



## **MĀORI STANDING COMMITTEE**

### **Agenda**

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#### **NOTICE OF MEETING**

Notice of a meeting of the Māori Standing Committee of the South Wairarapa District Council to be held in the Martinborough Town Hall, Texas Street, Martinborough on Monday 21 September 2020 at 6.00pm.

#### **MEMBERSHIP OF THE COMMITTEE**

Narida Hooper, Nathan Maynard, Terry Te Maari, Teresa Aporo, Karen Mikaera, Carlene Te Tau, Andrea Rutene, Toni Kerr, Mayor Alex Beijen, Cr Pip Maynard, Cr Brian Jephson and Cr Garrick Emms.

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**1. APOLOGIES:**

**2. CONFLICTS OF INTEREST:**

**3. ACKNOWLEDGEMENTS AND TRIBUTES:**

**4. PUBLIC PARTICIPATION:**

4.1 None advised

**5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:**

*As per standing order 14.7 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*

**6. MĀORI STANDING COMMITTEE MINUTES:**

6.1 Minutes for Approval: Māori Standing Committee Minutes of 4 August 2020

**Pages 1-6**

***Proposed Resolution:*** *That the minutes of the Māori Standing Committee meeting held on 4 August 2020 be confirmed as a true and correct record.*

**7. OPERATIONAL REPORTS – COUNCIL OFFICERS:**

- |     |   |                    |
|-----|---|--------------------|
| 7.1 | Draft Wairarapa International Dark Sky Outdoor Artificial Lighting Plan Change Report | <b>Pages 7-15</b>  |
| 7.2 | Officers Report   | <b>Pages 16-63</b> |
| 7.3 | Action Items Report   | <b>Pages 64-69</b> |
| 7.4 | Income and Expenditure Report   | <b>Pages 70-76</b> |
| 7.5 | Māori Representation on the Wairarapa Library Services Joint Committee Report         | <b>Pages 77-80</b> |

**8. CHAIRPERSON REPORT**

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| 8.1 | Chairperson Report | <b>Pages 81</b> |
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**9. MEMBERS REPORT**

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| 9.1 | None advised |
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**SOUTH WAIRARAPA  
DISTRICT COUNCIL**  
*Kia Reretahi Tātau*

## **MĀORI STANDING COMMITTEE**

### **Minutes from 4 August 2020**

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<b>Present:</b>	Narida Hooper (Chair), Nathan Maynard (to 6.53pm), Karen Mikaera, Terry Te Maari, Carlene Te Tau, Andrea Rutene, Toni Kerr (pending), Councillor Pip Maynard, Councillor Garrick Emms (to 7.07pm) and Councillor Brian Jephson.
<b>In Attendance:</b>	Euan Stitt (Group Manager Partnerships and Operations) and Steph Dorne (Committee Advisor).
<b>Also in Attendance:</b>	Tia Tuuta (Papawai Marae), Te Puritanga Jefferies (Greater Wellington Regional Council), Debbie Donaldson (Perception Planning), Mel Maynard (Martinborough Community Board) and Hone Hurihanganui (Engaging Well)
<b>Conduct of Business:</b>	The meeting was held in the Council Chambers, 18 Kitchener Street, Martinborough. The meeting was conducted in public between 6:00pm and 8.07pm.

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### **PUBLIC BUSINESS**

Ms Kerr opened with a Karakia.

Ms Hooper welcomed Toni Kerr who has been nominated to represent Hau Ariki Marae on the Committee. Ms Hooper also welcomed Tia Tuuta who attended to represent Papawai Marae ahead of the Marae undertaking its process of nominations for new members.

Ms Kerr and Ms Tuuta introduced themselves and members did a round table of introductions.

Ms Hooper requested the Committee consider a late grant application from Hau Ariki Marae. The application was received late as there was a delay in the applicant obtaining an updated quote.

*MSC RESOLVED (MCB 2020/20)* to accept the late grant application from Hau Ariki Marae as part of agenda item 7.2. The reason it cannot be deferred to the September meeting is because the furniture is needed for the Marae to accommodate large functions.

*(Moved Mikaera/Seconded Te Maari)*

Carried

### **DISCLAIMER**

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**1. APOLOGIES**

*MSC RESOLVED (MSC 2020/21) to receive apologies from Teresa Aporo.  
(Moved Hooper/Seconded Rutene)*

Carried

**2. CONFLICTS OF INTEREST**

Terry Te Maari declared a conflict of interest with the grant application from Kohunui Marae, Narida Hooper and Karen Mikaera declared a conflict of interest with the grant application from Pae tū Mōkai o Tauria, and Nathan Maynard and Toni Kerr declared a conflict of interest with the grant application from Hau Ariki Marae.

**3. ACKNOWLEDGMENTS AND TRIBUTES**

Ms Rutene paid tribute to the Rimene and Roberts whānau for the recent passing of whānau members.

**4. PUBLIC PARTICIPATION**

**4.1 Te Puritanga Jefferies – Māori Economic Development Strategy**

Ms Jefferies updated members on the progress of developing a Māori Economic Development Strategy, including community engagement, finalisation of the strategy content, and the upcoming launch. Ms Jefferies offered to support a launch event in the Wairarapa.

**4.2 Terry Te Maari – Grant Application from Kohunui Marae**

Mr Te Maari spoke in support of the grant application from Kohunui Marae to fund a nursery project, improved shelving, and to replace cooking vessels.

**4.3 Karen Mikaera – Grant Application from Pae tū Mōkai o Tauria**

Ms Mikaera spoke in support of the grant application from Pae tū Mōkai o Tauria to fund a native tree and plant nursery.

**4.4 Debbie Donaldson - Plan Change to the District Plan for the Wairarapa Dark Sky Reserve**

Ms Donaldson spoke on matters relating to the Plan Change to the District Plan for the Wairarapa Dark Sky Reserve. Ms Donaldson introduced the work and outlined progress to date and next steps. Ms Donaldson requested to present to the Committee at its next meeting in September.

