



# **AGENDA**

## **Martinborough Community Board Thursday, 12 June 2025**

**I hereby give notice that a Martinborough Community Board meeting will be held on:**

**Date: Thursday, 12 June 2025**

**Time: 6:30 pm**

**Location: Supper Room, Waihinga Centre, Texas Street  
Martinborough**

**Janice Smith  
Chief Executive Officer**



**Order Of Business**

<b>1</b>	<b>Karakia Timatanga – Opening .....</b>	<b>4</b>
<b>2</b>	<b>Apologies .....</b>	<b>4</b>
<b>3</b>	<b>Conflicts of Interest .....</b>	<b>4</b>
<b>4</b>	<b>Acknowledgements and Tributes.....</b>	<b>4</b>
<b>5</b>	<b>Public Participation .....</b>	<b>4</b>
<b>6</b>	<b>Actions from Public Participation.....</b>	<b>4</b>
<b>7</b>	<b>Urgent Business.....</b>	<b>4</b>
<b>8</b>	<b>Confirmation of Minutes .....</b>	<b>5</b>
8.1	Minutes of the Martinborough Community Board Meeting held on 20 March 2025.....	5
<b>9</b>	<b>Matters Arising from Previous Meetings.....</b>	<b>14</b>
<b>10</b>	<b>Information Reports from Chief Executive and Staff.....</b>	<b>15</b>
10.1	Community Development Fund Report .....	15
10.2	Income and Expenditure Report .....	19
<b>11</b>	<b>Chairperson Reports.....</b>	<b>23</b>
11.1	Chairperson Report .....	23
<b>12</b>	<b>Karakia Whakamutunga – Closing.....</b>	<b>25</b>

**1 KARAKIA TIMATANGA – OPENING**

Kia hora te marino  
Kia whakapapa pounamu te moana  
Hei huarahi mā tātou i te rangi nei  
Aroha atu, aroha mai  
Tātou i ā tātou katoa  
Hui ē! Tāiki ē!

May peace be widespread  
May the seas be like greenstone  
A pathway for us all this day  
Let us show respect for each other  
For one another  
Bind us all together!

**2 APOLOGIES****3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 ACTIONS FROM PUBLIC PARTICIPATION****7 URGENT BUSINESS**

## **8 CONFIRMATION OF MINUTES**

### **8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING HELD ON 20 MARCH 2025**

**Author:** Shanin Brider, Advisor, Community Governance

**Authoriser:** Matt Vins, Manager, Corporate Support

**File Number:**

#### **RECOMMENDATIONS**

1. That the minutes of the Martinborough Community Board meeting held on 20 March 2025 are confirmed as a true and correct record.

#### **APPENDICES**

**Appendix 1 Minutes of the Martinborough Community Board Meeting held on 20 March 2025**

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL  
MARTINBOROUGH COMMUNITY BOARD  
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH  
ON THURSDAY, 20 MARCH 2025 AT 6:30 PM**

<b>PRESENT:</b>	Storm Robertson (Chair), Angela Brown, Mel Maynard (on-line), Karen Krogh, Cr Aidan Ellims, Cr Pip Maynard
<b>APOLOGIES:</b>	None.
<b>IN ATTENDANCE:</b>	Janice Smith (Chief Executive Officer), Robyn Ramsden (Advisor, Community Governance)
<b>PUBLIC FORUM:</b>	Richard Le Mare, Jim Hedley, Alan Hogg (on-line), Charlotte Harding (on-line)
<b>CONDUCT OF BUSINESS:</b>	This meeting was held in the Supper Room, WaiHINGA Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 6:33pm to 8:48pm except where expressly noted.

**OPEN SECTION**

**1 KARAKIA TIMATANGA – OPENING**

S Robertson opened the meeting with the karakia in English.

**2 APOLOGIES**

Nil

**3 CONFLICTS OF INTEREST**

Storm Robertson has a conflict with Wairarapa Dark Skys Reserve application because he is on the Wairarapa Dark Sky Reserve Committee.

**4 ACKNOWLEDGEMENTS AND TRIBUTES**

Karen Krogh acknowledged the passing of Mike Finucane, owner and highly acclaimed winemaker at Alexander vineyard. Our thoughts go to his wife Roz and family.

