

TO MARTINBOROUGH COMMUNITY BOARD

FROM MARTINBOROUGH RATEPAYERS & RESIDENTS NETWORK

DATE 21 JANUARY 2016

**RE REQUEST FOR CONSIDERATION OF OPTIONS FOR
MARTINBOROUGH'S TOWN HALL & COMMUNITY CENTRE**

The Network gratefully accepts the Martinborough Community Board's invitation to attend its 1 February meeting to discuss the Network's request for the Board and the SWDC to consider options for the Town Hall & Community Centre in addition to the Waihinga Centre proposal – and for the District's ratepayers and residents to be directly involved in selection of one option. This request reflects strong concern that the community has not been properly consulted in the course of the SWDC making significant decisions to date on the proposed Waihinga Centre – and that without such consultation, no further expenditure should be undertaken on it.

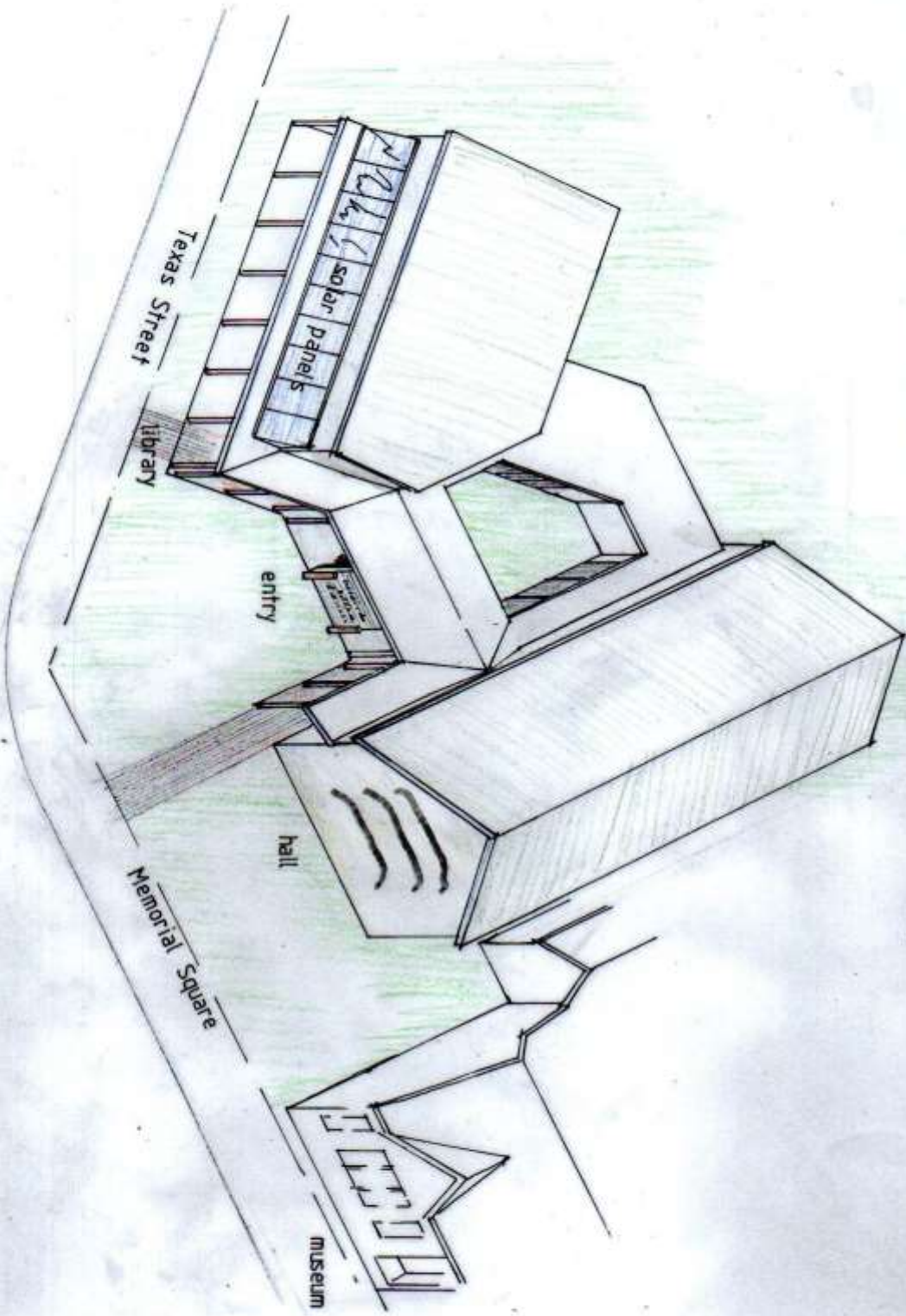
The Network will present to the Martinborough Community Board on:

1. Proposed PRINCIPLES that should be the basis for the planning and design of any future Town Hall & Community Centre for Martinborough.
2. The NEW COMMUNITY CENTRE CONCEPT as one option for consideration and proper community consultation in addition to the proposed Waihinga Centre. (The illustration below will support discussion on this point).
3. Processes for PROPER CONSULTATION with the community overall, including initiatives for engaging people in dialogue on any future Town Hall & Community Centre and for enabling them to have a direct say in the selection of one option from among two or more. The Network has begun such initiatives since meeting the SWDC on 2 December.

REQUEST

On the basis of points presented here and other supporting material, we request that the Board ask the SWDC to refrain from any further expenditure of the proposed Waihinga Centre and begin proper community consultation on options such as the New Community Centre Concept (alongside the proposed Waihinga Centre). We further request that the Board adopt the proposed principles and perhaps others which the Board considers serve the best interests of all Martinborough people.

A New Community Centre Concept for Martinborough





Martinborough Community Board

Minutes – 7 December 2015

- Present:** Lisa Cornelissen (Chairperson), Fiona Beattie, Pam Colenso, Vicky Read, Cr Julie Riddell and Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 7 December 2015 between 6:30pm and 7:12pm.

PUBLIC BUSINESS

1. APOLOGIES

*MCB RESOLVED (MCB 2015/66) to receive apologies from Paul Crimp.
(Moved Cornelissen/Seconded Colenso)*

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

There was no public participation.

4. COMMUNITY BOARD MINUTES/EXPENDITURE

4.1 Martinborough Community Board Minutes – 2 November 2015

MCB RESOLVED (MCB 2015/67) that the minutes of the Martinborough Community Board meeting held on 2 November 2015 be received and confirmed as true and correct.

(Moved Cr Stevens/Seconded Colenso)

Carried

4.2 Matters Arising

There were no matters arising.

4.3 Action Items from Previous Meeting

The Community Board reviewed the action items and updates were provided.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

- 4.4 Income and Expenditure Statement to 31 October 2015
MCB RESOLVED (MCB 2015/68) to receive the tabled Income and Expenditure Statement to 31 October 2015.
(Moved Beattie/Seconded Read) Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 5.1 Officers' Report to Community Boards
Mrs Cornelissen and Mrs Colenso had attended an emergency response workshop on behalf of the Board. The Community Response Plan would be scheduled for review every 18 months and the Board would participate in this process along with members of the community.
Mayor Staples provided an update on the wastewater consent hearings saying Council's case had been well represented with science.
MCB RESOLVED (MCB 2015/69) to receive the Officers' Report to Community Boards.
(Moved Cr Stevens/Seconded Colenso) Carried

- 5.2 Sponsorship of Free Swimming
MCB RESOLVED (MCB 2015/70):
1. To receive the information.
2. To agree to sponsor a free swimming day on Wellington Anniversary Day (25 January 2015).
(Moved Cr Riddell/Seconded Cornelissen) Carried

- 5.3 Sponsorship of 10-trip Swim Concession Tickets
Mrs Beattie reported that the Martinborough youth group were relocating to the Martinborough School hall in an attempt to boost numbers.
Mrs Beattie undertook to distribute the swimming concession tickets.
MCB RESOLVED (MCB 2015/71):
1. To receive the information.
2. To agree to sponsor 30 ten-swim concession tickets.
(Moved Cornelissen/Seconded Read) Carried

- 5.4 Pain Farm Report
MCB RESOLVED (MCB 2015/72) to receive the tabled Pain Farm Income and Expenditure Report.
(Moved Cr Riddell/Seconded Beattie) Carried

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6. COMMUNITY BOARD/COUNCILLORS REPORTS

6.1 Martinborough Community Board Workshop Report

MCB RESOLVED (MCB 2015/73):

1. To receive the Community Board Workshop Report.
2. That the Report be put forward for inclusion in the Annual Plan preparation and discussion process.

