting category.

## Performance

We have not prescribed rigid criteria for judges, because we want judges to use their experience and judgment about the relative success of each entrant.

However, a combination of key “hard” and “soft” measures, such as growth in staff numbers, sales, profits, return on capital, staff and customer satisfaction, community contribution and the like are obviously important.

Likewise setting and meeting business goals, responding to the operating environment, unique points of difference, staff engagement, and more.

Preference should be given to the businesses that are able to achieve in as many areas as possible.

Factors such as branding, marketing cut-through, the uniqueness of the business strategy, levels of innovation and inspiration are all relevant here too.

In the end, it's the effectiveness of the tools and techniques that the business uses and its engagement within its operating environment and the community that really counts.

Preference should be given to businesses that have performed at the highest levels across a number of factors and who highlight Wairarapa as a region that hosts standout businesses; businesses that are doing amazing things that truly contribute to business excellence in our region.

### **Awards categories**

**Vibrant Award** – features those businesses who are leaders in Wairarapa's burgeoning hospitality, events & tourism sector.

*Tourism is one of Wairarapa's major industries, both as a holiday destination with the stunning beaches of Castlepoint and Riversdale, the Martinborough wineries and the boutique shopping on offer in Greytown, but also as the venue for some of the country's major events. Wings over Wairarapa, Golden Shears, the annual Balloon Festival, Toast Martinborough and the Carterton Daffodil Festival all attract tens of thousands of visitors each year, some just popping over the Remutakas for the day and others making a weekend or even a week of their visit.*

**Emerging Award** – showcases the region's up and coming businesses.

*The last five years have seen an astonishing number of new businesses take their roots in the Wairarapa region. Some have relocated from metropolitan areas and many others have sprung up from nowhere, driven by people inspired by their surroundings and the ease of working in such a connected and engaged community. This is the start-up region of New Zealand and so it's no surprise that the Emerging category receives so many entrants from new businesses large and small. There are also many more that go about their work anonymously, working out of home offices and garden sheds, delivering products and services nationally and internationally, content with the lifestyle this region has to offer.*

**Service Award** - awarded to an individual who has demonstrated exceptional long service to a Wairarapa business during their employment with that business.

**Innovation Award** – highlights businesses exploring new ideas, services & products and who are thinking outside the box.

*A region like Wairarapa inspires everyone. From residents to visitors. It also inspires creativity. New Zealand is a country with a reputation on the world stage for thinking outside the box and nowhere is that more prevalent than in Wairarapa. In the innovation category we will hear about some examples of the broad thinkers we have here in our business community who have brought new thinking to their particular areas of expertise. They are the ones who are happy to put their heads above the parapet, the meerkats of the business world, who will have a go at something new without fear.*

**Team Award** – service to the community, wellness & well-being, and investment in people.

*One of the three main principles of Business Wairarapa is collaboration and that's made so much easier in Wairarapa by having such a connected community. This category takes that one step further and acknowledges the ways in which so many of our employers invest in their people, look after their wellness and wellbeing and spend time and money selflessly serving their community. This is the glue that holds communities together and the finalists in this category have all prioritised people above all other considerations.*

**Youth** – awarded to an outstanding youth-friendly business. (independently judged by Youth 2 Work / YETE)

*Business Wairarapa recognises that our youth is our future by fully supporting those youth-friendly businesses who work collaboratively with young people, whānau, and educators to ensure all young people aged 16-24 years in Wairarapa have the opportunity to have successful pathways into education, training or employment.*

**Māori** (Consultation with local iwi is essential before this category is included in the Awards.)

**Supreme Award** – is presented to the overall winner from the evening's awards.

**Tributes** – to two well-known Wairarapa business icons; one female, one male. Consideration should be given to a person's length of service and contribution to economic development in Wairarapa. They should ideally also be members of Business Wairarapa.

## **Process**

Businesses can nominate themselves or the public can nominate a business (or individual in the case of the Service Award), in which case the nominated business will be approached and asked if they want to consider completing an entry form (individuals don't need to enter themselves).

