



Minutes – 25 February 2021

- Present:** Mel Maynard (Chair), Michael Honey, Nathan Fenwick, Councillor Pam Colenso and Alex Mason (youth representative).
- In Attendance:** Mayor Alex Beijen, Bryce Neems (Amenities Manager) and Steph Frischknecht (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the Supper Room, Martinborough Town Hall, Texas Street, Martinborough between 6.30pm and 8.46pm.

1. EXTRAORDINARY BUSINESS

MCB RESOLVED (MCB 2021/01) to discuss an update on the users of Considine Park as agenda item 13.2.

(Moved Cr Colenso/Seconded Maynard)

Carried

2. APOLOGIES

MCB RESOLVED (MCB 2021/02) to receive apologies from Aidan Ellims and Councillor Pip Maynard.

(Moved Fenwick/Seconded Cr Colenso)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest.

4. ACKNOWLEDGMENTS AND TRIBUTES

Ms Maynard paid tribute to Charmaine Alpe, a longstanding member of the Martinborough community, who had recently passed away.

5. PUBLIC PARTICIPATION

There was no public participation.

6. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

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7. COMMUNITY BOARD MINUTES

7.1 Martinborough Community Board Minutes – 17 December 2020

MCB RESOLVED (MCB 2021/03) that the minutes of the Martinborough Community Board meeting held on 17 December 2020 be confirmed as a true and correct record subject to a spelling correction in the acknowledgments and tributes to Ann Rawhiti.

(Moved Fenwick/Seconded Honey)

Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Adoption of the 2021 Schedule Of Ordinary Meetings Report

Ms Maynard asked members to consider an alternative date for the proposed meeting on 15 April due to a clash with a Long Term Plan meeting; the Board would meet on 19 April.

Members debated moving from a six to an eight weekly cycle of meetings. Members discussed the ability to hold extraordinary meetings if required, alignment to council, committee and other community board meetings, impacts to the reporting cycle, impacts of lengthening the cycle on decision-making, public participation at meetings and the use of meetings as a mechanism to advocate on behalf of the community.

MCB RESOLVED (MCB 2021/04):

1. To receive the Adoption of the 2021 Schedule of Ordinary Meetings Report.

(Moved Fenwick/Seconded Cr Colenso)

Carried

2. To adopt a six weekly meeting cycle for Martinborough Community Board and the accompanying 2021 schedule of ordinary meetings with the amendment that the meeting on 15 April 2021 be moved to 19 April 2021.

(Moved Fenwick/Seconded Honey)

Carried

Cr Colenso voted against the motion

3. To delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Community Board Chair as required.

(Moved Fenwick/Seconded Honey)

Carried

8.2 Officers' Report

Mayor Beijen responded to questions on the water reform Request for Information (RFI) and the water contamination risk identified at the Martinborough Manganese Reduction Plant. The plant was now operational and there would be an official opening.

Members discussed liability for the damage to the Lake Ferry Waste Water Treatment Plant (WWTP) driplines, the nature of Wellington Waters' three waters decision making committee (3WDMC), the installation of a valve at Martinborough WWTP, and senior housing.

Mr Neems responded to questions on inspections at Pain Farm and updated members of improvements to the Martinborough playground

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and Waihinga cemetery. Ms Maynard acknowledged the lych gate being installed for 150 years of the Waihinga cemetery.

MCB RESOLVED (MCB 2021/05) to receive the Officers' Report.

(Moved Fenwick/Seconded Cr Colenso)

Carried

8.3 Action Items Report

Members discussed repairs to the Martinborough Dog Park fencing and Mr Neems advised home owners are responsible for repairs on reserve boundaries. Members agree to release the funds set aside for repairs and discussed signage at the park.

Members discussed increasing seating for the public in Martinborough and Ms Maynard updated members of a recent visit to Wai Waste and Martinborough Foodbank.

Mr Neems updated members on negotiations to increase the frequency of fire hydrant servicing, public engagement on the Innovating Streets programme, the Manganese Extraction Plant becoming operational and the Waihinga Centre lessons learned.

