



**Minutes – 21 May 2020**

- Present:** Aidan Ellims (Chair), Nathan Fenwick, Michael Honey, Councillor Pam Colenso and Councillor Pip Maynard.
- In Attendance:** Mayor Alex Beijen, Euan Stitt (Group Manager Partnerships and Operations), Suzanne Clark and Steph Dorne (Committee Advisors).
- Conduct of Business:** Due to COVID-19 restrictions it was not possible for Martinborough Community Board to conduct this meeting with members and the public physically present. This meeting was held in accordance with clause 25B of Schedule 7 to the Local Government Act 2002 in accordance with clause 47A of the Local Government Official Information and Meetings Act 1987 and was conducted on 13 May 2020 between 7:00pm and 8.09pm.

**1. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

**2. APOLOGIES**

*MCB RESOLVED (MCB2020/12) to accept apologies from Mel Maynard and Harry Wilson.*

*(Moved Ellims/Seconded Cr Maynard)*

Carried

**3. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

On behalf of Chair Mel Maynard, Councillor Maynard acknowledged and thanked the people of Martinborough for their community spirit and care for one another during the Covid-19 lockdown.

Mr Fenwick thanked WaiWaste Wairarapa and Ngāti Kahungunu for distributing food parcels to local families and people in need over the Covid-19 lockdown. Mr Fenwick also thanked local businesses and essential workers that kept the community going.

Mayor Alex Beijen paid tribute to Sandra Prince who had recently passed away and acknowledged the work she did within the Martinborough community.

**DISCLAIMER**

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## 5. PUBLIC PARTICIPATION

There was no public participation

## 6. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation

## 7. COMMUNITY BOARD MINUTES

### 7.1 Martinborough Community Board Minutes – 27 February 2020

*MCB RESOLVED (MCB2020/13)* that the minutes of the Martinborough Community Board meeting held on 27 February be confirmed as a true and correct record.

*(Moved Cr Maynard/Seconded Fenwick)*

Carried

## 8. CHIEF EXECUTIVE AND STAFF REPORTS

### 8.1 Income and Expenditure Report

*MCB RESOLVED (MCB2020/14)* to receive the Income and Expenditure Statement for the period 1 July 2019 – 31 March 2020.

*(Moved Cr Colenso/Seconded Fenwick)*

Carried

### 8.2 Financial Assistance Report

Mr Ellims provided an update on the applications that had come back to the Board for reconsideration.

Further information was provided by South Wairarapa Neighbourhood Support on the coordinator role and discussions were being had in relation to a service agreement across the whole of the district.

The purchase of uniforms by Martinborough Netball Club does not fit with the Pain Farm Trust Lands Incomes Distribution Policy as the funds are intended to be used for providing, equipping and maintaining sports facilities and a children's playground.

Members discussed the importance of supporting the girls netball team and weighed up how to support the team from a balance of the Martinborough Community Board and Pain Farm funds.

*MCB RESOLVED (MCB2020/15):*

1. To receive the Applications for Financial Assistance Report.

*(Moved Fenwick/Seconded Cr Maynard)*

Carried

2. To grant South Wairarapa Neighbourhood Support funding of \$200 to assist with the costs of a new promotional flag and collateral

*(Moved Cr Maynard/Seconded Fenwick)*

Carried

3. To grant Martinborough Netball Club funding of \$950 to support the purchase of uniform tops.

*(Moved Cr Maynard/Seconded Honey)*

Carried

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*MCB NOTED:*

Action 172: To include in the letter advising Martinborough Netball Club of the outcome of their grant application that the grant of \$950 to support the purchase of uniform tops has been provided from the Martinborough Community Board but that funds from the Pain Farm are available for capital equipment if the club requests capital equipment in the future.

### **8.3 Community Funding Arrangements**

Councillor Colenso noted the Martinborough Community Board has supported the Matharapa competition for a long time and it is a great event for children to take part in.

Members discussed that this type of arrangement provides security of funding and makes the process more efficient. It is something the Board would like to do for other groups in the long-term.

Mayor Beijen responded to a question on the timing of the event given the potential impact by Covid-19 restrictions.

*MCB RESOLVED (MCB2020/16):*

1. To receive the Community Funding Arrangements Report.  
*(Moved Fenwick/Seconded Cr Maynard)* Carried
2. To approve the funding partnership agreement with Wairarapa Maths Association.  
*(Moved Cr Maynard/Seconded Cr Colenso)* Carried

### **8.4 Community Board Terms of Reference**

Mayor Beijen updated members that the Civic Awards delegation has been removed until the process has been clarified but the intention is that the Community Board will be involved.

Councillor Colenso requested an amendment to the membership of the Terms of Reference to include a youth representative to be appointed in an advocacy role with non-voting rights.

*MCB RESOLVED (MCB2020/17):*

1. To receive the Community Board Terms of Reference Report
2. To recommend to Council the adoption of the Community Board Terms of Reference subject to Greytown and Featherston Community Boards approving in retrospect the following amendment be added to the Terms of Reference under section 9.1.1 Membership: One youth representative may be appointed by the Community Board in an advocacy role with non-voting rights.  
*(Moved Cr Colenso/Seconded Fenwick)* Carried

## **9. NOTICES OF MOTION**

There were no notices of motion.

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## 10. CHAIRPERSONS REPORT

Members discussed removing the following sentence under Topic 8 Pain Farm of the draft Annual Plan submission: "All estimates for work to be done and receipts for work completed, must come through the MCB for approval, before being passed to Council for release of funds." This removal was made following advice from officers that neither the Pain Farm Policy or the Procuring Goods and Services Policy requires this so it would amend those policies outside of the proper process for review. The Pain Farm policy is due to be reviewed this year and necessary clarification could be incorporated during the review.

Mr Ellims provided an update on the outstanding maintenance work for Pain Farm and members noted good progress is being made.

Mr Ellims proposed additions to the Land Transport section of submission the including:

- The addition of metalling to the sentence "In particular, rural road grading maintenance *and metalling* to be completed promptly..."
- Martinborough Community Board feel that funds for replacing trees under the Emission Trading Scheme should have been set aside when the trees were felled by Council or the organisations who benefitted, therefore the burden of replacing those trees should not be on ratepayers in this term. As an alternative Martinborough Community Board would like funding to be sought from other alternatives, such as the One Billion Trees Scheme to replant these areas.
- Martinborough Community Board support the allocation of maintaining our urban trees and planting new ones but would like to utilise volunteers/Community Groups to plant them, rather than Contractors, so the value is maximised.
- Martinborough Community Board would like to work with Council and the Martinborough Business Association to lobby NZTA to progress replacement of the Waihenga bridge on SH53.

*MCB RESOLVED (MCB2020/18):*

1. To receive the Chairperson Report

*(Moved Cr Maynard/Seconded Fenwick)*

Carried

2. To approve the Martinborough Community Board's submission to the Council's Annual Plan 2020/21, subject to the changes discussed above under Topic 3 Land Transport and the removal of the following sentence under Topic 8 Pain Farm: "All estimates for work to be done and receipts for work completed, must come through the MCB for approval, before being passed to Council for release of funds."

*(Moved Cr Maynard/Seconded Honey)*

Carried

*MCB NOTED:*

Action 173: To provide a final version of the Martinborough Community Board Annual Plan Submission incorporating the amendments to the Land Transport and Pain Farm topics discussed, A Ellims.

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**11. MEMBER REPORTS**

There were no member reports.

**12. CORRESPONDENCE**

There was no correspondence.

The meeting closed at 8.09pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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