



## Martinborough Community Board

### Minutes – 17 July 2017

- Present:** Lisa Cornelissen (Chair), Fiona Beattie, Victoria Read, Maree Roy, Cr Pam Colenso and Pip Maynard.
- In Attendance:** Mayor Viv Napier, Murray Buchanan (Planning and Environment Group Manager) and Hans van Kregten (Kaha Consultancy) for part only and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 17 July 2017 between 6:30pm and 9:22pm.
- External Speakers:** Dave Shepherd, Clive Paton (Wairarapa Winegrowers).

### PUBLIC BUSINESS

*MCB RESOLVED (MCB 2017/51)* to receive tabled correspondence from Pip Goodwin, Palliser Estate and Denise Evans as they were received after the agenda had been prepared and it would be unreasonable to hold the items until the next meeting.

*(Moved Cr Maynard/Seconded Cr Colenso)*

Carried

#### 1. APOLOGIES

*MCB RESOLVED (MCB 2017/52)* to receive apologies from Paul Crimp.

*(Moved Cornelissen/Seconded Beattie)*

Carried

#### 2. CONFLICTS OF INTEREST

Mrs Cornelissen declared a conflict of interest with agenda item 6.3 and any discussion as a result of agenda item 8.1 sections 5 (Martinborough Cycle Safety) and 6 (Considine Park), Deputy Chair Victoria Read would chair these items.

Mrs Cornelissen declared a conflict of interest with the discussion about the protected cedar hedge, Ts092, at the Martinborough Swimming Pool (declared under item 6.1).

#### 3. PUBLIC PARTICIPATION

##### 3.1 Dave Shepherd, Clive Paton (Wairarapa Winegrowers)

Mr Shepherd with support from Mr Paton presented concerns about cyclist's safety on the narrow Martinborough roads and in the 70kmh speed zones due to high numbers of winery cycle tourists. Mr Shepherd

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asked the Board for help with securing new cycle lanes, warning signs and reducing speed limits.

#### **4. ACTIONS FROM PUBLIC PARTICIPATION**

- 4.1 Wairarapa Winegrowers  
Discussion deferred to agenda item 8.1.

#### **5. COMMUNITY BOARD MINUTES**

- 5.1 Martinborough Community Board Minutes – 29 May 2017  
*MCB RESOLVED (MCB 2017/53)* that the minutes of the Martinborough Community Board meeting held on 29 May 2017 be received and confirmed as a true and correct record subject to the correction as outlined in resolution MCB 2017/54.

*(Moved Read/Seconded Roy)*

Carried

*MCB RESOLVED (MCB 2017/54)* that the wording of number 3 of resolution MCB2017/45 is corrected from:

‘To grant the Martinborough Homework and Breakfast Club \$645 towards the costs associated with continuing to provide a free breakfast for children in need’; to

‘To grant the Martinborough Homework and Breakfast Club \$645 towards the costs associated with continuing to provide a free breakfast and activities for children in need’

*(Moved Read/Seconded Cr Maynard)*

Carried

#### **6. CHIEF EXECUTIVE AND STAFF REPORTS**

- 6.1 Update of Council’s Notable Tree Register  
Mr van Kregten and Mr Buchanan discussed Council’s planned review of the South Wairarapa notable trees register in the Wairarapa Combined District Plan with members. Members undertook to liaise with the community to seek assistance in identifying why the Martinborough notable trees had been listed and to identify new specimens for consideration and existing specimens for removal (if appropriate).  
Mr Buchanan undertook to add a column to the Notable Trees Register to include a reason for their protection.

*MCB RESOLVED (MCB 2017/55):*

1. To receive the Update of Council’s Notable Tree Register Report.  
*(Moved Cornelissen/Seconded Cr Colenso)*
2. Action 355: Determine why Ts092, the Cedrus deodara hedge by the Martinborough Swimming Pool, was originally protected; M Buchanan
3. Action 356: Email previous members of the disbanded Martinborough Tree Committee information about the notable

Carried

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trees register project; requesting information about listed trees and inviting them to provide input to the consultation; L Cornelissen

## 6.2 Action Items Report

Members discussed the Martinborough flooding event and undertook to talk with constituents and gather feedback. Members agreed that Memorial Square should be the highest priority for the Poppy Road Signs project.

