



**Martinborough Community Board  
First Meeting of the Triennium 2010-2013**

**Minutes 1 November 2010**

- Present:** Heather Gibbs, Pam Colenso, Adi McMaster, Crs Max Stevens and Julie Riddell
- In attendance:** Adrienne Staples (Mayor), Paul Crimp (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary)
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 1 November 2010 between 7.00pm and 8:45pm.
- Public Participation** Garry Wells from Sports Pastimes and Activities (SPA) 7:30 – 8pm

**PUBLIC BUSINESS**

**The Group Manager Corporate Support in the Chair**

**A CONDUCT OF BUSINESS**

**A1 Apologies**

Dr Jack Dowds tendered his apologies for the 1 November 2010 Community Board meeting.

**B DECLARATIONS AND ELECTION OF CHAIRPERSON**

**B1 Declaration by Members**

The elected Martinborough Community Board members made public declarations and were sworn in by the Group Manager Corporate Support.

**B2 Election of Chairperson**

Mrs Pam Colenso was nominated for the position of Chairperson by Cr Riddell.

*MCB RESOLVED (MCB2010/1) that Mrs Pam Colenso be elected Chairperson of the Martinborough Community Board.*

*(Moved Riddell/ Seconded Gibbs)*

Carried

**Mrs Colenso Assumed the Chair**

**DISCLAIMER**

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- B3 Election of Deputy Chairperson  
Mrs Heather Gibbs was nominated for the position of Deputy Chairperson by Cr Stevens.  
*MCB RESOLVED (MCB2010/2)* that Mrs Heather Gibbs be elected Deputy Chairperson of the Martinborough Community Board.  
*(Moved Cr Stevens/ Seconded Riddell)* Carried

**C BUSINESS IN ACCORDANCE WITH PART I OF SCHEDULE 7 OF THE LOCAL GOVERNMENT 2002**

- C1 Legislation Affecting Elected Members – General Explanation  
The Group Manager Corporate Support provided an explanation of the legislation affecting elected members including:
- Local Government Official Information and Meetings Act 1987
  - Local Authorities (Members' Interests) Act 1968
  - Sections 99, 105 and 105A of the Crimes Act 1961
  - Secret Commissions Act 1910
  - Securities Act 1978
- MCB RESOLVED (MCB2010/3)* to receive this information.  
*(Moved Stevens/ Seconded Gibbs)* Carried

- C2 Schedule of Ordinary Meetings  
*MCB RESOLVED (MCB2010/4)*
1. To receive this information.
  2. To adopt the revised 2010 schedule of meetings.
  3. To adopt the 2011 schedule of ordinary meetings for the Martinborough Community Board.
  4. To set the regular meeting time of the Community Board for 7:00pm.
- (Moved Stevens/ Seconded Gibbs)* Carried

- C3 Standing Orders  
*MCB RESOLVED (MCB2010/5):*
1. To receive this information.
  2. To adopt the Model Standing Orders NZS9202:2003 for Meetings of Territorial Authorities and Community Boards including Appendix H.
- (Moved Riddell/ Seconded Gibbs)* Carried

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- C4 Code of Conduct  
*MCB RESOLVED (MCB2010/6):*
1. To receive this information.
  2. To adopt the Code of Conduct for Councillors, Community Board Members and Standing Committees.
- (Moved Gibbs/ Seconded Riddell)* Carried
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- C5 Elected Members' Remuneration  
*MCB RESOLVED (MCB2010/7):*
1. To receive this information.
  2. To agree and recommend the remuneration amounts for Elected Community Board Members to the Remuneration Authority.
- (Moved Stevens/ Seconded Gibbs)* Carried
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- C6 Establishment of and Appointments to Committees  
 The Community Board agreed that appointments should be made to committees, however appointments should be reviewed following the Martinborough by-election.
- The Community Board would investigate amalgamating the Tree Committee with the Town Centre Committee which was created by resolution.
- MCB RESOLVED (MCB2010/8):*
1. To receive this information.
  2. To amalgamate the Playground Development Committee with the Martinborough Square Development Group and create a committee called the Town Centre Committee.
  3. To appoint Cr Stevens and Mrs Gibbs to the Town Centre Committee.
- (Moved Colenso/ Seconded Riddell)* Carried
4. To appoint Mrs Colenso to the Town Centre Committee.
- (Moved Riddell/ Seconded Gibbs)* Carried
5. That the Considine Park Committee be reconstituted and that Mrs Gibbs, Ms McMaster and Cr Stevens be appointed to this committee.
- (Moved Colenso/ Seconded Riddell)* Carried
6. That the Town Hall Committee be reconstituted and that Mrs Colenso, and Crs Stevens and Riddell be appointed to this committee.
- (Moved Gibbs/ Seconded McMaster)* Carried

