



Martinborough Community Board

Minutes 27 August 2012

- Present:** Pam Colenso (Chair), Heather Gibbs, Jo Guscott, Adi McMaster, Cr Julie Riddell and Cr Max Stevens.
- In attendance:** Mayor Adrienne Staples, Mark Allingham (Group Manager Infrastructure and Services), Suzanne Clark (Committee Secretary) and for part only Craig Hamilton and Paul Walker (Regional Civil Defence).
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 27 August 2012 between 7.00pm and 8:32pm.

PUBLIC BUSINESS

1. APOLOGIES:

MCB RESOLVED (MCB 2012/42) to receive apologies from Dr Dowds.
(*Moved Gibbs/Seconded Guscott*)

Carried

2. CONFLICTS OF INTEREST:

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION:

There was no public participation.

4. PRESENTATION:

Craig Hamilton and Paul Walker from Regional Civil Defence asked for Community Board assistance to inform the public about the Shakeout Exercise planned for 26 September 2012.

5. COMMUNITY BOARD MINUTES/EXPENDITURE:

5.1 Martinborough Community Board Minutes – 16 July 2012

MCB RESOLVED (MCB 2012/43) that the minutes of the Martinborough Community Board meeting held on 16 July 2012 be confirmed as a true and correct record.

(*Moved Gibbs/Seconded Cr Riddell*)

Carried

5.2 Matters arising

There were no matters arising.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

- 5.3 Action items from previous meeting
The Community Board reviewed the action items and updates were provided.
MCB RESOLVED (MCB2012/44):
1. To fund a picnic table for the Tora community at a cost of \$1570 (plus GST), and to fund the cost of concrete to secure the table at a cost of \$760 (plus GST).
(Moved McMaster/Seconded Gibbs) Carried
 2. Action 468: Follow-up with Councils electrician regarding lights replacement in Martinborough Square to ensure everything is on-track; M Allingham

- 5.4 Income and Expenditure Statement
MCB RESOLVED (MCB 2012/45) to receive the Income and Expenditure Statement to 30 June 2012.
(Moved Cr Riddell/Seconded Cr Stevens) Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 6.1 Officers' Report to Community Boards
MCB RESOLVED (MCB 2012/46):
1. To receive the information.
(Moved Cr Stevens/Seconded Gibbs) Carried

- 6.2 Footpath Report
The Community Board thanked officers for the report but expressed disappointment that no new footpaths were identified for Martinborough within the three year development plan.
MCB RESOLVED (MCB 2012/47):
1. To receive the information.
(Moved Colenso/Seconded McMaster) Carried

- 6.3 Pain Farm Approval of Budget for Expenditure
The Community Board considered the report and discussed the personnel costs associated with administering Pain Farm.
MCB RESOLVED (MCB 2012/48):
1. To receive the information including the tabled cost allocation for Pain Farm.
(Moved Cr Riddell/Seconded Guscott) Carried
 2. Action 469: Advise MCB how many applications for the Pain Farm lease were received; M Allingham

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7. COMMUNITY BOARD/COUNCILLORS REPORTS:

7.1 Town Centre Committee

Mrs Gibbs advised that the Committee were waiting to be advised of the results of submissions to the Martinborough Square Management Plan and Council's decision on ratification of the Plan.

7.2 Considine Park Committee

Mrs Gibbs reported the Committee would like to keep momentum in the Park going and remove the remainder of the trees and complete the fence. The Community Board noted that although the Considine Park Development Plan allowed for a fence between the Parks they would prefer no fence.

7.3 Town Hall Committee

Cr Riddell reported that the Committee was planning for the Town Hall centenary.

7.4 Martinborough Playground

Cr Stevens advised that the Lions would assist in getting the new playground equipment installed and hoped to have a couple of pieces installed in time for the school holidays.

7.5 Other Reports

The Community Board discussed using Pain Farm funds to provide a cover for the Martinborough Swimming Pool and to fund the cost of some specific maintenance.

Mrs Guscott advised that the Martinborough Kindergarten were considering running the community Guy Fawkes event as a fundraiser under the direction of the Community Board.

Mrs Colenso gave a report from the Lake Ferry Rate Payers Association meeting held on the 25 August 2012.

MCB NOTED:

1. Action 470: Update the Town Centre Committee on the status of the Martinborough Square Management Plan; G Bunny
2. Action 471: Provide the MCB with an update on the status of the Pony Club renewal of lease in Considine Park and if possible provide a copy of the lease to the Board; M Allingham
3. Action 472: On behalf of the Community Board write a letter of thanks to David Lawrence for the advice on trees provided for Centennial and Considine Parks; P Colenso

8. PICNIC TABLE FOR TORA SETTLEMENT

The Community Board reviewed the quote for the proposed picnic table for the Tora settlement and noted the resolution made previously in the meeting.

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MCB RESOLVED (MCB 2012/49):

- 1. To receive the information.
(*Moved Guscott/Seconded McMaster*)

Carried

9. CORRESPONDENCE:

9.1 Inwards

From Lydia Wevers to Dr Jack Dowds dated 6 August 2012.

From Lachie Mcleod, Ngawi Rate Payers Association, dated 24 August 2012.

MCB RESOLVED (MCB 2012/50):

- 1. To receive the inwards, including tabled, correspondence.
- 2. That the CEO should advise Lydia Wevers that the Martinborough Community Board were concerned about replanting trees in the Roberts Street cemetery because of the overhead power lines and because of tree roots causing further damage to graves. The Martinborough Community Board do not recommend replanting.

