



MARTINBOROUGH COMMUNITY BOARD

**Agenda
13 March 2017**

**Notice of a meeting to be held in the South Wairarapa District Council Chambers,
19 Kitchener Street, Martinborough on Monday 13 March 2017 at 6:30pm.**

MEMBERSHIP OF THE COMMITTEE

Lisa Cornelissen (chair), Fiona Beattie, Victoria Read, Maree Roy, Cr Pam Colenso and Cr Pip Maynard.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION/PRESENTATIONS:

- 3.1 Lilly McMahon, giving members an update from Scout Jamboree

6:30-6:35pm

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. COMMUNITY BOARD MINUTES:

- 5.1 Minutes for Approval: Martinborough Community Board
Minutes of 30 January 2017

Pages 1-6

Proposed Resolution: *That the minutes of the Martinborough Community Board meeting held on 30 January 2017 be confirmed as a true and correct record.*

6. CHIEF EXECUTIVE AND STAFF REPORTS:

- 6.1 Action Items Report
6.2 Income and Expenditure Report
6.3 Officers' Report to Community Boards
6.4 Community Board Grants Accountability Report
6.5 Naming of New Roads Report
6.6 Policy Review Process Report

Pages 7-12

Pages 13-16

Pages 17-58

Pages 59-82

Pages 83-84

Pages 85-88

- | | | |
|------|---|--------------------|
| 6.7 | Applications for Financial Assistance Report | Pages 89-90 |
| 6.8 | Martinborough Swimming Pool Management Issues | Pages 91-94 |
| 6.9 | Pain Farm Report | Pages 95-97 |
| 6.10 | Considine Park Committee Creation Report (to be tabled) | |
| 6.11 | Martinborough Square Lighting (to be tabled) | |

7. NOTICES OF MOTION:

- 7.1 None advised

8. CHAIRPERSON'S REPORT:

- | | | |
|-----|----------------|---------------------|
| 8.1 | Chair's Report | Pages 98-114 |
|-----|----------------|---------------------|

9. MEMBER REPORTS (INFORMATION):

- | | | |
|-----|---|----------------------|
| 9.1 | WWI commemoration update; Cr Pam Colenso | |
| 9.2 | Feedback from Martinborough youth; Fiona Beattie | |
| 9.3 | Wairarapa Library Service update; from Robyn Ramsden
(community board appointee) | Pages 115-116 |

10. CORRESPONDENCE

Proposed Resolution: *That the inwards and outwards correspondence be received.*

- | | | |
|------|--|----------------------|
| 10.1 | Inwards | |
| | From Victim Support to Martinborough Community Board dated 27 February 2017 | Pages 117-119 |
| | From Ospri NZ Ltd to Martinborough Community Board dated 27 February 2017 | Pages 120-133 |
| 10.2 | Outwards | |
| | To Tim Lusk, WAIConnect Chair, from Martinborough Community Board dated 2 March 2017 | Page 134 |
| | To WAIConnect Steering Group, from Martinborough Community Board dated 2 March 2017 | Page 135 |



Martinborough Community Board

Minutes – 30 January 2017

- Present:** Lisa Cornelissen (Chair), Fiona Beattie, Cr Pam Colenso and Cr Pip Maynard, Vicky Read and Maree Roy.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 30 January 2017 between 6:30pm and 7:50pm.
- External Speakers:** Mary and Sean Byrne (Fluoride Free NZ).

PUBLIC BUSINESS

Mrs Cornelissen informed the Board that the meeting would be voice recorded by Christine Webley.

MCB RESOLVED (MCB 2017/01) to add correspondence from Dean di Bona and Mark Hadlow to agenda item 11.1 Inwards Correspondence as they related to current issues but were received after the agenda had been released.

(Moved Cornelissen/Seconded Read)

Carried

1. APOLOGIES

There were no apologies.

2. DECLARATION BY MEMBER

Maree Roy made a public declaration and was sworn in by the Chief Executive.

3. CONFLICTS OF INTEREST

Vicky Read declared a conflict of interest with correspondence relating to Martinborough boundary rezoning.

4. PUBLIC PARTICIPATION

4.1 Mary Byrne (Fluoride Free NZ)

Mary Byrne with support from Sean Byrne advised members that the central government was seeking feedback on an amendment to the Health Act that shifted decision making for fluoridation of local water supplies to district health boards, with responsibility for paying for the directive left to local councils. Ms Byrne stated that the benefits of

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fluoridation were contentious and noted that the biggest indicator for dental decay was social economics.

5. ACTIONS FROM PUBLIC PARTICIPATION

5.1 Mary Byrne (Fluoride Free NZ)

The Community Board undertook to take away the information as presented and consider it further.

6. COMMUNITY BOARD MINUTES

6.1 Martinborough Community Board Minutes – 24 November 2016

MCB RESOLVED (MCB 2017/02) that the minutes of the Martinborough Community Board meeting held on 24 November 2016 be received and confirmed as a true and correct record.

(Moved Read/Seconded Cr Colenso)

Carried

Maree Roy abstained

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Action Items Report

Mrs Colenso undertook to get a replacement screw for the brass plaque on Peter Craig's memorial seat and speak to the supplier regarding the tarnishing brass plaque.

MCB RESOLVED (MCB 2017/03) to receive the information.

(Moved Beattie/Seconded Cr Maynard)

Carried

7.2 Income and Expenditure Statements

MCB RESOLVED (MCB 2017/04):

1. To receive the information noting that a change is required to the opening balance of the 2016/2017 accounts.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

2. Action 14: Add a \$600 commitment the Martinborough Community Board Income and Expenditure Statement for flag hanging; J Mitchell

7.3 Officers' Report to Community Boards

Mr Crimp noted that the report was from November 2016 and that Q1 referred to under '2.1 Local Government Commission' was Q1 2017.

Members discussed swimming pool matters, and the community swimming pool access programme.

Mrs Cornelissen undertook to provide the Amenities Manager specific parameters for inclusion in a swimming pool report.

MCB RESOLVED (MCB 2017/05):

1. To receive the Officers' Report.

(Moved Beattie/Seconded Read)

Carried

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2. Action 15: Place a time period heading on the dog control table for the next officers report; M Buchanan
3. Action 16: Prepare a report for the Martinborough Community Board March 2017 meeting on swimming pool matters; M Allingham

MCB RESOLVED (MCB 2017/06) to extend the Martinborough free swimming into February, but change the free swimming days to Friday, Saturday and Sunday.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

7.4 Proposed Re-use of Shelter from Martinborough Playground

Members noted that the proposed location as shown by the photo in the report was not the location previously discussed by the Board.

Members noted that historical feedback indicated that more shelter and shade in the pool area would be appreciated, that the shelter in the playground area was a community donated and erected initiative, that this shelter now needed to be moved due to redevelopment of the playground, that the cost to move this shelter was \$37,000, that Council had health and safety responsibilities that limited community involvement in any relocation, that parents would prefer the shelter be located closer to the toddlers pool.

MCB RESOLVED (MCB 2017/07):

1. To receive the information.
2. To defer a decision on the re-use of the shelter until the 13 March 2017.

(Moved Read/Seconded Cr Colenso)

Carried

7.5 Community Boards Conference 2017

MCB RESOLVED (MCB 2017/08):

1. To receive the tabled information.
2. To send a Martinborough Community Board member to the Community Boards Conference 2017 at Council's expense.
3. To send a second community board member to the Community Boards Conference 2017 with an associated commitment of up to \$2,000 for costs.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

4. Action 17: Discuss Community Boards Conference attendance with the three members interested in attending the conference to determine who would represent the Board in 2017; L Cornelissen

8. NOTICES OF MOTION

There were no notices of motion.

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9. CHAIRPERSON'S REPORT

9.1 Chairperson's Report

Members discussed alterations to the Martinborough STAR timetable, early Community Board input to Council's annual planning process, and the \$30,000 of town centre beautification funds which had been carried forward from previous years.

MCB RESOLVED (MCB 2017/09):

1. To receive the information.
2. That the Annual Plan Workshop Report will be reviewed prior to being submitted to Council and that it should serve as early input into the SWDC annual planning process.
3. That the \$30,000 of accumulated town centre beautification funds is discussed at the next Community Board workshop.
4. To adopt the Star column timetable with agreed changes.
5. To store the fairy lights at Martinborough TOP 10 Holiday Park.
6. To adopt the proposed fairy light booking form.

(Moved Cornelissen/Seconded Cr Maynard)

Carried

7. Action 18: Advise Martinborough Community Board members of previous decisions made regarding the accumulated town centre beautification funds; P Crimp

10. MEMBERS REPORTS (INFORMATION):

10.1 Waihinga Centre

Ms Read reported that Council had allocated additional funds for earthquake strengthening for the Waihinga Centre and that the project was now waiting on building consent to be issued.

Mr Crimp anticipated receiving a schedule of works by the 3 February 2017 and confirmed that the project was expected to be completed in one year.

10.2 Waiconnect

Ms Read reported that funding for rollout of ultrafast broadband to Martinborough had been secured for the urban area and that the project was due to finish in 2022. The project team were looking at ways to bring the completion date forward. The project team would now be working on a bid for new government funding for rural connectivity. Mrs Cornelissen thanked and congratulated Ms Read, Tim Lusk the WaiConnect Chair, and the entire project team for their hard work and success.

MCB NOTED:

1. Action 19: Write to the Waiconnect team, and individually to Tim Lusk, congratulating them on securing ultrafast broadband funds for the Martinborough urban area; P Crimp

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11. CORRESPONDENCE

Members noted that no formal building application had been lodged with Council and that the Wairarapa Combined District Plan zoned the corner of Strasbourne and Ohio Streets as commercial.

Members noted that Council officers had raised waste management concerns at Martinborough Transfer Station with the contractor.

11.1 Inwards

From Josie Bidwill to Lisa Cornelissen, Martinborough Community Board, dated 12 January 2017

From Mish Warrington to Lisa Cornelissen, Martinborough Community Board, dated 10 January 2017

From Victim Support to Lisa Cornelissen, Martinborough Community Board, dated 25 November 2016

From Dean Di Bona to Martinborough Community Board, dated 24 January 2017 (tabled)

From Mark Hadlow to Martinborough Community Board, dated 25 January 2017 (tabled)

11.2 Outwards

To Martinborough ward schools from Lisa Cornelissen, Martinborough Community Board, dated 29 November 2016

To Connor Hislop from Lisa Cornelissen, Martinborough Community Board, dated 25 November 2016

MCB RESOLVED (MCB 2017/10):

1. To receive the inwards (including tabled) and outwards correspondence.

(Moved Cr Maynard/Seconded Read)

Carried

2. Action 20: Organise a workshop with Community Board members to discuss the 3-year Plan, community board awards, Wairarapa Combined District Plan matters relating to zoning, concerns regarding management of Martinborough Transfer Station, and to visit the playground and pool area to ascertain where shelter was needed; L Cornelissen

MCB RESOLVED (MCB 2017/11):

1. To discuss Wairarapa Combined District Plan planning matters relating to rezoning at an upcoming Community Board workshop.

(Moved Cr Maynard/Seconded Beattie)

Carried

2. Action 21: Forward Martinborough Community Board members correspondence relating to the Martinborough Transfer Station as sent to the contractor; M Allingham

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Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.1

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 13 March 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 13 March 2017

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
63	MCB	16-Feb-15	Action	Pam Colenso	Provide an update on the status of the benches for Considine Park	Actioned	24/11/16: Seat and Plaque installed, Pam to send a photo of the seat to Peter Craig's lawyer so it can be passed on to his family
470	MCB	3-Aug-15	Action	Lisa Cornelissen	Liaise with Connor Kershaw and the Martinborough Business Association about fairy light storage, let and return of lights	Actioned	
471	MCB	3-Aug-15	Action	Mark	Liaise with Cr Stevens to clarify the Wharekaka and Cecily Martin Park boundary issues so a tidy-up of the boundary area can be undertaken	Actioned	7/9/15: Officer has met with Cr Stevens.
319	MCB	30-May-16	Action	Paul	Add a MCB agenda item a review of the Community Resilience Plan for 18 months following its completion	Actioned	13/2/17: Agenda item in forward MCB agenda for July 2018
415	MCB	18-Jul-16	Action	Pam Colenso	Put together a proposal for displaying historic WWI photos, to include costs and timeframes, for the Martinborough Community Board to consider at the 29 August meeting	Open	30/1/17: To meet with Mate Higginson, visited Wairarapa Archives and Waiouru Museum.
503	MCB	29-Aug-16	Resolution	Mark	MCB RESOLVED (MCB 2016/65): 1. To receive the information. 2. To agree to the removal of pine trees as proposed in the report. 3. To request, as part of the next Pain Farm report, a report on the status of the other shelter belts and the likely work and future costs of maintaining the shelter belts over the next 10 years. (Moved Cornelissen/Seconded Read) Carried	Open	05/12 Report on status of remaining shelter belts requested for next Pain Farm report 19/1/17: Report for 30 Jan 17 meeting 6/7/17: Preliminary report to be tabled
691	MCB	24-Nov-16	Action	Mark	Determine whether there are designated areas for cycle stands and if there are restrictions on where they can be placed	Actioned	05/12 in progress. 7-2-17 Not a consent condition for supermarket. There are no restrictions other than H&S. No designated areas.
692	MCB	24-Nov-16	Action	Paul	Advise the Martinborough Community Board the process for establishing a Considine Park Committee and previously established membership information	Open	6/7/17: To be tabled

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
696	MCB	24-Nov-16	Action	Vicky Read	Format the Martinborough Community Board Strategic Plan	Actioned	
697	MCB	24-Nov-16	Action	Lisa Cornelissen	Add \$600 to the Martinborough Community Board 16/17 budget for flag hanging and add the \$2,860 in the November grant pool to the May Grants pool	Actioned	
8	MCB	30-Jan-17	Resolution	Mark	MCB RESOLVED (MCB 2017/06) to extend the Martinborough free swimming into February, but change the free swimming days to Friday, Saturday and Sunday. (Moved Cornelissen/Seconded Cr Colenso) Carried	Actioned	
9	MCB	30-Jan-17	Resolution	Lisa Cornelissen	MCB RESOLVED (MCB 2017/07): 1. To receive the information. 2. To defer a decision on the re-use of the shelter until the 13 March 2017. (Moved Read/Seconded Cr Colenso) Carried	Actioned	Point 2 noted in chairs report and will be a submission item from MCB to Council
10	MCB	30-Jan-17	Resolution	Paul	Community Boards Conference 2017 MCB RESOLVED (MCB 2017/08): 1. To receive the tabled information. 2. To send a Martinborough Community Board member to the Community Boards Conference 2017 at Council's expense. 3. To send a second community board member to the Community Boards Conference 2017 with an associated commitment of up to \$2,000 for costs. (Moved Cornelissen/Seconded Cr Colenso) Carried	Actioned	Early Bird bookings opened 1 March, process underway and funding committed (Fiona Beattie and Vicky Read to attend)
11	MCB	30-Jan-17	Resolution	Lisa Cornelissen	Chairperson's Report MCB RESOLVED (MCB 2017/09): 1. To receive the information. 2. That the Annual Plan Workshop Report will be reviewed prior to being submitted to Council and that it should serve as early input into the SWDC annual planning process. 3. That the \$30,000 of accumulated town centre beautification funds is discussed at the next	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Community Board workshop. 4. To adopt the Star column timetable. 5. To store the fairy lights at Martinborough TOP 10 Holiday Park. 6. To adopt the proposed fairy light booking form. (Moved Cornelissen/Secoded Cr Maynard) Carried		
13	MCB	30-Jan-17	Resolution		MCB RESOLVED (MCB 2017/11): 1. To discuss Wairarapa Combined District Plan planning matters relating to rezoning at an upcoming Community Board workshop. (Moved Cr Maynard/Secoded Beattie) Carried	Actioned	
14	MCB	30-Jan-17	Action	Jennie	Add a \$600 commitment the Martinborough Community Board Income and Expenditure Statement for flag hanging	Actioned	
15	MCB	30-Jan-17	Action	Murray	Place a time period heading on the dog control table for the next officers report	Actioned	
16	MCB	30-Jan-17	Action	Mark	Prepare a report for the Martinborough Community Board March 2017 meeting on swimming pool matters	Actioned	6/3/17: Agenda item 6.8
17	MCB	30-Jan-17	Action	Lisa Cornelissen	Discuss Community Boards Conference attendance with the three members interested in attending the conference to determine who would represent the Board in 2017	Actioned	Victoria Read, Fiona Beattie to attend
18	MCB	30-Jan-17	Action	Paul	Advise Martinborough Community Board members of previous decisions made regarding the accumulated town centre beautification funds	Actioned	
19	MCB	30-Jan-17	Action	Paul	Write to the Waiconnect team, and individually to Tim Lusk, congratulating them on securing ultrafast broadband funds for the Martinborough urban area	Actioned	
20	MCB	30-Jan-17	Action	Lisa Cornelissen	Organise a workshop with Community Board members to discuss the 3-year Plan, community board awards, Wairarapa Combined District Plan matters relating to zoning, concerns regarding management of Martinborough Transfer Station, and to visit the playground and pool area to	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					ascertain where shelter was needed		
21	MCB	30-Jan-17	Action	Mark	Forward Martinborough Community Board members correspondence relating to the Martinborough Transfer Station as sent to the contractor	Actioned	Emails sent to MCB members.

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.2

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 16/17 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2016 – 31 January 2017.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2015- 30 June 2016 and for 1 July 2016 – 31 January 2017 are attached in Appendix 1 for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for period 1 July 2016 – 31 January 2017

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

**Appendix 1 – Income and
Expenditure Statement for
period 1 July 2016 - 31
January 2017**

Martinborough Community Board		
Income & Expenditure to 31 January 2017		
	<u>INCOME</u>	
	Balance 1 July 2016	6,278.65
	Annual Plan 2016/17	31,678.00
	TOTAL INCOME	37,956.65
	<u>EXPENDITURE</u>	
	Members' Salaries	8,040.32
	Total Personnel Costs	8,040.32
18/07/2016	AP R D & W J Nisbe MCB brass plaques x 2	63.48
21/07/2016	AP Ms V H Read Eco Conf 2016-reimbursement	391.30
1/09/2016	AP Cotter & Steven Fairy light repairs Mbo Square	208.48
27/09/2016	AP Local Governmen Annl Com Brd's lew Fsn,Gtn,Mbo	166.67
31/10/2016	AP OfficeMax New Z Stationery	5.62
8/12/2016	AP Printcraft Business cards 250 x 19 names	123.00
	Total General Expenses	958.55
1/08/2016	AP Greytown Scout MCB Grant-jamboree	250.00
5/08/2016	AP Prizes - Turf Turning expenses	100.80
30/08/2016	AP Citizens Advice Running Bureau grant 2016	350.00
31/08/2016	AP Hooping-Turf Turning	475.00
1/09/2016	AP Assist with repairs main switchboard	1,540.00
20/09/2016	AP Pain & Kershaw Turf turning-sausages etc	120.95
31/10/2016	AP MCB Grant-Ski trip 2017 (Guy Fawkes fund	752.00
9/11/2016	AP Flagz Limited Repl damaged flags Mbo	1,783.75
30/11/2016	AP Traffic Safe Ne NZTA approval site TMP & CAR Mbo parade	250.00
30/11/2016	AP On behalf of Coops-Hoops to Waihinga C T	75.00
	Total Grants	5,697.50
	TOTAL EXPENDITURE	14,696.37
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	23,260.28
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2016	7,409.68
	FlagZ carry forward	266.25
	Flag Hanging	600.00
	Community Board Conference	2,000.00
	Total Commitments	10,275.93
	BALANCE TO CARRY FORWARD	12,984.35

Martinborough Community Board	
Income & Expenditure For the year ended 30 June 2016	
INCOME	
Balance 1 July 2015	46,266.51
Annual Plan 2015/16	20,954.00
Memor Seat - Peter Craig	1,183.61
TOTAL INCOME	68,404.12
EXPENDITURE	
Members' Salaries	15,000.00
Travel Reimbursements	44.02
Total Personnel Costs	15,044.02
AP Martinborough B MCB Midwinter Affair market s/shp	1,099.40
AP Tube Fab Ltd 6 rectangular tables-del Mbo T/Hall	1,635.00
AP Local Governmen Annual C/Brd levy 2015/16	166.66
AP Student workshop 20/6/15 computer coding	500.00
AP Christmas lights - Mbo Com Brd	3,206.00
AP Cotter & Steven Tree lights in Square Mbo	1,160.00
AP Mitre 10 Concrete for seats at park -	38.54
AP Mitre 10 Concrete for seats at park - MCB	106.42
10 swim tickets to 53603130	300.00
AP Ed's Arborist S Install light in 4 trees Mbo Square	770.00
AP OfficeMax New Z Stationery supplies	5.87
Free Swim Day MCB2015/71&70	767.00
AP Big Mac Slabs F 2 park benches	1,217.39
Total General Expenses	10,972.28
AP Pirinoa Primary Resurface com court MCB grant	1,000.00
AP Martinborough J MCB Grant-Guy Fawkes event 7/11/15	500.00
AP NZ Council of V Programme costs-grant	500.00
AP Wairarapa & Sou MCB grant purchase computer	500.00
AP Martinborough C Grant-to assist purchase vehicle	2,000.00
AP Martinborough J Grant - hire portaloos for event	85.54
AP Martinborough S Grant - purchase 2 rifles	2,400.00
AP Grant - assist purchase uniforms	1,000.00
AP Pirinoa Primary MCB Grant-netball court resurfing balance o	500.00
AP Tora Fire Party MCB Grant - defibrillator costs	760.50
AP MCB grant-refurbishment old Court House	2,000.00
AP Pirinoa Hall Co Cost to help repl septic tank/lines hall	1,500.00
AP Waihinga Centre Bronze inst 1 of 1	21,739.13
AP Wairarapa Acces MCB grant"Live Wires Radio"	690.00
AP Martinborough R Grant-Cost for away games exp	734.00
AP Wairarapa Mathe MCB Grant - Aug 106 Maths Week Comp	200.00
Total Grants	36,109.17
TOTAL EXPENDITURE	62,125.47
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	6,278.65
BALANCE TO CARRY FORWARD	6,278.65

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.3

OFFICERS' REPORT TO COMMUNITY BOARDS

Purpose of Report

To report to the community boards and Maori Standing Committee on general activities.

