



- Present:** Storm Robertson (Chair), Angela Brown, Karen Krogh, Mel Maynard and Councillor Aidan Ellims.
- Apologies:** Councillor Pip Maynard
- In Attendance:** Nicki Ansell (Lead Policy and Project Advisor), Robyn Ramsden (Community Governance Advisor), Stefan Corbett (Group Manager, Partnership & Operations) Janice Smith (Chief Executive Officer), James O'Connor (Manager Partnership & Operations Group Work), Sarah Pearson-Coats (Project Officer).
- Public Participation:** Mary Tipoki and Anna Warren
- Conduct of Business:** This meeting was conducted in public in the Supper Room, Martinborough Town Hall, Texas Street, Martinborough between 7.02pm and 9:06pm and was live streamed on the Council's YouTube Channel.

Members opened with a Karakia

1. EXTRAORDINARY BUSINESS

MCB RESOLVED (MCB 2023/50) to receive Appendix 3 of the Draft Pain Farm Income and Expenditure Statement for Period Ending 30 June to be added under agenda item 9.4. It was received late and cannot be delayed as contains information related to setting funding levels for Pain Farm.

(Moved Cr Ellims/Seconded Brown)

Carried

2. APOLOGIES

MCB RESOLVED (MCB 2023/51) to receive apologies from Cr Maynard.

(Moved Brown/Seconded Maynard)

Carried

3. CONFLICTS OF INTEREST

Ms Krogh expressed a conflict of interest with the grant for Martinborough Trees Group.

4. ACKNOWLEDGMENTS AND TRIBUTES

No acknowledgement or tributes where given.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

5. MARTINBOROUGH COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 19 October 2023

MCB RESOLVED (MCB 2023/52) that the minutes of the Martinborough Community Board meeting held on 19 October 2023 be confirmed as a true and correct record.

(Moved Brown/Seconded Krogh)

Carried

6. PUBLIC PARTICIPATION

Anna Warren – Martinborough Playcentre

Ms Warren is applying for funding after a recent break-in at the Martinborough Playcentre. Ms Warren confirmed that they have received some discounts and additional funding sources, so confirmed a change in amount being requested.

Members questioned how much damage was done, and how the security system will work and requested to see any written quotes.

Mary Tipoki – Lake Ferry Township

Ms Tipoki talked to the Lake Ferry camp, the history and community involvement including planting. Ms Tipoki discussed her interaction with SWDC Council and her concerns around the trees which have been removed, and the long grass. Ms Tipoki expressed concern for the wetlands and requested that it be looked at.

Members clarified who owned that land and the Lake Ferry wastewater plant. Members acknowledged the mahi and respect for the history of the camp.

7. ACTIONS FROM PUBLIC PARTICIPATION

Members discussed the Lake Ferry wastewater and provided background on this situation. Officers clarified what action had taken place over the last year. Council officers confirmed they will check it again and members discussed if there was a report available to share with residence.

Council officers offered observations on comments made by Ms Tipoki regarding council staff. Members confirmed the length of time that council has worked with the Tipoki's.

Members queried if a manager would be living on site, Council Officers clarified the service level contract currently in place, which is around upgrading the facility. Council Officers confirmed that there is a manager living onsite.

MCB Noted:

ACTION 492: MCB Request that SWDC Officers check out the wastewater plant at Lake Ferry Township for any leaks and overflow to wetlands and report back to the board.

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8. CHAIRPERSON REPORT

8.1 Chairperson Report

MCB RESOLVED (MCB 2023/53) to:

1. Receive the Chairperson Report.
(Moved Brown/seconded Maynard) Carried
2. Resolve to set the Pain Farm funding round for 15 January – 29 February 2024 for a grand funding pool of \$50,000 from the Pain Farm account for the Martinborough community in accordance with the deed and the pain farm income distribution policy.
(Moved Cr Ellims/Seconded Brown) Carried

Members discussed the financials for Pain Farm. Member clarified that the MCB are looking to set dates and funding rounds. Member requested that an additional extra ordinary meeting for MCB around early March, to be resolved at the first meeting of 2024.

Members discussed the Wairarapa Combined District Plan.