(*Moved Colenso/Seconded Cr Riddell*)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Martinborough Community Board
Action Items
From 29 August 2012**

| Ref # | Meeting | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|---------|-----------|-------------|---------------------|---|----------|---|
| 319 | MCB | 11-Jun-12 | Action | Mark | If required trim the olive trees on Council land in the location of Palliser Vineyards and tidy the surrounding area | Open | 16.08.12 work commencing in about a month as Powerco will need to be advised. |
| 389 | MCB | 27-Aug-12 | Resolution | Paul | MCB RESOLVED (MCB2012/44): 1. To fund a picnic table for the Tora community at a cost of \$157 0 (plus GST), and to fund the cost of concrete to secure the table at a cost of \$760 (plus GST) (Moved McMaster/Seconded Gibbs) Carried | Actioned | |
| 390 | MCB | 16-Jul-12 | Action | Paul | Provide a report for the next MCB meeting outlining how the In-House Prof Services costs are calculated and what they include | Actioned | |
| 467 | MCB | 27-Aug-12 | Resolution | CEO | MCB RESOLVED (MCB 2012/50): 1. To receive the inwards, including tabled, correspondence. 2. That the CEO should advise Lydia Wevers that the Martinborough Community Board were concerned about replanting trees in the Roberts Street cemetery because of the overhead power lines and because of tree roots causing further damage to graves. The Martinborough Community Board do not recommend replanting. (Moved Colenso/Seconded Cr Riddell) Carried | Actioned | |
| 468 | MCB | 27-Aug-12 | Action | Mark | Follow-up with Councils electrician regarding lights replacement in Martinborough Square to ensure everything is on-track | Open | 28.9.12. Officer has arranged for the electrician to order the tree light parts. |
| 469 | MCB | 27-Aug-12 | Action | Mark | Advise MCB how many applications for the Pain Farm lease were received | Actioned | 28.09.12. Three tenders for Pain Farm lease were received. |
| 470 | MCB | 27-Aug-12 | Action | Glenn | Update the Town Centre Committee on the status of the Martinborough Square Management Plan | Actioned | Email has been sent to Community Board with a request to forward to members of the Town Centre Committee. |
| 471 | MCB | 27-Aug-12 | Action | Mark | Provide the MCB with an update on the status of the Pony Club renewal of lease in Centennial Park and if possible provide a copy of the lease to the Board | Open | 28.09.12. The current lease on record expired 31/06/2004. Following a letter from the Pony Club in June 2012, a new lease has now been drafted with boundaries yet to be confirmed, before submitting it to the Pony Club for their review. |

| Ref # | Meeting | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|---------|-----------|-------------|---------------------|---|--------|-------|
| 472 | MCB | 27-Aug-12 | Action | Pam Colenso | On behalf of the Community Board write a letter of thanks to David Lawrence for the advice on trees provided for Centennial and Considine Parks | Open | |

Martinborough Community Board
Income & Expenditure to 31 August 2012

| | Jul-12 | Aug-12 |
|--|------------------|------------------|
| INCOME | | |
| Balance 1 July 2012 | 38,078.79 | 38,078.79 |
| Annual Plan 2011/13 | 19,020.00 | 19,020.00 |
| TOTAL INCOME | 57,098.79 | 57,098.79 |
| EXPENDITURE | | |
| Members' Salaries | 683.32 | 683.32 |
| Total Personnel Costs | 683.32 | 683.32 |
| Ngawai Plantings & Irrigation | 1,500.00 | 1,500.00 |
| Mathews - Materials for Picnic table | 1,564.00 | 1,564.00 |
| Total General Expenses | 3,064.00 | 3,064.00 |
| Total Grants | - | - |
| TOTAL EXPENDITURE | 3,747.32 | 3,747.32 |
| ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE | 53,351.47 | 53,351.47 |
| LESS: COMMITMENTS | | |
| Salaries to 30 June 2013 | 7,721.68 | 7,038.36 |
| Funds for walkway | 5,000.00 | 5,000.00 |
| Total Commitments | 12,721.68 | 12,038.36 |
| BALANCE TO CARRY FORWARD | 40,629.79 | 41,313.11 |

MARTINBOROUGH COMMUNITY BOARD

8 OCTOBER 2012

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To update Community Boards and Committees on the Corporate Support Group, Planning and Environment and Infrastructure and Services activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

Corporate Support

1. Executive Summary

The NCS software implementation is well underway and the rates have been sent out for the first time using NCS. It was a great result that there were no errors as a result of the data conversion

The archiving project is nearing completion with Phase 2 drawing to a close. Once this is complete the archives policy will be completed to ensure material is stored in the correct manner.

The new photocopiers are in place, following renegotiation of the leases. The new lease program, covering 6 machines, will give good savings with slightly better equipment, and an aligned termination date.

Some time has been taken providing analysis for the Governance Review.

Up to four Audit New Zealand staff will be onsite for two weeks commencing 24 September for the review of the 2011/12 Annual Report.

2. Discussion

2.1 Operating System Replacement

The operating system replacement is well underway and is going to plan.

One very pleasing aspect of the migration to NCS is that the rate demands were produced from the new NCS system for the first time for installment one, and there were no issues that were the result of the migration.

To highlight the complexity of converting rates, I understand one local authority who migrated their local authority software suite two years ago is still producing rates from the old system!

2.2 Annual Report for the year ended 30 June 2012

The end of year financials will be completed using the ACS system to avoid the complicating factor of the Audit team having to review the data conversion prior to commencing the statutory financial audit, which already has tight time frames.

The audit of the transfer of the data can be undertaken at a more convenient time during the interim audit early in the New Year.

2.3 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 10 September 2012, and excludes multi ownership Maori land.

| Date | Amount \$'000 | Number | Days since instalment due | SWDC component \$'000 (81%) |
|-------------------|------------------|--------|---------------------------------|--|
| 30 June 2011 | \$851 | 631 | 31 | \$689 |
| 1 August 2011 | \$780 | 463 | 64 | \$632 |
| 28 November 2011 | \$969 | 760 | 7 | \$785 |
| 1 March 2012 | \$925 | 690 | 7 | \$740 |
| 16 March 2012 | \$830 | 602 | 23 | \$672 |
| 23 March 2012 | \$790 | 555 | 30 | \$640 |
| 1 June 2012 | \$855 | 722 | 10 | \$692 |
| 19 June 2012 | \$730 | 632 | 31 | \$591 |
| 10 September 2012 | \$947 | | 21 | \$767 |

The fragility of rate arrears has unfortunately reared its ugly head. I have no view on why this instalment has increased, however we will be pursuing the outstanding amounts as usual.

