



## Martinborough Community Board

### Minutes – 14 March 2016

**Present:** Lisa Cornelissen (Chair), Fiona Beattie and Cr Julie Riddell.  
**In Attendance:** Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).  
**Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 14 March 2016 between 6:30pm and 7:05pm.

### PUBLIC BUSINESS

#### 1. APOLOGIES

*MCB RESOLVED (MCB 2016/14)* to receive apologies from Pam Colenso, Vicky Read, Cr Max Stevens and Mayor Adrienne Staples.

*(Moved Cornelissen/Seconded Beattie)*

Carried

#### 2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

#### 3. PUBLIC PARTICIPATION

There was no public participation.

#### 4. COMMUNITY BOARD MINUTES/EXPENDITURE

##### 4.1 Martinborough Community Board Minutes – 1 February 2016

*MCB RESOLVED (MCB 2016/15)* that the minutes of the Martinborough Community Board meeting held on 1 February 2016 be received and confirmed as true and correct.

*(Moved Cr Riddell/Seconded Beattie)*

Carried

##### 4.2 Martinborough Community Board Public Excluded Minutes – 1 February 2016

*MCB RESOLVED (MCB 2016/16):*

1. That the minutes of the public excluded Martinborough Community Board meeting held on 1 February 2016 be received in public.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

#### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

2. That the minutes of the public excluded Martinborough Community Board meeting held on 1 February 2016 be received and confirmed as true and correct.

*(Moved Cr Riddell/Seconded Cornelissen)*

Carried

4.3 Action Items from Previous Meeting

*MCB RESOLVED (MCB 2016/17)* to receive the action item updates.

*(Moved Cornelissen/Seconded Beattie)*

Carried

4.4 Income and Expenditure Statement to 29 February 2016

*MCB RESOLVED (MCB 2016/18):*

1. To receive the Income and Expenditure Statement to 29 February 2016.

*(Moved Cr Riddell/Seconded Beattie)*

Carried

2. Action 121: Prepare a report for the next MCB meeting recommending an additional strategic funding round be held in August 2016; Lisa Cornelissen

## 5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers Report

Mr Crimp reported that the Local Government Commission (LGC) found the Wairarapa public meetings informative and were aiming to release a high level direction plan in April/May 2016 at which time they would halt until after local government elections. Wellington and Porirua city councils' would be writing to advise the LGC of their desire to merge and become a unitary authority.

Members expressed disappointment that campervan cassette waste had been emptied into Ngawi portaloos and that visitors to the South Wairarapa coast made only limited donations.

*MCB RESOLVED (MCB 2016/19)* to receive the Officers' Report.

*(Moved Beattie/Seconded Cr Riddell)*

Carried

5.2 Banners Policy

The Community Board endorsed the proposed change to the Street Banners and Flags Policy.

*MCB RESOLVED (MCB 2016/20)* to receive the information.

*(Moved Cr Riddell/Seconded Cornelissen)*

Carried

5.3 Change to Ordinary Meeting Schedule

*MCB RESOLVED (MCB 2016/21):*

1. To receive the information.
2. To adopt the revised ordinary meeting schedule for Martinborough noting that the 18 April 2016 meeting is being replaced by a meeting on the 11 April 2016.

*(Moved Cornelissen/Seconded Beattie)*

Carried

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3. Action 122: Determine if there is a stand down period for community board meetings prior to the local government elections; P Crimp

## 6. COMMUNITY BOARD/COUNCILLORS REPORTS

### 6.1 Chair Report

Mr Crimp agreed that strategic grants promotion and other information could be posted to Council's Facebook page.

*MCB RESOLVED (MCB 2016/22):*

1. To receive the information.
2. To leave the Facebook page unpublished but retain the URL, likes etc. should MCB wish to restart the page at a future date.
3. To investigate the option of posting some MCB specific information on the SWDC Facebook page e.g. Grant Application process.

*(Moved Beattie/Seconded Cr Riddell)*

Carried

4. Action 123: Provide guidance to MCB members on what can be done about trolling, personal attacks and inappropriate comments; P Crimp

### 6.2 Speed Zones

Members agreed that a speed reduction on Dublin Street was a higher priority than streets that served the childcare centres as Dublin Street was a heavy traffic bypass and traffic was already slowing for other reasons on both Broadway and SH53.

*MCB RESOLVED (MCB 2016/23):*

1. To support a district wide approach to lowering the speed limit around schools.
2. To request that speed limits be reduced to 50km:
  - Along Princess, Cambridge and Regent Streets between New York and Huangarua/Puruatanga Roads,
  - Along Huangarua/Puruatanga Roads from Princess to Regent
  - Along Jellicoe Street down to Campbell Drive,
  - Along New York Street down to Todd's Road.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

### 6.3 Ratification of Statement to SWDC regarding Martinborough Ratepayers

*MCB RESOLVED (MCB 2016/24)* to ratify the statement to South Wairarapa District Council regarding Martinborough Ratepayers and Residents Network request for advocacy.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

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#### 6.4 Waihinga Centre

Mr Crimp verbally updated members from a recent Martinborough Community Centre Steering Group meeting. The structure and reporting lines for the Steering Group had been reviewed and agreed with the outcome that all reports were to be presented to Council. Minor decisions could be made by a subgroup of the Steering Group, but any scope changes must be approved by Council. Council's communication officer would lead communications.

The early contractor involvement option was adopted and preparation for building and land sales was underway. Further cost reductions were to be explored with the contractor.

Phase 2 of the project would formally be discussed in the next few months.

### 7. CORRESPONDENCE

#### 7.1 Inwards

From Trish Higginson to Lisa Cornelissen, Martinborough Community Board dated 11 February 2016

From the Waihinga Charitable Trust to the Martinborough Community Board dated 6 March 2016 (tabled)

From Waihinga Charitable Trust to the Pain Farm Estate, c/o Martinborough Community Board dated 6 March 2016 (tabled)

#### 7.2 Outwards

To Martin Freeth and Trish Higginson, Martinborough Ratepayers and Residents Network, from Lisa Cornelissen, Martinborough Community Board, dated 10 February 2016

To Zane Miltona, Rural South Wairarapa Sports Inc., from Committee Secretary on behalf of Martinborough Community Board, dated 16 February 2016

To David Pheasant, Martinborough Lions Club, from Committee Secretary on behalf of Martinborough Community Board, dated 16 February 2016

To SWDC, from Martinborough Community Board, dated 19 February 2016

*MCB RESOLVED (MCB 2016/25) to receive the inwards (including tabled) and outwards correspondence.*

*(Moved Cr Riddell/Seconded Beattie)*

Carried

### Confirmed as a true and correct record

.....Chairperson

.....Date

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**Martinborough Community Board**  
**Action Items**  
**From 14 March 2016**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
63	MCB	16-Feb-15	Action	Pam Colenso and Lisa Cornelissen	Provide an update on the status of the benches for Considine Park	Open	4/8/15 2 seats ready to order. Seat funded by Peter Craig's family to include an in memory of plaque with birth and death dates. Plaque for MCB donated chair to include presented by MCB and date 2/11/15: Benches on order and will arrive on the 20 Nov. Liaising with Lions to get installed. 7/12/15: Benches arrived, Lions have laid concrete for one bench and other pad due for laying on 11 December. Hoped that seats are installed by xmas. 1/2/16: Benches installed. Plaques ordered and will be installed by 12 Feb.
186	MCB	30-Mar-15	Action	Cr Stevens	Liaise with the Featherston Anzac Club, Wairarapa Archives, the Maori Standing Committee and the community to source as many WWI pictures (especially Martinborough pictures) as possible	Open	22/6/15: Spoken with Wairarapa Archives, to follow-up with a visit
294	MCB	11-May-15	Action	Vicky Read	Enquire what brand and model cycle stands are being purchased for outside the Waihinga Centre so additional purchases of cycle stands can be from the same range	Open	3/8/15 On hold
470	MCB	3-Aug-15	Action	Lisa Cornelissen	Liaise with Connor Kershaw and the Martinborough Business Association about fairy light storage, let and return of lights	Open	Lights are currently stored in the space next to Victoria Read Architecture, accessible by both Connor and MCB. Business Assoc are aware that MCB approval is

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
							needed to borrow them. 2/11/15 Reopened action. Loans process needs to be developed
676	MCB	2-Nov-15	Resolution	Mark	<p>Martinborough Soldiers' Memorial Square – Boer War Memorial</p> <p>MCB RESOLVED (MCB 2015/59):</p> <ol style="list-style-type: none"> <li>1. To receive the information.</li> <li>2. That subject to consultation with the RSA, to select the Windsor London Column and the Ascot Lantern (subject to sufficient light distribution onto the ground, an appropriate light colour).</li> <li>3. That given the importance of the memorial, to strongly recommend full replacement of the plinth and steps at a cost of \$13,500, and ask that this option is explored further.</li> </ol> <p>(Moved Cornelissen/Seconded Colenso) Carried</p>	Actioned	<p>26/11/15: Waiting to hear back from the supplier about the light colour/spread of light (#2). Supplier reminded about request again. Looking into firming up the costs for full replacement of the plinth and steps (#3) 1/3/16 added to 2016/17 annual plan, some work underway this year.</p> <p>04/12 #2 LED colour is 4000K (cool white) and will give a good spread of light - contact Helen if you want to see the LED light colour chart. #3 still exploring this</p> <p>7/12/15: MCB request report for February.</p> <p>1/2/16: MCB noted warm light was the light colour in the streets.</p> <p>4/4/16: Amenities Manager will undertake a full replacement of the plinth and steps and fund within budget in June/July 2016. Lights noted.</p>
759	MCB	7-Dec-15	Action	Pam Colenso	Investigate how many of the Community Board flags need to be replaced and provide a report back to the February 2016 meeting	Open	1/2/16: 7 flags need replacing. Pam to ask manufacturer why they haven't lasted and report back to mtg in March
16	MCB	1-Feb-16	Action	Paul	Arrange a tour of Pain Farm for councillors and community board members	Open	Barbara arranging and liaising with Lisa and Amenities Manager
17	MCB	1-Feb-16	Action	Mark	Provide an email update to the MCB on the action plan for removing the pine trees along the western boundary of Pain Farm	Open	03/03 Waiting on arborist
18	MCB	1-Feb-	Action	Mark	With consideration to the fence replacement	Open	Awaiting response from tenant

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
		16			required between Martinborough Transport and Pain Farm, ensure the obligations of the Pain Farm lease are being met noting that a capital outlay request from Pain Farm and/or the MCB would be considered		
20	MCB	1-Feb-16	Action	Mark	Email the MCB advising them of what plan has been made to remove/use the large piles of bark in Considine Park	Open	Liaising with CityCare
21	MCB	1-Feb-16	Action	Mark	Follow-up reports of overflowing rubbish bins during the summer period to determine whether contract terms have been met and whether additional bins or more frequent servicing is required in the town centre to cope with additional demand during busy times	Open	24/02 Contract terms have been met; City Care increases frequency of clearing bins over summer, sometimes up to twice daily. Now investigating BigBelly compacting bins to see if changing some of the street bins to BigBelly will help. Paper to be presented to council
23	MCB	1-Feb-16	Action	Murray	Include an article in the rates newsletters explaining the signs bylaw noting that names of those logging the complaint are kept confidential	Open	Murray to submit to Barbara for April newsletter
117	MCB	14-Mar-16	Resolution	Lisa Cornelissen	MCB RESOLVED (MCB 2016/22): 1. To receive the information. 2. To leave the Facebook page unpublished but retain the URL, likes etc. should MCB wish to restart the page at a future date. 3. To investigate the option of posting some MCB specific information on the SWDC Facebook page e.g. Grant Application process. (Moved Beattie/Seconded Cr Riddell) Carried	Open	
118	MCB	14-Mar-16	Resolution	Mark	Speed Zones MCB RESOLVED (MCB 2016/23): 1. To support a district wide approach to lowering the speed limit around schools. 2. To request that speed limits be reduced to 50km: • Along Princess, Cambridge and Regent Streets between New York and Huangarua/Puruatanga	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Roads, <ul style="list-style-type: none"> <li>• Along Huangarua/Puruatanga Roads from Princess to Regent</li> <li>• Along Jellicoe Street down to Campbell Drive,</li> <li>• Along New York Street down to Todd's Road.</li> </ul> (Moved Cornelissen/Seconded Cr Riddell) Carried		
121	MCB	14-Mar-16	Action	Lisa Cornelissen	Prepare a report for the next MCB meeting recommending an additional strategic funding round be held in August 2016	Open	
122	MCB	14-Mar-16	Action	Paul	Determine if there is a stand down period for community board meetings prior to the local government elections	Actioned	'In answer to your initial query, there's no date for council to stop making decisions. The current councillors are the elected representatives and should continue to discharge their duties until they resign or are replaced at the election. If contentious issues are being considered they can be deferred until after the election, but that's optional only.'
123	MCB	14-Mar-16	Action	Paul	Provide guidance to MCB members on what can be done about trolling, personal attacks and inappropriate comments	Open	

# MARTINBOROUGH COMMUNITY BOARD

11 APRIL 2016

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## AGENDA ITEM 6.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To update the Community Boards and Maori Standing Committee on general activities since the last meeting.

#### **Recommendations**

Council officers' recommend that the Committee/Community Board:

*Receive the information.*

### CHIEF EXECUTIVE

#### **1. Executive Summary**

The Annual Plan is well underway with a number of internal meetings held. This year is somewhat different from previous years whereby we only need to consult on material changes to the LTP. That said, the background effort required to produce the budgets and other material remains unchanged and at a comprehensive level.