It's important to note that we don't disclose who submits nominations them, this is kept confidential.

Wairarapa finalists in the Wellington Gold Awards are automatically nominated.

The selection of up to 35 finalists will take place by a panel of independent judges overseen by an independent convenor – so everyone gets a fair go.

Wairarapa is a small region and to avoid accusations of bias, it is recommended that the panel of judges avoids including members of the Business Wairarapa Board, and to maintain a professional level of impartiality the independent convenor should be chosen from outside the region.

Initially, at least 40 businesses and four individuals will be selected and presented to the judging panel. A total of 35 finalists will be then be selected via a rating system poll.

The 35 finalists will then be informed that they have reached the final stage. They will be invited to attend the Awards night (which requires the purchase of tickets to the event). At this stage they have an opportunity to decline if they don't wish to proceed any further in the competition.

Each finalist will be required to provide a 30-second video about their business to be played at the Awards evening dinner. This may be an existing video or we can help them prepare their a video clip from existing material, either photos or video at a minimal charge of \$250.

The winners will be again be selected via a rating system poll. This time via email, so that the panel are kept unaware who the winners are until the actual Awards evening. This helps to maintain the suspense and excitement.

The Business Wairarapa Board will select the two tribute awards.

## **Review**

As part of the event review, participants and attendees will be asked about their experiences via a google doc survey.

## Wairarapa Awards Key Dates 2021

<b>Date/s</b>	<b>Activity</b>
1 June	Call for nominations. Award evening tickets on sale
23 July	Closing date for nominations
1 July	Entry forms compiled and placed in judges' dropbox
2 August	Judging panel meets to select finalists
5 August	Invitation to nominees to attend Finalists Revealed evening
16 August	Confirmation of finalists by convenor
26 August	Finalists Revealed event
5 August – 20 September	Email out to finalists with expectations and instructions for the next stage. Finalist videos to be sourced or produced
7 October	Awards night
22 October	Event review

## Budget

For both launch evening (380 pax) and awards night (300 pax) events.  
Awards night ticket income based on 250 guests @ \$110 a ticket.

<b>Item</b>	<b>Cost</b>	<b>Income</b>
Sponsorship / Grants		\$18,250
Ticket income		\$27,500
Venue hire	\$1,500	
Food & beverage	\$24,000	
AV hire & production	\$4,000	
Guest MC	\$5,000	
Advertising & marketing	\$4,500	
Room dressing	\$1,500	
Trophies	\$1,400	
Photography	\$600	
Band	\$1,000	
Award administration & event coordination (2 pax)	\$8,700	
Cost	\$52,200	
Income		\$45,750
<b>Surplus / deficit</b>		(\$6,450)

## Summary

Professional, quality showcase events such as this do require financial support in order to make them happen. We hope that South Wairarapa District Council will look favourably on this application. We are requesting community support of \$2,000.



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

Kahutara Parents & Citizens

**Physical address:**

Kahutara Road  
Featherston

**Postal address:**

As above

**Contact Person:**

Victoria Shaw

**Phone No (Day):**

**Email:**

[kahutaraparentsandcitizens1@gmail.com](mailto:kahutaraparentsandcitizens1@gmail.com)

**Mobile No:** 027 659 3828

#### Officers of organisation

**Chair:** Cathy Soper

**Phone No:** 021 740 146

**Secretary:** Claire Willkie

**Phone No:** 021 057 9221

**Treasurer:** Louise Davies

**Phone No:**

Would you like to speak in support of your application

**Yes/No**

**Funding Criteria**

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

**Youth Grant**

**Community Grant**

**X**

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	<b>X</b>
Social and Educational Services	
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

The organisation was formed in 2000.

Our aims and objectives are to raise money to assist Kahutara School & the local community to provide things that are not allowed for by the funding provided by the Ministry of Education.