**4.5 Mel Maynard – Welcome to Martinborough sign, Restorative Justice and Memorial Gateway at Soldiers Memorial Park**

Ms Maynard, on behalf of the Martinborough Community Board, requested support in asking Council to petition a bilingual Welcome to Martinborough Sign on State Highway 53. Ms Maynard also requested support in requesting Wellington Water make restorative justice for the wastewater overflow incident through funding plants at Pain Farm and catering as part of the 180-year anniversary settlement for Waihinga. Ms Maynard also requested to work collaboratively on a memorial gateway at Soldiers Memorial Park to recognise Māori lives lost at war and gave the suggestion of a pou at the entrance.

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4.6 Nathan Maynard – Grant application from Hau Ariki Marae

Mr Maynard spoke in support of the grant application from Hau Ariki Marae to purchase furniture for the Marae.

**5. ACTIONS FROM PUBLIC PARTICIPATION**

5.1 Te Puritanga Jefferies – Greater Wellington Regional Council, Māori Economic Development Strategy

No actions were recorded.

5.2 Terry Te Maari – Grant Application from Kohunui Marae

The Committee deferred discussion of the application for financial assistance to agenda item 7.2, the Financial Assistance Report.

5.3 Karen Mikaera – Grant Application from Pae tū Mōkai o Tauria

The Committee deferred discussion of the application for financial assistance to agenda item 7.2, the Financial Assistance Report.

5.4 Debbie Donaldson - Plan Change to the District Plan for the Wairarapa Dark Sky Reserve

Ms Donaldson was invited to present at the next Committee meeting in September 2020. Members requested Ms Donaldson provide information on what engagement has been done with Māori and the impacts of their proposal on any future Māori economic plans at this meeting.

5.5 Mel Maynard – Welcome to Martinborough sign, Restorative Justice and Memorial Gateway at Soldiers Memorial Park

Ms Maynard was encouraged to work directly with Ms Aporo and Ms Te Tau on a Welcome to Martinborough sign.

The Committee deferred discussion on the requests to support the proposed restorative justice event and to work collaboratively on a memorial gateway at Soldiers Memorial Park to agenda item 8.1, the Chairperson Report.

5.6 Nathan Maynard – Grant application from Hau Ariki Marae

The Committee deferred discussion of the application for financial assistance to agenda item 7.2, the Financial Assistance Report.

**8. CHAIRPERSON REPORT**

8.1 Chairperson Report

Mr Hurihanganui of Engaging Well presented on the proposal to conduct a cultural audit of the South Wairarapa District Council. Mr Hurihanganui introduced the concept of a cultural audit, outlined the approach and expected timeframes.

Mr Maynard left the meeting at 6.53pm.

*MSC NOTED:*

Action 354 – To discuss the proposal from Engaging Well to conduct a cultural audit at SWDC with Chief Executive Harry Wilson, MSC.

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Councillor Emms left the meeting at 7.07pm.

Ms Hooper spoke to matters in the Chairperson Report and updated members on reasons for the cancellation of the wānanga. Members discussed the need for restorative justice to still be made and supported establishing a Working Party to work collaboratively with the Martinborough Community Board, Mr Stitt, and Wellington Water on the ideas of planting at Pain Farm, catering and a pou put forth by Ms Maynard.

*MSC RESOLVED (MSC 2020/22):*

1. To receive the Chairperson Report.
2. To establish a Working Party to determine how to make restorative justice for the wastewater overflow incident.

*(Moved Cr Jephson/Seconded Te Maari)*

Carried

## **6. MINUTES FOR CONFIRMATION**

### **6.1 Māori Standing Committee – 1 July 2020**

*MSC RESOLVED (MSC 2020/23)* that the minutes of the Māori Standing Committee meeting held on 1 July 2020 be confirmed as a true and correct record.

*(Moved Rutene/Seconded Mikaera)*

Carried

## **7. OPERATIONAL REPORTS – COUNCIL OFFICERS**

### **7.1 Criteria for Financial Assistance Report**

Members agreed to remove the criteria for applicants to provide proof of insurance and financial statements in support of grant applications and discussed the importance of grant recipients reporting back to the Committee to share their experience.

*MSC RESOLVED (MSC 2020/24):*

1. Receive the 'Criteria for Financial Assistance' Report.

*(Moved Cr Jephson/Seconded Te Maari)*

Carried

2. Approve the individual, organisation and marae financial assistance application forms.

*(Moved Mikaera/Seconded Cr Maynard)*

Carried

3. Approve that the financial assistance application forms be made available on the Council website.

*(Moved Cr Jephson/Seconded Rutene)*

Carried

4. Agree that a further review of the financial assistance application forms be undertaken in 12 months' time following the development of the Committee Terms of Reference and review of the Grant Policy.

*(Moved Mikaera/Seconded Cr Jephson)*

Carried

### **7.2 Financial Assistance Report**

Ms Hooper, on behalf of Pae tū Mōkai o Tauira, withdrew the request for a six-month extension on the grant approved in September 2019 to assist with

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new signage for the new premises at the old Featherston Golf Course as the project has now been completed.

*MSC RESOLVED (MSC 2020/25):*

1. Receive the 'Applications for Financial Assistance' Report.  
(Moved Te Maari/Seconded Cr Maynard) Carried
2. To grant Kohunui Marae funds of \$8,122 to assist with establishing a Native Plant Nursery, Kāuta storage and upgrade, and replacement cooking vessels.  
(Moved Mikaera/Seconded Cr Jephson) Carried  
Terry Te Maari abstained.
3. To grant Pae tū Mōkai o Tauira fund of \$1,000 to assist with building a Native Tree and Plant Nursey in Featherston at Te Whare Whakapapa Raranga (old Featherston Golf Clubrooms).  
(Moved Rutene/Seconded Cr Maynard) Carried  
Narida Hooper and Karen Mikaera abstained.
5. To grant Hau Ariki Marae funds of \$9,000 to purchase furniture for the dining room at the Marae.  
(Moved Cr Jephson/Seconded Mikaera) Carried

#### 7.3 Action Items Report

Members discussed the items, noting further updates and further actions in relation to:

Action 355: Investigate progress of the request for Council to add a new sign at Viles Road that marks Pae tū Mōkai o Tauira, E Stitt.