2.4 Featherston Sculpture

At the Featherston Community Board meeting of the 28 August 2012, the following recommendation to Council was made following a period of public consultation. The sculpture is to be placed on the triangular reserve across from the Featherston Library, a location that is consistent with the Clifford Square Reserve Management Plan and already has Council approval for sculpture placement. The sculpture project has been run and funded by Aratoi.

FCB RESOLVED (FCB 2012/44):

1. To receive the information.
2. To endorse the proposed sculpture on the basis that feedback received from the community has indicated significant support for the proposed work.
3. To recommend to Council to endorse the proposal.

(Moved Cr Robertson/Seconded Thomas) Carried

Contact Officer: Paul Crimp, Group Manager Corporate Support

PLANNING AND ENVIRONMENT GROUP REPORT

1. Planning

1.1 Resource Consents

Officers received 12 consent applications since 1 August 2012. 9 consents were approved since 1 August (1 of which was received in June, 3 received in July) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors and Community Board members, so consent details are not listed here.

1.1.1 GE & CJ Tyer Coastal Subdivision application

The decision approving resource consent application number 3993 has been issued (available on our website www.swdc.govt.nz), and the deadline for appeals on that decision is 20 September 2012.

1.1.2 Greytown Trust Lands Trust Private Plan Change 3858

The New Zealand Transport Agency (NZTA) appealed the decision on Private Plan Change 3858, primarily in relation to financial contributions and the rules governing permitted activity status. Council staff attended a mediation meeting on 23 August 2012 with Rachel Connor from Hazleton law, Greytown Trust Lands Trust (GTLT), their agent Kerry Geange (Geange Consultants) and the NZTA. The appeal was successfully mediated and Council, along with NZTA representatives, is currently working toward removing the appeal from the Environment Court.

1.1.3 Meetings with LaDeDa organisers

Council officers have had initial meetings with the LaDeDa organisers, who are working closely with Council and emergency services to improve on last year's event. Officers will follow up with the organisers to ensure that all relevant bonds, management plans and emergency plans are in place as per the conditions of resource consent 3847.

1.2 Policy

1.2.1 Technical Advisory Group (TAG) Report on Section 6 and 7 of the RMA 1991

The TAG was asked to review sections 6 and 7 of the RMA and provide advice regarding whether the principles should be amended to better reflect the contemporary values and priorities of importance to New Zealanders. The TAG Report is **not** a Government policy, and there is no formal consultation process taking place, however the Government intends to consider the TAG Report as part of its wider reforms of the resource management system. LGNZ put together a panel to discuss the report and a Local Government response to it. SWDC were fortunate to be invited to be involved, along with representatives from a number of other district and regional councils around the country.

Sections 6 and 7 list the matters which RMA decision-makers must "recognise and provide for" (section 6) or "have particular regard to" (section 7) when achieving the purpose of the RMA in section 5. The architects of the RMA

intended that it would be “effects-based”, so that an activity would be allowed provided its effects were consistent with sustainable management and with the environmental bottom lines in subsections 5(a), (b) and (c) of the Act.

The TAG’s view is that sections 6 and 7 were intended to flesh out these subsections by prioritising and emphasising particular “environmental” issues which were to be safeguarded for the national interest. However, the Report notes that the courts have not interpreted the RMA in the way anticipated by the Government, instead applying an “overall broad judgment” approach to Part 2 of the RMA. The amendments proposed to s6 delete reference to “recognising and providing for matters of national importance” and instead require that when making a “broad overall judgement” a number principles are required to be “recognised and provided for” under s6, including:

- Natural Character
- Public Access
- Physical Qualities of Outstanding Natural Features
- Visual qualities of Outstanding Natural Landscapes
- Biodiversity, terrestrial habitats and aquatic habitats
- Archaeological and historical areas/sites
- Wetland values
- The management of natural hazards – to clearly allocate responsibility for natural hazard planning to avoid risks
- Economic, urban and infrastructure issues
- Taonga species

The report made several other strong recommendations:

- Align section 6 with current judicial practice by explicitly recognising the “overall broad judgment” approach to interpreting RMA principles.
- Replace sections 6 and 7 with a new section that expresses principles clearly subservient to the sustainable management purpose.
- Drop references to protection, preservation, maintenance and enhancement from provisions dealing with natural character, outstanding natural features and landscapes and public access to the coast, wetlands, lakes and rivers.
- Give explicit recognition to certain “use and development” principles – in particular regarding natural hazard risk management, the planning, design and functioning of the urban and built environment, and significant infrastructure.
- Remove some matters currently in sections 6 and 7 which the TAG considers no longer warrant mention, or where there is duplication. Some of these proposed deletions will be controversial – e.g. “amenity values” and “trout and salmon”.
- Add a new section 7 specifying methods and objectives to be adhered to by RMA decision-makers. These include timely, efficient and cost-effective resource management processes; the use of concise and plain language; specific recognition of “environmental compensation” (which is increasingly being suggested for large projects); encouragement of collaboration between district and regional councils, and recognition of private property rights.

- Consequential amendments to definitions, a requirement for combined regional and district natural hazards plans, and changes to the subdivision provisions to reflect the importance of natural hazards.

There was no formal consultation and submission process on this document, however feedback was invited by the Commissioner. It is envisaged that it will play some role in the phase 2 of the RMA reforms.

1.2.2 WREMO & Civil Defence

Council officers continue to work and be involved with development of WREMO. A recent series of meetings that involved various Council staff resulted in the publication of a summary matrix document that details the 4 R's (reduction, readiness, response and recovery) across management areas including lifelines, welfare, emergency services, planning, and TA's. The purpose of the document was to identify issues and will provide a background for the next steps toward a regional approach to emergency management.

Meanwhile, SWDC and the individual communities continue to make progress with emergency planning for the District. It has become clear that significant outputs from WREMO may be some months away so SWDC must ensure its readiness for an event is as complete as possible. The next major piece of work to be undertaken is a review of the Council's own Emergency Response Plan which, with the organisation's Business Continuity Plan and Community Response Plan, will form a complete suite of documents. Individual Plans for areas such as Ngawi and Tukurumuri will also be initiated once the plans for the 3 main towns are finalised.

