



Martinborough Community Board

Minutes – 27 November 2017

- Present:** Lisa Cornelissen (Chair), Fiona Beattie, Vicky Read, Maree Roy, Cr Pam Colenso and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier (from 6:37pm), Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 27 November 2017 between 6:30pm and 8:30pm.
- Public Participants:** Maree Patten and Pam Coltham (Kuranui College) and Mate Higginson.

PUBLIC BUSINESS

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION

3.1 Mate Higginson

Attendance apologies had been submitted by Mary Doyle. Mr Higginson outlined maintenance and upgrade efforts a volunteer group were undertaking at the old Martinborough Cemetery. Mr Higginson requested Council assistance for improvements and maintenance tasks at the Cemetery as per the tabled document.

3.2 Maree Patten and Pam Coltham (Kuranui College)

Mrs Coltham and Mrs Patten outlined a social services initiative for a one-stop-shop to be run from Kuranui College for students and their families. The College had a vision to run the 24-7 youth programme and social workers directly from the school to eliminate barriers to learning. Mrs Patten requested a letter of support from the Community Board.

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4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Mate Higginson

Once members understood what Council's involvement and financial maintenance commitments were to the old Martinborough Cemetery, support for the project would be discussed.

MCB NOTED:

1. Action 724: Obtain a quote to remove the barbed wire from the old Martinborough Cemetery and rebuild the fence in keeping with the fence at Considine Park; M Allingham
2. Action 725: Provide an email to MCB on current works and maintenance plans for the old Martinborough Cemetery; M Allingham

4.2 Kuranui College

MCB NOTED:

1. Action 726: Write a letter of support to Kuranui College for the one-stop-shop initiative; L Cornelissen

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 9 October 2017

MCB RESOLVED (MCB 2017/97) that the minutes of the Martinborough Community Board meeting held on 9 October 2017 be received and confirmed as a true and correct record.

(Moved Cr Colenso/Seconded Read)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers' Report to Community Boards

Mr Crimp discussed the sale and supply of alcohol legislation and its application to Martinborough wineries, under planting at Todd's Cutting and governance key performance indicators (KPI's) with members.

MCB RESOLVED (MCB 2017/98):

1. To receive the Officers' Report.
(Moved Cornelissen/Seconded Beattie) Carried
2. Action 727: Discuss lifting of the governance KPI for 'know how to contact a member of a community board' at an LTP workshop; L Cornelissen

6.2 Action Items Report

Mr Crimp gave permission for the power box in Martinborough Square to be painted subject to approval of the design by the Martinborough Community Board. Members discussed updates to the action items noting that a business case for more frequent long haul rail network services was being prepared.

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MCB RESOLVED (MCB 2017/99):

1. To receive the Action Items Report.
(*Moved Beattie/Seconded Cr Maynard*) Carried
2. Action 728: Make an approach to a Martinborough youth to gauge interest in being the MCB youth representative; F Beattie
3. Action 729: Review the Roberts Street footpath priority with regards to kerb and channel placement and a crossing point and advise Council's Roading Manager of any changes; L Cornelissen

6.3 Income and Expenditure Report

MCB RESOLVED (MCB 2017/100):

1. To receive the Income and Expenditure Statement for the period 1 July 2017 to 31 October 2017.
(*Moved Cr Colenso/Seconded Beattie*) Carried

6.4 Applications for Financial Assistance.

MCB RESOLVED (MCB 2017/101):

1. To receive the Applications for Financial Assistance Report.
(*Moved Cr Colenso/Seconded Cornelissen*) Carried
2. To decline the financial assistance application from Rebecca Harper.
(*Moved Cornelissen/Seconded Read*) Carried
3. To grant the Martinborough Health and Ruamahanga Health Trust Garden Project \$1,000 towards the costs associated with setting up a community garden to grow fresh produce for the community larder subject to sighting land agreement documentation.
(*Moved Cornelissen/Seconded Beattie*) Carried

6.5 Naming of New Road Report

MCB RESOLVED (MCB 2017/102):

1. To receive the Naming of New Road Report.
2. To support the use of the name "Willow Lane" and "Draper Lane" subject to using a capital 'l' when spelling 'lane'.
(*Moved Cornelissen/Seconded Read*) Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSON'S REPORT

8.1 Chairperson's Report

Mrs Cornelissen acknowledged the passing of Ric Geisler who had been active in the Martinborough Fire Brigade, Menz Shed and Lions.

