



Minutes – 18 July 2019

- Present:** Lisa Cornelissen (Chair), Vicky Read, Maree Roy,
Cr Pam Colenso, Cr Pip Maynard
- In Attendance:** Harry Wilson (Chief Executive Officer - to 7.08pm), Bryce Neems
(Amenities Manager), Angela Williams (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the Supper Room, The
Waihinga Centre, Texas Street, Martinborough on 18 July 2019
between 6.00pm and 8.12pm.
- Also In Attendance:** TeAta Philips, Cr Lee Carter, Mary Smith, Bev Clark, Gina Smith,
William Higginson

PUBLIC BUSINESS

EXTRAORDINARY BUSINESS

Mrs Cornelissen proposed that the Spatial Plan Discussion document be discussed under the Chair Report section as it would be appropriate for the Board to make a submission and that the August meeting date is changed to the 22 August. Both items to be discussed under agenda item 8.

With the interest generated in agenda item 6.6, and attendance by the public, Mrs Cornelissen proposed moving the Pain Farm Report up in the agenda to follow the public forum section.

MCB RESOLVED (MCB 2019/39):

To move agenda item 6.6 up in the agenda to follow the public forum section.

(Moved Cornelissen/Seconded Cr Maynard)

Carried

1. APOLOGIES

MCB RESOLVED (MCB 2019/40):

To receive apologies from Mayor Napier, Ms Beattie, Maisie Arnold-Barron (Student Representative) and noted Mr Wilson would need to leave at approximately 6.30pm.

(Moved Cr Colenso /Seconded Read)

Carried

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2. CONFLICTS OF INTEREST

No conflicts of interest.

3. PUBLIC PARTICIPATION

3.1 TeAta Philips

Ms Philips presented her proposal for the installation of lime walkways from Ferry Road submitted through the Annual Plan Submission process. Ms Philips advised that both Martinborough Transport and MT Services would be happy to assist with services to provide a safe walkway.

Pain Farm Estate Speakers

The following speakers, spoke to the Pain Farm report including providing historical background, the bequest of the estate and intention to benefit youth of Martinborough and the asset it is to the community. Speakers expressed their concerns at the current state of the Farm, queried how it had been allowed to deteriorate to its current state, where monies from the Estate have been used and the option to sell as detailed in the papers. All speakers asked questions of the Board and requested answers to be provided.

3.2 Cr Lee Carter on behalf of her husband Robert Carter. Cr Carter tabled the statement and requested actions.

3.3 Mary Smith

3.4 Bev Clark

3.5 Gina Smith

3.6 William Higginson (notes provided)

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

Te Ata Philips

Members noted that Ms Philips proposal was initiated through the Annual Plan submission process, acknowledged the offer of assistance from local business', discussed if it should be endorsed by the Board in the first instance whilst noting that some urban areas still require footpaths so this would need to be assessed.

Action 491 - To refer Ms Philips proposal for lime walkways from Ferry Road to locations identified in the proposal to the Assets and Services Committee for formal consideration, Mr Wilson.

Pain Farm (Agenda item 6.6 brought forward)

Mrs Cornelissen thanked the members of the public and presenters for their passion for the Pain Farm Estate and advised that the Community Board also

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shared their interest with the legacy of Pain Farm, hence the request to provide a preliminary report to initiate discussions to rectify the current situation. Mrs Cornelissen requested all presenters provide a copy of their notes to Council and questions raised to ensure all were captured.

The Board discussed the content and recommendations of the report including immediate repairs, financial implications for options to repair to a safe and acceptable standard versus a full restoration, that information comes back to the Community Board for analysis and review prior to further recommendations, the possible need for consultation with the community and that more regular inspections are required with respect to the tenant.

MCB RESOLVED MCB 2019/41):

1. To receive the Pain Farm Report.
(Moved Cr Colenso/Seconded Cornelissen) Carried
2. To recommend to Council that Pain Farm Estate fund up to \$5,000 for the repair of damaged water pipes and troughs on a cost share basis with the Pain Farm lessee on the proviso that effort is made to recoup costs from the previous lessee.
3. Recommends to Council that Pain Farm Estate fund the Pain Estate Tender and Lease Agreement, which includes the inspection of Pain Estate report dated 7 May 2019 at a cost of \$6,281 plus GST.
(Moved Cornelissen/Seconded Read) Carried
4. That Officers seek a full assessment of the House and Cottage and obtain 2 quotes, one to restore the buildings to a suitable standard for rental purposes, the other to undertake a full restoration to secure the property for the long term.
(Moved Cr Colenso/Seconded Read) Carried
5. That Officers report back to MCB answering all questions raised by both the Community Board and all speakers today.
(Moved Cr Maynard/Seconded Roy) Carried
6. Report to the Community Board once the quotes have been received for maintenance work with options and analysis outlining the implications for the long-term financial position of the Pain Estate and suggested priorities for undertaking the work
(Moved Cr Colenso/Seconded Cornelissen) Carried
7. That up to \$40,000 be made available immediately for urgent maintenance work to be undertaken.
(Moved Read/Seconded Cr Maynard) Carried
8. Note for the record that once full information is available from the reports outlined above, it is highly likely that Council will need to undertake a full consultation process with the Martinborough Community on the options available for Pain Farm Estate.
(Moved Cornelissen/Seconded Read) Carried

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9. That Officers prepare a full briefing for newly elected and existing Community Board and SWDC elected members on the background, history and significance of the Pain Estate, its purpose and the Community Board role and Council role in administering it as part of the induction process following local government elections.