There are still uncertainties around the provision of equipment for emergency centres. The volunteer training programme is currently being revised for the Wairarapa groups and Paul Walker has taken responsibility for delivering an appropriate module.

1.2.3 Coastal Reserves Management Plan

Work on the Coastal Reserves Management Plan (CRMP) is underway and officers are aiming to have a draft document ready for Council's approval to release it for public notification by the end of 2012.

1.2.4 Wairarapa Moana Management Group

Officers are still actively participating in the Wairarapa Moana Management group. In addition to attending regular Wairarapa Moana Management and Coordination meetings, officers participated in a planting day on 24 August.

1.2.5 Lake Domain Reserve

Council officers are on track to have an entrance sign to Lake Domain Reserve in place by late 2012/early 2013 as development funds allow, and to erect new stock proof fencing around the car park.

1.3 Compliance

1.3.1 Boundary Road, Featherston

The owner of a property on Boundary Road, Featherston, opposite the sawmill, was issued with an abatement notice on 24 August 2012 for failure to keep long grass and weeds under control, causing a potential fire hazard to neighbouring houses and businesses, and a breach of amenity standards

under the RMA. If the owner fails to comply with the abatement notice, officers will seek an enforcement order to go onsite to get the work done.

2. Building

2.1 Building consents

Consents granted by project: 1 August 2012 – 31 August 2012

| CODE | TYPE | AVG. DURATION (DAYS) | NO. OF CONSENTS | VALUE |
|------|--|----------------------|-----------------|-----------|
| AB | INTERNAL ALTERATIONS WITH P&D | 7.0 | 3 | 90,045 |
| AG | SINGLE STORY STUCCO/TXT CT ETC | 6.0 | 1 | 120,000 |
| AH | SINGLE STORY STUCCO/TXT CT ETC WITH P&D | 5.0 | 1 | 220,000 |
| CE | MINOR COMMERCIAL WORK – NO P/D | 7.0 | 1 | 3,500 |
| CK | COMMERCIAL/INDUSTRIAL \$350,001 - \$500,000 | 16.0 | 1 | 450,000 |
| MA | SOLID FUEL HEATER | 4.6 | 11 | 43,814 |
| MB | MINOR PLUMBING WORK | 5.0 | 1 | 7,000 |
| NC | SINGLE STORY WEATHERBOARD URBAN | 4.5 | 2 | 667,257 |
| NE | SINGLE STORY STUCCO/TEXTURE COAT ETC – URBAN | 12.0 | 3 | 1,086,416 |
| RA | RELOCATED RESIDENTIAL DWELLING - URBAN | 2.0 | 1 | 25,000 |
| SA | GARDEN SHEDS/RETAINING WALLS/CARPORTS | 5.7 | 3 | 56,000 |
| SC | MINOR FARM BUILDINGS | 6.0 | 2 | 32,760 |
| | | 6.0 | 30 | 2,801,792 |

COA Certificate of Acceptance

CCC Code Compliance Certificate

Processing statistics for: 1 August 2012 – 31 August 2012

| ITEM | PERIOD | YEAR TO DATE | SAME PERIOD LAST YEAR | ANNUAL PLAN |
|--|--------|--------------|-----------------------|-------------|
| CONSENTS RECEIVED | 34 | 328 | 28 | N/A |
| CONSENT PROCESSING PERFORMANCE (WITHIN 20WD'S) | 100% | 99.68% | 100% | 90% |
| COA PROCESSING PERFORMANCE | 0% | 60.00% | 71.43% | N/A |
| CCC PROCESSING PERFORMANCE | 100% | 99.32% | 100% | 100% |

Building consent numbers from 1 July 2011 to 30 June 2012 show as 305. For the same period the year before the number was 350.

2.2 Enforcement

None to report.

2.3 Policy

None to report.

2.4 Other matters

A new building inspector has been hired. His name is Adrian Cullen, a builder from Masterton. Adrian is currently under supervision and training has been scheduled for him. A competency assessment is proposed for Adrian on 28 September 2012. Once this has been completed the assessment will show what inspections Adrian can complete. This process is required under the Building (Accreditation of Building Consent Authorities) Regulations 2006.

3. Environmental Health

3.1 Liquor Licensing

30 Liquor licenses were issued in August 2012.

Council officers are currently working with both Carterton and Masterton District Councils to update and standardise the liquor licensing forms for the Wairarapa.

Toast Martinborough: Meetings have been held with participating vineyards. Each vineyard is to provide an Alcohol Management Plan as part of the approval process.

3.1.1. Alcohol Reform Bill Update

The Alcohol Law Reform Bill was returned to the house on the 30th of August 2012 to debate the issue of the age for the sale and purchase of alcohol from licensed premises.

The age for sale and supply of liquor for both on and off licensed premises will remain at 18 years.

3.2 Food Bill update

There has been no further update on progress with this Bill.

3.3 Food Hygiene Regulations

There continues to be a steady interest shown in premises opting to change from the Food Hygiene Regulations to the new risk based Food Control Plan in preparation for the Food Bill being passed.

Three new premises have registered under VIP and audits are being undertaken for existing food premises already exempted.

3.4 Noise Control

18 noise complaints were received during July/August 2012.

Fourteen for Featherston and four for Martinborough.

3.5 By-laws and animal control

3.5.1. Dog and stock control

Menacing Dog Hearing: An objection was received by the owner to the classification of a dog as menacing following a dog attack incident. A hearing was held on 16 August 2012 and the menacing classification upheld.

