



## Martinborough Community Board

Minutes 29 August 2011

- Present:** Pam Colenso (Chair), Heather Gibbs, Adi McMaster, Cr Julie Riddell and Cr Max Stevens.
- In attendance:** Dr Jack Dowds, Suzanne Clark (Committee Secretary), for part only Mark Allingham (Group Manager Infrastructure and Services), Paul Crimp (Group Manager Corporate Support) and Paul Walker (Acting Manager Wairarapa Civil Defence Emergency Management Office).
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 29 August 2011 between 7.00pm and 9:10pm.

### PUBLIC BUSINESS

#### PROCEDURAL ITEM

*MCB RESOLVED (MCB 2011/32)* to add the application for financial assistance from Martinborough Community Gym to the agenda under standing order 3.7.5. The application was received a day after the agenda had been distributed and it was unreasonable to make them wait for a response until the next meeting.

*(Moved Colenso / Seconded Cr Stevens)*

Carried

#### 1. APOLOGIES

*MCB RESOLVED (MCB 2011/33)* to receive apologies from Mrs Jo Guscott and Mayor Adrienne Staples.

*(Moved Cr Riddell / Seconded Gibbs)*

Carried

#### 2. CONFLICTS OF INTEREST

Heather Gibbs and Adi McMaster declared a conflict of interest with the application for financial assistance submitted by the Martinborough Community Gym.

Pam Colenso declared a conflict of interest with the subject matter of Mrs Gibbs report in item 7.4.

Members did not participate in discussion where conflicts of interest were declared.

#### 3. PUBLIC PARTICIPATION

There was no public participation.

#### 4. CIVIL DEFENCE/EMERGENCY MANAGEMENT

Paul Walker, Acting Manager Wairarapa Civil Defence Emergency Management Office gave an overview of the Wairarapa Civil Defence Emergency Management Office and incident event scenarios.

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## 5. COMMUNITY BOARD MINUTES/EXPENDITURE

- 5.1 Martinborough Community Board Minutes – 18 July 2011  
*MCB RESOLVED (MCB 2011/34)* that the minutes of the Martinborough Community Board meeting held on 18 July 2011 be confirmed as a true and correct record.

*(Moved Cr Stevens/ Seconded Gibbs)*

Carried

- 5.2 Matters arising  
There were no matters arising.

- 5.3 Action items from previous meeting  
The Community Board reviewed the action items, and progress updates were provided.

- 5.4 Income and Expenditure Statement to 30 June 2011

*MCB RESOLVED (MCB 2011/35):*

1. That the Income and Expenditure Statement to 30 June 2011 be received.

*(Moved Gibbs/ Seconded McMaster)*

Carried

2. Action 864: Provide a balance of account for Pain Farm expenditure and commitments for year end 30 June 2011. Provide to MCB members via email and include on the 10 October 2011 agenda; P Crimp

## 6. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 6.1 Civil Defence Emergency Management

This agenda item was discussed directly after the Civil Defence/Emergency Management presentation by Paul Walker.

The Community Board wanted to show leadership and be part of any civil defence response.

The Community Board agreed that Paul Walker should liaise with the coastal area coordinators as that structure was already in place and working well.

*MCB RESOLVED (MCB 2011/36):*

1. To receive the information.

*(Moved Gibbs/ Seconded McMaster)*

Carried

2. To meet with the existing and known Martinborough urban civil defence/emergency management coordinators on Monday 26 September 7:00pm in the Council Chambers.

*(Moved Cr Riddell/ Seconded Gibbs)*

Carried

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3. Action 865: Provide civil defence chain of command options for the joint Community Board/coordinator meeting; M Allingham
4. Action 866: Invite the existing and known Martinborough urban civil defence/emergency management coordinators to the joint Community Board/coordinator meeting on 26 September 2011. Ensure they are brought up to date with what is happening in the CD reorganisation; M Allingham

## 6.2 Officers' Report to Community Boards

The Community Board reviewed the report and queried why plastic bags were now being used instead of the biodegradable paper bags. A number of reasons for the change were sited.