Action 356: Request Upper Hutt City Council fixes the incorrect spelling of the Remutaka sign at Maymorn, E Stitt

Members requested Action 444 be reopened as there is another Remutaka sign at Abbotts Creek on Western Lake Road that needs replacing.

*MSC RESOLVED (MSC 2020/26)* to receive the Action Items Report.

(Moved Rutene/Seconded Mikaera) Carried

#### 7.4 Income and Expenditure Report

Members discussed applying for a marae development grant from Council and considered the option of the local maraes applying direct to Council in future years.

*MSC RESOLVED (MSC 2020/27)* to receive the Income and Expenditure Statement for the period 1 July 2019 – 30 June 2020.

(Moved Cr Jephson/Seconded Mikaera) Carried

*MSC NOTED:*

Action 357: Obtain a copy of the Committee grant application to Council from 2019/20 and apply to Council for a grant for marae development in the current 2020/21 funding round, N Hooper.

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Ms Kerr closed with a Karakia.

The meeting closed at 8.07pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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AGENDA ITEM 7.1

**THE DRAFT WAIRARAPA INTERNATIONAL DARK SKY –  
OUTDOOR ARTIFICIAL LIGHTING PLAN CHANGE FOR PUBLIC  
NOTIFICATION PURPOSES**

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**Purpose of Report**

To advise the Committee that the Draft Wairarapa International Dark Sky-Outdoor Artificial Lighting Plan Change has been prepared and approved for public notification purposes.

**Recommendations**

Officers recommend that the Committee:

1. *Receive the Draft Wairarapa International Dark Sky Outdoor Artificial Lighting Plan Change report.*
2. *Notes that Council at its meeting on 2 September 2020 approved for public notification the Draft Wairarapa International Dark Sky Outdoor Artificial Lighting Plan Change as part of progressing the Council initiated Plan Change.*

**1. Executive Summary**

The Draft Wairarapa International Dark Sky Outdoor Artificial Lighting Plan Change has been approved by Council for public notification purposes. As this plan change is a joint project alongside Carterton District Council, their Policy and Strategy Committee will consider approval for public notification at their meeting on 9 September 2020. This Council initiated plan change has been compiled through Perception Planning. A summary of the Plan Change is attached under Appendix 1. The Plan Change and accompanying Section 32 report can be found in the [Council agenda of 2 September 2020](#).

The Plan Change will be subject to full public notification under the Resource Management Act 1991. Council approval is required to proceed to public notification, and notification is proposed for mid to late September. The Martinborough Dark Sky Society is in the process of applying to obtain accreditation from the International Dark Sky Society for International Dark Sky Reserve status for Wairarapa.

## **2. Background**

Due to the current simple rule in our operative District Plan a Plan Change needs to be undertaken during 2020 to support the Martinborough Dark Sky Society's application for international accreditation for the new reserve. The dark sky reserve will initially encompass the territorial areas of South Wairarapa and Carterton districts.

When accredited, the reserve will become the largest International Dark Sky Reserve in the world. A future second stage of the reserve could extend into parts of Masterton District. However, there is significant evening light pollution currently there, which would need to be resolved as part of any future expansion and inclusion.

The South Wairarapa District Council along with Carterton and Masterton District Councils are responsible for approving Plan Changes to the current Wairarapa Combined District Plan (WCPD), and a Plan Change is the process required to change existing rules of an operative plan.

The International Dark Sky Reserve for Wairarapa project has involved discussion and ongoing support during 2018-2019 by the District Councils for the reserve. The Wairarapa Economic Development Strategy and Action Plan identifies the 'Martinborough Dark Sky experience' as one of the four best 'multi-season, multi day returns' tourism opportunities in the Wairarapa. For South Wairarapa District, Council gave approval in February for the development of a Council initiated Plan Change, this followed on from earlier support and liaison on the proposal. Following the Covid 19 lockdown period, on 6 June 2020 Carterton District Council gave approval for developing the Plan Change. Light pollution is the biggest threat to gaining certification.

## **3. Discussion**

As part of the proposed establishment of the Wairarapa International Dark Sky Reserve changes to existing District Plan rules controlling outdoor lighting are required in order to minimise future levels of outdoor light pollution to the night sky. From an issues and options analysis, it was recommended that the Councils proceed with the Council initiated Plan Change, in combination with non-regulatory methods, such as community education on outdoor lighting.

A review of the operative WCDP reveals that the provisions that control light emissions within the district are not sufficiently specific to address light pollution that adversely affects the brightness and clarity of the night sky. The operative provisions also fail to meet the IDA requirements for dark sky reserve accreditation. The priority, in terms of the international dark sky reserve certification process, is to ensure that light emissions/pollution from new development within the proposed dark sky reserve area can be controlled.

The purpose of the proposed plan change is therefore to review the Plan's issues, objectives, policies, rules, methods and assessment criteria to:

1. Manage new lighting within the districts to minimise adverse effects from light pollution to protect the brightness and clarity of the night sky.
2. Manage new lighting to ensure that the requirements for obtaining international dark sky reserve status can be met.

3. Clearly signal to the community that the clarity and brightness of the night sky are important features of the Wairarapa and should be protected.
4. Allow for outdoor artificial lighting when the type and characteristics of lighting used will not have adverse effects on the brightness and clarity of the night sky.
5. Ensure that Plan provisions are sufficiently clear and direct, to assist decision-makers assessing and determining applications for lighting.
6. Ensure provisions clearly articulate Councils' expectations in relation to lighting.

The proposed changes will:

- Provide more specificity in terms of standards for the installation of lighting.
- Ensure that lighting that meets the prescribed standards is provided for 'as of right'.
- Ensure that lighting that does not comply with the standards requires an assessment of effects, including effects on the on the brightness and clarity of the night sky.
- Provide clear objectives, policies and assessment criteria when lighting does not meet the permitted activity standards and would require resource consent.

It is intended that the provisions proposed as part of this plan change will only apply to the South Wairarapa and Carterton districts. This area is to be identified within the Plan as the 'Dark Sky Management Area'.

