



## Martinborough Community Board

### Minutes – 12 December 2018

- Present:** Lisa Cornelissen (Chair), Maree Roy, Cr Pip Maynard, Cr Pam Colenso and Maisie Arnold-Barron (student representative).
- In Attendance:** Mayor Viv Napier (from 6:35pm), and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 12 December 2018 between 6:30pm and 7:30pm.
- Also in Attendance:** Lucy Cooper (Perception Planning).

#### PUBLIC BUSINESS

##### 1. APOLOGIES

*MCB RESOLVED (MCB 2018/74)* to receive apologies from Vicky Read, Fiona Beattie and lateness apologies from Mayor Viv Napier.

*(Moved Cornelissen/Seconded Cr Maynard)*

Carried

##### 2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

##### 3. PUBLIC PARTICIPATION

Ms Cooper outlined a plan to develop a non-gated retirement village in Greytown on East Street. The intention was to lodge an application for resource consent and to undertake a private plan change to enable the village to be built.

##### 4. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

##### 5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 23 October 2018

*MCB RESOLVED (MCB 2018/75)* that the minutes of the Martinborough Community Board meeting held on 23 October 2018 be received and confirmed as a true and correct record.

*(Moved Cornelissen/Seconded Roy)*

Carried

#### DISCLAIMER

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## 6. CHIEF EXECUTIVE AND STAFF REPORTS

### 6.1 Officers' Report

*MCB RESOLVED (MCB 2018/76)* to receive the Officers' Report.

*(Moved Cr Colenso/Seconded Cornelissen)*

Carried

### 6.2 Action Items Report

The Community Board agreed to put up existing Martinborough flags as the Toast Martinborough flags were removed.

*MCB RESOLVED (MCB 2018/77):*

1. To receive the Action Items Report.

*(Moved Cornelissen/Seconded Roy)*

Carried

2. Action 823: Organise for the Poppy Places QR code to be printed and placed on the plaque; L Cornelissen

3. Action 824: Liaise with Council officers to get the Poppy Places plaque framed and then hung once the QR code sticker has been placed; Cr Colenso

### 6.3 Income and Expenditure Report

*MCB RESOLVED (MCB 2018/78):*

1. To receive the Income and Expenditure Statement for the period 1 July 2018 – 30 September 2018.

2. To receive the Income and Expenditure Statement for the period 1 July 2018 – 31 October 2018.

*(Moved Cornelissen/Seconded Cr Maynard)*

Carried

### 6.4 Schedule of Ordinary Meetings

*MCB RESOLVED (MCB 2018/79):*

1. To adopt the 2019 schedule of ordinary meetings for Martinborough Community Board to the end of September (the Thursday proposal).

2. To set a meeting start time for ordinary meetings of 6pm.

3. To delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair.

*(Moved Cornelissen/Seconded Cr Colenso)*

Carried

4. Action 825: Investigate booking Pirinoa Hall for the 14 March 2019 meeting and Hau Ariki Marae for the 6 June 2019 meeting; L Cornelissen

### 6.5 SWDC Logo and Branding Working Party Report

*MCB RESOLVED (MCB 2018/80)* to receive the SWDC Logo and Branding Working Party Report.

*(Moved Roy/Seconded Cr Maynard)*

Carried

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- 6.6 Change to Naming of Public Roads, Private Roads and Rights-of-Way Policy  
*MCB RESOLVED (MCB 2018/81)* to receive the Approved Change to Naming of Public Roads, Private Roads and Rights-of-Way Report.  
*(Moved Cornelissen/Seconded Cr Maynard)* Carried
- 6.7 Applications for Financial Assistance  
*MCB RESOLVED (MCB 2018/82):*
1. To receive the Applications for Financial Assistance Report.
  2. To grant Martinborough Cricket Club \$2,116 from the Pain Farm Funds to pay for cricket pitch covers for Considine Park.  
*(Moved Cornelissen/Seconded Cr Colenso)* Carried

## 7. NOTICES OF MOTION

There were no notices of motion.

## 8. CHAIRPERSON'S REPORT

### 8.1 Chairperson's Report

Members discussed the Waihinga Centre opening, the Christmas parade and event, and the results of the parking survey including the provision of wheelchair parking around town.

Cr Maynard left the meeting at 7:21pm.

Cr Maynard returned to the meeting at 7:22pm.

*MCB RESOLVED (MCB 2018/83):*

1. To receive the Chairperson's report.  
*(Moved Cornelissen/Seconded Cr Maynard)* Carried
2. To receive the Community Board projects report.  
*(Moved Cornelissen/Seconded Cr Colenso)* Carried
3. To receive the Community Board budget.  
*(Moved Cr Maynard/Seconded Cr Colenso)* Carried

*MCB RESOLVED (MCB 2018/84):*

1. To receive the Workshop Notes.
2. To allocate up to \$7,000 towards the FlagTrax system from Town Beautification Funds.  
*(Moved Cornelissen/Seconded Roy)* Carried
3. Action 826: Advise the MCB how many FlagTrax systems for Martinborough have been ordered; M Allingham
4. Action 827: Advise the MCB whether a pole with flags on both sides needs two FlagTrax systems, and whether it is possible to have two systems on the same pole; M Allingham

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5. Action 828: Arrange a time with MCB members to review and agree the preferred poles for the FlagTrax system to be installed and advise officers of preferred locations; L Cornelissen

*MCB RESOLVED (MCB 2018/85):*

1. To receive the Martinborough Parking Survey Report.
2. Recommend to SWDC that organisers of cycling events are provided with information on parking that is away from the Martinborough Town Centre.  
*(Moved Cornelissen/Seconded Cr Colenso)* Carried
3. Action 829: Investigate to see if better access to the footpath can be provided from the wheelchair park outside Martinborough Hotel on Kitchener Street (i.e. ramp in proximity to carpark); M Allingham

**9. MEMBERS REPORTS (INFORMATION):**

There were no reports from members.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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