Recommendations

Officers recommend that the community board/Committee:

Receive the Officers' Report.

1. Executive Summary

Apparently there was a longish break since the last report; various matters seem to have made this a distant memory.

For "various matters" read progress on a few fronts.

The Waihinga Centre received final approval at \$5.33M which included a \$0.2M contingency. We have now received a schedule of materials and will be approaching various suppliers to ascertain whether they want to participate in this project.

The Local Government Commission continues their work, with various pieces of analysis being reviewed for appropriate input. Their draft proposal is due early March.

Community resilience has become a focus for the government following, in particular, the Kaikoura events. From a local authority perspective, this is around key infrastructure, in particular provision of potable water. There will be additional focus on preparedness and resilience in future, ensuring that we are prepared in the event there is an event.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	2015/16	2015/16	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	73%	75%	73%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out during 2013/14. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	62%	70%	62%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	59%	80%	76	The Colmar Brunton (CB) Customer Satisfaction survey was carried out in 2015 in addition to the 59% satisfied 11% felt they were unable to comment. The full NRB customer satisfaction survey was carried out during 2013/14. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	64%	78%	64%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	Greytown 92% Featherston 95% Martinborough 95%	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65%	65%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	49%	68%	49%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	Achieved	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.

2.1 Local Government Commission

The Local Government Commission continue their analysis of the various workstreams:

Water (high level review of operations western part of region)

Transport

Spatial planning

Communities of interest

Wairarapa

Input on Spatial Planning, Communities of Interest, and Wairarapa continue where needed, and various meetings have been attended.

Work continues on the options for the Wairarapa, with regular meetings covering various aspects that require analysis and feedback.

The following table outlines the short / medium term timeline:

Date	What is happening
15 March (TBC)	Draft proposal released and submissions called for
Weekends in April	Public information stands at various locations in the Wairarapa
3 May (TBC)	Submissions close
Tuesday 23 May (confirmed)	Hearings commence in Martinborough – with SWDC at 9am
May onwards	Commissioners consider submissions and decide whether to release a final proposal
July	Commissioners aim to release final proposal (if sufficient community support), or a final decision

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were NZTA Update; Regional Hazards (western LA's only); Regional Resilience; Triennial agreement;

3.1.2. Mayoral Forum

No Mayoral forum was held, the next Mayoral forum is due 31 March

3.1.3. Community Boards

The first round of community board meetings for the year has been completed. Good progress is being made in preparing strategic plans, and there has been quite a high level of community input at the meetings.

3.1.4. Local Government Funding Agency

We now have our entire borrowing portfolio through LGFA. We have completed a break of the BNZ loans, our portfolio has borrowings in the range of 2.33% to 3.53%.

While there is a cost to breaking the BNZ investments, we will recover those costs in about 11 months. From then on we will reap the benefit of the lower interest rates and borrowing flexibility.

Our portfolio has been balanced (in terms of roll over dates) following advice from LGFA.

3.1.5. Shared Services Working Party

One shared services working party was held, the following items were discussed: Rural broadband; Wairarapa Combined District Plan review; Cycle Strategy; combined pound; waste management; flood management; Whaitua; climate change

3.1.6. Health (Fluoridation of Drinking Water) Amendment Bill submission

Submissions for the above closed on 2 February; our submission is included as Appendix 1.

Our submission, which is relatively self-explanatory, supported the Local Government New Zealand submission. LGNZ submission was prepared on the basis of a remit passed at the 2014 LGNZ conference.

3.1.7. Other

Resilience was discussed at a meeting with Steve Waldegrave and Allan Pragnall (representing central/local government initiative). **Development Contribution** levels have been required to be reviewed following receipt of a number of subdivision applications for Greytown. Additional capital is required to cover capacity issues for parts of that network. A considerable amount of officer and Mayoral time was taken up discussing an **unauthorised** fair that was held at the same time as Cruze Martinborough. While all went fairly well, the situation was far from ideal.

4. Corporate

4.1 Financial Statement for the six months ended 31 December 2016

The Financial Statements and Financial Report for the six months ended 31 December 2016 were presented to the Risk and Audit Working Party and Council.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters. No matters were reported during the period.

4.2.1. Waihinga Centre/Martinborough Town Hall

The project has commenced with work in the Town Hall being the initial focus.

A stakeholder meeting was held with all stakeholder groups represented. This meeting was held to ensure all stakeholders are aware of progress and to seek further feedback if required.

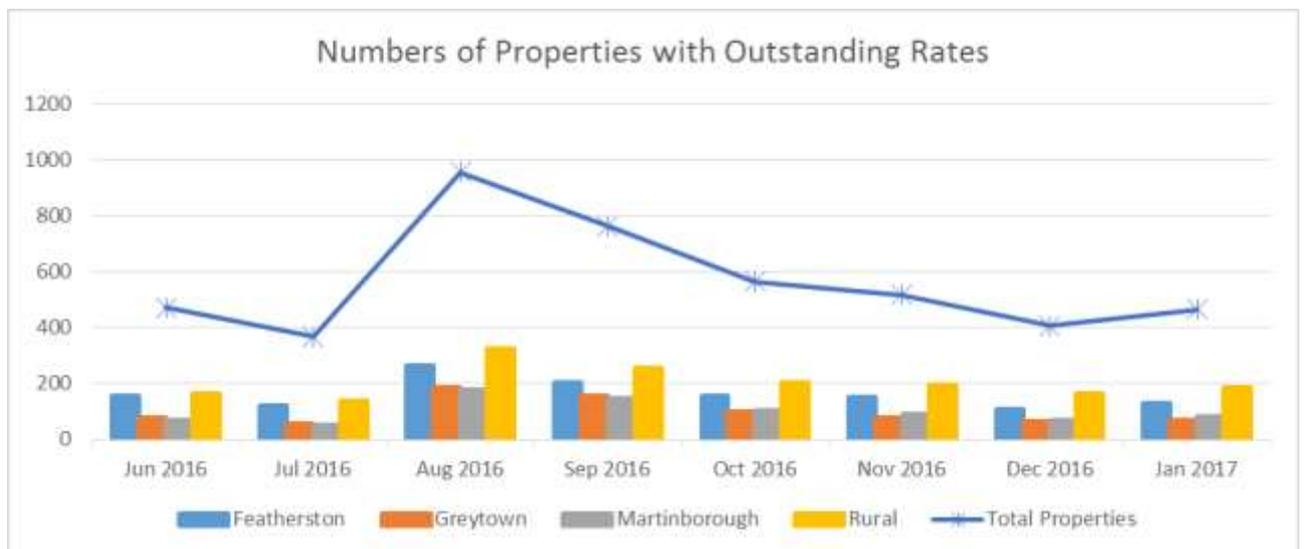
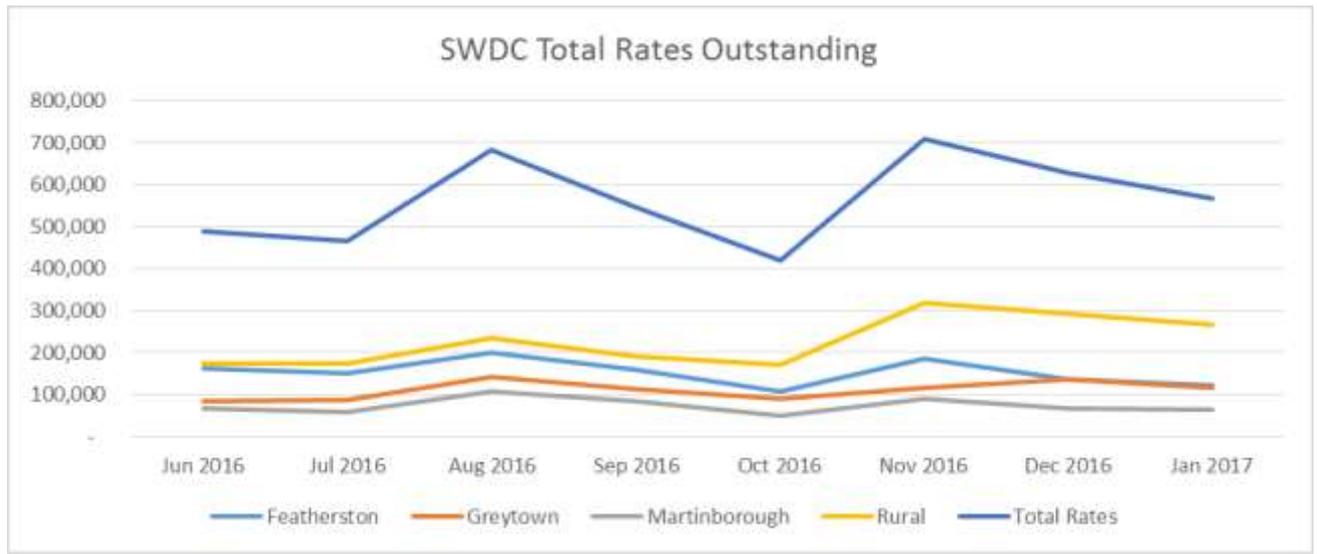
As construction progresses further stakeholder meetings will be held to ensure any issues that may arise are able to be resolved.

4.3 Audit & Risk Working Party

The audit and risk working party meeting was held Thursday 16 February.

4.4 Rates Arrears (Incl. GST)

As discussed at the previous meeting, rates debt will now be shown in graphical form, from which it is easier to ascertain trends.



4.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	RESPONSE
11 January 17	Data on OFF licences issued by South Wairarapa District Council to businesses who can retail liquor to general public.	
12 January 17	Noise complaint history re: neighbours property (Taureka Estate).	
13 January 17	Ratepayer funded professional development courses facilitated by Local Government New Zealand and its subsidiaries (including "Equip").	
16 January 17	Colony Cage Egg Farm Applications and notification decisions in process.	
19 January 17	Quality of drinking water.	
19 January 17	Details of the lease with Sandy Bay.	
19 January 17	Pain Estate legal opinion.	
20 January 17	Are there any operating commercial piggeries in your area and if so, where are they located.	
24 January 17	Animal Control Officer role	Information Supplied
25 January 17	Funding Application research	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Submission – Health (Fluoridation of Drinking Water)

Contact Officer: Paul Crimp, Chief Executive Officer

**Appendix 1 – Submission –
Health (Fluoridation of
Drinking Water) Amendment
Bill**

31 January 2017

Committee Secretariat
Health
Private Bag 18 888
Parliament Buildings
Wellington 6011

Health (Fluoridation of Drinking Water) Amendment Bill

South Wairarapa District Council opposes the **Health (Fluoridation of Drinking Water) Amendment Bill as drafted**.

South Wairarapa District Council supports the submission of Local Government New Zealand (LGNZ) in relation to this Bill.

Removing decision-making on fluoridation in drinking water from territorial authorities, as per the Government's stated policy direction is supported. At LGNZ's Annual General Meeting (AGM) in 2014 a remit was passed that:

"LGNZ urges the Government to amend the appropriate legislation so that the addition of fluoride to drinking water supplies is not a decision that is left to the local authority and instead should be made by the Director General of Health."

However, the Bill in its current form falls short of the remit endorsed by the membership of LGNZ, nor does it meet the Government's stated policy direction. Consequently the Bill, as drafted, is opposed.

Specific points

1. In order for the Government's objectives for fluoride to be met the decision-maker on fluoride should be the Director General of Health. As drafted, District Health Boards (DHB) are empowered (not required) to consider and make a decision on fluoridation.
2. Under the Bill accountability for adding fluoride is not clear and councils may continue to be held responsible for fluoridation where a DHB chooses not to exercise its authority.
3. The Bill creates a situation where territorial authorities may be forced to bear the costs of fluoridation and pass these onto ratepayers without having any control of the decision.

4. The Bill provides that the penalty provisions of the Health Act 1956 will apply where an offence is committed. The penalty provisions are significant and appear to cover periods where maintenance work is being undertaken.
5. There is no requirement for DHBs to either consult with affected communities prior to making a decision to fluoridate a water supply, or to inform them (and the relevant council) prior to a decision to fluoridate.

Recommendations

1. Amend the Bill to remove obligations for DHBs and instead require the Director General of Health to decide on the issue of fluoridation of drinking water supplies.
2. Confirm that the costs of fluoridation will rest with the decision-maker.
3. Amend the Bill so the penalty provisions in section 69ZZV of the Health Act 1956 do not apply when a plant is required to be shut down for maintenance purposes.
4. Amend the Bill to require the decision-maker to at least inform councils and communities that it is considering fluoridation and seek comments on any such proposal.

South Wairarapa District Council does not wish to be heard in relation to this submission.

Yours sincerely



Paul Crimp
Chief Executive Officer

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has largely been completed on how data is recorded and stored in NCS so as to enable effective reporting for the NMS. Meetings with CDC and MDC have been held to discuss reporting against AER's in WCDP (plan effectiveness reports) and the preparation of SoE reports under Section 35 of the RMA91. Boffa Miskall have been jointly commissioned to scope these matters and report back.

Work has been further progressed on the Future Development Area at Greytown. The stage 1 assessment is complete. This has confirmed the lands within the area as suitable for development. Detailed analysis of soils, load bearing capacity, flooding and landscape constraints to name a few aspects, has been undertaken.

Work is now proceeding on to analysing infrastructure and service requirements. Part of that work has been to look at development impacts beyond the land, especially in terms of wastewater, this being a major cost item. This work has branched out beyond the FDA to include all of Greytown, with new wastewater financial contributions being found necessary if Council is to recoup its costs.

Changes in core personnel have followed the resignation of Chris Gorman, a long serving senior officer. Russell Hooper has been promoted to senior planner and we have recruited a new planner to fill his role, Annabel Hobson.

The Planning Administrator has been ill and with the other changes, planning has been in catch-up mode, this being compounded by the 40% rise in resource consent applications.

As such we have been contracting out 50% of resource consent applications for processing. This will continue in the medium term so as to give staff time to settle into their new roles. It has also meant that we have had (3) misses in terms of timeframes.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.21%	NCS. 3 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	90%	NCS. Two s223 certificates went over the 10 w/d target (13 and 21 working days). S223 certificates are an administration function and the Planning Team have been functioning with limited admin support for several months.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	95%	NCS

Council received 27 Resource Consent applications, 2 Planning Certificate applications, 1 Section 226 and 1 Section 221, between 1 November 2016 and 31 January 2017. Officers provide detailed information updates, subject to data and staff availability, on all consents direct to Council and Community Board members, so this information is not listed here.

Of note is the number of subdivision proposals currently under discussion with developers or lodged for processing. The largest of these are all located in Greytown. One is known as Tararua junction and involves the creation of 55 new lots at the southern end of Greytown. The second is presently known as Orchard Road development and provides 49 new lots. The last is a smaller proposal for 16 lots as part of the FDA in Greytown (the design ultimately allows for the creation of 64 new lots).

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	One proven complaint received to date. This resulted from an error in the property title data supplied to Council by LINZ. It was agreed to refund the fee in part compensation for this error.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
Standard LIMs (Processed within 10 working days)	117	111	46	55
Urgent LIMs (Processed within 5 working days)	43	34	20	24
Totals	160	145	66	79

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.51 %	NCS – Continued monitoring of processing days. 203 of 204 CCC's were issued within 20WD. Information was misplaced for one application resulting in CCC being issued on 29 days. Procedures are being put in place to try and prevent this happening again.
Building consent applications are processed within 20 working days	100%	98.48%	NCS – Continued monitoring of processing days. 323 of 328 consents were issued within 20WD. This is due to a large amount of consents being received over a 3 month period. Contactors have been secured to help with workflow.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144 of 227 known premises have been addressed. However work in this area has been put on hold until the new statutory regime takes effect next year. This is timed for March 2017. The effect of the changes may be to increase the number of buildings to be assessed.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	15	\$457,901.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	13	\$608,420.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	90	\$12,836,560.00
Other (public facilities - schools, toilets, halls, swimming pools)	3	\$305,000.00
Totals	121	\$14,207,881.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	In discussion with SPCA who is interested in presenting Council's education program to schools in the district. This is a key strength for the SPCA.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.3%	K: \resource\Bylaw Officers\Registers\Animal Control Service request register.xls Of the 181 complaints received this year, 3 have not been responded to within 4 hours. These occurred between November 2016 and January 2017. Two of these were responded to within 6 hours. The final complaint was followed up the next day.

INCIDENTS REPORTED (1 Nov 16 – 31 JAN 17)	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2		1
Attack on Person	1	1	
Attack on Stock			
Barking and whining	4	1	
Lost Dogs	8	3	2
Found Dogs			
Rushing Aggressive	1	1	2
Wandering	13	11	12
Welfare	2		
Fouling			
Total	31	17	17

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K: \resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K: \resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	1

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 31 JANUARY 17	PREVIOUS YTD 1 JULY 15 TO 31 JANUARY 16	PERIOD 1 NOVEMBER 16 TO 31 JANUARY 17	PREVIOUS PERIOD 1 NOVEMBER 15 TO 31 JANUARY 16
Total	73	60	40	34

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
On Licence	8	14	5	10
Off Licence	8	14	2	7
Club Licence	1	1	1	0
Manager's Certificate	52	54	24	28
Special Licence	32	17	22	11
Temporary Authority	0	1	0	0
Total	101	101	54	56

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.6 Bylaws

Between 1 November 2016 - 31 January 2017 there were 18 Notices relating to long grass issued, 30 relating to trees and hedges, 5 relating to litter, 7 abandoned vehicle complaints responded to and 1 camping complaint.

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

Work on the consent acquisition for the Featherston waste water plant is almost complete with the application to be submitted by the end of February. Skype meetings have been held with council, consultants and lawyer and we believe a robust application, based on the conditions of the past two consents, will be ready for lodgement on time.

There is a lot of work being done within the region on trails, cycling plans and mapping. Bruce Thomson has been working with the Geographical Information systems (GIS) staff from Wellington and the region. The framework will consider how we work collectively to develop a regional trail network that meets the current and future needs of users and helps deliver economic benefits to the region. The project sits under the draft Wellington Region Sport and Active Recreation Strategy which advocates for a more coordinated approach to open space planning and management.

Other trail initiatives such as The Five Towns Trail Trust that prepared a submission to Nga Haerenga NZ Cycle Trails to have the Rimutaka to Masterton route added to the Great NZ Cycle Trail Network are underway also. Council will watch to see where, and if involvement is needed.

Workshops have been held on the One Network Road Classification (ONRC) performance measures be developed to inform work programming. The expectation from the Roding Efficiency Group (REG) is that councils are now actively implementing the ONRC as outlined in agreed transition plans. Key to this is to consider how ONRC affects Asset Management Plans and to identify **other opportunities to integrate ONRC into a council's wider suite of planning documents** such as the above-mentioned cycle and trails routes. Local Government NZ continues to offer councils support to implement ONRC through their centre of excellence in Roding – Equip of which Council will be familiar with Steven Findlay. With the shortage of meeting rooms in Wellington, SWDC has offered to host the next meeting in Greytown.

The reporting tools are available for councils to review their networks and also do comparative analysis on its networks with other similar councils. These graphs will be shown at the next Infrastructure and Planning workshop. They show favourable results on the cost, pavement life and roughness. This is pleasing to see where pavement life has been extended lowering costs while still maintaining the customer safety and amenity of the network.

Most of the major Capital Renewal Works for the year are underway or complete with renewals on reseals, pipework and other assets. Good feedback has been received on the kerbing work and reseals completed as well as the unsealed roads metaling. Work on the new toilet blocks is underway and expected to be delivered soon. Consultation on the North Street trail has been under way with the land discussions still in progress with the contractor ready to start once the final discussions held.

Work is also underway on planning works for next year such as Fulton Hogan providing a person to go around and measure all pram crossings with a digital level for next year's footpath program and the review of kerbing within the townships to form a consolidated program of works.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 (0 complaint)	0 per1000 (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 (0 complaint)	0.25 per1000 (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0 per1000 (0 complaint)	1.73 per1000 (6 complaint)	0	6
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	5.18 per1000 (18 complaint)	9.49 per1000 (33 complaint)	18	33
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 (0 complaint)	1.44 per1000 (5 complaint)	0	5
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(17/18) 94%	-	18	53
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(18/18) 100%	-	18	53
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(39/46) (85%)	-	46	201
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(39/46) (85%)	-	46	201
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Services

2.2.1. Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period.

2.2.2. Water reticulation

There were 51 reticulation repairs reported and rectified during the period.