Members provided an update on the Christmas Parade and any outstanding invoices and amounts owing. Members acknowledged the work of Storm Robertson and Angela Brown for their hard work getting the Christmas Parade up and running.

Members discussed their end of year report, which will be discussed over the summer break and members will report back in the new year.

MCB noted:

ACTION 501: \$10,000 went out from the Pain Farm account under repairs and maintenance, MCB requested clarification on what that was for.

9. REPORTS FROM CHIEF EXECUTIVE AND STAFF

9.1 Welcoming Communities Findings and Welcome Plan

MCB RESOLVED (MCB 2023/54) to receive the Welcoming Communities Findings and W Report.

(Moved Brown/Seconded Cr Ellims) Carried

Members acknowledged the great work that MS Lloyd had done and found the report excellent. They clarified the living costs of Wellington versus Martinborough. Officers recommended that members work closely with MS Lloyd to make the program is a success. Members discussed aligning activities across the district.

9.2 2024 Meeting Schedule of Ordinary Meetings

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MCB RESOLVED (MCB 2023/55) to

1. Receive the 2024 Meeting Schedule of Ordinary Meetings Report.

(Moved Cr Ellims/Seconded Brown) Carried

2. Adopt the 2024 Meeting Schedule of Ordinary Meetings for Martinborough Community Board.

(Moved Cr Ellims/Seconded Brown) Carried

3. Delegate to the Chief Executive Officer the authority to alter the schedule of ordinary meetings following consultation with the Chair.

(Moved Cr Ellims/Seconded Brown) Carried

Members talked about the frequency of the meetings for 2024, times and days.

9.3 Pain Farm – Partnership & Operations Update Report

MCB RESOLVED (MCB 2023/56) to receive the Pain Farm Report.

(Moved Krogh/Seconded Maynard) Carried

Members queried some terms in the report and why maintenance had not occurred. Members discussed shelter belts and boundary fencing work scheduled for mid-Jan. Council Officers clarified the procurement process for quotes related to the work, and the town water supply to the farm which was damage.

Members discussed the insurance payout and clarified how that will be used.

8:35pm Cr Ellims left the meeting.

9.4 Income & Expenditure Report

MCB RESOLVED (MCB 2023/57) to receive the Income and Expenditure Report.

(Moved Brown/Seconded Krogh) Carried

9.5 Finance Assistance Report

MCB RESOLVED (MCB 2023/58) to:

1. Receive the Financial Assistance Report

(Moved Maynard/Seconded Brown) Carried

2. Agree to fund \$260 to the Trees of Martinborough to support the next stage of development at the golf course, to be funded through the Grants.

(Moved Brown/Seconded Maynard) Carried

Ms Krogh abstained.

3. Agree to fund \$1,000 to the Martinborough Playcentre, provide they supply a detailed quote, to support an upgrade of security, to be funded through the Community Development Fund.

(Moved Brown/Seconded Krogh) Carried

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9.3 Action Items Report

MCB RESOLVED (MCB 2023/59) to receive the Action Item Report.

(Moved Brown/Seconded Maynard)

Carried

Action 284: Can be moved to Actioned.

Action 276: Can be moved to Actioned.

Action 279: James to follow up.

Action 277: Can be moved to Actioned.

Action 254: Update to next week’s LTP meeting. Can be moved to Actioned.

Action 030: Can be moved to Actioned.

Action 492: MCB Request the CEO investigate if Officers can check the wastewater plant at Lake Ferry Township for any leaks and overflow to wetlands and report back to the Board.

10. MEMBER REPORTS

10.1 Karen Krogh Members Report

MCB RESOLVED (MCB 2023/60) to receive the Karen Krogh Member Report.

(Moved Maynard/Seconded Brown)

Carried

Ms Krogh, talked to her report and commented on the mitigation that is taking place for the Street Lighting process and provided an update on the tender process. Members queried the cost of GETS and officers confirmed that local suppliers are also notified.

Members discussed belisha lights for the square and Jellicoe Street. Members thanked officers for their work on this mitigation.

Members thanked the CEO being at the meeting and closed with a Karakia.

The meeting closed at 9:06pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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