



## Martinborough Community Board

### Minutes 21 November 2011

- Present:** Pam Colenso (Chair), Heather Gibbs, Jo Guscott, Adi McMaster, Cr Julie Riddell and Cr Max Stevens.
- In attendance:** Mayor Adrienne Staples, and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 21 November 2011 between 7.00pm and 8:15pm.

#### PUBLIC BUSINESS

##### 1. APOLOGIES

*MCB RESOLVED (MCB 2011/52) to receive apologies from Adi McMaster.  
(Moved Gibbs / Seconded Guscott)*

Carried

##### 2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

##### 3. PUBLIC PARTICIPATION

There was no public participation.

##### 4. COMMUNITY BOARD MINUTES/EXPENDITURE

###### 4.1 Martinborough Community Board Minutes – 10 October 2011

*MCB RESOLVED (MCB 2011/53) that the minutes of the Martinborough Community Board meeting held on 10 October 2011 be confirmed as a true and correct record.*

*(Moved Cr Riddell/ Seconded Gibbs)*

Carried

###### 4.2 Matters arising

Mrs Colenso reported that a bonfire was lit for the Guy Fawkes celebrations, the evening was a success and Mrs Colenso thanked those responsible for letting fireworks off safely.

*MCB NOTED:*

1. Action 1085: Follow-up outstanding matters relating to Pain Farm, and email the Community Board to advise them on progress for repairing the road side fence; CEO
2. Action 1086: Sow grass seed over the bonfire site in Considine Park; M Allingham

#### DISCLAIMER

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- 4.3 Action items from previous meeting  
The Community Board reviewed the action items and updates were provided.  
*MCB NOTED:*  
1. Action 1087: Liaise with Cr Stevens regarding the repair of one of the Martinborough Pool starting blocks; M Allingham

- 4.4 Income and Expenditure Statement  
*MCB RESOLVED (MCB 2011/54)* to receive the Income and Expenditure Statement to 30 September 2011.  
(*Moved Cr Riddell/ Seconded Gibbs*) Carried

## **5. OPERATIONAL REPORTS – COUNCIL OFFICERS**

- 5.1 Officers' Report to Community Boards  
*MCB RESOLVED (MCB 2011/55):*  
1. To receive the information.  
(*Moved Guscott / Seconded Cr Stevens*) Carried

- 5.2 Schedule of Ordinary Meetings 2012  
*MCB RESOLVED (MCB 2011/56):*  
1. To receive the information.  
(*Moved Gibbs / Seconded Cr Riddell*) Carried  
2. To adopt the 2012 schedule of ordinary meetings for Martinborough Community Board.  
(*Moved Colenso / Seconded Cr Riddell*) Carried

## **6. COMMUNITY BOARD/COUNCILLORS REPORTS**

- 6.1 Town Centre Committee  
The Martinborough Square Draft Management Plan was being amended and would be released for a second round of public consultation. Previous submitters would be advised and given the opportunity to make further comment.
- 6.2 Considine Park Committee  
Mrs Gibbs reported that the Committee wanted to get the walkway in the Park extended and had spoken to the Roding and Reserves Manager about maintenance of the existing track before new work commenced.  
For Council funds to be allocated to park development this project would need to be included in the LTP.

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*MCB RESOLVED (MCB 2011/57):*

1. To allow \$5,000 from Community Board funds to cover costs associated with extending the walkway at Centennial Park as per the Centennial and Considine Park Development Plan.

*(Moved Colenso / Seconded Cr Stevens)*

Carried

2. Action 1088: Write and thank the Lions for removing the fence in Considine Park and for assisting with Guy Fawkes Celebrations; Pam Colenso
3. Action 1089: Present the Centennial and Considine Park Development Plan to the Lions and ask the project committee if they are interested in supporting this project; Cr Stevens
4. Action 1090: Undertake maintenance at Centennial/Considine Park in the area of the existing track and create an ongoing maintenance plan for the park; M Allingham

6.3 Town Hall Committee

Cr Riddell had nothing to report from the Committee. The Committee were to meet prior to the public meeting on 24 November 2011.

6.4 Wairarapa Library Service

Cr Riddell reported that the libraries would be undertaking a trial of extended hours during January 2012 and an associated survey would be undertaken in order to get feedback from users.

6.5 Martinborough Playground

Mrs Guscott reported on playground discussions held with parents and that in conjunction with parents had identified suitable playground equipment.

*MCB RESOLVED (MCB2011/58):*

1. That the lullaby swing at Martinborough Playground is painted and repaired and reinstalled into the playground and that the log swing which has been removed is disposed of.

*(Moved Guscott / Seconded Colenso)*

Carried

2. Action 1091: Determine cost of new playground equipment and appropriate park layout (equipment measurements); Jo Guscott

6.6 Other

Mrs Colenso reported that residents at Tora had asked the Community Board to fund a picnic table for the area.

Mrs Gibbs advised that she would help with the traffic management plan for the Martinborough Christmas parade and other community groups would also assist with organisation.

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*MCB NOTED:*

1. Action 1092: Request that a quote for a concrete picnic table (for placement at Tora) is provided to the Community Board for funding consideration; Pam Colenso

**7. LTP MATTERS**

The Community Board had discussed ideas for submission outside the meeting and undertook to provide this in writing to the Group Manager Corporate Support by the end of January.

**8. MARTINBOROUGH TOWN HALL CELEBRATIONS – SEPTEMBER 2012**

The Community Board discussed ideas for celebrating the 100-year milestone however because the buildings future depended on the outcome of several public meetings nothing was firmly decided.

**9. BIDWILLS CUTTING SIGN**

Mrs Gibbs provided an update on the proposed sign for placement at Bidwills Cutting Lookout. Mrs Gibbs undertook to get a quote for thicker posts and identify locally who could erect the sign. The Community Board agreed that the sign in the rest area on SH53 could be removed for use at Considine Park.

*MCB RESOLVED (MCB 2011/59):*

1. That upon notification by Council that placement of a sign is permitted at the Bidwills Cutting lookout on SH53, Community Board would fund the printing and placement of the sign.

*(Moved Guscott / Seconded Cr Riddell)*

Carried

2. Action 1093: Ask NZTA to provide in writing that placement of a sign at Bidwills Cutting lookout doesn't need to be discussed further with them; M Allingham

**10. FLUTTER BOARDS FOR MARTINBOROUGH POOL:**

*MCB RESOLVED (MCB 2011/60)* to fund the purchase of 35 flutter boards for Martinborough School to use during their learn to swim program.

*(Moved Cr Stevens/ Seconded Gibbs)*

Carried

**11. CORRESPONDENCE:**

**11.1 Inwards**

From Martinborough Community Patrol to the Martinborough Community Board dated 4 November 2011.