Cr Maynard acknowledged the passing of Lance Phelps of Martinborough. Thoughts and prayers to Tracey and whanau.

## 5 PUBLIC PARTICIPATION

### Martinborough Business Association - Alan Hogg (online)

Speaking to the grant application for repairs and maintenance of CCTV cameras around the business community. Request is for \$1,413, which is less than originally applied. Police are using the systems for detection and prosecutions. The request is for equipment cleaning and maintenance.

### Ruakokopatuna Settlers Association – Richard Le Mere

Speaking to the grant application for tables and chairs. There has been an increase of use of hall over the last year. It is a great facility for local community to gather, but the venue is lightly furnished. We have been borrowing tables and chairs from other halls for larger events, but would like our own.

### Wairarapa Dark Sky Reserve Association – Charlotte Harding

Speaking to their grant application for purchase and installation of a solar powered light meter. This light meter is important to continue monitoring to maintain the Dark Sky Reserve status. Only hand held light monitoring has been possible inside Aorangi Forest Park to this point. Having a solar kit on a hut allows continuous testing. This request allows placing a second test kit on the other DoC hut. The aim is to record if there is an impact from light pollution from Wellington.

### Rates and Long term plan – Jim Hedley

Mr Hedley spoke to changes on how rates are distributed. He proposes a targeted rate for people closer to towns. He is concerned this rating system disadvantages rural ratepayers.

### Speed letter – read on behalf of Geoff Shaw

See attached letter.

## 6 ACTIONS FROM PUBLIC PARTICIPATION

### MOTION

#### **COMMITTEE RESOLUTION MCB2025/18**

**Moved: Mrs A Brown**

**Seconded: Mr S Robertson**

That Martinborough Community Board resolve that the Chair of the Martinborough Community Board write a letter to the South Wairarapa District Council supporting the implementation the speed management plan to the Minister of Transport. That the Martinborough Community Board encourage members of the community to send letters of support directly to the CEO. And for the Martinborough Community Board create a petition for the above purpose.

**CARRIED**

**10.3 ROAD NAMING APPLICATION - 40 GREY STREET, MARTINBOROUGH. 'WAROU LANE'****COMMITTEE RESOLUTION MCB2025/19****Moved:** Cr P Maynard**Seconded:** Cr A EllimsThe officer recommends *the Martinborough Community Board*:

1. Receive the '*Proposed naming of a new Private Road, at 40 Grey Street, Martinborough*' Report

**CARRIED****COMMITTEE RESOLUTION MCB2025/20****Moved:** Cr P Maynard**Seconded:** Cr A Ellims

2. Consider and approve the proposed naming of 'Warou Lane' for the new Private Road at 40 Grey Street, Martinborough

**CARRIED**

Note: Warou is te reo for Swallow.

**10.2 COMMUNITY DEVELOPMENT FUND GRANT REPORT****COMMITTEE RESOLUTION MCB2025/21****Moved:** Cr A Ellims**Seconded:** Cr P Maynard

1. That *the Martinborough Community Board receive the Community Development Fund Grant Report.*

**CARRIED****COMMITTEE RESOLUTION MCB2025/22****Moved:** Cr A Ellims**Seconded:** Cr P Maynard

2. That *the Martinborough Community Board approve the application from Wairarapa Dark Sky Reserve Association for \$825.00 to support the purchase of a solar test meter to be funded from the Community Development Grant Fund.*

**In Favour:** A Brown, M Maynard, K Krogh, Cr A Ellims and Cr P Maynard**Against:** Nil**Abstained:** S Robertson**CARRIED 5/0**



**COMMITTEE RESOLUTION MCB2025/23****Moved: Cr P Maynard****Seconded: Cr A Ellims**

3. That *the Martinborough Community Board approve the application from Martinborough Squash Club for \$1,250.00 to provide further exterior work to clubrooms to be funded from the Community Development Grant Fund.*

In Favour: Mr S Robertson, Ms M Maynard, Ms K Krogh, Cr A Ellims and Cr P Maynard

Against: Mrs A Brown

**5/1 CARRIED**

4. That *the Martinborough Community Board consider the application from Martinborough Business Association for \$1,500.00 to support CCTV Repair and Maintenance to be funded from the Community Development Grant Fund.*

**COMMITTEE RESOLUTION MCB2025/24****AMENDMENT****Moved: Cr A Ellims****Seconded: Cr P Maynard**

That Martinborough Community Board approve the application from the Martinborough Business Association for the amended amount of \$1,413 to support CCTV repair and maintenance to be funded from the Community Development Fund.