The provisions proposed by this plan change will only apply to new lighting that is erected within the proposed Dark Sky Management Area once this plan change becomes operative. These provisions will not apply retrospectively to existing and established lighting. If lighting is replaced, however, the new provisions proposed in this plan change will apply.

This plan change has not reviewed the effectiveness and efficiency of current WCDP lighting provisions and whether they provide adequate protection of residential amenity. The scope is limited to ensuring that international dark sky reserve certification can be gained, and minimising light pollution to protect the brightness and clarity of the night sky. A review of the operative WCDP, including the lighting provisions that relate to effects on amenity, will be undertaken as part of the full plan review that is scheduled to be undertaken within the next three years. This plan change has been prepared with input from suitably qualified lighting engineers from Stephenson and Turner Lighting (S&T Lighting), Wellington.

For existing activities, non-regulatory methods such as education, undertaken by the Councils and Martinborough Dark Sky Society, would assist in highlighting to the public

the benefits of lighting that would comply with the WCDP provisions. The intention of this process that the community would 'get on board' to voluntarily change lighting to reduce night-time light pollution.

### **3.1 Consultation**

Consultation has recently been undertaken with external agencies including the International Dark Sky Association (IDA), Ministry for the Environment, the Department of Conservation and The New Zealand Transport Agency, the latter two giving their support to the plan change and dark sky reserve. Local consultation has involved liaison with the Māori Standing Committee, and the Martinborough Dark Sky Society has hosted a local educational evening about dark sky reserves at Stonehenge on 21 July.

During liaison with the Māori Standing Committee, the Committee requested information on what engagement has been done with Māori and the impact of their proposal on any future Māori economic plans.

Information regarding the proposed plan change has been sent to Rangitane o Wairarapa or Ngati Kahungunu, Hurunui-O-Rangi Marae and Kohunui Marae.

In terms of impacts on future Māori economic plans, it is considered there will be very limited impact. The only financial implications to iwi is the cost associated with erecting or replacing lighting on land in order to comply with the proposed new rules within the District Plan, which is considered minimal.

The proposed plan change will assist International Dark Sky Reserve accreditation being obtained in the Wairarapa. There is real opportunity that the International Dark Sky Reserve status could provide local development/economic opportunities for iwi within the Wairarapa, given the anticipated benefits this will bring the Wairarapa in terms of tourism and associated economic development.

The three Wairarapa Councils have been open in their support of the Dark Sky Society's intention to gain International Dark Sky Reserve accreditation. The Wairarapa Combined Plan Hearings Committee will receive and hear submissions and make a recommendation back to the Councils on the adoptions of the Plan Change.

### **3.2 Legal Implications**

The legal and legislative considerations relate to the plan change having to follow procedural requirements for processing Plan Changes under the Resource Management Act 1991, including Schedule 1 of the RMA.

### **3.3. Financial Considerations**

Costs associated with the Plan Change would be covered under existing budgets for work on the District Plan Review. The process costs will be shared by the Councils.

#### **4. Conclusion**

That the Committee receives this update report on the Draft Wairarapa International Dark Sky Outdoor Artificial Lighting Plan Change, which advises that Council has approved the Plan Change for public notification purposes. Council approval is a necessary step as part of requirements under the Resource Management Act 1991, and part of supporting the Martinborough Dark Sky Society's intention to achieve International Dark Sky Reserve status in Wairarapa. This is a joint process of South Wairarapa, Carterton and Masterton District Council.

#### **5. Appendices**

Appendix 1 – Wairarapa International Dark Sky Summary of Information

Contact Officer: Godwell Mahowa, Planning Manager

Reviewed By: Russell O'Leary, Group Manager Planning and Environment

# **Appendix 1 – Wairarapa International Dark Sky Summary of Information**

# The Wairarapa International Dark Sky Reserve – Outdoor Artificial Lighting Plan Change

The Martinborough Dark Sky Society are applying to the International Dark Sky Association for part of Wairarapa to be certified as an International Dark Sky Reserve. South Wairarapa, Carterton, and Masterton District Councils support this application for the variety of economic (tourism), environmental, social, and cultural benefits the certification would bring to the districts.

What is a dark sky reserve?

A dark sky reserve is public or private land where the quality of starry nights and the nocturnal environment are exceptional, and those qualities are specifically protected for cultural, natural, educational, scientific or public purposes ([www.darksky.org](http://www.darksky.org)).

There are only 12 dark sky reserves in the world, and only three are in the southern hemisphere. There is only one dark sky reserve in New Zealand, located in the Mackenzie Valley, Aoraki. There are two dark sky sanctuaries<sup>1</sup> in New Zealand - Stewart Island and Great Barrier Island.

If Wairarapa became **a dark sky reserve, it would be the world's largest.**

Managing light pollution better will help the dark sky reserve application

Light pollution is the biggest threat to getting International Dark Sky Reserve certification. To qualify as a dark sky reserve, light pollution in the region must be managed to certain levels. South Wairarapa and Carterton district councils want to support a successful dark sky reserve application, so they are proposing to change and add some rules in the Wairarapa Combined District Plan that relate to managing light pollution.

Skyglow or the brightening of the night sky is the worst thing for night sky viewing. Due to skyglow, the night sky over many of **New Zealand's** urban environments can be brighter than a natural, starlit sky. Skyglow hides the stars from our sight and prevents us from experiencing a natural night, even in areas far away from urban development<sup>2</sup>.

What is the Wairarapa Combined District Plan?

A district plan is a public document that guides how we manage activities and environmental impacts (like outdoor lighting) in our districts. The Wairarapa Combined District Plan is the one shared by the South Wairarapa, Carterton, and Masterton districts.

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<sup>1</sup> A sanctuary differs from a Dark Sky Reserve in that it is typically situated in a very remote location with few (if any) nearby threats to the quality of its dark night skies.

<sup>2</sup> <https://www.darksky.org/light-pollution/measuring-light-pollution/>

What is a plan change?

District plans are reviewed approximately every ten years, but councils can **initiate smaller 'plan changes' between the major reviews to keep the plans current and relevant.**

When a council proposes a plan change, they will publicly notify the changes they intend to make to the plan and invite the public to make submissions on them. The submissions will be considered at a hearing by a hearing panel. Afterward, the hearing panel will issue a decision on whether to go ahead with the plan change or not.