(Moved Cr Riddell/Seconded Colenso)

Carried

6.2 Martinborough Christmas Flags

Mrs Colenso had asked Poletech to rotate the pole bracket opposite Palliser Estate to the correct position and to reinstate the bracket on the corner of Cambridge and Heretaunga Roads.

MCB NOTED:

1. Action 759: Investigate how many of the Community Board flags need to be replaced and provide a report back to the February 2016 meeting; Pam Colenso

6.3 Martinborough Square Christmas Lights

Ms Read reported that the lights had been fitted to trees in the Square but the electrics had not yet been connected. The fitting took longer than expected, but any cost above allocated budget would be met by donations from Ed's Aborist Services, Victoria Read and Connor Kershaw. Ms Read also noted sponsorship from the Martinborough TOP 10 Holiday Park and P&K. The Community Board agreed to keep some left over light strands as replacements and return what was not required.

MCB RESOLVED (MCB 2015/74) to thank Connor Kershaw and Victoria Read for the work undertaken lighting up the Martinborough Square.

(Moved Cornelissen/Seconded Cr Riddell)

Carried

6.4 Boer War Memorial Repair

Mrs Colenso reported that the Martinborough RSA had selected the Windsor London Column, the Ascot Lantern and would also like to see the plinth and steps fully replaced. If additional funds were required to fully replace the steps then the RSA would like to contribute \$1,000.

6.5 Considine Park Benches

Mrs Colenso reported that the benches had arrived and that the Lions had laid the first concrete slab with the second concrete slab scheduled to be laid on the 11 December 2015.

6.6 Waihinga Centre

Ms Read reported that the Martinborough Community Centre Steering Group were working with Council to find a way forward and to find

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solutions to the funding shortfall, with progress expected by 31 December 2015.

Another \$100k had been raised and there was continued support from key user groups. The Martinborough Medical Centre did not support housing Plunket due to space concerns and as Plunket activities are not a good fit with those of the Medical Centre. SGL Group had been contracted and remained optimistic the project could be moved forward. Two local businesses had approached Ms Read about a lease for the proposed kiosk. A Steering Group meeting was scheduled for 17 December 2015.

6.7 Community Safety and Resilience Working Party

Mayor Staples noted that crime in the South Wairarapa was at an all-time low and believed it was due to work by the Working Party, community youth groups and Police effort.

7. CORRESPONDENCE

7.1 Outwards

From Committee Secretary to John Kirkup, Martinborough Tennis Club dated 26 November 2015

MCB RESOLVED (MCB 2015/75) to receive the outwards correspondence.

(Moved Colenso/Seconded Beattie)

Carried

8. PUBLIC EXCLUDED

8.1 Pain Farm Report for Period 1 June – 30 September 2015

MCB RESOLVED (MCB2015/76): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Pain Farm Report for period 1 June – 30 September 2015	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Cornelissen/Seconded Cr Stevens)

Carried

MCB RESOLVED (MCB2015/78) to move out of the public excluded section of the meeting.

(Moved Cr Stevens/Seconded Beattie)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Martinborough Community Board
Action Items
From 7 December 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
63	MCB	16-Feb-15	Action	Pam Colenso and Lisa Cornelissen	Provide an update on the status of the benches for Considine Park	Open	4/8/15 2 seats ready to order. Seat funded by Peter Craig's family to include an in memory of plaque with birth and death dates. Plaque for MCB donated chair to include presented by MCB and date 2/11/15: Benches on order and will arrive on the 20 Nov. Liaising with Lions to get installed. 7/12/15: Benches arrived, Lions have laid concrete for one bench and other pad due for laying on 11 December. Hoped that seats are installed by xmas.
186	MCB	30-Mar-15	Action	Cr Stevens	Liaise with the Featherston Anzac Club, Wairarapa Archives, the Maori Standing Committee and the community to source as many WWI pictures (especially Martinborough pictures) as possible	Open	22/6/15: Spoken with Wairarapa Archives, to follow-up with a visit
294	MCB	11-May-15	Action	Vicky Read	Enquire what brand and model cycle stands are being purchased for outside the Waihinga Centre so additional purchases of cycle stands can be from the same range	Open	3/8/15 On hold
470	MCB	3-Aug-15	Action	Lisa Cornelissen	Liaise with Connor Kershaw and the Martinborough Business Association about fairy light storage, let and return of lights	Open	Lights are currently stored in the space next to Victoria Read Architecture, accessible by both Conor and MCB. Business Assoc are aware that MCB approval is needed to borrow them. 2/11/15 Reopened action. Loans process needs to be developed
676	MCB	2-Nov-15	Resolution	Mark	Martinborough Soldiers' Memorial Square – Boer War Memorial MCB RESOLVED (MCB 2015/59): 1. To receive the information. 2. That subject to consultation with the RSA, to select the Windsor London Column and the Ascot	Open	26/11/15: Waiting to hear back from the supplier about the light colour/spread of light (#2). Supplier reminded about request again. Looking into firming up the costs for full replacement of the plinth and steps (#3)

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Lantern (subject to sufficient light distribution onto the ground, an appropriate light colour). 3. That given the importance of the memorial, to strongly recommend full replacement of the plinth and steps at a cost of \$13,500, and ask that this option is explored further. (Moved Cornelissen/Seconded Colenso) Carried		04/12 #2 LED colour is 4000K (cool white) and will give a good spread of light - contact Helen if you want to see the LED light colour chart. #3 still exploring this 7/12/15: MCB request report for February.
685	MCB	2-Nov-15	Action	Mark	Provide a recommendation report on tree light maintenance to Martinborough Community Board for the proposed lights in Martinborough Square	Open	04/12 Planned to be done for For February meeting
750	MCB	7-Dec-15	Resolution	Mark	Sponsorship of Free Swimming MCB RESOLVED (MCB 2015/70): 1. To receive the information. 2. To agree to sponsor a free swimming day on Wellington Anniversary Day (25 January 2015). (Moved Cr Riddell/Seconded Cornelissen) Carried	Open	
751	MCB	7-Dec-15	Resolution	Mark	Sponsorship of 10-trip Swim Concession Tickets MCB RESOLVED (MCB 2015/71): 1. To receive the information. 2. To agree to sponsor 30 ten-swim concession tickets. (Moved Cornelissen/Seconded Read) Carried	Open	
752	MCB	7-Dec-15	Resolution		MCB RESOLVED (MCB 2015/72) to receive the tabled Pain Farm Income and Expenditure Report. (Moved Cr Riddell/Seconded Beattie) Carried	Actioned	
753	MCB	7-Dec-15	Resolution	Paul	MCB RESOLVED (MCB 2015/73): 1. To receive the Community Board Workshop Report. 2. That the Report be put forward for inclusion in the Annual Plan preparation and discussion process. (Moved Cr Riddell/Seconded Colenso) Carried	Actioned	
754	MCB	7-Dec-15	Resolution	Paul	MCB RESOLVED (MCB 2015/74) to thank Connor Kershaw and Victoria Read for the work undertaken lighting up the Martinborough Square. (Moved Cornelissen/Seconded Cr Riddell) Carried	Actioned	Drafted, to be sent 26 Jan 16
759	MCB	7-Dec-15	Action	Pam Colenso	Investigate how many of the Community Board flags need to be replaced and provide a report back to the February 2016 meeting	Open	