In Favour: Mr S Robertson, Mrs A Brown, Ms M Maynard, Cr A Ellims and Cr P Maynard

Against: Ms K Krogh

**CARRIED 5/1**

5. That *the Martinborough Community Board consider the application from Martinborough Tree Group for \$5,175.00 to support Park Bench for Tree planting area to be funded from the Community Development Grant Fund.*

*Note: application withdrawn.*

**COMMITTEE RESOLUTION MCB2025/25****Moved: Cr A Ellims****Seconded: Cr P Maynard**

6. That *the Martinborough Community Board approve the application from Ruakokopatuna Settlers Association for \$1,820.00 to support the purchase 6 tables and 30 chairs for hall to be funded from the Community Development Grant Fund.*

**CARRIED**

**7 URGENT BUSINESS**

None.

**8 CONFIRMATION OF MINUTES****8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING HELD ON 13 FEBRUARY 2025****COMMITTEE RESOLUTION MCB2025/26**

**Moved:** Mrs A Brown

**Seconded:** Ms M Maynard

1. That the minutes of the Martinborough Community Board meeting held on 13 February 2025 are confirmed as a true and correct record. With minor corrections; Item 4 - replace Prese with Priest. Item 11.2 change minutes with notes. Change the "Easter Community Market includes Welcoming Communities staff doing a meet and greet.

**CARRIED**

**9 MATTERS ARISING FROM PREVIOUS MEETINGS**

There were no matters arising.

**10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF****10.1 GRANT ACCOUNTABILITY REPORT - MARTINBOROUGH COMMUNITY BOARD****COMMITTEE RESOLUTION MCB2025/27**

**Moved:** Cr P Maynard

**Seconded:** Mr S Robertson

1. That *the Martinborough Community Board* receive the Grant Accountability Report.

**CARRIED**

**COMMITTEE RESOLUTION MCB2025/28**

**Moved:** Cr A Ellims

**Seconded:** Cr P Maynard

2. That *the Martinborough Community Board* approve accountability reporting as a mechanism in the future for tracking outcomes associated with grants.

**CARRIED**

At 8:17 pm, K Krogh left the meeting.

**11.1 COMMUNITY DEVELOPMENT FUND REPORT**

<b>COMMITTEE RESOLUTION MCB2025/29</b> <b>Moved: Cr A Ellims</b> <b>Seconded: Mrs A Brown</b> That <i>the Martinborough Community Board</i> receive the Community Development Fund Report. <p style="text-align: right;"><b>CARRIED</b></p>
<b>MCB2025/30 Action:</b> request an explanation on where the \$500 from Lions is?
<b>MCB2025/31 Action:</b> request a review of all the Martinborough Playcentre grants, accountability reports and invoices.
Inspect Pain Estate with view to deciding where to spend insurance.

**11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**

Item - 11.1 Community Development Fund Report - has been moved to after item 10.1.

**11.2 ACTION ITEMS REPORT**

<b>COMMITTEE RESOLUTION MCB2025/32</b> <b>Moved: Cr A Ellims</b> <b>Seconded: Cr P Maynard</b> That <i>the Martinborough Community Board</i> receive the Action Items Report. <p style="text-align: right;"><b>CARRIED</b></p>
436 – progress on the map after the Community Board member take the task in hand. Actioned.
<b>MCB2025/33 Action:</b> request to know the cost of purchasing a rubbish bin and the cost of having it emptied.
<b>COMMITTEE RESOLUTION MCB2025/34</b> <b>Moved: Cr A Ellims</b> <b>Seconded: Cr P Maynard</b> That Martinborough Community Board resolved to continue meeting after two hours without a break due to the meeting being near conclusion. <p style="text-align: right;"><b>CARRIED</b></p>
25/06 remain open
25/08 remain open

**12 CHAIRPERSON REPORTS****12.1 CHAIRPERSON'S REPORT****COMMITTEE RESOLUTION MCB2025/35****Moved: Mrs A Brown****Seconded: Ms M Maynard***That the Martinborough Community Board receive the Chairperson's Report.***CARRIED**

1. Pain Estate – see Community Development Fund Report Appendix 2: Pain Estate Statement of Financial Performance to 31 January 2025. No further discussion.

