



## Martinborough Community Board

### Minutes – 17 February 2014

- Present:** Lisa Cornelissen (Chairperson), Pam Colenso, Adi McMaster, Victoria Read and Cr Julie Riddell.
- In Attendance:** Mayor Adrienne Staples, Mark Allingham (Infrastructure and Services Group Planning Manager), Helen McNaught (Amenities Manager) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 17 February 2014 between 6:35pm and 8:40pm.
- Also in Attendance:** Deborah Davison, Internal Affairs and Johni Rutene (until 7:00pm).

#### **PUBLIC BUSINESS**

##### **1. APOLOGIES**

*MCB RESOLVED (MCB 2014/01)* to receive apologies from Cr Max Stevens and Paul Crimp.

*(Moved Cr Riddell/Seconded McMaster)*

Carried

##### **2. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

##### **3. PUBLIC PARTICIPATION**

There was no public participation.

##### **4. PRESENTATION**

###### **4.1 Deborah Davidson, Department of Internal Affairs**

Deborah Davidson addressed the Community Board on her role as youth services coordinator for the area. Her role was to bring like-minded people together, facilitate, and advise on funds available to support community ideas for youth. Johni Rutene was running a successful youth sports programme in Carterton and had been working with Ms Davidson, Carterton District Council, Huranui-O-Rangi Marae and youth in order to achieve this.

##### **5. ACTIONS FROM PRESENTATION**

Mrs McMaster undertook to provide written reports to the Community Board on progress with the Martinborough youth forum as developments happened.

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## 6. COMMUNITY BOARD MINUTES/EXPENDITURE

### 6.1 Martinborough Community Board Minutes – 9 December 2013

*MCB RESOLVED (MCB 2014/02)* that the minutes of the Martinborough Community Board meeting held on 9 December 2013 be received and confirmed as a true and correct record.

*(Moved Cornelissen/Seconded McMaster)*

Carried

### 6.2 Matters Arising

It was noted that an hourly programme with ArrowFM would attract a fee of \$55 per broadcast. Cr Riddell tabled correspondence from the Graffiti Working Party.

*MCB RESOLVED (MCB 2014/03)* to receive the tabled correspondence from the Graffiti Working Party and to support and promote neighbourhood support within Martinborough.

*(Moved Read/Seconded Cornelissen)*

Carried

### 6.3 Action Items From Previous Meeting

The Community Board reviewed the action items and updates were provided. Ms Cornelissen invited members to provide feedback on the Community Board requesting an additional Saturday town centre rubbish clean up via the annual plan process.

*MCB NOTED:*

1. Action 53: Request that the Wairarapa Waste Minimisation Officer investigate placement of recycling bins (eg Love NZ bins) in Martinborough town; M Allingham

### 6.4 Income and Expenditure Statement to 31 December 2013

*MCB RESOLVED (MCB 2014/04):*

1. To receive the Income and Expenditure Statement to 31 December 2013.

*(Moved Cornelissen/Seconded McMaster)*

Carried

2. Action 54: Review the \$5k commitment for a lime track along Puruatanga Road, whether the funds are sufficient for completing the project, and whether the project should be included in the 3-year Community Board plan; L Cornelissen

## 7. OPERATIONAL REPORTS – COUNCIL OFFICERS

### 7.1 Officers' Report to Community Boards

*MCB RESOLVED (MCB 2014/05):*

1. To receive the Officers' Report to Community Boards.

*(Moved Cr Riddell/Seconded McMaster)*

Carried

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2. Action 55: Provide an email to MCB members regarding what expert help has been sought to review and provide advice on the historic heritage precincts guidelines; M Buchanan
3. Action 56: Provide Citycare work request login details to MCB members; M Allingham

7.2 Expenditure Approval

*MCB RESOLVED (MCB 2014/06)* to approve the payment of \$37.10 (a third cost) to the Greytown Hotel for refreshments for attendees of the combined Community Board meeting 10/9/13.

*(Moved Cornelissen/Seconded McMaster)*

Carried

## **8. COMMUNITY BOARD/COUNCILLORS REPORTS**

8.1 Chairperson's Report

*MCB RESOLVED (MCB 2014/07)* to receive the chairperson's report.

*(Moved Read/Seconded Cr Riddell)*

Carried

8.2 Martinborough Community Board 3-year Plan

*MCB RESOLVED (MCB 2014/08)* to adopt the Martinborough Community Board 3-year Plan subject to changes as discussed.

*(Moved Cr Riddell/Seconded Read)*

Carried

8.3 Financial Assistance Policy Discussion Paper

The Community Board discussed the merits of considering grants on a twice yearly basis, only funding applications that fit within the strategic plan and raising the grant limit amount to ensure a tangible benefit could be achieved.

*MCB RESOLVED (MCB 2014/09)* to further develop the financial assistance policy for discussion and refining at a workshop prior to adoption at a future Community Board meeting.

*(Moved Cr Riddell/Seconded Cornelissen)*

Carried

8.4 Youth Representation on Martinborough Community Board

The Community Board discussed ways of accessing youth input on Board decisions, particularly those with a youth element. Mrs Cornelissen undertook to discuss youth representation with Featherston and Greytown Community Boards.

8.5 Community Asset Review Discussion

The Community Board discussed Martinborough community assets with officers. Mr Allingham advised that amendments to Considine Park Development and Management Plans would need to be via

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recommendations from either the Considine Park Committee or the Community Board and be made as submissions through the annual plan process.

*MCB NOTED:*

- 1. Action 57: Ensure Council contractors are inflating the Martinborough Pool slide on all pool open days (unless too windy) and putting the pool cover on at the end of the day; M Allingham
- 2. Action 58: Provide a copy of the contracted Martinborough mowing schedules to MCB members; M Allingham
- 3. Action 59: Provide City Care service request system login details to MCB members; M Allingham
- 4. Action 60: Gather contact details of the Considine Park Committee and arrange a meeting to discuss possible improvements and issues as identified in the community asset review; P Colenso

8.6 Martinborough Town Hall Working Group

*MCB RESOLVED (MCB 2014/10)* to receive the tabled Martinborough Town Hall Working Group Minutes

*(Moved Cornelissen/Seconded Riddell)*

Carried

**9. FINANCIAL ASSISTANCE**

*MCB RESOLVED (MCB 2014/11)* to advise grants applicants that grants are not being considered at this time and upon adoption of a new policy grant applicants will be contacted and supplied with criteria and application forms.

*(Moved Cornelissen/Seconded McMaster)*

Carried

9.1 Craft in a Glass Limited

*MCB RESOLVED (MCB 2014/12)* to decline the grant application from Craft in a Glass Limited as it was a commercial venture.

*(Moved Cornelissen/Seconded McMaster)*

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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