



## Martinborough Community Board

Minutes 14 March 2011

- Present:** Pam Colenso (Chair), Heather Gibbs, Adi McMaster, Cr Julie Riddell, Jo Guscott.
- In attendance:** Adrienne Staples (Mayor), Dr Jack Dowds (Chief Executive Officer), Rachel Hornsby (Group Manager Planning and Environment) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 14 March 2011 between 7.00pm and 8:40pm.

### PUBLIC BUSINESS

#### 1. APOLOGIES

*MCB RESOLVED (MCB 2011/06) to receive apologies from Cr Max Stevens.  
(Moved Gibbs/ Seconded Cr Riddell)*

Carried

#### 2. DECLARATION:

Jo Guscott made a public declaration and was sworn in as a Martinborough Community Board member by the CEO.

#### 3. CONFLICTS OF INTEREST:

No conflicts of interest were declared.

#### 4. PUBLIC PARTICIPATION:

There was no public participation.

#### 5. COMMUNITY BOARD MINUTES/EXPENDITURE:

5.1 Martinborough Community Board Minutes – 31 January 2011  
*MCB RESOLVED (MCB 2011/07) that the minutes of the  
Martinborough Community Board meeting held on 31 January 2011 be  
confirmed as a true and correct record.*

*(Moved Cr Riddell/ Seconded Gibbs)*

Carried

5.2 Matters arising

There were no matters arising.

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5.3 Action items from previous meeting  
The Martinborough Community Board discussed progress on open action items and agreed that action item 169 be closed. Cr Riddell asked if Council held on file the previous swimming club charter or held dormant funds in account. Dr Dowds was able to confirm Council did not hold a club file or a dormant account.

5.4 Income and Expenditure Statement to 31 January 2011

*MCB RESOLVED (MCB 2011/08):*

1. That the Income and Expenditure Statement to 31 January 2011 be received.

*(Moved Gibbs/ Seconded Cr Riddell)*

Carried

2. Action 519: That any Community Board commitments already known or that were resolved on the 14 March 2011 be shown on the Income and Expenditure Statements for February 2011; P Crimp

## **6. OPERATIONAL REPORTS – Council Officers**

6.1 Legislation Affecting Elected Members – General Explanation by CEO.

The CEO provided a general explanation of relevant sections of legislation affecting elected members.

6.2 Officers' Report to Community Boards

*MCB RESOLVED (MCB 2011/09)* to receive the Officers' Report to Community Boards.

*(Moved Gibbs/ Seconded McMaster)*

Carried

6.3 Update on Development Plans for Three Council Reserves

*MCB RESOLVED (MCB 2011/10)* to receive the Update on Development Plans for Three Council Reserves Report.

*(Moved Cr Riddell/ Seconded McMaster)*

Carried

6.4 Martinborough Reserves – Request for Funding

Martinborough Community Board considered the report and the Group Manager Planning and Environment provided clarification and answered questions.

*MCB RESOLVED (MCB 2011/11):*

1. To receive the report.

*(Moved Cr Riddell/ Seconded McMaster)*

Carried

2. To approve up to \$5,000 from the Pain Farm account for a review of the Martinborough Square Reserves Management Plan.

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*(Moved Cr Riddell/ Seconded Guscott)* Carried

3. To approve up to \$2,000 to be paid as and when necessary from the Pain Farm account for an arborist's report to feed into the development plan for Martinborough Square and for works specified in that plan.

*(Moved Guscott/ Seconded Gibbs)* Carried

4. To approve up to \$3,000 from the Pain Farm account for a development plan for Centennial and Considine Park.

*(Moved Cr Riddell/ Seconded McMaster)* Carried

#### 6.5 Footpath Forward Works Programme

The Community Board reviewed the Martinborough footpath map as provided in the report. The Community Board noted that previously suggested areas for new footpaths had not been identified by those surveyed. The board suggested new footpaths be considered on Esther Street, Dublin into Regent Streets, Kitchener into Princess Streets and Oxford Streets.

*MCB NOTED:*

1. Action 520: Include community board feedback for new footpaths in the 'Footpath Forward Works Programme'; M Allingham

### 7. **DISBURSEMENT OF COMMUNITY BOARD FUNDS**

The Community Board agreed to meet informally to formulate a work plan and to prioritise projects for funding.