Incidents reported

| | | | |
|---------------------|-----------------|----------------|------------|
| Attack on Persons | | | |
| | Martinborough 1 | Featherston 0 | Greytown 1 |
| Attack on Pets | | | |
| | Martinborough 0 | Featherston 1 | Greytown 1 |
| Barking and whining | | | |
| | Martinborough 1 | Featherston 0 | Greytown 1 |
| Lost Dogs | | | |
| | Martinborough 1 | Featherston 3 | Greytown 1 |
| Rushing Aggressive | | | |
| | Martinborough 0 | Featherston 1 | Greytown 0 |
| Wandering | | | |
| | Martinborough 2 | Featherston 8 | Greytown 2 |
| Welfare Concerns | | | |
| | Martinborough 1 | Featherston 0 | Greytown 0 |
| Stock | | | |
| | Martinborough 1 | Featherston 1 | Greytown 1 |
| Total Overall | | | |
| | Martinborough 7 | Featherston 14 | Greytown 7 |

Dog Registration:

The annual dog registration process has continued to be a high workload for staff particularly with property inspections and follow up for unregistered dogs.

Dog registrations as at 1 September 2012:

Registered 2575 Unregistered 187 Total number of dogs 2771

93% of dogs are now registered which is a significant increase. This is due to improvements in Councils procedures.

Staff will be continuing to follow up outstanding registrations.

Micro chipping: Total of 21 dogs outstanding in the urban area, this includes dogs that have been registered for less than two months for the first time.

Computer change over: Dog Control has now changed to MagiQ NCS. Staff are currently transitioning to the new system. We expect there will be significant improvements in information management and reporting systems.

Contact Officer: Glenn Bunny, Group Manager Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. New Contracts

Council's new contracts for "3 waters" and "Open Spaces, Facilities Maintenance" commence 1st of October. The final changes to the schedules and contract specific clauses are being finalised currently.

There has been a lot of work required by council in the set up for the new electronic paperless system being introduced. This has included the mapping of assets for GIS (Geographical Information System) layers and collecting asset base data. This enables the contractor, City Care, to locate time and effort against assets directly as well as program routes in "rounds" to optimise efficiencies.

Customer calls will be directed for these contracts directly to the contractor from council's phone system, thus enabling no change from the customer's perspective by ringing in as previous but will be able to speak directly to those carrying out the work.

CLM, City Cares' subcontractor for pools has met with the swimming clubs and had initial walkovers of the facilities with council and are very positive on the prospect of increasing the amenity of council's pools and service.

2. Consents

2.1 New Consents and Compliance Requirements

Little progress has been made with consent acquisition due to current uncertainty as to future outcomes.

Annual Compliance reporting received so far with current consented activity indicates a high level of technical and environmental non-compliance across the range of consents.

2.1.1 Wastewater

The consent application lodgement for the Greytown WWTP and the latest timeline indicates lodgement by end of November 2012.

Council was required to supply further information as earlier reported for the Featherston WWTP consent renewal application. The response to this request was considered further by the Regional Council but rejected on 6th August as not meeting Section 107 requirements (around improved environmental outcomes). The consent application as such remains on hold until such time as the Council can demonstrate how the activity can more closely meet the statutory requirements.

The new AEE and consent application lodged for the Martinborough WWTP consent renewal is also under review. The recently issued consent for the Carterton District Council Wastewater Treatment Plant discharge as a point of reference is short term in nature and carries onerous conditions.

To manage the undesirable consequences of such an outcome for this Council we are engaging in further dialogue with regional council officers to seek an understanding of where the Council needs to be to achieve signoff for these two consent applications.

Indications are that unless Council can commit to a high level of improvement in terms of environment outcomes over a relatively short timeframe, short term consent only acquisition remains a possibility.

2.1.2. Water Takes

The water take consents for Greytown and Martinborough community water supplies were lodged before the end of March 2012. Council has since provided further information for both consents in relation to usage (domestic, non-domestic and irrigation) within the communities and processing of the application continues with the draft request for further information lodged by June 29 2012. Draft consent condition for both sites are expected shortly for consideration and as advised previously it is clear that annualised take volumes will be significantly reduced for both bore consents.

2.1.3. Land Fill Consent

The Martinborough landfill consent application is still in progress with information regarding the green-waste operation still to be collated to assist with the final application.

2.2 Wastewater

2.2.1. Operations

Greytown and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

At the Martinborough wastewater treatment plant site, a breach of the resource consent detected in June occurred resulting in non-compliance with the current consent conditions. An abatement notice for this breach has been issued and remains in force. A more recent accidental intermittent discharge of untreated effluent occurred on 17th August and was remedied on 31st August and reported to the Regional Council and Medical Officer of Health.

This discharge occurred due to a high level pump activation failure and an observation oversight on behalf of the plant operators.

Two pipeline blockages were reported and rectified during the period.

2.2.2. Water Supply Capital

No capital works programmed or implemented during the period.

2.3 Water Supply

2.3.1. Operations

Martinborough and the Featherston/ Greytown Treatment Plants operated routinely throughout the period.

The emergency bore in Greytown was activated twice during the period 30/7 – 6/8 and 13/8 – 24/8 whilst the Waiohine River was in flood, allowing stored raw water to be treated and distributed to Featherston during the river outage period.

The Pirinoa water supply ozone treatment system failed during the period and needed to be replaced and included a filter media replacement task. A boil water notice was issued to the resident users including the school during this time and has since been lifted.

A users meeting for Pirinoa water supply was held on the 29th August.

Community water usage records and trending is attached for Council's information.

2.3.2. Capital

Bore water investigation continues at Woodside with the new production well now drilled and cased. Screen installation and flow and quality testing is expected to be concluded by mid-October.

2.4 Water Races

Water races operated normally during the period.

The review of water races generally is underway with specialist assistance having being sought to establish what capacity and flexibility exists for alternative uses of the water race systems.

2.5 Waste Management

2.5.1. Operations

Operations continued on a routine basis throughout the period. Waste export and recycling tonnage data for the period is attached.

3. Roothing

Heavy rain in the last month has caused various slips and dropouts around our rural roads. There was a closure at Summerhill Road due to a major dropout. Oldfields dispatched three rooothing gangs around the borough for damage repairs.

4. Parks and Reserves

The toilet door has been replaced at Greytown toilets due to vandal damage.

Featherston hosted the Japanese choir again this year in the Anzac Hall which was enjoyed by all who attended.