From Maths Wairarapa to the Martinborough Community Board.

*MCB RESOLVED (MCB 2011/61)* to receive the inwards correspondence.

*(Moved Gibbs/ Seconded Guscott)*

Carried

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**Confirmed as a true and correct record**

.....Chairperson

.....Date

**Martinborough Community Board  
Action Items  
From 21 November 2011**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	
964	MCB	10-Oct-11	Action	Mark	Price option 1 for upgrading Pain Farm house and supply to the MCB (consideration should be given to keeping the original facade and using a flue behind the facade);	Open	7/12 Received 1 Quote and another quote should come next week to compare. 23.12 Quotes coming in are under review. 12/1 Waiting for comparative quote by another company.
971	MCB	10-Oct-11	Action	Mark	If raising the round-about at the Martinborough Playground would enable it to be preserved and meet safety standards, undertake this work	Open	14/11 The round about has been removed for repair. 23.12 Being repaired with expected completion mid-January.
974	MCB	10-Oct-11	Action	Mark	Install brackets and shelving in the Martinborough Pool shed to enable stackable bench seats to be stored along with the equipment currently in storage there	Open	7/12 Got brackets ready to install in room. This will be done in the following weeks. 23.12 Max Stevens? 12/1 Max decided to go another way and will do the job in the next few weeks.
985	MCB	10-Oct-11	Resolution	Paul	MCB RESOLVED (MCB 2011/50) that the Martinborough Business Association should be approached and asked to pay half the costs for a traffic management plan in order to hold the barrel race event before Toast Martinborough and that the Board would fund the event up to \$300. (Moved Guscott/ Seconded Gibbs) Carried	Open	MBA Business Association have paid in full and will invoice MCB for half.
1085	MCB	21-Nov-11	Action	Mark	Followup outstanding matters relating to Pain Farm, and email the Community Board to advise them on progress for repairing the road side fence	Actioned	
1086	MCB	21-Nov-11	Action	Mark	Resow grass seed over the bonfire site in Considine Park	Open	23.12 Can't be done until stumps are burnt.
1087	MCB	21-Nov-11	Action	Mark	Liaise with Cr Stevens regarding the repair of one of the Martinborough Pool starting blocks	Actioned	
1088	MCB	21-Nov-11	Action	Pam Colenso	Write and thank the Lions for removing the fence in Considine Park and for assisting with Guy Fawkes Celebrations	Open	
1089	MCB	21-Nov-11	Action	Cr Stevens	Present the Centennial and Considine Park Development Plan to the Lions and ask the project committee if they are interested in supporting this project	Actioned	Lions are willing to undertake some of this work. Working Bee. Next working bee 10 Dec.
1090	MCB	21-Nov-11	Action	Mark	Undertake maintenance at Centennial/Considine Park in the area of the	Open	23.12 as above

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	
					existing track and create an ongoing maintenance plan for the park		
1091	MCB	21-Nov-11	Action	Jo Guscott	Determine cost of new playground equipment and appropriate park layout (equipment measurements);	Open	
1092	MCB	21-Nov-11	Action	Pam Colenso	Request that a quote for a concrete picnic table (for placement at Tora) is provided to the Community Board for funding consideration	Open	
1093	MCB	21-Nov-11	Action	Mark	Ask NZTA to provide in writing that placement of a sign at Bidwills Cutting Lookout doesn't need to be discussed further with them	Actioned	23.12 Resolved in minutes from Highway mtg.
1105	MCB	21-Nov-11	Resolution	Paul	MCB RESOLVED (MCB 2011/57): 1. To allow \$5,000 from Community Board funds to cover costs associated with extending the walkway at Centennial Park as per the Centennial and Considine Park Development Plan. (Moved Colenso / Seconded Cr Stevens) Carried	Actioned	
1106	MCB	21-Nov-11	Resolution	Mark	MCB RESOLVED (MCB2011/58): 1. That the lullaby swing at Martinborough Playground is painted and repaired and reinstalled into the playground and that the log swing which has been removed is disposed of. (Moved Guscott / Seconded Colenso) Carried	Open	23.12 expected early in January
1107	MCB	21-Nov-11	Resolution	Mark	MCB RESOLVED (MCB 2011/60) to fund the purchase of 35 flutter boards for Martinborough School to use during their learn to swim program. (Moved Cr Stevens/ Seconded Gibbs) Carried	Actioned	
1109	MCB	21-Nov-11	Resolution		BIDWILLS CUTTING SIGN MCB RESOLVED (MCB 2011/59): 1. That upon notification by Council that placement of a sign is permitted at the Bidwills Cutting lookout on SH53, Community Board would fund the printing and placement of the sign.	Actioned	23.12 Resolved in minutes from Highway mtg.

<b>Martinborough Community Board</b>					
<b>Income &amp; Expenditure to 30 November 2011</b>					
	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11
INCOME					
Balance 1 July 2011	32,210.78	32,210.78	32,210.78	32,210.78	32,210.78
Annual Plan 2011/12	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00
<b>TOTAL INCOME</b>	<b>53,140.78</b>	<b>53,140.78</b>	<b>53,140.78</b>	<b>53,140.78</b>	<b>53,140.78</b>
EXPENDITURE					
Members' Salaries	673.50	1,366.64	2,049.96	3,243.70	4,093.88
Members' Expenses	-				
<b>Total Personnel Costs</b>	<b>673.50</b>	<b>1,366.64</b>	<b>2,049.96</b>	<b>3,243.70</b>	<b>4,093.88</b>
Technology Solutions - Laptop Mba Library		2,064.00	2,064.00	2,064.00	2,064.00
Travel Exps Community Board Conference			613.20	613.20	613.20
Mitre 10 - Plywood				347.83	347.83
Mitre 10 - Mural - yellow,white,blue					35.42
Local Government - Community Board Levy					166.67
<b>Total General Expenses</b>	<b>-</b>	<b>2,064.00</b>	<b>2,677.20</b>	<b>3,025.03</b>	<b>3,227.12</b>
Mba Community Gym			1,000.00	1,000.00	1,000.00
Mba Community Patrol				500.00	500.00
Fireworks				188.21	188.21
<b>Total Grants</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>1,688.21</b>	<b>1,688.21</b>
<b>TOTAL EXPENDITURE</b>	<b>673.50</b>	<b>3,430.64</b>	<b>5,727.16</b>	<b>7,956.94</b>	<b>9,009.21</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>52,467.28</b>	<b>49,710.14</b>	<b>47,413.62</b>	<b>45,183.84</b>	<b>44,131.57</b>
LESS: COMMITMENTS					
Salaries to 30 June 2012	9,890.50	9,197.36	8,514.04	7,320.30	6,470.12
Funds for walkway			5,000.00	5,000.00	5,000.00
<b>Total Commitments</b>	<b>9,890.50</b>	<b>9,197.36</b>	<b>13,514.04</b>	<b>12,320.30</b>	<b>11,470.12</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>42,576.78</b>	<b>40,512.78</b>	<b>33,899.58</b>	<b>32,863.54</b>	<b>32,661.45</b>



# MARTINBOROUGH COMMUNITY BOARD

30 JANUARY 2012

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## AGENDA ITEM 5.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To inform the Community Boards and Maori Standing Committee of the activities of the organisation's three Groups, provided at the Council meeting of 14 December 2011.