<b>Total number of members in your organisation?</b>	<b>10</b>
<b>How many full-time equivalent people work in your organisation?</b>	<b>0</b>
<b>How many volunteers work in your organisation?</b>	<b>10</b>
<b>Date of last AGM?</b>	<b>28<sup>th</sup> July 2020</b>
<b>Are you GST registered? Y/N</b>	<b>GST No:</b>

**2. PROJECT OVERVIEW****Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

To provide Kahutara Primary School and the local community with an all-weather multi-purpose sport court.



**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

The project is in the grounds of Kahutara Primary School.

The earthworks have started as it needed to be completed prior to the children returning to school, for health and safety reasons. Due to covid there has been some delays with the availability of some trades and materials, but we are aiming for it to be completed by the end of term one.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

We feel SWDC should support this project as there are very limited sports facilities available in our rural community, and this will give access to one that covers a large area of your rate payers, with no on-going costs to the SWDC.

**Who will benefit from these funds and in what way?**

We see this facility as vital for our school and community.

**Our students** – having availability to a multi-sport court that can be used year round will be hugely beneficial to all our students and offer them the opportunity to try new sports they may not have had access to in the past, and be generally more active.

**Community sports clubs** – this will provide a space that can be used for trainings and lessons, as our students often join with other schools such as Pirinoa to form teams that currently have to travel to Martinborough to use facilities, and for some rural farming families, especially if they have multiple children this is not feasible.

**The wider South Wairarapa community** - providing a community space to gather and play sport such as twilight tennis, which will have a major impact on the wellbeing of our community as a whole.

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$244,418.41
Your organisation's contribution	\$200,000.00
Other outside funding (please supply brief details)	\$0.00

<b>Amount applied for in this application</b>	<b>\$19,262.50</b>
<b>Shortfall (please provide brief details of how will balance be found)</b>	<b>\$25,155.91</b> This shortfall is the cost of lighting that we are wanting to put in, but can be done later. Our aim is more fundraising and the selling of advertising space on our kickboard surrounding the court to cover this cost.
<b>Project income (if applicable), e.g. generated from sales to public</b>	<b>\$0.00</b>
<b>Is organisation a registered charity?</b>	<b>Yes/No</b>
<b>Have you applied to SWDC for funding before?</b>	<b>Yes/No</b>
<b>If yes, when, for what purpose and how much was granted?</b>	
<b>Are you GST Registered</b>	<b>Yes/No</b>

#### Bank account details (required for non GST registered applications only)

<b>Name of bank:</b>	<b>ASB</b>
<b>Account name:</b>	<b>Kahutara Parents &amp; Citizens</b>
<b>Account No:</b>	<b>12-3290-0003579-000</b>

## 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.

- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
<b>Signed:</b>	<b>Signed:</b>
<b>Full name:</b> Victoria Shaw	<b>Full name:</b> Cathy Soper
<b>Designation:</b> KPC Committee Fundraiser	<b>Designation:</b> KPC Chair
<b>Date:</b>	<b>Date:</b>

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

### Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

Name of organisation: WHAREKAKA TRUST BOARD

Physical address:

20 Oxford Street, Martinborough

Postal address:

PO Box 127

Martinborough 5741

Contact Person:

Joy Cooper

Phone No (Day):

027 306 8596

Email:

Joycooper1948@gmail.com

Mobile No:

027 306 8596

#### Officers of organisation

Chair: Joy Cooper

Phone No: 027 306 8596

Secretary: Jenny Prentice

Phone No: 06 306 9701

Treasurer: John Errington

Phone No: 06 306 8229

Would you like to speak in support of your application

Yes

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant

Community Grant

X

**Community Grants Funding Category**

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	X
Economic Development	

**When was the organisation formed and what are its aims and objectives?**

The Martinborough Geriatric and Health Centre Trust began on an informal basis in 1971 to provide day care for the elderly. The premises used were the then recently closed maternity home in Martinborough. In 1973 a Trust Deed was established and the Trust acquired the site and building from the Wairarapa Hospital Board with the obligation to continue providing services for the elderly of the area. In 2007 the Trust changed its name to become Wharekaka Trust Board Incorporated (incorporation number: 210638).

