



Minutes – 24 February 2022

- Present:** Mel Maynard (Chair), Aidan Ellims (Chair), Nathan Fenwick, Councillor Pam Colenso, Alex Mason (Youth Representative)
- In Attendance:** Mayor Beijen, Stefan Corbett (Group Manager, Partnership and Operations), Amanda Bradley (General Manager, Policy & Governance) and Kaitlyn Carmichael (Committee Advisor).
- Also in Attendance** Sophie Shipperbottom (Swim with Sophie)
- Conduct of Business:** Under the RED traffic light setting, this meeting was held via video conference and was live-streamed to Council's [YouTube channel](#). All members participating via video conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was conducted between 6.46pm and 9.26pm.

1. EXTRAORDINARY BUSINESS

MCB RESOLVED (MCB 2022/01) to add the Financial Assistance Report (Item 8.3) as an extraordinary item. The item was not included in the agenda, as it was received late and could not be delayed as the program begins prior to the next meeting.

(Moved Maynard/Seconded Cr Colenso)

Carried

2. APOLOGIES

MCB RESOLVED (MCB 2022/02) to receive apologies from Cr Maynard and Mr Honey.

(Moved Maynard/Seconded Ellims)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Mr Ellims acknowledged the passing of long-term Martinborough resident Robert (Bob) Boyne, who was the last surviving return serviceman in the area. Mr Ellms offered condolences to his family.

Ms Maynard acknowledged the passing of Rodger Nicho, who was a builder of Hau Ariki Marae and a large part of the Martinborough community.

DISCLAIMER

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5. PUBLIC PARTICIPATION

Sophie Shipperbottom- Swim with Sophie Grant Application

Ms Shipperbottom spoke to her grant application and responded to questions on the swimming program.

6. ACTIONS FROM PUBLIC PARTICIPATION

Actions from public participation to be considered under item 8.3, The Financial Assistance Report.

7. MARTINBOROUGH COMMUNITY BOARD MINUTES

7.1 Martinborough Community Board Minutes – 24 November 2022

MCB RESOLVED (MCB 2022/03) that the minutes of the Martinborough Community Board meeting held on 24 November 2022 be confirmed as a true and correct record.

(Moved Fenwick/Seconded Ellims)

Carried

8. DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Elected Member Code of Conduct Report

MCB RESOLVED (MCB 2022/04) to receive the Elected Member Code of Contact Report.

(Moved Cr Colenso/Seconded Ellims)

Carried

Members queried changes to the Elected Member Code of Conduct and requested further consultation prior to adoption. Ms Bradley undertook scheduling a workshop with the board.

8.2 Road Naming Report

MCB RESOLVED (MCB 2022/05):

1. To receive the Proposed Naming of an Existing Right of Way, at 4132 Ocean Beach Road, in Martinborough – Wharekauhau Estate.

(Moved Cr Colenso/Seconded Fenwick)

Carried

2. To approve the proposed naming of “Romney Lane” for the proposed private road 4132 Ocean Beach Road, Martinborough.

(Moved Ellims/Seconded Fenwick)

Carried

Members queried the placement and ownership of the road and responsibility for maintenance. Members discussed the origin and significance of name “Romney Lane”.

Secretary Note: 4132 Ocean Beach Road resides in the Featherston Ward and was brought forward to this board in error. This report will be presented at the next Featherston Community Board meeting for consideration.

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8.3 **Financial Assistance Report** (Extraordinary Item)

MCB RESOLVED (MCB 2022/06):

1. To receive the Financial Assistance Report.
(Moved Ellims/Seconded Fenwick) Carried
2. To note that the grant application from Swim with Sophie is ineligible under the grant policy.
3. To note that the community board can make a decision that does not align with the policy if it considers there is a good reason not to apply the policy.
(Moved Ellims/Seconded Maynard) Carried
4. To approve Swim with Sophie, \$2,410 to fund one swimming lesson to each of the 241 students at Martinborough School, to be funded through the Swimming Pool Fund.
(Moved Maynard/Seconded Ellims) Carried

Members queried additional funding options for the swim program and discussed the future use of the Martinborough Swim Club Fund. Cr Colenso noted the Lift at the pool has been repaired and no longer required use of this fund.

9. **INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**

9.1 **Officers' Report**

MCB RESOLVED (MCB 2022/07) to receive the Officers' Report.

(Moved Fenwick/Seconded Cr Colenso) Carried

Members queried the impact of future growth on the wastewater system and lupin control along White Rock Road. Mr Corbett undertook providing further information.

Mr Corbett provided an update on the Pain Farm repairs, Hinekura Road workplan and status of the speed review.

Mayor Beijen undertook providing an update on school transportation use of Hinekura Road.

MCB NOTED:

Action 035: To request an update on the inspection frequency of fire hydrants in the district and ensure the hydrants on Princess Street are accessible following road resealing, S. Corbett

Ms Maynard noted the incorrect spelling of Hau Ariki Marae in the report and Mr Corbett undertook having this corrected.

MCB NOTED:

Action 036: Request a meeting with Officers to review road safety concerns in the district, S. Corbett

Action 037: To request that a mutually satisfactory way of reporting on the maintenance of Pain Farm is established, S. Corbett

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Action 038: Request that a more precise update is given with regards to the rates arrears presented in the Officers' Report, including commentary on how they are trending in comparison to previous years, K. Neems

Members queried that status of a rates reduction and making a submission to the annual plan. Mayor Beijen and Ms Bradley spoke to the consultation process for the 2022 Annual Plan. Mayor Beijen noted this item was not on the agenda and further inquiries should be directed to Mr Wilson, Chief Executive.

Meeting adjourned at 8.52pm.

Meeting reconvened at 9.02pm.

9.2 Income and Expenditure Report

MCB RESOLVED (MCB 2022/08):

1. To receive the Income and Expenditure Report
(*Moved Cr Colenso/Seconded Fenwick*) Carried
2. To retrospectively approve funding for \$111.90 for the Memorial Gate Celebration morning tea.
(*Moved Fenwick/Seconded Ellims*) Carried

MCB NOTED:

Action 040: To request clarification on Staff Expenses of \$197.30, under the Operating Expenses on the Income and Expenditure Report for the period ending 31 January 2022.

9.3 Action Items Report

*MCB RESOLVED (MCB 2022/09) to receive the Action Items Report.
(Moved Fenwick/Seconded Cr Colenso) Carried*

Members discussed open action items and noted further updates. Mr Corbett undertook providing an update on action item 176 and investigating the formalization of the Tora/Te Awiati Campground plan. Ms Maynard requested a representative from Ruamahanga Roads attend a future meeting.

10. CHAIRPERSONS REPORT

There was no Chairperson Report.

11. MEMBER REPORTS

There were no member reports.

The meeting closed at 9.07pm.

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Confirmed as a true and correct record

.....Chairperson

.....Date

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