



Minutes – 13 October 2021

- Present:** Mel Maynard (Chair), Aidan Ellims, Nathan Fenwick, Councillor Pam Colenso and Alex Mason (Youth Representative).
- In Attendance:** Harry Wilson (Chief Executive), Bryce Neems (Amenities and Waste Manager), Stefan Corbett (Group Manager Partnership and Operations), Steph Frischknecht (Committee Advisor) and Kaitlyn Carmichael (Committee Advisor).
- Also in Attendance** Clem Beck
- Conduct of Business:** Due to COVID-19 restrictions this meeting was held via video conference and was live-streamed to Council's [YouTube channel](#). All members participating via video conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was conducted between 6.30pm and 8.23pm.

1. EXTRAORDINARY BUSINESS:

There was no extraordinary business.

2. APOLOGIES

*MCB RESOLVED (MCB 2021/58) to receive apologies from Cr Maynard and Mr Honey
(Moved Maynard/Seconded Ellims) Carried*

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Ms Maynard acknowledged the passing of Diana Cresswell, and recognised her invaluable work at Wharekaka and within the Martinborough Community.

5. PUBLIC PARTICIPATION

Clem Beck – Closure of Te Awaiti Reserve for Overnight Camping

Mr Beck spoke about the closure of Te Awaiti Reserve for overnight camping and noted concerns surrounding the process involved with this decision.

DISCLAIMER

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6. ACTIONS FROM PUBLIC PARTICIPATION

The matters raised by Mr Beck would be discussed under agenda item 10.1, the Chairperson Report.

7. MARTINBOROUGH COMMUNITY BOARD MINUTES – 16 AUGUST 2021

7.1 Martinborough Community Board Minutes – 16 August 2021

MCB RESOLVED (MCB 2021/59) that the minutes of the Martinborough Community Board meeting held on 16 August 2021 be confirmed as a true and correct record.

(Moved Fenwick/Seconded Ellims)

Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Martinborough Pump Track Report

Council Officers and Members provided an update on the Martinborough Pump Track at Centennial and Considine Park. Members noted the importance of community and Board involvement in the project. Members discussed an email received from a local resident regarding track placement and design.

MCB RESOLVED (MCB 2021/60):

1. To receive the Martinborough Pump Track Report.
2. To note the significance of Centennial and Considine Park and the activities permitted under the Centennial and Considine Park Management Plan.
3. To support the pump track initiative in concept and be notified of any development.

(Moved Fenwick/Seconded Cr Colenso)

Carried

8.2 Waihinga Project – Lessons Report

Mr Wilson spoke to matters as outlined in the report and responded to questions on the completion of a business case, the achievement of outcomes, documentation processes, and the funding of the project coordinator. Members noted the lessons learned and future recommendations. The importance of community partnership and integration within future projects was highlighted.

MCB RESOLVED (MCB 2021/61) to receive the Waihinga Project – Lessons Report.

(Moved Ellims/Seconded Fenwick)

Carried

8.3 Hinekura Road Erosion and Landslide Remediation Report

Mr Wilson and Mr Corbett spoke to the matters outlined in the report and responded to questions raised. Regular updates would be provided to the community and Hinekura residents. The Board noted concern for Hinekura residents and requested being involved and informed as the remediation continued.

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MCB RESOLVED (MCB 2021/62):

1. To receive the Hinekura Road Erosion and Landslide Remediation Report.
(Moved Cr Colenso/Seconded Fenwick) Carried
2. To note the Greater Wellington Regional Council (GWRC) Erosion and Landslide Remediation Plan and that all recommendations identified in this report will be carried out within existing Council budgets.
3. To note the WSP Consultants Hinekura Landslide July 2021 Assessment memo.
4. To note that Council officers will continue to work closely with GWRC and WSP Consultants to come up with a final risk mitigation strategy for 1673 Hinekura Road.
(Moved Fenwick/Seconded Ellims) Carried

8.4 Officers' Report

Mr Neems updated members on pool tiling and new BBQs, the Parks and Reserves tender, donation of a seat, and waste management. Potential options for BBQs at coastal reserves would be explored.

*MCB RESOLVED (MCB 2021/63) to receive the Officers Report.
(Moved Cr Colenso/Seconded Fenwick)*

Carried

8.5 Action Items Report

Members discussed updates to open action items. Cr Colenso noted the completion of the bus shelter artwork in Martinborough. The Flag stock had been completed and Mr Fenwick undertook to manage flag slots for upcoming community events. Mr Wilson undertook sending the 1 September 21 Asset and Services Report to members as an update on road safety recommendations the Board had made.

*MCB RESOLVED (MCB 2021/64) to receive the Action Items Report.
(Moved Ellims/Seconded Fenwick)*

Carried

8.6 Income and Expenditure Report

Query on mileage item which Council Officers undertook to clarify.

MCB RESOLVED (MCB 2021/65) to receive the Income and Expenditure Statements for the Period ending 31 August 2021

(Moved Cr Colenso/Seconded Ellims)

Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

MCB RESOLVED (MCB 2021/66) to receive the Chairperson Report.

(Moved Fenwick/Seconded Cr Colenso)

Carried

Topic 1 – Rates

Ms Maynard spoke to the items in her Chairpersons Report. Mr Wilson noted dates had been set for Public Meetings in each town. Board members would be notified of dates shortly. A rural meeting would also be planned to discuss this topic and Mr Wilson sought guidance from Board on appropriate location.

Topic 2 – Martinborough District Road Safety

Ms Maynard requested confirmation of a meeting in Hinekura with land owners and residents to discuss roads and timeline associated with repairs. Mr Wilson confirmed this meeting and undertook providing information once scheduled.

Mr Fenwick voiced concerns about road safety in the community and noted accidents at the Kitchener Street/Princess Street corner and importance of community road safety.

Topic 3 – Te Awaiti and North Tora Campgrounds

Mr Ellims and Ms Maynard requested that Mr Wilson provide the Board with a copy of the legal advice received prior to closure of the campgrounds.

MCB RESOLVED (MCB 2021/67) to seek a report from Council Officers to advised what the risk assessment was that was used and all the information the CE used to closed the Tora Campground and inform the decision that has been made. Following that, what are the implications for the campers and the Tora Community and the next steps.

(Moved Fenwick/Seconded Cr Colenso)

Carried

At the request of the board, Mr Wilson undertook to provide a comprehensive report outlining factors considered in the decision making and would review whether the legal advice could be provided as part of this report.

11. MEMBER REPORTS

There were no member reports.

12. CORRESPONDENCE

MCB RESOLVED (MCB 2021/68) to note the outwards correspondence to Allan Hogg and Dudley-Anne Hill, Martinborough Business Association from Martinborough Community Board, dated 17 August 2021.

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(Moved Fenwick/Seconded Cr Colenso)

Carried

The meeting closed at 8.23pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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