The Local Government Commission continues their work on various fronts, including the "Wairarapa Workstream" Announcement of the "direction of travel" will be around June with a view to ensuring Governance changes do not become an election issue.

Speaking of elections, we are gearing up for the local government election held in October this year.

Following the resolution to proceed with the strengthening of the Martinborough Town Hall, and construction of the Waiunga Centre a series of meetings have been held to commence this project.

## 2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2015]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			
		2014/15	RESULTS	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73% (2010/11 survey 75%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 92% (2014 100%) Featherston 95% (2014: 96%) Martinborough 95% (2014: 95%)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

### 2.1 Elected Members Remuneration

We have received the remuneration pack from the Remuneration Authority and this pack includes another assessment of the functions of elected members. The Authority will be assessing all Elected Members remuneration in a similar way to that carried out in 2014.

## 2.2 Elections

For reference, attached as Appendix 1 is a timetable prepared by Electionz.com

## 3. Strategic Planning and Policy Development

### 3.1 Meetings/Conferences

#### 3.1.1. Chief Executive Forum

One CE forum was held, the main item was an update from Local Government Commission on their work streams for the region. These include Transport; Spatial Planning; Water; Economic Development, and of course the Wairarapa.

#### 3.1.2. Mayoral Forum

One Mayoral Forum was held specifically focusing on the work the Local Government Commission was undertaking. This was an update of progress.

### 3.2 Wastewater Consents

We have now received the final consents from the Commissioners and these are generally as anticipated.

We are consulting in the 2016/17 Annual Plan on an initiative to significantly bring forward implementation of stages 1 and 2A, while the timeframes included in the consent were based on affordability given the circumstances at the time of lodgement it is apparent all parties including this Council thought these initial timeframes were too long.

The plan is to defer cyclical maintenance for one or two years at this stage and utilise those funds to install irrigation equipment.

Prior to this various management plans have to be developed covering all aspects of collection, treatment, and disposal.

### 3.3 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404
1 February	\$521	558	73	\$422
30 March	\$651	531	27	\$527

Arrears are further analysed in the table below:

Arrears analysis as at 30/03/2016 39 days since last installment					
		# Properties	Arrears	Outstanding	TOTAL
<b>Featherston</b>	<b>Urban</b>	163	\$ 17,180.60	\$ 185,002.93	<b>\$ 202,183.53</b>
	<b>Commercial</b>	12	\$ 1,202.14	\$ 18,439.99	<b>\$ 19,642.13</b>
<b>Greytown</b>	<b>Urban</b>	71	\$ 21,023.97	\$ 81,865.77	<b>\$ 102,889.74</b>
	<b>Commercial</b>	9	\$ -	\$ 7,289.11	<b>\$ 7,289.11</b>
<b>Martinborough</b>	<b>Urban</b>	69	\$ 8,635.58	\$ 70,885.17	<b>\$ 79,520.75</b>
	<b>Commercial</b>	4	\$ -	\$ 4,672.50	<b>\$ 4,672.50</b>
<b>Rural</b>		203	\$ 49,871.54	\$ 185,002.93	<b>\$ 234,874.47</b>
<b>TOTAL</b>		531	\$ 97,913.83	\$ 553,158.40	<b>\$ 651,072.23</b>

Arrears have risen slightly following the February installment, the application of late penalties for that installment, and the application of the "arrears" penalty applied early January is still evident in the results. The number of properties outstanding continues to fall however, indicating that fewer people owe more. This is an ongoing trend at this time of year; I note however this is the lowest number of outstanding ratepayers since this report started in 2012.

## **4. Corporate**

### **4.1 Occupational Health and Safety**

We are well underway toward meeting our health and safety obligations, assisted by Major Consulting.

The health and safety committee has been meeting regularly and producing a string of recommendations for consideration. This group is to be commended for their attitude in tackling their tasks.

### **4.2 Annual Report**

The Audit New Zealand team were on site for one week completing their interim audit. While the management report has not been received no material issues were raised.

### **4.3 LGOIMA Requests**

Number of Council Owned or leased vehicles and details of speeding fines paid

Details of all staff satisfaction surveys undertaken since the last local body election, in which senior managers' performance has been evaluated by the rest of the staff

Speed limits near school

Details of grants for Waihinga Centre

Vehicle information provided and Nil speeding fines as drivers responsible for any fines incurred

Information supplied

Information supplied

## **5. Appendix**

Appendix 1 – Election Timetable

Contact Officer: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Election Timetable**

# PLANNING AND ENVIRONMENT GROUP

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has begun to change how data is recorded and stored in NCS so as to enable more effective reporting against AER's in WCDP.

#### 1.1.1. Plan Change – Notable Trees

Discussions have taken place with MDC and CDC staff in relation to this Council's desire to update the list of trees covered by Schedule 1.4 of the WCDP within South Wairarapa. Both those Council's indicated an interest in the plan change to update their schedules as well.

Initial work to identify candidate trees within South Wairarapa will begin late next month. An advertisement asking for suggestions from property owners as to trees on their sites which could be included will be posted.

The Tree Advisory Group in Greytown will be contacted at that time as well.

Any trees identified through these processes will then go through a technical evaluation process to establish whether inclusion as notable trees can be justified.

A Plan Change to modify the schedule will then be drafted for Council consideration before it is referred onto the Combined Planning Committee for consideration.

#### 1.1.2. Proposed NRP (WRC)

Further submissions on the Wellington Regional Council proposed Natural Resources Plan closed on Tuesday 29 March 2016. The regional council allowed the minimum period for lodgement of further submissions (4 weeks) permitted under the Act.

This put considerable time pressure on staff to organise the screening of the summary of submissions (and actual submissions where necessary) because there were 433 original submissions with some 11,414 points of submission to review.

Once again we have collaborated fully with MDC, while for CDC most matters have been aligned although there are differences. MDC and ourselves jointly engaged Boffa Miskell to firstly, determine which

submissions were allied to council's position and which were at odds with it and secondly, undertake the drafting of the further submissions document.

In addition the consultants were to co-ordinate and incorporate the commentary and input provided by staff of both Council's.

It is not known when pre-hearing meetings and then hearings are likely to occur, although given the number and extent of matters contested by the community, it may be some time.

## 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	95.74%	NCS (3 applications have gone over 20 w/d. One has resulted in a small refund of processing fees [\$34.00]). A new tracking system has now been set up to lessen the likelihood of future overruns.
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	100%	NCS

Council received 18 applications between February 1<sup>st</sup> 2016 and March 16<sup>th</sup> 2016. This has created an extremely high workload for staff at this time, in addition to managing the judicial review proceedings relating to Freshchoice.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

## 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

## 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	100%	100%	Two complaints relating to information provided on earthquake fault lines were received. The detail of these is outlined below. All information provided to applicants as required by LG Act.
My non-urgent LIM is processed within 10 days	100%	99.6%	One LIM was issued outside of statutory timeframe.

TYPE	YTD 1 JULY 15 TO 22 MARCH 2016	PREVIOUS YTD 1 JULY 14 TO 22 MARCH 2015	PERIOD 1 FEB 2016 TO 22 MARCH 2016	PREVIOUS PERIOD 1 FEB 2015 TO 22 MARCH 2015
Standard LIMs (Processed within 10 working days)	179	109	41	28
Urgent LIMs (Processed within 5 working days)	54	95	9	22
<b>Totals</b>	<b>233</b>	<b>204</b>	<b>50</b>	<b>50</b>

### 1.4.1. LIM – Fault line concerns

Recently information relating to fault lines affecting 2 separate properties has been questioned. One query related to the Martinborough fault line and the other the Wairarapa fault line.

In the Martinborough case, after investigation, the wording of the LIM was slightly readjusted to reflect more closely the advice provided in the geological assessment that was prepared on the fault line and by Wellington Regional Council. Instead of a red line on a map indicating an "exact" alignment for the fault line the LIM now states that it "is the most likely location" of the fault line. These are the words used in the Wellington Regional Council to describe the status of the "red line".

In the Wairarapa fault line case, the query arose, because as a result of additional scientific information becoming available after the WCDP became operative. A significant shift in the mapped location of the fault line occurred, it moved by some 100 to 200 meters to the east.

The complainants property and in particular their house (it appears that the house now sits on the fault) are now within the fault zone, whereas before they were not. While considerable sympathy exists for the party affected, there is little Council can do other than to ensure the information is factually correct, which has been done.

The best and most up to date information must be included in a LIM by Council even where doing so may have adverse consequences for a property owner. A change can only be made if the scientific advisers that generated the information in the first instance, obtain new information or facts that lead to an alternate outcome.

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	99.53 %	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels. One eternally processed consent has exceeded the 20w/d's by 1 day.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review took place in late January 2016. No corrective action requests were issued, this being the second consecutive review where this has been achieved. Next IANZ review is set for January 2018
Earthquake prone buildings reports received	70%	63 %	Currently 143/227 known premises have been addressed. Changes proposed by the Government may result in changes to the numbers of premises affected.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	1	\$30,000
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$37,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	22	\$1,965,948
<b>Other</b> ( public facilities - schools, toilets, halls, swimming pools)	3	\$337,000
<b>Totals</b>	<b>28</b>	<b>2,369,948</b>

#### 2.1.1. Dangerous Buildings – South Coast

Last year Council wrote to the owners of 2 properties on the south coast, these being located at 1341 and 1596 Cape Palliser Road. Both properties had been subject to rapid erosion during storms that had affected the south coast at the time.

The two house structures had been examined and determined to be dangerous under the Building Act in that they posed a danger to people and property – the two houses involved were perched precariously on/partially over the edge of the sea cliffs.

A notice under section 124 (2) (b) and (c) of the Building Act 2004 was issued on 20 October 2015 to the owners requiring the removal or demolition of the two structures. The owners were given until 20 April 2016 to comply with the notice. At the same time use of the buildings was prohibited and warning signs were erected to advise the public to stay well clear.

Further inspections to determine whether the notices have been complied with are now planned for late April. If they have not been then further action will be required to ensure public safety.

## 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	6 visits	Education programme targeting schools has been completed using the Christchurch City Council Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	81%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

### 2.2.1. Registration – new SoP category

Work has commenced on formulating a Special Owner Policy after Council requested it be investigated. The establishment of such a policy, if Council decides to proceed with it, would be timed to coincide with the 2017/18 registration and financial years.

This will allow sufficient time for all the new procedures to be considered and implemented, as well as making time available to make the necessary changes to the NCS system and registration documentation.

The financial impacts of adopting such a policy will also be able to be properly calculated. Experiences of other Council's with SoP's are being collated as well so that we can avoid making the same mistakes and pick up on the best practice solutions developed.

It is planned to bring a full report to the next meeting of Council on these matters.

INCIDENTS REPORTED	
Attack on Pets	3
Attack on Person	0
Attack on Stock	2
Barking and whining	6
Lost Dogs	4
Found Dogs	0
Rushing Aggressive	0
Wandering	18
Welfare	2
<b>Total</b>	<b>36</b>

## 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 40 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	8

### 2.3.1. Roaming sheep

An incident involving a roaming sheep (Ram) was reported in the Dominion.

This ram had a Shrek like look (we like to think of it as Frek as it was captured in Featherston!), as it had not been shorn for some time.

The ram was "somewhat wild" and took 2 Police officers and Council's Bylaw officer to apprehend it once it was herded away from the corner of State Highway 2 and Wakefield Street and onto a nearby fenced site.

It was potentially a case where the best option might have been for the Police to destroy the animal on the spot and this was in fact planned for if on a last attempt, the animal had not been restrained.

On examining the restrained animal, staff had concerns for the welfare of the animal given the excessively long fleece and the recent very hot weather. At that stage there was no way of finding the owner so the animal was impounded.

The animal has since been claimed by a woman (she claims she was alerted by the publicity) who is resident in Featherston.

All costs of the capture and detention of the animal are being charged to the claimant and will be required to be paid prior to the return of the animal.

## 2.4 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
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PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Noise Control Complaints\Year Records 2010-2015.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 17 MARCH 16	PREVIOUS YTD 1 JULY 14 TO 17 MARCH 15	PERIOD 1 FEB 16 TO 17 MARCH 16	PREVIOUS PERIOD 1 FEB 15 TO 17 MARCH 15
Total	78	81	18	15

## 2.5 Sale and Supply of Alcohol Act - Licensing

**SERVICE LEVEL** – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2015 TO 28 FEB 2016	PREVIOUS YTD 1 JULY 2014 TO 28 FEB 2015	PERIOD 1 FEB 2016 TO 28 FEB 2016	PREVIOUS PERIOD 1 FEB 2015 TO 28 FEB 2015
On Licence	23	18	1	1
Off Licence	20	17	0	0
Club Licence	3	1	0	0
Manager's Certificate	83	63	19	15
Special Licence	35	33	2	6
Temporary Authority	2	5	0	0

## 2.6 Health Act - Safe Food

**SERVICE LEVEL** – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	All premises inspected at renewal period

### **2.6.1. Bylaws**

5 litter complaints were received from 1/2/16 to 17/3/16. No long grass notices were issued however 16 letters regarding overgrown trees and hedges were issued. 4 abandoned vehicles were reported. 6 general bylaw complaints were received.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

# **INFRASTRUCTURE AND SERVICES REPORT**

## **1. Group Manager highlights**

The department has had a busy 6 weeks with the completion of several renewal contracts and others under way. The reseal contract had received good rates and completed early. The Featherston town centre is underway and other works heading toward completion as we enter autumn and toward inclement weather.