The primary aims and objectives set out in the trust deed are:

1. To establish and develop a day care centre in the former Martinborough Maternity Hospital for the care of elderly people
2. To establish and develop residential and nursing care for elderly people who for reasons of infirmity are unable to care for themselves
3. To establish and develop such other functions of community health as may benefit the people resident in the Martinborough district or its environs with emphasis on preventive care in geriatric and other fields
4. To promote by every means the welfare of elderly people and the relief of distress in any form of those unable to care adequately for themselves
5. To provide and maintain homes or other accommodation for the use of the elderly or those unable to care adequately for themselves.

Providing for the needs of infirm older people has been Wharekaka's aim since its inception. Wharekaka is the sole not-for-profit provider of residential and day care for older people in South Wairarapa. It currently provides care for 20 residents, 4-5 day clients, home delivery of meals on wheels to approximately 60 more people in Featherston, Greytown and Martinborough, and independent, but sheltered, living for up to 24 people in 12 villas.

Wharekaka works closely with all three South Wairarapa medical practices and is strongly supported by Martinborough Medical Centre which provides all medical care for the residents.

Wharekaka aims to be the 'go-to' for home-like care of the elderly in Martinborough and its wider environs, including Featherston, Ngawi, Lake Ferry, Kauhautara, and Greytown.

During 2021 we are planning to open a separate community day programme in a local hall, for frail older people who live independently, or with family, in the community.

Total number of members in your organisation?	254
How many full-time equivalent people work in your organisation?	19 FTE 29 Employees
How many volunteers work in your organisation?	46
Date of last AGM?	26 August 2020
Are you GST registered? Y	GST No: 021 076 848

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

### **To fund Completion of Installation of Emergency Water supply**

Following the Christchurch earthquakes, Civil defence and Emergency Preparedness advisers, and Martinborough Medical Centre strongly encouraged Wharekaka to become self-sufficient in power and water supplies in case of disaster striking Martinborough. The Wharekaka Trust board resolved to install an emergency water tank and electricity generator and to seek grants for this purpose. (Neither the Ministry of Health nor DHBs fund or require such developments, although they expect all aged care facilities to demonstrate good emergency preparedness).

The full project has an expected total cost of \$59,613 excl. GST (estimates from Cotter and Stevens) for both electricity generator and emergency water supply.

We have been fortunate to receive grants of \$37,000 from the Sutherland Self Help Trust in 2019, and \$10,000 from SWDC in 2020.

To date the emergency electricity generator has been purchased and installed, and proven useful on three occasions during 2020. The water tank has also been purchased and installed on site but is not yet operational. \$17,500 is required for the filtration and UV system, pump, and electrical and plumbing work required to render the water tank operational as an emergency water supply for a hospital facility.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

The project will be completed as soon as the required funding is available.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

This project aligns well with Goal One of the *Wairarapa Positive Aging Strategy* – it will add to the provision of infrastructure which ensures continuity of services to aid health and well-being.

It will support the capability and capacity of Wharekaka to continue to deliver the wide range of services it provides to frail older people in Martinborough, and across South Wairarapa, in the event of emergency which knocks out the usual power and water supplies.

The project also aligns closely the *SWDC Long Term Plan* objective: best and healthiest community partnerships. It supports proactive well-being.

Council encourages South Wairarapa residents become self sufficient in emergency water supply, and has enabled local people to purchase small water tanks and fittings at low cost for private residences. This project will enable a not-for-profit residential care facility to become self sufficient in emergency water supply for a very vulnerable group of local residents.

**Who will benefit from these funds and in what way?**

All residents and staff of Wharekaka will benefit from continuing access to electricity and a safe water supply during an emergency.

