



Minutes – 16 August 2021

- Present:** Mel Maynard (Chair), Aidan Ellims, Michael Honey, Nathan Fenwick and Councillor Pip Maynard.
- In Attendance:** Harry Wilson (Chief Executive), Jo Dean (Regional Zero Waste Advisor), Ben Turner (Engineering Officer) and Steph Frischknecht (Committee Advisor).
- Also in Attendance** Charlotte Harding, Clem Beck and Mike Firth.
- Conduct of Business:** The meeting was conducted in public in the Supper Room, Waihinga Centre, Texas Street, Martinborough between 6.30pm and 9.25pm.

1. EXTRAORDINARY BUSINESS

MCB RESOLVED (MCB 2021/39) to consider the Chairperson Report as agenda item 10.1. The report was not on the agenda as the Chair was awaiting information attached as Appendix 1 and 2 and it could not be delayed to a subsequent meeting due to a high level of public interest and a financial account that needed to be settled.

(Moved M Maynard/Seconded Fenwick)

Carried

2. APOLOGIES

MCB RESOLVED (MCB 2021/40) to receive apologies from Councillor Colenso and youth representative Alex Mason.

(Moved M Maynard/ Seconded Ellims)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Mr Ellims acknowledged the passing of resident Joan Bidwell and Mr Fenwick acknowledged the passing of resident Julie McLellan.

Ms Maynard acknowledged the passing of Emma Aranui who had been instrumental in the establishment of Hau Ariki Marae.

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5. PUBLIC PARTICIPATION

Charlotte Harding – Pump Track Project

Ms Harding requested support for a pump track in Considine Park, noting that a specific site location had not yet been selected. Ms Harding outlined progress to date and anticipated next steps of reporting to the Assets and Services Committee and public consultation. Ms Harding responded to questions on engagement with neighbouring properties.

Clem Beck – Rates and Three Waters Reform Programme

Mr Beck stated there was a lack of communication on the rates increase and requested a public meeting be held. Mr Beck also spoke on the Three Waters Reform Programme, including ownership of and financial returns from assets, involvement of Iwi, and the timeframes for decision making. Mr Beck stated there had been no advice to date from Council and requested the Board pass a vote of no confidence in Council.

Mike Firth – Rural Roothing and Three Waters Reform Programme

Mr Firth asked what the plan was for rural roads, particularly for the slump on Te Awaiti Road at the Gluepot, and wanted better Council communications. Mr Firth requested information on the Three Waters Reform Programme be made available to the community and wanted the community to be consulted.

6. ACTIONS FROM PUBLIC PARTICIPATION

The matters raised by Mr Beck and Mr Firth would be discussed under agenda item 10.1, the Chairperson Report.

MCB NOTED:

Action 388: Request a report from officers to understand the legal obligations and uses of Considine Park so the Board can make a recommendation to the Assets and Services Committee on the proposed pump track, H Wilson.

MCB RESOLVED (MCB 2021/41) to bring Topic 1 – Community Engagement of agenda item 10.1, the Chairperson Report, forward for consideration.

(Moved M Maynard/Seconded Fenwick)

Carried

10.1 Chairperson Report - Topic 1 Community Engagement (item moved)

Ms Maynard spoke to matters as outlined in Topic 1 of the Chairperson Report and recommended a public meeting be held to discuss rates.

MCB RESOLVED (MCB 2021/42):

1. To receive the Chairperson Report.
2. To request that Council hold an urgent public meeting to discuss rates, to be held as soon as possible, for the Martinborough community.

(Moved Fenwick/Seconded Ellims)

Carried

Members discussed the advantages of a public meeting over private one-to-one meetings. Mr Wilson advised a public meeting had not been precluded and Council would be determining the best way to respond.

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Mr Wilson outlined considerations around the Three Waters Reform Programme and an information paper would be presented to the Assets and Services Committee. Members did not want a public meeting on rates to be combined with matters on the reform programme.

Secretary note: Recommendation 3 of the Chairperson Report was considered following agenda item 8.3, the Action Items Report.

MCB RESOLVED (MCB 2021/43) to bring Topic 2 –Road Safety of agenda item 10.1, the Chairperson Report, forward for consideration.

(Moved Fenwick/Seconded Cr Maynard)

Carried

10.1 Chairperson Report - Topic 2 District Road Safety (item moved)

Mr Turner updated members on the current state of the Hinekura Road and Te Awaiti Road slumps, and responded to questions on Ruakokopatuna Road. A report on Hinekura Road would be presented to the Assets and Services Committee.

Mr Wilson responded to questions on road maintenance funding, alternative routes, resourcing capacity and quality control.

Members discussed connection of rural communities and felt there was a need for improved communications from Council.

Mr Wilson undertook to confirm if the materials had arrived for the repair of Ponatahi Bridge.

7. MARTINBOROUGH COMMUNITY BOARD MINUTES – 8 JULY 2021

7.1 Martinborough Community Board Minutes – 8 July 2021

MCB RESOLVED (MCB 2021/44) that the minutes of the Martinborough Community Board meeting held on 8 July 2021 be confirmed as a true and correct record.

(Moved Fenwick/Seconded Ellims)

Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Officers Report

Ms Dean updated members that a waste minimisation plan is now needed for large events. A form would be made available on the Council website and Ms Dean was working with event organisers.

Mr Wilson responded to questions on rates arrears, timeframes for updating performance indicators, the proportion of alcohol licensed premises that had a compliance visit, the remarking of the sealed network, and bridge checks.

Mr Wilson undertook to share with members the outcome of a desktop investigation on Huirpi Bridge.