#### **Recommendations**

Officers recommend that the Board / Committee:

1. *Receive the information.*

## **1. Corporate Support**

### **1.1 Revenue and Financing Policy**

The draft policy will be presented to the Policy and Finance Committee. This policy is one of the key policies for the LTP, and as you know is the result of a number of workshops.

### **1.2 LTP Timetable**

Audit New Zealand visited on 30 November to discuss progress on the LTP, and agree dates when we would have information to them for audit.

Audit New Zealand seemed happy with progress and was particularly interested in our longer term approach.

An updated timetable will be tabled, following finalisation of a number of workshop dates.

### **1.3 LTP Meetings**

Following on from the internal meetings, the external focus group meetings commenced with the business group on 30 November. Despite the numbers being lower than anticipated, I think the discussion generated all the ideas that would have been raised anyway.

### **1.4 Emissions Trading Scheme**

There has been a flurry of activity and a reasonable amount of work to register our pre 1990 plantings under the Emissions Trading Scheme.

The Pre 1990 application was a matter of claiming the compensation units available for the PRE 1990 land which due to legislation change, is now required to remain as forest land (it can be cut down and replanted).

Woodnet, a Masterton based firm, were retained to assist with the mapping and lodging of the claim, which was successfully completed a minute or so prior to the 30 November deadline.

We have applied for approximately 70 Ha (there is one block I am not sure of the actual size), this will be subject to MAF review.

The next step is to review our other landholdings and ascertain whether it is prudent to plant additional areas under the ETS. This is not as straightforward as it may seem as pre and post 1990 plantings are treated quite differently under the scheme.

### **1.5 Summary of rate arrears**

The following table summarises the rate arrears excluding multi ownership Maori land.

<b>Date</b>	<b>Amount \$'000</b>	<b>Number</b>	<b>Days since instalment due</b>	<b>SWDC component \$'000  (81%)</b>
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785

At the time of writing (6 December 2011), the \$969K had reduced by \$41K to \$928K.

### **1.6 Website**

The new website is up and running and thanks must go to Jen and Suzanne for their work on this important customer interface. We will be deciding on "where to from here" in the New Year.

## **2. Planning & Environment Group**

### **2.1 Resource Consents**

Officers received 12 consent applications since 1 October. 13 consents were approved since 1 September (4 of which were received in October, 1 was received in August) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councilors and Community Board members, so consent details are not listed here.

### **2.2 La De Da**

Officers are continuing to work on the consent conditions and various management plans with the applicant and the interested parties such as Police and the Fire Service. Progress towards the full compliance of Councils requirements is being made.

## **2.3 Policy**

### **2.3.1. District Plan**

The hearing before the Combined Plan Committee for Private Plan Change 3858 regarding the application by Greytown Trust Lands Trust to rezone land to Industrial between Bidwills Cutting Road and SH2 was held on 24 November 2011. A decision will be issued before the end of the year.

### **2.3.2. Lake Domain Development Plan**

The second meeting with Lake Domain Stakeholders was held on 30 November 2011 where the landscape architect presented the draft development plan. The development plan will be refined and will be publicly notified before the end of the year.

## **2.4 Enforcement**

### **2.4.1. Breach of RMA and Building Act, Illegal entranceway**

Further investigations regarding the informal camping activity on a Tora property established that any enforcement would not be supported by the WCDP. If any action were to be taken against this property then the Building and Health Acts would have to be utilized instead. Officers sought a legal opinion confirming this position. As indicated to Council earlier, using the Building and Health Acts would be a lengthy, expensive and potentially image-damaging exercise for Council.

Discussions have been held with the land owner, his lawyer and the neighbour and it appears that a compromise has been reached. A Memorandum of Understanding will be entered between Council and the landowner to allow the existing level of activity and structures to remain on the property, so long as this activity and number of structures does not increase. The landowner will also be required to plant the top of the bank to screen views from the road and the neighbouring property, and remove the second entranceway, that has been illegally constructed. The neighbours who raised the initial concern with us are very happy with this as it addresses their two main concerns, more traffic near their dwelling, and views of the camping area.

It is considered to be the best available outcome to Council in all senses.

### **2.4.2. Breach of RMA and Building Act**

There is a similar property at Palliser that is providing holiday accommodation for friends by way of caravans and other structures. Although the camping activity is similar to the Tora property in section 2.3.1, iwi are involved as they want to address the occupation of and potential for damage to a significant historic cultural area. Discussions will be held with the parties in the near future to try and satisfactorily address this.

## 2.5 Building consents

Processing statistics for: 1 November 2011 to 30 November 2011

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	22	321	35	N/A
Consent processing performance (within 20wd's)	100%	99.37%	87.88%	90%
COA processing performance	100%	81.82%	100%	N/A
CCC processing performance	95.24%	97.99%	100%	100%

Consents granted by project

Code	Type	Avg. Duration (Days)	No. of consents	Value
AE	Single Story Weatherboard	14.0	1	10,000
CE	Minor Commercial Work – no P/D	13.0	1	3,000
MA	Solid Fuel Heater	9.3	4	19,000
MB	Minor Plumbing Work	15.0	1	3,000
MJ	Swimming/Spa Pools	10.0	2	80,000
NC	Single Story Weatherboard Urban	10.0	1	250,000
ND	Single Story Weatherboard Rural	11.0	1	250,000
NF	Single Story Stucco/Txt Coat etc - Rural	18.0	1	310,500
NR	Single Story Stucco/Texture Coating/Ply	14.0	1	600,000
RB	Relocated Residential Dwelling - Rural	10.0	1	60,000
SA	Garden Sheds/Retaining Walls/Carports	11.0	1	850
SB	Decks/Conservatories etc	8.0	1	4,000
SC	Minor Farm Buildings	14.0	1	23,000
SF	Proprietary Garages Standard	13.0	1	12,300
SK	Garages, Custom Design - inc P/D	12.0	2	114,000
SM	Residential Demolition	17.0	1	80,000
		12.0	21	1,819,650

Building consent numbers from 1 July 2011 to 30 November 2011 show as 124. For the same period the year before the number was 153.

### Enforcement

#### Dangerous Buildings - Cape Palliser Road, Whatarangi

The buildings at Cape Palliser continue to be monitored. A dangerous building notice has been issued to another home owner due to the proximity of the dwelling to the cliff face.