\$1600 worth of damage was caused in the Featherston baths when they were broken into. Police are investigating this incident.

5. Property and Facilities

5.1 Properties

Martinborough Library – The library continues to operate via the temporary portacom. A new location now needs to be identified – refer the separate report regarding location options.

ANZAC Hall, Featherston – A draft building assessment has now been completed by Opus, which includes a building maintenance plan.

Greytown Town Centre – Mould has been identified on the panels on the back library wall in the atrium ceiling area. The architect and main contractor involved with the Town Centre upgrade have been contacted to review the issue. A mould sample has been taken by the Architect and sent for analysis.

5.2 Pensioner Housing

Currently vacancies include:

- Cecily Martin Flats, Martinborough – 3 flats as at 31 July (maintenance in 2 flats underway)
- Matthews Flats, Greytown – 1 flat (maintenance underway)

The bedsit in Featherston is now tenanted. The flat in Martinborough that is ready for occupation has been advertised and two application forms issued.

Insulation checks are currently underway for all pensioner flats.

5.3 Cemeteries

Cemetery Database - SWDC's new NCS financial reporting system contains a cemetery module. Data contained within SWDC's partial in-house database is to be migrated into the NCS module.

5.4 Swimming Pools

An independent report has been completed by Opus to not only review the condition of SWDC's three pools, but to include infrastructure, current usage and future goals for each of the pools.

5.5 Leases and Licenses

Current expired leases/building vacancies include:

- Stella Bull Park Building - Three parties have been shown through the building however no proposals have yet been tabled.
- Greytown Town Centre Upstairs Office - Rightway vacated their premises at the end of August. This office space has been advertised however no interest has yet been received.

5.6 Toilets

Design and costs have been completed for the two toilet blocks to be built over 2012 and 2013 for Martinborough and Greytown. The focus on functionality, modern technology and decreased maintenance costs is in line with the focus taken on the new contracts for service and maintenance.

6. Libraries

6.1 Statistics all Libraries

Refer appendix 1 for statistics:

- Issues
- Transactions
- Door Count

7. Appendices

Appendix 1 – Statistics all Libraries

Appendix 2 – Monthly Water Usage

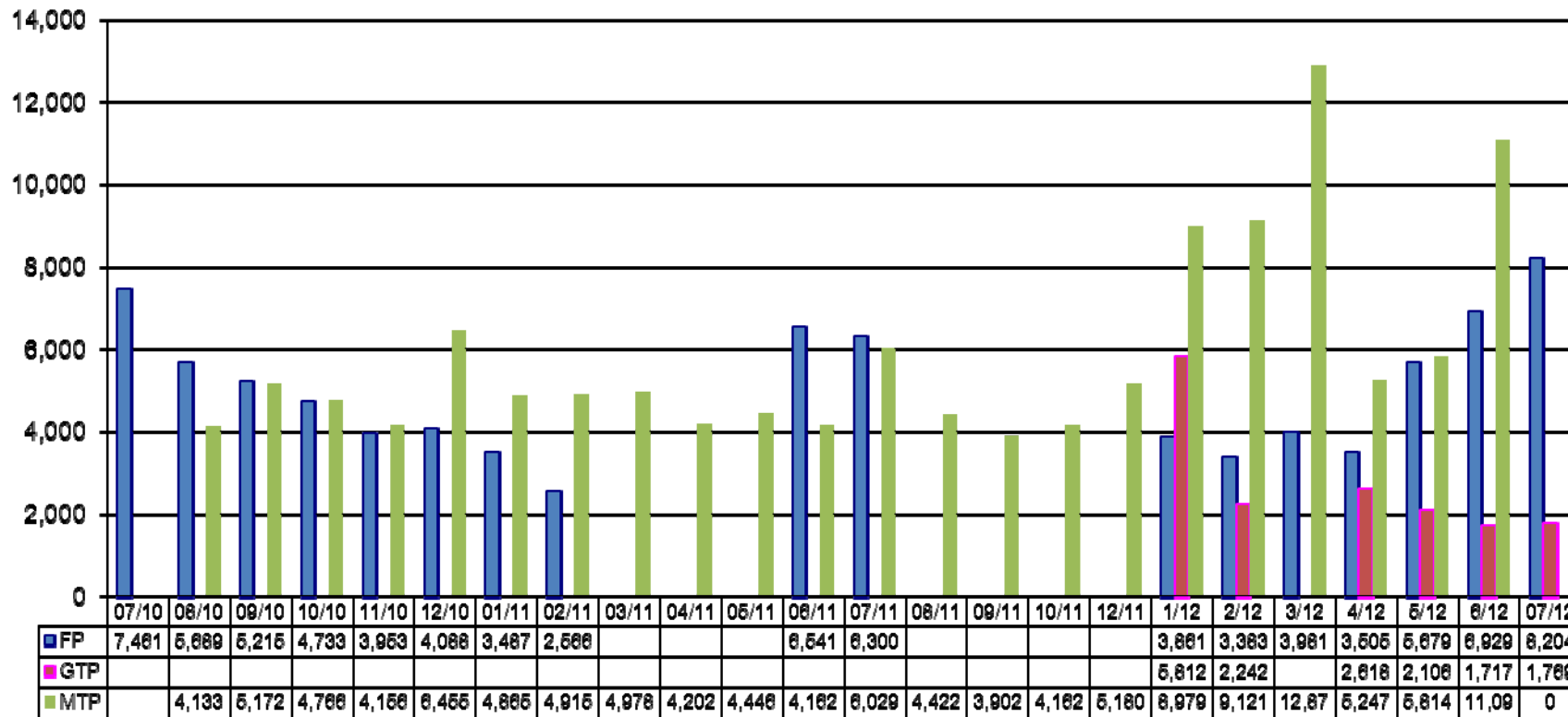
Appendix 3 – Waste Exported to Bonny Glen Including Recycling