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7. To appoint Mrs Colenso to the LTCCP Working Party Committee and Mrs Gibbs be named as the nominated deputy.  
(*Moved Riddell/ Seconded Stevens*) Carried
8. To put Mrs McMaster's name forward for the South Wairarapa Community Board position on the Wairarapa Library Service Committee.  
(*Moved Gibbs/ Seconded Stevens*) Carried

### **Pain Farm**

The Martinborough Community Board agreed that Pain Farm should continue to have a supervisor appointed by the Community Board.

The Mayor undertook to call John Donald and arrange a meeting to discuss the Pain Farm supervisory role.

The Martinborough Community Board noted:

1. Action 257: Put together a role description for a supervisor position of Pain Farm and a management plan for Pain Farm; M Allingham

## **D PUBLIC PARTICIPATION**

Garry Wells from Sports Pastimes and Activities (SPA) spoke to the Martinborough Community Board on the objectives of SPA. Mr Wells requested that the Information Centre and Library staff be authorised to take cash payments on behalf of SPA. Mrs Colenso advised Mr Wells that Council Officers would be advised of the request. The Mayor undertook to speak with Destination Wairarapa about the Information Centre being equipped to take cash payments.

## **E COMMITTEE MINUTES TO RECEIVE**

E1 Martinborough Square Minutes 15 Sept 2010

*MCB RESOLVED (MCB2010/9)* to receive the Martinborough Square Minutes 15 Sept 2010.

(*Moved Gibbs/ Seconded Stevens*) Carried

## **F MARTINBOROUGH TOWN HALL BOOKING NOTIFICATION**

F1 Martinborough Town Hall Booking Notification

The Martinborough Community Board noted:

1. Action 259: Contact the Martinborough Business Association to canvass whether they are willing to forward booking notification details to Martinborough retailers upon receipt from Council Officers; P Colenso

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2. Action 260: Amend the booking form for the Martinborough Town Hall to include a tickbox to permit the release of private information to the Martinborough Business Association for the purpose of advising retailers of a Town Hall booking; P Crimp
3. Action 261: Advise Daphne Geisler of the outcome of her request to receive Town Hall booking notification; P Crimp

## **G MARTINBOROUGH SWIMMING POOL**

### **G1 Martinborough Swimming Pool Report**

Martinborough Community Board discussed the options as presented in the Officers Report and noted that Transfield had painted the toddlers' pool as well as the main pool.

The Community Board agreed to meet at the swimming pool with the Property and Facilities Officer to survey the work done and consider options. Martinborough Swimming Pool would remain as an agenda item for the next meeting.

*MCB RESOLVED (MCB2010/10):*

1. To receive the information  
*(Moved Gibbs/ Seconded Stevens)* Carried
2. To approve the expenditure of \$1000 from the Pain Farm account for the purpose of removing old shade cloth and purchasing umbrella's and tables for the area beside the toddlers pool.  
*(Moved Riddell/ Seconded Gibbs)* Carried

## **H CORRESPONDENCE**

### **H1 Inwards**

Publication from Maths Wairarapa (Matharapa 2010)

### **H2 Outwards**

Nil

*MCB RESOLVED (MCB 2010/11)* that the inwards correspondence be received

*(Moved Gibbs/ Seconded McMaster)*

Carried

## **I APPLICATION FOR FINANCIAL ASSISTANCE**

### **I1 Martinborough Cricket Club**

*MCB RESOLVED (MCB 2010/12)* to provide a grant of \$500 to the Martinborough Cricket Club for the purpose of upgrading the club cricket facilities at Martinborough School.

*(Moved Riddell/ Seconded McMaster)*

Carried

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**J OTHER**

J1 Agenda items for 29 November 2010

The Martinborough Community Board requested that Guy Fawkes celebrations and nominations for the elections of the NZ Community Boards' Executive Committee be included on the agenda for the next meeting.

J2 Tabled Documents

*MCB RESOLVED (MCB 2010/13)* to receive the tabled documents that being a memo from LGNZ and the Council Committees and Working Parties report tabled at Council on 27 October 2010.

*(Moved Riddell/ Seconded Gibbs)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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