*MCB RESOLVED (MCB 2017/56):*

1. To receive the Action Items Report.  
*(Moved Cornelissen/Seconded Read)*
2. Action 357: Provide a comprehensive report outlining how Council handled the Martinborough flooding and road closures, what went well, what could be improved and where road closure information can be located by the community; M Allingham

Carried

## 6.3 Request for Change to Street Names/Numbering

Mrs Cornelissen vacated the chair.

Ms Read assumed the chair.

Ms Read summarised the feedback received from residents of New York Street West saying that three were in favour of change, two were not in favour of change and one was neutral. Feedback from Dublin Street West residents showed five in favour of change, one not in favour and one neutral.

Of the emergency services, only Wellington Free Ambulance had responded to the request for feedback.

Mayor Napier and Mr Buchanan noted an impact to residents initially should a change go ahead. Mr Buchanan advised that to keep the name of the street along the entire length would require renumbering the entire street.

*MCB RESOLVED (MCB 2017/57):*

1. To receive the Request for Change to Street Names/Numbering Report.  
*(Moved Beattie/Seconded Cr Maynard)*
2. That emergency services are written to again requesting feedback on any concerns they have in locating addresses either at New York Street West or Dublin Street West, noting that the Martinborough Community Board does not want to make a decision without their input.

Carried

*(Moved Read/Seconded Cr Colenso)*

Carried

Ms Read vacated the chair.

Mrs Cornelissen assumed the chair.

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#### 6.4 Officers' Report to Community Boards

*MCB RESOLVED (MCB 2017/58):*

1. To receive the Officers' Report.  
(*Moved Read/Seconded Beattie*)
2. Action 358: Provide a report outlining a solution to vandalism of fairy lights including use of different connections, a different way to hang the lights, or a different light solution; M Allingham

Carried

#### 6.5 Review of Policy E502: Community Groups Use of and Access to Council Parks and Reserves

Members reviewed the Policy and expressed concern that public spaces may not be fully utilised due to form and fee requirements, but supported terms and conditions for commercial use.

*MCB RESOLVED (MCB 2017/59):*

1. To receive the Community Groups Use of and Access to Council Parks and Reserves Policy Review Report.
2. To approve Policy E502: Community Groups Use of and Access to Council Parks and Reserves including incorporating Terms and Conditions of use subject to a review of paragraph 2.1 and 5.2 in the Terms and Conditions.
3. Action 359: Review and clarify wording of 2.1 as 'planned gatherings of 10 or more people' is very restrictive and suggests that casual users of parks would need to submit an application; M Allingham
4. Action 360: Review and clarify wording of 5.2 as some events do appear to have exclusive rights to the use of parks and reserves (i.e. Martinborough Fair); M Allingham

#### 6.6 Income and Expenditure Statements

*MCB RESOLVED (MCB 2017/60):*

1. To receive the Income and Expenditure Report for the period 1 July 2016 – 31 May 2017 subject to notations.  
(*Moved Beattie/Seconded Read*)
2. Action 361: Ensure the amount granted to Martinborough School is \$780 not \$980 as shown in the commitment; J Mitchell
3. Action 362: Release the commitment for the Martinborough Pool Summer Access Programme; J Mitchell
4. Action 363: Carry forward the WWI Commemoration commitment of \$1,000 to the 17/18 year; J Mitchell
5. Action 364: Investigate the Martinborough JAB Rugby commitment of \$1,150 as funds were not granted by the MCB to the Club; J Mitchell

Carried

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## 7. NOTICES OF MOTION

There were no notices of motion.

## 8. CHAIRPERSON'S REPORT

### 8.1 Chairperson's Report

Mrs Cornelissen tabled an Engagement Plan and discussed communications with members. Ways to engage with the community on footpath priorities, cycle stands, progression of a welcome to Martinborough sign, hanging of banners and community gardens were discussed.