MCB RESOLVED (MCB 2021/06):

1. To receive the Action Items Report.

(Moved Cr Colenso/Seconded Fenwick)

Carried

2. To agree to release the \$200 commitment for fencing repairs at the Martinborough dog park back to the beautification fund as home owners are responsible for repairs to fences on reserve boundaries.

(Moved Cr Colenso/Seconded Fenwick)

Carried

8.4 Income and Expenditure Report

Members discussed the Christmas decorations around Martinborough and the offer of \$1,000 for a water tank and potential relocation options for Martinborough Community Garden.

MCB RESOLVED (MCB 2021/07) to receive the Income and Expenditure Report.

(Moved Cr Colenso/Seconded N Fenwick)

Carried

8.5 Financial Assistance Report

Members discussed the lack of available grant funding and declined all applications on that basis. Members discussed holding a workshop to plan the allocation of future funding and to ensure a balance of grant funding and community board projects.

MCB RESOLVED (MCB 2021/08):

1. To receive the Financial Assistance Report.

(Moved Fenwick /Seconded Cr Colenso)

Carried

2. To decline the grant applications from Martinborough Netball Club, Martinborough Mens Shed and Dress for Success due to a lack of available funds and direct them to the Community or Youth Grant Funds as applicable.

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3. To decline the grant application from Greytown Junior Football Club due to a lack of available funds.

(Moved Fenwick/Seconded Honey)

Carried

MCB NOTED:

Action 51: Hold a workshop to discuss the approach to the allocation of the Martinborough Community Board's funding in future years, Cr Colenso.

8.6 Financial Assistance Accountability Report

MCB RESOLVED (MCB 2021/09) to receive the Financial Assistance Accountability Report.

(Moved Maynard/Seconded Cr Colenso)

Carried

8.7 Community Boards Conference 2021 Report

Mayor Beijen advised that Council conference funding was at capacity and attendance would need to be funded from the Community Board budget.

Councillor Colenso had attended previously and considered it a good networking opportunity. Members discussed available operating funds and elected to send up to two delegates.

MCB RESOLVED (MCB 2021/10):

1. To receive the Community Boards Conference 2021 Report.

(Moved Fenwick/Seconded Cr Colenso)

Carried

2. To agree to fund the attendance of Mel Maynard and Aidan Ellims, subject to his acceptance of the nomination, at the 2021 Community Boards Conference with an associated commitment of up to \$2,155 per attendee, to be funded from the operating budget.

(Moved Fenwick/Seconded Honey)

Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

Ms Maynard spoke to matters as outlined in her Chairperson Report. Work on the promotional sign board for the Community Board's community drop-in sessions would proceed through Lamb Peters Print. Mr Neems updated members of the need for a new swing chair and change table at the Martinborough swimming pool and the Board's approval of funding would be sought in due course. Ms Maynard offered to put Mr Neems in touch with Joanne Te Kani to discuss funding. Further officer updates requested through the Chairperson Report were provided under agenda item 8.3, the Action Items Report.

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Ms Maynard updated members of her involvement in planning 2021 Matariki celebrations.

MCB RESOLVED (MCB 2021/11) to receive the Chairperson Report

(Moved Fenwick/Seconded Cr Colenso)

Carried

11. MEMBER REPORTS

There were no member reports.

12. CORRESPONDENCE

There was no correspondence.

13. CONSIDERATION OF PUBLIC EXCLUDED BUSINESS

MCB RESOLVED (MCB 2021/12) that the public be excluded from the following part of the meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
13.1 Pain Farm Income Sources	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)
13.2 Update on Considine Park users	Good reason to withhold exists under section 7(2)(b)(ii)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	
a) The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
a) The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

(Moved Maynard/Seconded Cr Colenso)

Carried

The reasons for excluding the public for agenda item 13.2 and information withheld have been reviewed and it has been determined that the information can move to the open section of the minutes, as follows:

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13.2 Update on Considine Park users

Mr Neems informed members that the Wairarapa Pony Club lease at Considine Park had been terminated effective from 1 July and outlined the reasons for the termination. Members discussed potential relocation options for the club.

The meeting closed at 8.46pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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