The Waihinga Centre lessons learned would be reported to the next Assets and Services Committee meeting.

Members discussed the installation of an additional lime path at Considine Park and requested involvement in the speed limit review.

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MCB RESOLVED (MCB 2021/45) to receive the Officers Report.

(Moved Ellims/Seconded Fenwick)

Carried

8.2 Street Flag Application Report

In declining the application from Martinborough Business Association, members discussed the need to undertake a stock take of available flags and their preference to utilise the existing “love local” messaged flags.

MCB RESOLVED (MCB 2021/46):

1. To receive the Street Flag Application Report.

(Moved Fenwick/Seconded Cr Maynard)

Carried

2. To approve the application from Martinborough Music Festival Trust for the installation of 13 street flags in Martinborough from 6 September to 27 September 2021 for the Martinborough Music Festival.

(Moved Honey/Seconded Ellims)

Carried

3. To decline the application from Martinborough Business Association for the installation of street flags in Martinborough for a three week period in gaps of time in between events.

(Moved Honey/Seconded Fenwick)

Carried

4. To approve the application from Toast Martinborough Limited for the installation of street flags in Martinborough from 1 November to 30 November for Toast Martinborough.

(Moved Cr Maynard/Seconded Ellims)

Carried

MCB NOTED:

Action 389: Undertake a stock take of flags available for the Martinborough FlagTrax system to ensure an understanding of the calendar of events and priorities going forward, N Fenwick.

8.3 Action Items Report

Members discussed updates to open action items.

Members discussed availability of hawkers sites and signage. Mr Wilson advised there was not a supply issue and undertook to confirm if licences applied within each town or across the district.

MCB RESOLVED (MCB 2021/47) to receive the Action Items Report.

(Moved Cr Maynard/Seconded Fenwick)

Carried

10.1 Chairperson Report (item moved)

Ms Maynard spoke to matters as outlined in the Chairperson Report and requested work be undertaken to ensure the symmetry of pedestrian crossings at Martinborough Square. Mr Wilson advised the design of the pedestrian crossings would need to be done on safety.

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MCB RESOLVED (MCB 2021/48) to recommend the Assets and Services Committee request officers investigate creating the built out shoulders on the pedestrian crossings at Cambridge Road and Oxford Street, to mirror the crossings on Jellicoe and Kitchener Street.

(Moved M Maynard/Seconded Ellims)

Carried

Mr Wilson explained the differences between the Future for Local Government Review and a representation review and outlined the timeframes.

Mr Wilson left the meeting at 8.46pm.

MCB RESOLVED (MCB 2021/49) to request Council officers investigate whether they should have to pay for the Innovating Streets Project Management which didn't capture the first round of internal and external champions and has resulted in the initiative having insufficient support and falling over.

(Moved M Maynard/Seconded Fenwick)

Carried

MCB RESOLVED (MCB 2021/50) to forward correspondence from Stuart Campbell on outcomes wanted from the Innovating Streets public meeting held on 9 August 2021 to Council.

(Moved M Maynard/Seconded Ellims)

Carried

MCB RESOLVED (MCB 2021/51) to approve funds of \$94 + GST to be paid to OneSource, for the outstanding amount due on our Matariki flags, to be funded from the beautification fund.

(Moved M Maynard/Seconded Fenwick)

Carried

8.4 Income and Expenditure Report

MCB RESOLVED (MCB 2021/52) to receive the Income and Expenditure for 1 July 2020 – 30 June 2021 and Pain Farm Statement of Service Performance to 30 June 2021.

(Moved M Maynard/Seconded Ellims)

Carried

8.5 Financial Assistance Report

In considering the applications, members discussed the availability of grant funds, level of funding granted previously for repeat applications, the success of prior events, the significance of the event for Kahutara Hall, and the ability to utilise funds from the beautification fund for Christmas decorations.

MCB RESOLVED (MCB 2021/53):

1. To receive the Financial Assistance Report.

(Moved Cr Maynard/Seconded Fenwick)

Carried

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2. To approve granting Martinborough Music Festival Trust funds of \$500 for the 2021 Martinborough Music Festival, to be funded from the grants fund.
(Moved Ellims/Seconded M Maynard) Carried
3. To approve granting Martinborough Business Association funds of \$750 for Christmas garland decorations in Martinborough, to be funded from beautification fund.
(Moved Honey/Seconded Fenwick) Carried
4. To approve granting Kahutara Hall Society funds of \$850 for a high tea and evening ball in celebration of Kahutara Hall's 100th year, to be funded from the grants fund.
(Moved Ellims/Seconded Cr Maynard) Carried
5. To approve granting Martinborough Youth Trust funds of \$500 for a 2021 community fireworks event, to be funded from the grants fund.
(Moved Honey/Seconded Fenwick) Carried
6. To note an ineligible grant application was received from Kid Need Dadz Wellington requesting \$500 for a Father's Day Bowling event that was subsequently withdrawn.
7. To note that officers will update the Community Board grant form to reflect the new Grants Policy.
(Moved Ellims/Seconded Fenwick) Carried

8.6 Financial Assistance Accountability Report

MCB RESOLVED (MCB 2021/54) to receive the Financial Assistance Accountability Report.

(Moved Cr Maynard/Seconded Fenwick) Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

The matters raised in the Chairperson Report were discussed following agenda item 6, Actions from Public Participation and agenda item 8.3, the Action Items Report.

11. MEMBER REPORTS

There were no member reports.

12. CORRESPONDENCE

There was no correspondence.

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The meeting closed at 9.25pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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