What changes are the South Wairarapa and Carterton District Councils proposing?

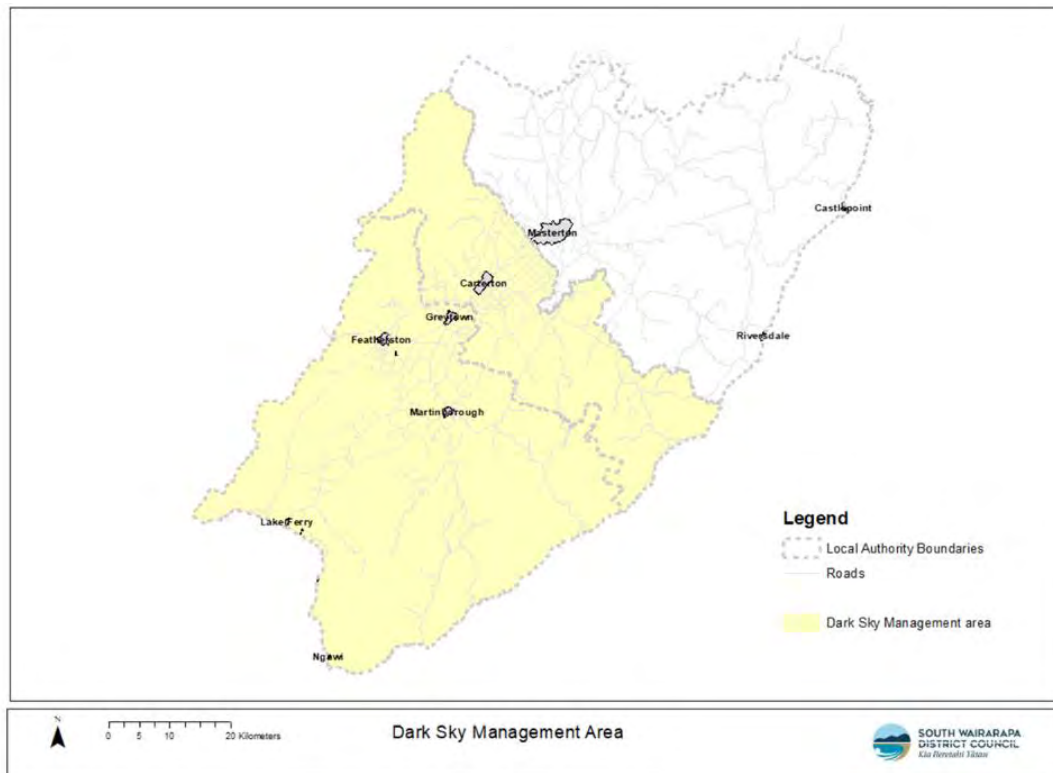
The Council would like to change some objectives, policies, and rules (**collectively called 'provisions'**) in the Wairarapa Combined District Plan so light pollution can be controlled better. The plan currently does not specifically address light pollution that adversely affects the brightness and clarity of the night sky. The provisions also do not meet the International Dark Sky Association requirements for dark sky reserve accreditation.

Here are the main changes:

- A new rule that will require outdoor lighting to be tilted down or shielded so light goes out and down – not out and up.
- A new rule that will control the 'colour temperature' of lighting – making sure light temperatures are 3000 kelvins and under.
- An exemption to the above rules if outdoor lighting is on a five-minute (or less) sensor/timer.
- New rules for sports lighting at recreational facilities to address light pollution, and to make it easier (eg. no resource consents) for sports recreation facilities to install outdoor lighting.

The Martinborough Dark Sky Society wants the International Dark Sky Reserve area to be over the South Wairarapa and Carterton districts. Therefore, the proposed changes to the plan will only apply to the South Wairarapa and Carterton districts at this time (not to the Masterton District). The area will be clearly identified in the planning maps as the **'Dark Sky Management Area'**.





These proposed new provisions will not apply to existing and established lighting. If lighting is replaced, then the new provisions would apply. However, we will encourage people to change their lighting to meet these new standards and reduce light pollution in the districts.

## Have your say on the Wairarapa International Dark Sky Reserve – Outdoor Artificial Lighting Plan Change

A copy of the proposed changes to the plan and a 'Section 32 report' (which explains the reasoning behind each proposed change) is available at <https://www.swdc.govt.nz>

Anyone can make a submission on a plan change. To find out how to make a submission, please go to <https://www.swdc.govt.nz>

If you make a submission, you are entitled to participate in a hearing.

If you have questions about the proposed changes or about the plan change process, please email [xxx](mailto:xxx@swdc.govt.nz) or ring xxx.

# MĀORI STANDING COMMITTEE

21 SEPTEMBER 2020

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## AGENDA ITEM 7.3

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Committee with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 7 September 2020

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive Officer

## **Appendix 1 – Action Items to 7 September 2020**

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
444	17-Jun-19	Action	Russell	Euan	Conduct a review, and replace signs as needed for the following: Waihenga Lane in rural Martinborough should be Waihinga Lane, Rimutaka Cycle Trail should be Remutaka (blue and white sign near Featherston Railway Station, improved signage to Hau Ariki Marae	Actioned	22/7/19: Signage improvements request noted and will be corrected. 29/7/19: MSC requested Waihenga bridge signage review be put on hold 17/2/20: Mr Wilson updated members that he approached NZTA about changing name of bridge and noted Ms Mikaera was going to check the naming. Members agreed to leave the action open for further investigation of the naming. 24/07/20: The signs for Remutaka and the Marae haven been ordered. All others are complete. 10/08/20: MSC requested this action be reopened as there is a Remutaka sign at Abbots Creek near the bridge on Western Lake Road to be replaced. 11/08/20 additional sign ordered by Officers 25/08/20: All signs complete
149	9-Sep-19	Action	MSC		Invite a representative from YETE to talk to the MSC at their next meeting about the Provincial Growth Fund funding for YETE and the rangitahi programme	Open	<i>Note: Reassigned to MSC from Wayne Pitau</i> 1/07/20: Members discussed incorporating this into their considerations for an MSC planning day.
178	4-Jun-20	Action	Euan	Tim	To investigate opening walking and cycling access to the paper road that leads to the Owanga Landing Reserve	Open	24/06/20: Initial indications are the cost is potentially prohibitive in the current situation as it would require going over a stream which could cost \$800k-\$1m to put the road in. Further work will be done to look into this in more detail. 22/07/20: This is still being scoped but officers are looking to include it in the District-wide pedestrian/cycleway/trails plan.
252	1-Jul-20	Resolution	Karen	Steph	MSC RESOLVED (MSC 2020/17) to: 1. Receive the Election of Māori Standing Committee Chairperson Report receive the Officers' Report. 2. Elect a Chair using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Committee's Chair for the 2019-2022 triennium 3. Hold another election for the Chair of the Māori Standing Committee once member vacancies from Hau Ariki and Papawai Maraes	Parked	1 - No action required 2 - No action required 3 - Parked until Papawai Marae vacancies are filled