<i>Martinborough Community Board</i>	
<i>Income & Expenditure to 31 December 2015</i>	
<u>INCOME</u>	
Balance 1 July 2015	46,266.51
Annual Plan 2015/16	20,954.00
TOTAL INCOME	67,220.51
<u>EXPENDITURE</u>	
Members' Salaries	7,507.39
Total Personnel Costs	7,507.39
AP Martinborough B MCB Midwinter Affair market s/shp	1,099.40
AP Tube Fab Ltd 6 rectangular tables-del Mbo T/Hall	1,635.00
AP Local Governmen Annual C/Brd levy 2015/16	166.66
AP Student workshop 20/6/15 computer coding	500.00
AP Christmas lights - Mbo Com Brd	3,206.00
AP Cotter & Steven Tree lights in Square Mbo	1,160.00
10 swim tickets to 53603130	300.00
AP Ed's Arborist S Install light in 4 trees Mbo Square	770.00
Total General Expenses	8,837.06
AP Pirinoa Primary Resurface com court MCB grant	1,000.00
AP Martinborough J MCB Grant-Guy Fawkes event 7/11/15	500.00
AP NZ Council of V Programme costs-grant	500.00
AP Wairarapa & Sou MCB grant purchase computer	500.00
AP Martinborough C Grant-to assist purchase vehicle	2,000.00
AP Martinborough J Grant - hire portaloos for event	85.54
AP Martinborough S Grant - purchase 2 rifles	2,400.00
AP Grant - assist purchase uniforms	1,000.00
AP Pirinoa Primary MCB Grant-netball court resurfing balance owing of	500.00
Total Grants	8,485.54
TOTAL EXPENDITURE	24,829.99
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	42,390.52
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	2,492.61
Youth Funding	1,475.91
Considine Park bench	1,000.00
Martinborough Town Hall and Community Centre Project	25,000.00
Rural South Wairarapa Sports Inc. - Astro Turf project	1,500.00
Temporary Lights for Square	364.00
Free Swim day - est based on last year	248.00
Total Commitments	32,080.52
BALANCE TO CARRY FORWARD	10,310.00

MARTINBOROUGH COMMUNITY BOARD

1 FEBRUARY 2016

AGENDA ITEM 5.1

MAINTENANCE OF TREE LIGHTS IN MARTINBOROUGH SQUARE

Purpose of Report

To inform Community Board members of the proposed on-going maintenance for the tree lights in Martinborough Square.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information;*
2. *Approves the recommendation for six-monthly maintenance of the lights.*

1. Background

At its meeting of 18 November 2015, Council approved the permanent installation of lights in the trees in Soldiers' Memorial Park, Martinborough. Martinborough Community Board requested a recommendation on on-going maintenance of the lights.

2. Discussion

2.1 Options

The lights are LEDs, which are more robust than incandescent bulbs. They are less likely to fail, although the light output will diminish over time. Occasional spot replacement of failed or damaged individual LEDs will be required.

Like the LEDs, the wiring and connections will be exposed to outdoor conditions year-round, as well as movement and growth in the trees themselves.

The supplier's recommendation is for a minimum of annual inspection, preferably every six months to ensure that the light bindings are secure on the trees and not too tight. This work would be done by an arborist, with an electrician to check the wiring from the tree to the point of supply. A 6-monthly regime of inspection, and maintenance is proposed; the first inspection etc. to take place after the end of the autumn leaf fall in each

year, and the second six months later at the end of spring. Inspection costs will be around \$1500pa, plus any maintenance costs, and can be met from the parks and reserves operating budget.

3. Conclusion

It is recommended that the Community Board approves the proposed six-monthly maintenance for the tree lights.

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Service

MARTINBOROUGH COMMUNITY BOARD

1 FEBRUARY 2016

2016/17 ANNUAL PLAN

Purpose of Report

To provide Community Boards with base information for the 2016/17 Annual Plan and generate discussion around potential changes.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Provide feedback by the 5th February 2016 on*
 - a. *Potential changes to the LTP for 2016/17.*
 - b. *Feedback on planning documents and progress to date.*
 - c. *Progress report on the actions assigned to the Community Board from the 2015-25 LTP.*
3. *Advise any other project changes they would like to see considered.*

1. Executive Summary

- 2016/17 Annual Plan Timeline
- Potential areas for change and consultation in relation to the 2015-25 LTP.
- Outlines Progress to date against open 2015/16 projects
- Projects assigned to the community board.

We are preparing the Annual Plan 2016/17 and are interested in proposals and ideas from the Community Board that will help us be a welcoming resilient district, improve services and use of existing assets including parks, roads and libraries, and save money.

Working within the framework of the Long-term Plan 2015/25 (LTP) budget, elected members will consider your feedback along with initial community feedback when the Annual Plan Consultation Document is prepared. There will be a formal consultation process during April and May 2016. The outcome of this process will inform development of the Annual Plan due for adoption on the 29th June 2016.

The Annual Plan for 2016/17 will focus on delivering key projects identified in the LTP. Funding constraints mean new proposals for inclusion in the

Annual Plan are likely to reprioritise existing spending rather than increasing rates or other charges.

A list of Councillor and Council Officer generated ideas is below as a starting point. Also attached is a copy of 2015/16 projects and the progress to date appendix 1, and a copy of the Annual plan timeline appendix 2.

It would be greatly appreciated if your feedback could be provided at the meeting or by the 5th February to ap@swdc.govt.nz. Along with an update on progress against tasks assigned to the Community Board through the LTP process appendix 3.

2. 2016/17 Annual Plan

CHANGES TO THE LEGISLATION

Like the LTP a full draft Annual Plan is no longer required this has been replaced by a Consultation Document which is only required where there is a significant (as per Significance and Engagement Policy) or material change from the LTP for the given year or "a locally imposed test" triggered. It should be noted a difference is not equal to a decision. We must capture areas where a difference could arise from something else being consulted on.

2016/17 PROJECTS FOR CONSIDERATION

(Italics are areas of update and information of public interest all others have a financial impact.)

A number of projects have been raised for consideration through various groups and individuals within and outside council.

Governance

- *Update on Governance review*
- Addition of a Communication Budget to be circulated in February once plan complete.
- Advocate for Martinborough Bus to allow at least 2 hours in Masterton and having a Martinborough bus meet all Featherston trains.

Public Protection

- Provision for a new pound in Featherston approximate cost \$120,000, no longer fit for purpose, added requirements with closure of SPCA
- Revamp of the foyer to improve security and functionality (**Health and Safety**) costing to be confirmed in February \$10,000-60,000
- The health and Safety budget will need adjusted a full assessment will be available in March.

- Provision for implementation of **new safe food regime** on going \$10,000

Economic, Cultural & Community Development

- WaiConnect: to be confirmed following MBIE Announcement in mid-December.
- Cycle Tour – NZ Cycle Tour \$25k per year for 5 years, supported by SportNZ bringing International cyclists who currently can't compete in Tier 2.2 events to NZ.

Resource Management

- Establishing a monitoring and reporting of performance against outcomes process for WCDP, \$30,000 per year for two years
- Featherston 2033 project
- Greytown Structure Plan additional costs to be identified by February
- Plan change to update listed trees and rules around heritage zones with regard to forum feedback
- Develop a spatial plan and urban development Strategy for all 3 towns.

Amenities

- Card Reserve –Management plan in progress, work plan to be costed in February
- RF ID Library System
- Martinborough Town Hall – The plan moving forward
- Greytown Youth Facility – Planning underway, costs may be available February.
- Soldiers Memorial Park - Management plan in progress, work plan to be costed in February
- Greytown Town Centre – layout alterations for versatility
- Greytown Cemetery driveway
- Otaura Reserve Driveway
- Waihinga Centre Update
- Considine Park (MCB) Price lime for paths (All other projects listed by MCB are scheduled for the current year)

Land Transport

- Cycle Strategy – Work Plan to be completed in February/March from which a budget will be tabled.
- Lime path North road or widen
- Review footpath budget as community wants more

- Develop 5 year Footpath plan
- Review Speed Limits – Schools, Lake Ferry Road, Princess Street

Water Supply

- *Water rates penalty and inclusion on rates statement*

Solid Waste

- Review optional rural rubbish rate
- Review Rubbish Collection days (MCB)
- Wheelie bins – Council Officers will included in new contract options, implementation 18 months away if cost effective.