2.2.3. Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 15 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period. The newly installed flow monitoring system is working well and both water races received full compliance for the annual reports.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
Number of blockages per 1000 connections	<10	0.5 per1000 (2 complaint)	7.46 per1000 (30 complaint)	2	30
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	1/4 (25%)	36
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	4/4 (100%)	36
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0.2 per 1000 (1 complaint)	0.74 per 1000 (3 complaint)	1	3
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.2 per 1000 (1 complaint)	0.74 per 1000 (3 complaint)	1	3
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.5 per1000 (2 complaint)	7.46 per1000 (30 complaint)	2	30
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	4/4 100%	-	4/4 (100%)	92% (33/36)

3.2 Waste water treatment plants

3.2.1. Waste water reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There were no issues reported within the reporting period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 16% for October	Previous 12 month increased 5.8% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily, however there was a large volume of waste

stored over the holiday period at the Martinborough Transfer Station. The contractor reported that this was due to the increased volume of waste for the whole district and the number of trucks available to transfer the waste. Adverse weather conditions has also delayed the transfer of the greenwaste for spreading at Martinborough.

5.3 Kerbside and Associated Services

The Tender for these services is expected to go out mid February 2017.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	29/38 (76%)	167/211 (79%)	38	211
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

The graders (and their drivers) worked long hours before and after the Christmas period, mainly on the coastal areas to ensure the roads were in adequate state for the anticipated holiday traffic.

Works continued on White Rock Road slip, water table, culvert and flooding clean-up following the early November emergency events.

Routine pothole repairs, cyclic sweeping and maintenance grading were the focus for December/January. With the high winds in January a higher than normal number of rural trees were trimmed/removed during the month after

debris falling within the road corridor. High cuts were completed in Pauhau Road area.

Two mow cycles were completed of the Western Lake Road cycle track prior to the Christmas break and the network mow was completed.

6.3 Other contracts

6.3.1. Footpath maintenance and renewals 2016/17: Fulton Hogan

The combined Carterton District Council (CDC) and South Wairarapa District Council (SWDC) footpath maintenance and renewal contract has progressed well. A kerb extension in East Street adjacent to Cobblestones has been completed.

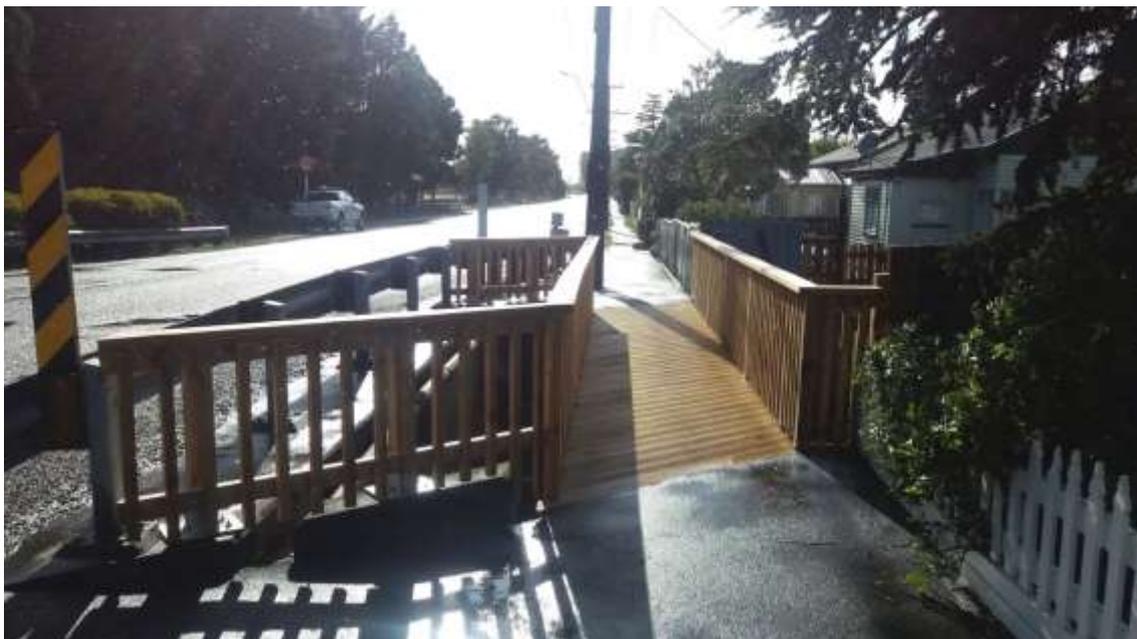
6.4 Other activity

6.4.1. Reseals contract

The reseals contract has been completed and road marking within the district is close to completion.

6.4.2. Bridge repairs

The repair work to Donald's Creek footbridge in Featherston was completed.





7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS	INCIDENTS
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
% of ratepayers and residents satisfied with libraries	90%		

7.2 Parks and Reserves

7.2.1. Featherston

The picket fence in the Clifford Square reserve in front of the Library and Information Centre has been water-blasted in preparation for painting. The painting will be done by members of the Featherston Youth Group as soon as the weather settles down.

Additional signage was placed at Featherston's Lake Domain due to continuing complaints about inconsiderate motorcyclists using the tracks. The signs showed the area set aside for motorbikes and quads, and reminded reserve users that the public places bylaw prohibits driving in a manner that is dangerous or inconsiderate to pedestrians or other vehicles in the public place. The police have been checking on the area, and they were the first to notice that all three signs had been completely removed within days of them going up. The signs have not been found, and officers will replace them as soon as a better method of fixing them can be found.

7.2.2. Greytown

The new signage for Stella Bull Park, detailing the park's history, has been installed. The text for the sign was provided by the Friends of Stella and Sarah Group, who help look after the park.

New signs also went up out at Papawai, now that river access across the gliding club area has been stopped. **River access is now from the end of Tilson's Road,** with the cooperation of farmers Paul and Diana Capes. One of the new signs, at the intersection of Tilsons and Pah roads, also mysteriously vanished within days of being erected.

7.2.3. Coastal reserves

The coastal reserves have been busy with the summer season. Extra Portaloos and rubbish bins have been installed at popular spots. The camping signs at Ngawi surf break have had to be replaced several times, and the last of them was found in the Ngawi rubbish area, and not in a fit state for re-use.



7.3 Community housing

Effectively there have been no changes to the waiting lists for community housing, with five people waiting for flats at Martinborough (one came off the list but another was added), two at Greytown and ten at Featherston.

The six monthly flat inspections that were due in December were delayed. Inspections at Cicely Martin flats in Martinborough are scheduled for Thursday, 9 February 2017.

The project to create an accessible bathroom for a wheelchair-bound tenant was completed in December.

SWDC is participating in research being carried out by a PhD student at Victoria University's School of Architecture. **Yukiko Kuboshima is looking to design** supported housing for older people which improves the quality of life for residents. Residents are responding to questionnaires and will have the opportunity to be interviewed and observed in their daily routines as part of the study. We have been careful to manage expectations and ensure residents understand that this is a research project, and is unlikely to result in any changes to their current accommodation. The majority of residents have been happy to participate.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 28 November 2016 to 9 February 2017

	Greytown	Featherston	Martinborough
Niche	1	1	
In-ground Ashes Beam		1	
Plot	1	1	2

7.4.2. Ashes interments/burials 28 November 2016 to 29 February 2017

	Greytown	Featherston	Martinborough
Burial	1	2	4
Ashes in-ground			
Ashes wall	1	3	

7.5 Property

7.5.1. Greytown

Work has been completed in Greytown Town Centre to remove the exposed white sound-proofing material from the top of the walls above the library issue desk. The material had become stained with dust and oils from the timber, and its appearance caused concern that it had mould on it. Lab test results found no mould present but it was decided to remove the material. Left-over plywood from the job has been used by the experts at Greytown Menz Shed to craft seating for wifi users in the Forum during the day. The prototypes were walked over to the Town Centre from the Shed at the end of January.



7.6 Swimming pools

The swimming season is well under way, with school swimming programmes in all the pools happening before public hours, and swimming club activities after hours. Featherston Amateur Swimming Club held their annual community relay **on 9 February, and SWDC's team swam to second place. The team was a** harmonious blend of elected reps and staff: Lawrence Stephenson (Assets and Operations Manager), Roger Wale (Building Control Officer), Councillor Dayle Harwood and Featherston Community Board Member Claire Bleakley. The event was won (again) by the CLM lifeguards team, with members of Featherston youth group The Way taking third.

A programme to provide greater access to the pools for local children was developed by Alan Maxwell at The Way. With the support of FCB and **sponsorship by Featherston's Own Charitable Trust, the programme allowed local** kids to register for a ticket giving them free pool access on Mondays, Wednesdays and Fridays in January. Greytown and Martinborough Community Boards also took up the programme, with Greytown having a number of sponsors, and Martinborough funding the programme from Pain Farm. Swimmer

numbers were low in January due to the weather, and Featherston and Martinborough have opted to continue the programme into January.

7.6.1. Swimmer numbers for all pools December and January

	Greytown	Featherston	Martinborough
December swimmer numbers	710	556	624
Concessions as %age of total swimmers	75%	97%	86%
Peak day – number of swimmers	26/12/2016: 227	28/12/16 : 69	26/12/16 :
Number of unattended days (no swimmers), excluding 25 December	5	6	4

	Greytown	Featherston	Martinborough
January swimmer numbers	1762	712	828
Concessions as %age of total swimmers	18%	32%	31%
Peak day – number of swimmers	24/01/2017: 136	17/01/2017 : 62	10/01/2017 : 81
Number of unattended days (no swimmers)	0	3	1

Concession figures are down in January due to the Kids' Pool Access Programme – numbers for the programme are excluded from the figures above and will be reported separately at the completion of the programme.

7.7 Events

7.7.1. Featherston

Completed events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston First Friday - Squirc-tacular - Friday, 2 December 2016 (Town Square, Featherston)



Featherston First Friday - Unplugged - Friday, 6 January and 3 February 2017
(Town Square, Featherston)



Friday Night 'Ride the Rail' (Cross Creek Railway Society Inc) - Friday 9
December 2016 (Clifford Square, Featherston)

Featherston Community Carols - Friday, 23 December 2016 (Featherston Town
Square - venue changed to ANZAC hall due to weather)

Featherston Christmas Market and Parade - Saturday, 10 December 2016
(Cherry Tree Park, Lyons & Fitzherbert Streets)

Future events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday
through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston First Friday - Birthday Party is being held Friday, 3 March 2017
(Town Square, Featherston)



Junior Triathlon is being held Saturday, 25 February 2017 (Card Reserve/Featherston Swimming Pool)

The Wellington Anglican Diocese Games is being held Sunday, 5 March 2017 (Randolf Park and Featherston Swimming Pool)

Ron Hughes Memorial Athletics Meet is being held Sunday, 26 February 2017 (Card Reserve, Featherston)

7.7.2. Greytown

Completed events:

Greytown Country Market at Stella Bull Park – Sunday, 18 December 2016 and 15 January 2017

Greytown Town Christmas Festival - Saturday, 17 December 2016 (Greytown Town Centre, front courtyard and Main Street)



Greytown Cricket Club 150th Jubilee – Sunday, 5 & Monday 6 February 2017 (Soldiers Memorial Park, Greytown)

Future events:

Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October then 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017



7.7.3. Martinborough

Completed events:

Martinborough Christmas Parade - 17 December 2016 (Martinborough Town Square)

Spark Summer Hotspot Kombi Van – Thursday, 19 February 2017 (Martinborough Square)



Huri Huri Wairarapa's Bike Festival – Tuesday, 24 January 2017 (Texas Street, Martinborough)



Cruise Martinborough - 28-31 January 2017 (Martinborough Square 28/01/2017)



Future events:

Martinborough Fairs is being held 4 February and 4 March 2017 (Martinborough Square and Adjacent Streets)



Round the Vines Fun Walk/run is being held Sunday, 19 March 2017 (Memorial Square and Designated Streets)

7.8 Libraries

The summer reading programme "Sail into summer reading" went well for the libraries, with Featherston having 132 participants and an 84% completion rate. Greytown had 78 and Martinborough 100 participants.

Featherston Library's report is below.

Our Finale was held at the ANZAC Hall in Featherston. A huge turn out from the three South Wairarapa Libraries came to enjoy a fantastic Zappo Show and collected their book prizes, certificates and medals.



We held a bubble flash-mob out in the community.



A huge thank-you to our sponsor, the Eastern & Central Community Trust for their amazing donation of \$247,000 throughout the region. It wouldn't be possible without you!



Summer Reading Programme 2016-2017 At Featherston Library

Over the summer, Featherston Library held two fantastic Summer Reading Programmes.

iRead was for our intermediate age group, and the Sail into Summer Reading Programme was for ages 2-10 years.

A total of 132 children participated in these programmes!

Featherston Library completed 464 report-ins—that's 54 hours spent talking to children about their books!



Frida Kahlo Craft Activity:



For every report-in completed, each child received a prize and sticker. The prizes included: book bag, beach ball, water pump and lunch bag.

Schools	No. of Participants
Bell St	5
Blue School	1
Featherston	28
Featherston Kindy	1
Greytown	1
Greytown Kindy	4
Kahutara	27
Martinborough Kindy	3
Meta Riddiford	2
South Featherston	8
St Teresa's	25

101 out of 115 participants completed the programme
84% Completion Rate!

"Sail Into Summer Reading" was a revisit of the first programme theme 20 years ago!

Our iRead Completion Rates were 88%, and we had 17 participants



Cactus piñata fun at the Frida Kahlo craft day.

We held a Christmas Craft Event on 21st Dec:



The iReaders had a rock-painting craft finale where they contributed to "Feathy Rocks" community art project!



On the iRead programme, a free book is awarded each time a participant completes three book reviews. This year we gave out a total of 37 brand new publications!

We were visited by two exciting storytellers: Anna Bailey from String Bean Puppets, and Little Dog Laughing Children's Theatre Company.



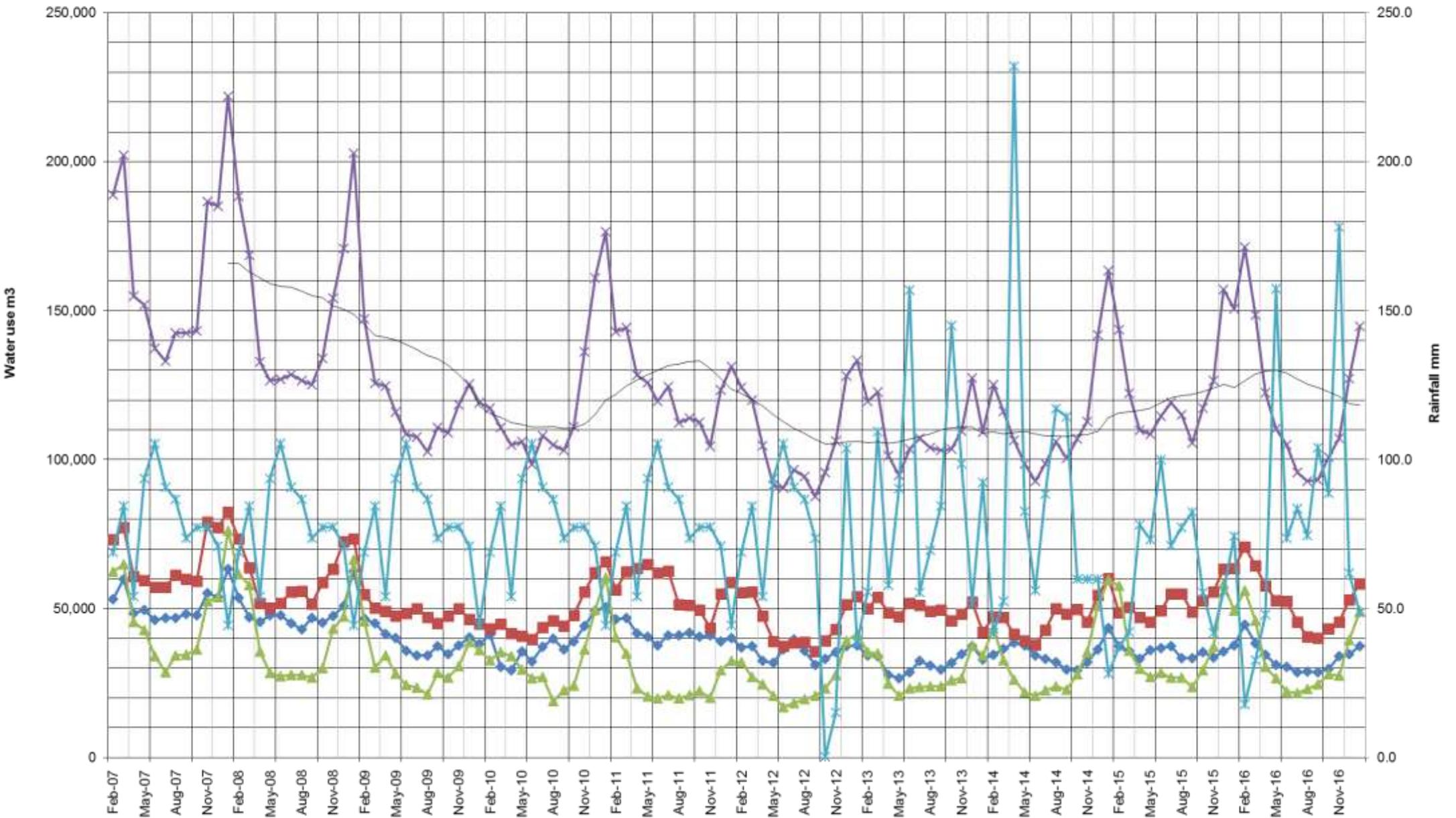
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

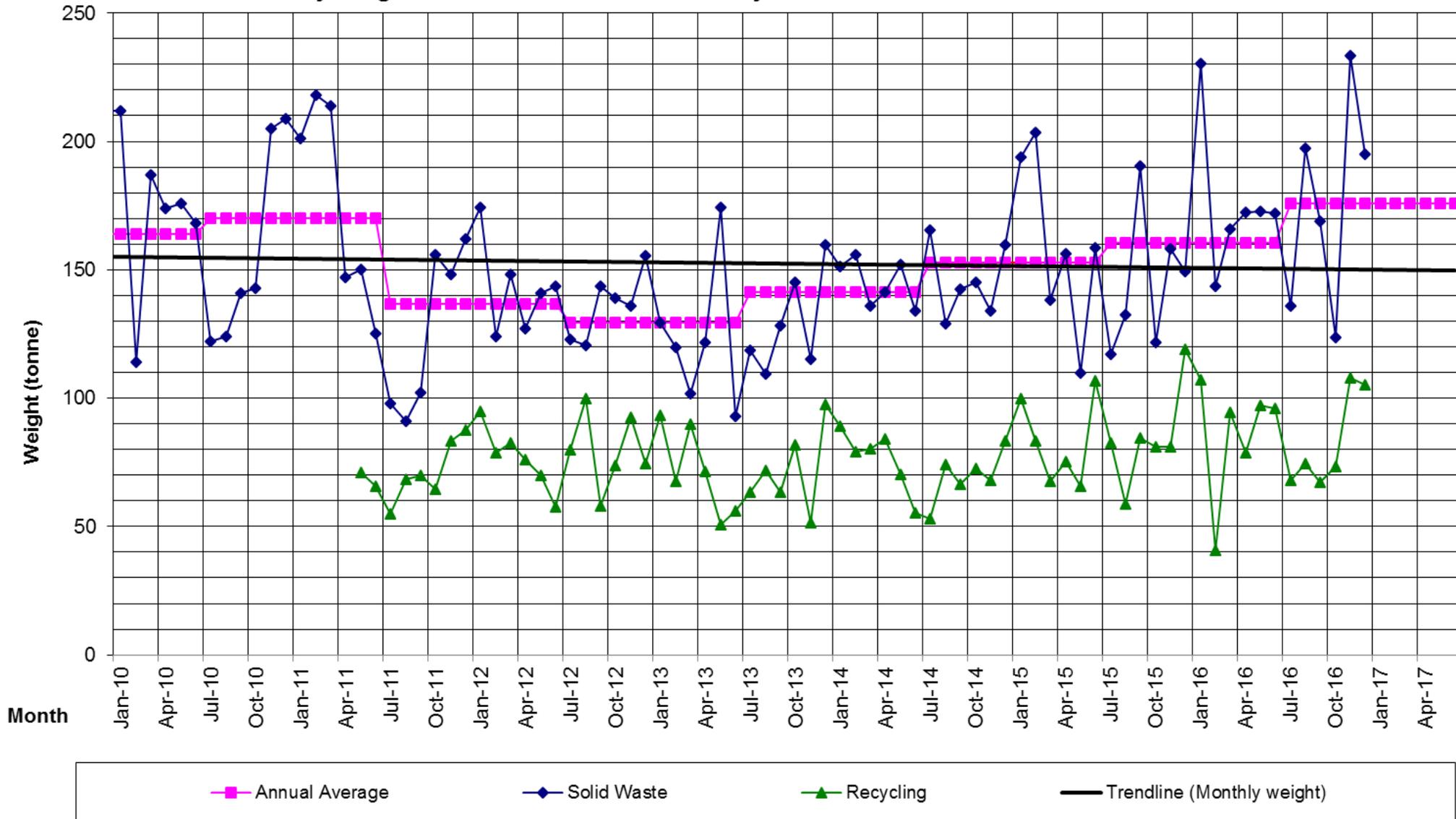
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