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MCB RESOLVED (MCB 2017/103):

1. To receive the Chair's Report and MCB Workshop Report from the 2 August 2017.
(*Moved Cornelissen/Seconded Beattie*) Carried
2. Action 730: Notify a Considine Park Committee meeting date; M Allingham
3. Action 731: Provide an update on external funding sourced (as advised in Council's annual plan letters) to erect shading/pergola; and if no funding is available advise the board so the Board can look at other funding options; M Allingham
4. Action 732: Provide a timeline for completion of the Martinborough Cenotaph repairs; ensuring its upgrade for Anzac Day 2018; M Allingham
5. Action 733: On behalf of the Martinborough Community Board write to Daphne Geisler acknowledging the passing of Ric Geisler; L Cornelissen

MCB RESOLVED (MCB 2017/104):

1. To increase the Christmas Parade budget allowance up to \$890 to fully fund road closure fees; if fee dispensation is obtained the commitment can lapse.
(*Moved Cornelissen/Seconded Cr Maynard*) Carried
2. Action 734: Liaise with MADCAPs to determine who is overseeing traffic management and obtain a letter of support from Mayor Napier, if required, for discount purposes; L Cornelissen
3. Action 735: Coordinate erecting Martinborough Christmas banners with Toast Martinborough; Cr Colenso

MCB RESOLVED (MCB 2017/105):

1. To receive Martinborough Town Centre Public Bike Rack Proposal Report.
2. To approve the bike rack proposal and purchase of bike racks as proposed totalling \$8,456.50, including installation, and to authorise Community Board expenditure of \$3,450.50 with the balance to be paid by the Martinborough Lionesses.
(*Moved Cornelissen/Seconded Read*) Carried
3. Action 736: Write and thank the Martinborough Lionesses for their leadership of the bike rack project as well as their generous donation and notify permission for a recognition plaque; P Crimp

MCB RESOLVED (MCB 2017/106):

1. To receive the tabled LTP Sector Feedback Report.
(*Moved Cornelissen/Seconded Read*) Carried

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2. Action 737: Provide the Chair with top three priority LTP areas by the 29 November 2017; MCB members

MCB RESOLVED (MCB 2017/107):

1. To receive the budget and set aside \$500 to repair the Martinborough basketball hoops.
(*Moved Cornelissen/Seconded Cr Maynard*) Carried
2. Action 738: Liaise with the Menz Shed to ascertain if assistance can be given to repair the basketball hoop backboards; L Cornelissen
3. Action 739: Purchase new basketball nets for the Martinborough basketball hoops; F Beattie

9. MEMBERS REPORTS (INFORMATION):

9.1 Wairarapa Library Service

Members noted the report as submitted.

9.2 Youth LTP Sector Meeting

Members noted the report as submitted.

9.3 Painting Mural onto Power Box in Martinborough Square

Mrs Roy tabled a report proposing artist Allison Hudson paint a picture on the power box in Martinborough Square.

MCB RESOLVED (MCB 2017/108):

1. To receive members' reports including tabled reports.
2. To approve expenditure of up to \$500 for materials required to paint the Martinborough Square power box subject to Community Board approval of the design.
(*Moved Cornelissen/Seconded Cr Colenso*) Carried
3. Action 740: Forward members the proposed artwork for the Martinborough Square power box; M Roy

10. CORRESPONDENCE

10.1 Outwards

To David Kershaw, from Lisa Cornelissen, Martinborough Community Board, dated 7 November 2017

MCB RESOLVED (MCB 2017/109) to approve the outwards correspondence.

(*Moved Cornelissen/Seconded Beattie*) Carried

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Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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