The results from the two waste water consents were of particular note with an excellent result now finalised with the final conditions having been confirmed. I have looked at many of the other consent processes around the country and believe that we have received one, if not the best result nationally. While every consent is individual in its process and nature ours have now delivered some certainty in the way forward. We are now looking at how and what we can fast track to make even more progress on the two granted as well as the final one for Featherston in development. We met with the Featherston submitters to explain the move away from a membrane plant to the land disposal proposal and was greeted with some enthusiasm to see an all-round strategy for 4 plants move to land disposal.

We had an audit by the New Zealand Transport Agency (NZTA) on our internal systems over this period and also by the Office of the Auditor-General (OAG). The NZTA audit was very complementary on the systems and processes modified over the past few audits (6 years) with continuous improvement made in many areas. In particular the joint street lighting contract where all details and claims are now run out of the Road Asset and Maintenance Management software (RAMM) with the neighbouring councils. There is as always some areas for improvement and these are predominantly administrative in areas such as the naming of ledgers or updating some of the references in contracts to reflect new terms or documents.

With the changing in staff we hope to have a new Roding Manager soon and continue on with the good work done over the past 6 years. We have also brought in a graduate who is working on the water race reporting and is visiting all farmers along both water races to survey them on use and other aspects of the water race. This is an overdue condition in the consent and being done to comply with Greater Wellington Regional Council's (GWRC) conditions. The water races have several outstanding condition issues and a plan is in place to deal with them over the coming year. A major issue will be that of the headwork's complying to "instantaneous flows" when the river laise or lowers rapidly.

The One Network Road Classifications (ONRC) is still on-going and there have been some excellent discussions with Fulton Hogan and their national asset management department on the support available to us for free. The modelling and data use could be of benefit in future planning and will be shown at the next earliest convenience for council to view.

## 2. Water supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		February	YTD	February	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt	991 Lt	764 Lt		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%				
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%				
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0.75 per 1000 connections (3 complaints)	0	3
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0	3.3 per 1000 connections (13 complaints)	0	13
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.25 per 1000 connections (1 complaint)	3.3 per 1000 connections (13 complaints)	1	13
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.25 per 1000 connections (1 complaint)	2 per 1000 connections (8 complaint)	1	8
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/2) 50%	-	2	31
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(2/2) 100%	-	2	31
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	33/36 (92%)	-	36	228
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	36/36 (100%)	-	36	228
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	0%	0%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%				

## **2.2 Services**

### **2.2.1. Water supply capital improvements Featherston**

A water main renewal is planned for Featherston on Revans Street. The main is failing and has had a number of repairs. A tender has been sent to pre-selected contractors with the work expected in May – June 2016.

Stage 1 contract works which include the bore field and pipeline works as reported earlier are substantially complete.

The contract is expected to be practically complete by the end of April. The system will then be subject to a 12 month maintenance period.

Stage 2 Design and Documentation is not yet available but it is expected that this work will be able to be publicly tendered in early May 2016. Completion and commissioning of the new upgrade plant is expected before December 2016.

### **2.3 Water treatment plants**

The Waiohine, Greytown and Martinborough plants operated routinely over the period.

Martinborough Bore 4 has been refurbished in March and is back on-line and operating well.

### **2.4 Water reticulation**

There were 33 reticulation repairs reported and rectified during the period.

### **2.5 Water races**

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were 4 accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

### 3. Waste water

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

#### 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		February	YTD	February	YTD
Number of blockages per 1000 connections	<10	1 complaint	31 complaints	0.2 per 1000 connections (1 blockage)	7.7 per 1000 connections
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0.2 per 1000 connections (1 overflow)	1.5 per 1000 connections (6 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	2/2 (100%)	24
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	2/2 (100%)	34
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0	1 per 1000 connections (4 complaints)	0	4
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.2 per 1000 connections (1 complaint)	1.5 per 1000 connections (6 complaints)	1	6
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.2 per 1000 connections (1 complaint)	31 7.7 per 1000 connections	1	31
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0.2 per 1000 connections (1 complaint)	0	1
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	2/2 100%	-	2/2 (100%)	34

#### 3.2 Waste water treatment plants

Featherston, Lake Ferry, Greytown and Martinborough plants operated routinely during the period with no reported issues.

The trade waste discharger identified in July is working with Officers now to reduce the contamination in their waste. The owner has agreed to separate off the strongest waste stream and is reviewing options for disposal.

### 3.3 Waste water reticulation

There were 2 pipeline blockages reported during the period.

## 4. Storm water drainage

*SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.*

### 4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There has been very little rain over the period so all systems operated routinely and within available capacity during the period.

## 5. Solid waste management

*SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.*

### 5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6				
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 17% for December	-	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

### 5.2 Waste management

Routine services have been delivered successfully over the period.

## 6. Land transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		February	YTD	February	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	26/26 (100%)	152/164 (93%)	26	164
Meet annual plan footpath targets	Yes				

### 6.2 Roothing maintenance – Fulton Hogan

Sealed pavement repairs have been completed on Lake Ferry Road, White Rock Road and Longbush Road.

Pre-seal repairs for next year's reseal programme have commenced.

Unsealed road grading is being done on a need basis due to the extremely dry conditions of the pavement.

Officers are monitoring Fulton Hogan's programming and budget control. The programme until the end of the financial year is being put forward for approval.

Fulton Hogan's monthly audit and cyclic activities is done on a monthly basis and their performance for the second financial year is charted below.



### 6.3 Reseals/ Roadmarking – Higgins

The annual remark of the district road-marking has been completed during March. Dry road pavements have assisted the early completion.

Next seasons reseal programme has been developed and has been forwarded to Higgins to enable seal design.

Pre-seal repairs have been identified and work has commenced.

### 6.4 Footpath renewals - Fulton Hogan

Concrete renewals in Featherston, Martinborough and Greytown including the pedestrian crossing ramps on State Highway 2 in Featherston and Greytown have been completed.

Hot-mix resurfacing in Greytown, Featherston and Martinborough is programmed for completion in April.

### 6.5 Other contracts

The Sealed Road Rehabilitation Contract for 0.688 km of Lake Ferry Road and 0.447km of Bidwills Cutting Road has been awarded to Higgins Contractors Ltd and commencement is expected in early April.

Whatarangi Cliff dropout reinstatement on Cape Palliser Road has been awarded to Fulton Hogan Ltd, and commencement is expected in early April.

Oxford Street lime footpath, kerb and channel and carriageway widening adjacent to the Martinborough Tennis Club has been awarded to Pope and Gray Contractors Ltd and commencement is expected in early April.

## 7. Amenities

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

### 7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

### 7.2 Parks and Reserves

#### 7.2.1. Featherston

Work on the Town Square is under way, with the fence at the rear of the reserve completed, the first of the stone walls almost finished, and the site levelled and the first of the concrete laid.

#### 7.2.2. Coastal reserves

The new toilets for Tora and Ngawi are still not installed, due to delays with the manufacturer's engineers providing the PS1 for the building consent. Officers met with Ngawi ratepayers to discuss the on-going problems with sewage disposal at Ngawi due to high camper numbers, and additional funding is being sought in the 2016/17 annual plan to replace the septic tank at the fire station hall.

## 7.3 Properties

### 7.3.1. Featherston

The painting of the library and information centre buildings is well under way. Quotes have been received for the replacement of the Featherston stadium roof, and a contract will be awarded shortly. Most of the plumbing pipework at the stadium has now been replaced – after several leaking pipes, it was determined that the pipework product used was Dux Quest, a failure-prone product from the 1980s. It has now been removed from the toilets and kitchen and replaced with a modern product.

## 7.4 Cemeteries

There was one burial in March, in Featherston.

## 7.5 Swimming Pools

### Swimmer numbers for all pools February

	Greytown	Featherston	Martinborough
February swimmer numbers	2214	1085	1883
Concessions as % age of total swimmers	39%	40%	23%
Peak day – number of swimmers	07/02/2016: 178	28/02/16 : 93	13/02/16 : 154
Number of unattended days (no swimmers)	0	0	0

There were over 15,000 swimmers across the three pools between December and the end of February, a 17% increase on last season. Swimmer numbers were highest at Greytown pool, with 6611 swims recorded to the end of February. Martinborough had 6055 swims over the same period, while Featherston had 2464.

## 7.6 Events

### 7.6.1. Featherston

Completed events – Tri-Featherston – Card Reserve and Featherston Swimming Pool; Teddy Bears Picnic 6 March 2016; Featherston CommUNITY Concert and Picnic 19 March

Ongoing events – Farewell Zealandia – Forgotten Kiwi Songs from WWI – ANZAC Hall – 5 March to 25 April 2016)

Future events – school holiday programme, Card Reserve, April

### 7.6.2. Greytown

Completed events – 6 March 2016 – Greytown Country Market; Wairarapa Balloon Festival, Soldiers Memorial Park, Greytown

Future events – April Greytown Country Market at Stella Bull Park

### 7.6.3. Martinborough

Completed events – Brew Day, Martinborough; Wairarapa Balloon Festival, Martinborough Town Square; March 2016 – Martinborough Fair; Martinborough Round the Vines Fun Walk/Run; Playcentre in the Park – 7 March 2016 – Martinborough Square; Martinborough School Aquathlon – 11 March 2016 – Considine Park Swimming Pool

## 7.7 Libraries

The new BlueCloud Analytics system for statistical reporting out of the Kotui library management software has been introduced with some initial training. The system appears capable of some powerful and deep analysis but it will take a while working with it to see what worthwhile information can be produced.

## 8. Civil defence and emergency management

*SERVICE LEVEL – People are prepared for a civil defence emergency.*

### 8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Ratepayers and residents prepared for an emergency	75%				
Regional Civil Defence Emergency Annual Plan achieved.	Yes				

### 8.2 Wellington Regional Emergency Management Office (WREMO)

#### 8.2.1. Update

Masterton District Council has provided 20 staff to join the Emergency Operations Centre. The team that have been nominated are not normally involved in core council functions during an emergency. They have been formally inducted and have undergone familiarisation with Civil Defence and will take part in the training program for 2016.

Elected Members Emergency Management training has been offered to SWDC. The training has been delivered to other territorial authorities throughout the Wellington region and has proved to be a very useful session for elected members.

Carried out an assessment of facilities and any gaps in South Wairarapa. Ngawi, Ocean Beach and Wharekauhau Lodge were all assessed in March. Papawai Marae is next as this could provide a valuable welfare facility for Greytown. Other facilities already inspected include Tuhirangi Marae, Pirinoa Community Hall, Featherston Rugby Club and Featherston Community Centre.

Community Response Planning is underway for Martinborough. The first session will be held at the Lion's Den, 7.00pm Wednesday 20 April. This is open to the public and all community groups.

## **9. Appendices**

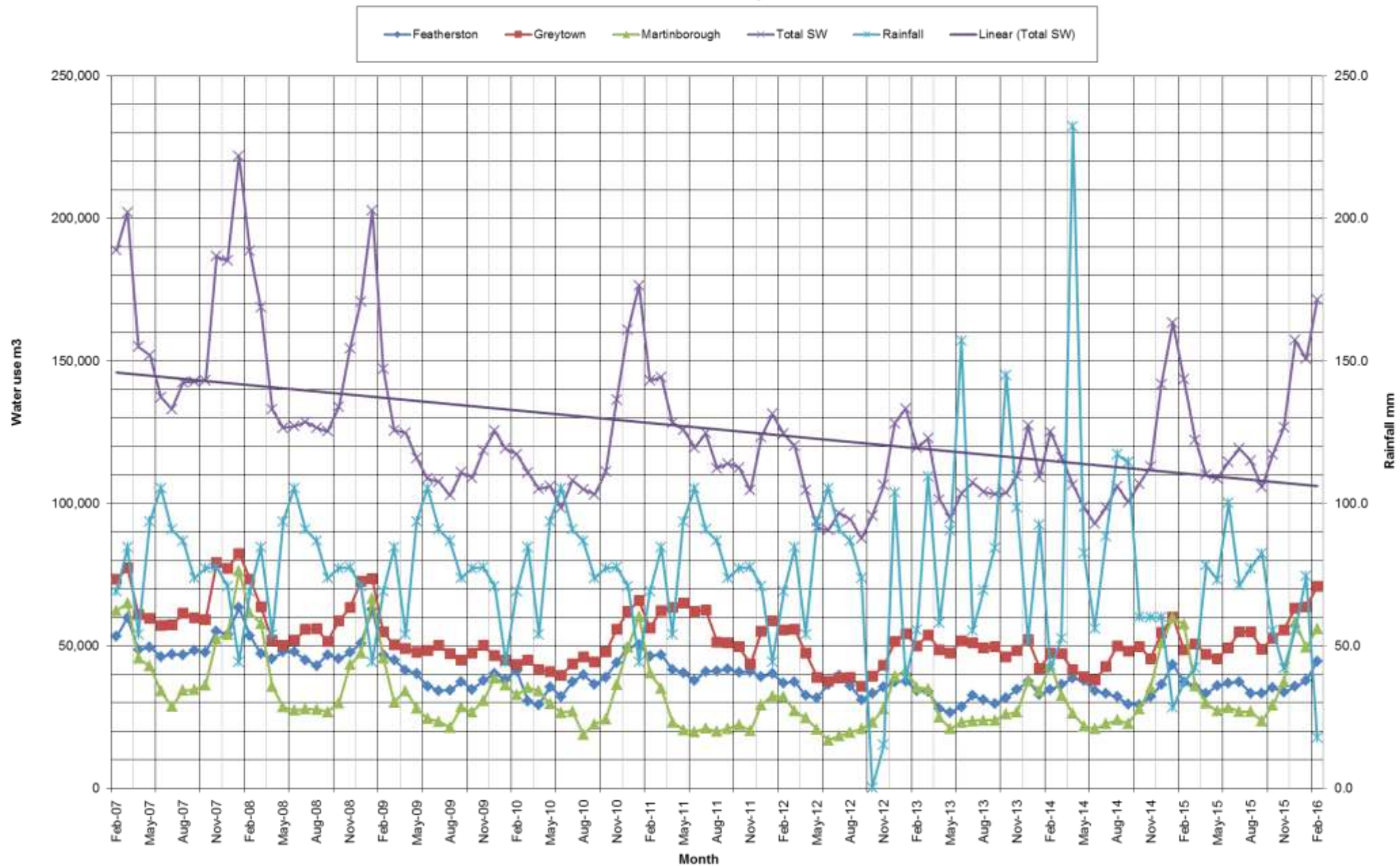
Appendix 1 - Monthly Water Usage

Appendix 2 - Waste Exported to Bonny Glen

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services  
Reviewed by: Paul Crimp, Chief Executive Officer