2. Local Waters Done Well – MCB submission and an LTP submission.

3. Ideas Workshop – starting point for the community to come together.

4. use of Town Hall and Supper Room – people are coming to use the room and it's still set up for meetings. We would prefer it was all put away. There is not enough equipment to run the kitchen properly. Not enough cutlery. Request the rooms are tidied after meetings.

**MCB2025/36 Action:** request that the rooms in the Waihinga Centre are returned to a hireable state after meetings.

**MCB2025/37 Action:** request the kitchen adjacent to the supper room is improved to include cutlery.

5. Pedestrian lighting project. See Cr. Ellims report from the SWC meeting. Cr. Ellims confirms desludging of the Martinborough sewerage ponds is starting.

**13 KARAKIA WHAKAMUTUNGA – CLOSING**

S Robertson closed the meeting with the karakia in English.

The meeting closed at 8:48pm.

**Confirmed as a true and correct record.**

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)



**9       MATTERS ARISING FROM PREVIOUS MEETINGS**

## 10 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

### 10.1 COMMUNITY DEVELOPMENT FUND REPORT

**Author:** Lina McManus, Grants and Funding Coordinator

**Authoriser:** Janice Smith, Chief Executive Officer

**File Number:** n/a

#### PURPOSE

To inform *community board members* of the most recent grant applications to the Community Development Fund.

#### EXECUTIVE SUMMARY

- The Martinborough Community Board has received five applications for financial support.
- This report presents the board with applications received requesting a grant.
- It is noted that the board's total allocation is \$7,073 as at April 2025. This does not include any refunds, funds not uplifted, or grants processed in May 2025. Please confirm total balances with Advisor, Community Governance, prior to finalising distributions.

#### RECOMMENDATIONS

1. That the Martinborough Community Board receive the Community Development Fund Report.
2. That the Martinborough Community Board accept/decline the application from the **Kuranui College Girls First XI Football team** for **\$ 1,000** to support their participation in a secondary schools football tournament from the Community Development Fund.
3. That Martinborough Community Board accept/decline the application from the **Foundation for Equity and Research NZ** for **\$ 856** to support the Lead the Change Project: Accessibility in Action in Featherston from the Community Development Fund.
4. That the Martinborough Community Board accept/decline the application from **Cobblestones Museum** for **\$1,176.83** to support **Preservation of Trees and Heritage Buildings** from the Community Development Fund.
5. That the Martinborough Community Board accept/decline the application from **Martinborough Business Association** for **\$5,000** to support **Pour and Explore 2025** from the Community Development Fund.
6. That the Martinborough Community Board accept/decline the application from **Martinborough School** for **\$4,000** to support **Round the Vines 2025** from the Community Development Fund.

## BACKGROUND

South Wairarapa District Council is committed to promoting sustainable social, economic, cultural and environmental outcomes within the district. One way to achieve this is to provide community investment via grants to eligible community groups and projects benefiting the people of South Wairarapa.

The Martinborough Community Board has delegated authority to make financial decisions within the allocated and available budget. The Board operates its grant fund in accordance with the Council's Grants Policy. The Grants Policy applies to all grants funded by Council, including Committees and Community Boards.

Community boards are allocated funding for grants through the Long-Term Plan/Annual Plan.

Grant allocations and board expenditure must be made by resolution at a formal meeting.

## DISCUSSION

Under the current Grants Policy, eligibility for Community Board grants include:

- Community organisations, marae committees, school, an individual, or a group of individuals who have come together for a common purpose to benefit the South Wairarapa.
- Whilst the applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought, they should be able to demonstrate that the activity benefits the local community.

Under the current Grants Policy, the following allocation principles are applied:

- We are impartial and treat all applicants fairly.
- We operate transparently while protecting applicant's financial confidentiality
- We provide feedback to unsuccessful applicants so they can learn and know how to improve next time.
- We consider the outcomes of previous funding assistance given by Council.