Waste Water

- *Updated timeline and resource consent conditions*

Stormwater

- No change

Infrastructure Strategy Review

- Begin review based on guidance released

Finance

- *Depreciation Funding/Asset Management – Change Revenue and Finance Policy to receipt to oldest arrears*
- *Clarify wording on 30% rates cap in line with Audit feedback*

3. Appendices

Appendix 1 – Annual Plan Progress to Date

Appendix 2 – Annual Plan Timeline

Appendix 3 – LTP Process

Contact Officer: Kim Whiteman, Reporting and Planning Manager

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Annual Plan Progress to Date

Appendix 2 – Annual Plan Timeline



LONG TERM PLAN 2015/16 PROGRESS AGAINST OPEN PROJECTS

	SIGNIFICANT ACTIVITY	PROJECT	DETAIL	CONSIDERATIONS	START	WIP	COMPLETION
1	Amenities	Maintenance	Considine Park work plan		January	In progress January/February	Open
2	Amenities	Maintenance	Area between Daniell St and the Railway line is tidied and then maintained	Pending corridor access permit and training from Kiwirail before we can get in there	Mid-late February	On track	Open
3	Amenities	Card Reserve	Complete development Plan Access to toilet without entering through stadium Prepare Licence to Occupy for football Shelter Belt maintenance Investigate off road parking with kerbing and drainage Fence maintenance Bollards Turf maintenance Grandstand maintenance and spraying	Cost \$14,600. May be possible to do from capital 2015/16 Bollards \$32k as budget permits		Pricing for development plan in progress for February Toilet entrance changes to be done if sufficient funds left after stadium roof is replaced Licence to occupy for football to be completed February Shelter belt maintenance - awaiting date for arborist for the section closest to the artificial surface; the rest of it as funds permit Revised proposal for off-road parking (to be between stadium and Underhill Road) - getting pricing for February Fence maintenance to be completed January Bollards - no funds for this in 2015/16 Turf maintenance - additional costs being priced for February Grandstand maintenance - waiting on alternate price Spraying - routine business as usual	Open
4	Amenities	Complete Pool Upgrades				Largely complete, some minor works to be done March/April after end of season	Open
5	Amenities	Complete the ANZAC Hall Upgrade.				Major works complete, landscaping etc to be done February - April - separate paper on this to IP&WP in February	Open
6	Amenities	Connect Libraries to Ultra-Fast Broadband		Martinborough on hold subject to Waihinga centre			Open
7	Amenities	Considine Park	Post and board fence along Princess Street pool frontage and Dublin Street the holiday park. New arrangement to keep vehicles out of the area when the pool is not open. Fix the culvert crossing at the end of the walkway. Bulk up planting along walkway			In progress January/February	Open
8	Amenities	Featherston Cemetery	Continue the new cemetery development at Featherston.			In progress - first stage of shelter belt planting May/June	Open

[Type text]

9	Amenities	Cycling	Council officers are to develop a South Wairarapa cycle strategy with the goal of identifying and then developing cycle tracks in a coordinated approach including standards and timeframe. Input is to be sought via a user group made up of stakeholder groups and will consider LTP submissions. Council officers to determine what budget is available for improved signage to calm traffic along known cyclist routes in various areas around the district.	Cycle trail signage not diverting from town centres Dual Pathways "share the road" speed reduction and similar cycle safe signage is placed at appropriate places along Longbush and Western Lake Road. Promote Cycle tourism Liaise with WTT Ruamahanga river Trail Consider wider region Oxford street Martinborough Cross Creek to Featherston Featherston to Lake Reserve Featherston to Greytown Martinborough Vineyard trail Featherston to Martinborough National Road Cycle centre Assess speed limits on major cycle routes		Draft strategy to be presented at the February Infrastructure and Planning meeting in February, at which time a consultation process will be agreed.	Open
10	Amenities	Featherston Town Square		Fencing of playground and skate park		Town Square development work will start in February and is expected to be completed in May	Open
11	Amenities	Greytown cemetery car park				No funding in 2015/16, re-pricing for 2016/17	Open
12	Amenities	Greytown Youth Facility	Development Plan for youth focused facility in Greytown.			A Steering Group has been established under GCB to take this forward, with GCB to control the funds.	Open
13	Amenities	Original Featherston War Memorial	Improve lighting of the Original War Memorial	Council strongly support improved lighting at the Original War memorial and the work is being planned and is in budget. Council officers are to undertake all necessary repairs to the Featherston War Memorial and surrounding area.		Engineering report received and structural works to be priced for 2016/17, lighting to be included in this	Open
14	Amenities	Martinborough Holiday Park	Provide materials for a timber fence to replace the post and wire section of approx. 11 meters on the holiday park leased area in the post and rail style.			In progress January/February	Open
15	Amenities	Gardens	Request gardens at the Fell Museum are added to the Council contractor's maintenance schedule.			Added to City Care contract by way of variation	Open

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16	Amenities	Soldiers Memorial Park	Proper maintenance of the grass sports field including rolling, spraying, re-sowing and other renewal work as required Clarify Council and club responsibility Development Plan Repairs to the road shoulder/car park for the Greytown Playground	Requests new carpet, re-roofing or paint roof, upgrade changing facilities in Pavilion. Requests a MOU for the management of the Pavilion to deal with outstanding issues and provide clarity Tennis Courts and lights Requests New outdoor storage shed and install light's for evening matches		Field maintenance pricing work for 2016/17 for inclusion in development plan Pavilion Committee has been established under the auspices of Greytown Sport and Leisure Society, and responsibilities agreed between committee members and SWDC Other requests from LTP parked pending progress on Greytown sports hub proposal Repairs to road shoulder to be done by roading when materials available from another job	Open
17	Amenities	Tree planting on Featherston Main Street.	Will be considered as part of wider Featherston Town Centre Development	Council officers are to urgently liaise with the Featherston Beautification Group to determine what is planned so it can be assessed against policy and Council infrastructure.		City Care and officers have liaised with FBG	Closed
18	Amenities	Underhill Road trees and Drainage	\$10,000 for tree removal, \$10,000 to remove the stumps	Council has grave concern about the complete removal of trees due to windy conditions in Featherston. Council officers are to order the turf-side and top trimming of trees along Underhill Road at Card Reserve so they form a hedge. Work is to commence in the 15/16 year.		Trees will be trimmed along sides and top January/February - awaiting confirmation of date from arborist	Open
19	Amenities	Waihinga Centre	Carry out the strengthening Martinborough Town Hall.			Revised proposal to be presented at February council meeting.	Open
20	Economic Development	Secure UFB and improved Mobile coverage through targeted government funding	Currently involved via WaiConnect	Council is involved via the WaiConnect programme and has committed to installing fibre into the Greytown and Featherston Libraries. Martinborough Library will be connected when the Waihinga Centre is completed.		ROI and DEP completed awaiting government response in late March for Urban UFB. A trial is underway with Teamtalk in relation to improving rural broadband speed. Rural funding will be announced in July.	Open
21	Governance Leadership Advocacy	Advocate for public transport that meets community's needs				This is an on-going item on an as needed basis.	Closed
22	Governance Leadership Advocacy	Ensure all Policies are current by year end				12 to go plus the development of 5	Open

[Type text]

23	Governance Leadership Advocacy	Governance review				This is an on-going matter and will not be closed until something the LGC decides the path forward - around March 2016 (then there may be consultation	Open
24	Land Transport	Complete annual reseals programme and re-metaling programme.				Reseal programme completed re-metalling completed.	Closed
25	Land Transport	Bridge inspection programme and develop works program for 2016/17 from the results.				Calibre Consulting has completed inspection and 2015/16 works. Contract for 2016/17 to be let in October based on inspections.	Open
26	Land Transport	Footpaths	Investigate options for rural residential footpaths. Renew and extend footpaths as per community Board programme.	Requests that Council widen the seal and create a footpath on North Road, Greytown. widen the seal and create a footpath on Udy Street, Greytown, South Featherston School Underhill Road to soccer pitch Watt St between Bell and Kereru Gr Maintenance on Churchill Crescent		2015/16 complete. Works agreed for 2016/17. North Road, Udy Street, Watt Street, Underhill Road and South Featherston School not part of works in either year. Maintenance on Churchill Street has been completed and replacement is scheduled for 16/17 and 17/18.	Open
27	Land Transport	Parking	Parking outside the Martinborough Tennis Club on Oxford Street with kerb and channel. General car parking needs to be addressed district wide, e.g. Greytown bowling, schools including rural etc. difficult to fund via NZTA without "associated works"			Quotes received work starts in March.	Open

[Type text]