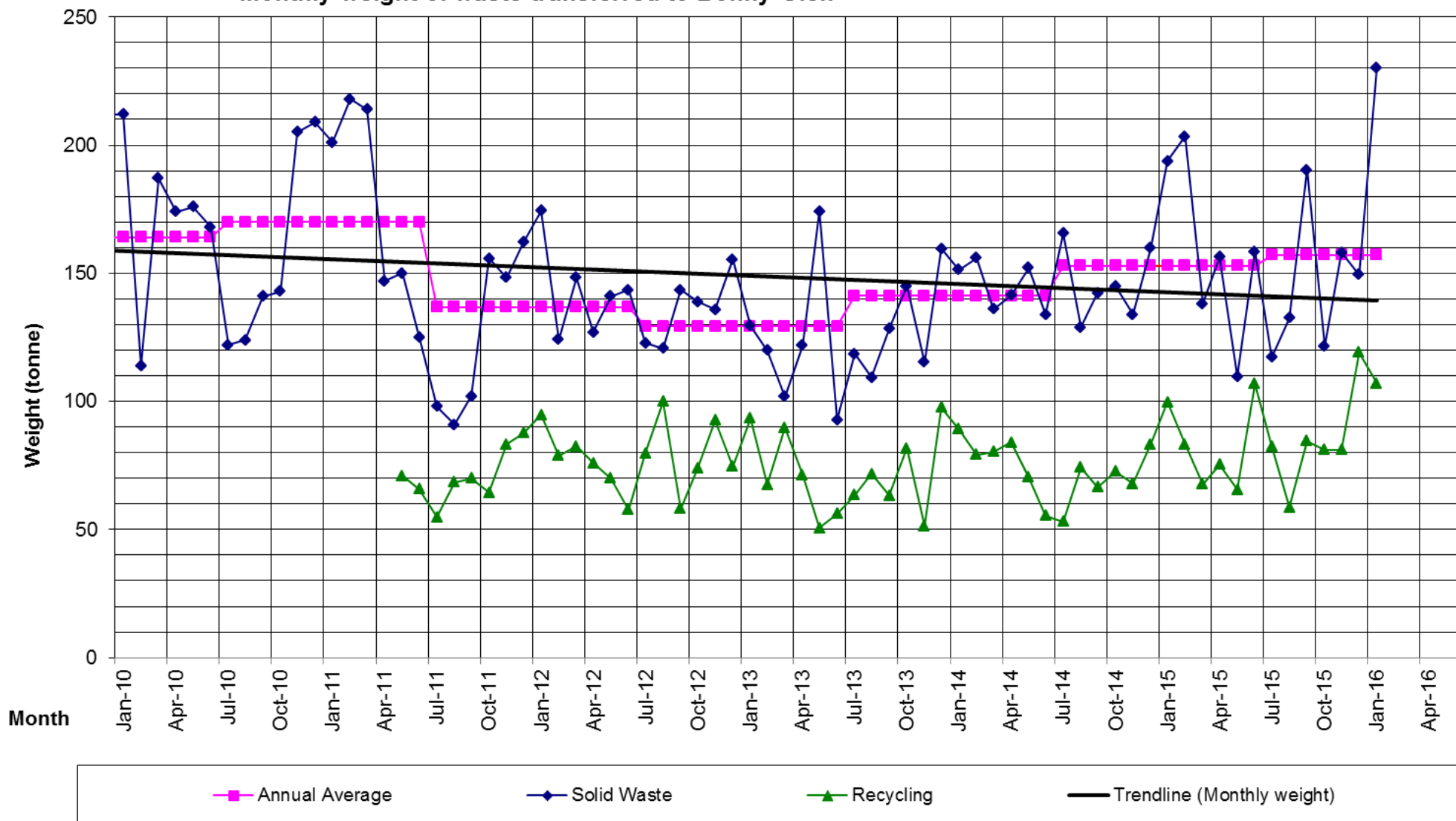
# **Appendix 1 - Monthly Water Usage**

## Water use South Wairarapa District Council



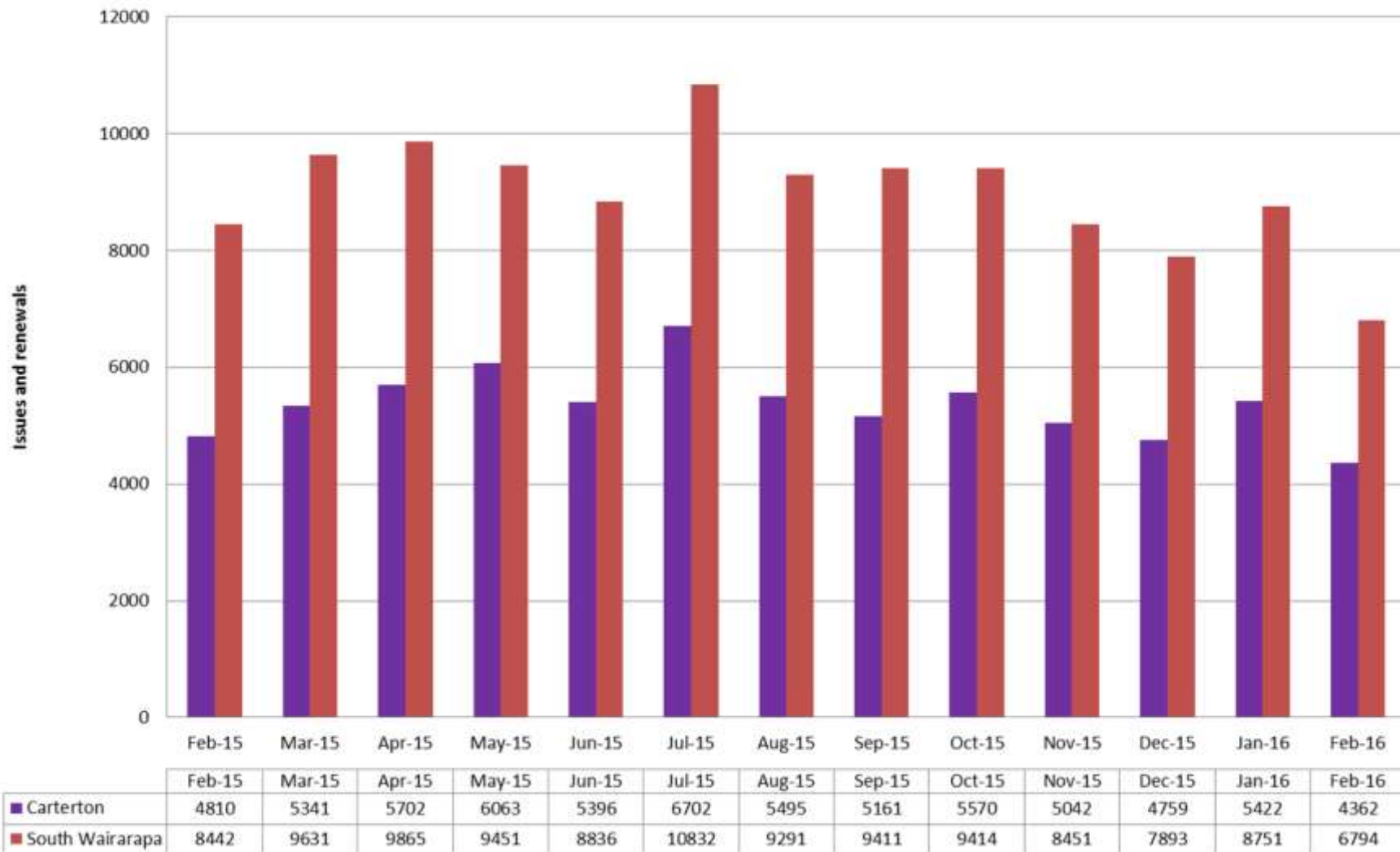
## **Appendix 2 -Waste Exported to Bonny Glen**