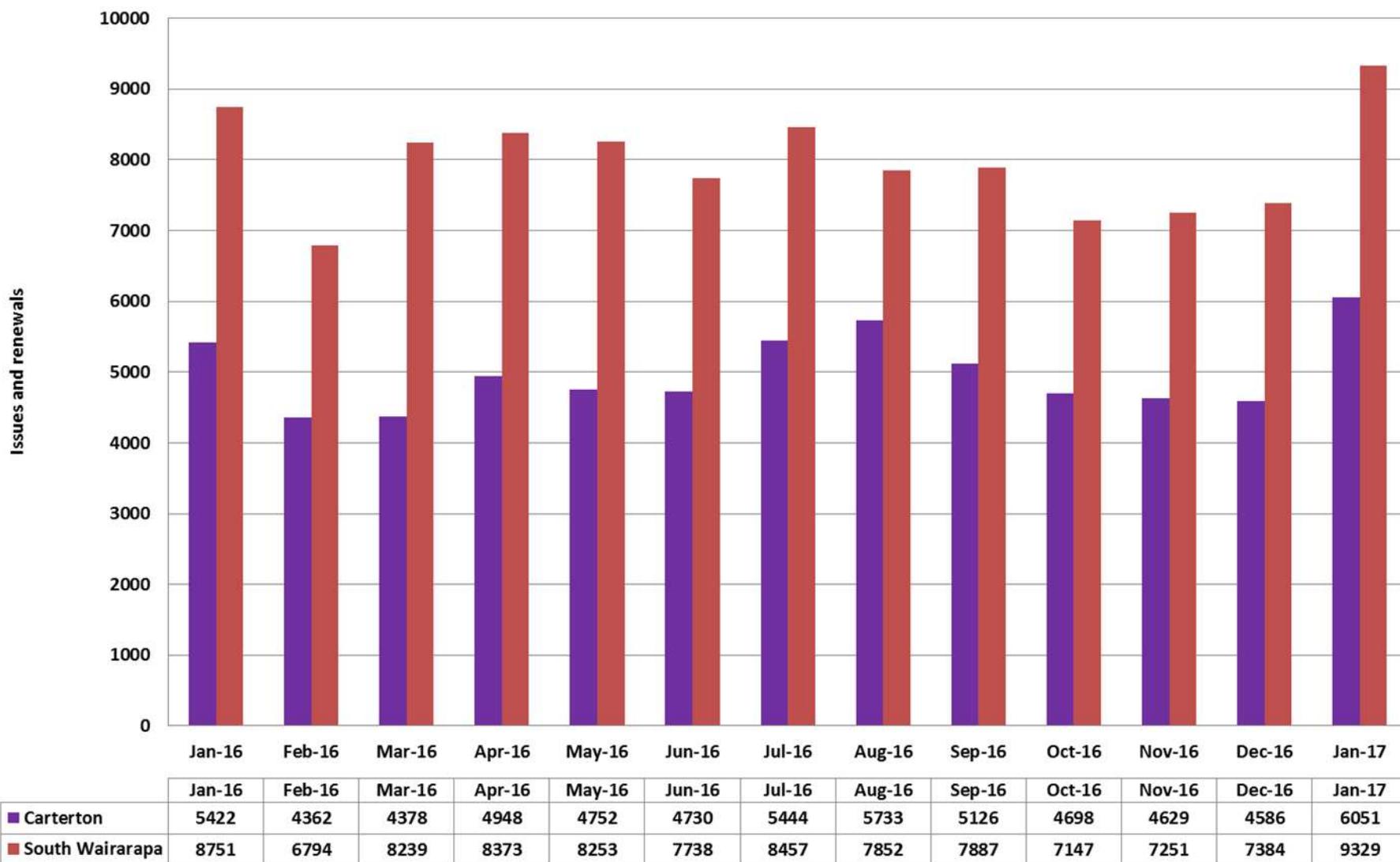
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to January 2017

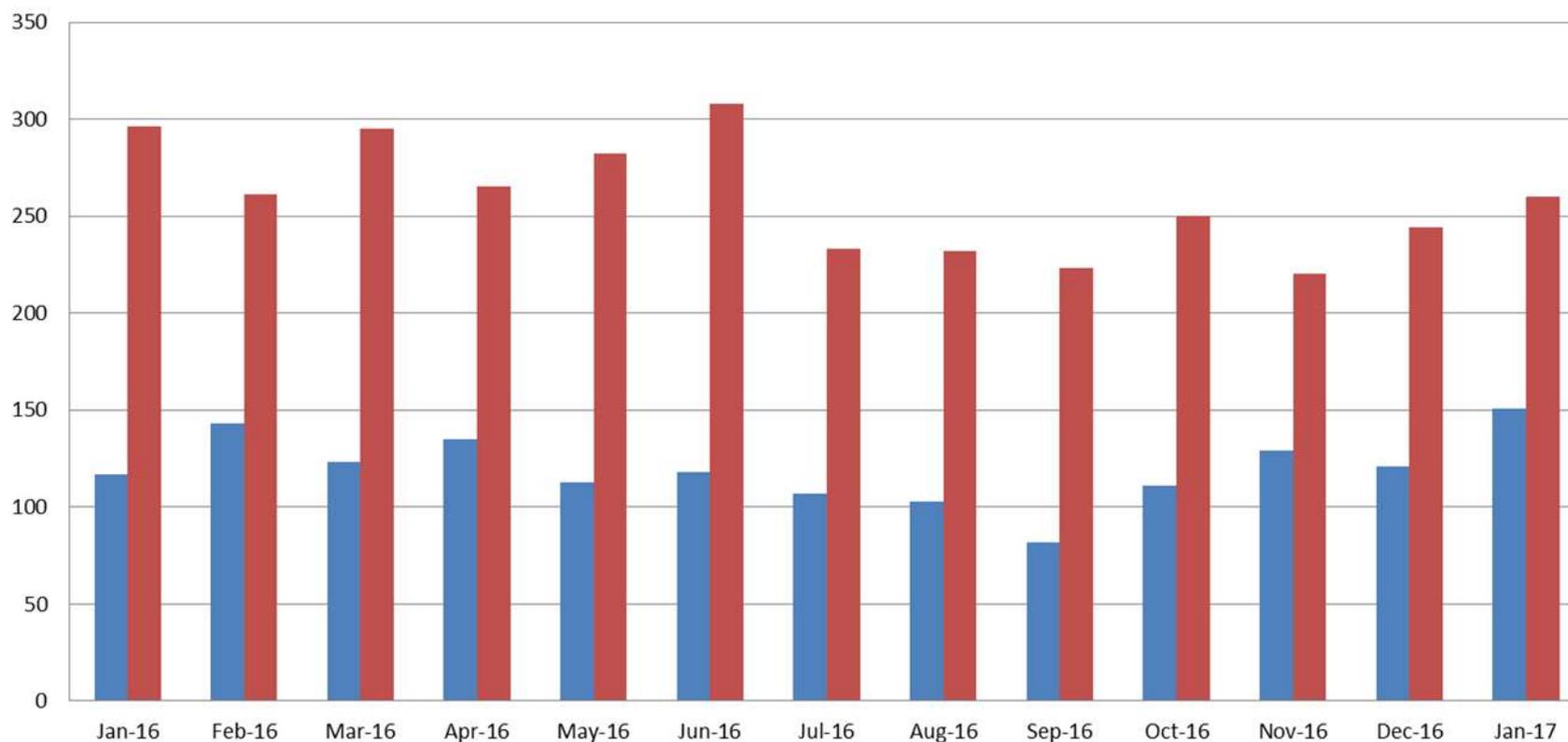


	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
Featherston	2550	2057	2304	2482	2591	2375	2440	2533	2574	2113	2296	2167	2836
Greytown	3143	2495	3010	2757	2588	2543	2820	2684	2659	2567	2136	2556	2967
Martinborough	3058	2242	2925	3134	3074	2820	3197	2635	2654	2467	2819	2661	3526

Wairarapa Library Service - issues and renewals to January 2017

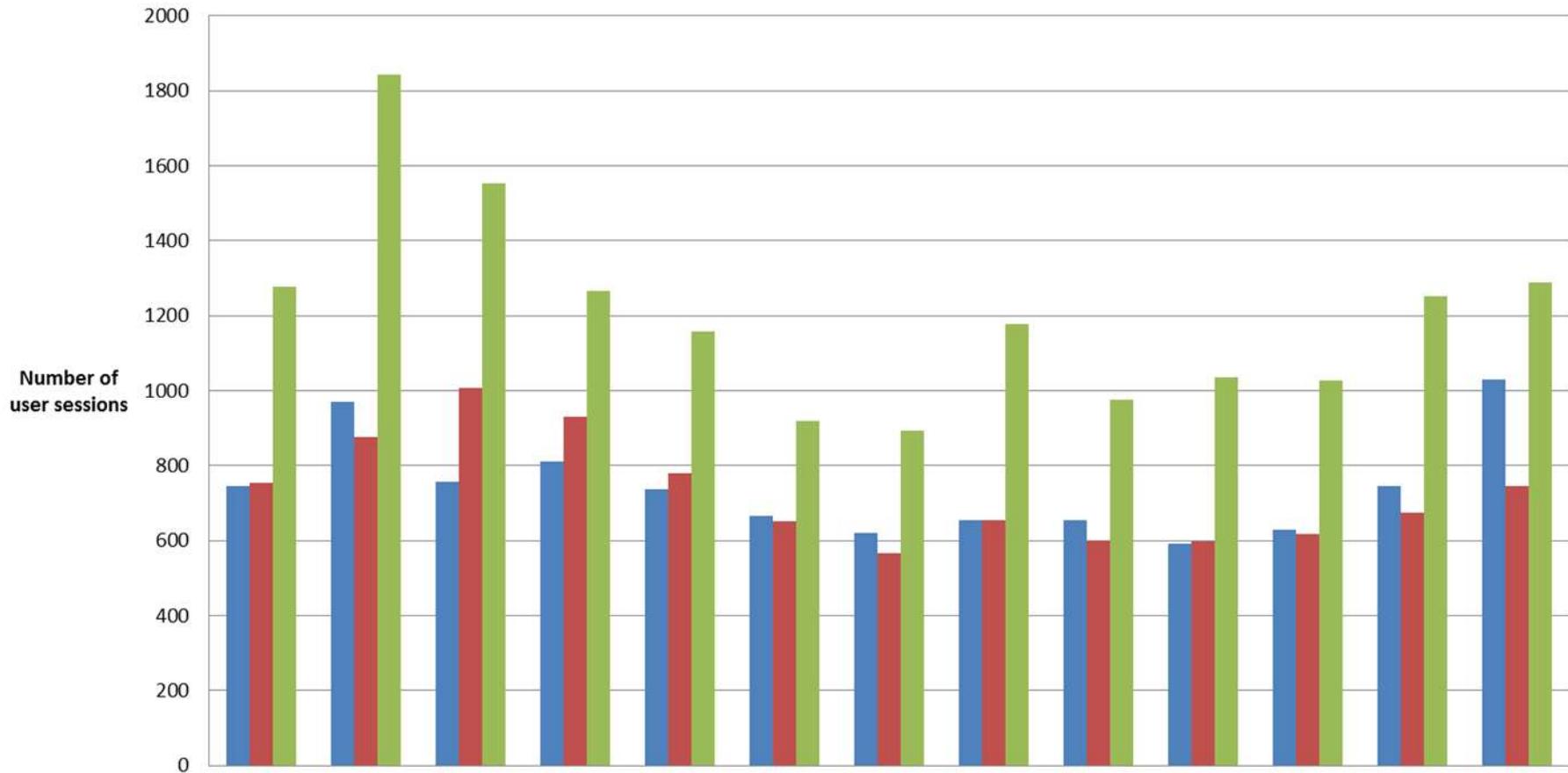


Wairarapa Library Service - audio and e-book issues to January 2017



	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
■ Audiobooks	117	143	123	135	113	118	107	103	82	111	129	121	151
■ E-books	296	261	295	265	282	308	233	232	223	250	220	244	260

APNK Wi-fi user sessions to December 2016



	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
■ Featherston	744	971	757	810	738	666	621	655	653	593	628	745	1030
■ Greytown	755	876	1008	931	779	651	567	653	599	597	617	675	745
■ Martinborough	1277	1844	1552	1267	1159	920	894	1177	977	1036	1026	1251	1288

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.4

COMMUNITY BOARD GRANTS ACCOUNTABILITY REPORT

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Board Grants Accountability Report.*

1. Executive Summary

Martinborough Community Board consider grants on a twice yearly basis with provision to consider grants at other times in exceptional circumstances. All applicants are required to submit an accountability return and are followed up in February and August if a return hasn't been lodged.

2. March 2017 Summary

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Summary



Community Board Financial Assistance Tracking

Status to be followed up in
February and August

COMMUNITY BOARD	Location of applicant (by Ward)	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS In progress (accountability not returned) Complete (accountability returned)	Followed Up
MCB	Featherston	Lake Ferry Anzac Club	To undertake maintenance of the flag pole and flag pole area at Lake Ferry	\$1,000	\$1,000	Approved	11 May 2015	NA	In Progress	4/09/2015 & 1/4/16
MCB	Masterton	ArrowFM	Arrow FM requests \$690 to help cover the costs of Martinborough School joining the Live Wires radio series.	\$690	\$690	Approved	11 April 2016		Complete	Report March 17
MCB	Martinborough	Martinborough Rugby Club	Martinborough Rugby Club requests \$734 to help with the costs associated with playing games out of the Wairarapa.	\$734	\$734	Approved	11 April 2016		Complete	Report March 17
MCB	Masterton	Maths Wairarapa	To assist with the costs associated with running the August 2016 maths week competition.	\$200	\$200	Approved	11 April 2016	1 August 2016	Complete	Report March 17
MCB	Martinborough	Martinborough Mens Shed	To assist with the costs of repairing the main switchboard to achieve compliance and to install overhead electrical cables in the machine room.	\$1,540	\$1,540	Approved	29 August 2016		In Progress	2 March 2017
MCB	Masterton	Wairarapa Citizen's Advice Bureau	To assist with the running costs of the Bureau.	\$350	\$350	Approved	29 August 2016		Complete	Report March 17
MCB	Martinborough	Greytown Scouts	To assist with the costs of attending jamboree.	\$250	\$250	Approved	29 August 2016		In Progress	2 March 2017
MCB	Martinborough	Martinborough School - Ski Fundraising Group	To assist with the costs associated with running the Martinborough Guy Fawkes 2016 event	\$752	\$752	Approved	24 November 2016		Complete	Report March 17

Appendix 2 – Accountability Return



Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	Greytown Scouts
2.	Project Name	Greytown Jamboree TRIP to Blenheim
3.	Date of Grant	Dec 29 - Jan 7 - 2017
4.	Amount of Grant	\$250.
5.	Please provide a summary of the project	
Financial support for Lilly McMahon to attend the 21st Jamboree in Blenheim also increase profile of Scouting in South Wairarapa		



**Martinborough Community Board
Strategic Grants Accountability Form**

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.

Money was used to pay for ferry trip to South Island and bus from Greytown + return

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

Hopefully to increase profile, among areas other than Greytown, of Scouting in the area.
Since our return we have picked up 2 new Scouts from TORA + two from KAHUTARA

8. How has your project furthered the MCB's stated Vision and Priority Areas?

By retaining youth in such organisations it helps foster better young adults. As the Scouts get older ^{also when} they move to ventures their focus moves to community work as part of their award scheme.

9. Please provide details of funding received from other organisations in support of this project



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



**Martinborough Community Board
Strategic Grants Accountability Form**



Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	ACCESS RADIO WAIRARAPA CHARITABLE TRUST
2.	Project Name	Live Wires – Martinborough School
3.	Date of Grant	at meeting of 11th April 2016
4.	Amount of Grant	\$690 +gst
5.	Please provide a summary of the project	
<p>To involve Martinborough School in The Live Wires radio series. Each school presented a programme per term. Full training and technical support was given. Each programme was broadcast twice, streamed from our server, and made available as podcast.</p>		



**Martinborough Community Board
Strategic Grants Accountability Form**

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.

Training, air time charges, staff time, equipment use, post-production as per budget (reduced here). Arrow FM donated extra time and resources.

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

- Development of students' communication, research/preparation and technical skills.
- Promotion of school issues, events and activities to wider community.
- Consolidation of school identity etc within Martinborough.

8. How has your project furthered the MCB's stated Vision and Priority Areas?

- Actively engages with all sectors through broadcasts.
- Promotes youth development.

9. Please provide details of funding received from other organisations in support of this project

All extra costs and resources have been absorbed by us through donation of staff time and expertise, and the loaning of portable equipment.



**Martinborough Community Board
Strategic Grants Accountability Form**

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<p>As Martinborough School have been particularly successful with this project, an application (with similar costings) will certainly be made for 2017 – either from us, or directly from the school.</p>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

As per the budget.

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

A letter from Chris Gore of Martinborough School will follow (probably via email).



**Martinborough Community Board
Strategic Grants Accountability Form**

19 SEP 2016

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	Martinborough Rugby Club
2.	Project Name	Senior Bus Expenses
3.	Date of Grant	May - July 2016
4.	Amount of Grant	\$734
5.	Please provide a summary of the project	
<p>The money was used to fund a senior bus trip out of Martinborough. Players car pool except for trips to Eketahuna, East Coast and Puketoi.</p>		



**Martinborough Community Board
Strategic Grants Accountability Form**

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.

As in (5).

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

This has assisted with the costs associated with running our rugby club, which has increased in numbers and with this costs.

8. How has your project furthered the MCB's stated Vision and Priority Areas?

We provide a community facility that is growing, and benefits our current and future members

9. Please provide details of funding received from other organisations in support of this project

n/a



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
n/a	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

P.O. Box 463
Masterton
P: 06 3700400 ext 775
E: m.vanwoerkom@waicol.nz



24 September 2016

Loyal supporter of MATHARAPA

Hello,

I am writing on behalf of the Wairarapa Mathematics Association to thank you once again for your support of our annual National Maths week competition.

Matharapa was held in August (17th and 18th).

Without your support the two days would not be quite as successful so, on behalf of the competitors, over 465 of them: THANK YOU.

Enclosed is a summary of the results that we hope you share with your Boards, members and committees.

Thanks, sincerely.

Mike van Woerkom
Treasurer
WaiMaths Assoc
c/- P.O Box 463
Masterton.

MATHARAPA 2016



Wairarapa College was the venue, once again, for the 2016 Wairarapa Mathematics competitions.

The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.



17 teams arrived at 9.00am on Wednesday August 17th eager to do battle in the Year 5/6 North rounds - 1st place went to Douglas Park Denominators, 2nd place to the Hadlow Shrektagons & 3rd place to the Fernridge Brainiacs.



At 11.30am it was the turn of the Year 9's [32 teams]- Kuranui Batteries took out 1st place, Rathkeale 1 were in 2nd place with Rathkeale 2 placed 3rd.



At 1.30pm it was the turn of the Year 10's - 26 teams enjoyed an hour and a half of challenges with Kuranui College placing 1st, Rathkeale 1 were 2nd and Rathkeale 2 came in 3rd place.



So 75 teams, over 225 students went through on the Wednesday session -it was a great start to National Mathematics Week.



Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 20 teams the winners were:- 1st Carterton School, 2nd South Featherston Number Ninjas and 3rd St Mary's School.



Another 27 teams took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued.

The winners were:- 1st Hadlow Number Ninjas with Opaki Ninjas 2nd and Greytown Pi Time 3rd.



Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm - individual computations, team "runner" maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 33 teams the winners were:- 1st Masterton Intermediate Ma Whero, 2nd Masterton Intermediate Ma and 3rd was Solway College 2.

In all approx. 465 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools that bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

THANK YOU

Featherston , Greytown, Martinborough, Holdsworth
and Masterton Waipoua Lions Clubs
Featherston, Greytown and Martinborough Lioness Clubs
South Wairarapa, Carterton and Masterton South Rotary Clubs
Featherston, Greytown and Martinborough Community Boards
The Masterton & Carterton District Councils and the Westpac Bank
Lands Trust Masterton and Greytown Trust Lands
The Wairarapa Building Society, the Trust House Foundation
The Prime Community Trust, Pelorus Trust and the Lion Foundation
Eastern & Central Community Trust
The NZ Association of Mathematics Teachers via the MoE
Mr Derek Smith of Graphic Technologies & Monaco Corporation
Hansell's (NZ) Ltd & Lamb-Peters Print





Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the **"Martinborough Community Board – 3 year plan to 2016"**.