For the Boards consideration are a total of five applications with a combined request of \$12,032.83

Summary of applicants below:

### 1. Application from MBA Pour and Explore

The application presented to the board meets criteria for funding. The applicant has noted multiple measurable outcomes and shares the event will bring together local residents, businesses, artists, food producers, and community groups in a shared programme designed to reinvigorate the region during the quieter winter months. There is an accountability report remaining for the CCTV camera project awarded earlier this year, though the project may not yet be completed.

### 2. Application from Kuranui College – Girls First XI Football team

The application presented to the board meets criteria for funding. The applicant has applied to other Community Boards for support and the Community and Youth fund – however this fund will not be available until after Local Government Elections. There are known disparities in female participation in sports, and limited access for funding for travel to tournaments. Council has the Rural Sport Travel fund but these grants cannot be used for tournament/event travel only regular, local competition like Friday night hockey. There are no outstanding accountability forms.



### **3. Application from Foundation for Equity and Research**

The application presented to the board meets criteria for funding. The applicant is requesting contribution to support a five-month project, Lead the Change. The project supports members of the Wairarapa disability-focused Community Action Group and include a site visit in Martinborough to put their accessibility knowledge to practice in real life. The applicant has detailed how this supports the Boards Outcomes and Three-year plan in detail. The applicant has applied to the other Community Boards for support for their respective site visits. The level funds requested to the Social Return on Investment in the short and long term could be considered significant value for money.

### **4. Application from Cobblestones Museum**

The application presented to the board meets criteria for funding. The applicant has applied to other Community Boards. Whilst the applicant is not Martinborough based, Cobblestones Trust Board is responsible for the ensuring the safety of the public and volunteers who visit and work at Cobblestones Museum. The applicant notes a recent assessment by arborist identifying several issues with the site's trees. The applicant applied for support to Council via LTP MoU to support with ongoing maintenance and operational costs and was declined. There are no outstanding accountability forms.

### **5. Application from Round the Vines**

The application presented to the board meets criteria for funding. The applicant has ticked multi-year funding however the board is unable to commit to multi-year funding currently. This annual school fundraising event allows Martinborough School to deliver work and activities that are not funded by MOE, they plan to revitalise the school grounds making them more fit-for-purpose for this generation of learners and the wider Martinborough Community. There are no outstanding accountability forms.

## **Options**

The options available to the Board are to:

Fully fund – the Board is confident that the applicant meets criteria and can deliver on proposed outcomes.

Partially fund – the Board is confident that the applicant meets criteria and can likely deliver on proposed outcomes. The board may recommend the applicant collaborate with other funders also, consider funding for success (70-80%).

Conditionally fund – The Board may wish to receive letters of support, a supplier quotation or other key information before proceeding with grant payments.

Defer – if funds are limited you may wish to prioritise and, hold applications for future rounds as needed. Alternatively, the Board may request Council Officers to conduct further due diligence.

Decline – reasons for declining may include limited funds, limited information, includes retrospective costs, overseas expenditure, outstanding accountability report and/or the board declines funding at their own discretion.

## CONSIDERATIONS

### Financial

The Martinborough Community Development Fund was allocated to the Community Boards from the Council's Enhanced Annual Plan process. Therefore, the delegation for decision making is with the Martinborough Community Board and has no further impact on the Council's AP/LTP, OPEX/CAPEX, rating impact or procurement process.

## COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Grant Policy.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	None

## APPENDICES

### Appendix 1 MCB Applicant Grant Pack - June 2025 - Under Separate Cover

## 10.2 INCOME AND EXPENDITURE REPORT

**Author:** Shanin Brider, Advisor, Community Governance  
**Authoriser:** Paul Gardner, Group Manager, Corporate Services  
**File Number:** n/a

### PURPOSE

To inform *community board members* of the most recent income and expenditure information.

### EXECUTIVE SUMMARY

- The income and expenditure report is to period ending 30 April 2025
- The Pain Farm – Statement of Financial Performance report is also to the period ending 30 April 2025.

### BACKGROUND

The Income & Expenditure Report is supplied to the community board to ensure clear and transparent use South Wairarapa District Council funds. Funds are used to support the ordinary operation of the community board and provide a grant fund for the community.