Monthly weight of waste transferred to Bonny Glen

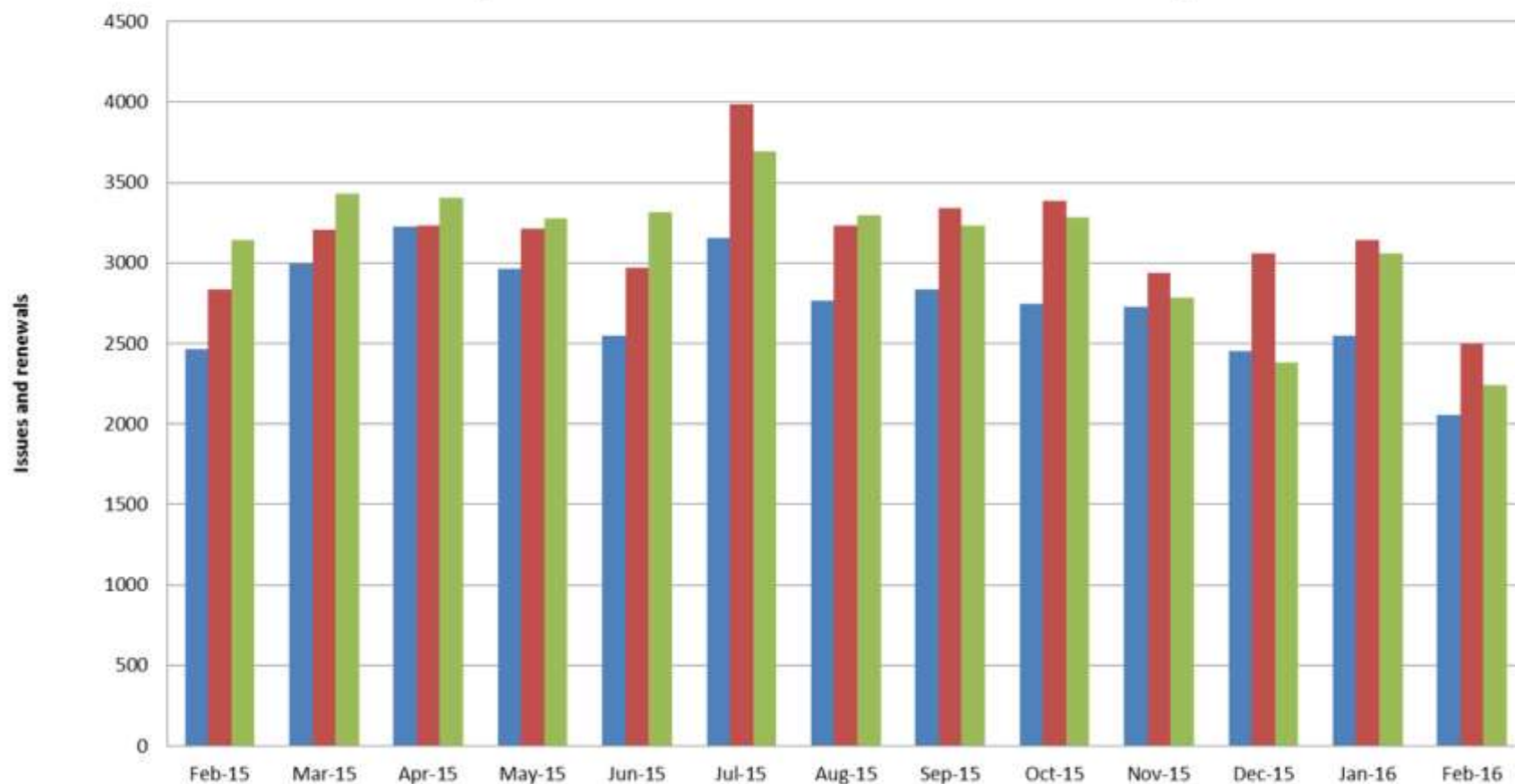


## **Appendix 3 – Library Statistics**

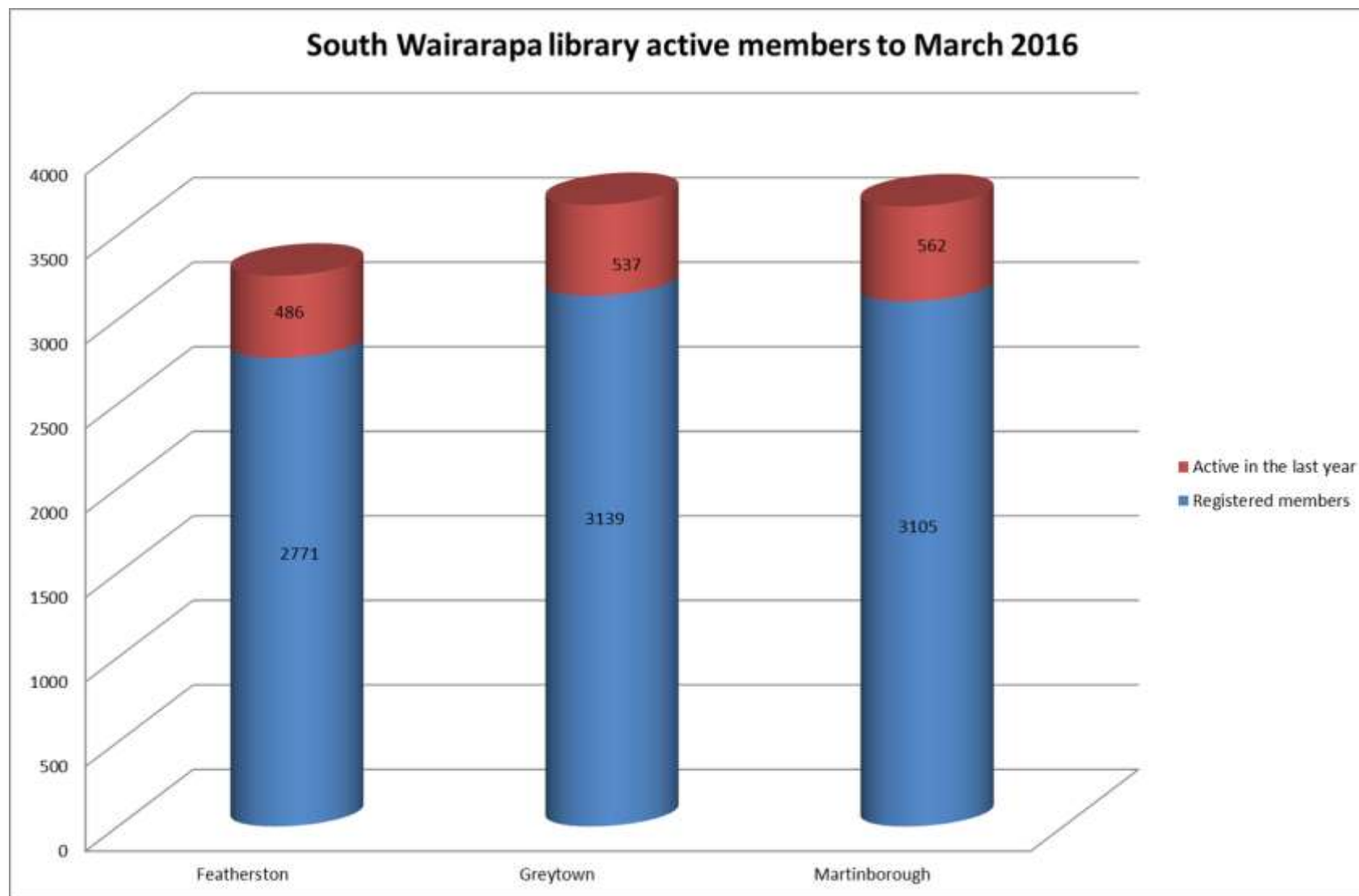
### Wairarapa Library Service - issues and renewals to February 2016



### South Wairarapa libraries - issues and renewals to February 2016



	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16
Featherston	2466	2994	3227	2963	2548	3152	2763	2838	2748	2728	2450	2550	2057
Greytown	2834	3206	3233	3212	2971	3985	3235	3343	3383	2936	3062	3143	2495
Martinborough	3142	3431	3405	3276	3317	3695	3293	3230	3283	2787	2381	3058	2242



# MARTINBOROUGH COMMUNITY BOARD

11 APRIL 2016

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## AGENDA ITEM 6.2

### COMMUNITY BOARD GRANT SUMMARY

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#### **Purpose of Report**

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the information.*

## **1. Executive Summary**

Martinborough Community Board consider grants on a twice yearly basis with provision to consider grants at other times in exceptional circumstances. All applicants are required to submit an accountability return and are followed up in February and August if a return hasn't been lodged.

## **2. March 2016 Summary**

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

## **3. Appendix**

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Grants Summary**



## Community Board Financial Assistance Tracking

Status to be followed up in February and August

COMMUNITY BOARD	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS In progress (accountability not returned) Complete (accountability returned)	Followed Up
MCB	Lake Ferry Anzac Club	To undertake maintenance of the flag pole and flag pole area at Lake Ferry	\$1,000	\$1,000	Approved	11 May 2015	NA	In Progress	4/09/2015 & 1/4/16
MCB	Wairarapa Mathematics Association	To help with the costs of running the 2015 mathematics competition for primary and secondary schools	\$200	\$200	Approved	11 May 2015	1 August 2015	Complete	Report 11 April 16
MCB	Pirinoa School	Requests \$5,000 to assist with the costs of resurfacing the community netball court	\$5,000	\$1,500	Approved	14 September 2015		Complete	Report 11 April 16
MCB	Martinborough Hockey Club/Friends of Martinborough School	Requests \$500 to assist with the costs associated with running the Martinborough guy fawkes event on the 7 November 2015	\$500	\$500	Approved	14 September 2015	7 November 2015	In Progress	29 February 2016
MCB	Southern Junior Netball Club	Requests \$1,000 to assist with costs associated with purchasing uniforms.	\$1,000	\$1,000	Approved	2 November 2015		Complete	Report 11 April 16
MCB	Victim Support	Requests \$2,000 to assist with costs associated with running the volunteer programme.	\$2,000	\$500	Approved	2 November 2015		Complete	
MCB	Martinborough Lawn Tennis Club	Requests \$5,000 to assist with costs associated with replacing two turfs and installing lights.	\$5,000	\$0	Deferred	2 November 2015		Complete	
MCB	Martinborough Small Bore Rifle Club	Requests \$2,400 for the purchase of 2 rifles	\$2,400	\$2,400	Approved	2 November 2015		Complete	Report 11 April 16
MCB	Martinborough Hockey Club	Requests an additional \$85.54 to assist with costs associated with hiring a portalo for the Martinborough Guy Fawkes evening.	\$86	\$86	Approved	2 November 2015	1 November 2015	In Progress	29 February 2016
MCB	Martinborough Community Patrol	Requests \$3,000 to assist with costs associated with purchasing a vehicle for the Patrol.	\$3,000	\$2,000	Approved	2 November 2015		In Progress	31 March 2016
MCB	Life Education Trust	Requests \$500 to assist with costs of purchasing computer hardware and software to assist with programme delivery.	\$500	\$500	Approved	2 November 2015		Complete	Report 11 April 16
MCB	Tora Rural Volunteer Fire Force	Requests \$760.50 to assist with the costs of providing a second automated external defibrillator for use in the community.	\$761	\$761	Approved	1 February 2016		In Progress	

## **Appendix 2 – Accountability Returns**



Suzanne Clark  
Committee Secretary  
Featherston/Martinborough/Greytown Community Boards  
P O Box 6  
MARTINBOROUGH 5711



15 December 2015

Dear Suzanne,

**Community Development Grants - Featherston(\$500)/Martinborough  
(\$500)/Greytown(\$500) - Audit Reports**

Please find attached the Audit reports for the above Grants.

On behalf of the Trust can I thank the Featherston, Martinborough and Greytown Community Boards for these generous grants which greatly assisted us in delivering our education programme to kids in our community.

Thank you for your continued support.

Your sincerely

Steve Foster



## Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)

1.	Name of Organisation	Wairarapa & Southern Hawkes Bay Hike Education Trust.
2.	Project Name	Full Refit and Upgrade of the Mobile Classroom
3.	Date of Grant	2/11/15
4.	Amount of Grant	500.00
5.	Please provide a summary of the project	
<p>The mobile classroom is due an exciting refit to upgrade the teaching environment and experience children have when receiving the Hike Education modules. This refit involves a full replacement of the electronics to a new interactive exciting learning environment which the children will love.</p> <p>Total cost = \$44,175.33 + GST</p>		



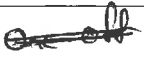
**Martinborough Community Board  
Strategic Grants Accountability Form**



6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.
This grant went towards the total cost of refurbishing our classroom (total cost \$44,000 approx). refer invoice from HET National office	
7.	How has your project provided long-lasting benefit to the Martinborough Ward community?
This will ensure that Martinborough Primary and preschool children receive the latest in classroom environments in which to deliver and learn about the vital 'Life Education' programme	
8.	How has your project furthered the MCB's stated Vision and Priority Areas?
By focussing on youth education - the future for Martinborough	
9.	Please provide details of funding received from other organisations in support of this project
The key contributor is the Hutt River Board with some \$17,500. A large number of smaller donations such as MCB, and SWOCCB have ensured that the total amount required has been raised, and the classroom is due its refit work in the coming weeks.	



## Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none"><li>- Bank Statement with the grant fund deposit highlighted</li><li>- Bank Statements with the grant expenditure highlighted</li><li>- Invoices and Receipts for all expenditure items</li></ul>

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

41 Pipitea Street; Thorndon  
P O Box 2717  
Wellington 6140

Phone: 0800 454 333

**Invoice To:**

Life Education Trust Wairarapa/Southern Hawkes Bay  
C/- Steve Foster  
28 Renall Street  
Masterton 5810 5810



## Tax Invoice

Tax Invoice

00010506

Date: 20/11/2015

GST Reg. Number: 53-922-406

**Description:**

Electrical Retrofit: Life Education Trust Wairarapa Mobile Classroom  
Registration number 1568G  
Full Price for Refit Upgrade for each mobile classrooms is 45,266.42 plus GST  
Action Manufacturing Costs \$44,175.53 plus GST  
Kinect \$184.95 plus GST  
Kinect Windows Adapter \$64.95 plus GST  
Samsung Galaxy Tablet \$329.99 plus GST  
Tablet Cover \$ 11.00 plus GST  
Kinect 15m JSB3 USB Extension Cable \$500.00 plus GST  
(Freight and travel are not included in pricing)  
Deposit Invoice  
Lottery Grant Subsidy \$ 17,500.00

\$10,000.00

Our preferred method of payment is direct credit to our account

ANZ Bank 06-0507-0166667-00

Please put your name in the particulars field and invoice number in the reference field.

For queries please contact michelle at michellep@lifeed.co.nz

Sub Total: \$10,000.00

Freight: \$0.00

GST: \$1,500.00

Total Amount: \$11,500.00

Amount Received: \$0.00

**Balance Due: \$11,500.00**

**PLEASE DETACH THIS PORTION AND RETURN WITH PAYMENT**

### Remittance advice

### Tax Invoice

00010506

**Life Education Trust (NZ) National Office**

41 Pipitea Street; Thorndon  
P O Box 2717  
Wellington 6140

**Received From:**

Life Education Trust Wairarapa/Southern Hawkes Bay  
C/- Steve Foster  
28 Renall Street  
Masterton 5810 5810

**Amount Remitted \$**

Your Order No:



## Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)

1.	Name of Organisation	Wairarapa Maths Assoc <sup>ns</sup>
2.	Project Name	Matharapa
3.	Date of Grant	August 2015
4.	Amount of Grant	\$ 200
5.	Please provide a summary of the project	
please refer to attached "Thank You" letter		



**Martinborough Community Board  
Strategic Grants Accountability Form**

6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.
<div>cf to enclosed letter</div> <div>None. All \$200 was spent on Mathewapa activities</div>	
7.	How has your project provided long-lasting benefit to the Martinborough Ward community?
Educating kids, having fun with maths - got to be good for any community	
8.	How has your project furthered the MCB's stated Vision and Priority Areas?
Absolutely - the Youth of the town are your future.	
9.	Please provide details of funding received from other organisations in support of this project
a full balance will follow (with next year's application)	



## Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<i>Every year I shall ask for a contribution</i>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none"><li>- Bank Statement with the grant fund deposit highlighted</li><li>- Bank Statements with the grant expenditure highlighted</li><li>- Invoices and Receipts for all expenditure items</li></ul>

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



# MATHARAPA 2015

Wairarapa College was the venue, once again, for the 2015 Wairarapa Mathematics competitions. The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.

21 teams arrived at 9.00am on Wednesday August 12<sup>th</sup> eager to do battle in the Year 5/6 North rounds – 1<sup>st</sup> place went to Hadlow Cheetahs, 2<sup>nd</sup> place to the Opaki Maths Masters & 3<sup>rd</sup> place to the Douglas Park Denominators.

At 11.30am it was the turn of the Year 9's [27 teams]– Kuranui College ONE took out 1<sup>st</sup> place, Kuranui College THREE were 2<sup>nd</sup> place with Wairarapa College Riemann placed 3<sup>rd</sup>. At 1.30pm it was the turn of the Year 10's – 24 teams enjoyed an hour and a half of challenges with Kuranui College placing 1<sup>st</sup>, St Matthews were 2<sup>nd</sup> and Rathkeale College 1 came in 3<sup>rd</sup> place.

So 72 teams, over 215 students went through on the Wednesday session -it was a great start to National Mathematics Week.

Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 13 teams the winners were:- 1<sup>st</sup> Greytown School Einsteins, 2<sup>nd</sup> Greytown School Smarties and 3<sup>rd</sup> Kahutara School.

Another 31 teams took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued.

The winners were:- 1<sup>st</sup> Kahutara School with Masterton Intermediate School 2<sup>nd</sup> and 3<sup>rd</sup>.

Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team “runner” maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 28 teams the winners were:- 1<sup>st</sup> Hadlow School, 2<sup>nd</sup> Greytown School and 3<sup>rd</sup> were Carterton School.

In all approx. 435 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school. Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools that bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.



Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

# THANK YOU

Featherston , Greytown, Carterton, Martinborough, Holdsworth  
and Masterton Waipoua Lions Clubs  
Featherston, Greytown and Martinborough Lioness Clubs  
South Wairarapa, Carterton and Masterton South Rotary Clubs  
Featherston, Greytown and Martinborough Community Boards  
The Masterton & Carterton District Councils and the Westpac Bank  
Lands Trust Masterton and Greytown Trust Lands  
The Wairarapa Building Society, the Trust House Foundation  
The Prime Community Trust, Pelorus Trust and the Lion Foundation  
Eastern & Central Community Trust and the Infinity Foundation  
The NZ Association of Mathematics Teachers via the MoE  
Mr Derek Smith of Graphic Technologies & Monaco Corporation  
Hansell's (NZ) Ltd & Lamb-Peters Print



# TAX INVOICE

Date 15.7.15

From Variety Plus  
134 Main St  
Upper Hutt

0106095

To Mike Van Woerkom  
Wairarapa Maths Association  
Featherston.

GST  
Tax Reg. No.

104 511 988

Quantity	Description	Unit Price	Amount
20	Playings Cards	2.50	50.00
24	24 pkt felt pens	2.50	60.00
20	4pkt highlighter	2.50	50.00
24	Geometry Sets	2.50	60.00
4	Bull wood puzzles	4.00	16.00
8	Classic Wooden Rook	2.00	16.00
24	Pkt 24 Colour pencils	2.50	60.00
	Sub Total		312.00
	less 10% discount	-	31.20
	Westpac Upper Hutt a/c no 030774 0625784.00		280.80
	quote Inv no above - Thankya for shopping at Variety Plus		
	Sub Total		Inclusive
	%V.A.T.inclusive		
	(Rounddown) TOTAL		280.00

Refunded  
M+C van W

19/07/15

chg #

130558

Terms .....

Delete as applicable

(Rounddown) TOTAL

Variety Plus - Upper Hutt  
134-136 Main St. Upper Hutt  
Phone 04-5273652 Fax 5273615  
G.S.T. # 104 511 988

G.S.T. Invoice

Tax Inv # 754135 13:54:07 17 JUL 2015

10400 TOY ASSTD 4 16.00  
10200 TOYS ASSTD 7 14.00  
40250 STATIONERY ASSTD 100 250.00

Total 280.00  
Eftpos 280.00

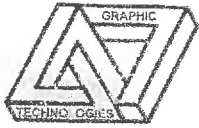
Sales Person JENNY

GST content of invoice @ 15.00% 36.52

VARIETY PLUS  
134 MAIN STREET  
UPPER HUTT

\*-----EFTPOS-----\*  
TERMINAL 76611401  
TIME 17 JUL 13:50  
TRAN 117262 CHEQUE  
EFTPOS  
CARD .....2394  
Uisa  
RID:A0000000003  
PIX:1010  
PURCHASE NZ\$ 280.00  
TOTAL NZ\$ 280.00  
\*-----ACCEPTED-----\*  
INVOICE NUM 114809  
CUSTOMER COPY

GST# 104-511-988  
THANK YOU FOR  
SHOPPING AT  
VARIETY PLUS  
PHONE 04 5273652



# Graphic Technologies Tax Invoice

**Order N<sup>o</sup>: 2015018**

**Date: 27<sup>th</sup> May 2015**

**GST Number: 94-694-124**

**School:** Wairarapa Mathematics Association  
**Address:** c/- Wairarapa College  
83 Pownall Street  
P O Box 463  
Masterton  
**Phone:** 06 3700 400  
**Contact:** Mike van Woerkom

Product	# of Units	Price (excl GST)	Total
FX9750Gii graphic calculator	20	\$81.000	\$1620.00
FX82AU+ii calculator	40	\$19.00	\$760.00
		GST	\$357.00
		Total	\$2737.00

**Thank you.**

**Please pay promptly.**

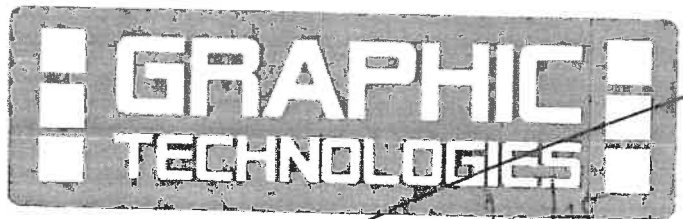
Bank details:  
GT Technologies LTD  
National Bank  
06-0583-0774867-01

**Cheques payable to: Graphic Technologies**

**Post to:** Graphic Technologies  
73 Viewmont Drive  
Lower Hutt 5010

Graphic Technologies

73 Viewmont Drive Lower Hutt  
Phone 04 569 1686 Fax 04 569 1687 Mobile 027 460 2871  
Email: [graph.tech@xtra.co.nz](mailto:graph.tech@xtra.co.nz)



pd 29/5/15  
chg # 130540

**CASIO**

"Proud sponsors of Maths Education in New Zealand"

# Dandi Candy

Falloon Confectionery, 35, Major Drive, Kelson,  
Lower Hutt, New Zealand.

W/o.

Tel: +64 (0) 4 565 3015  
Fax: +64 (0) 4 565 3019  
Mobile: + 64 (0) 21 456141  
email: ileshdandi@xtra.co.nz

Date: 14-Apr-15

Ref:

GST No. 48-516513

## Tax Invoice

No: 100081

Customer ID: VMAS  
Company Name: WAIRARAPA MATHS ASSO  
Billing Address: MIKE VAN WOERKOM TREASURE  
WAIRARAPA MATHS ASSO

### Delivery Address:

Date: 14-Apr-15  
Phone Number:  
Contact:

Code	RRP	Description	Quantity	Price	Discount	Amount
102	0.82	C/L BUZZBAR WRAPPED 20G X 42*[To follow* WE OWE YOU 9 BOX (BONUS DELIVERD)	9	21.74	10.00	176.10
102	0.82	C/L BUZZBAR WRAPPED 20G X 42	11	21.74	10.00	215.24
103	0.82	C/L CHOCOLATE FISH WRAPPED 20G X 42	20	21.74	10.00	391.34
103	0.82	C/L CHOCOLATE FISH WRAPPED 20G X 42*[Bonus*	5	21.74	100.00	0.00
471	0.00	PAS FRUIT BURST(3X2KG) 6KG	12	54.86	10.00	592.49
471	0.00	PAS FRUIT BURST(3X2KG) 6KG*[Bonus*	2	54.86	100.00	0.00

Total repacked boxes: 20 Total L.Ps: 59

Customer Signature:

Sub Total: 1,375.17

Freight: 0.00

GST: 0.00

Total: 1,375.17

(Buying through Dandi Candy, you have saved \$371.22)

Total Amount Due (Prior to invoice date): \$0.00

Thank you for your business. Next time order Visa

You could also direct credit to our bank account. Please include  
customer ID or invoice number. 02-0528-0267264-002.

paid 2/6/15  
chq # 130549

Tuesday, 14 April 2015

All goods remain the property of Dandi Candy until this invoice is paid in full.  
PLEASE PAY TIMELY FOR BEST SERVICE

Page 1 of 1



# TARATA

manufacturers and wholesalers of quality toys, gifts and souvenirs

Tarata Toys Ltd  
P.O. Box 38040  
6/37 Washbournes Rd  
Christchurch  
New Zealand  
Ph +64 3 381 0519  
Fax +64 3 381 1598  
sales@tarata.com  
www.tarata.com  
GST No 43-902-377

**Mail to:**

WAIRARAPA MATHS ASSOC  
C/- WAIRARAPA COLLEGE  
PO BOX 463  
Attn Mike Van Woerkom  
POWNALL ST  
MASTERTON

Sender: PO Box 38040, Christchurch 8842, New Zealand

**Deliver To:**

WAIRARAPA MATHS ASSOC  
WAIRARAPA COLLEGE  
POWNALL ST  
MASTERTON  
ATTN: MIKE van WOERKOM

Tax Invoice	YOUR ORDER NO.	CUST ID	REP	TERMS	DATE	PG.
No. 00021789	E-MAIL	10089	ADRIEN	Net 20 after EOM	18/06/2015	1

CODE	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
10016	20	LOCKED CROSS ✓	\$12.50	\$250.00
10104	20	The Cell ✓	\$17.50	\$350.00
10108	20	Sputnik ✓	\$17.50	\$350.00
10106	20	Pineapple Puzzle ✓	\$17.50	\$350.00
10012	30	SOMA - RIMU ✓	\$17.50	\$525.00
FRN	1	Courier - North Is	\$40.00	\$40.00

*paid 22/6/15*  
*chg # 130553*

**We appreciate your business.**

Please Note: For greater efficiency some sales codes are now shown with one or two "0"s preceeding the normal code. We apologise for any confusion.

SHIP VIA Courier

All goods are supplied in accordance with our normal trading terms. E & OE

WAIRARAPA MATHS ASSOC

00021789

SUB TOTAL \$1,865.00  
\$0.00  
15% GST \$279.75

**TOTAL \$2,144.75**

**Payment Due 20/07/2015**

**PLEASE MAKE CHEQUES PAYABLE TO TARATA TOYS LTD OR DIRECT CREDIT A/C 020 842 0081476 000**



Wairarapa Maths Association  
C/- Mike van Woerkom  
Staff  
Wairarapa College

WAIRARAPA COLLEGE  
P O Box 463  
Masterton 5840

Email: mstanley@waicol.co.nz

Phone: 06 370 0404

G.S.T. # 051877179

Period Ended: 30/06/2015

Account #: 1401190

Page : 1

Date	By	Type	Reference	Description	Amount	Less Paid	Balance	Running Balance
18/06/2015	I		46761	Day Relief - Maths Week August 2015 Relief Recoveries Mike van Woerkom for 2 days relief	683.45			
18/06/2015	I		46762	Hire of School Facilities for Maths Week 2015 Hall Hire	690.00	683.45	683.45	683.45
					690.00	0.00	690.00	1,373.45

Total Balance Owing 1,373.45  
GST for period 01/06/2015 to 30/06/2015 89.15

Bank Account Details for Direct Payments  
WAIRARAPA COLLEGE  
ANZ(New Zealand)  
010682-0200279-00

*pd 29/6/15*  
*chq # 130555*

#### Remittance Advice

Account	1401190	Student	Due	Paid
Wairarapa Maths Association				
C/- Mike van Woerkom		1401190	\$1,373.45	
Staff				
Wairarapa College				

# Uncle Bills Wholesale Club

64 Dixon Street

Masterton

Phone: 06 370 3156

TAX INVOICE

G.S.T No: 97-068-526

		\$
1	x Rubber Door Stoppers 3Pc	1.74
1	x Colgate T/Brush Ex Cln M	1.26
1	x Raffle Ticket Books Pk2	1.54
1	x Push Pins Pk 100	1.69
1	x Flouro Sticky Note Flags	1.64
1	x Paper Clips Assorted P	1.26
1	x Neon Stick-It Flags	1.99
1	x Envelopes Peel n Seal P	2.98
1	x Envelopes Peel n Seal P	2.98
1	x Screwdriver Set 2 Pc	2.62
30	x Magic Cube Puzzle	77.40
9	x Coloured Dice 12pk	12.96
12	x Double Pencil Sharpener	23.88
27	x Eraser Set 8Pc White	53.73
6	x Bull Clip Set 24Pc 19mm	10.08
24	x Prince Playing Cards	30.72
9	x Marbles 21Pc Rd Card/Dis	13.14
5	x Permanent Markers Pk10	12.80
1	x Knuckle Bones N	2.16
1	x Knuckle Bones N	2.16
1	x Knuckle Bones N	2.16
27	x Knuckle Bones N	58.32
9	x Markers Jumbo Pk 10	22.14
1	x Large Highlighters Pk 4	1.98
20	x Large Highlighters Pk 4	39.60
6	x Roller Tip Pen 0.5mm Pk	13.56

SALE TOTAL: \$396.49

EFTPOS: \$396.49

total in sale: \$51.72

Purchase No:

Receipt #: 180

Date: 16/07/2015 Time: 10:05:53 a.m.

Clerk: Angelina

Terminal: Mas Pos 4

Thank You for shopping with us.

For comments phone 06 370 3156

Please retain your receipt for proof of

*Paid  
(refunded to  
m+c van Wierken)*  
*16/7/15*  
*chg # 130556*

Wan Maths

KMART PALMERSTON NORTH WWW.KMART.  
TAX INVOICE GST NO. 64-086-76



TO SOME PEOPLE IT'S A RECEIPT.  
TO MONEY SAVERS IT'S A TROPHY.



