



Martinborough Community Board

Minutes 31 January 2011

- Present:** Pam Colenso (Chair), Heather Gibbs, Adi McMaster, Cr Julie Riddell and Cr Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Rachel Hornsby (Group Manager Planning and Environment), Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 31 January 2011 between 7.00pm and 8:15pm.

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2011/01) to receive apologies from Mayor Adrienne Staples.

(Moved Gibbs/ Seconded Stevens)

Carried

Mrs Colenso called for any conflicts of interest. Members had no conflicts of interest to declare.

2. PUBLIC PARTICIPATION

There was no public participation.

3. COMMUNITY BOARD MINUTES/EXPENDITURE

3.1 Martinborough Community Board Minutes – 29 November 2010

MCB RESOLVED (MCB 2011/02) that the minutes of the Martinborough Community Board meeting held on 29 November 2010 be confirmed as a true and correct record.

(Moved Riddell/ Seconded Gibbs)

Carried

3.2 Matters arising

There were no matters arising.

DISCLAIMER

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3.3 Action items from previous meeting

The Martinborough Community Board noted:

1. Action item 173 was closed.
2. Action item 255 had been actioned.
3. Action item 336 was merged into action 257. Action 257 was updated as shown below.
4. Action 257 update: Circulate the Pain Farm Supervisor Letter of Engagement (role description) and draft report form to MCB for feedback outside the regular meeting cycle in order to maintain momentum for placement to the position; M Allingham

Upon completion of action 257 the Group Manager Infrastructure and Services would negotiate a contract rate of payment keeping in mind the previously budgeted fee for this role and seek approval from the Community Board.

3.4 Income and Expenditure Statement to 31 December 2010

The Community Board noted that the Board need to determine where surplus funds should be spent and asked that this item be on the March agenda.

MCB RESOLVED (MCB 2011/03) that the Income and Expenditure Statement to 31 December 2010 be received.

(Moved Gibbs/ Seconded Riddell)

Carried

4. OPERATIONAL REPORTS – Council Officers

4.1 Officers Report to Community Boards

The Group Manager Planning and Environment provided a verbal key point summary from the La De Da Festival debrief.

The Community Board advised that roads had been closed for the Alana Estate Vineyard Blondie Concert which caused disruption to residents and businesses. The Group Manager Planning and Environment said that an application for road closure had not been submitted to Council and any closure had not been authorised. It was evident that more coordination was required with events coordinators regardless of whether resource consent was required to ensure compliance with Council policies as well as ensure coordinators minimised impact to the community.

MCB RESOLVED (MCB 2010/04) to receive the Officers' Report to Community Boards.

(Moved Gibbs/ Seconded Riddell)

Carried

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5. COMMUNITY BOARD/COUNCILLORS REPORTS - Representation/Committees

5.1 Town Centre Committee

Heather had nothing to report.

In response to a question, the Group Manager Planning and Environment confirmed that for the upcoming review of the Martinborough Town Square Reserve Management Plan there was value in the Town Centre Committee focusing on identifying what worked well and what wasn't working with the current plan, rather than getting into detailed word-smithing of particular policies.

5.2 Considine Park Committee

The Group Manager Planning and Environment was working with landscape architects to get plans for Considine Park (and other areas) drawn up to include all information collected to date. The landscaping plans, including cost for development of Considine Park, would be endorsed by the Community Board before public consultation. Funding for development would need to be secured through the annual plan process.

5.3 Town Hall Committee

Julie had nothing new to report.

The Group Manager Infrastructure and Services reported that Mr Kernohan, the architect, had now received the EOC earthquake strengthening report and was updating the architectural plans.

5.4 Martinborough Waste Water Committee

Cr Stevens reported that a Martinborough Waste Water Committee was being formed and asked for Community Board representation on the committee. The Community Board agreed that a review of committees and appointments should be on the next agenda and that Cr Riddell should attend any meetings of the committee prior to a permanent appointment being made.

11 CORRESPONDENCE

11.1 Inwards

Letter from The Rotary Club of South Wairarapa Inc. to Cr Steven regarding funding to upgrade power box in the Martinborough Square dated 9 December 2010.

Letter from Toast Martinborough Ltd. to Cr Stevens regarding funding to upgrade power box in the Martinborough Square dated 21 December 2010.

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11.2 Outwards

Letter to Toast Martinborough Ltd. from Cr Stevens regarding upgrade of the power box in the Martinborough Square dated 3 December 2010.

Letter to The Rotary Club of South Wairarapa Inc. from Cr Stevens regarding upgrade of the power box in the Martinborough Square dated 3 December 2010.

MCB RESOLVED (MCB 2011/05)

1. That the inwards and outwards correspondence be received.
2. That the Community Board fund the balance of the cost of the power box upgrade in Martinborough Square (Toast Martinborough donation \$3073.50 and The Rotary Club of South Wairarapa donation \$1500) and that Officers pursue the contract to get the upgrade completed.

(Moved Stevens/ Seconded Gibbs)

Carried

3. Action 437: Get an update from Garry Wells on the SPA trial and setup in Martinborough and report back at the next Community Board meeting; H Gibbs.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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