Access to safe water is critical to maintaining hydration. Older people are very susceptible to dehydration, particularly in hot weather. Delivery of safe water to our plumbed in water cooler is a necessity. Water is also critical for the maintenance of hygiene - washing and toileting, and to operate our sluice. A bed-pan cannot be washed out with hand sanitiser.

Ongoing access to water and electricity is critical for the safe care of our residents. It will also enable continuity of the meals on wheels service (supplying all three towns) which is likely to be particularly needed during an emergency when local households are without power or water.

**3. FINANCIALS**

Funding requirements	
Total cost of project	\$59,613 (excl. GST)
Your organisation's contribution	\$5,113
Other outside funding (please supply brief details)	\$ 37,000 from Sutherland Self Help Trust (2019)  \$10,000 from SWDC (2020)
Amount applied for in this application	\$7,500



Shortfall (please provide brief details of how will balance be found)	If SWDC makes a grant of \$7,500 there will be no shortfall.
Project income (if applicable), e.g. generated from sales to public	Not applicable
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	Applied for \$19,500 for this same project in 2020 and were granted \$10,000 which we are unable to uplift until we have sourced the total funds required to complete the project
Are you GST Registered	Yes

Bank account details (required for non GST registered applications only)	
Name of bank:	ANZ
Account name:	Wharekaka Trust Board Inc.
Account No:	010671001638800 50

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One		Signatory Two	
Signed:		Signed:	
Full name:	Angela Joy Cooper	Full name:	Jennifer Joan Prentice
Designation:	Chair	Designation:	Manager
Date:	29 January 2021	Date:	29 January 2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

### Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input checked="" type="checkbox"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="checkbox"/>
• Application Form is signed	<input checked="" type="checkbox"/>



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

Name of organisation:

Fell Locomotive Museum Inc

Physical address:

Cnr, SH 2 and Lyons Street  
Featherston.

Postal address:

P.O. Box 71  
Featherston 5740

Contact Person:

Marion Hewison

Phone No (Day):

(06) 379 8145

Email:

hewison.puketahi@xtra.co  
nz

Mobile No:

027 278 0811

#### Officers of organisation

Chair: Marion Hewison

Phone No: 027 278 0811

Secretary: John Munro

Phone No: 022 659 0759

Treasurer: Trudie Ferguson

Phone No: 027 473 2800

Would you like to speak in support of your application

Yes/No

#### Funding Criteria

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant

Community Grant

X



### Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	X
Environment	
Events	
Sport and Recreation	
Social and Educational Services	
Economic Development	

When was the organisation formed and what are its aims and objectives?

The society was formed in 1980 to house and restore the historic Fell locomotive H199. The Fell Locomotive Museum was opened in 1984. Today the Museum displays the restored Fell locomotive and brake van. It contains memorabilia and artefacts of the Rimutaka Incline, its history and its people.

Total number of members in your organisation?	50
How many full-time equivalent people work in your organisation?	—
How many volunteers work in your organisation?	10
Date of last AGM?	28 <sup>th</sup> October 2020
Are you GST registered? Y/N	GST No:

## 2. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

The Committee is applying for this grant under urgency. Our 'siberia' diorama has been restored. We are unable to place the diorama on display until protective joinery work is done, explanation panels made, new photographs printed and spot lighting installed.

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

The 'Siberia' diorama will be displayed at the Feil Locomotive Museum.

Planning for its installation will commence now and hopefully the project will be completed in 6 months time.

Why should South Wairarapa District Council (SWDC) support this project/event?

The Feil locomotive was presented to the Borough of Featherston in 1955. The SWDC owns the locomotive on behalf of the rate payers of Featherston. Our society not only houses and maintains the locomotive, its volunteers open the museum and are available to answer questions and provide information.

Who will benefit from these funds and in what way?

The rate payers of Featherston will benefit. The upgraded diorama will be an important addition as it depicts an historic section of The Rimutaka Rail Trail that was washed away in floods. The museum supports local tourism which helps local business.

