



Minutes – 5 November 2020

- Present:** Mel Maynard (Chair), Aidan Ellims, Michael Honey, Nathan Fenwick, Councillor Pam Colenso (via audio-visual link), Councillor Pip Maynard and Alex Mason (youth representative).
- In Attendance:** Karen Yates (Policy and Governance Manager) and Steph Dorne (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the Supper Room, Martinborough Town Hall, Texas Street, Martinborough on 24 September 2020 between 6.32pm and 8.32pm.

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

There were no apologies.

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Councillor Maynard paid tribute to Heather Wall who had recently passed away and acknowledged her contribution to the community and church.

5. PUBLIC PARTICIPATION

There was no public participation.

6. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

There were no actions from public participation.

7. COMMUNITY BOARD MINUTES

7.1 Martinborough Community Board Minutes – 24 September 2020

MCB RESOLVED (MCB 2020/37) that the minutes of the Martinborough Community Board meeting held on 24 September 2020 be confirmed as a true and correct record.

(Moved Ellims/Seconded Honey)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Youth Representative Appointment Report

MCB RESOLVED (MCB 2020/38):

1. To receive the Youth Representative Appointment Report.
(Moved Cr Maynard/Seconded Fenwick) Carried
2. To appoint Alex Mason as a youth representative, in an advocacy role with non-voting rights to the Martinborough Community Board, until the end of the 2019-2022 triennium.
3. To agree an honorarium payment of \$50 per ordinary meeting attended be paid to the youth representative from the Martinborough Community Board operating budget.
(Moved Fenwick/Seconded Ellims) Carried

8.2 Officers' Report

Members queried the roads selected for the resealing programme, emphasised the need to focus on rural roads, and requested an update on progress of resolving the Hinakura Road slump issue.

Members discussed the go-live date for the Manganese Reduction Treatment Plant, expressed concerns that it wouldn't be operational in time for Toast Martinborough, and discussed progress on investigating the last Martinborough wastewater discharge incident. Ms Yates responded to questions on water restrictions and recovery for damage to Council assets.

Mr Ellims expressed he would like water conservation measures to be introduced and Ms Yates explained this would form part of the consultation on the Long Term Plan.

Ms Maynard expressed concern that the Martinborough Wastewater Treatment Plant Community Liaison Group had not met since her appointment.

MCB NOTED:

1. Action 605: Provide clarification on the reasons Birdie Way, Eagle Place and Fairway Drive were scheduled for resealing, E Stitt.
2. Action 606: Request an update from Greater Wellington Regional Council on progress made to remedy the Hinakura Road slump issue, E Stitt.
3. Action 607: Provide an update to Heidi Allis on progress with the action the Board agreed following the presentation made in the public forum on 24 September 2020 regarding poor lighting at the Jellicoe Street crossing by Venice Street.
4. Action 608: Confirm if the actuated valve at the Martinborough Wastewater Treatment Plant scheduled for completion in October 2020 has been completed, E Stitt.
5. Action 609: Provide the Board information on why the Pinot Grove wastewater pipe upgrade is being undertaken, E Stitt.

MCB RESOLVED (MCB 2020/39) to receive the Officers' Report.

(Moved Cr Maynard/Seconded Fenwick) Carried

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8.3 Income and Expenditure Report

Ms Yates responded to questions on the outstanding balance for the Pain Estate and updated members of the upcoming review of the policy.

MCB NOTED:

1. Action 610: Confirm if the \$200 granted to South Wairarapa Neighbourhood Support in May 2020 has been taken up and advise the process for withdrawing the grant and releasing unspent funds back to the grant fund, K Yates.
2. Action 611: Confirm if a grant application from MADCAPS has been received and advise when it will be presented to the Board for consideration, K Yates.

MCB RESOLVED (MCB 2020/40):

1. To receive the Income and Expenditure Statement for the period 1 July 2020 – 30 September 2020.
(Moved Cr Colenso/Seconded Cr Maynard) Carried
2. To receive the Pain Farm Statement of Financial Performance for the period 1 July 2020 – 30 September 2020.
(Moved Fenwick/Seconded Maynard) Carried
3. To release the \$500 commitment for backboards and posts from 27 November 2017 back to the Martinborough Community Board grant fund.
(Moved Cr Maynard/Seconded Cr Colenso) Carried

8.4 Action Items Report

Members reviewed the tabled draft Considine Park User Group Terms of Reference and proposed changes to the membership section to seek a tangata whenua nomination rather than appointment from the Māori Standing Committee, and to allow for the Community Board to propose community candidates. Members discussed the frequency of meetings and Councillor Colenso and Ms Yates undertook to explore whether groups that are users but not a lessee or licensee could be included in the membership. A revised Terms of Reference would be presented to the Board for consideration at the December meeting.

Members reviewed each of the outstanding action items, discussed further updates, and noted further actions as follows:

1. Action 612: Present the Considine Park User Group Terms of Reference to the Board for adoption in December 2020, K Yates.
2. Action 613: Seek a nomination from the Māori Standing Committee for a tangata whenua representative for the Considine Park User Group, K Yates.
3. Action 614: Provide the board an update to clarify the connection between the review of the overhead cost allocation model for the Pain Farm and the crediting of any overhead allocations to back to the Pain Farm account, K Neems.

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4. Action 615: Report to the board on the income amounts received from each of the separate Pain Farm income sources, K Neems.
5. Action 616: Provide the board with an assessment of timeframes to complete the lessons learned on the Waihinga Centre project, E Stitt.
6. Action 617: Provide clarification on the land available for the Martinborough Community Garden at the potential location at the corner of Venice and Regent Streets, B Neems.
7. Action 618: Write a letter to the Waihinga Centre Charitable Trust to confirm when appointments to the Trust were last made and when appointments are next due, Councillor Colenso.
8. Action 619: Progress the planting of one tree for the 150 year Anniversary for the settlement at Waihinga in Centennial Park with the Amenities Manager, Councillor Colenso.

MCB RESOLVED (MCB 2020/41):

1. To receive the Action Items Report.
2. To agree to fund up to \$200 for a tree for the 150 year anniversary for settlement at Waihinga from the Martinborough Community Board, to be funded from the beautification fund.

(Moved Ellims/Seconded Fenwick)

Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

Ms Maynard provided a report back on engagement events for the Spatial and Long Term Plans and the first monthly Community Board drop in session. Ms Maynard thanked members for attending and members discussed obtaining a promotional sign for future drop in sessions.

MCB RESOLVED (MCB 2020/42) to receive the Chairperson Report.

(Moved Ellims/Seconded Cr Colenso)

Carried

11. MEMBER REPORTS

There were no member reports.

12. CORRESPONDENCE

There was no correspondence.

The meeting closed at 8.32pm.

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Confirmed as a true and correct record

.....Chairperson

.....Date

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