#### Earthquake Prone Buildings (EQP)

Engineer's assessments on EQP buildings continue to be submitted to Council. There are currently 224 buildings on the register of which 79

reports have been received. Of the 79 assessments 9 do not meet the required 33% of today's building code as stated in the EQP Buildings Policy.

## **2.6 Liquor Licensing**

19 Liquor licenses were issued during November.

## **2.7 Noise Control**

One seizure was undertaken during this period.

## **2.8 Overhanging trees**

Bylaws officers are continually checking and issuing notices to properties where conditions are likely to cause hazards to the public. Compliance has been good with only one property non compliant. The obstructing vegetation has since been removed by a contractor and the costs charged back to the owner of the property.

## **2.9 Food**

There has been no further information about progress with the proposed Food Bill. The expectation is that this will be passed in 2012. Council officers are continuing with encouraging premises to be part of the voluntary implementation programme and using this as an opportunity to familiarise council staff with the NZFSA templates and their implementation requirements.

Both EHO's now have completed training and have approval to audit OTP Food Safety Programmes from NZFSA.

## **2.10 Dog and Animal Control**

Bylaws officers have been concentrating on finishing up the annual dog registration process this year. Total number of dog owners in district 1941 and total number of dogs in district 2737. Outstanding unregistered dogs number 116 (4.2%) It is expected that this will reduce as final notices have been sent out. Outstanding unregistered dog owner numbers are 78 (4.0%).

It has also been noticed that there has been a very significant increase in dogs that are now microchip compliant.

We continue to get requests for an off leash dog running area in Greytown and Martinborough.

## **2.11 Update on the Alcohol Law Reform:**

The NZ Institute of Liquor Licensing Inspectors NZILLI and the Local Government Alcohol Reference Group have been working with Ministry of Justice to fine tune several parts of the Bill before it goes to the full Committee stage in front of the new Government in the first or second quarter of 2012.

LGNZ plan to give TAs as much notice as possible around the makeup and set up of the District Licensing Committees and likely fee structures for TA forward planning purposes.

### **3. Infrastructure and Services Group Report**

#### **3.1 Consents**

Considerable work has been done on Council consents over the past year. This work is in line with discussions with Greater Wellington Regional Council and the regular follow up meetings held.

New consent applications are being developed for the Herricks Bore field and the Greytown Urban Water Supply Bore. These consents expire at the end of September 2012 and it is intended that the applications are lodged before the end of March 2012 to the current consent can be exercised whilst the new applications are being processed.

Meetings were held at the Papawai Marae for the steering groups for the Greytown, Featherston and Martinborough wastewater consents. Following this meeting individual meetings were held with some of the concerned participants to show, in greater detail, Councils work toward gaining long term consents in line with the wastewater strategy.

#### **3.2 Pain Farm review**

Council has been asked to consider Pain Farm as an option to discharge to land. A report on Pain Farm and the suitability for use for irrigation to land has been commissioned and since circulated to the Council. This report has also been distributed to Greater Wellington Regional Council and stake holders as per the consent variation condition requirement in respect of the current Martinborough wastewater consent. This report will be considered along with other options.

It is anticipated that there will be some discussion with the Regional Council and affected parties in the New Year alongside other consultation requirements related to the Martinborough Wastewater Treatment Plant discharge consents application.

#### **3.3 Wastewater**

##### **3.3.1. Operations**

Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

Above ground property inspection in targeted areas of Featherston to check for stormwater ingress potential into the waste water reticulation system with the priority catchment areas has been substantially completed.

Investigation of existing Council condition data (pipeline video records) has almost been concluded. The aim of this investigation is to produce a long term pipeline renewal/remediation programme for inclusion in the Asset Management Plans.

Four pipeline blockages were reported and rectified during the period.

### **3.3.2. Capital**

Planning processes, development of resource consent applications and the delivery of new infrastructure continued across Council's wastewater treatment sites.

#### **Greytown Wastewater Treatment Plant**

The affected party consultation process is almost complete. Some un-anticipated delays due to concept refinement and technical agreement have occurred pushing back the timeline for application lodgment to January 2012. Pre-circulation of the draft AEE to interested and affected parties is planned ahead of application lodgment.

#### **Martinborough Wastewater Treatment Plant (consent variation works)**

The UV plant shelter and pump chamber is in place. With the completion of associated pipe work and electrical reticulation works commissioning was achieved on 1 December 2011 meeting the consent deadline (photo attached). The variation also requires that the Preliminary and Draft AEE for the new consent application be submitted by 10<sup>th</sup> January 2012 with a full application to be lodged by 10 April 2012. It is expected Council will be in a position to lodge the draft meeting the imposed timelines. A briefing meeting with elected members and affected parties is planned for 19 December 2011.



*UV Reactor installed at the Martinborough wastewater plant*

Featherston Wastewater Treatment Plant. The UV plant is expected be operational by Christmas (the provision of this was a condition of the consent variation approved in 2010).



*New wastewater building in Featherston*

Similar processes and efforts are required to prepare a draft AEE by no later than 25 February 2012, being six months ahead of the consent expiry date with the full AEE and application to be submitted by 1 June 2012. It is proposed where appropriate to deliver a similar level of reporting for the draft AEE to that proposed for the Martinborough site.

### **3.4 Capital planning in water and waste water**

The Minister of Health under the Capital Works assistance programme has provided a stage 1 funding approval for a sum of \$50,000 for the further investigation of a bore water resource for the Featherston community. This is now work in progress with an outcome expected by the end of June 2012.

### **3.5 Water Supply**

The water main renewal work in Featherston being undertaken by Perkinson Civil has been completed at a finished cost of \$288,000.

The objective of this work was to:

- Renew old critical pipeline in Watt Street.
- Provide an alternative point of supply and equivalent capacity into the distribution zone from Underhill Road, providing much improved operational flexibility in the event of a failure of Boar Bush infrastructure.

### **3.6 NZTA Land Transport Program**

Meetings have been held with NZTA and a Road Safety Audit has been undertaken. The main conclusion is that roadmarkings set out of EMPs is excellent, as is bridges with good clear zones. Council was also complimented on its unsealed road maintenance.

Areas for improvement were noted as the hierarchy being unclear with a lack of route consistency and varying delineation standards. Other areas were in vegetation control, signage, edgebreak, lack of shoulders and hazards such as trees and bridge width markers.

### **3.7 Review of Facilities Management (FM) Contract**

The review of the FM contract is underway with legal advice on the procurement process expected in the first week of December. Discussions



have taken place with Masterton and Carterton councils to determine the best use of shared services in these works.

