



Minutes – 25 November 2021

- Present:** Mel Maynard (Chair from 6.56pm), Aidan Ellims (Chair until 6.55pm), Michael Honey (from 6.37pm), Nathan Fenwick, Councillor Pam Colenso and Councillor Pip Maynard, Alex Mason (Youth Representative)
- In Attendance:** Stefan Corbett (Group Manager Partnership and Operations), Mayor Beijen and Kaitlyn Carmichael (Committee Advisor).
- Also in Attendance** Mike Firth and Trinity Shaw
- Conduct of Business:** Due to COVID-19 restrictions this meeting was held via video conference and was live-streamed to Council's [YouTube channel](#). All members participating via video conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was conducted between 6.30pm and 9.07pm

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

Cr Maynard noted that Ms Maynard and Mr Honey may be late due to technical difficulties.

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Mr Ellims and Mr Fenwick acknowledged the passing of Martinborough resident and friend, Phillip Maynard and offered condolences to his whanau. Cr Maynard acknowledged the passing of Sharlene MacLeod (McCarthy), a highly regarded community member in Martinborough. Cr Maynard offered condolences to her family and friends.

Mr Honey joined the meeting at 6.37pm.

5. PUBLIC PARTICIPATION

Mike Firth – Rural Roding

Mr Firth raised four points of concern:

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1. Mr Firth queried the plan with the South end of Whakapuni Hill and noted the road danger. Mr Firth requested Council repair this area.
2. Mr Firth stated that Lupin growth along the roadside was impacting motorist visibility and is a potential fire hazard.
3. Mr Firth noted the increase in traffic on Tora Settlement Road and Te Awaiti Road. He requested support to issue a speed limit of 50km in this area.
4. Mr Firth requested signage to notify motorists of walkers along the Tora Coastal Walk. Mr Firth noted an email request has been made and no response provided. Mr Firth noted that owners of the Tora Coastal Walk would like to collaborate on the project.

Ms Maynard joined the meeting at 6.41pm.

Mr Ellims vacated the Chair at 6.55pm.

Ms Maynard assumed the Chair at 6.56pm.

Trinity Shaw - Tora/Te Awaiti Campgrounds

Ms Shaw thanked the board for their work on the Tora and Te Awaiti Campgrounds. Ms Shaw voiced concern with some items outlined in item 8.1, The North Tora and Te Awaiti Campsites Report and offered options for risk mitigation. Ms Shaw requested that work towards a permanent solution continues.

6. ACTIONS FROM PUBLIC PARTICIPATION

Mayor Beijen noted that a Council speed review is being completed as part of the District Plan. Mr Corbett undertook consulting with the Roading Manager on the matters raised by Mr Firth and prioritising items within the programme of work where possible.

MCB NOTED:

Action 616: To report to the next Community Board meeting the status and progress made on Mr Firth's items of concern: Whakapuni Hill Road; Lupin and brush impacting driver visibility; and signage along the Tora Coastal Walk, S Corbett

Mr Ellims noted that consultation with Council officers is ongoing and work is being done towards a permanent solution for the Tora and Te Awaiti Campgrounds. To be further discussed under item 8.4, the North Tora and Te Awaiti Campsite Report.

7. MARTINBOROUGH COMMUNITY BOARD MINUTES

7.1 Martinborough Community Board Minutes – 7 October 2021

MCB RESOLVED (MCB 2021/69) that the minutes of the Martinborough Community Board meeting held on 7 October 2021 be confirmed as a true and correct record.

(Moved Ellims/Seconded Cr Maynard)

Carried

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7.2 Martinborough Community Board Minutes – 13 October 2021

MCB RESOLVED (MCB 2021/70) that the minutes of the extraordinary Martinborough Community Board meeting held on 13 October 2021 be confirmed as a true and correct record, subject to the inclusion of Mr Wilson's response to the request for a copy of the legal advice on the closure of the campgrounds under section item 10.1, The Chairperson Report, Item 3.