28	Land Transport	Road Safety	<p>Requests East Coast Ro Tora-White rock Safety/Visibility be improved.</p> <ol style="list-style-type: none"> 1. Benching the corners 2. Keep vegetation off the roadside (Spraying/Cutting) 3. Bending the corners to better cater for increased traffic volume <p>Requests safety on rural roads be addressed, particularly on Princess, Putangirua and Oxford Streets via use of asphaltting shoulders and painting a shoulder.</p> <p>Kahutara school speed Zone</p> <p>Requests double yellow lines of at least one car length are urgently painted on the Mitre 10 side of the pedestrian crossing and that posts are orange lollipops and road markings are installed on the Square side of the crossing.</p> <p>A raised pedestrian crossing be built at the square crossing between Martinborough Hotel and the P&K car park.</p> <p>Requests Oxford Street between Suez and Regent Streets is widened (as per AP request from 14/15) due to heavy use of Tennis Club resulting in parking on both sides of the road and a potential hazard to children.</p>	<p>Council officers are to obtain quotes for widening the road outside the Martinborough Tennis Courts at the suggested length of 140m.</p> <p>The cost of this work is to be included in the LTP and the widening undertaken in the 15/16 financial year.</p>		<p>Trees complete. Benching not proceeding.</p> <p>Discussion on speed zones and Mitre 10 crossing at February Infrastructure and Planning meeting.</p>	Open
29	Land Transport	Road Sealing	<p>Establish a priority system via a workshop including councillors and community board chairs</p>	<p>Sealing requested Longwood road from Soldier Settlement Road north to Donald Street, West Street, Greytown, Shooting Butts road, the road to the Te Awaiti Reserve from the first batch overlooking the Reserve (To Orei River) to the toilet at the Reserve due to heavy summer time use of the reserve by campers and the dust nuisance.</p>		<p>Workshop in March</p>	Open
30	Land Transport	Road Standards	<p>Johnston Street</p>			<p>Work to be costed.</p>	Open

[Type text]

31	Land Transport	Signage	For all amenities Maori Signage	Council officers are to develop a South Wairarapa cycle strategy with the goal of identifying and then developing cycle tracks in a coordinated approach. Input is to be sought via a user group made up of stakeholder groups and will consider LTP submissions. Speed reduction and use of signage is to be considered as part of the cycle strategy. Council officers to determine what budget is available for improved signage to calm traffic along known cyclist routes in various areas around the district.		Underway	Open
32	Land Transport	Trees	Overhanging trees on the northwest side of Udy Street force the northbound commercial/agricultural vehicles to move to the centre of the road.			Needs to be managed via By Laws	Open
33	Public Protection	Building	Have meeting with key stakeholders looking at improvements			Delayed due to staff changes and accreditation	Open
34	Public Protection	Building Accreditation	Maintain accreditation as a Building Control Authority. Next bi-annual review is due in 2016.			Review due 26th - 29th January - Preparation work complete	Open
35	Public Protection	Building Consent files	Set up and commence a project to scan existing building consent files along with all new building consents Commence development and establishment of electronic Building Consent processing and work with Masterton District Council and Carterton District council where appropriate.			Staff member appointed. Scanning to commence 1st February, awaiting desk scanner.	Open
36	Public Protection	By Laws	Monitor the performance of and if required review, update and consult on the Council's bylaws.				Open
37	Public Protection	Earthquake strengthening	Consider Earthquake strengthening support opportunities.			Paper to April Policy and Finance Meeting	Open
38	Public Protection	Food Act	Work where practicable, with the other councils in the Wairarapa region to develop procedures and practices to implement the new Food Act.			New regime takes effect in March 2016. Work on procedures and forms are being progressed through a wider region cluster group.	Open

[Type text]

39	Public Protection	Local Alcohol Policy	Complete the development of a Local Alcohol Policy with MDC and CDC and monitor the performance of DLC and Council processes in implementation of the Act and LAP.			Policy is completed awaiting hearings and decisions by ARLA on appeals	Open
40	Public Protection	Offer cooking and nutrition literacy	This is outside of Council's Public Protection role however it is noted that some possibilities in this area are being considered through libraries	Noted, council officers comment applies.		Libraries do not currently have facility or skills for this	Open
41	Public Protection	Policy	Review regulatory Policy documents by due dates. Review Gambling Policy			The Gambling Policy has been reviewed, awaiting sign off in February	Open
42	Public Protection	Pound	Review adequacy of current pound facility and determine necessary improvements.			Research undertaken of other Councils facilities, requirements of applicable animal welfare codes, and locational requirements. Now starting work on broad specifications for a new facility	Open
43	Public Protection	Smokefree NZ 2025	Help Council develop a licence scheme for tobacco retailers, encourage council to provide staff with smoking cessation workshops, providing smokefree rental accommodation	Council agrees to develop a joint Wairarapa smoke free policy; the Wairarapa Alcohol Working Group is tasked with this development.		Reviewed our own	Open
44	Resource Management	Coastal reserve Management Plans	Monitor the implementation of the Coastal Reserves Management Plan.			Budget in place. Toilets to be implemented in Feb/March	Open
45	Resource Management	Combined District Plan	Continue to improve the functionality of the District Plan and undertake Council initiated plan changes where necessary. Review Combined Wairarapa District plan in particular notable trees, historic buildings, signage, residential standards, flood management.				Open

[Type text]

46	Resource Management	Requests Council undertake analysis and then extend all town boundaries as part of a growth strategy. Believes urban Martinborough has been squeezed due to special urban zoning on 3 sides.	The aim of Council when the Special Rural Zoning provisions were included in the WCDP was to constrain development within the existing urban boundaries. This approach was adopted in order to avoid demand for the uneconomic extension of infrastructure services and to prevent reverse sensitivity effects occurring between rural industry and urban residential uses. This policy has been in fully operative for 5 years under the WCDP (it took effect from 2 years earlier at the time the proposed plan was publicly notified). Given this course of time it may be appropriate to begin to review whether the Plan is achieving the desired ends and whether those ends remain relevant. Certainly staff consider there are areas about Martinborough and Greytown that could be subject to specific review as part of such a process, as well as taking another look at the zoning provisions with an aim of zoning land for a wider range of purposes such as large lot development and rural residential.	Within the next three years Council officers are to review town boundaries with regards to ensuring appropriate zoning of rural/urban and commercial placements. This work should include where development is occurring and what sections are available for development under the various zoning classifications as well as the potential effects on the infrastructure strategy.		Will provide funding in the next Annual Plan for this work. Currently addressing the need to assess the Greytown FDA and development of a structure plan for the area.	Open
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47	Resource Management	Requests the urban Martinborough boundary area is extended to allow subdivisions	The aim of Council when the Special Rural Zoning provisions were included in the WCDP was to constrain development within the existing urban boundaries. This approach was adopted in order to avoid demand for the uneconomic extension of infrastructure services and to prevent reverse sensitivity effects occurring between rural industry and urban residential uses. This policy has been fully operative for 5 years under the WCDP (it took effect from 2 years earlier at the time the proposed plan was publicly notified). Given this course of time it may be appropriate to begin to review whether the Plan is achieving the desired ends and whether those ends remain relevant. Certainly staff consider there are areas about Martinborough and Greytown that could be subject to specific review as part of such a process, as well as taking another look at the zoning provisions with the aim of zoning land for a wider range of purposes such as large lot development and rural residential.	Within the next three years Council officers are to review town boundaries with regards to ensuring appropriate zoning of rural/urban and commercial placements. This work should include where development is occurring and what sections are available for development under the various zoning classifications as well as the potential effects on the infrastructure strategy.			Open
48	Resource Management	Resource Management Act	Respond to changes to the Resource Management Act 1991 by Government to ensure compliance with statutory requirements.			Government has announced a wide range of proposed changes. Council Officers will attend workshops to familiarize themselves with proposals.	Open
49	Resource Management	Review residential water race maintenance					Open
50	Resource Management		Continue to provide an approach that meets the Council's legislative requirements while facilitating investment in buildings and businesses the district.				Open
51	Solid waste	Trial Wheelie bins for Featherston recycling	Review Earthcare's experience with bins			To be included in new contract 2017/18	Closed
52	Solid waste	Collection	Review Martinborough collection day	Council has discussed. Coastal has greater numbers of weekenders		Coastal run has priority on Monday.	Closed

[Type text]