*MCB RESOLVED (MCB2011/12):*

1. To cover the cost of registration and expenses for Jo Guscott to attend the Community Boards' Conference in 2011.

*(Moved Cr Riddell/ Seconded Gibbs)* Carried

2. To put aside \$1,000 for ad hoc Community Board grants with the balance of available Community Board funds to be used for community projects as the Board sees fit.

*(Moved Colenso/ Seconded Gibbs)* Carried

3. Action 521: Ensure invoices for tables at Martinborough pool are charged to MCB and are shown under commitments; P Crimp

4. Action 522: Follow-up with Cr Stevens to see if there was excess seating at Martinborough Town Hall for relocation to the Martinborough Swimming Pool; Mrs Colenso

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## **8. LIGHTING IN MARTINBOROUGH SQUARE**

Mrs Gibbs asked that spare glass plates for the lights in the Martinborough Square be kept in stock.

The Martinborough Square Reserve Management Plan consultation process would seek input on the colour of the lights in the square, signage and fencing. The Group Manager Planning and Environment undertook to circulate the draft plan before the next meeting.

## **9. SIGNAGE IN MARTINBOROUGH TOWN AND BIDWELLS CUTTINGS**

The Martinborough Community Board noted that the town sign style had previously been agreed and that the Board and Council had agreed that individual businesses would not be permitted signage on council poles. Generic requests for signs would be considered. Businesses wanting signs in keeping with the council style would need to cover all costs associated with erection and ongoing maintenance. The Community Board agreed that a sign advising of olives on Oxford Street could be posted.

## **10. REVIEW OF COMMUNITY BOARD COMMITTEES AND APPOINTMENTS**

*MCB RESOLVED (MCB 2011/13):*

1. That Mrs Gibbs, Mrs Colenso, Mrs Guscott and Cr Stevens would sit on the Town Centre Committee.
2. That Mrs Gibbs, Mrs Guscott, Cr Stevens and Cr Riddell would sit on the Considine Park Committee.
3. That Mrs Colenso, Mrs McMaster, Cr Riddell and Cr Stevens would sit on the Town Hall Committee.
4. That Mrs McMaster would replace Cr Riddell on the Waste Water Committee.

*(Moved Colenso/ Seconded Gibbs)*

Carried

## **11. COMMUNITY BOARD/COUNCILLORS REPORTS - Representation/Committees**

### **5.1 Town Centre Committee**

*MCB NOTED:*

1. Action 523: Repaint furniture in the Town Centre with anti graffiti paint and refrain from using high water blaster pressure to clean the seats; M Allingham

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5.2 Considine Park Committee

Mrs Gibbs advised that the Committee were waiting for landscape architect plans.

5.3 Town Hall Committee

Cr Riddell advised that the Committee were awaiting options and associated costs from Eastern Consulting for earthquake strengthening work on the Town Hall.

5.4 Martinborough Star

The Community Board agreed to implement a rotating roster for submitting an article on items of interest from Community Board meetings. The first article was to introduce Community Board members. The roster would be Mrs Gibbs, Mrs McMaster, Mrs Guscott, and then Mrs Colenso.

*MCB NOTED:*

1. Action 524: Arrange for by-law officers to talk to owners of properties where the fencing had allowed stock to escape onto roads. (Pam Colenso has details); R Hornsby

**12 CORRESPONDENCE**

Mrs Colenso advised that she had approached the Lions and Rotary seeking partnership with the Community Board on a project to link the wineries on Puruatanga Road/Huangularua Street area by a walkway. The Community Board supported the idea in principal but asked that landowners be consulted and that ongoing maintenance costs and ease of mowing be considered.

**12.1 Inwards**

From NZ Walking Access Commission to the Group Manager Planning & Environment dated 9 February 2011.

**12.2 Outwards**

To Ro Griffiths regarding general untidiness of the town following Toast Martinborough from Pam Colenso dated 1 March 2011.

To Toast Martinborough regarding general untidiness of the town following the Toast Martinborough event from Pam Colenso dated 1 March 2011.

*MCB RESOLVED (MCB 2011/14)*

1. That the inwards correspondence be received.

*(Moved Gibbs/ Seconded McMaster)*

Carried

2. That the outwards correspondence be received.

*(Moved Cr Riddell/ Seconded Guscott)*

Carried

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3. Action 525: Put in a submission to the NZ Walking Access Commission seeking funding for a walkway along Puruatanga Road/Huangarua Street; P Colenso

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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