The [terms of reference](#) for South Wairarapa District Council Community Boards outlines in section 4 Delegations the provision of the following:

*South Wairarapa community boards have the following powers of delegations:*

*The delegation for discretionary spend on projects and community grants.*

*In section 5 Responsibilities “They control local funds for making grants to individuals and groups for community purposes.”*

See the terms of reference for other non-financial delegations.

### DISCUSSION

Members can request clarification of these reports through the Advisor, Community Governance.

### APPENDICES

- Appendix 1**      **Income and Expenditure to 30 April 2025**  
**Appendix 2**      **Pain Farm Statement of Financial Performance to 30 April 2025**

## Martinborough Community Board

### Community Development fund for the Period Ended 30 April 2025

<b>Allocation Grants Annual Budget 2024-25</b>	<b>\$ 15,180</b>
<b>Unused funds from 2023-24</b>	<b>\$ 10,813</b>
<b>Lions donation - Dec 24</b>	<b>\$ 500</b>
<b>Less Expenditure 2024/25 (Funds Uplifted)</b>	
<b>Aug-24</b>	
	\$ -
<b>Sep-24</b>	
MCB2024/38 - One Source Limited Flags	\$ 729
<b>Oct-24</b>	
	\$ -
<b>Nov-24</b>	
MCB2024/57 - Martinborough Museum Trust	\$ 2,000
MCB2024/57 - Nuku Ora	\$ 1,000
MCB2024/57 - Whanau Manaaki Association	\$ 500
MCB2024/57 - Digital Seniors Trust	\$ 1,500
<b>Dec-24</b>	
MCB2024/69 - Divine River NZ Trust workshops	\$ 1,000
MCB2024/69 - Tukurumuri Hall Society Inc. First aid	\$ 1,000
MCB2024/69 - SPCA Masterton operational	\$ 750
MCB2024/51 - Traffic services Santa parade	\$ 1,570
<b>Jan-25</b>	
MCB2024/51 - Santa Parade	\$ 370
<b>Feb-25</b>	
MCB2024/57 - Martinborough playcentre	\$ 1,000
MCB2025/07 - Wairarapa Balloon festival	\$ 2,500
<b>Mar-25</b>	
MCB2025/10-Onesource Flags x 4	\$ 381
MCB2025/23 - Martinborough Squash club	\$ 1,250
MCB2025/25 - Ruakokopatuna Settlers Association	\$ 1,820
<b>Apr-25</b>	
MCB2024/51 Corridor access Chrstimas parade backdated.	\$ 157
<b>Less funds granted and uplifted to 30 April 2025</b>	<b>\$ 17,526</b>
<b>Balance as at 30 April 2025</b>	<b>\$ 8,967</b>
<b>Less funds not uplifted from previous Community meetings as at 30 April 2025</b>	
MCB2024/57 - Kuranui College Kapahaka - Meeting 17/10/24	\$ 1,000
MCB2025/10 - 4 Flags Onesource	\$ 69
MCB2025/22 - Dark sky reserve solar test meter	\$ 825
<b>Less committed funds not uplifted from previous community meetings</b>	<b>\$ 1,894</b>
<b>Community Fund Account balance as at 30 April 2025</b>	<b>\$ 7,073</b>

## Martinborough Community Board

### Operational Expenditure for the Period Ended 30 April 2025

<b>Annual Budget 2025</b>	<b>\$ 2,024</b>
<b>Less Expenditure 30 April 2025</b>	
<b>Jul-24</b>	
Colour copies poster (A Brown)	\$ 2
Local Governmen 104173/03 Community Boards Executive Committee levy 202	\$ 275
The Martinborough 104429/01 Pain Farm meeting advertising	\$ 290
The Martinborough 104429/02 credit for over charge	-\$ 45
<b>Aug-24</b>	
Poster printing (A Brown) 10(A4) x.30c 4(A3)	\$ 4
<b>Nov-24</b>	
Poster printing 6x A4	\$ 2
<b>Dec-24</b>	
Brown, Angela - Emergency Hub Open Day	\$ 129
<b>Jan-25</b>	
Brown, A - Meet the Councillors	\$ 40
<b>Less expenditure uplifted to 30 April 2025</b>	<b>\$ 698</b>
<b>Balance as at 30 April 2025</b>	<b>\$ 1,326</b>
<b>Less committed expenditure not uplifted from previous Community meetings as at 30 April 2025</b>	
MCB2025/11 - AED Map printing and morning tea	\$ 150
MCB2025/12 - Event at Pump track and pool	\$ 155
<b>Less committed expenditure not uplifted from previous community meetings</b>	<b>\$ 305</b>
<b>Operational Account balance as at 30 April 2025</b>	<b>\$ 1,021</b>