Ms Read reported that the Obesity Group had started a Friday morning walking group.

Mrs Roy and Cr Colenso tabled a footpaths report and discussed priorities with members. Mrs Cornelissen thanked Mrs Roy and Cr Colenso for the report and acknowledged the time spent preparing the information.

Mrs Cornelissen vacated the chair.

Ms Read assumed the chair.

Members agreed with the concerns about cycle safety as presented by Dave Shepherd and Clive Paton and discussed the speed limit review report, NZTA speed limit guidelines and the potential to create cycle lanes in key areas.

Ms Read vacated the chair.

Mrs Cornelissen assumed the chair.

*MCB RESOLVED (MCB 2017/61):*

1. To receive the Chair's Report including the tabled Engagement Report and MCB Workshop Notes.  
*(Moved Cornelissen/Seconded Cr Maynard)* Carried
2. Action 365: Obtain costs for printing a one-page or half-page advert in the Martinborough Star; L Cornelissen
3. Action 366: Add 'footpaths' as the third priority area for community engagement; L Cornelissen
4. Action 367: Progress the Martinborough cycle stand project with Council's Amenities Manager; V Read
5. Action 368: Determine who owns the Martinborough bus shelter, whether there are plans to replace it and whose permission is needed in order for the Community Board to paint it; Cr Colenso
6. Action 369: Provide a list of the top 10 footpath repairs/new footpaths to the Chair so a top 15 list can be compiled; MCB
7. Action 370: Prepare a report outlining what was submitted to NZTA in the way of recommendations by SWDC as a result of the consultants speed limit review report and identify alternative ways forward to address cycle safety, including use of signs, cycle paths, road widening etc., and attend the August meeting to discuss with members; M Allingham

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8. Action 371: Collate member concerns regarding cycle safety and forward to Council officers; L Cornelissen
9. Action 372: Write to Denise Evans, Dave Shepherd and Pip Goodwin thanking them for their correspondence and advise that Martinborough Community Board would be looking to identify a strategy within limited funds; P Crimp

*MCB RESOLVED (MCB 2017/62):*

1. To receive the draft budget.
2. To note that the budgeted surplus is available for new projects or spending not yet identified.

*(Moved Read/Seconded Roy)*

Carried

3. Action 373: Increase the Martinborough Community Board engagement commitment from \$200 to \$500 and carry forward this commitment to the 17/18 year; J Mitchell

*MCB RESOLVED (MCB 2017/63):*

1. To appoint Cr Pam Colenso, Christine Webley, Max Stevens and representatives from the Martinborough Holiday Park, South Wairarapa Pony Club, Martinborough School and Council's Amenities department to the Considine Park Committee.

*(Moved Read/Seconded Roy)*

Carried

2. Action 374: Add to the first Considine Park Committee agenda remedying the untidy arena area; M Allingham

## **9. MEMBERS REPORTS (INFORMATION):**

### 9.1 Wairarapa Library Service

*MCB RESOLVED (MCB 2017/64)* to receive the Wairarapa Library Service report.

*(Moved Cornelissen/Seconded Beattie)*

Carried

### 9.2 Martinborough Community Garden

Discussed under agenda item 8.1.

### 9.3 Footpaths

Discussed under agenda item 8.1.

## **10. CORRESPONDENCE**

### 10.1 Inwards

From Kevin Tso, Victim Support, to Martinborough Community Board, dated 13 June 2017

From Pip Goodwin, Palliser Estate, to Martinborough Community Board, dated 12 July 2017 (tabled)

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From Denise Evans to Martinborough Community Board, dated 11 July 2017 (tabled)

10.2 Outwards

To Bill Butzback, NZ Fire Service, Wellington Free Ambulance, Martinborough Fire Service and residents of New York Street West and Dublin Street West (sample attached), from Lisa Cornelissen, Martinborough Community Board, dated 26 June 2017

*MCB RESOLVED (MCB 2017/65) to receive the inwards and approve the outwards correspondence.*

*(Moved Cornelissen/Seconded Read)*

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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