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

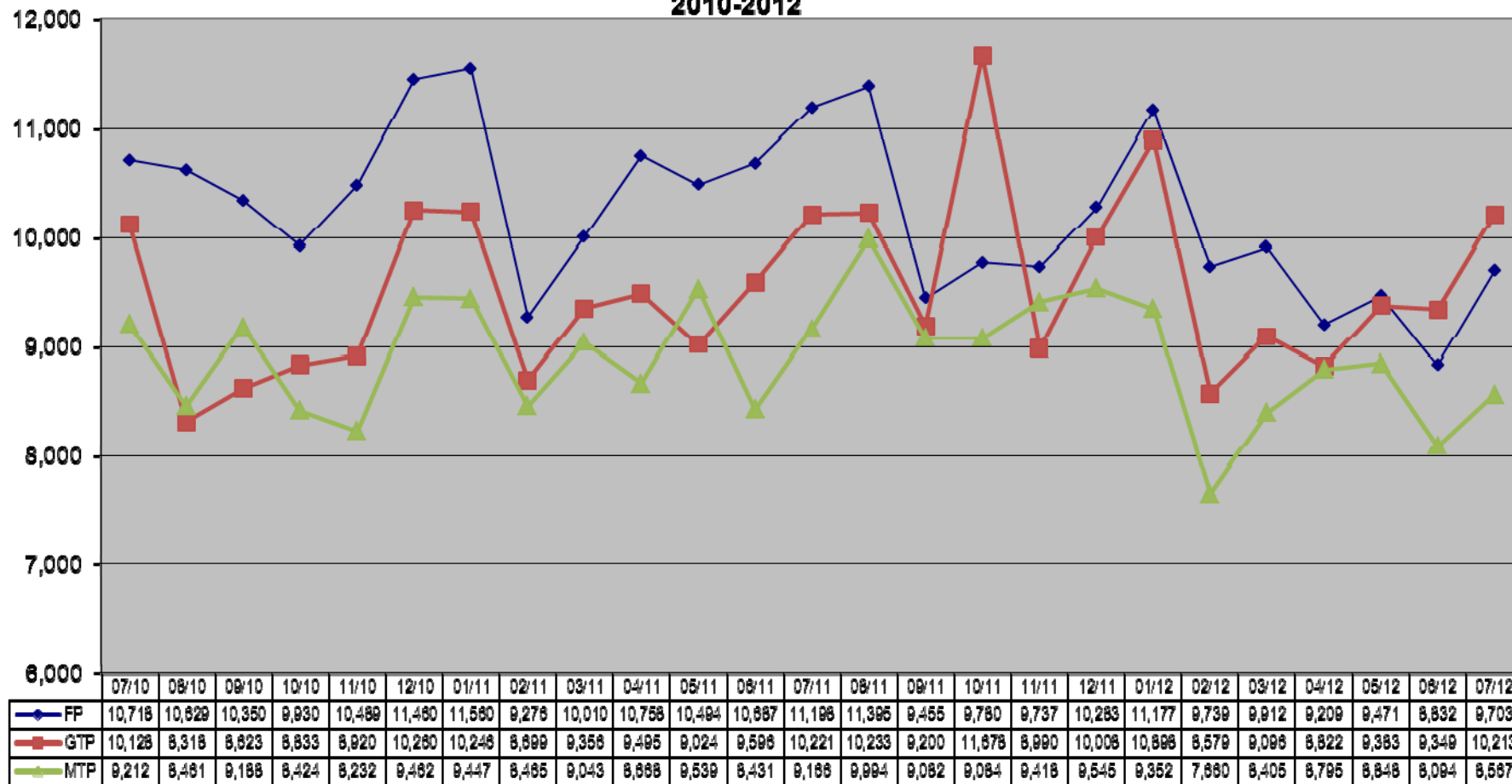
Reviewed by: Dr Jack Dowds, Chief Executive Officer

Appendix 1 – Statistics all Libraries

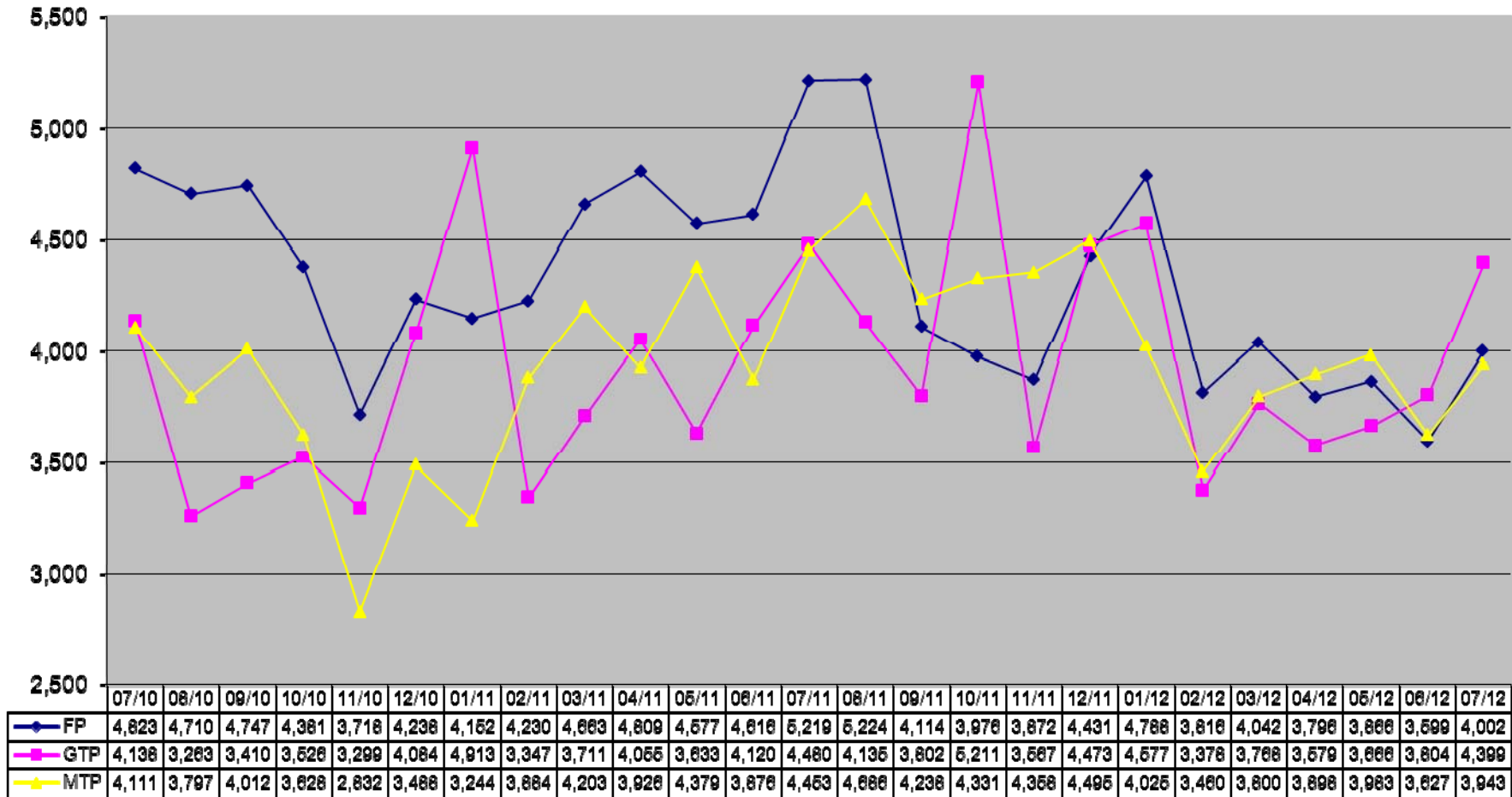
Door count, Featherston, Greytown, Martinborough libraries
 (no count = battery failure or human error)
 (No count for Martinborough while in The Kabin)