## Martinborough Community Board

### Training expenditure for the Period Ended 30 April 2025

<b>Annual Budget 2025</b>	<b>\$ 1,012</b>
<b>Less Expenditure 30 April 2025</b>	
<b>Jul-24</b>	
Local Government 103995/01 LGNZ Conf Aug 24 A Brown	\$ 448
<b>Less expenditure uplifted to 28 February 2025</b>	<b>\$ 448</b>
<b>Balance as at 30 April 2025</b>	<b>\$ 565</b>

**Pain Farm - Statement of Financial Performance**

For the Period Ended 30 April 2025

				2024/25 YTD Actuals April	2024/25 Full Year Budget	2024/25 Total Percentage spent
<b>Description</b>						
<b>Income</b>						
Cottage and house rental income				41,800	115,539	78%
Farm rental and rates contribution				48,392		
Interest income				18,637	-	
Landfill Lease				-	-	
<b>Total Income 2024-25 year to date</b>				<b>108,829</b>	<b>115,539</b>	
<b>Expenditure</b>						
General expenses				-	3,132	0%
Repairs & maintenance				5,779	11,701	49%
	202408	A F Scott Contracting 104502/01 Boundary fence and flood gate Pain farm	1,500			
	202408	A F Scott Contracting 104503/01 Re batten road fence boundary Pain farm	1,000			
	202408	Rentokil Initia 104593/01 Pain Farm 01/09/24 - 30/11/24	625			
	202408	Rentokil Initia 103642/01 Prepayments	416			
	202410	104720/01 Pain Farm Fix Curtain Rod	225			
	202411	B W O'Brien and 104920/01 Pain Farm Heat Pumps Service	143			
	202411	Rentokil Initia 105317/01 Pain Farm 1-12-24-28-2-24	625			
	202412	105519/01 Pain Farm Cottang & Homestead- 2 smoke allarm	37			
	202503	Rentokil Initia 105968/01 Pain Farm 1-3-25-31-5-25	656			
	202503	Firewatch Wairarapa Tararua Limited	552			
Grounds maintenance				1,139	7,095	16%
	202410	104813/01 Pain Farm driveway mowing	414			
	202412	105443/01 Pain Farm driveway mowing Nov - Dec 2024	311			
	202502	105925/01 Pain Farm- mowing driveway and ex garage area	414			
Repairs & maintenance (Buildings)				376	5,220	7%
	202410	105004/01 Pain Farm cottage broken door	210			
	202504	Pain Farm Main House - Broken Water Pipe	166			
Grants				-	-	0%
Insurance	202308	Marsh Limited Material Damage 01/7/24 - 01/7/25		4,749	5,391	88%
Overhead allocation/Personnel costs	202406	Overhead allocation/Personnel costs - July 2024- October 2024		12,961	18,101	72%
Rates payable	202308	Rates 2024-2025		15,146	15,203	100%
Capital Expenditure				1,290	-	0%
	202502	Wairarapa Electrical Haier oven				
<b>Total Expenditure 2024-25 year to date</b>				<b>41,440</b>	<b>65,843</b>	
<b>Net Surplus/(Deficit) Year to Date</b>				<b>67,390</b>	<b>49,696</b>	
<b><u>Pain Farm - Statement of Accumulated Funds</u></b>						
<b>As at 30 April 2025</b>						
Opening balance 1 July 2024				418,721		
Total surplus/(deficit) year to date				67,390		
<b>Closing balance 30 April 2025</b>				<b>486,111</b>		
<b>Less committed funds</b>						
Insurance claim Income ringfenced for Garage replacement or other improvements				30,232		
<b>Total funds available</b>				<b>455,879</b>		
<b>Commentary</b>						
* Interest Income is calculated at 5.15% of opening balance.						
* Balance of insurance claim \$30,232.00 received in 22/23 is ringfenced for improvements.						
* Rates include the full year.						
* Income of \$6,733.50 for the Landfill Lease will be included in Q4 report.						
* Income totals shown as information is sensitive to the tenants. Could be included in a publicly excluded report if requested.						