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 3,000.00
Your organisation's contribution	\$ 1,000.00
Other outside funding (please supply brief details)	\$ —
Amount applied for in this application	\$ 2,000.00
Shortfall (please provide brief details of how will balance be found)	\$ —
Project income (if applicable), e.g. generated from sales to public	\$
Is organisation a registered charity?	Yes/ <del>No</del>



Have you applied to SWDC for funding before?	Yes/ <del>No</del>
If yes, when, for what purpose and how much was granted?	To assist with the running costs of the museum. \$2,000.00
Are you GST Registered	<del>Yes</del> /No

Bank account details (required for non GST registered applications only)	
Name of bank:	Kiwi bank
Account name:	Fell Locomotive Museum Inc
Account No:	38-9000-0280744-00

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

Signatory One	Signatory Two
Signed: <i>M. A. Hewison</i>	Signed: <i>M. R. Hewison</i>
Full name: <i>Marion Alice Hewison</i>	Full name: <i>Michael Hewison</i>
Designation: <i>President</i>	Designation: <i>Committee Member</i>
Date: <i>1.11.2020</i>	Date: <i>2/11/2020</i>

# Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

**Please return the completed to:**

South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>





**SOUTH WAIRARAPA  
DISTRICT COUNCIL**  
*Kia Reretahi Tātau*

## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

Dress for Success Wellington – Wairarapa Hub

**Physical address:**

21 Worksop Road, Masterton

**Postal address:**

L3, 220 Willis St, Wellington 6011

<b>Contact Person:</b> Sacha Horton	<b>Phone No (Day):</b> 022-5940057 (work)
<b>Email:</b> funding@wellingtondressforsuccess.org	<b>Mobile No:</b> 021-0444294 (private)

Officers of organisation	
<b>Chair:</b> Helena Beckert	<b>Phone No:</b> 021 115 6346
<b>Secretary:</b> Ayesha Ratanpal	<b>Phone No:</b> 021 687 853
<b>Treasurer:</b> Maria Kerensiana	<b>Phone No:</b> 021 850 845

Would you like to speak in support of your application	<b>Yes/No</b> Yes
--	----------------------

**Funding Criteria**

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.	
Please select the category that is the project's main focus (mark with an X)	
Youth Grant	
Community Grant	X

<b>Community Grants Funding Category</b>	
Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see <u>Grants Policy</u> ).	
Please select the category that is the project's main focus (mark with an X)	
Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	X
Economic Development	

<b>When was the organisation formed and what are its aims and objectives?</b>
<p>Dress for Success Wellington will celebrate its 20<sup>th</sup> anniversary later in 2021. The mission of Dress for Success is to empower people to achieve economic independence by providing a network of support, professional attire and the 'tools' to help people thrive in work and in life. We do this by giving clients a styling consultation so they can succeed with improved confidence and a winning image. Additionally, we provide pre- and post-employment support and education in a variety of forms. (professional development, practical skills, communication, etc.)</p> <p>We aim to reach the people in our communities that need our services by building strong relationships with organisations and networks. We aspire maintaining a low threshold for people to self-refer and receive the support they need from our dedicated team of volunteers.</p>

Total number of members in your organisation?	56 (different to clients)
---	---------------------------

How many full-time equivalent people work in your organisation?	5 full time positions over 7 people in total (3 x 37.5h/4 x 20h)
How many volunteers work in your organisation?	80
Date of last AGM?	18 March 2020
Are you GST registered? <b>Y/N</b>	GST No: 79-743-860

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

DfS Wellington –Wairarapa Hub Marketing Campaign consisting of Wairarapa Hub Coordinator wages, Rent Wairarapa Hub and travel expenses involved with the TLC Marketing Campaign.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

Dress for Success Wellington - Wairarapa Hub is planning a marketing campaign that involves the Executive Manager and the Wairarapa Hub manager. They will attend meetings and plan visits with existing contacts in the Wairarapa network and organise introduction presentations at new organisations who we aim to start referral contracts with.