(Moved Fenwick/Seconded Ellims)

Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Officers Report

MCB RESOLVED (MCB 2021/71) to receive the Officers Report.

(Moved Cr Maynard/Seconded Fenwick)

Carried

Members queried changes to rural/urban berm mowing, infrastructure and wastewater upgrades, wastewater treatment operations, water accessibility and supply, rates arrears reporting and delayed water leak repairs.

Mayor Beijen spoke to the spatial plan and the integration of infrastructure planning as a central component.

Mr Corbett undertook reorganisation of components of the Partnership and Operations report to increase readability and noted he would be able to better respond to detailed operational questions via email.

MCB NOTED:

Action 620: To provide clarification to the board on urban and rural berm mowing zones, S Corbett

Mr Ellims left the meeting at 7.23pm.

Mr Ellims returned to the meeting at 7.30pm.

Meeting adjourned at 7.41pm.

Meeting reconvened at 7.51pm.

8.2 Action Items Report

MCB RESOLVED (MCB 2021/72) to receive the Action Items Report.

(Moved Cr Maynard/Seconded Fenwick)

Carried

Members discussed open action items. Cr Colenso noted the Bus Shelter project had been completed. Members queried action 176, the Pain Farm Report and requested an update on the report presented to the Finance, Audit and Risk Committee.

Members requested an update on the status of committed funds for the water fountain at that Waihinga Centre.

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Cr Maynard noted that the Māori Standing Committee does not have a nomination for the Considine Park User Group and requested the action be closed.

8.3 Income and Expenditure Report

MCB RESOLVED (MCB 2021/73) to receive the Income and Expenditure for the period ending 31 October 2021.

(Moved Honey/Seconded Fenwick)

Carried

MCB NOTED:

Action 623: To confirm the funds for the Christmas decorations to the Martinborough Business Association and the Rata tree planting for the 150th celebration were issued from the correct fund.

MCB NOTED:

Action 624: To follow up on the status of outstanding grant funds for events impacted by changed Covid-19 levels.

8.4 North Tora and Te Awaiti Campsites Report

MCB RESOLVED (MCB 2021/74) to receive the North Tora and Te Awaiti Campsites Report

(Moved Cr Maynard/Seconded Fenwick)

Carried

Mr Corbett and Mr Ellims spoke to matters outlined in the report and responded to questions.

Members proposed further risk mitigation options.

MCB NOTED:

Action 626: To request, through the Chief Executive, a timeline for a report on the flooding risks of all South Wairarapa Campgrounds, H Wilson

Members requested the legal advice Council received on the closing of the campgrounds. Mr Corbett noted that this advice is privileged and was included in the report where possible.

Mr Corbett and Mr Ellims discussed providing the community with a joint statement on the future of the campsites once finalised.

8.5 Adoption of the 2022 Schedule of Ordinary Meetings Report

MCB RESOLVED (MCB 2021/75):

1. To receive the adoption of the 2022 Schedule of Ordinary Meetings Report.

(Moved Honey/Seconded Cr Maynard)

Carried

2. Adopt a 2022 schedule of ordinary 6-weekly meetings for Martinborough Community Board up to the 8 October 2022, to be held every six-weeks.

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- (Moved Cr Colenso/Seconded Fenwick)* Carried
- 3. Delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Community Board Chair.
(Moved Cr Maynard/Seconded Fenwick) Carried
- 4. Agree that the 2022 Martinborough Community Board meeting start time will be 6:30pm.
(Moved Cr Maynard/Seconded Ellims) Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

*MCB RESOLVED (MCB 2021/76) to receive the Chairperson Report.
(Moved Fenwick/Seconded Cr Maynard)* Carried

Members discussed items on the Chairperson Report, including rates and Hinekura Hill Road. Ms Maynard shared views of community members on their behalf.

Mr Corbett provided information on the upcoming Hinekura Road meeting. Mr Ellims and Mr Fenwick would engage with officers prior to the meeting.

11. MEMBER REPORTS

There were no member reports.

12. CORRESPONDENCE

There was no correspondence.

The meeting closed at 9.07pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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