## **11 CHAIRPERSON REPORTS**

### **11.1 CHAIRPERSON REPORT**

**Author:** Shanin Bridger, Advisor, Community Governance

**Authoriser:** Paul Gardner, Group Manager, Corporate Services

**File Number:**

#### **PURPOSE**

For the Chair to update the board on activities and points of discussion since the last meeting.

#### **EXECUTIVE SUMMARY**

- Workshop on Thursday 26 June to discuss Insurance monies and Homestead Cottage requirements relating to Pain Estate. Do members have any further feedback for consideration?
- Applications received at this point for Pain Estate funding are as follows: Martinborough Netball Club, Martinborough School, Martinborough Tennis Club, Martinborough Pump Track.
- Meet the community board event at Waihinga Centre on 14 June from 10-12pm.
- Flags, the process and next schedule of flag displays.
- Confirmation of the board's nomination for a volunteer award.
- The Considine Park User Group meeting on May 14 (see attached agenda and discussion notes).
- Resolution for Pain Estate funding. Resolution: That the Martinborough Community Board retrospectively agree for the Pain Estate Fund to open on 25 May 2025, and to close 5pm 30 June 2025.
- The boards retrospective resolution regarding submissions to the Combined Wairarapa District Plan regarding Pain Estate.
  - Supporting Bev Clarke's submission.

Resolution: That the Martinborough Community Board retrospectively agree to support the submission of Bev Clarke to the Combined Wairarapa District Plan on the matter of Pain Estate

- Confirming support to the board's submission.

Resolution: That the Martinborough Community Board retrospectively agree to delegate authority to Storm Robertson and Karen Krough to make a submission to the Combined Wairarapa District Plan on the matter of Pain Estate.

#### **APPENDICES**

##### **Appendix 1 Considine Park User Group meeting agenda and notes**

**Considine Park User Group Meeting Agenda****Meeting Date : Wednesday 14<sup>th</sup> May 2025****Venue : Knucklebone Coffee Bar****Time : 4:00pm**

1. Defib training
2. Pool Liner
3. Rocks at Pump Track
4. Story Walk (maintenance required)
5. Removing dead trees
6. Future tree planting
7. Fixing of ground previously occupied by pony club
8. Possibility of the establishment of a dog park area
9. Entrance
10. Future developments for the Park
11. Support Funding sources
12. Working bees for a tidy up

Following on from our meeting here are the notes taken;

1. Angela has arranged for Defib training so if you want to be included, please email Angela at [Angela.Brown@swdc.govt.nz](mailto:Angela.Brown@swdc.govt.nz)
2. Pool liner was discussed but no further action is necessary at this stage, but refer future activity to James
3. Rocks at the Pump track, some are being thrown into the pool. Charlotte will communicate with the school and others on avoiding such happenings.
4. Story Walk has some repairs needed and Charlotte has a solution
5. Removal of dead trees/ James will liase with Michael Honey regarding the trees of concern and work out a solution together
6. Future plantings. MCB to ask a question of Council as to what trees can be used as replacements and when they can be provided.
7. The question of making good grounds used by the pony club. Matt and the Cricket Club have undertaken to do this work and will work with James and CityCare on any specific requirements
8. The suggestion of a dog park area was raised. The MCB will undertake to talk with the community to seek input from them as to whether there is support for such an option.
9. Enclosure of the Park and future options. Charlotte will have some ideas to post and the MCB will seek input for the community on options they may like to see with the park.
10. Entrance tidy up, Charlotte will put together a working bee to tidy up the entrance at the pool end and Matt will try and find a solution for the naming lettering.



## **12 KARAKIA WHAKAMUTUNGA – CLOSING**

Kua mutu ā mātou mahi  
Mō tēnei wā  
Manaakitia mai mātou katoa  
O mātou hoa  
O mātou whānau  
Aio ki te Aorangi

Our work is finished  
For the moment  
Blessing upon us all  
Our friends  
Our families  
Peace to the Universe