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
 South Wairarapa District Council
 PO Box 6
 Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	Martinborough School
2.	Project Name	Martinborough Community Guy Fawkes Display, Considine Park, 5 November 2016 - fundraiser for school ski trip and camp 2017
3.	Date of Grant	4 November 2016 (approved on 27.10.2016)
4.	Amount of Grant	\$752.00
5.	Please provide a summary of the project	
<p>Volunteer parents from Martinborough School hosted the annual Guy Fawkes evening at Considine Park, Martinborough on 5 November 2016. Gates opened at 5.30pm. There was a gold coin entry with parking on-site as directed. We sold gourmet venison burgers, sausages, sweets, non-alcoholic drinks (juice boxes and hot chocolates) throughout the evening, as well as a selection of glow products. Shane Cater provided live music. A large bonfire was lit by the Martinborough Volunteer Fire Brigade, who also supervised the setting off of the fireworks around 8.45pm. The evening concluded by 9.30pm. The evening was very well supported by locals and visitors. All proceeds from the evening will go towards the Martinborough School Year 7 & 8 ski trip and camp in 2017 (\$2885).</p>		



Martinborough Community Board Strategic Grants Accountability Form

6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.
<p>The grant of \$752 was spent as follows:</p> <ul style="list-style-type: none"> ❖ \$500 spent on fireworks for the display ❖ \$252 spent on the hire of a twin portaloos trailer 	
7.	How has your project provided long-lasting benefit to the Martinborough Ward community?
<p>The Martinborough Community Guy Fawkes night has become an annual community event and has grown a reputation of being a fun, family evening where locals and visitors alike can come along and safely enjoy the bonfire and fireworks display. Local fire and emergency services teams are strongly in favour of community displays of fireworks like this. This event is looked forward to by everyone of all ages and it also allows community groups (like the school) to benefit from the proceeds raised from the night.</p>	
8.	How has your project furthered the MCB's stated Vision and Priority Areas?
<p>Yes, this event promotes the vision of Martinborough being "an involved community that is engaged and family friendly, providing opportunities for all residents" as well as promoting the involvement of young people (the event is run by parents of Martinborough school for the benefit of the children), a sense of community (the event is supported by young and old, locals and visitors) and use of the a community asset (Considine Park).</p>	
9.	Please provide details of funding received from other organisations in support of this project
<p>We received support as follows:</p> <ul style="list-style-type: none"> ❖ Use of P&K Mitre 10 bbq trailer and gazebo ❖ P&Ks and Anchor milk donated 24 litres of milk for the hot chocolate drinks ❖ Breadcraft Wairarapa supplied 15 loaves of bread free and 17 packets of burger buns for \$1 each ❖ Shane Cater provided live music for free 	



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<p>This event incurs the following fixed costs which are required for it to be held:</p> <ul style="list-style-type: none">❖ Event registration fee (2016 fee of \$153 was waived by the SWDC but the CEO has advised it will be payable for this event in the future)❖ Fireworks (currently \$500 funded by the MCB)❖ Twin portaloo trailer hire from Hirepool Masterton (2016 cost: \$252)	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

Guy Fawkes Display

It was good fun for the whole family at the Martinborough Community Guy Fawkes Display.

A fun, family evening was had by all at the Martinborough Community Guy Fawkes Display on 5 November with a record turnout of locals and visitors. The event was a huge success and raised almost \$3,000 towards Martinborough School's ski trip and camp next year.

The food tent was flat out selling gourmet venison burgers, sausages and hot chocolates; Shane Cater (with daughter, Florence and other talented, local vocalists) played some favourite numbers creating a relaxed, family atmosphere; the kids went crazy with the new and exciting LED swords and other glow products on offer.

Martinborough's Volunteer Fire Brigade (headed up by Chief Fire Officer, Bill Butzach) were on standby assisting with the lighting of the bonfire - much to the delight of the kids - after being called out briefly from the event to one incident; and we all were treated to a brilliant display of fireworks at the end of the night.

Huge thanks go to everyone who came along and supported the event. Special thanks go to the Martinborough Community Board who funded the fireworks and portaloos; Mitre 10 Martinborough for the use of their BBQ trailer and gazebo; P&Ks for giving us a great deal on the sausages and donating 24 litres of milk in conjunction with Anchor Milk; and Breadcraft Wairarapa for supplying the bread and buns.

“

RECORD TURNOUT OF LOCALS AND VISITORS.

”



It's great to be able to provide a safe, family-friendly fireworks display like this in our community for everyone to enjoy. If you missed the event this year, be sure to come along next year - you won't be disappointed!

From: Pat Dette [mailto:p.dette@xtra.co.nz]
Sent: Tuesday, 4 October 2016 1:01 p.m.
To: Sally Eru - Accounts Payable & Payroll Officer
Subject: Mafartinborough Community Patrol

Good afternoon, Sally

I know our secretary /coordinator, Julia Squire, and myself have both sent letters and emails of thanks for the Martinborough Community Board grant of \$2000 which enabled us to purchase and outfit a Martinborough Community Patrol vehicle, but I think we should give you official proof of purchase.

As you can see from the attached bank statement, we purchased a Honda CR V , registration number JYW147 from Kiwi Magic on 26/7 . It has been sign written listing Martinborough Community Board as one of the sponsors. We finally got an article in the Wairarapa News, Sept 14th where our sponsors were acknowledged and hopefully will get some publicity in the Martinborough Star.

Rest assured, we are driving it with pride and appreciate your assistance.

Regards
Pat Dette
Treasurer



**Martinborough Community Board
Strategic Grants Accountability Form**



Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	CITIZENS ADVICE Bureau - Wairarapa
2.	Project Name	General Running Costs
3.	Date of Grant	2nd Sept 2016.
4.	Amount of Grant	\$350 ex GST (402.50 inc)
5.	Please provide a summary of the project	
<p>Funds went to pay for the following accounts in October 2016.</p> <p>Warehouse Stationery - \$201.44</p> <p>CAB NZ - Community Law Manual, \$82.50</p> <p>Balance to contribute to Rental of premises - \$118.56</p>		



Martinborough Community Board Strategic Grants Accountability Form

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.

As previously explained

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

It has enabled us to continue with our service seamlessly

8. How has your project furthered the MCB's stated Vision and Priority Areas?

By supporting local residents to become informed and supported.

9. Please provide details of funding received from other organisations in support of this project

Funding to date has been rec from the following agencies to assist with the running of the local Bureau. \$ 5750.00 Lotteries, Masterton Lands Trust \$1,000 Caverton, Featherston Community Boards \$402.50 each. Masterton District Council, \$2000.



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<p>We would like to be assured of a regular contribution at the same level on an annual basis to support our organisation, so we can support your locals.</p>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

MARTINBOROUGH COMMUNITY BOARDS

13 MARCH 2017

AGENDA ITEM 6.5

NAMING OF NEW ROADS

Purpose of Report

To seek the Community Board's to provide a list of accepted names and support for a proposed change to the way roads are named in consequence of the list being adopted.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Naming of New Roads Report.*
2. *Submit a list of approved road names and support the revised road approval process.*

1. Background

Consequent to discussions at Council about the road naming policy and a number of chosen names for new roads, it was agreed to consult the Boards and Maori committee on having a list of in effect pre-approved names. Consequently the idea of streamlining the process where a pre-approved name was to be used has arisen and is discussed to see if it can be adopted. Council has authority to accept or reject names of public roads in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.

2. Discussion

2.1 Process

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names. In general the names are to be listed in preference order with a brief statement of their significance.

The owner requests are then assessed against the criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), as follows;

- 4.3.1 *There must not be another road with the same name in the South Wairarapa District emergency services area; this includes same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

4.3.2 *Identical names with different spellings will not be accepted (e.g. Beach, Beech).*

4.3.3 *The name should have significant local content or meaning.*

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on a map.*

4.3.5 *The end name for the roadway should be the one that most accurately reflects the type of roadway that it is.*

4.3.6 *All private roads and rights-of-ways serving more than four lots are*

4.3.7 *Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.*

Once staff have assessed the request against these criteria, a report is prepared and first goes to the relevant Board for sign-off, then onto Council for formal resolution. The developer is then advised of the outcome.

2.2 Reasons for forming a list of pre-approved names

During discussion at Council on the adoption of a name for a new road, a suggestion was made that Council form a list of pre-approved names which developers/land owners could simply select a name from and use. This was seen as a way of helping to ensure names were suitable right from the start.

Officers consider it also offers a means of speedier resolution of road names than the current system, which can delay developers/owners by several weeks. In that regard officers from time to time are on the end of criticism for delays occasioned by the current system. This system could mean approval being exercise under delegation where a pre-approved names was proposed.

2.3 Invite to provide pre-approved names

This paper has been therefore been prepared to request Boards to consider and as appropriate submit names for use in their ward as road names. Names could be focussed for urban or rural use and relate to personalities, families, historical events, location or local features.

3. Conclusion

It is recommended that the Community Board consider and provide a list of names for new roads and consider whether the current naming process be revised to enable quicker decisions to be made where a pre-approved name(s) is to be used.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.6

POLICY REVIEW PROCESS

Purpose of Report

To advise Community Boards of Councils decision at their February 2017 meeting of the internal policies which will require Community Board review going forward.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Policy Review Process Report.*

1. Executive Summary

At the May 2016 Council meeting, the following resolution was passed:

Appendix 3 - Mayor's Report

COUNCIL RESOLVED (DC2016/73):

1. To receive the information
2. That no changes be made to our current delegations to community boards due to the closeness of elections.
3. That this paper be referred to the incoming Council in October 2016 for consideration.
4. That any proposed new policies or changes to current South Wairarapa District Council policy be referred to the three community boards for input before being presented to the Policy and Finance Committee for adoption.
5. That despite number 4 above, Council retains overriding authority to adopt a policy if it has not been presented at a community board meeting.

(Moved Mayor Staples/Seconded Cr Napier) Carried

The operation of this policy has been reviewed and it is felt that while community board review is appropriate in some circumstances, it is not necessary or appropriate in all.

The six weekly meeting cycle for both Council and community boards does create some timing issues, for example if a policy is due for review and misses a round of community board meetings, it will result in a delay of over two months.

Minutes of recent meetings are presented to Council for information. Her Worship the Mayor may ask for comment on the content, but no comment can be received in this forum with regards to the accuracy of the minutes.

2. Discussion

The criteria for excluding policies from community board review include: some policies are subject to public consultation, some are legislatively driven and cannot easily be changed, some are required to be written in a manner to assist officers in carrying out their duties, and some are not within the community boards are of influence.

It was agreed the following policies be referred to Community Boards prior to consideration by Council:

- A1200 TOR South Wairarapa Community Boards
- C600 Naming of Public Roads, Private Roads, and Rights of Way
- C700 Street Banners and Flags
- E200 Hire of Council Facilities
- E502 Community Groups Use of and access to Council Parks and Reserves
- E700 Greytown Town Centre Policy on display of artworks (GCB Only)
- E800 Urban street tree policy
- E900 Graffiti Prevention and Management policy
- F300 Swimming Pools
- H200 Control of Dogs
- H2000 Smoke Free Environments Policy
- H500 Signage
- J100 Promotion, Publicity, and media liaison
- M700 Grants
- M1000 Pain Farm Trust Lands income distribution (MCB Only)

Council can, of course, refer any policies to Community Boards / Maori Standing Committee for review at any time.

A full schedule of policies is available on our website rather than replicate here.

3. Appendices

Appendix 1 – Schedule of Policies for Review by Community Boards

Prepared By: Jennie Mitchell, General Manager Corporate Services

Appendix 1 – Schedule of Policies for Review by Community Boards

SOUTH WAIRARAPA DISTRICT COUNCIL POLICY WORK IN PROGRESS

#	POLICY	RESPONSIBLE	EXPIRY	COMMENT
A1200	Terms of Reference for South Wairarapa District Council Community Boards	Committee Secretary	Aug-21	
C600	Naming of Public Roads, Private Roads and Rights of Way	Group Manager Infrastructure & Services	Dec-19	
C700	Street Banners and Flags	Group Manager Infrastructure & Services	Feb-16	To be reviewed in line with District Plan and Signage Policy
E200	Hire of Council Facilities	Amenities Manager	May-19	
E502	Community Groups Use of and Access to Council Parks and Reserves	Amenities Manager	May-17	
E700	Greytown Town Centre Policy on the Display of Artworks		as required	
E800	Urban Street Tree Policy	Amenities Manager	Nov-18	
E900	Graffiti Prevention and Management Policy		Aug-17	
F300	<i>Swimming Pools</i>	<i>Amenities Manager</i>	<i>TBD</i>	<i>Mark and Helen to liaise and compile</i>
H200	Control of Dogs		Sep-18	
H2000	Smoke Free Environment Policy	Group Manager Planning and Environment	Jun-19	
H500	<i>Signage</i>	<i>Senior Resource Management Planner</i>	<i>TBD</i>	<i>To be reviewed in line with District Plan and Banners Policy</i>
J100	Promotion, Publicity and Media Liaison	Group Manager Corporate Support	May-18	
M1000	Pain Farm Trust Lands Income Distribution	CEO	Apr-18	
M700	Grants	Group Manager Corporate Support	Feb-18	

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.7

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Application for Financial Assistance Report.*
2. *Consider the application from the Martinborough Football Club and the request for \$2,000 to partially fund uniforms and other equipment for junior players.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Report.

There are no outstanding accountability forms for the applicant.

Applications will be provided to members in confidence.

2. Criteria

Applicants must the following financial assistance criteria:

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations that will be fully accountable for any grants received.
2. Successful applicants are required to draw down grants within 6 months of the award and expend grants received within twelve months of payment being made. Any extension must be approved by MCB.
3. Successful applicants must provide a quarterly report to the MCB detailing progress, with a final report, including evidence of the grant expenditure (copies of invoices or receipts), to be provided within 3 months of a grant being expended.

4. The MCB Strategic Grant application form must be completed in full and include the latest financial statements for the applicant. MCB may also request further detailed financial analysis for larger grant applications (\$1,000 or higher).
5. Strategic Grant Applications will be considered twice a year, in accordance with the published timetable. Applications for strategic grants must reach Council by the stated close date. Applications will be considered at the next available MCB meeting.
6. The maximum grant available will be equal to the available grant pool unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).
7. Grant applications may be considered at other times of year at the discretion of the MCB if exceptional circumstances are deemed to exist.

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.8

MARTINBOROUGH SWIMMING POOL MANAGEMENT ISSUES

Purpose of Report

To inform Community Board members of actions taken in response to concerns about the management of Martinborough swimming pool and future plans to improve the service.

Recommendations

Officers recommend that the Community Board:

1. *Receives the Martinborough Swimming Pool Management Issues Report.*

1. Executive Summary

Martinborough Community Board requested a report on issues of concern with the management of the Martinborough swimming pool in the 2016/17 season. The report provides background on the existing contractual arrangements for the management of south Wairarapa's pools, including the contract review under way at the moment. The issues of concern, including the frequent failure to use the pool covers, are discussed and the actions taken reported on.

2. Background

At its meeting of 30 January 2017, the Community Board requested a report on a number of issues which had arisen with the management of Martinborough swimming pool. The report covers the issues and how they have been addressed, as well as contract management intentions to ensure an improvement for the 2017/18 season.

3. Discussion

3.1 Contractual arrangements

3.1.1. Current contract

The management of the council's swimming pools is part of the Property Parks and Reserves Maintenance contract between SWDC and City Care. Some of the contractual requirements are sub-contracted by City Care to

Community Leisure Management (CLM). The arrangement with CLM was put in place because their contract with Masterton District Council to operate the Genesis Energy Recreation Centre gave them a solid base of operations in the area from which to run SWDC's seasonal pools.

3.1.2. Contract and sub-contract responsibilities

CLM is currently responsible for the provision of lifeguards, collecting and accounting for ticket money, daily water testing and dosing, and cleaning of the pools and changing rooms. City Care handles the overall technical management of the pools, equipment maintenance, grounds maintenance, off-season management and maintenance and reporting. As CLM is City Care's sub-contractor, all information and requests from council must go through City Care, and are logged in City Care's CEM system. Likewise, all communications from CLM to council come through CLM, although urgent issues, such as unexpected closures, are required to be communicated directly to council as soon as possible.

The management of the south Wairarapa summer pools is a very different model from CLM's other contracts, where they have full management control and responsibility for the pools under their council contracts. It has become clear over the course of the contract that the differing model, and the very small-scale, short-term nature of the south Wairarapa pool operations has been challenging for local CLM management, as it would be for any other similar contractor.

3.1.3. Contract review

City Care's contract with CLM has now reached the rollover period, giving City Care the option to review the delivery and outcomes of the contract. CLM's loss of the Masterton District Council contract to Belgravia Leisure is obviously a consideration – while CLM have expressed a willingness to continue with the south Wairarapa pools, the loss of their Masterton base potentially makes delivery more difficult. The review also provides an opportunity to revisit the role requirements for the lifeguards. One aspect under consideration is the removal of the cleaning responsibilities from the lifeguard work. This would free the lifeguards to focus on their core responsibility, the supervision of swimmers, while the cleaning would be carried out by the professional cleaners already employed by either City Care or SWDC.

Any changes by City Care to their delivery model for the pools will be put in place well in advance of the 2017/18 season commencing.

3.2 Issues

3.2.1. End of day closing up

The use of pool covers at the end of the day has been an issue at Martinborough pool in previous seasons, and despite CLM starting the season with explicit instructions that the pool covers must always be used, it has been a frequent omission this season. The instructions to CLM are that if the covers cannot be put on due to high winds, this information must be logged in CEM at the time, so both City Care and SWDC know immediately if the covers aren't used. This has been reinforced with CLM to

the point where they have now advised staff that it will be a disciplinary matter if covers are not put on without a sufficient explanation.

Similarly, the placement of the chain across the driveway entrance from Dublin St West has often been overlooked by lifeguards at the end of the day, and has needed constant reminders from City Care to CLM, and from CLM to their staff. The central bollard was hit by a car on 19 February, and until this has been repaired by City Care, the chain cannot be used.

3.2.2. Boisterous and dangerous behaviour by patrons

Early in the season, Martinborough Top 10 Camping was reporting frequent incursions of balls and plastic bottles into the campground, and more particularly into their building site area. This would be followed by children running in to retrieve the balls, and was a major health and safety concern for them. Late in the 2015/16 season, officers had learned that there seemed to be a long-standing tradition of youth jumping into the swimming pool while holding balls or empty bottles. This would cause the item to come shooting out of the pool. Lifeguards were actually allowing children to climb onto the roof of the pool buildings to retrieve the items. This was not only putting the children at risk of injury, but risking damage to the roof and solar water heating system as well. CLM was instructed via City Care **that children were not to be allowed to do "bombs" into the pool**, without or without balls or plastic bottles.

After the concerns raised by Martinborough Top 10 Camping at the beginning of the 2016/17 season, CLM were reminded of the earlier instruction and asked to confirm that it had been advised to the new lifeguards. CLM management confirmed that the lifeguards had been proactive about changing the culture and working to **stop the "bombing"**, but had been forced to put in a one-strike rule to end the practice. Plastic bottles have been banned from the pool, but balls have continued to be allowed as long as they are used sensibly.

3.2.3. Cleanliness of changing rooms and toilets

Complaints from members of the public resulted in an inspection of the Martinborough pool changing rooms by officers, and concerns about the lack of cleanliness were reported to City Care to be followed up by CLM. CLM undertook an immediate clean-up, and has ensured that staff are maintaining good standards going forward. This has however highlighted for City Care management and officers that the cleaning of the changing rooms and toilets should be done as part of the general cleaning regime, rather than expecting it to be done by lifeguards, whose primary responsibility is to be watching the pool and swimmers.

3.3 Non-availability of the inflatable slide this season

A diving accident at Cannon's Creek pool in 2016 led most pool operators, including SWDC, to review their operating rules around diving. In the absence of any formal standard or requirement for pools in New Zealand, officers used international standards to determine that going forward, diving would not be allowed for the general public in pool depths of less than 1.5 metres. This effectively limited diving to the deep end of the main Greytown pool only; Featherston pool being 1.4m at the deep end, and Martinborough pool being only 1.3m.

As part of this review, the minimum suitable depth for use of the Martinborough inflatable slide was considered. At the time of purchase, no guidance was provided by the supplier on suitable depths, and the slide was used at the shallow end of the pool because of the starting blocks at the deep end. The supplier provided information that they determined the minimum pool depth based on patron height. The shallowest water depth on their height chart was 1.7m, at which depth a maximum patron height of 1m was recommended. For every reduction in water depth of 0.1m, the patron height was reduced by 0.2m, effectively meaning that no-one should be using the slide at the shallow end of Martinborough pool, and that only children of 600mm height or less could use it the deep end of the pool.

The use of inflatable equipment is wide-spread in public swimming pools across New Zealand, including very long units which run the almost the full length of pools. It seems unlikely that these pools are at a depth of 2.1 metres or more, which would allowing a person of 1.8m height to use the equipment. This suggests that other pool operators are applying a different methodology to determine suitable pool depth than user height; further investigation of this by officers is required to determine the way forward with the Martinborough slide. Should the results of the investigation suggest that the inflatable slide is safe enough to use at the deep end of Martinborough pool, the diving blocks will either have to be completely removed or converted to removable ones. The investigation will be reported back to the Community Board, and any required work will be done before the start of the 2017/18 season.

4. Conclusion

The 2016/17 swimming season is the fifth season to take place under the City Care contract with CLM as sub-contractor. Issues such as the use of pool covers had arisen in previous seasons, and continued to be of concern during the 2016/17 season, despite pre-season discussions and planning. City Care has been very responsive to concerns and issues raised by SWDC, and has actively pursued them with CLM both before and during the season. City Care management is now taking the opportunity to review its delivery of the pools part of the parks and reserves contract to ensure improved service delivery for the 2017/18 season and beyond.

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017

AGENDA ITEM 6.9

PAIN FARM REPORT FOR THE PERIOD ENDING 7 DECEMBER 2016

Purpose of Report

To provide Community Board members with the latest Pain Farm report.