(please see our 1 page Campaign Outline attached)

**Why should South Wairarapa District Council (SWDC) support this project/event?**

South Wairarapa community will be able to request for pre-employment and post-employment support with:

- get education in CV writing and interview preparation
- styling consultations and free professional clothing,
- self-empowerment and confidence building,
- and connection with other women & men in the region,

There are opportunities for community groups, referral agencies, self-referrals, volunteers and youth. We are an inclusive organisation and our clients are from all walks of life, gender diverse and culturally diverse.

This campaign coincides with a new mobile service that we will be rolling out later this year. Once our new mobile boutique is up and running your community will have improved access to our services. The mobile boutique will park up in remote



areas where clients live who have a need for our services but who are not able to easily access them through our hub in Masterton for whatever reason possible. (usually this is because of financial hardship, time management issues or not having any easy way to travel)

**Who will benefit from these funds and in what way?**

Both our DfS Wellington clients and volunteers in Wairarapa will benefit from these funds. We are all about offering empowerment to women (and men) to become financially independent and to be part of a sustainable community by ongoing education, training and awareness building.

**CLIENTS**

Clients benefit by receiving a styling consultation, free clothing, footwear and bags and most of all a boost in their confidence and self-worth. This is all in process to a new job or starting any other new opportunity in life, with a focus on interviews, house viewings, court appearances, graduation, parent of the graduate and other official events.

We offer our services to self-referrals, MSD referrals and any other community organisation that we have built relationships with. We work with youth from 17yrs old to any age, ethnicity and gender preference. Delivering interview preparation workshops are highly sought after by the youth.

**VOLUNTEERS**

We offer our volunteers an opportunity to share their skills and knowledge, to enjoy belonging to a positive community and to maintain relationships opposed to feeling lonely. Some of our younger volunteers are finding the opportunity to get some valuable work experience within our organisation. We have seen that this can lead to other work or study possibilities.

We also offer educational value for both clients and volunteers in the area of environmental care. Recycling of clothing instead of it ending up in landfill.

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$ 8,303.12
Your organisation's contribution	\$ 1,151.56
Other outside funding (please supply brief details)	\$ 2,000.00 - we will apply for COGS, Trust House later in the year.

<b>Amount applied for in this application</b>	<b>\$ 4,151.56</b>
<b>Shortfall (please provide brief details of how will balance be found)</b>	<b>\$ 1,000.00</b> We will plan a Street Appeal later in the year, a Pop-Up Shop and other fundraising events in the Wairarapa.
<b>Project income (if applicable), e.g. generated from sales to public</b>	<b>\$Nil</b>
<b>Is organisation a registered charity?</b>	<b>Yes/No</b> Charity #CC32794
<b>Have you applied to SWDC for funding before?</b>	<b>Yes/No</b>
<b>If yes, when, for what purpose and how much was granted?</b>	
<b>Are you GST Registered</b>	<b>Yes/No</b> 79-743-860

Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993



The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.



- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed: 	Signed: 
<b>Full name:</b> Sacha Horton	<b>Full name:</b> Philippa Wells
<b>Designation:</b> Funding Coordinator	<b>Designation:</b> Executive Manager
<b>Date:</b> 10 March 2021	<b>Date:</b> 10 March 2021

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

### Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

Items required for this application	
• Most recent annual accounts including notes and review/audit report	X
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	-
• Application Form is signed	X



## South Wairarapa District Council

### Community and Youth Grant Application Form

Submit to: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### 1. ORGANISATION DETAILS

**Name of organisation:**

Wellington Free Ambulance Service Inc.