53	Solid waste	Management	Continue to work with Carterton and Masterton District Councils on solid waste management issues and solutions. Work at a regional and sub-regional level towards the outcome of the waste management and minimisation plan as required under the Waste Minimisation Act 2008.			Collaborative Work is on-going - draft plan is out for comment.	Closed
54	Storm water	Martinborough's storm water system	Review current Martinborough Storm water management plan	Copy of summary + maps from 2000 and 2009 reports to be issued		Review underway	Closed
55	Stormwater Drainage	Continued renewal and upgrading of storm water drains.				Work in Progress	Closed
56	Stormwater Drainage	Drainage	Requests that the road frontage on Wallace Street is visually improved by covering over the drains and better maintenance. Notes that there is no water flow through these drains. Suggests several solutions: *A kerb and channel *A tiled drain *Drain maintenance *Pipe laid so drains can be filled These drains can fill in "inundation" being open they provide greater flood capacity. Suggestion of open pipes tiles etc are expensive to maintain over time.	Council officers are to look at the drain to make sure any surface water can flow into the drain, determine whether the large drains in place are required and determine what can be done to rectify the situation under the current LTP budget noting that Mr Terris has offered to contribute to a solution where the drains can be filled in.		Work required to be reviewed within current budget.	Closed
57	Strategies and Policies	Communication	Requests that Council improve the way Council consults with the community on its major initiatives. The effectiveness of the current submission/feedback process is questioned.	Recently established Significance and Engagement Policy and Local Government Act covering consultation guidelines. Council utilizes a range of media include newspapers, radio, website, facebook and rates newsletters. Information is also available to be picked up via libraries. Interest from submitters at being on a stakeholder mailing list was sought. Any other specific suggestions are welcome.		Employed Communication Manager. Reviewing Communication Policy	Open

[Type text]

58	Strategies and Policies	Greytown Sports and Leisure expansion	Requests dialogue between sporting and recreational bodies in the SW is extended and work towards a central administrative body based on Greytown Sport and Leisure is implemented in all three towns.	Council have agreed to support this initiative via the way of a trial. \$10,000 is to be granted to Greytown Sports and Leisure for the 6 months July - Dec in order to setup the structure and commence dialogue, with a further \$10,000 available for the Jan-June period pending a progress and success of implementation. A review of the success of the program is to occur in 16/17 to decide whether to fund at a higher level or not to continue with the initiative.		MOU draft complete awaiting sign off.	Open
59	Strategies and Policies		Requests continued initiatives to identify needs and trends for Greytown citizens and visitors and asks to work with Council to identify and implement initiatives	Council suggest that this is an initiative that should be led by the GCB with Council officer support to be provided if needed.			Open
60	Waste water	Consent applications for are set for: Martinborough May 2015, Greytown September 2015, Featherston, April 2016	Awaiting commission's decision for Martinborough, Greytown.			Featherston AEE in preparation. Awaiting Commissioner report for Greytown and Martinborough	Open
61	Waste water	Continued programme of sewerage reticulation repairs and renewals.				Work nearly complete	Closed
62	Waste water	Divert flow from Papawai Stream (Greytown).	Awaiting commission's decision for Greytown.			Awaiting consent work likely to be carried out 2016/17	Closed
63	Waste water	Install ultra-violet disinfection for the Greytown effluent discharge and apply for land irrigation consents.	Awaiting commission's decision for Greytown.			Awaiting consent work likely to be carried out 2016/17	Closed
64	Waste water	Laterals	Requests that the policy stating that all costs associated with laterals or the likes of, being at the cost of the owner of that property, be changed to reflect this cost as part of SWDC's responsibilities.	Council are currently reviewing this policy.		Current policy stands	Closed
65	Waste water	Promoting South Wairarapa as a good place in which to live.				Work in Progress - awaiting consents.	Closed

[Type text]

66	Water Supply	Implement outstanding water rates penalty				Work in Progress	Closed
67	Water Supply	Installation of water tanks for rainwater storage and grey water	Is a positive option, even for council facilities e.g. town hall but how is the question, having designs and assistance is good without subsidies or costs. WS. Council has considered this matter earlier.	Council will not provide a subsidy (take money from one ratepayer to give to another) for residents to install a grey water system. Council officers are to provide information on our website about grey water systems.		Review of rainwater harvest at council's property in progress	Closed
68	Water Supply	Moroa Water Race	Requests the following in relation to Moroa Water Race 1. A comprehensive review of the Moroa Water Race System be undertaken focusing on a. the relevance and functionality of the system's existing design today and into the future; it's general purpose, operating and maintenance principles and management. 2. Request SWDC proceed with urgency to implement the 1997 Greytown Storm-water Management Plan as it currently exists, whilst commencing a review of this plan and its recommendations in line with all concerns in this submission. 3. Request that SWDC acknowledge the wider community interest in these systems and establishes a Liaison Group	Council officers are to prioritise work on the Moroa Water Race. Work to include a review of the bylaw and operational maintenance. Particular attention to maintenance of water races on Council owned land, maintenance of silt collection filters, consideration of requirements for urban ratepayers who have water races through their properties, consideration of whether diversions are an option.		Consultation process complete. Group to be formed. By Laws to be reviewed in line with legislation.	Closed

SWDC 2016/17 ANNUAL PLAN TIMELINE

February

- 10th Councillors Meeting - Projects
- 24th Council/Finance and Policy Meeting – proposed fees for adoption, agree projects and changes for consultation

March

- 10th Significant activities and Financial Information to Paul
- 17th Draft CD to CEO
- 16rd Councillors Meeting – Finances and CD
- 24th CD to Newspaper for formatting

25-28th Easter

April

- 6th Council Meeting/ Policy and Finance Meeting – Supporting Documentation Adopted and CD Adopted
- 7th Customer Service Staff briefed
- 8th CD Published and distributed
- 19th Public Consultation 7pm Featherston – ANZAC Hall
- 20th Public Consultation 7pm Greytown – Town Centre
- 21st Public Consultation 7pm Martinborough – Council Chambers
- 25th ANZAC

May

- 4th Councillors Meeting – public meetings
- 18th Submissions with comment to councillors
- 25th Submission Hearings and Deliberation

June

- 3rd Annual Plan content completed for formatting and final review
- 6th **Queen's Birthday**
- 7th Fees and Charge book updated
- 15th Councillors Meeting – Final Plan
- 29th Council Meeting/Policy & Finance Meeting – Adopt Annual Plan

Appendix 3 – LTP Process

MARTINBOROUGH COMMUNITY BOARD

1 FEBRUARY 2016

AGENDA ITEM 5.3

PAIN FARM REPORT FOR PERIOD 1 OCTOBER 2015 – 31 DECEMBER 2015

Purpose of Report

To provide Community Board members with the latest Pain Farm report and inform them of officers' actions.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information.*

1. Executive Summary

The accompanying report is from John Donald, who is contracted by the Council to conduct periodic reviews of the farm and business practices under the lease agreement with M. Moran.

2. Discussion

2.1 Officers' actions

2.1.1. Fencing

The lessee has now been written to and reminded that the maintenance of the fences is his responsibility under the lease. The boundary fence to Martinborough Transport is a joint responsibility between Mr Moran and the owners or occupiers of that property under the Fencing Act 1978.

2.1.2. Weed Spraying

Officers will follow up with lessee to ensure required spraying of boxthorn is completed. Earthcare engaged City Care to spray the boxthorn within transfer station area, and officers will check to ensure it has not resprouted.

2.1.3. Pine trees

The timber from trees on the leased land is reserved to the landlord, although the tenant is entitled to dead wood. The parks and reserves budget cannot cover any more tree work in this financial year beyond what is already planned. Costings for dealing with the trees will be obtained and put forward in the 2016/17 budget. The trimming or removal of trees is not

suitable for work by volunteers under the current and future health and safety legislation, however any resulting firewood can be made available for fund-raising, as directed by the Community Board.

3. Appendices

Appendix 1 – Pain Farm Report 1 October to 31 December 2015

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

**Appendix 1 – Pain Farm
Report 1st October 2015 –
31st December 2015**

PAIN FARM REPORT

12th January. 2016

FARM VISIT

A tour of the farm took place on the above date.

The property is in good shape, despite the dry summer thus far. There are two crops of barley that look very promising and hay or baleage has been taken off two or three other paddocks. However, on the down side, the boxthorn along the boundary fence with the Transfer Station still remains unsprayed. This is for the SWDC to deal with.

REPAIRS AND MAINTAINENCE

Following discussions with Mike, he mentioned the state of the fence between the Pain House and the Martinborough Transport yard. In his opinion the fence needs replacing as a capital expenditure and one which the writer definitely agrees with. It is beyond normal maintenance and is not a good look on a Council owned property.