Recommendations

Officers recommend that the Community Board

1. *Receives the Pain Farm Report for the period ending 7 December 2016.*

1. Background

The accompanying report (Appendix 1) is from John Donald, who is **contracted by the Council to conduct periodic reviews of the lessee's farm practices**. At its meeting of 29 August 2016, the Community Board requested that the report include a report on the status of the other shelter belts and the likely work and future costs of maintaining the shelter belts over the next 10 years. **John Donald's report** covers this generally but no specific costings are provided.

2. Discussion

The current lease of Pain Farm ends on 30 May 2017 with no right of renewal. Given the recently accelerated timeframe for discharge to land on the property, the provisions of the new lease may be significantly different to the current one. That is being looked into now, and future planning for the long-term future of the trees will be done as part of that process.

3. Appendices

Appendix 1 – John Donald report of Pain Farm to 7 December 2016

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

**Appendix 1 – John Donald
report of Pain Farm to 7
December 2016**

PAIN FARM REPORT

7TH DEC. 2016.

This report was due at the end of September, but there has been little to report on, except there has been nothing done regarding the boxthorn at the Transfer Station boundary fence. Because of this, the previous effort and expense has now been virtually wasted.

At the Boards request, an opinion on the internal shelter belts and in the long term, is provided.

There are two. Both growing alongside the same fence and running East and West through the centre of the property. The Eastern one is directly South of the homestead and may well have been planted as Southerly shelter for the house. It is close planted with two rows of pine trees. However, the second row appears to have been added as an after thought. They have not developed at all, probably because of probable moisture stress from the older row. Those trees are not timber value because they have never been pruned, but could well be left there as shelter for the Pain house. Also, the reasonably new cattle yards and the now redundant sheep yards are right beside them. If in the future there are to be no stock on the property, the materials from the cattle yards should be recovered and sold.

The Westerly plantation is a single row of close planted Macrocarpa. It is purely a shelter belt with no timber value. Apart from trimming every five years or so, it could well stay there, but removing it would yield some firewood. That option should be an income earner, if it is felt there is a need to cut it down.

It was not possible to inspect the Southern end of the pine plantation which are already planned for removal. These trees are directly behind the Transfer Station and appear at a distance to have been partially pruned. Access to that area was unavailable because of a barley crop growing nearby.

In conclusion, to wish everyone involved, Xmas Greetings.

John Donald.

MARTINBOROUGH COMMUNITY BOARD

13 MARCH 2017
AGENDA ITEM 8.1

CHAIR'S REPORT

Purpose of Report

To inform Martinborough Community Board of the Chair's actions since the last meeting and to raise items for discussion.

Recommendations

That the Martinborough Community Board:

1. *Receive the information*
2. *Discuss each item, receive associated reports and adopt the recommended resolutions.*
3. *Note that a submission will be made to Council's draft Annual Plan to support moving of the timber pergola from the current Martinborough playground for use within the Martinborough Pool area and that Council allocate funding to undertake this work.*

1. Meetings and Events

1 February 2017	Chairing Meetings, Conflicts of Interest and Standing Orders Training
2 February 2017	Waihinga Centre Stakeholder Meeting
7 February 2017	Community Board Sub-Group
8 February 2017	Infrastructure and Planning Working Party
8 February 2017	Annual Plan Working Party
9 February 2017	CB Chairs Meeting
16 February 2017	Tour of Council Facilities
22 February 2017	SWDC Community Board Participation
22 February 2017	Waste Water Community Liaison Group <i>Apologies given</i>
1 March 2017	MCB Workshop

2. CB Chairs Meeting

We discussed a range of issues, including combined community events, town banners, rubbish bins, solid waste contract, SWDC support for start-ups and management of the three pools.

3. MCB Workshop – 1 March 2017

Report attached separately

Recommendation: Receive the report.

4. Annual Plan Input

Document attached separately.

Recommendation: Receive the report and resolve to adopt the document to serve as formal input to the SWDC Annual Planning process.

5. Three Year Plan

Document attached separately.

Recommendation: Receive the report and resolve to adopt the plan.

6. MCB updated budget (attached separately)

Recommendation: Receive the Information

7. Town Centre Beautification Funds

In the MCB Annual Plan Supplementary Submission – 2016 (attached separately) MCB requested that the accumulated funds be allocated to seating, picnic tables and the purchase/planting of trees in the Waihinga Centre Park Area.

Recommendation: Resolve that the \$30,000 of accumulated town centre beautification funds are formally allocated to Stage 2 of the Waihinga Centre project.

8. Martinborough Pool Summer Access programme

Recommendation: Resolve to budget up to \$2,000 to fund the Martinborough Pool Summer Access programme.

MCB Workshop Agenda

Weds 1st March, Meet at Pool at 3pm, then Circus.

Purpose – to allow members to have an in depth discussion around current issues, the three year plan and AP submission to ensure all members are well informed and able to make decisions at the formal MCB meeting on 13th March 2017

1. Playground Shelter
2. 3 Year Plan
3. AP submission, additional topics for discussion include:
 - 3.1. Free community swimming throughout the season (SWDC funded)
 - 3.2. Update item 1.3 to request funding each year until cycle way is complete
 - 3.3. District Plan review – topics for discussion:
 - 3.3.1. Request a review to first evaluate what is working and what needs to change in consultation with the community.
 - 3.3.2. Ensure that the review is allocated sufficient resources (human and financial) for effective research, analysis and consultation.
 - 3.3.3. Include a review of development contributions to ensure that the required future network infrastructure is funded equitably.
 - 3.3.4. Consider the availability of residential zoned land, ensure community is consulted on options including higher density, green field rezoning or do nothing.
 - 3.3.5. Consider developing a comprehensive, long-term (50 years) urban growth strategy to allow infrastructure planning and certainty for land-owners.
 - 3.3.6. Review the objectives of the plan relating to urban character and amenity, minimum residential section size and urban design issues as a result of garages at front of sections.
 - 3.3.7. Review whether the current industrial zone is sufficient in scale and location.
 - 3.3.8. Review and strengthen the heritage precinct guidelines and supporting policies, to ensure that they are specific, directive and give certainty to potential developers.
 - 3.3.9. Review commercial zone rules and standards to ensure outcomes are appropriate to the location.
 - 3.4. UFB revision / removal in light of WaiConnect success
4. Town Beautification Funds (previous resolutions and decisions attached)
5. MCB meeting protocols
6. AOB

MCB Workshop Notes

Present: Lisa Cornelissen, Victoria Read, Fiona Beattie, Pam Colenso, Pip Maynard, Maree Roy

1. **Playground Shelter**

The original 'Costs and options to relocate the pergola from Martinborough playground' document offered four possible sites within Centennial and Considine Park. A fifth option of relocating the shelter within the current fenced pool area was also discussed.

Action: Lisa to request feasibility and cost estimates for moving the pergola to the grassed area between the girls' changing room and the toddlers' pool.

2. **3 Year Plan**

The plan was discussed in detail with minor changes suggested to be approved at the scheduled MCB meeting on 13 March.

Action: Lisa to make the discussed changes and include in the agenda items for the next MCB meeting.

3. **AP Submission**

The items on the agenda were discussed in detail. Members reiterated their strong desire to see Martinborough solid waste collection on a Monday.

Action: Lisa to prepare a submission document, based on the discussion, to be reviewed and approved at the next MCB meeting.

4. **Town Beautification Funds**

The history behind the funds was discussed including the MCB Annual Plan Supplementary Submission – 2016.

Action: Lisa to put this back on the agenda for further discussion and a decision at the next MCB meeting.

5. **MCB Meeting Protocols**

Lisa shared the 'Meeting and Governance Solutions' document and members discussed how they wished to see MCB meetings run.

6. **AOB**

A number of other areas of interest were discussed including:

- The poor paint job in the changing rooms at the pool
- The possibility of providing plastic chair seating for parents supervising children in the toddlers' pool
- The inflatable slide purchased for the pool with MCB and Martinborough Swimming Club funds
- The depth of the pool and impact of Health and Safety regulations on diving
- The provision of appropriate recreational facilities for youth including the idea of a BMX track in Considine Park
- Feedback from youth on what they would like to see in Martinborough
- Raised crossings and wheelchair accessibility & safety
- Speed limits and cycle safety around the popular vineyard routes
- The possibility of planting community fruit trees in Considine Park
- Given the difficulty of getting everyone together at short notice, it was agreed to put some possible workshop dates in diaries to be used if there are issues arising

Actions:

- Lisa to circulate the winery cycle path route and the list of speed limit changes MCB has requested.

- Lisa to circulate some possible workshop dates.
- Fiona to ask her youth contacts if they would be happy to talk to MCB members in an informal setting.
- Lisa to invite Reuben Tipoki to attend a MCB meeting to discuss the Maori Standing Committee and any areas of mutual interest
- Pam to invite Bill Butzbach and Max Stevens to attend an MCB meeting with a 15 minute slot to provide an update on changes in the Fire Service
- Lisa to talk to Tim Lusk regarding the UFB rollout and options for community groups and businesses who may need to access UFB earlier than 2022.

Martinborough Community Board Annual Plan Input – March 2017

This document is a summary of discussion at two MCB Workshops on 30 November 2016 and 1 March 2017. It is intended to provide early input into the South Wairarapa District Council Annual Plan 2017.

1. Footpath Funding

Martinborough Community Board (MCB) has requested additional footpath funding for new footpaths in the town in the last three annual / long term plan processes. We request that:

- 1.1. SWDC use the AP Consultation Document to canvas the view of ratepayers regarding footpath funding, including the option of an increase in rates to extend the footpath network.
- 1.2. We also request that the raised pedestrian crossings on Texas Street between the Hotel and P&K car park and at the Square end of Kitchener Street are reviewed for wheelchair safety and remedial works are undertaken urgently.
- 1.3. Should funding become available MCB priorities for new urban footpaths are as follows:
 - 1.3.1. Robert Street – second footpath to deal with the parking and winter mud issues for residents and parents dropping children off at Kindergarten and School. We believe this is a child safety issue as children are getting out of the car into the road to avoid the mud and puddles on the verge.
 - 1.3.2. Texas Street outside the new Waihinga Centre development
 - 1.3.3. Esther Street
 - 1.3.4. Dublin Street (Regent Street end)
- 1.4. In addition MCB would like to see the lime footpath along Oxford Street extended along Todds Road to Puruatanga Road, this would provide a much safer option for pedestrians and cyclists visiting the golf club and on the wine trail. MCB also requests that SWDC set aside sufficient funds each year to further extend the path and to maintain the completed sections. The full proposed lime footpath / cycle way is included in Appendix 1.

2. Waihinga Centre

MCB strongly supports this project and we request that:

- 2.1. SWDC budget for the associated roading and footpath works needed to provide safe access to the new development
- 2.2. SWDC budget for a new pedestrian crossing to link the end of Texas Street with the Square

3. Martinborough Pool

- 3.1. MCB support moving the timber pergola from the current Martinborough playground for use within the current pool area and requests funding to move the structure and complete any associated works. The Martinborough Swimming Club has indicated they may have funds available to contribute to this project.
- 3.2. MCB is currently funding child swimming at the Martinborough Pool. Children have to register at the library and space is limited. We request that SWDC investigate providing free swimming to all those aged 18 and under to remove all barriers (financial and administrative) for our young people to swim. (Lisa Cornelissen declared a conflict of interest, as she is a Director of Martinborough Holiday Park Limited which currently pays SWDC for their guests' children to swim).

4. Considine Park Workplan

We continue to believe that works in Considine Park should be prioritised as follows:

- Safety & Security
- Maintain what we have
- Improve access & usage

We wish to thank SWDC for completing all of the Safety and Security items and the majority of the Maintenance items on the previous work plan. The next priorities are:

- 4.1. Top up lime and spray out path edges to maintain the original path width
- 4.2. Planting of specimen trees in line with the development plan:
MCB has previously suggested that some of this work could be completed by volunteers and that MCB could consider contributing to the cost of trees. We would appreciate a recommendation from SWDC to progress this item on the development plan.
- 4.3. Lime surface or base course, between the end of the lime paths in Centennial Park and Princess Street (over the grass berm).
- 4.4. Level the Princess Street berm and infill between the concrete footpath and the fence
- 4.5. Walkway loop extension

5. District Plan Review

MCB notes that the majority of the Combined District Plan has been operative for ten years and encourages SWDC to budget for a complete review of district plan zoning in Martinborough as follows:

- 5.1. Undertake a review, in consultation with the community, to first evaluate what is working and what needs to change.
- 5.2. Ensure that the review is allocated sufficient resources (human and financial) for effective research, analysis and consultation.
- 5.3. Include a review of development contributions to ensure that the required future network infrastructure is funded equitably.
- 5.4. Consider the availability of residential zoned land, ensure the community is consulted on options including higher density, green field rezoning or do nothing.
- 5.5. Consider developing a comprehensive, long-term (50 years) urban growth strategy to allow infrastructure planning and certainty for land-owners.
- 5.6. Review the objectives of the plan relating to urban character and amenity, minimum residential section size and urban design issues (including the placement of garages at front of sections).
- 5.7. Review whether the current industrial zone is sufficient in scale and location.
- 5.8. Review and strengthen the heritage precinct guidelines and supporting policies, to ensure that they are specific, directive and give certainty to potential developers.
- 5.9. Review commercial zone rules and standards to ensure outcomes are appropriate to the location in which commercial development occurs.

6. Council fees for community events

MCB request that SWDC review the Policy: 'Concessions for Charitable and Like Community Organisations and Groups' to ensure the correct balance of fee recovery versus community good will. In particular MCB would like to see Council fees waived for nationally recognised community celebrations such as Guy Fawkes and Christmas Parades. A SWDC guide to running an event would also be a useful resource for small groups running community and charitable events.

7. SWDC Website and Communications

7.1. MCB has received feedback from ratepayers that it is difficult to find the information you are looking for. Given LGC deliberations we understand that this is probably not a priority for funding at this stage, however:

7.1.1. MCB request that SWDC review the order of the list of contacts on the website, with a view to arranging it alphabetically within departments.

7.1.2.MCB also request that SWDC consider developing an e-mail database of ratepayers to allow direct communication to those who wish to receive it. This would allow SWDC and Community Boards to communicate directly with interested ratepayers on specific issues at low cost.

8. LTP – UFB and Mobile government funding

We encourage SWDC to work with the Medical Centre and Waihinga Centre stakeholders to ensure UFB is available in these key community facilities significantly ahead of the 2022 Martinborough rollout.

9. Todds Cutting Maintenance

The plantings at Todds Cutting at the entrance into town are long overdue some care and attention. As it is on a State Highway it is proving difficult to get this actioned. We request that SWDC include the cost of these works in the Annual Plan.

10. LTP - Solid Waste

Given the high proportion of weekenders and homestays in Martinborough we again request a review of collection days, to ensure that Martinborough rubbish and recycling is picked up on a Monday. The current Wednesday collection results in many rubbish bags and recycling boxes on the side of the road for three nights prior to collection. We do not believe that residents and visitors will use a collection point and would prefer that visitors' last memory of their weekend in Martinborough was not of the Martinborough transfer station.

11. Speed Limits around schools

We support SWDC's ongoing review of speed limits around schools to improve safety.

12. Community Board Funding

We support and appreciate Council's funding of Community Boards. We have put in place good processes around grant allocation to ensure money is awarded in accordance with our three year plan and for the benefit of a wide range of people in the Martinborough Ward community. We ask that SWDC consider funding increased officer support for Community Boards to enable us to fulfil our obligations with confidence. We also request that SWDC continues to budget \$10,000 per annum for town beautification projects.

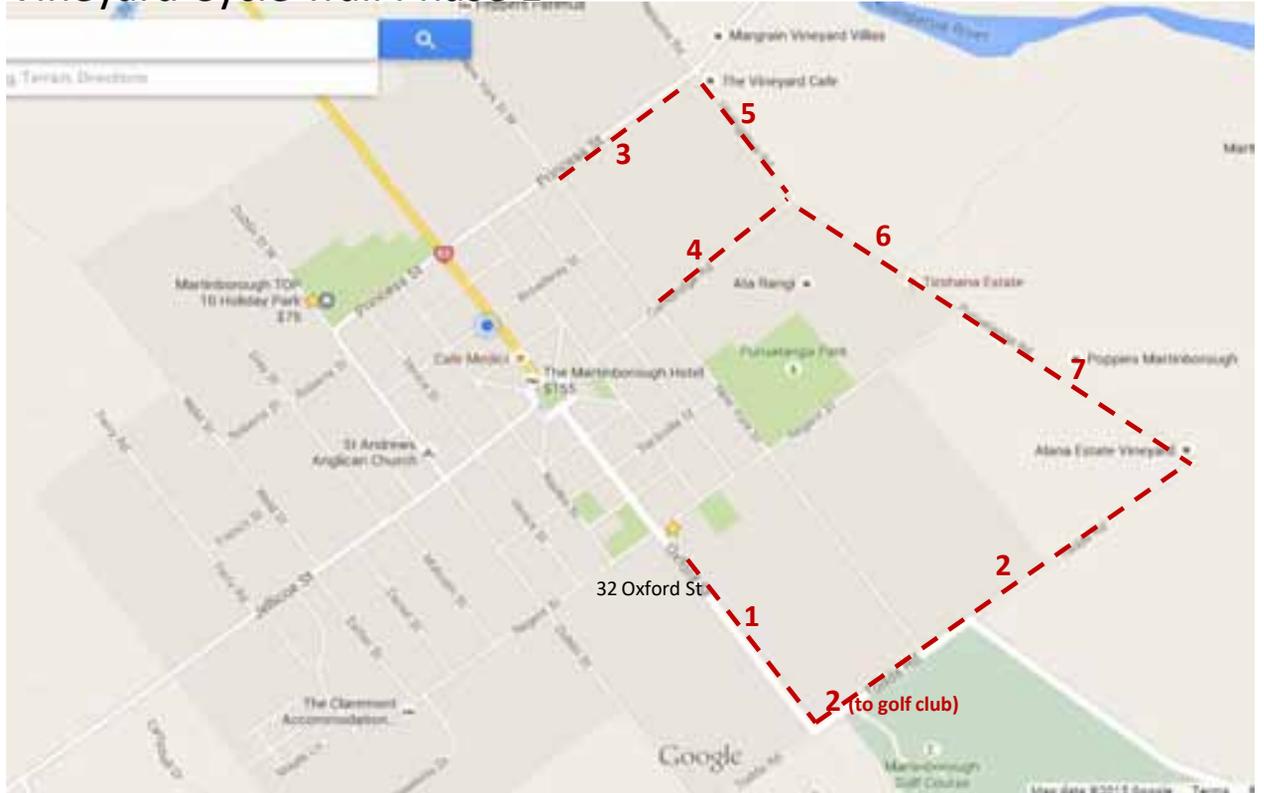
13. Economic Development

We support Council's continued involvement in Economic Development locally and regionally through the Wellington Regional Strategy, Wellington Regional Economic Development Agency, Destination Wairarapa and other agencies and local business groups.

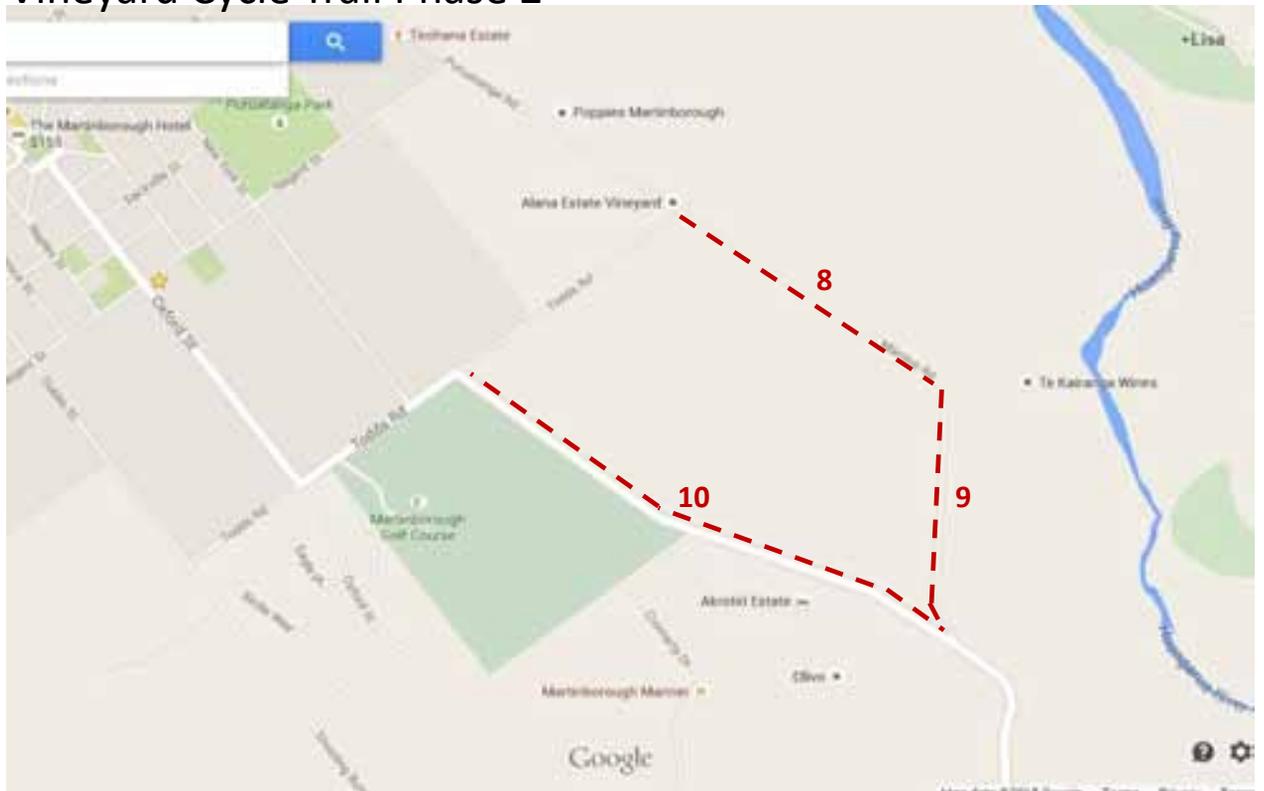
Appendix 1

Vineyard Cycle Trail maps with updated priorities.