*MCB RESOLVED (MCB 2011/37):*

1. To receive the information.  
*(Moved Gibbs/ Seconded Cr Stevens)* Carried
2. Action 867: Include an article in the next rates newsletter discussing why plastic rubbish bags are now being used; M Allingham

## 6.3 Annual Plan

The Community Board agreed to fund equipment for the Martinborough playground out of the Pain Farm account and discussed the Annual Plan submission from the Ngawi Golf Club and the Council decision.

*MCB RESOLVED (MCB 2011/38):*

1. To receive the information.  
*(Moved Cr Riddell/ Seconded Gibbs)* Carried
2. That a letter be written to Lachie McLeod stating Community Board interest in funding plantings and irrigation for the Ngawi reserve and asking for more details on what was proposed and a cost estimate; P Crimp  
*(Moved Colenso/ Seconded Cr Stevens)* Carried

## 6.4 Model Standing Orders – Public Participation

*MCB RESOLVED (MCB 2011/39):*

1. To receive the information.  
*(Moved Cr Riddell/ Seconded McMaster)* Carried
2. That the Community Board Chair at his/her discretion may allow members of the public to present to the Community Board.  
*(Moved Cr Riddell/ Seconded Cr Stevens)* Carried

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6.5 Community Groups

*MCB RESOLVED (MCB 2011/40):*

1. To receive the information.

*(Moved Cr Riddell/ Seconded Gibbs)*

Carried

2. That existing committees reporting to the Community Board would not undergo name changes, however any newly created committees would be named in line with suggestions from the Community Board Terms of Reference.

*(Moved Cr Riddell/ Seconded Gibbs)*

Carried

**7. COMMUNITY BOARD/COUNCILLORS REPORTS**

7.1 Town Centre Committee

Mrs Gibbs noted that submissions to the Martinborough Square Reserve Management Plan and Development Plan closed on 5 September 2011.

7.2 Considine Park Committee

Council had now approved the Centennial and Considine Park Development Plan. Mrs Gibbs undertook to call a meeting of the committee to discuss priorities for development. With regards to the newly laid Considine Park track, the Community Board expressed appreciation of donated time and materials.

7.3 Town Hall Committee

Nothing to report.

7.4 Other Reports

**Adi McMaster**

Mrs McMaster voiced residents displeasure at badly pruned trees at Hikawera bridge. The Roading and Reserves Manager had already responded to concerns by agreeing to notify concerned residents prior to future pruning.

Progress was being made on murals for display at the Martinborough Swimming Pool.

Mrs McMaster provided concept photos of outside exercise equipment which may be suitable for Considine Park.

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**Heather Gibbs**

The Community Board agreed that Mrs Gibbs should invite the Martinborough Community Patrol to submit an application for Community Board funding.

*MCB RESOLVED (MCB 2011/41):*

- 1. To fund the purchase of 5 sheets of plywood at approximately \$64 per sheet.

*(Moved Cr Riddell/ Seconded Gibbs)*

Carried

- 2. Action 868: Write a letter to the Martinborough Lions (to be signed by the MCB chair) thanking them for the work undertaken laying the Considine Park track; P Crimp

- 3. Action 869: Investigate the ditch on Esther Street to see if repairs were required; M Allingham

**8. MARTINBOROUGH TOWN HALL CELEBRATIONS**

The Community Board discussed the document tabled by Cr Riddell from MADCAPS requesting they be part of the 2012 Centenary Celebrations for the Martinborough Town Hall.

The Community Board supported the idea of a production, noting that availability of the Town Hall was uncertain due to possible renovations and that the ‘Hire of Council Facilities Policy’ would apply, but MADCAPS may be eligible for a discount, or may request financial assistance from the Community Board.

The Community Board agreed that this agenda item should be carried over to the 10 October 2011 meeting.

**9. APPLICATION FOR FINANCIAL ASSISTANCE**

- 9.1 Martinborough Community Gym

*MCB RESOLVED (MCB 2011/42) to grant Martinborough Community Gym the sum of \$1,000 for an Elliptical crosstrainer.*

*(Moved Cr Riddell/ Seconded Cr Stevens)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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