### **3.8 Shared Services**

As with FM, efficiencies in shared services are being investigated and will be reported on in coming months. The possibility of a single coordinator for the solid waste contract has been discussed at length with the opportunity of a single waste minimisation officer and contract manager for the Wairarapa being investigated currently.

The Regional GIS project is also seen as a good opportunity for the region to be able to view works as a single area. Once this is rolled out for all councils there will be potential, as an example, for the national RAMM (roads database) to be linked singularly for all councils allowing for joint works contracts and better coordination of works. Other areas of opportunity will be in Civil Defence Emergency Management, waste tracking, road opening permits etc.

### **3.9 Reserves and Playgrounds - Transfield Services**

Transfield Services are busy with mowing and spraying. They had quite a lot of work to do, catching up with the abundance of weeds on footpaths and in kerbs but most areas have now been sprayed and all will be nearly weed free by Christmas.

Arrangements are being finalised with Transfield for servicing toilets and litter bins in the rural camping areas for the Christmas holiday period.

Considine and Centennial Parks in Martinborough are to receive a higher level of maintenance and work has started on cutting the areas of long grass and weeds along the walkway with the intention of keeping the grass short with regular mowing.

At a recent meeting of interested parties the draft plans for the development of Lake Reserve were discussed and agreed. The next stage of the process is to encourage public consultation.

Also planned is the Annual meeting of the Stella Bull Park users group, 6 December 2011. At this meeting a schedule of work will be agreed for this autumn.

Martinborough Playground is receiving some attention. Some dangerous play equipment is being refurbished to make it safe and possible new equipment is being discussed with the Martinborough Community Board.

### **3.10 Libraries**

Library statistics. Two other library reports are going to Council this month, the Library Management System (LMS) report and the Trial of Extended Hours report.

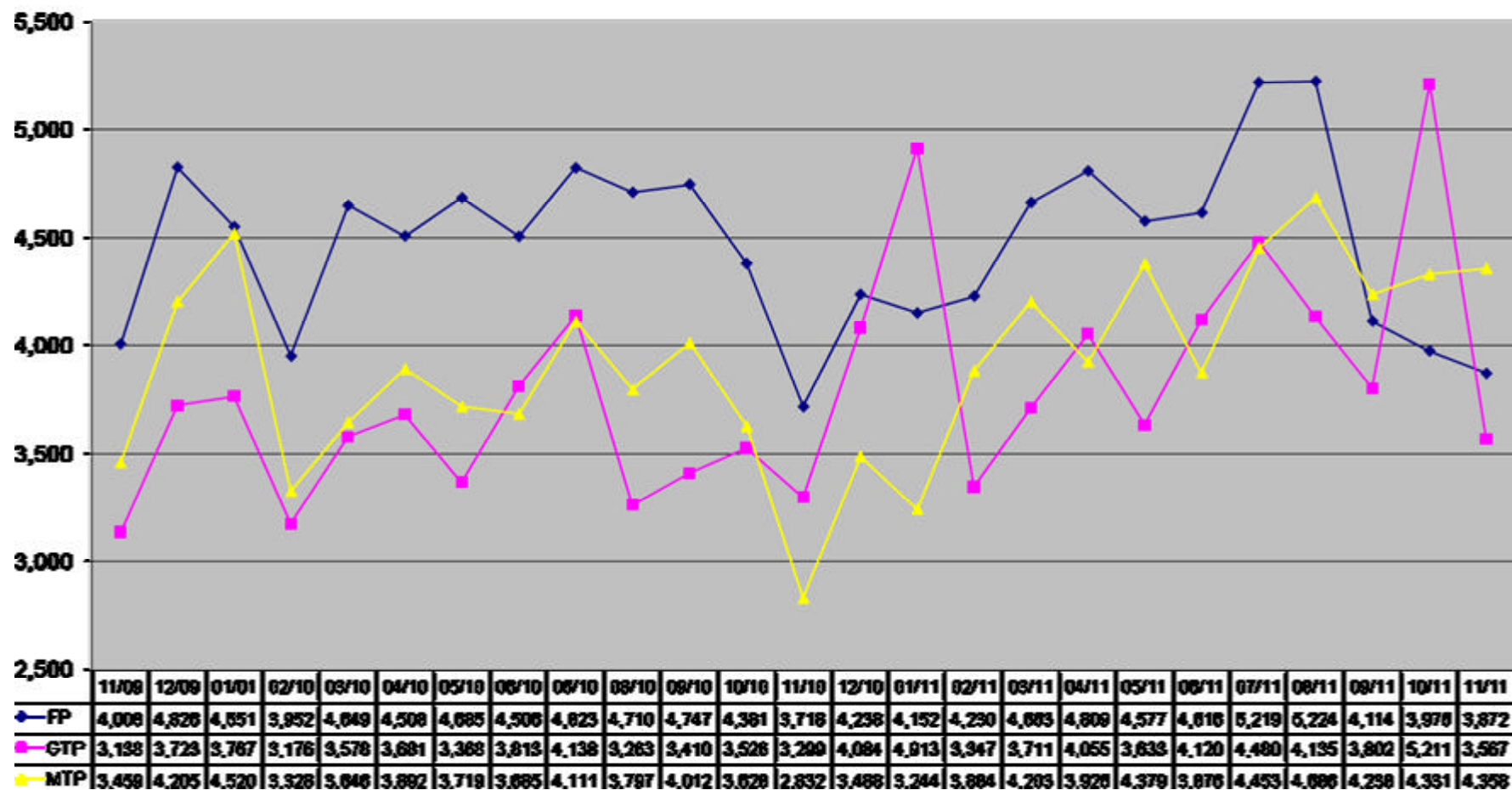
The LMS is important for any move to a shared service with either SMART or National Library Service. This needs to be reviewed via the current shared service arrangement i.e. the Wairarapa Library Service (WLS), as per the MOU.

The trial of hours over the January period and the survey will assist the WLS to determine the best service delivery to cost model for the libraries to move to in the coming Council Long Term Plan.