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
					are filled. (Moved Mayor Beijen/Rutene) Carried		
253	1-Jul-20	Resolution	Katrina (2,3) MSC(4) MSC (5)	Charly (2,3) MSC (4) K Mikaera (5)	<p>MSC RESOLVED (MSC 2020/19):</p> <p>1. To receive the Chairperson Report. (Moved Aporo/Seconded Mikaera) Carried</p> <p>2. To approve the reimbursement of \$460.70 + GST to Narida Hooper for catering expenses and a gift for Raihānia Tipoki's farewell, funds to come from the MSC Operational fund. (Moved Mikaera/Seconded N Maynard) Carried</p> <p>3. To approve the grant application from Puhi Te Whaiti for a cost of \$609.75 for expenses related to the Aoraki Bound Program completed. (Moved Aporo/Seconded Mikaera) Carried</p> <p>4. To consider adding a youth representative to the Māori Standing Committee Terms of Reference. (Moved Rutene/Seconded Mikaera) Carried</p> <p>5. To write a letter of support to Greytown Trials Trust on the Tauherenikau Cycle Bridge Project. (Moved Hooper/Seconded Mikaera) Carried</p>	Parked	<p>1 - No action required</p> <p>2 – Done, to accounts for payment 9/07/2020</p> <p>3 – Done, to accounts for payment 09/07/2020</p> <p>4 – Parked to be incorporated into TOR review</p> <p>5 - Done</p>
254	1-Jul-20	Action	MSC		Discuss options for the Committee to support participation in the Aoraki Bound programme each year	Open	
257	1-Jul-20	Action	MSC		Discuss the long-term goals and objectives of the Māori Standing Committee	Actioned	05/08/20: Members agreed to close this action as it will come out of work on the Terms of Reference.
348	4-Aug-20	Resolution	MSC	Narida	<p>MSC RESOLVED (MSC 2020/22):</p> <p>1. To receive the Chairperson Report.</p> <p>2. To establish a Working Party to determine how to make restorative justice for the wastewater overflow incident. (Moved Cr Jephson/Seconded Te Maari) Carried</p>	Actioned	Action to be progressed by Working Party. Suggested Working Party representatives included Euan Stitt (SWDC), Maoira Dentice (Wellington Water), Mel Maynard (Martinborough Community Board) and MSC representatives Karen Mikaera, Pip Maynard and Teresa Aporo.
350	4-Aug-20	Resolution	Karen	Steph	<p>MSC RESOLVED (MSC 2020/24):</p> <p>1. Receive the 'Criteria for Financial Assistance' Report. (Moved Cr Jephson/Seconded Te Maari)</p>	Parked	1- No action required

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
					<p>Carried</p> <p>2. Approve the individual, organisation and marae financial assistance application forms. (Moved Mikaera/Seconded Cr Maynard)</p> <p>Carried</p> <p>3. Approve that the financial assistance application forms be made available on the Council website. (Moved Cr Jephson/Seconded Rutene) Carried</p> <p>4. Agree that a further review of the financial assistance application forms be undertaken in 12 months' time following the development of the Committee Terms of Reference and review of the Grant Policy. (Moved Mikaera/Seconded Cr Jephson) Carried</p>		<p>2 &amp; 3 – Done - New application forms added to SWDC website 10/08/20.</p> <p>4- Parked until August 2021 when forms are due for review.</p>
351	4-Aug-20	Resolution	Katrina	Charly	<p>MSC RESOLVED (MSC 2020/25):</p> <p>1. Receive the 'Applications for Financial Assistance' Report. (Moved Te Maari/Seconded Cr Maynard) Carried</p> <p>2. To grant Kohunui Marae funds of \$8,122 to assist with establishing a Native Plant Nursery, Kāuta storage and upgrade, and replacement cooking vessels. (Moved Mikaera/Seconded Cr Jephson) Carried</p> <p>Te Maari abstained.</p> <p>3. To grant Pae tū Mōkai o Tauria fund of \$1,000 to assist with building a Native Tree and Plant Nursey in Featherston at Te Whare Whakapapa Raranga (old Featherston Golf Clubrooms). (Moved Rutene/Seconded Cr Maynard) Carried</p> <p>Hooper and Mikaera abstained.</p> <p>5. To grant Hau Ariki Marae funds of \$9,000 to purchase furniture for the dining room at the Marae. (Moved Cr Jephson/Seconded Mikaera) Carried</p>	Actioned	Commitments added to I&E
354	4-Aug-20	Action	MSC	N Hooper	To discuss the proposal from Engaging Well to conduct a cultural audit at SWDC with Chief Executive Harry Wilson, MSC.	Open	02/9/20:Chair met with officers who are now in contact with Hone to arrange to discuss the scope of the proposal further.