PAK N SAVE

PAK N SAVE MASTERTON  
Cnr Crayne & Queen Sts Masterton  
TEL. 377-0850 FAX. 378-8016

MANAGER: JONATHAN PH: (06) 351 21  
21/07/15 15:24 092 SALES

JUGGLING BALLS  
12 @ 3.00 9341102378033  
DOUBLE 6 DOMINOES  
6 @ 6.00 47754510010

TOTAL NUMBER OF ITEMS IN SALE :

TOTAL  
KMART

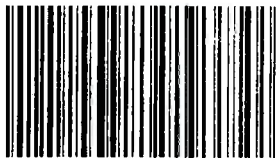
PALMERSTON NTH  
21/07/15  
00010010391075  
\*\*\*\*\* 2394

QANTAS ANZ VISA AID A000001  
APSN 0000

CREDIT  
PURCHASE NZI  
RRN 000092438201 (00)  
AUTH 099246  
EFT

GST AMOUNT  
PLEASE RETAIN THIS RECEIPT  
AS PROOF OF PURCHASE  
THANK YOU FOR SHOPPING WITH KMA

Open 8am until Midnight, 7 days



0128207924382150721152

Tax Invoice GST Reg.No. 91-853-930

ARN FARM BAKE TRIPLE  
4 @ \$2.49 \$9.96

ARN FARM BAKE WHITE  
4 @ \$2.49 \$9.96

BISCUITS  
14 @ \$1.89 \$26.46

CHUX REG 10S \$4.59

COOKIE BEAR 100 & 10  
9 @ \$1.49 \$13.41

GR S/WINE TP  
3 @ \$3.49 \$10.47

GRF KRISP TP  
3 @ \$3.49 \$10.47

GRIF CHOC CHIP 200g  
10 @ \$1.49 \$14.90

JUST JCE ORANGE & MA \$3.99

MOCCONA F/DR CLASSIC \$7.99

MOCCONA JAR F/D CLAS \$11.39

PAMS SUGAR \$2.29

READY SUPERSAVE  
2 @ \$1.86 \$3.72

TW EB TB 60 \$6.49

TW EG TB 60 \$6.49

ACNT P/DT NPKN RED80 \$1.44

PAMS RADIAL D/BRUSH \$1.57

BUD MILK 2L \$3.09

APPLES EVE

1.010 Kg @ \$3.99/ Kg \$4.03

BANANAS

1.910 Kg @ \$2.69/ Kg \$5.14

PEAR WINTER NELLIS

1.330 Kg @ \$2.49/ Kg \$3.31

PAK N SAVE LGE SINGL

4 @ \$0.10 \$0.40

66 BALANCE DUE \$161.56

EFTPOS \$161.56

CHANG \$0.00

PAK N SAVE

CNR CRAYNE

Thank you for shopping at Moore's

These 3  
invoices  
(totalling  
\$286.49)

paid  
14/8/15

chg # 130563

# Lamb-Peters

~Print & Graphics~

106A Main Street  
Greytown 5712  
Wairarapa

## STATEMENT

Telephone: 06 304-9245  
Facsimile: 06 304-9248  
E-mail: lambpeters.print@xtra.co.nz

Wairarapa Maths Association  
C/- Mike Van Woerkom  
19 Bell Street  
FEATHERSTON

GST No. 111-237-913

Date: 31/05/2015

Ref: WAIRM

Date	Inv No	Details	Debit	Credit
30/05/15	54548	Invoice	402.50	
30/05/15	54549	Invoice	376.05	

Please Note!

Our bank account details have changed.  
For invoices issued from the 1st May 2013 onwards please  
use this new bank account number when making payments.

Current	1 Month	2 Months	3 Months
778.55	0.00	0.00	0.00

pd 09/06/15  
chg # 130551  
pd 16/7/15  
Over chg # 130557  
Total \$778.55

Bank account details: BNZ Carterton 02 0506 0031138 00

# Lamb-Peters

~Print & Graphics~

106A Main Street  
Greytown 5712  
Wairarapa

## TAX INVOICE

Wairarapa Maths Association  
C/- Mike Van Woerkom  
19 Bell Street  
FEATHERSTON

Telephone: 06 304-9245  
Facsimile: 06 304-9248  
E-mail: lambpeters.print@extra.co.nz

Invoice No. 54548

GST No. 111-237-913

Date: 30/05/2015

Ref: WAIRM

1,000 DL Notepads - Lamb-Peters Version

350.00

Bank account details: BNZ Carterton 02 0506 0031138 00

Invoice Total \$	350.00
Plus GST \$	52.50
TOTAL DUE \$	402.50

Payment is Due by the 20th of the month following invoice date.  
Goods remain the property of Lamb-Peters Print until paid in full.

No receipt issued unless requested.

Total amount G.S.T. inclusive.

# Lamb-Peters

~Print & Graphics~

106A Main Street  
Greytown 5712  
Wairarapa

## TAX INVOICE

Wairarapa Maths Association  
C/- Mike Van Woerkom  
19 Bell Street  
FEATHERSTON

Telephone: 06 304-9245  
Facsimile: 06 304-9248  
E-mail: [lambpeters.print@xtra.co.nz](mailto:lambpeters.print@xtra.co.nz)

Invoice No. 54549

GST No. 111-237-913

Date: 30/05/2015

Ref: WAIRM

A5 Maths Certificates:-  
4 each of 6 Winners  
4 each of 6 Second Place  
4 each of 6 Third Place  
350 Particiation Certificates

327.00

Bank account details: BNZ Carterton 02 0506 0031138 00

Invoice Total \$	327.00
Plus GST \$	49.05
TOTAL DUE \$	376.05

Payment is Due by the 20th of the month following invoice date.  
Goods remain the property of Lamb-Peters Print until paid in full.

No receipt issued unless requested.

Total amount G.S.T. inclusive.



## Martinborough Community Board Strategic Grants Accountability Form

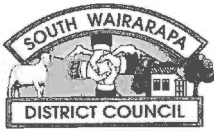
Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.


Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)

1.	Name of Organisation	Netball Southern
2.	Project Name	New uniforms
3.	Date of Grant	November 2015
4.	Amount of Grant	\$1000.00
5.	Please provide a summary of the project	
To purchase new uniforms following the amalgamation of Martinborough, Kahutere, Pirinoa and Tuturumuri schools into Netball Southern.		



## Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
	
11.	<b>Bank Statements, Invoices and Receipts, Please provide copies of:</b> <ul style="list-style-type: none"><li>- Bank Statement with the grant fund deposit highlighted</li><li>- Bank Statements with the grant expenditure highlighted</li><li>- Invoices and Receipts for all expenditure items</li></ul>

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



**GST No.:** 92-243-907

## INVOICE

**Invoice To:**

CASH SALE

**Deliver To:**

KIM WHITEMAN  
SWDC PIRINOA  
C/- MWSL, 6 THE SQUARE  
MARTINBOROUGH  
PHONE: 027 412 9299

SALESPERSON		ORDER NO.	SHIP DATE	INVOICE NO.	INVOICE DATE	PG.
PHONE			29/01/2016	00067026	21/01/2016	1
QTY.	ITEM NO.	DESCRIPTION	UNIT PRICE	UNIT	DISC %	AMOUNT
4	ZAPN33	SILVER FERN NETBALL DRESS NAVY WITH SKY TOI TOI PATTERN - JUNIOR SIZE 6	\$46.00	EA		\$184.00
10	ZAPN33	SILVER FERN NETBALL DRESS NAVY WITH SKY TOI TOI PATTERN - JUNIOR SIZE 8	\$46.00	EA		\$460.00
10	ZAPN33	SILVER FERN NETBALL DRESS NAVY WITH SKY TOI TOI PATTERN - JUNIOR SIZE 10	\$46.00	EA		\$460.00
10	ZAPN33	SILVER FERN NETBALL DRESS NAVY WITH SKY TOI TOI PATTERN - JUNIOR SIZE 12	\$46.00	EA		\$460.00
2	ZAPN33	SILVER FERN NETBALL DRESS NAVY WITH SKY TOI TOI PATTERN - WOMENS SIZE 10	\$46.00	EA		\$92.00
2	ZAPN33	SILVER FERN NETBALL DRESS NAVY WITH SKY TOI TOI PATTERN - WOMENS SIZE 12	\$46.00	EA		\$92.00
4	ZNB093	SILVER FERN VELCRO PATCH BIBS - ONE COLOUR ( SET 14) - NAVY	\$79.50	EA		\$318.00
<b>Please make cheques payable to: Total Education Solutions Ltd</b> <b>or</b> <b>For Direct Credits:</b> <b>Bank of New Zealand</b> <b>02-0644-0068385-00</b>				SALE AMT.		\$2,066.00
				FREIGHT		\$0.00
				GST		\$309.90
				TOTAL AMT.		\$2,375.90
				PAID TODAY		\$0.00
				BALANCE DUE		\$2,375.90



## Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

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Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)

1.	Name of Organisation	Pirinoa School
2.	Project Name	Court Resurface
3.	Date of Grant	September 2015
4.	Amount of Grant	\$1000.00
5.	Please provide a summary of the project	
<p>To provide the south coast community of Pirinoa, Lake ferry and Ngawi a quality local multi purpose sports facility - turf and associated equipment</p>		



## Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<p>\$1000 towards floodlights to allow evening use particularly for the local netball club.</p>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none"><li>- Bank Statement with the grant fund deposit highlighted</li><li>- Bank Statements with the grant expenditure highlighted</li><li>- Invoices and Receipts for all expenditure items</li></ul>

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

84 Neilson Street, Onehunga  
Auckland 1061,  
PO Box 28 348  
Remuera, Auckland 1541

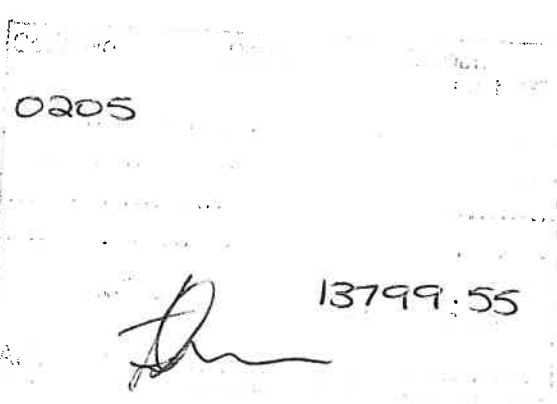
tel +64 9 634 4134  
fax +64 9 636 7975  
freephone 0800 804 134  
www.tigerturf.co.nz



## TAX INVOICE

Pirinoa School  
RD 2  
Featherston  
Wairarapa 5772

Date:	16 October 2015
Order No:	
Tax Invoice No:	110243
GST No:	47-497-787
Customer No:	3174
Job No:	MP1853

Qty	Description	Price	Extended Price
1.00	40% being %13,799.55 (including GST) on delivery of the Turf System to the site	\$11,999.61	\$11,999.6
			
<b>Terms - Payable within 7 days</b> <i>Unpaid accounts will incur late fees and collection costs</i> <b>Payment may be made into our bank account</b> 02-0240-0288808-00 <b>Please quote your customer number as reference.</b> Email: k.bauer@tigerturf.com		Sale Amount	\$11,999.6
		GST	\$1,799.9
		Total Amount	\$13,799.5
		Balance Due (NZD)	\$13,799.5

TigerTurf Australia Pty Ltd  
14 Latitude Blvd  
Thomastown, Victoria  
Australia 3061

Tel +61 3 9357 0661  
Fax +61 3 9357 0713  
Freephone 1 800 802 570  
www.tigerturf.com.au  
ABN: 65 055 247 722

TigerTurf New Zealand Ltd  
384 Neilson Street Onehunga,  
Auckland 1061,  
PO Box 28 348  
Remuera, Auckland 1541

Tel +64 9 634 4134  
Fax +64 9 636 7975  
Freephone 0800 804 134  
www.tigerturf.co.nz

**Direct Credit Bulk Payment – Detail**  
Client ID: 212258

<b>Payment Number</b>	78	<b>Payment Name</b>	TigerTurfNZLtd
<b>Withdrawal Account</b>	12-3290-0094220-52	<b>Payment Total</b>	13799.55
<b>Due Date</b>	29 Oct 2015	<b>Status</b>	2 of 2 authorised
<b>Particulars</b>	Inv110243	<b>Debit Type</b>	Bulk
<b>Code</b>	4970	<b>Date Created</b>	29 Oct 2015
<b>Reference</b>	Cust 3174	<b>Date Modified</b>	
<b>Authorised By</b>	Lynette Batty, Troy Anderson	<b>Payment Check Total</b>	98E288C49DF86653F04C065134EB6501FB83AEB2
		<b>Import File Check Total</b>	

Payee Name	Account Number	Amount	Particulars	Code	Reference	Due Date	Internal Ref.
TigerTurf NZ Ltd	02-0240-0288808-00	\$13,799.55	Inv110243	4970	Cust3174	29 Oct 2015	No 2.

29 October 2015

Please process the above payment.

Lynette Batty

Troy Anderson

Telephone: 06 3077829.