(Moved Cornelissen/Seconded Cr Maynard) Carried

10. Action 492– To request a minimum reporting of at least six months for both the farm and buildings with respect given to the tenant, Mr Allingham.
11. Action 493 - To add a separate Pain Farm section to the actions register to ensure all information such as quote details are captured, and requests are converted to actions, Mr Wilson.

Mr Wilson left the meeting at 7.08pm.

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 6 June 2019

MCB RESOLVED (MCB 2019/42):

That the minutes of the Martinborough Community Board meeting held on 6 June 2019 be confirmed as a true and correct record.

(Moved Roy/Seconded Cr Colenso) Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers Report

Mrs Cornelissen advised that following requests from the community boards, the Officers Report has been reinstated providing the level of information that the Committee Minutes Report did not contain.

Mrs Cornelissen requested if any questions arise from the information provided in the Officers Report that cannot be answered during the meeting, these are directed to the Chair for follow-up with Officers or at the relevant Council meeting.

MCB RESOLVED (MCB 2019/43):

To receive the Officers Report.

(Moved Cr Colenso/Seconded Cr Maynard) Carried

6.2 Committee Minutes Report

Members noted the minutes from the Considine Park meeting and that a further meeting is proposed but a date has not yet been confirmed.

MCB RESOLVED (MCB 2019/44):

To receive the Committee Minutes Report.

(Moved Cornelissen/Seconded Cr Colenso) Carried

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6.3 Action Items Report

The MCB reviewed the actions report, discussed items and noted further updates.

MCB RESOLVED (MCB 2019/45):

1. To receive the Action Items Report.
(*Moved Cr Colenso/Seconded Roy*) Carried
2. Action 494– To arrange a meeting with Mr Wilson to discuss all outstanding action items, Mrs Cornelissen.

6.4 Income and Expenditure Report

Mrs Cornelissen suggested further discussion following the review of the Budget Report later in the agenda.

MCB RESOLVED (MCB 2019/46):

To receive the Income and Expenditure Statement for the period 1 July 2018 – 31 March 2019.

(*Moved Cornelissen/Seconded Cr Colenso*) Carried

6.5 Financial Assistance Accountability Report

Members noted that the status of grant applications is marked 'complete' once the Accountability Form has been received from applicants and is reported on in this format. All applicants with outstanding accountability forms have been followed up prior to this report being completed.

MCB RESOLVED (MCB 2019/47):

To receive the Financial Assistance Accountability Report.

(*Moved Read/Seconded Cr Maynard*) Carried

6.6 Pain Farm Report – covered earlier in the agenda.

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSONS REPORT

8.1 Chairperson's Report

MCB RESOLVED (MCB 2019/48) to receive the Chairperson's Report.

(*Moved Cornelissen/Seconded Read*) Carried

8.1.1 Community Board Projects

MCB RESOLVED (MCB 2019/49) to receive the information and make updates as necessary.

(*Moved Cornelissen/Seconded Read*) Carried

8.1.2 MCB Workshop

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MCB RESOLVED (MCB 2019/50) to receive the MCB Workshop notes
(Moved Cornelissen/Seconded Cr Colenso) Carried

8.1.3 2018/2019 Financials and 2019/2020 Draft Budget

Members reviewed the current financials, the proposed release of unused commitments, discussed the draft budget, and future allocations.

MCB RESOLVED (MCB 2019/51):

1. To receive the 2018/2019 financials and draft 2019/2020 draft Budget.

(Moved Cornelissen/Seconded Read) Carried

2. To release the unclaimed Martinborough Youth Trust Grant and invite them to reapply when they have identified a suitable course and candidate.

(Moved Cornelissen/Seconded Cr Colenso) Carried

3. To release the remaining unused funds from commitments for the Community Board conference fees, Community Engagement, Neighbourhood Support and Madcaps Christmas parade

(Moved Cr Colenso/Seconded Cornelissen) Carried

4. Action 495 – To finalise the budget for approval at the last meeting of the Board in August, Mrs Cornelissen.

Members discussed the allocation of beautification funds with considerations to the Waihinga Playground Water Play, seating in The Square, Considine Park and Cemetery and Town Entrance Signs.

MCB RESOLVED (MCB 2019/52):

1. To allocate \$2000 from beautification funds to the FlagTrax system and \$2000 towards the purchase of Flags to be determined at the next meeting.

(Moved Cornelissen/Seconded Read) Carried

2. That there is no further commitment of beautification funds until underplanting of the olives at the entrance to Martinborough has been financed.

(Moved Cr Colenso/Seconded Cr Maynard) Carried

8.1.4 FlagTrax and Flags

Members reviewed the pole locations, costings and options presented noting that the allocated Council funding for each town did not include installations costs however the Community Board have allocated budget towards this. There is an unknown quantity around traffic management costs especially for State Highway 53.

MCB RESOLVED (MCB 2019/53):

1. To receive the tabled Chairs Town Flag report.

(Moved Cornelissen/ Seconded Cr Colenso) Carried

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2. To agree and proceed with the purchase and installation of 13 FlagTrax poles (nos.7 to 19) as long as the total cost including the traffic management plan does not exceed \$16,000.

(Moved Cornelissen/Seconded Read)

Carried

3. Action 496 – To obtain costings for a traffic management plan for the installation of the FlagTrax poles and flags, Mr Allingham.

8.1.5 Spatial Plan

Mrs Cornelissen raised the recently released Spatial Plan Discussion document proposing a submission on behalf of the Board. Members agreed and that a workshop session be held Wednesday, 24 July at 4.30pm to progress.

Mrs Cornelissen advised that due to a booking conflict for the supper room that the last meeting date for the Board would need to be moved and suggested 22 August.

Meeting closed at 8.12pm

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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