



**Minutes – 7 April 2022**

- Present:** Mel Maynard (Chair), Aidan Ellims, Nathan Fenwick, Michael Honey, Councillor Pam Colenso, Councillor Pip Maynard (via video conference) and Alex Mason (Youth Representative)
- In Attendance:** Mayor Beijen, Stefan Corbett (Group Manager, Partnership and Operations), Bryce Neems (Amenities and Waste Manager), Tim Langley (Roading Manager) and Kaitlyn Carmichael (Committee Advisor)
- Conduct of Business:** This meeting was conducted in public in the Supper Room, Martinborough Town Hall, Texas Street, Martinborough between 6.30pm and 8.42pm and was live streamed on the Council's YouTube Channel. All members participating via video conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002.

**1. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

**2. APOLOGIES**

There were no apologies.

**3. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

Ms Maynard acknowledged the passing of Lynda Odell-Hori who was a retired policewoman in the community.

Ms Maynard acknowledged the passing of Jenny Kershaw, who has worked as a volunteer in the community supporting our elders.

Mayor Beijen paid tribute to Brian Miller of the Martinborough area.

**5. PUBLIC PARTICIPATION**

There was no public participation.

**6. ACTIONS FROM PUBLIC PARTICIPATION**

There were no actions from public participation.

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

## 7. MARTINBOROUGH COMMUNITY BOARD MINUTES

### 7.1 Martinborough Community Board Minutes – 24 February 2022

*MCB RESOLVED (MCB 2022/10)* that the minutes of the Martinborough Community Board meeting held on 24 February 2022 be confirmed as a true and correct record.

*(Moved Ellims/Seconded Fenwick)*

Carried

Ms Maynard noted that item 8.2, the Road Naming Report may have been brought forward to the board incorrectly and requested clarification.

## 8. DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF REPORTS

There were no decision reports from Chief Executive and Staff.

## 9. INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

### 9.1 Pain Farm Report

*MCB RESOLVED (MCB 2022/11)* to receive the Pain Farm Report.

*(Moved Fenwick/Seconded Cr Colenso)*

Carried

Members discussed items outlined in the report.

Members queried the necessity of fencing the waterways to exclude stock and discussed options for planting this area. Mr Neems noted a report would be presented at an upcoming meeting.

Mr Fenwick queried the location of the transfer station in proximity to the river and Mr Neems provided clarification on the water testing process.

Mr Neems provided an update on the repair of the shed and garage and provided a quote for the felling of damaged trees. Ms Maynard undertook providing approval for removal and members discussed options for use of the wood.

### 9.2 Income and Expenditure Report

*MCB RESOLVED (MCB 2022/12):*

1. To receive the Income and Expenditure Statement for the period ending 28 February 2022.

*(Moved Cr Colenso/Seconded Cr Maynard)*

Carried

2. To receive the Pain Farm Statement of Financial Performance for the period ending 31 December 2021.

*(Moved Ellims/Seconded Fenwick)*

Carried

Members discussed items outlined in the report and noted committed funds to be returned. Ms Maynard undertook following up with the Martinborough Community Garden on unused funds and members requested a report outlining options for alternative sites.

### 9.3 Action Items Report

*MCB RESOLVED (MCB 2022/13)* to receive the Action Items Report.

*(Moved Fenwick/Seconded Cr Colenso)*

Carried

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Members discussed open action items and noted further updates.  
Mr Corbett and Ms Maynard undertook scheduling a workshop to discuss road safety in the ward.  
Mr Fenwick provided an update on the historical information sign at Bidwill's Cutting and undertook presenting the draft to the Māori Standing Committee.  
Mr Neems undertook removing the current signage.  
Members queried a timeline for Action 626 and requested it be reopened.  
Members queried the criteria of trees on the notable tree register and Mr Fenwick noted the omission of three large trees in Huangarua park.

#### **9.4 Financial Assistance Accountability Report**

*MCB RESOLVED (MCB 2022/14) to receive the Financial Assistance Accountability Report.*

*(Moved Cr Colenso/Seconded Cr Maynard)*

Carried

Members noted the number of outstanding grant accountability forms and undertook following up with community organizations. Members queried the potential for a review of the current Grants Policy to include the accountability form as a criteria for keeping the funds.

#### **9.5 Officer's Report**

*MCB RESOLVED (MCB 2022/15) to receive the Officer's Report.*

*(Moved Ellims/Seconded Cr Maynard)*

Carried

Members discussed items outlined in the Officer's Report including BBQs at coastal reserves and community pool usage.  
Mr Langley provided an update on Hinekura Road and members queried the timeline for project completion. Mr Corbett noted the impact of Covid-19 and Cyclone Dovi on the program of work. Members queried the communication with the community and Mr Corbett undertook looking into providing more frequent updates.  
Members requested clarification on the rates arrears in the Martinborough ward and requested that action 038 be reopened.

### **10. NOTICES OF MOTION**

There were no notices of motion.

### **11. CHAIRPERSON REPORT**

#### **11.1 Chairperson Report**

*MCB RESOLVED (MCB 2022/16) to receive the Chairperson Report.*

*(Moved Fenwick/Seconded Ellims)*

Carried

Ms Maynard spoke to items outlined in the Chairperson Report and noted that the board has offered their support to Wharekaka Rest Home as needed.  
Mayor Beijen confirmed there would be community engagement as part of the Annual Plan process.

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Mr Langley provided an update on the speed review and provided clarification. Mr Fenwick provided an update on the future of the Waihenga Bridge and members discussed collaborating with the Martinborough Business Association on the project.

Mayor Beijen provided an update on the Three Waters Reform and directed members to Council agenda for a comprehensive update.

**12. MEMBER REPORTS**

There were no member reports.

The meeting closed at 8.42pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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