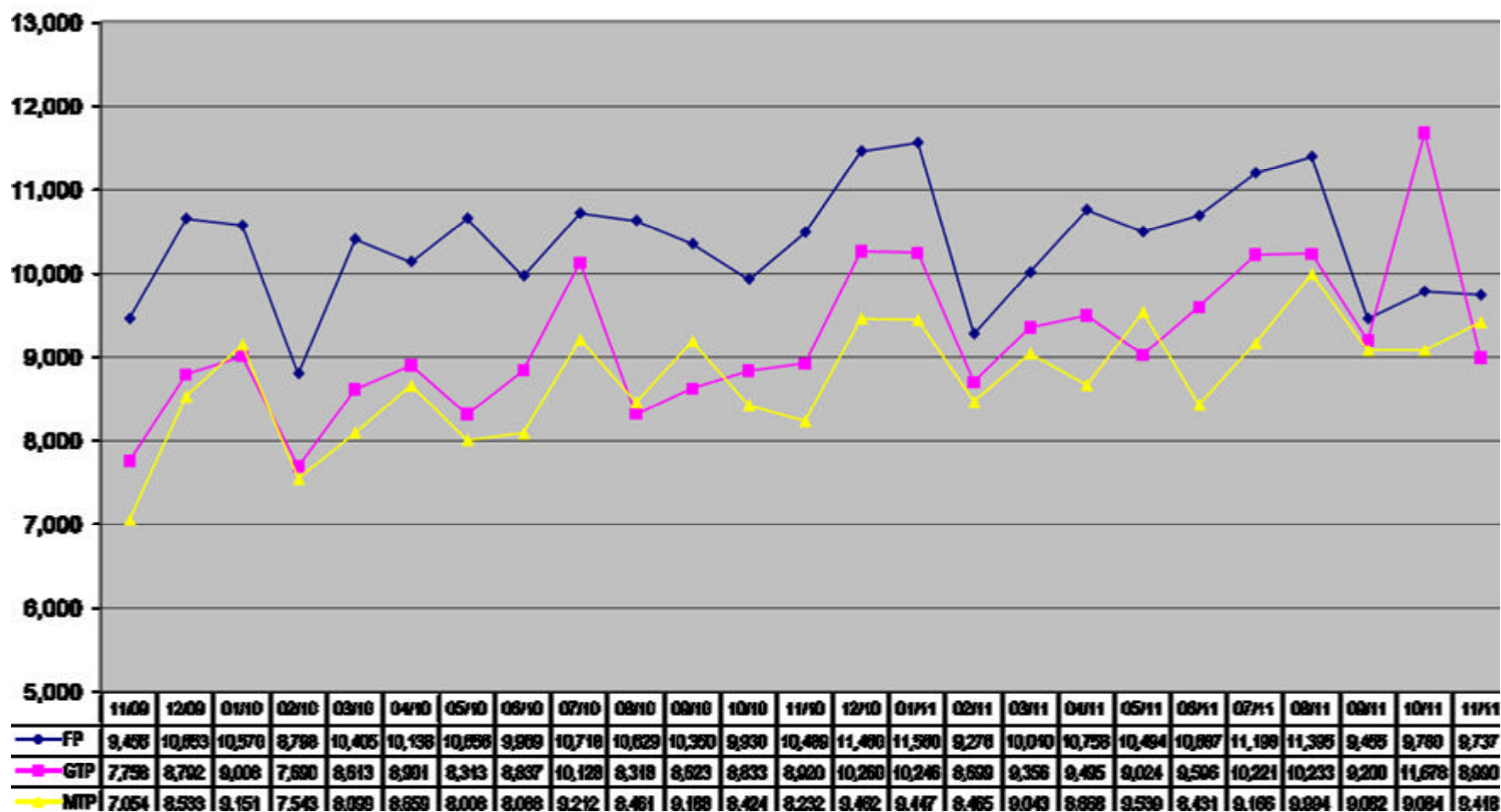
### **3.11 Attachments**

- Issues Statistics all libraries
- Transactions Statistics all libraries.
- Water usage chart
- Waste Exported to Bonny Glenn including Recycling

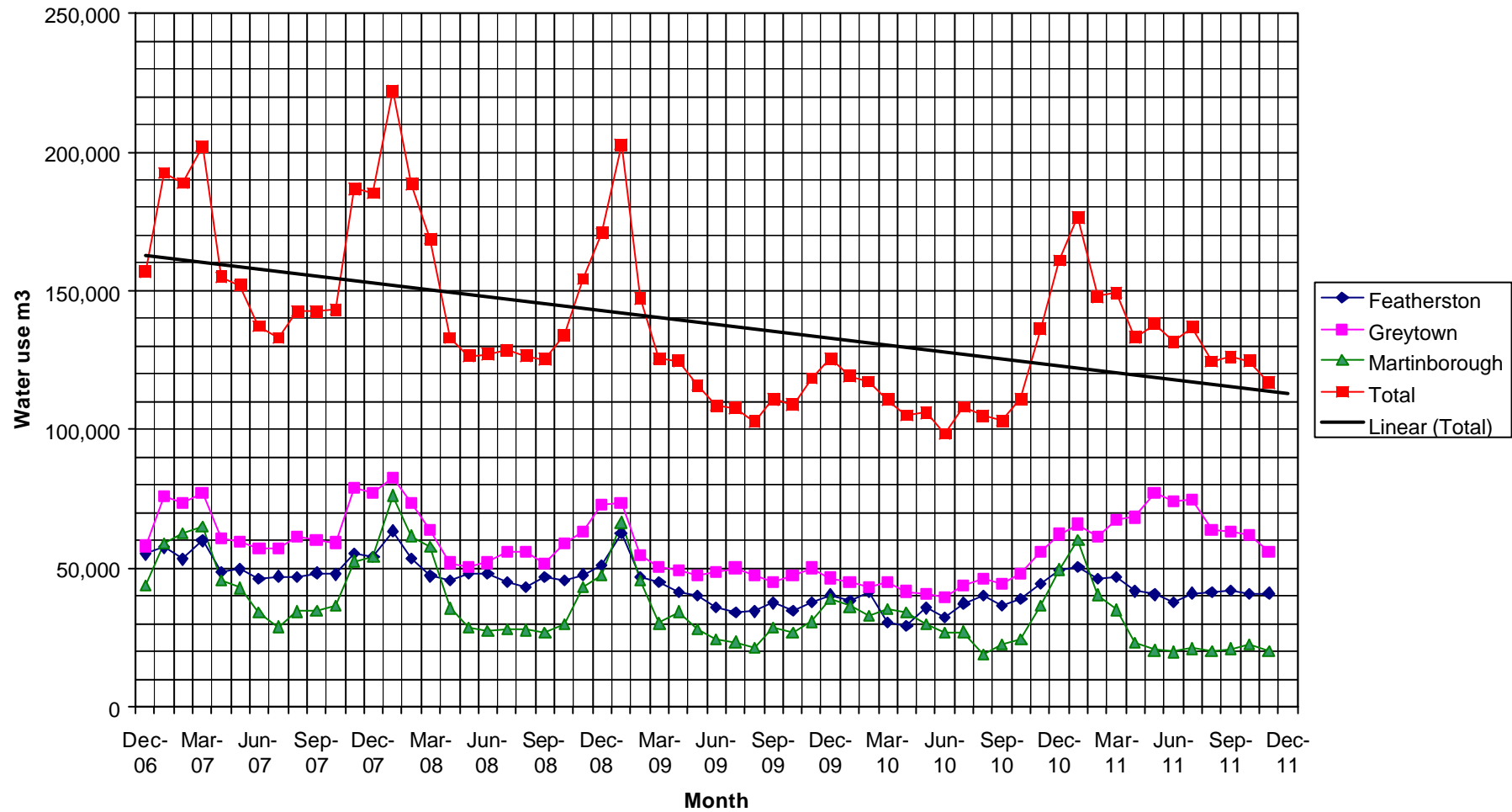
**Issues: Featherston, Greytown and Martinborough Libraries: 2009-2011**