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
355	4-Aug-20	Action	Euan	Tim	Investigate progress of the request for Council to add a new sign at Viles Road that marks Pae tū Mōkai o Taurā	Open	
356	4-Aug-20	Action	Euan	Tim	Request Upper Hutt City Council fixes the incorrect spelling of the Remutaka sign at Maymorn	Actioned	10/08/20 Officers contacted GWRC Rail Assets team and requested changes to be made
357	4-Aug-20	Action	MSC	N Hooper	Obtain a copy of the Committee's grant application to Council from 2019/20 and apply to Council for a grant for marae development in the current 2020/21 funding round	Actioned	24/08/20: Grant funding round closed 6 August so will look to apply to the next available funding round.

# MĀORI STANDING COMMITTEE

21 SEPTEMBER 2020

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## AGENDA ITEM 7.4

### INCOME AND EXPENDITURE STATEMENTS

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#### **Purpose of Report**

To present the Māori Standing Committee with the most recent Income and Expenditure Statements.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Income and Expenditure Statement for the period 1 July 2020 – 31 August 2020.*

#### **1. Executive Summary**

The Income and Expenditure Statement for 1 July 2020 – 31 August 2020 is attached in Appendix 1.

The Income and Expenditure Statement for 1 July 2019 – 30 June 2020 is attached in Appendix 2.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

#### **2. Appendices**

Appendix 1 - Income and Expenditure Statement for 1 July 2020 – 31 August 2020

Appendix 2 - Income and Expenditure Statement for 1 July 2019 – 30 June 2020

Contact Officer: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer



**Appendix 1 – Income and Expenditure  
Report for the period 1 July 2020 – 31  
August 2020**

**Maori Standing Committee : Te Māngai O Ngā Hapori Māori**  
**Income & Expenditure for the Period Ended 31 August 2020**

**Personnel & Operating Costs**

**Budget**

Members' salaries and meeting fees	8,014.00
Mileage reimbursements	5,000.00
Operating expenses & general grants	20,000.00
<b>Total Personnel &amp; Operating Costs Budget 2020-21</b>	<b>33,014.00</b>

**Expenses**

**Personnel Costs**

Members' salaries and meeting fees	1,958.00
Mileage reimbursements	327.06
<b>Total Personnel Costs to 31 August 2020</b>	<b>2,285.06</b>

**Operating Expenses & General Grants**

1/07/2020 N Hooper	Reimbursement of expenses	460.70
1/07/2020 Puhi Te Whaiti	Aoraki Bound Programme expenses	609.75
<b>Total Operating Expenses &amp; General Grants to 31 August 2020</b>		<b>1,070.45</b>

**Committed funds**

Resolution date		Original commitment	Spent to date	Remaining commitment
	Members' salaries and meeting fees	8,014.00	1,958.00	6,056.00
	Mileage reimbursements	5,000.00	327.06	4,672.94
<b>Total Commitments</b>				<b>10,728.94</b>

**PLUS: Balance carried forward from 2019-20\***

**28,150.00**

**TOTAL OPERATING EXPENSE BUDGET AVAILABLE**

**47,079.55**

*\* remaining budget for personnel and mileage expenses does not carry over into subsequent financial years*

**Marae Development Grant**

**Income**

Annual Plan 2020-21 grant allocation	-
Other miscellaneous income	-
<b>Total Income for 2020-21</b>	<b>-</b>

**LESS: Grants paid out to date**

10/08/2020 Hau Ariki Marae	Furniture	7,826.09
<b>Total Grants paid out to 31 August 2020</b>		<b>7,826.09</b>

**LESS: Committed funds**

Resolution date		Original commitment	Spent to date	Remaining commitment
4/08/2020 Kohunui Marae	Native plant nursery, Kāuta storage, cooking vessels	8,122.00	-	8,122.00
4/08/2020 Pae tū Mōkai o Taurira	Native tree & plant nursery at Te Whare Whakapapa Raranga	1,000.00	-	1,000.00
4/08/2020 Hau Ariki Marae	Furniture	9,000.00	7,826.09	1,173.91
<b>Total Commitments</b>				<b>10,295.91</b>

**PLUS: Balance carried forward from 2019-20**

**27,000.00**

**TOTAL MARAE GRANTS FUNDS AVAILABLE**

**8,878.00**

**Maori Standing Committee : Te Māngai O Ngā Hapori Māori**  
Terms of Reference Review for the Period Ended 31 August 2020

Budget

Balance carried forward from 2019-20	18,165.00
<b>Total Budget</b>	<b>18,165.00</b>

Expenditure

<b>Total Expenditure</b>	-
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**Total Expenditure**

-

**LESS: Committed Funds**

Resolution  
date

Original  
commitment

Spent to date

Remaining  
commitment

**Total Commitments**

-

**REMAINING BUDGET TO BE CARRIED FORWARD**

**18,165.00**

**Appendix 2 – Income and Expenditure  
Report for the period 1 July 2019 – 30  
June 2020**

<b>Maori Standing Committee : Te Māngai O Ngā Hapori Māori</b>					
<b>Income &amp; Expenditure for the Period Ended 30 June 2020</b>					
<b>Income</b>					
		Annual Plan 2019/20 Grants			27,000.00
		Annual Plan 2019/20 Operating Expenses			41,584.00
		<b>Total Income 2019/20</b>			<b>68,584.00</b>
<b>Expenditure</b>					
		Members' salaries and meeting fees			11,494.00
		Mileage reimbursements			2,464.15
		<b>Total Personnel Costs</b>			<b>13,958.15</b>
		<b>General Expenses</b>			
	19/08/2019	He Putiputi Lim	Flowers for Lee Carter		47.83
	28/02/2020	He Putiputi Lim	Flouwers for A Te Whaiti		52.17
		<b>Total General Expenses</b>			<b>100.00</b>
<b>Grants</b>					
	12/09/2019	Pae Tu Mokai o Tauria	Signage		500.00
	27/01/2020	Kurunui College	Grant for 2019 SW Matariki Celebration		1,000.00
		<b>Total Grants</b>			<b>1,500.00</b>
		<b>Total Expenditure</b>			<b>15,558.15</b>
		<b>Net Surplus/(Deficit) Year to Date</b>			<b>53,025.85</b>
<b>LESS: Committed Funds</b>					
	Resolution date		Original commitment	Spent to date	Remaining commitment
		Salaries and meeting fees to 30 June 2020	18,584.00	11,494.00	7,090.00
		Mileage reimbursements to 30 June 2020	3,000.00	2,464.15	535.85
		<b>Total Commitments</b>			<b>7,625.85</b>
		<b>Current Year Surplus/(Deficit)</b>			<b>45,400.00</b>
		<b>PLUS: Balance Carried forward from previous year</b>			<b>9,750.00</b>
		<b>TOTAL FUNDS AVAILABLE</b>			<b>55,150.00</b>