**Physical address:**

19 Davis Street  
Thorndon  
Wellington 6011

**Postal address:**

PO Box 601  
Wellington 6140

<b>Contact Person:</b> Sam Copeland (Fundraising Advisor)	<b>Phone No (Day):</b> 04 498 9604
<b>Email:</b> Sam.Copeland@wfa.org.nz	<b>Mobile No:</b> NA

Officers of organisation	
<b>Chair:</b> Kerry Prendergast	<b>Phone No: (email)</b> Kerry.prendergast@wfa.org.nz
<b>Secretary:</b> (Acting Chief Exec) Sarah Lewis	<b>Phone No:</b> 04 498 0989
<b>Treasurer:</b> (Acting Chief Exec) Sarah Lewis	<b>Phone No:</b> 04 498 0989

Would you like to speak in support of your application	<b>No</b>
--	-----------

**Funding Criteria**

Council has approximately \$7,000 available for youth focused projects and \$22,000 available for community grants.



Please select the category that is the project's main focus (mark with an X)	
Youth Grant	
Community Grant	X

<b>Community Grants Funding Category</b> Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see <a href="#">Grants Policy</a> ).  Please select the category that is the project's main focus (mark with an X)	
Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	X
Economic Development	

<b>When was the organisation formed and what are its aims and objectives?</b> Wellington Free Ambulance was founded in 1927, and has been the emergency ambulance service for the Wairarapa since 2012. We are the only free ambulance service in the country. We provide trained paramedics on the road and in homes and operate the central 111 communications centre from our headquarters in Thorndon.  We work with the community, for our community and ensure that everyone in our community has 24/7 access to emergency care.
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Total number of members in your organisation?	Not a membership organisation
How many full-time equivalent people work in your organisation?	348
How many volunteers work in your organisation?	124
Date of last AGM?	16 November 2020
Are you GST registered? Y/N	GST No: 10-668-689

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

This year we are asking again for your support to run our service in the South Wairarapa district. Last year we attended 1,253 jobs in your region. We receive around 75% of our funding from government contracts, and have to fundraise \$4.5 million every year.

We would like to ask for your contribution of \$1 per person in your district which totals \$10,450.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

We are asking for a contribution to our 2020/2021 annual budget, to help with our running costs throughout the financial year.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

None of us know when we might need urgent medical help, but we do know we need access to the best possible care when the worst happens. Wellington Free Ambulance is here 24 hours a day, 7 days a week, 365 days a year. We are the only providers of emergency healthcare in Wellington and Wairarapa.

**Who will benefit from these funds and in what way?**

Based on last year's figures we expect to attend over 1,600 call outs for anyone who needs us, be that a child, a parent, family or whānau. Because of the nature of our work, we play a large role in supporting people with serious medical conditions, disabilities and the elderly in our community, as well as responding to life threatening medical emergencies.

## 3. FINANCIALS



Funding requirements	
Total cost of project	\$10,450
Your organisation's contribution	\$NA
Other outside funding (please supply brief details)	\$NA
Amount applied for in this application	\$10,450
Shortfall (please provide brief details of how will balance be found)	\$NA
Project income (if applicable), e.g. generated from sales to public	\$NA
Is organisation a registered charity?	Yes/No
Have you applied to SWDC for funding before?	Yes/No
If yes, when, for what purpose and how much was granted?	We applied for and were granted \$10,450 last year for the same purpose.
Are you GST Registered	Yes/No

Bank account details (required for non GST registered applications only)	
Name of bank:	Westpac
Account name:	Wellington Free Ambulance
Account No:	03-0502-0170069-004

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

#### Signatory One

Signed: 

Full name: Sarah Lewis

Designation: Acting CE

Date: 10/2/2021

#### Signatory Two

Signed: 

Full name: Stuart Booth

Designation: Martinborough Area Council

Date: 9/02/21

## Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

#### Please return the completed to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: [Katrina.neems@swdc.govt.nz](mailto:Katrina.neems@swdc.govt.nz)

#### Items required for this application

- |   |                       |
|---|-----------------------|
| • Most recent annual accounts including notes and review/audit report   | <input type="radio"/> |
| • Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months) | <input type="radio"/> |
| • Application Form is signed  | <input type="radio"/> |