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough
Libraries
2010-2012**

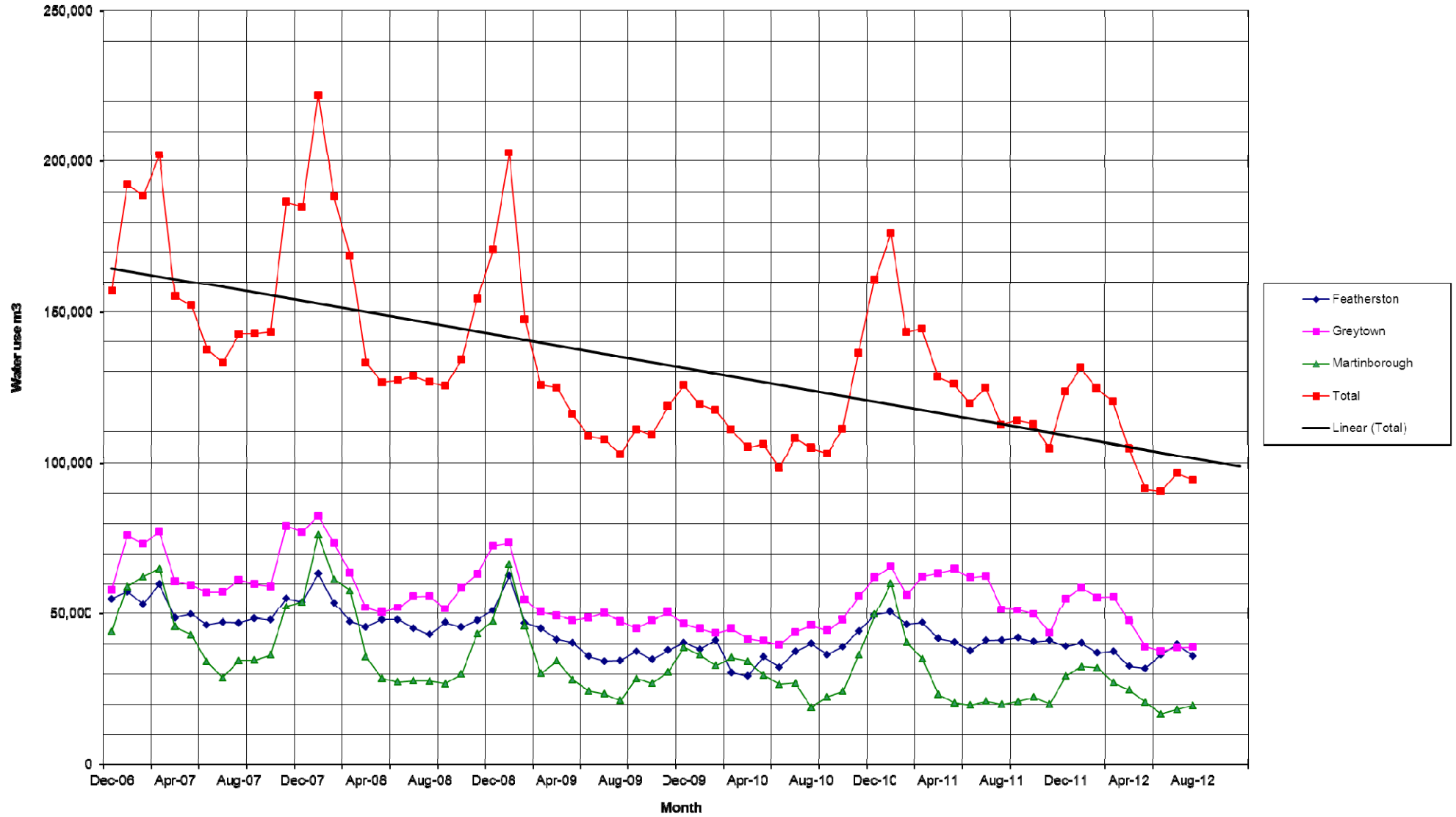


Issues: Featherston, Greytown and Martinborough Libraries: 2010-2012



Appendix 2 – Water Usage

Water use South Wairarapa District Council



Appendix 3 – Waste Exported to Bonny Glenn Including Recycling

Monthly weight of waste transferred from MartInborough transfer station to Bonny Glen