<b>Maori Standing Committee : Te Māngai O Ngā Hapori Māori</b>						
<b>Terms of Reference Review for the Period Ended 30 June 2020</b>						
<b>Budget</b>						
		Budget carried over from 2018-19				18,840.00
		<b>Total budget</b>				<b>18,840.00</b>
<b>Expenditure</b>						
	21/06/2019	Tahetoka Ltd	Hui with MSC members			675.00
		<b>Total Expenditure</b>				<b>675.00</b>
<b>Total Expenditure</b>						<b>675.00</b>
<b>LESS: Committed Funds</b>						
	Resolution date			Original commitment	Spent to date	Remaining commitment
		<b>Total Commitments</b>				-
<b>REMAINING BUDGET TO BE CARRIED FORWARD</b>						<b>18,165.00</b>

# MĀORI STANDING COMMITTEE

21 SEPTEMBER 2020

## AGENDA ITEM 7.5

### MĀORI REPRESENTATION ON THE WAIRARAPA LIBRARY SERVICES JOINT COMMITTEE

#### **Purpose of Report**

To provide guidance on Māori representation to the Wairarapa Library Services Joint Committee.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Māori representation on the Wairarapa Library Services Joint Committee Report.*
2. *Provide guidance on Māori representation on the Wairarapa Library Services Joint Committee.*

#### **1. Discussion**

The Wairarapa Library Service (WLS) provides a library service across the South Wairarapa and Carterton districts. The Wairarapa Library Services Committee is a Joint Committee appointed by the South Wairarapa and Carterton District Councils to provide governance oversight of the WLS including to monitor, develop, evaluate and report to the Councils on the implementation of the WLS Strategic Plan. The Committee meets quarterly, and as required.

At its last meeting on 26 August 2020, the Committee discussed its membership which currently comprises two elected members from each of the two districts. The Committee discussed the possibility of having one or more members on the Committee representing the interests of Māori in the two districts. There was no Māori representation on the Wairarapa Library Services Joint Committee in the 2016-2019 triennium.

The Committee would like to seek guidance from the Māori Standing Committee on how best to represent the views of Māori across both districts on the Committee. This includes the number of representatives, the iwi, hapū, marae or organisation they may represent, and method of appointment.

To avoid doubt, the Committee will continue to seek the Māori Standing Committee's advice in relation to specific areas of Māori interest. The Committee will also remain informed of library activities through regular Officer Reports.

### **1.1 Legal Implications**

Schedule 7 of the Local Government Act 2002 provides for local authorities to appoint a joint committee with another local authority (clause 30) and to appoint members that are not elected members of the local authority if that person has the skills, attributes, or knowledge that will assist the work of the committee (clause 31).

An agreement between both authorities needs to be met on the number of members each local authority may appoint to the committee and the terms of reference of the committee (clause 30A). The revised Terms of Reference and any appointment(s) will therefore need to be formally approved by Council.

### **1.2 Financial Considerations**

The representative(s) would be paid a meeting fee paid from the WLS operational budget.

## **2. Conclusion**

The Māori Standing Committee is asked to provide guidance for Māori representation on the Wairarapa Library Services Joint Committee.

## **3. Appendices**

Appendix 1 – Wairarapa Library Services Terms of Reference (under review)

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager



# **Appendix 1 – Wairarapa Library Services Committee Terms of Reference (under review)**

## Terms of Reference – Dec 2018

### Wairarapa Library Service Committee

#### **Purpose**

To monitor, develop, evaluate and report to the Council on the implementation of the Wairarapa Library Service Strategic Plan.

#### **Specific responsibilities**

1. Develop and recommend to each Member Authority the adoption of a revised WLS Strategic Plan for public consultation.
2. To hear and determine submissions to the WLS Strategic Plan for recommendation to each Member Authority.
3. Monitor and report to Member Authorities on the implementation of the Wairarapa Library Service Strategic Plan and Mission Statement.
4. Monitor the delivery of library services.
5. Develop, approve and monitor the implementation of operational policies and procedures that support the achievement of the WLS Strategic Plan and the delivery of a comprehensive professional library service.

#### **Membership**

Two elected members from each Member Authority

#### **Chair**

The Wairarapa Library Service ~~Committee shall~~ will elect a Committee Chair and Deputy Chair following each local body election. two Co-Chairs, one from each Member Authority, to preside over meetings alternately.

#### **Quorum**

One elected member from each Member Authority.

#### **Meeting**

##### **~~F~~requency**

Quarterly, and as required. To be alternated between Carterton District Council and South Wairarapa District Council locations



**MĀORI STANDING  
COMMITTEE**  
*Kia Reretahi Tātau*

## MĀORI STANDING COMMITTEE

21 SEPTEMBER 2020

### AGENDA ITEM 8.1

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## CHAIRPERSON REPORT

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### Recommendations

The Chairperson recommends that the Committee:

1. *Receive the Chairperson Report.*

### 1. Topic 1 – Long Term Plan / Spatial Plan Hui

On the Monday 28th September Karen Yates, Ree Anderson and I will be hosting a workshop and Scott Sommerville will be facilitating for Māori Standing Committee.

This workshop is to encourage the South Wairarapa Māori community to start thinking about the "Wairarapa they want for our next generations" - what are the things we want our mokos, moko to see, hear and feel? How do we provide spaces into the future that our next generations can attach themselves too?

The other part is "protecting what we have today." How do we ensure the spaces we have today i.e. Marae, Urupa, Waahi Tapu, Papatakaro stay with us? We secure spaces through the long-term plan and we interact in those spaces through the spatial plan.

Report compiled by Narida Hooper

Chair

Māori Standing Committee