Vineyard Cycle Trail Phase 1



Vineyard Cycle Trail Phase 2



--- Cycle Trail Route

1 Cycle Trail Priority

2017

Our community, Our vision



Martinborough Community Board
Three Year Plan

Our Vision for Martinborough and District

- Martinborough is a safe, prosperous, liveable town that is well connected to Wellington and the Wairarapa region.
- An involved community that is engaged and family friendly, providing opportunities for residents of all ages.
- A district that continues to attract talent and provide sustainable business opportunities across multiple sectors.
- A district that works proactively to protect and improve its natural environment.

Our Vision for Martinborough Community Board

- A proactive Community Board that makes a real difference to the Martinborough Ward Community.
- Actively engaged with all sectors of the community throughout Martinborough and District.
- Continue to be seen by SWDC as an effective partner in Martinborough Ward issues.

Priority Areas

1. An Engaged, Involved Community

- Foster an engaged, involved community that is seen as a major benefit for current and future residents.
- Continue to support and involve our Rural and Coastal communities.
- Support key community events such as the Christmas Parade, Carols and Fireworks at Considine Park.
- Work with SWDC to ensure that Community events are easy to run and that compliance with SWDC regulations is simple and affordable.
- Ensure the WW1 anniversary is respectfully and appropriately commemorated and that repairs to the memorial in Martinborough Square are completed prior to ANZAC Day 2017.
- Promote our community assets such as the pool and library to encourage usage and involvement.
- Work with the SWDC awards committee to develop a Martinborough Community Board award.
- Connect with our younger people and work to provide opportunities for youth recreation.

2. A Well Connected, Liveable and Accessible district

- Ensure our district is safe and appealing for those travelling on foot and by bicycle. Continue to advocate to SWDC for footpaths and cycleways.
- Work with SWDC on the review of speed limits.
- Continue to advocate for improved Broadband for rural and urban residents.
- Work with SWDC to ensure community assets are well-maintained and accessible.
- Ensure the proposed Destination Playground provides for young people of all ages and abilities.
- Continue to advocate for improved public transport links to Wellington and the wider Wairarapa region.
- Encourage SWDC to undertake a complete review of district plan zoning in Martinborough including the town boundary, commercial and industrial zoning to allow for sensible growth.

3. A Vibrant Martinborough Town Centre

- Continue to support the Waihinga Centre Steering Group to deliver Stage 1 of the project.
- Actively support the Waihinga Centre Steering Group in fundraising for Stage 2 and to gain SWDC approval to complete the playground and associated landscaping.
- Work with the Business Association to deliver some Christmas Spirit to the centre of Martinborough.

- Work with the Amenities Manager to provide attractive tree lighting in the Square that is resistant to vandalism.

4. Ensuring the best deal for local decision-making

- Engage with the Local Government Commission to ensure that future governance arrangements for the Wairarapa reflect the principle that decisions should be made as locally as possible.

5. Ensure that Pain Farm continues to be managed in the spirit of the original Bequest

- Continue to ensure the good management of Pain Farm.
- Play an active role in all lease negotiations for land forming part of the Pain Farm Estate

6. A Sustainable District

- Support environmental initiatives that enhance our natural environment.
- Work with SWDC to ensure that the Martinborough Ward is 'business friendly'.
- Encourage SWDC to review Easter Trading Hours in Martinborough.
- Undertake a review of sporting facilities in the Martinborough Ward to assess whether they are fit for current and future usage.

7. A professional and well respected Community Board

- Continue to communicate our activities via the Star, Facebook and the SWDC website.
- Provide a yearly grant summary through our communication channels and follow up on individual grant success stories.
- Adopt a structured approach to community engagement which covers rural areas and community groups.
- Ensure our funding criteria support those projects and groups which deliver the widest benefit to the Martinborough Ward in the most cost effective manner.
- Engage constructively with SWDC by presenting this plan to full Council and by taking part in the Annual Planning process.

Community Engagement

Rural Areas

Ngawi / Lake Ferry / Pirinoa	Pam Colenso
Tora / Tutumuri	Victoria Read
Hinakura / Longbush / Moiki / Ponatahi	Fiona Beattie
Kahutara	Fiona Beattie

Groups, Working Parties, Sub-Committees etc.

Annual Plan Working Party	Lisa Cornelissen
Community Safety and Resilience	Pam Colenso, Pip Maynard
Infrastructure & Planning Working Party	Lisa Cornelissen
LGC Community Boards sub group	Lisa Cornelissen
Waiconnect and Broadband	Victoria Read
Waihinga Centre Steering Group	Lisa Cornelissen
Waste Water Community Liaison Group	Lisa Cornelissen
WREMO and Civil Defence	Pam Colenso, Maree Roy

Community / Demographic Groups

Families and children Including Plunket / Play Centre / Kindergarten	Victoria Read
Schools	Fiona Beattie
Youth, including Breakfast Club & Youth Trust	Fiona Beattie
Our older people	Maree Roy, Pam Colenso
Tourism and Business Includes Martinborough Business Association, Destination Wairarapa	Lisa Cornelissen
Arts and Culture	Maree Roy
Iwi / Marae	Pip Maynard
Sporting Clubs	Victoria Read, Fiona Beattie
Emergency Services / Civil Defence	Pam Colenso

Background to this Plan

Martinborough Community Board agreed to develop a 3 year plan at a meeting on Dec 9th 2013. This plan has been updated and revised for the 2016 to 2019 triennium.

The purpose of this plan is to:

- Develop a vision
- Identify priority areas and key initiatives
- Allow budget setting and targeted funding for maximum benefit
- Provide clear criteria and priorities for allocating discretionary funding
- Provide a basis for discussions with and submissions to SWDC to drive the development of Martinborough

Martinborough Community Board Members

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Pip Maynard (Council Representative)

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MCB Budget July 2016 to June 2017

Updated 2 March 2017

INCOME

Carried Forward	6,278.65	tbc
Annual Plan	31,678.00	
TOTAL INCOME	37,956.65	

EXPENDITURE

Members Salaries	15,450.00
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General Expenses

Community Board Conference	2,000.00	One attendee at CB conference (SWDC pays for one)
Economic Development Conference (V Read)	391.30	
Community Board Levy	166.67	
Miscellaneous	100.00	
Total General Expenses	2,657.97	

Strategic Objectives

A Vibrant Martinborough Town Centre

Waihinga Centre	
Turf Turning	575.80
Coops Hoops donation to Waihinga Centre	75.00
Christmas	
SWDC fees for Christmas Parade	600.00
Square Lighting	
Fairy light repairs (Cotter & Stevens)	208.48
Fairy light solution to vandalism	???
Martinborough Banners	2,050.00
Provision for banner hanging	600.00

An Engaged, Involved Community

Fireworks	752.00	
Matherapa	200.00	
Pool Access Programme	2,000.00	
Considine Park Bench Plaques	63.48	
WW1 Commemorations	0.00	To be budgetted for in the 2017/18 financial year

Contingency	0.00
TOTAL STRATEGIC OBJECTIVES	7,124.76

Financial Assistance

August Grants	
Scout Jamboree	250.00
Citizens Advice	350.00
Mens Shed	1,540.00
May Grants Pool	7,860.00
Total Financial Assistance	10,000.00

TOTAL EXPENDITURE	35,232.73
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BUDGETTED SURPLUS/(DEFICIT)	2,723.92
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MEMBER REPORT
for
Greytown & Martinborough Community Board Meeting
1 March 2017

Member Name	Robyn Ramsden Featherston Community Board
Group Name	Combined Library Committee
Group Members	Helen McNaught - SWDC Amenities Manager Anne Hughes - Carterton District Library Manager Councillor Pam Colenso - SWDC Councillor Ruth Carter - CDC Councillor Tracey O'Callaghan - CDC Robyn Ramsden - SWDC Featherston Community Board
Meeting Date	20 December 2016
Key issues from meeting	Introduction to new members post election. What our libraries do. What our libraries need.
Specific item/s for Community Board consideration	<ol style="list-style-type: none"> 1. Increased staffing for all Libraries. 2. Increased Computer terminals and WiFi resources. 3. More space needed for Featherston Library. 4. Govt departments now sending their clients to local libraries to fill in forms on line. This puts a strain on our resources.
General	<p>Our Libraries are not just places where people get books out and read the paper, they are Council service centres and job application places and MSD client spaces. Most importantly they are places to bring our communities together.</p> <p>They run holiday programmes which educate our children. The Summer Reading Programme being the most successful of these programmes.</p> <p>They run computer terminals which are used for everything from looking for books to filling in job applications online. Greytown and Featherston are also service centres for the SWDC. They process dog registrations, rates, sell rubbish bags and are the public front for the Council in those towns.</p> <p>MSD have recently increased the burden for all Libraries across the Country by telling their clients to go there to fill in forms online. This increases the work that our</p>

	<p>already stretched librarians have to do.</p> <p>We need to increase funding to our libraries to help manage these changes and increase capacity.</p> <p>Libraries are no longer just a place to borrow books or read the paper, they have been and always will be hubs for small Communities. We need to look after ours.</p> <p>We've already seen the report from the last Community Board meetings that say they are investigating making safe rooms in our Libraries because of Health and Safety concerns. We need more information on this and I encourage all the Community Boards to ask those questions.</p>
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27 February 2017

The Chair
Martinborough Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Board Members

Please find enclosed a copy of the latest *Voice* update from the team at Victim Support. This quarter's edition focuses on the important contribution Victim Support volunteers make to disaster relief across New Zealand – particularly in the aftermath of our most recent natural disasters in the Tasman, Christchurch and Wellington regions.

As New Zealanders we now know only too well, natural disasters can and do strike – without warning and without care, and can leave a sudden and devastating impact on our landscape, our homes, and our families. The Christchurch Port Hills fires have reminded us that disaster can strike in many forms with relentless intensity.

You might not see it on the six o'clock news, but Victim Support plays an important role in the aftermath of a natural disaster to support those affected, particularly after a fatality.

We never close so our 24 hour service means people can connect with us whenever they need to. We can provide advice and practical support through crisis, and support for the most traumatised through their difficult times and into recovery.

And when the worst does happen, Victim Support will be there. We'll be alongside Police to break the bad news to family members and we'll be there to support them for the long haul. Whatever it takes. As long as it takes. For free.

As an important community stakeholder, we hope you'll read on about some of the work our staff and volunteers are doing to help victims and be prepared for the next natural disaster when it strikes.

If you would like additional copies of this newsletter for display or have any queries or feedback, please contact us at info@victimsupport.org.nz or on 04 474 9460.

Thank you for your ongoing support,



Kevin Tso
Chief Executive



➔ NATURAL DISASTERS

the after shock

New Zealanders have been exposed to natural events and disasters over recent years – some might say more than our fair share.

Be it earthquakes, tsunami threats, flooding, fires, volcanic activity, landslides or health crisis, natural disasters do happen, managing to often catch us by surprise.

We see the images in the media. Images of cracked buildings, roads bumped, twisted or blocked, paddocks smothered in water and sludge, livestock missing, rooves gone, houses slipped down hills – the list goes on.

While we're shocked and sympathetic at the immediate and visual impact of the event, the unfolding events can have significant effects on a person's or family's life. For some, the enormity of the impact sinks in well after the cameras have rolled, with lives unexpectedly turned upside down.

A family's home may be severely damaged, repair arrangements may be costly, prohibitive or tied up in red tape. Homes may be uninhabitable. Businesses may have closed due to building damage, jobs lost, livelihoods seriously impacted. People may be nervous having to return to work in a multi-story building following a quake. The family breadwinner may have suffered injury and be hospitalised or unable to work. Children and family members may be scared. A new



disaster such as another earthquake, can renew the fear and stress to those who've previously suffered.

Any one of these issues, let alone a combination of several, can cause serious stress and trauma to a person and their family – and is a reality for many New Zealanders. Severe stress and trauma in a home can linger and present itself in other ways too, in some cases manifesting in to crime, family violence, and anti-social activity, placing even more stress on the families concerned and the overall community.

VICTIM SUPPORT PLAYS A UNIQUE ROLE BECAUSE WE SUPPORT VICTIMS OF BOTH CRIME AND TRAUMA.

Victim Support is a key component of the Civil Defence National Disaster Recovery programme. Our teams play a vital role following an emergency, providing a follow up welfare response, undertaking victim needs assessment and providing psycho-social support.

We were on the ground supporting victims following the Kaikoura quake, which was followed by a flood in the Wellington region. We were there at Tam as HMNZS Canterbury docked at Lyttelton Port and provided support and our emergency information packs to evacuees from Kaikoura. We were at the Waiau Civil Defence Centre supporting those rural folk displaced and stressed following that quake. In Wellington we also teamed up as a key partner in a Wellington City Council initiative, providing support to people who've asked for help following the quake. In fact, we've supported 745 victims as a consequence of the November quake.

WE'RE 24/7, 365

Be it crime or trauma, Victim Support is here to help. We provide support to victims of crime, accident, suicide, sudden death and other trauma. And we're here 24/7, 365. We do this because no-one should have to suffer the effects of crime, trauma or suicide, alone. With support and guidance, people can get themselves back on track and fully functioning again.

Need support?
Call now
**0800
842 846**

In brief

THANKS HAWKES BAY REGIONAL PRISON!

On White Ribbon Day last November, prisoners, guests, stakeholders and staff participated in the Chasing Sun Rays walk and run-a-thon at the prison. \$844 was donated to Victim Support – thanks to all who took part!

OUR CONGRATULATIONS AND GRATITUDE TO UPPER HUTT VOLUNTEER DIANA FISHER.

Diana has celebrated 20 years of volunteer service to Victim Support. She's provided outstanding court support and spent many hundreds of hours sitting through hearings with victims. Thank you Diana for your incredible dedication to Victim Support – we're lucky to have you!





THANK YOU Trust Waikato!



Funding from Trust Waikato has helped make a positive difference in the lives of thousands of Waikato locals.

We were thrilled to receive a large grant from Trust Waikato in December which positively supports our provision of support services to those needing us in the Waikato. "Trust Waikato has been a tremendous supporter of Victim Support over several years, and we are truly thankful for their wonderful support," said Victim Support Chief Executive Kevin Tso.

Victim Support Waikato Area Manager Maggie Crossan and Trust Waikato Chief Executive Dennis Turton.

"Local support like this is vital to ensuring Maggie and her team are able to provide consistent high levels of support and resources to victims in the Waikato area, anywhere, anytime."

No-one should face the aftermath of crime, trauma or suicide alone, and Victim Support's free services are available to all in the Waikato area, and nationwide 24/7, 365.

You can read more about Trust Waikato at trustwaikato.co.nz

EARTHQUAKE APPEAL - DONATE NOW!

Natural disasters affect people's lives in many ways. Apart from any loss of possessions there can be a heavy emotional toll, placing great stress and trauma on the individual and their loved ones.

Victim Support is here to help those suffering following the Kaikoura quakes. You can donate online anytime at victimsupport.org.nz/donatenow



Your contribution to Victim Support will help us to provide essential support and guidance to help victims recover from loss and trauma following the latest earthquakes because no-one should have to suffer through trauma alone.

HOMICIDE SUPPORT WORKERS

Forty of our volunteer Homicide Support Workers came together in mid-November for a mini-conference and training session.

While our volunteer Homicide Support Workers (HSWs) are highly trained, completing compulsory programmes and assessments, the meeting provided new opportunities to collaborate and share ideas.



"The weekend was very inspiring, particularly hearing the guest speakers." Sean Tamaki East office

"It's very beneficial to bring the team together," said Donna Fitzgibbon, Victim Support's Specialist Service Manager. "They work with people, families, whānau when they're suddenly at the lowest point in their lives. By coming together the team can collaborate, share learnings and differing perspectives, which everyone found very powerful."

Keynote speakers at the gathering were Kathryn Berkett, a Neuroscience trainer, and Alistair Spierling, from the Parole Board, who both provided new insight to the attendees, and a bereaved parent kindly shared her experiences, and the huge value of HSW support, care and availability.

"The weekend was very inspiring, particularly hearing the guest speakers," said Sean, who volunteers from our Tamaki East office. "The victim's experience was very powerful, and I've already used information on how the brain works and impacts of trauma from Kathryn's presentation in my work," he added.

We'd love to have a sponsor for this bi-annual event – if you can help, call the fundraising team now on **0800 873 662!**

Have a story to share? We'd love to hear from you. Please contact us at NATIONALOFFICE@VICTIMSUPPORT.ORG.NZ

0800 873 662

Yes! Here is my donation to help victims of crime and trauma

Mr Mrs Miss Ms Other

Name

Postal address

Postcode

Phone

Email

Thank you! Your \$40 donation is tax deductible and we'll send you a receipt. If you have any questions, please call us on 0800 873 662.

Donate via internet banking to: **BNZ 020500 0493163 00**
Please ensure that you use your details plus reference along with the code IN-937. For full details, please see our website.

Value of donation: \$30 \$60 \$75 Other \$

Gifts over \$5 are tax deductible.

Cheque (Make payable to Victim Support)
 Credit card (Please debit this amount to my credit card)

Mastercard Visa Amex

Name of card holder

Card Number

Exp. date Signature

I wish to donate by automatic payment (Please send me details)
 I wish to make a request to Victim Support (Please send me details)
 I have left a request to Victim Support in my will

119 Please return this form to
Victim Support, Freepost 09819, PO Box 301, Wellington 6140

The Chairperson
Martinborough Community Board
C/- South Wairarapa District Council
P O Box 6
Martinborough 5741

27 February 2017

Dear Sir/Madam

Aerial possum control – Project Aorangi

This is to advise that TBfree New Zealand is planning an aerial operation to target possums in your area during autumn/winter 2017. This operation will help reduce the possum population to the low, even numbers to prevent the spread of bovine tuberculosis (TB).

The operation is scheduled for May/June 2017 but timing will be weather-dependent. Please find enclosed an operational fact sheet that includes a map of the proposed operational area. We kindly request you read this carefully, as it contains vital information about the operation. The operation will be using sodium fluoroacetate, also known as 1080 and will include deer repellent. For further information on 1080, please visit www.1080thefacts.co.nz.

TBfree New Zealand has contracted Epro Ltd to carry out this aerial operation. Their contact details are:

Contact Person	Phone	Email
Operational Controller	07 3784852	control@epro.co.nz

Consultation has been occurring since November 2016 via the 2017 National Plan for TBfree Pest Control Operations document, and we are now conducting further consultation with the local community and other interested parties. Following this, final operational plans will be prepared and permission will be sought from all consenting authorities. These will include affected landowners, Medical Officer of Health, Department of Conservation, Regional and District councils.

If you or your organization wishes to make any comment regarding this proposal could you please forward them in writing to:

Aerial Operations Coordinator
TBfree New Zealand
PO Box 9078
Terrace End
Palmerston North 4441
Vector.SNI@ospri.co.nz

I would be most grateful if comments could be submitted by **23 March 2017**. Consideration of them will then occur prior to applications being made to the consenting authorities.

If you have any questions regarding the TBfree New Zealand programme, please visit our website www.tbfree.org.nz or contact us on 06 3532710.

Yours sincerely



Alan Innes
Programme Manager
Southern & Eastern North Island Region

PROJECT AORANGI - HAUMANU KIA HAUMAKO PEST CONTROL PROGRAMME

OSPRI, the Department of Conservation (DOC), Aorangi Recreational Hunters (ARH) Group and the Aorangi Restoration Trust (ART) are teaming up again for the next phase of Project Aorangi. The 10-year project aimed to provide a "triple hit" on pests by reducing the number of possums, stoats and rats over approximately 36,000 hectares of the Aorangi Forest Park - Recreational Hunting Area (RHA) - and surrounding private farmland. The next stage involves a repeat of the 2014 Aerial 1080 operation in May-June 2017.