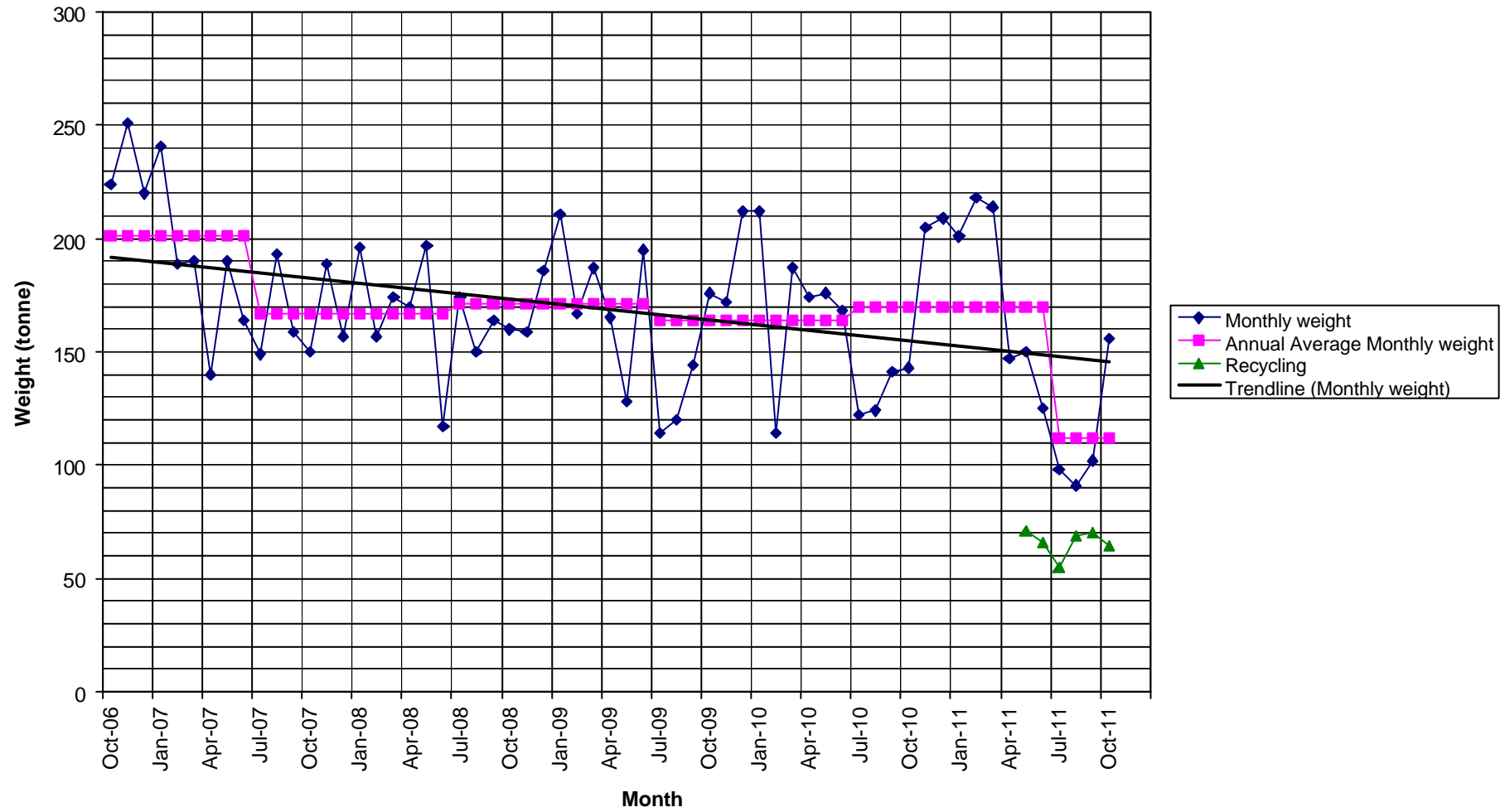
### Transactions (excluding Council functions) for Featherston, Greytown and Martinborough Libraries



# Water use South Wairarapa District Council



Monthly weight of waste transfered from Martinborough transfer station to Bonny Glen



## PAIN FARM REPORT

1 Oct. -- 31 Dec 2011.

Board members will be well aware of the wet early summer and consequently the enormous growth of grass. Unprecedented amounts of hay, baleage and silage have been made district wide.

There may be an omen in this for things to come.

Relating to the farm,- soil tests were taken by the Ballance Fertiliser rep.in early November. The results showed that the fertiliser history of the property over a long period of time has shown a great lack of maintenance topdressing.

This not necessarily pointing a finger at Mike Moran, because the above indicates that this has been going for a very long time. Further more he has been diligent with crop fertiliser and follow up dressing after silage.

The soil test report (enclosed) shows that a capital dressing of Super10 at 400kgs. per hectare on the pasture, and a annual maintenance sowing of 250kgs. thereafter. As will be noted , initially, the above will be very expensive. Because of the historical nature of this, it is recommended that the Community Board pay half of the capital dressing.

The lease document (clause 11) relates to the application of fertiliser. It is totally inadequate. In this day and age, leases are very specific about fertiliser application. The current lease expires on 1<sup>st</sup>. June, and it is imperative that that clause be rewritten. In addition, specific proof of the fertiliser applied annually, should be provided by the lessee on 1<sup>st</sup>. June each year. This should include Fertiliser Coy. and sowing docketts.

It cannot be over emphasised that this in no way accuses Mike Moran. After all, he may not wish to carry on with the lease after 1<sup>st</sup> June, but is simply current practise, and to prevent history repeating itself.

### FENCING.

A meeting in early December with Mike, Wendy Diamond and the undersigned down at the property, where the road fence in particular was discussed. Mike has agreed to make the necessary repairs. There is great relief at this, because it is not in the best interest of the District Council currently, as it is.

John Donald.

**John Donald**

---

**From:** "Clout Phillip" <PCLout@ballance.co.nz>  
**To:** <kowhai.flat@xtra.co.nz>  
**Sent:** 17 January 2012 19:12  
**Subject:** Fertiliser rates

Hi John

As per our conversation.

The following are fertiliser application rate fro the property.