84 Neilson Street, Onehunga  
Auckland 1061,  
PO Box 28 348  
Remuera, Auckland 1541

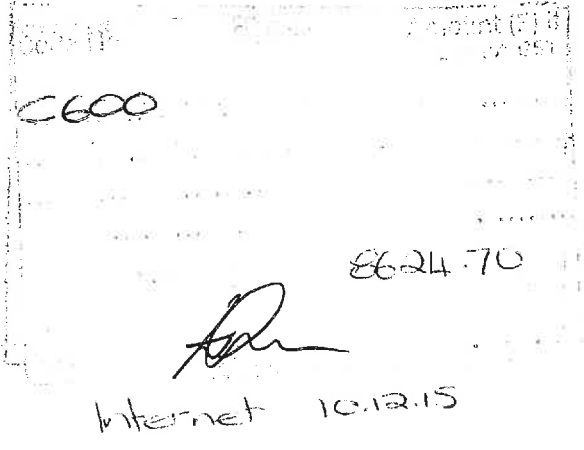
tel +64 9 634 4134  
fax +64 9 636 7975  
freephone 0800 804 134  
www.tigerturf.co.nz



## TAX INVOICE

Pirinoa School  
RD 2  
Featherston  
Wairarapa 5772

Date:	16 October 2015
Order No:	
Tax Invoice No:	110244
GST No:	47-497-787
Customer No:	3174
Job No:	MP1853

Qty	Description	Price	Extended Price
1.00	25% being \$8,624.70 (including GST) on substantial installation of the Turf System - payable within 7 days  	\$7,499.74	\$7,499.7
<b>Terms - Payable within 7 days</b> <i>Unpaid accounts will incur late fees and collection costs</i> <b>Payment may be made into our bank account</b> 02-0240-0288808-00  <b>Please quote your customer number as reference.</b> Email: k.bauer@tigerturf.com		<b>Sale Amount</b>	\$7,499.7
		<b>GST</b>	\$1,124.9
		<b>Total Amount</b>	\$8,624.7
		<b>Balance Due (NZD)</b>	\$8,624.7

TigerTurf Australia Pty Ltd  
14 Latitude Blvd  
Thomastown, Victoria  
Australia 3061

Tel +61 3 9357 0661  
Fax +61 3 9357 0713  
Freephone 1 800 802 570  
www.tigerturf.com.au  
ABN: 65 055 247 722

TigerTurf New Zealand Ltd  
384 Neilson Street Onehunga,  
Auckland 1061,  
PO Box 28 348  
Remuera, Auckland 1541

Tel +64 9 634 4134  
Fax +64 9 636 7975  
Freephone 0800 804 134  
www.tigerturf.co.nz

Direct Credit Bulk Payment – Detail

Client ID: 212258

<b>Payment Number</b>	89	<b>Payment Name</b>	TigerTurfNZLtd
<b>Withdrawal Account</b>	12-3290-0094220-52	<b>Payment Total</b>	8624.70
<b>Due Date</b>	10 Dec 2015	<b>Status</b>	2 of 2 authorised
<b>Particulars</b>	Inv110244	<b>Debit Type</b>	Bulk
<b>Code</b>	C600	<b>Date Created</b>	10 Dec 2015
<b>Reference</b>	MP1853	<b>Date Modified</b>	
		<b>Payment Check Total</b>	1A87F3B4E81E1C30164117FD8BC83ED0BD1C5B9F
<b>Authorised By</b>	Lynette Batty, Troy Anderson	<b>Import File Check Total</b>	

Payee Name	Account Number	Amount	Particulars	Code	Reference	Due Date	Internal Ref.
TigerTurf NZ Ltd	02-0240-0288808-00	\$8,624.70	Inv110244	C600	Cust3174	10 Dec 2015	

0.12.15:

Please release for payment.

*Lynette Batty*

*[Signature]*

- resigned as requested



## TAX INVOICE

Pirinoa School RD 2 Featherston Wairarapa 5772	Date: Order No: Tax Invoice No: GST No: Customer No: Job No:	16 October 2015   110245 47-497-787 3174 MP1853
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Qty	Description	Price	Extended Price
1.00	5% being \$1,724.95 (including GST) on Practical Completion, payable within 30 days from invoice date	\$1,499.96	\$1,499.96

6600

\$1,724.95

*[Signature]*

Pd by Internet 10.12.15.

Terms - Payable within 7 days  
Unpaid accounts will incur late fees and collection costs  
Payment may be made into our bank account  
02-0240-0288808-00

Please quote your customer number as reference.  
Email: k.bauer@tigerturf.com

Sale Amount	\$1,499.96
GST	\$224.99
Total Amount	\$1,724.95
<b>Balance Due (NZD)</b>	<b>\$1,724.95</b>

TigerTurf Australia Pty Ltd  
14 Latitude Blvd  
Thomastown, Victoria  
Australia 3061

Tel +61 3 9357 0661  
Fax +61 3 9357 0713  
Freephone 1 800 802 570  
[www.tigerturf.com.au](http://www.tigerturf.com.au)  
ABN: 65 055 247 722

TigerTurf New Zealand Ltd  
384 Neilson Street Onehunga,  
Auckland 1061,  
PO Box 28 348  
Remuera, Auckland 1541

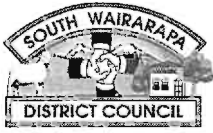
Tel +64 9 634 4134  
Fax +64 9 636 7975  
Freephone 0800 804 134  
[www.tigerturf.co.nz](http://www.tigerturf.co.nz)

**Direct Credit Bulk Payment – Detail**

Client ID: 212258

<b>Payment Number</b>	91	<b>Payment Name</b>	TigerTurfNZLtd
<b>Withdrawal Account</b>	12-3290-0094220-52	<b>Payment Total</b>	1724.95
<b>Due Date</b>	10 Dec 2015	<b>Status</b>	Fully processed
<b>Particulars</b>	Inv110245	<b>Debit Type</b>	Bulk
<b>Code</b>	C600	<b>Date Created</b>	10 Dec 2015
<b>Reference</b>	Cust3174	<b>Date Modified</b>	
		<b>Payment Check Total</b>	049839CF34ED96A4DB6BEF12DF198B47904B808F
<b>Authorised By</b>	Lynette Batty, Troy Anderson	<b>Import File Check Total</b>	

Payee Name	Account Number	Amount	Particulars	Code	Reference	Due Date	Internal Ref.
TigerTurf NZ Ltd	02-0240-0288808-00	\$1,724.95	Inv110245	C600	Cust3174	10 Dec 2015	



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Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark  
South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)

1.	Name of Organisation	Martinborough Smallbore Rifle Club
2.	Project Name	Purchase two target rifles
3.	Date of Grant	2 November 2015
4.	Amount of Grant	\$2,400.00
5.	Please provide a summary of the project	
<p>The project was to purchase two smallbore target rifles, the existing club rifles were very old and becoming unreliable.</p> <p>It is important that new members, and prospective members, have reliable and accurate equipment to assist in coaching.</p> <p>Martinborough Smallbore Rifle Club is extremely appreciative on this grant; we mention to new members that the equipment was purchased with funds provided by MCB and we will attach a plaque (when we find the best way to do this) to each rifle to that effect.</p>		
6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.	
<p>We purchased two Anschütz target rifles for a total outlay of \$1,800.00. The grant amount was \$2,400.00.</p> <p>As we have achieved our goal we would be more than happy to refund the difference of \$600.00.</p>		



## Martinborough Community Board Strategic Grants Accountability Form

Alternatively it would be beneficial to purchase some better quality accessories for the two rifles purchased – two adjustable butt plates (\$250 each), and two adjustable sights (\$120 each) (we would fund the balance).

We do not want to be seen as being cheeky in this alternative request, the equipment purchased is perfectly usable and meets our goal of purchasing two target rifles so if the Board has a better use for the funds we would be more than happy to refund.

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

These rifles will last for decades, and the Anschütz brand is the most common target rifle in New Zealand and probably worldwide. Because of this parts (if needed as these rifles have proven to be very resilient) will always be available.

We are already seeing the benefits of this equipment, the first rifle was set up for one of our new junior members, and by having a rifle that can be fitted to one person (but still used by others as needed) Fabian has shown excellent improvement, with a couple of 98/100. (Resulting in the mandatory "personal best" shout). Interestingly Fabian joined us after the youth group Fabian belongs to (that MCB also supported) came and had a shoot at our club.

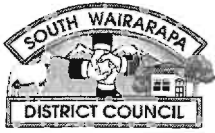
8. How has your project furthered the MCB's stated Vision and Priority Areas?

This grant has met two key priority areas, "Our young people" and "Sense of community". The priority area "our young people" has been met as in the majority of cases these rifles will be used by youth trying out the sport, and continuing on until they are in a position to purchase their own equipment (the loan equipment is available for long term loan (but available to be used by others as the need arises)). We have recently had two junior members join and using the equipment purchased we can much more effectively coach (free of charge by senior members) these new members as we know the equipment is accurate and reliable, and if shots are not on target we know it is an issue with the shooter not the equipment. In addition we often host youth groups and scouts. It is important New Zealand youth are exposed to firearms in a controlled environment where safety is stressed.

In terms of "Sense of community" having a rifle club in Martinborough is a real bonus. There are only two active clubs in the Wairarapa and another sporting club in the town provides residents with another recreational (or serious competitive) option. We also host the "Wairarapa Open" shoot, where around 100 shooters and supporters come to Martinborough to compete and as many are from as far afield as Hawkes Bay and Taranaki they stay and sample what the town has to offer

9. Please provide details of funding received from other organisations in support of this project

This project was solely funded by MCB.



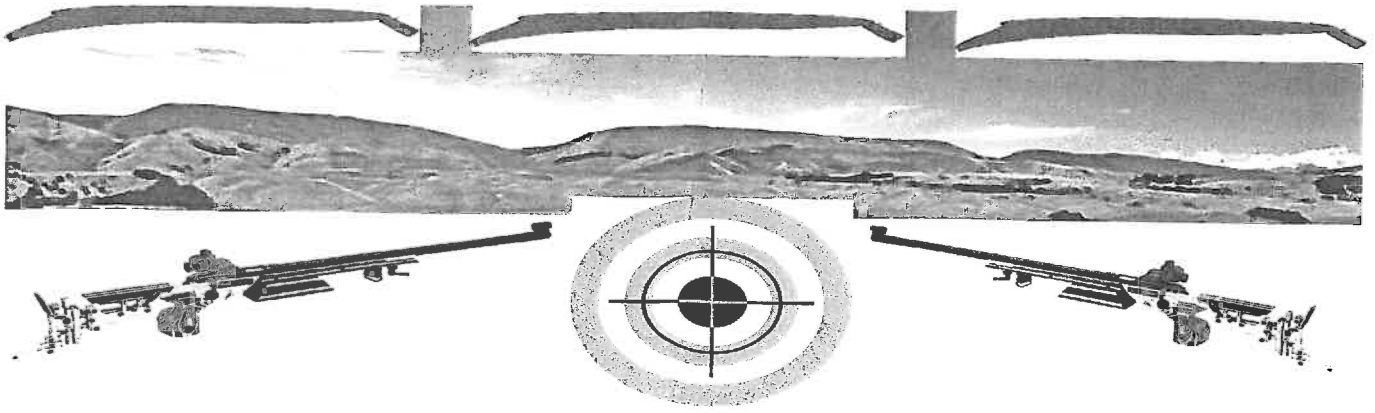
## Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
11.	<p>Bank Statements, Invoices and Receipts, Please provide copies of:</p> <ul style="list-style-type: none"><li>- Bank Statement with the grant fund deposit highlighted</li><li>- Bank Statements with the grant expenditure highlighted</li><li>- Invoices and Receipts for all expenditure items</li></ul> <p><b><i>Attached are copies of the receipts for the purchases.</i></b></p> <p><b><i>Also attached is a (poor quality sorry) photograph of the equipment in use by Fabian and Zoe.</i></b></p>

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



# MARTINBOROUGH SMALL-BORE RIFLE CLUB



22 March 2016

Purchased from

John Hutley

**21 Snowdon Ave Palmerston North 4410**

ph 06-358-3360

Target Rifle Anschutz Match 54 1411

\$ 800.00

*William Redd.ex*

Fire Arms Licence Number *T0279466* expiry *12-03-2017*

Received on behalf of Martinborough Smallbore Club Inc

By Steve White

Fire Arms Licence Number Q5014114 expiry 16/09/2024

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## CHAIRPERSON'S REPORT

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### *Recommendation:*

*That the Community Board receive the report, discuss the issues raised and amend or accept the Recommendations.*

## 1. Meetings

### 1.1 22<sup>nd</sup> March 2016, Local Government Commission

To discuss options for Local Government in the Wairarapa from a Community Board perspective. We had a good, wide ranging discussion and it is great to be in the conversation at this stage of the process. Topics covered included:

- the need for decisions to be taken by those closest to the issue
- the role of Community Boards in any reorganisation
- the need for an integrated transport network across the Greater Wellington region
- rural representation
- the process for arriving at a single set of financial analysis
- cycling and tourism

### 1.2 29<sup>th</sup> March 2016, Community Board Chairs

Discussion centred around the work of the Local Government Commission as well as an update on current key issues and initiatives the boards are working on.

### 1.3 Looking Ahead

4<sup>th</sup> May – Infrastructure and Planning Working Party. I am away can anyone attend in my absence?

## 2. Discussion Topics

### 2.1 Local Policing

Fiona and I have both received unsolicited comments recently about the lack of a police presence in Martinborough. There have been a number of burglaries, a firearms incident and talk of a growing drug problem in town.

*Recommendations:*

- *Discuss the issue and decide what role, if any, MCB can play in addressing these issues.*

### 2.2 Grant Applications

The current round of grant funding is the last that we have agreed to. At our last meeting we discussed running another round for award in the next financial year.

*Recommendation:*

- *We proceed with another round of grant funding to be awarded at our 29<sup>th</sup> August 2016 meeting.*
- *Applications to open on July 1<sup>st</sup> and close on August 15<sup>th</sup>.*

- *Grant pool to be \$5,000*
- *Youth project applications to be actively encouraged without ring fencing a set amount.*

**From:** Julia Squire [mailto:squire3@xtra.co.nz]  
**Sent:** Friday, 1 April 2016 10:22 a.m.  
**To:** Suzanne Clark - Committee Secretary  
**Subject:** Martinborough Community Patrol

Dear Suzanne

RE: APPLICATION FOR FINANCIAL ASSISTANCE

I apologise for delay in giving an update as to the above funding we received from the Martinborough Community Board in November 2015.

At this stage the grant has not been used as we are in the process of pursuing avenues of further funding towards a patrol vehicle to enable us to purchase a reliable vehicle. Unfortunately the funding application submitted to Trust House by the 'Wairarapa Community Patrols – Vehicle Project Group' was unsuccessful otherwise we would have had our vehicle by now.

We are very grateful for your assistance and will keep you informed as to progress.

Regards  
Julia Squire  
Coordinator  
Martinborough Community Patrol