TARGETING POSSUMS RATS AND STOATS

POSSUMS

In New Zealand's TB risk areas, the main carriers and transmitters of the disease to livestock are possums. To eradicate bovine TB, possum numbers need to be kept extremely low - around one or two animals over 10 hectares

RATS

Rats are introduced pests which threaten the long-term survival of native species. There are three species of rat in New Zealand, the Pacific rat/kiore, ship or common rat and Norway or brown rat. Rats eat any small

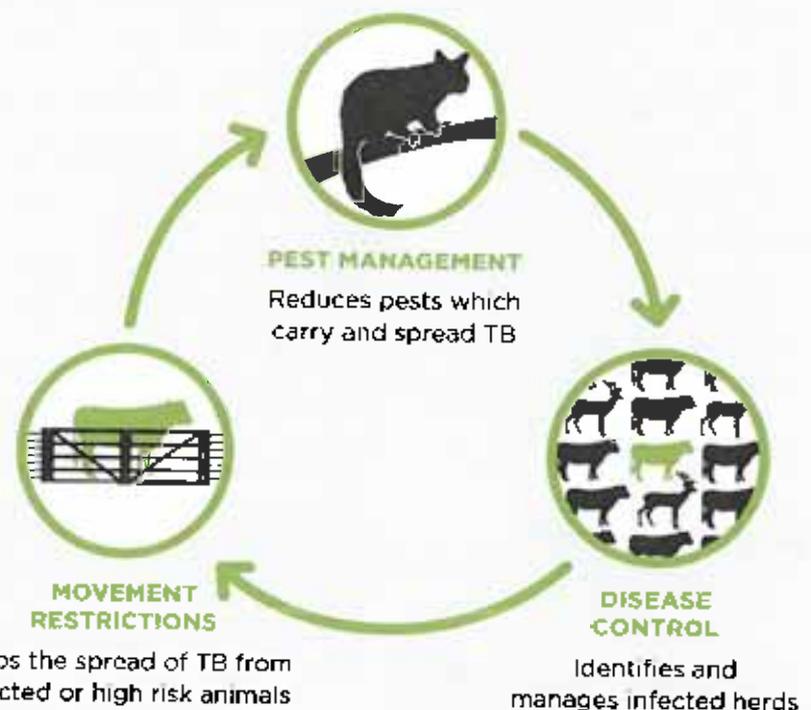
animals and plant material, including the adults, eggs and chicks of many rare, native birds.

STOATS

Stoats and other mustelids are known predators of native birds and also feed on reptiles and invertebrates. They are

implicated in the extinction of native bird species, including bush wren, laughing owl and the native thrush. Predation of young kiwi, chiefly by stoats, is currently the largest factor contributing to the continuing decline of mainland kiwi populations.

HOW WE CONTROL TB





SUCCESS OF THE 2014 OPERATION

Research undertaken by Victoria University showed a significant reduction of the possum and rat populations following the 2014 operation. Their research also showed that the bird song of most native bird species subsequently increased in the Aorangi's compared to a non-treated reference site. This research will continue to measure the long-term effects of 1080 control on the ecology of the Aorangi Forest Park (RHA).

ARIH are reporting a noticeable and impressive rise in the native bird numbers they observe.

THE METHOD

The vast majority of possum control in the region is done by local



Baits covered in deer repellent. The non-toxic pre-feed pellets are brownish-tan while the toxic baits are green.

contractors using ground-based traps and hand-laid toxins. The remaining, far smaller area is controlled using aerially applied pellets containing biodegradable 1080.

Aerial control is efficient, cost effective and has been extremely successful at knocking possum numbers down to very low levels needed to eradicate TB while also reducing the rat and stoat populations. It is preferred in areas like the Aorangi Forest Park (RHA) due to the rugged nature of the terrain.

The Aorangi project will begin with the distribution of non-toxic, tan-coloured cereal pellets by helicopter. This "pre-feed" gives possums a taste for the pellets and overcomes bait shyness. One to two weeks later, toxic, green cereal pellets coated with deer repellent - each containing 0.15 percent biodegradable sodium fluoroacetate (also known as 1080) - will be applied by helicopter at a rate of 1.5 kilograms per hectare. That's about one bait to every 90 square metres.

The Parliamentary Commissioner for the Environment also supports aerial control. The Commissioner completed an extensive review into the use of 1080, in which she strongly endorsed its continued use in New Zealand.

Please visit pcc.parliament.nz to read this report

THE COLLABORATION PARTNERS

OSPRI'S TBFREE PROGRAMME

The TBfree programme aims to manage and eventually eradicate bovine tuberculosis (TB) from New Zealand's farmed cattle and deer and wild animal populations. Controlling disease prevents livestock production losses and protects the world leading reputation of New Zealand's dairy, beef and deer products. We use possum control, along with regular herd testing and movement restrictions, to achieve our eradication goals.



AORANGI RESTORATION TRUST

The Aorangi Restoration Trust is a community group, mostly volunteers, from a wide variety of backgrounds, who have joined to work together to restore the Aorangi range and adjoining land to its former glory. They are supported by many local landowners and organisations who also want to see that goal realised, including support from local hapu and recreational hunting groups.





Boundaries are indicative only and will change after consultation

IMPORTANT INFORMATION

Warning signs will be placed at all main access points to the operational area and everyone must follow the cautions on the signs. There's no health risk when using this area as long as you follow these instructions:

Do not handle any bait or allow children to wander unsupervised. Cereal baits containing 1080 are dyed green.

Do not hunt or take game from within a two kilometre radius of the operational area for human or pet consumption. It's an offence

to sell meat products that have been exposed to 1080. Hunting can resume approximately four months following the control work.

Please observe these rules whenever you see warning signs about the pesticide. Warning signs indicate that pesticide residues may still be present in baits or animals. When the signs are officially removed, you can resume normal activities in the area. Free dog muzzles will be provided on request. Please contact OSPRI's North Island office on 06 353 2710 to obtain a muzzle



Do not bring dogs into the area until the warning signs have been officially removed.

Dogs are particularly susceptible to 1080. They must not be allowed access to bait or poisoned carcasses which remain toxic to dogs until they have fully decomposed.



THERE IS NO RISK TO PUBLIC DRINKING WATER

Biodegradable 1080 is highly soluble and does not persist in water or soil. Local health authorities apply strict conditions to aerial operations so that drinking water supplies are not contaminated. Safety has been confirmed by tests on several thousand water samples taken after aerial 1080 operations over many years.



WHAT TO DO IF YOU SUSPECT POISONING

Contact your local hospital or doctor, or dial 111

National Poisons Centre
0800 POISON (764 766)

If a domestic animal is poisoned, contact a local veterinarian.



FURTHER INFORMATION

OSPRI

North Island office,
Palmerston North

P 06 353 2710

E Vector.SNI@ospri.co.nz
tbfree.co.nz | ospri.co.nz

Contractor

Epro Ltd
Operations Controller

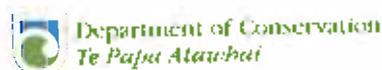
P 07 378 4852

E control@epro.co.nz

For more information on controlling bovine TB and why 1080 is used in New Zealand, visit 1080facts.co.nz



Photo: © iStockphoto.com



DEPARTMENT OF CONSERVATION

The Department of Conservation seeks to maintain the natural values of the Aorangi Forest Park (RHA) and to preserve opportunities for future restoration work. Its key activities include eradicating feral goats, suppressing wild fires, stock fencing, weed control, delivery of recreational facilities and the issuing of recreational hunting permits.

AORANGI RECREATIONAL HUNTERS

The ARHs are a local deerstalkers group formed in 2005 to advocate for the inclusion of deer repellent (DR) to minimise deer loss in aerial 1080 operations, both in and around the Aorangi Forest Park (RHA) - New Zealand's largest Recreational Hunting Area.

Their faith in DR has been confirmed over three aerial 1080 operations to date, resulting in insignificant deer losses.

ARHs wish to demonstrate this successful and cost effective pest control method (aerial 1080 plus DR) as an example to the nation's sceptical hunting community.

Their vision is a collaborative approach towards ecological restoration and enhancement of wildlife providing

users with an accessible world-class wildlife and hunting experience.

To this end, hunters have committed funding towards this project's inaugural bird relocation plans.

WHAT HAS HAPPENED TO THE AORANGI FOREST PARK (RHA)

Over the years, the Aorangi Ranges have lost much to the impact of humans and pests. Historically, the area held colonies of nesting seabirds, such as petrels and shearwaters. Penguins were common on the coastal boundary. These species are now gone, or severely reduced in number. Kiwi, weka, kokako, whio and robin have also been lost. Animals such as kaka and lizards have been reduced to low levels. All of the parties involved in Project Aorangi share a vision to restore as many of these species as possible. Critical to this vision is the control of pests such as rats, mustelids and possums.

Possum control is also important for the retention of many plant species, including rare species like mistletoe and rata, which provide food for native animal species. Restoring the diversity of the forest will improve its resilience to disturbance of all kinds.

WHAT HAPPENS NOW?

This operation is planned for May-June 2017. A contractor will be doing the work on behalf of OSPRI's TBfree programme. Before the operation, affected landowners and occupiers will be contacted and visited by one of our contractors. They will discuss boundary issues, water supply safety and the management of any risks to dogs and livestock.

Consents from Greater Wellington Regional Council, the Department of Conservation and the Ministry of Health are required for this operation. Affected landowners and occupiers will be contacted again before the operation starts, notices will be published in local newspapers and warning signs will be placed at all likely access points to the operational area.



North Island Kaka

Without predator control

New Zealand has one of the highest extinction rates in the world of both animals and plants. An estimated **26.5 million eggs or chicks of native birds are killed** by introduced predators every year.¹¹



60% of kea nests are attacked by predators¹²

Grisly, prolonged attacks on defenceless kea nests by stoats and possums are common and have devastating results. One filmed stoat attack on two kea chicks lasted 2½ hours. One died and the other lived a further 40 hours with its injuries.¹³



Forest canopy and native bird habitat is destroyed

Browsing pests wipe out critical food sources for birds and can disrupt whole forest ecosystems. Rata, kamahi, pohutakawa, mistletoe and fuchsia are especially vulnerable to browsing animals such as possums and wallabies.¹⁴

Photo: Rangitoto Island 1990

Most female kokako are killed while sitting on their nests

Kokako – the only mainland survivor of an ancient bird group – were pushed to the brink of extinction by possums and rats. All unmanaged mainland North Island populations are extinct.¹⁵



The mohua population is being decimated

The bird on our \$100 note has disappeared from 75% of its former range. Females – who sit alone for 20 days on the nest in a tree hole with no escape – are easy prey for rats and stoats.¹⁶



9 out of every 10 kiwi chicks that hatch in the wild will die from predation before reaching breeding age (12 mths). All 5 species of kiwi are under threat of extinction.¹⁷



1080: THE FACTS

A JOINT FEDERATED FARMERS - FOREST & BIRD INITIATIVE

Unlike almost all other countries, New Zealand has only one native land mammal (bats). But we introduced **14 highly destructive mammalian pests**, either for sport, fur, to eat other pests or by accident.¹ These pests all spread quickly, thriving and multiplying in our virgin native bush and forests, rapidly destroying vegetation and driving many of our native birds to extinction. Several of these pests also threaten the reputation of New Zealand's primary industries by hosting bovine TB in the wild and spreading it to cattle and deer herds.

The predators...

The big question: should we allow introduced predators to kill our native species, or should we kill the predators, so that our native species can survive?



Brushtail possum

- ▶ Kills birds and chicks, raids nests for eggs, strips the forest canopy²
- ▶ Host and carrier of the infectious disease, bovine Tb³
- ▶ Estimated possum population in New Zealand: **30 million**⁴



Stoat

- ▶ Responsible for up to **60% of kiwi chick deaths**⁵
- ▶ Needs the equivalent of **12.5 fantail chicks** every day, just to stay alive⁶
- ▶ Decimated mainland populations of kākāpō⁷ and little spotted kiwi⁸



Ship rat

- ▶ Good climber, preys on small birds, chicks, eggs and insects in the forest canopy
- ▶ Can produce **up to 10 offspring every 8 weeks** when food is plentiful⁹

...and their victims

Our unique native birds and plants evolved in isolation over 80 million years with no browsing or predatory animals. Many of these birds were flightless ground-nesters and were utterly defenceless against introduced mammalian predators. Many were wiped out completely, and even today, despite huge efforts to control pests, **2,700 species of New Zealand animals and plants are identified as at risk of extinction.**¹⁰



Whio



Kiwi



Mohua

What predator control is achieving



After aerial 1080 pest control in 2011 at Okarito, the **koa nesting success rate increased from 51% to 100%**.

The nesting success rate in a nearby area with no 1080 control was 38%.¹⁸



Many native trees and plant species show significantly better growth and survival after an aerial 1080 operation.

After a 1990 pest eradication programme using aerial 1080, Rangitoto Island is today free of possums and wallabies and in summer is ablaze with healthy pohutakawa.¹⁹

Photo: Rangitoto Island 2000

Over an 8 year period, aerial 1080 effectively 'rescued' kokako. Predation was knocked back enough to enable 50% of nests to produce young. In the Mangatutu Ecological Area, over four 1080 drops since 1989, **the kokako population grew by 700%**.²⁰

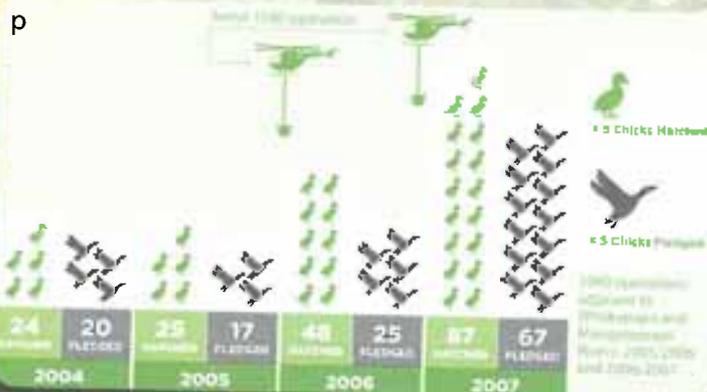


Triple predator hit

Aerial 1080 operations (including pre-feeding with non-toxic bait) kill possums and rats, and also stoats where they eat the poisoned rats.²¹ This triple hit provides a breeding window that is crucial to increasing chick survival.



Who (blue duck) breeding success increased dramatically in the central North Island following 1080 operations.²²



Many other native bird species, including **tomtits, who, kakariki and mohua** have been protected and their populations increased following 1080 operations.²³

Following a 1080 operation in the Tongariro Forest in 2006, **kiwi chick survival more than doubled**.

Field trials have shown aerial 1080 is far more effective in protecting kiwi than the labour-intensive process of hand rearing.²⁴



Supporting organisations



THE ISAAC CONSERVATION AND WILDLIFE TRUST
A study in conservation



Department of Conservation
Te Papa Ataturu



Forest & Bird
GIVING NATURE A VOICE



KEA CONSERVATION TRUST



Take a closer look

All research and resources used to produce this factsheet are freely available on our website www.1080facts.co.nz for you to view and download. If you would like further information, or would like to support the Trust, contact:
The Pest Control Education Trust, PO Box 1362, Wellington



info@1080facts.co.nz



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goo.gl/40Vu28

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Images

- Possum eating chick - Nga Manu Images
- A chick is this stoat's next meal - David Hallett
- Ship rat bites into a fantail - Nga Manu Images
- Whoi (blue duck) ducklings - Ruedi Moosmann
- Kiwi chick and mother kiwi in burrow - Nga Manu Images
- Mohua adult - JamesReardon.org
- Kea chicks, How's nest, Hawdon Valley - Matt Goldman
- Bare pohutukawa tree, Rangitoto Island 1990 - DOC
- Kokako's strong on nest - Dick Vench, DOC
- Banded mohua at entrance of nest in a beech tree - Michael Eckstaedt www.naturephoto.co.nz
- Kiwi chick killed by a stoat - Whakaangi Landcare Trust
- Kea at Arthur's Pass National Park - Andrew Walmisley
- Pohutukawa in blossom, Rangitoto Island, 2000 - DOC
- Kokako adult pair - Richard Joseph
- Stoat catches a rat - Carole Fox
- Whoi breeding success - OSPRI New Zealand
- Little brown kiwi chick - Nga Manu Images
- Tb infection rate vs possum control spending - OSPRI New Zealand
- Dogs on a farm nearby a recent 1080 operation - Pest Control Education Trust
- Possum with a Tb infected lymph node - OSPRI New Zealand
- Cow in contact with a dead possum - Graham Nugent
- Standard RSS 1080 cereal baits - Pest Control Education Trust
- Bait station attached to a tree stump - JamesReardon.org

Eradicating bovine TB

Possums, along with ferrets, are the host and carrier of bovine tuberculosis (TB) and are responsible for **64%** of new infection in cattle and dairy herds in at-risk areas.²⁵ Bovine TB is a chronic infectious disease and needs to be eradicated if New Zealand is to maintain its **\$14 billion** premium beef, deer and dairy export industries.²⁶

TB infected wild animals, mainly possums, have been found in

35%

of New Zealand²⁷
(8.5 million ha)

All cattle and farmed deer must be regularly tested, and any animal diagnosed as infected is slaughtered immediately and herd movement is controlled. The impact of having an infected herd is devastating and costly for farmers.

1,700

TB infected herds in 1994²⁸

What has been achieved over the past 20 years with aerial 1080 coupled with ground control methods?

Bovine TB has been eradicated from more than

1 million ha²⁹

An estimated

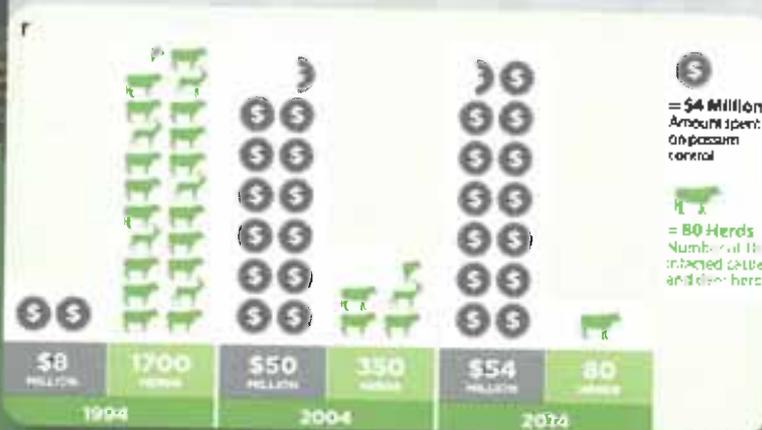
18 million

possums have been killed³⁰

The number of TB infected herds has been reduced³¹ to fewer than

80

When possum control funding is increased, bovine TB infection rates fall dramatically³²



1080 is highly toxic to dogs

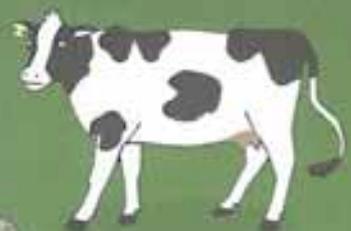
Dogs should be muzzled in any area where there is any possible risk of their eating baits or poisoned carcasses.

Possums pass TB to cattle and deer

Large pus sacks (lesions) can make up as much as a third of the bodyweight of a near-death, TB-infected possum.



As the TB advances, the infected animal begins to starve and becomes lethargic and disoriented, often stumbling out onto open farmland, tipping over and rolling around as if intoxicated. As the possum lies dying or dead, **cows will often pick up the disease by sniffing or licking the lesions** on the animal.³³



Controlling predators with 1080



1080 is a simple toxic compound found in several plants around the world including New Zealand's native puha,³⁴ developed by the plant as a natural defence against browsing mammals. The poison is used in the manufacture of baits that are toxic to mammalian pests.



1080 bait for aerial use is made of **0.15% raw compound 1080**, with the remaining 99.85% of the bait being made up of cereal, glucose and a gluing agent to bind it together. Cinnamon and green dye are also added to discourage birds from eating it. In some cases deer repellent is also added.

Aerial application is the only way to treat areas that are inaccessible or too dangerous for ground control, and is the most effective and affordable method of protecting the vast areas that need predator control.

A standard aerial operation uses between **1.5 and 3kg of 1080 bait per hectare**. That's around 4 to 6 baits in an area the size of a tennis court.

1080 does not accumulate or leave permanent residues in soil, plants, water or animals.³⁵

Ground-based operations also play a key role in pest control. Bait stations and trapping lines are important tools, but on their own are not a practical solution for the vast areas that need treatment, nor are they effective at rapidly knocking back predator populations.



1080 does not harm or kill fish, and humans are at **extremely low risk** of 1080 poisoning from eating fish that have eaten 1080 bait.³⁶

1080 is highly water soluble and breaks down rapidly in the environment into harmless substances.³⁷

1080 has never been found in human drinking water supplies above the Ministry of Health tolerance level of 2 parts per billion.³⁸

Martinborough Community Board

Chair: Lisa Cornelissen
10 Dublin Street West
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078 2553 4857



2 March 2017

Tim Lusk
timlusknz@gmail.com

Dear Tim

WAICONNECT SUCCESS

At the Martinborough Community Board meeting on the 30 January 2017, Victoria Read outlined the successful allocation of funding from the Ministry of Business, Innovation and Employment for ultrafast broadband to the Wairarapa urban areas with Martinborough currently scheduled for completion by 2022. We understand the project team are working on a new bid for the rural areas.

The Community Board are delighted with this outcome and congratulate you as chair, and the wider Steering Group for your success. The successful bid is a great achievement and a reflection of the time and dedication that you and your team members have put into this project thus far. We hope that your application for our rural areas is just as successful and we continue to support the project.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Lisa Cornelissen'.

Lisa Cornelissen
Martinborough Community Board Chair
martinboroughlisa@cornelissen.co.nz

Martinborough Community Board

Chair: Lisa Cornelissen
10 Dublin Street West
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2 March 2017

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Dear WAIconnect Steering Group

WAICONNECT SUCCESS

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Yours sincerely

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Lisa Cornelissen
Martinborough Community Board Chair
martinboroughlisa@cornelissen.co.nz

cc: Jennifer Taylor (jennifer@taylorcorporatesolutions.co.nz)