Pasture paddocks Maintenance (annually)

Super 10 @ 250kg/ha (22kg/ha of P & 25kg/ha of sulphur) \$98per ha

Pasture paddocks Capital

Super 10 @ 400kg/ha (36kg/ha of P & 40kg/ha of sulphur) \$148per ha

I would expect this to lift the Olsen p soil test buy 3 units

Silage hay or baleage paddocks, post harvest maintenance application.

Super 10 20K (pot 20) @ 400kg/ha (28kg/ha of P 40kg/ha of K & 33kg/ha of sulphur) \$191per ha

Please note the prices indicated are for fertiliser only and doesn't include cartage or spreading or GST.

Please feel free to contact me if you have any further questions.

Kind Regards

Phill clout

PHILLIP CLOUT IS A PERSONAL SERVICES REPRESENTATIVE - SOUTH WAIRARAPA - BALLANCE AGRO-NUTRIENTS  
A/H 061710061 and 027427167 / E: pclout@ballance.co.nz / www.ballance.co.nz

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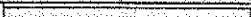


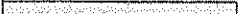


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# ANALYSIS REPORT

Page 2 of 4

<b>Client:</b> South Wairarapa District Council	<b>Lab No:</b> 956216	s2clpvt
<b>Address:</b> PO Box 6 MARTINBOROUGH 5741	<b>Date Registered:</b> 25-Nov-2011	
	<b>Date Reported:</b> 29-Nov-2011	
	<b>Quote No:</b>	
	<b>Order No:</b>	
<b>Phone:</b> (06) 306 9611	<b>Client Reference:</b>	
	<b>Submitted By:</b> P Clout	

<b>Sample Name:</b> Town <b>Lab Number:</b> 956216.1 <b>Sample Type:</b> SOIL Mixed Pasture, Dry Stock (Sed.) (S186)						<b>Sample Name:</b> Middle <b>Lab Number:</b> 956216.2 <b>Sample Type:</b> SOIL Mixed Pasture, Dry Stock (Sed.) (S186)							
Analysis		Level	Optimum	Below	Optimum	Above	Analysis		Level	Optimum	Below	Optimum	Above
pH	pH Units	5.8	5.8 - 6.0	<div><div></div></div>			pH	pH Units	5.8	5.8 - 6.0	<div><div></div></div>		
Olsen Phosphorus	mg/L	15	20 - 30	<div><div></div></div>			Olsen Phosphorus	mg/L	14	20 - 30	<div><div></div></div>		
Anion Storage Capacity (estimated)*	%	38											
Potassium	MAF units	2	6 - 8	<div><div></div></div>			Potassium	MAF units	2	6 - 8	<div><div></div></div>		
Calcium	MAF units	6	4 - 6	<div><div></div></div>			Calcium	MAF units	6	4 - 6	<div><div></div></div>		
Magnesium	MAF units	14	8 - 10	<div><div></div></div>			Magnesium	MAF units	14	8 - 10	<div><div></div></div>		
Sodium	MAF units	6					Sodium	MAF units	6				
Sulphate Sulphur	mg/kg	4	10 - 12	<div><div></div></div>			Sulphate Sulphur	mg/kg	3	10 - 12	<div><div></div></div>		
Extractable Organic Sulphur	mg/kg	3	15 - 20	<div><div></div></div>			Soil Sample Depth*	mm	0-75				
Soil Sample Depth*	mm	0-75											
Base Saturation %	K 1.0 Ca 44 Mg 5.5 Na 1.2						Base Saturation %	K 1.0 Ca 47 Mg 5.8 Na 1.2					
me/100g	K 0.14 Ca 5.7 Mg 0.72 Na 0.15						me/100g	K 0.13 Ca 6.0 Mg 0.75 Na 0.15					
Additional Properties	Cation Exchange Capacity (me/100g)					13	Additional Properties	Cation Exchange Capacity (me/100g)					13
	Total Base Saturation (%)					51		Total Base Saturation (%)					55
	Volume Weight (g/mL)					0.87		Volume Weight (g/mL)					0.86

Sample Name: South						
Lab Number: 956216.3						
Sample Type: SOIL Mixed Pasture, Dry Stock (Sed.) (S186)						
Analysis		Level	Optimum	Below	Optimum	Above
pH	pH Units	6.7	5.8 - 6.0			
Olsen Phosphorus	mg/L	13	20 - 30			
Potassium	MAF units	2	6 - 8			
Calcium	MAF units	11	4 - 6			
Magnesium	MAF units	12	8 - 10			
Sodium	MAF units	6				
Sulphate Sulphur	mg/kg	3	10 - 12			
Soil Sample Depth*	mm	0-75				
Base Saturation %	K 0.8 Ca 73 Mg 4.5 Na 1.1					
me/100g	K 0.10 Ca 8.9 Mg 0.55 Na 0.13					
Additional Properties	Cation Exchange Capacity (me/100g) 12					
	Total Base Saturation (%) 79					
	Volume Weight (g/mL) 0.98					

The above nutrient graph compares the levels found with reference interpretation levels. NOTE: It is important that the correct sample type be assigned, and that the recommended sampling procedure has been followed. R J Hill Laboratories Limited does not accept any responsibility for the resulting use of this information. IANZ Accreditation does not apply to comments and interpretations, i.e. the 'Range Levels' and subsequent graphs.

## Analyst's Comments

### Samples 1-3 Comment:

While soil Mg MAF levels of 8-10 are sufficient for pasture production, soil levels of 25-30 are required to ensure adequate Mg content in pasture for animal health (greater than 0.22%).

# ANALYSIS REPORT

Page 1 of 4

<b>Client:</b>	South Wairarapa District Council	<b>Lab No:</b>	956216	s2cnpv1
<b>Address:</b>	PO Box 6 MARTINBOROUGH 5741	<b>Date Registered:</b>	25-Nov-2011	
		<b>Date Reported:</b>	29-Nov-2011	
		<b>Quote No:</b>		
		<b>Order No:</b>		
		<b>Client Reference:</b>		
<b>Phone:</b>	(06) 306 9611	<b>Submitted By:</b>	P Clout	

	pH	Olsen Phosphorus	Anion Storage Capacity (estimated)*	Sulphate Sulphur	Potassium	Calcium	Magnesium
Sample Name:	pH Units	mg/L	%	mg/kg	MAF units	MAF units	MAF units
Town	5.8	15	38	4	2	6	14
Middle	5.8	14	-	3	2	6	14
South	6.7	13	-	3	2	11	12

	Sodium	Extractable Organic Sulphur	Soil Sample Depth*				
Sample Name:	MAF units	mg/kg	mm				
Town	6	3	0-75	-	-	-	-
Middle	6	-	0-75	-	-	-	-
South	6	-	0-75	-	-	-	-



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The tests reported herein have been performed in accordance with the terms of accreditation, with the exception of tests marked \*, which are not accredited