A second point of concern, is the state of the pine trees along part of the western boundary. These trees are past their used by date, with limbs falling off and the consequent mess. The size of the job removing them is more than Mike can handle and could be used as a fund raising exercise – maybe the Waihenga Centre.

Thirdly, there are a number of railed panels at gateways that need either repairing or replacing. These will be attended to following the barley harvesting.

There was an intention by some of the Council staff/Board members to have a tour of the property. One wonders if that ever took place.

Finally, the Board will have to make some decisions regarding the above. Their response is awaited.

John Donald

CHAIRPERSON'S REPORT

Although there have been no official meetings over the holiday period I have received feedback from a number of local businesses and members of the community. Some of the issues raised are worth discussion and detailed below.

Recommendation:

That the Community Board receive the report and discuss the issues raised.

1. Discussion Items

1.1 Christmas Lights

It was great to see Martinborough looking thoroughly festive this year. The result of a widespread community effort with individuals, businesses and the Business Association ensuring the centre of town was festooned with the Christmas spirit. The lights in the trees in the Square have been well received. I would like to note the contribution of Peter and Fiona Couchman and Kay Mills for the supply and co-ordination of the additional large Christmas lights, including the Merry Christmas on the memorial gate. Thanks also to Cotter and Stevens for working their magic and to Helen McNaught for ensuring all the permanent lights and the power in the Square were functioning.

1.2 Rubbish Bins

I have received feedback that the bins in town were overflowing on a number of occasions. A number of cafés are reporting a bumper season so this may be a combination of increased visitors, not enough bins or bins not emptied often enough. One business on Kitchener has already offered to sponsor a bin if it was felt that more were needed.

1.3 Parking

There was significant pressure on parking in town over the peak holiday period. A number of business owners have expressed their dismay at the parking of a caravan, advertising a local subdivision, permanently in the Square for approximately 14 days.

Another issue raised is cycling groups meeting in town early in the morning, parking along Kitchener and around the Square then heading out for the day. A number of local businesses have started suggesting the need for a time restriction on parking in Kitchener. Is it time to review parking provisions in the centre of town?

From: Pat Dette [mailto:p.dette@xtra.co.nz]
Sent: Tuesday, 19 January 2016 5:50 p.m.
To: Sally Eru - Accounts Payable & Payroll Officer
Subject: Martinborough Community Patrol thank you

Hi Sally

On behalf of the Martinborough Community Patrol I would like to thank the Martinborough Community Board for the \$2,000 grant which will be put towards a vehicle for the patrol to operate in.

This community support makes our task a lot easier and will help keep Martinborough a safer place for all. The vehicle will give us a higher profile and add to the deterrant effect that we achieve.

Thanking you,

Pat Dette
Treasurer
Martinborough Community Patrol

23 December 2015

Suzanne Clark
Committee Secretary
Martinborough Community Board
C/- South Wairarapa District Council
P O Box 6
Martinborough 5741



Victim Support
National Office
180 Molesworth Street,
PO Box 3017, Wellington 6140
p +64 4 474 8862
f +64 4 495 3076
victimsupport.org.nz

Dear Suzanne

Thank you for your notification of 10 November that the Community Board awards Victim Support with a grant of \$500.00. These funds are much appreciated.

This grant will help Victim support provide quality service to victims of crime and trauma in the Martinborough area. It will be used to reimburse expenses incurred by volunteers in their role as Support Workers, such as mileage, parking and phone calls.

Victim Support work hard to make a positive difference and ensure people are well supported and safe while they regain control of their lives. We can only do the work we do with the heart and will of our volunteers and the help and support of the communities, and organisations like the Martinborough Community Board.

I have enclosed a couple of copies of our latest newsletter *Voice*.

Thank you for your support of the work we do.

Kind regards,

Kathy Luke
Fundraising, Grants & Special Projects

Giving back makes you fulfilled

"Speaking to someone in their own language makes so much difference," said Allison Li, a volunteer Support Worker in Auckland West. "Especially when they are talking about deep and personal emotions following a traumatic event."



Allison speaks Mandarin, and all of her Victim Support referrals are to help people who speak that language. "Often people are new to the country and can be very vulnerable while they learn the New Zealand culture and language. Being able to communicate easily is such a relief for them – it's half the therapy done."

Allison also has a vital role as a translator between victims and the police or other services. She says the language barrier can make it impossible for some people and she feels good that she can be there to empower them, help them through complex processes. "There is a real need for more volunteers who have a second language, we live in such a diverse society and it is good to help our own people."

Working in the mental health services during the day, Allison feels her volunteer role and her job benefit from each other. "Many of the skills are complementary, in both roles I need to listen and pick up on cues – it's hands on with real people who need your support."

"I am learning new skills all the time and at the same time I am giving back and that makes you happier – more fulfilled."

Inside...

Valued member reflects

The big one is back

Cutting through the silence



Victim Support busier than ever

October 2015 was exceptionally busy for Victim Support, with the highest number of calls in any one month – 7,122. The Tuesday after Labour weekend 342 calls were clocked up. An average day during October was 229 calls, so this particular Tuesday was an incredibly eventful day. Last year the calls for October was 5,626.

The new victims who registered included those effected by homicide, suicide, family violence, kidnapping and serious assaults, along with aggravated robbery and serious accidents.

Calls included victim requests for help, Support Workers contacting victims and vice versa and victims wanting information.

"Demand for our service is so unpredictable, we need to be prepared to meet whatever is expected of us," said Victim Support Chief Executive Kevin Tso. "We were available all Labour weekend – we are on call 24 hours a day every day of the year – so it wasn't because people were waiting for our telephone service to open when the holiday weekend ended."

A huge thank you to our volunteers, staff and their families, and our loyal supporters for their dedication and hard work and generosity. We can't do our work without you.

Valued member reflects

Jane Bryden has been a valued member of the Victim Support Board for 10 years, but her Victim Support story dates still further back. Here is an abridged excerpt from Jane's farewell speech at the Victim Support Conference and AGM, October 2015.

"My Victim Support story starts in 1995 when I joined Telecom and was immediately briefed that I would be managing the company's new sponsorship for Victim Support, a small but committed organisation made up almost entirely of volunteers to helping those who needed it at perhaps the lowest point in their lives.

The Telecom sponsorship included mobile technology to all volunteer Support Workers. Some of you might recall when you were obliged to sit in police stations waiting for calls, often through the night. Mobile technology enabled you to be at home or at work or at other activities.

I've lived through some significant personal challenges as a result of the Christchurch earthquakes. I was injured in February 2011 and, once we could get to a hospital, eventually hospitalised for surgery. As I said before, we all know that any of us could

be a victim of a crime, of an emergency, of trauma. Most people probably think it won't happen to us.

None of us is above needing help at some time, and when it does happen to us, it can be frightening, hurtful, traumatic. When it happened to me, it was all of those things. I truly believe my association with Victim Support taught me about resilience, how it's OK to feel frightened, shocked and hurt and angry and that talking about it helps.

I'm not the person I was, but I have no doubt my Victim Support experience, and the support of some within Victim Support along with family and friends, helped me through.

I think I always knew what we do, my own experience meant I truly understood what we do.

But my Victim Support story is one of thousands, hundreds of thousands of stories. We help victims and their families find strength, hope and safety in the face of grief and trauma.

We provide emotional and practical support, information, financial assistance, referral to other support services and some advocacy for victims' rights.

And we do this quietly with the best interests of the victims and their families in mind, not loudly with an interest in headlines or in furthering our own interests.

It's all about victims. None of us is here for any reason other than to contribute to the provision of services to victims.

None of this matters a jot if we forget what we do and who we do it for – victims.

The big one is back!

Early next year you will have the chance to help Victim Support – and yourself – when our 2016 lottery tickets go on sale.

Past lotteries have been tremendous events for us – in raising awareness of our work with victims of trauma and crime, and also raising vital funds that help keep our services free of charge. Lottery winners have benefitted too, with previous top prize winners driving away

in fabulous new vehicles and many others winning an array of lifestyle prizes.

Victim Support Lottery 2016 will be no exception. We'll keep you posted about the details and availability of tickets. You can also visit our website for more information -

<http://www.victimsupport.org.nz/victim-support-lottery/>

Message from our Chief Executive

It's that time of year again – the holiday season of goodwill and festive cheer seems to come around really fast.

Holiday times are exceptionally busy for Victim Support, especially as other support agencies close. Family stresses can be very high and road travel is at its peak. Also, many towns suddenly have an influx of tourists both from home and from overseas. It is a mix of events that can cause major issues for people. It is not always possible for us to calculate where we will be needed most, so our resources can be really stretched, but regardless of the time of day or night, we will be there for people in need of support.

We recently welcomed the newly appointed Chief Victims Advisor, Dr Kim McGregor, who for almost three decades made a significant contribution to the work in sexual and family violence, and we look forward to forging strong bonds with her.

In mid-November I had the pleasure of attending the Counties Manukau Volunteer Awards, one of many such events held around the country to celebrate and thank our wonderful volunteers. I presented two, five, ten and fifteen year badges and certificates to 19 people - representing a total of 46 years of service to victims, and that is just in Counties Manukau! New Zealand is blessed to have such people nationwide responding to their community in need.

Wishing you all a safe and happy holiday time.

Kevin Tso, Chief Executive



Volunteers call for volunteers!

Victim Support is delighted to have been accepted for eight different national projects as part of BNZ's Closed for Good, when the bank shuts its branches for a day and up to 5,500 staff help community organisations around New Zealand.

On the single largest day of corporate volunteering, many BNZ staff spent time fundraising and handing out information about becoming a Victim Support frontline volunteer. We are always needing more people - from all backgrounds and ethnicities - to train as volunteer Support Workers.

We owe a big thank you to many passionate BNZ staff, Kiwi Rail, AMP Capital, Westfield, New World and all the councils from Auckland to Christchurch. A special thanks also goes to Beat Communications on behalf of Cadbury who secured a large amount of confectionery to hand out along with our volunteer information.



If you are interested in volunteering with Victim Support, please call us on **0800 VOLUNTEER (0800 865 868)**

Muriel makes time for everyone

Muriel Grant has been a volunteer Support Worker since she was sixty, "some ten or eleven years now," she says. "It has been the most amazing and rewarding time, watching people's faces and helping them to trust and start talking."

A volunteer for the South Canterbury area, Muriel says she is called out about three or four times a month, if others aren't available. "Victim Support can always rely on me if no one else can go."

Muriel is a real favourite with our Contact Service team, as she will always have time for them, even if she is bringing in the cows, a task she does every afternoon. Depending on where the cows are, she may walk one to eight kilometres. "I am out in all weathers," said Muriel, "I've even walked through the snow with the girls."

Contact Service member, Leonie, enjoys her contact with Muriel. "She will have a yarn with me on her cell phone while she is out on the farm. But if she isn't home her husband David will take a message."

Muriel says she is her well-trained secretary! It a real family affair!"

Jan Andrews Muriel's Service Coordinator in our Timaru office says Muriel is a special person who is always happy to support victims day or night. "She takes the role in her stride with her calm, kind, understanding manner. Muriel is keen to help out even when she is not on roster, which is very rare as she makes herself available 24 / 7.

"Muriel has never ever declined to support a victim, she offers great support and the victims love having her in their lives. Muriel is an asset to me and the wider organisation." Good on you Muriel!



School supports victims

We hear many inspiring stories like this one from McAuley High School in Otahuhu, Auckland. The school's theme for 2015 year is justice, so the Student Council, pictured, decided it would be fitting to raise funds for Victim Support, especially as some girls at the school have had experience of our services.

Janette Ioane, Student Council head, said the collection was made throughout the school and raised \$320. It is heartening that our future leaders recognise the importance of the work we do, and that they are prepared to donate their hard earned funds to help keep our services free of charge to those who need our support. Thank you!



If you are able to help with fundraising and / or promotional events in support of Victim Support, check out <http://www.victimsupport.org.nz/events/> for handy ideas and tips.



Some members of the Bereavement Service Specialist's team.

Cutting through the silence

Victim Support has five Bereavement Service Specialists (BSS). Together they cover the country, overseeing our trained volunteer Support Workers who help family and friends following a suicide.

"Our role is to ease trauma, prevent complications following the death of a loved one, minimise the risk of suicidal thoughts or actions for those affected by the suicide, and increase coping and resilience," said central region's BSS, Russell Baines.

Russell says that suicide rates are higher than our road toll, but it is a topic we don't talk much about. It's a silent death. "A death that invokes many difficult emotions for those left behind and can carry with it a shame or stigma that adds to the silence and isolation.

"People, even friends and family, often don't know what to say, how to help, when a suicide happens," said Russell.

Our volunteer Support Workers help cut through this silence and listen to how people feel, what they are thinking and wanting to do. They provide support for as long as it is needed.

Many people think the young are at greater risk for suicide but not many realise its people who have retired that are taking their lives in greater numbers than before.

"I am passionate about the work the Bereavement Service is doing and Victim Support as a whole. We make a difference. A real difference. There are some cases where the support our volunteer has given following a suicide could almost be described as lifesaving."

This work is called postvention, and the Victim Support website has a section about suicide and the postvention services we provide: <http://www.victimsupport.org.nz/get-help/after-a-suicide/>

Last year we handled **77,328** calls and spent **35,851** hours in support actions. These are some of the areas those hours were spent:

responding to

- 28,916** people who are victims of serious crime and trauma
- 22,526** new incidents

and supporting

- 1,541** people after a homicide
- 2,268** people after a suicide
- 1,549** people after a fatal motor crash
- 2,803** people after sexual violence

#MyBodyMyTerms

New Zealand singer and songwriter Lizzie Marvelly enlisted some very famous friends to start a conversation through a campaign, #MyBodyMyTerms. It's a campaign that encourages people to think about opinions, beliefs and perceptions that they may hold in a culture where rape survivors blame themselves for the criminal actions of their rapists. Where young people aren't sure what constitutes consent; and where intimate photographs are shared online. #MyBodyMyTerms aims to challenge those perceptions head-on.

Victim Support and three other relevant agencies (i.e. Youthline, HELP and TOAH-NNEST) have been featured in the campaign, so people in need of help are guided towards appropriate agencies.

See the full message and maybe take part at <http://mybodymyterms.com>



Need help?

If you need help following a traumatic event or crime, please call us immediately – **0800 VICTIM (0800 842 846)**.

(Tear here)

Yes! Here is my donation to help victims of crime and trauma

Mr Mrs Miss Ms Other

Name _____

Postal address _____

Postcode _____

Phone _____

Email _____

Value of donation \$20 \$50 \$100 Other \$ _____

Gifts over \$5 are tax deductible.

Cheque. Made payable to Victim Support.

Credit card. Please debit this amount to my credit card.

Mastercard Visa Amex

Name of cardholder _____

Card Number _____

Expiry date _____ Signature _____

I wish to donate by automatic payment. Please send me details.

I wish to make a bequest to Victim Support. Please send me details.

I have left a bequest to Victim Support in my Will.

The Privacy Act of 1993 requires us to advise you that we keep contact information of supporters on file to help us with fundraising. If you do not wish us to keep your information, please let us know.

Donate via internet banking to: **BNZ 020500 0493163 00**
Please ensure that you use your details as reference along with the code NL1215, so that we may acknowledge your gift.

45 Please return this form to:
Victim Support, Freepost 100819, PO Box 3017, Wellington 6140

Martinborough Community Board

Chair: Lisa Cornelissen
10 Dublin Street West
Martinborough 5711
028 2553 4857



22 January 2016

Victoria Read
PO Box 173
Martinborough 5711

Dear Victoria

MARTINBOROUGH SQUARE LIGHTS

On behalf of the Martinborough Community Board and the wider community, thank you for the time you have given to research and then bring together the concept of lighting the trees in Martinborough Square. The Board appreciates the effort spent in gaining quotes, working with the Martinborough Business Association, Council and contractors to make the project a reality. Members are also very appreciative of your generosity in donating a portion of the additional funds required to make the project a reality.

Members of the Board are looking forward to seeing the finished display once the electrics are connected.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Suzanne'.

Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz

Martinborough Community Board

Chair: Lisa Cornelissen
10 Dublin Street West
Martinborough 5711
028 2553 4857



22 January 2016

Conor Kershaw
C/O Pain & Kershaw
PO Box 12
Martinborough 5741

Dear Conor

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Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz