



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

MĀORI STANDING COMMITTEE

Agenda

NOTICE OF MEETING

Notice of a meeting of the Māori Standing Committee of the South Wairarapa District Council to be held in the Supper Room, Waihinga Centre, Texas Street, Martinborough on Tuesday 13 April 2021 at 6.00pm.

MEMBERSHIP OF THE COMMITTEE

Narida Hooper (Chair), Suzanne Murphy, Teresa Aporo, Karen Mikaera, Carlene Te Tau, Andrea Rutene, Toni Kerr, Gillies Baker, Michele Elliott, Mayor Alex Beijen, Cr Pip Maynard, Cr Brian Jephson and Cr Garrick Emms.

KARAKIA TĪMATANGA

*Tukua te wairua kia rere ki ngā taumata
Hai ārahi i ā tātou mahi
Me tā tātou whai i ngā tikanga a rātou mā
Kia mau kia ita
Kia kore ai e ngaro
Kia pupuri
Kia whakamaua
Kia tina! TINA! Hui e! TĀIKI E!*

- 1. APOLOGIES:**
- 2. CONFLICTS OF INTEREST:**
- 3. ACKNOWLEDGEMENTS AND TRIBUTES:**
- 4. PUBLIC PARTICIPATION:**

4.1 None advised

ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.7 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. OFFICER INTRODUCTIONS

- 5.1 Siv Fjaerestad – Community Development Coordinator, SWDC
- 5.2 Pekaira Jude Rei – Cultural Advisor, Wellington Water Ltd

6. MĀORI STANDING COMMITTEE MINUTES:

- 6.1 Minutes for Approval: Māori Standing Committee Minutes of 16 February 2021 **Pages 1-5**

***Proposed Resolution:** That the minutes of the Māori Standing Committee meeting held on 16 February 2021 be confirmed as a true and correct record.*

7. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 7.1 Election of Deputy Chairperson Report **Pages 6-9**
- 7.2 Officers' Report **Pages 10-54**
- 7.3 Action Items Report **Pages 55-58**
- 7.4 Income and Expenditure Report **Pages 59-62**

8. CHAIRPERSON REPORT

- 8.1 Chairperson Report **Page 63-68**

9. MEMBERS REPORT

- 9.1 None advised

KARAKIA WHAKAMUTUNGA

*Unuhia Unuhia
Unuhia ki te uru tapu nui
kia wāteā, kia māmā
te ngākau, te tinana, te wairua
i te ara takatū
Koia rā e Rongo
Whakairia ake ki runga
Tūturu whakamaua kia tina. Tina!
Hui e! Tāiki e!*



MĀORI STANDING COMMITTEE Minutes from 16 February 2021

Present:	Narida Hooper (Chair), Karen Mikaera (via audio-visual conference), Teresa Aporo, Suzanne Murphy, Toni Kerr (from 6.34pm) Andrea Rutene, Gilles Baker (from 6.20pm; membership pending) Mayor Alex Beijen, Councillor Garrick Emms, Councillor Pip Maynard.
In Attendance:	Harry Wilson (Chief Executive) and Karen Yates (Policy and Governance Manager)
Also in Attendance:	Marc Van de Loo via audio-visual conference (Featherston Sports Hub)
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough. The meeting was conducted in public between 6:00pm and 7.59pm.

PUBLIC BUSINESS

Members opened with a karakia.

EXTRAORDINARY BUSINESS

Ms Hooper explained that a late application for financial assistance had been received and asked the Committee to consider the application as an additional agenda item.

MSC RESOLVED (MSC 2021/01) to consider the Extraordinary Financial Assistance Report directly after agenda item 7.5, the Financial Assistance Report. The report is late as the grant application was submitted to Council after the closing date and the applicant had stated that consideration cannot wait until the next meeting because they are short of essential equipment due to increased junior team numbers.

(Moved Cr Maynard/Seconded Murphy)

Carried

1. APOLOGIES

MSC RESOLVED (MSC 2020/02) to receive apologies from Councillor Jephson and lateness apologies from Toni Kerr.

(Moved Hooper/Seconded Murphy)

Carried

Carlene Te Tau tendered her apologies for the meeting but they were not presented for acceptance at the meeting.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. ACKNOWLEDGMENTS AND TRIBUTES

Ms Hooper paid tribute to Godwell Mahowa, an SWDC staff member, who had recently passed away and members honoured Godwell through a minute's silence.

4. PUBLIC PARTICIPATION

4.1 Marc Van de Loo – Application for Financial Assistance

Mr Van de Loo spoke in support of application for financial assistance from Featherston Sports Hub to contribute towards the costs of new uniforms and equipment for Featherston junior netball and rugby players.

5. ACTIONS FROM PUBLIC PARTICIPATION

5.1 Marc Van de Loo – Application for Financial Assistance

The application for financial assistance would be considered under agenda item 7.5, the Extraordinary Financial Assistance Report.

6. MINUTES FOR CONFIRMATION

6.1 Māori Standing Committee – 8 December 2020

MSC RESOLVED (MSC 2021/03) that the minutes of the Māori Standing Committee meeting held on 8 December 2020 be confirmed as a true and correct record.

(Moved Cr Emms/Seconded Aporo)

Carried

7. OPERATIONAL REPORTS – COUNCIL OFFICERS

7.1 Election of Māori Standing Committee Deputy Chairperson Report

Members discussed the role of the deputy chair and opted to defer electing a deputy chair to allow further time to consider putting forth nominations.

MSC RESOLVED (MSC 2021/04) to:

1. Receive the Election of Māori Standing Committee Deputy Chairperson Report.
2. Defer consideration of the Election of Māori Standing Committee Deputy Chairperson Report until the next Māori Standing Committee meeting.

(Moved Murphy/Seconded Rutene)

Carried

MSC NOTED:

Action 34: Draft a letter to Māori Standing Committee representatives on behalf of the Chair for consideration of nominations for a Deputy Chairperson, K Yates.

Gillies Baker of Papawai Marae joined the meeting at 6.20pm and members did a round table of introductions.

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7.2 Officers' Report

Mr Wilson responded to questions on consultation of the spatial plan; a workshop would be held with the committee and community boards ahead of the public consultation process.

Mr Wilson spoke to matters as outlined in the report and updated members on the spatial and long-term plans, work occurring to ensure compliance with water drinking standards, plans to repair leaks in the network, SWDC's involvement in the Kuranui Gym project and the Water Reform Request for Information, and provided an overview of the three waters and resource management reforms.

Mr Wilson updated members that the Manganese Reduction Plant was now live, responded to questions on the Waihinga Centre lessons learned and undertook to provide an update of when replanting would occur at Lake Ferry.

MSC RESOLVED (MSC 2021/05) to receive the Officer's Report.

(Moved Mayor Beijen/Seconded Cr Maynard)

Carried

7.3 Action Items Report

Members discussed the process for appointing new committee members and electing a Chair, progress made on drafting the Terms of Reference, timing of undertaking a cultural audit, input into the treatment of Featherston's wastewater, the [draft consent application for the Wakamoekau Community Water Storage Scheme](#), and the carving of a pou at the Tauherenikau River crossing.

MSC NOTED:

Action 35: Arrange a workshop for the committee to review the draft Māori Standing Committee Terms of Reference, K Yates and N Hooper.

Action 36: Secure Engaging Well to undertake a cultural audit, K Yates.

MSC RESOLVED (MSC 2021/06) to receive the Action Items Report.

(Moved Cr Maynard/Seconded Murphy)

Carried

7.4 Income and Expenditure Report

Members discussed potential training opportunities; decisions on specific training for members would be held over until the Terms of Reference are finalised.

Members also discussed the allocation of grants as set out in the budget and remaining funds available for distribution. Ms Yates would confirm whether the format of the Income and Expenditure Statement could be amended.

MSC RESOLVED (MSC 2021/07) to receive the Income and Expenditure Statement for the period 1 July 2020 – 31 December 2020.

(Moved Rutene/Seconded Aporo)

Carried

7.5 Financial Assistance Report

Members assessed the grant applications against the criteria and the application from Greytown Junior Football Club was declined on the basis of not aligning strongly enough to the community outcomes.

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Ms Hooper noted the grant criteria is new and there would be an opportunity to refine the criteria at the scheduled 12-month review period.

MSC RESOLVED (MSC 2021/08):

1. To receive Application for Financial Assistance Report.
(*Moved Mayor Beijen/Seconded Cr Maynard*) Carried
2. To decline funding Greytown Junior Football Club \$1,000 to contribute to the costs of upgrading its football goals and write a letter to the club to explain the reasons for declining the application.
(*Moved Mikaera/Seconded Murphy*) Carried

MSC RESOLVED (MSC 2021/09):

1. To receive Application for Financial Assistance Report.
(*Moved Cr Maynard/Seconded Aporo*) Carried
2. To approve funding Featherston Sports Hub \$1,000 to contribute to the costs of new uniforms and equipment for Featherston junior netball and rugby players.
(*Moved Rutene/Seconded Aporo*) Carried

8. CHAIRPERSON REPORT

8.1 Chairperson Report

MSC RESOLVED (MSC 2021/10):

1. To receive the Chairperson Report.
(*Moved Cr Maynard/Seconded Mikaera*) Carried
2. To reimburse Narida Hooper, Chair of the Māori Standing Committee, \$200 for koha on behalf of the committee to the family for the bereavement of Godwell Mahowa, a SWDC staff member; to be funded from Awhinahia pou of the operating budget.
(*Moved Cr Emms/Seconded Aporo*) Carried

9. MEMBER REPORT

9.1 Member Report from Karen Mikaera

Ms Mikaera spoke to matters as outlined in her report and requested the creeks and riverbeds at bridges on route to Matakītaki be sign posted. The names would be reconciled to ensure correctness and consideration of sign posting would be held over until the correctness of names had been confirmed.

MSC RESOLVED (MSC 2021/11) to receive the Member Report.

(*Moved Murphy/Seconded Rutene*)

Carried

MSC NOTED:

Action 37:

1. Provide council with the list of names of creeks and rivers at bridges on route to Matakītaki as far as the lighthouse for the purpose of cross-checking against council records, K Mikaera.

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2. Advise of the process to correct names of creeks and rivers should any corrections be required, E Stitt.

Members closed with a karakia.

The meeting closed at 7.59pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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MĀORI STANDING COMMITTEE

13 APRIL 2021

AGENDA ITEM 7.1

ELECTION OF DEPUTY CHAIR OF MĀORI STANDING COMMITTEE

Purpose of Report

This report sets out the process for electing a new deputy chair of the Māori Standing Committee in the event that there is more than one nomination for the position under the provisions of the Local Government Act 2002.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Election of Deputy Chair of the Māori Standing Committee Report.*
2. *Elects a deputy chairperson using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Committees' Deputy Chair for the 2019-2022 triennium; the Chair will call for nominations.*

1. Discussion

Narida Hooper was appointed as chair of the Māori Standing Committee on 1 July 2020 and prior to this held the position of deputy chair. The position of deputy chair is therefore vacant and so the committee was asked to consider electing a new deputy chair at the last meeting in February 2021. The committee deferred consideration until its next meeting to allow further time for members to consider putting forth nominations. The committee is now asked to consider electing a new deputy chair.

The interim Terms of Reference for the committee provides for the deputy chairperson to be elected by the committee.

Council resolved to adopt system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 (LGA) for the election of committee chairs not appointed under section 41A of the LGA for the 19-22 triennium (DC2019/178). Under the LGA provisions, the adoption of this voting system for committee chairs extends to the appointment of deputy chairs.

Under System A, a candidate is successful if he or she receives the votes of the majority of the members of the committee present and voting. If no candidate is successful in the first round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded. If no candidate is successful in the second round there is a third and if necessary subsequent round of

voting from which each time the candidate with the fewest number of votes in the previous round is excluded until a candidate is successful. In any round of voting if two or more candidates tie for the lowest number of votes the person to be excluded from the next round is resolved by lot. See Appendix 2 for details of the voting system.

2. Appendices

Appendix 1 – Clause 25, Schedule 7, Local Government Act 2002

Contact Officer: Steph Frischknecht, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

**Appendix 1 – Clause 25, Schedule 7,
Local Government Act 2002**

EXTRACT FROM LEGISLATION, LOCAL GOVERNMENT ACT 2002

25 Voting systems for certain appointments

(1) This clause applies to—

- (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and
- (b) the election or appointment of the deputy mayor; and
- (c) the election or appointment of the chairperson and deputy chairperson of a committee; and
- (d) the election or appointment of a representative of a local authority.

(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

- (a) the voting system in subclause (3) (**system A**):
- (b) the voting system in subclause (4) (**system B**).

(3) **System A**—

- (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- (b) has the following characteristics:

- (i) there is a first round of voting for all candidates; and
- (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
- (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

(4) **System B**—

- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- (b) has the following characteristics:
 - (i) there is only 1 round of voting; and
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Clause 37, Schedule 7

- (1) A community board must have a chairperson
- (2) Clause 25 applies to the election of chairpersons of community boards

13 APRIL 2021

AGENDA ITEM 7.2

OFFICERS' REPORT

Purpose of Report

To report to the committee on general activities.

Recommendations

Officers recommend that the Committee:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 17 March 2021.

1. Resource Management

1.1 Planning Summary

1.1.1. Planning

Planning receives around 200 resource consent applications a year, and normally has around 13-20 consents to assess and decide on. Consenting sits beside plan enquiries, land use compliance, growing policy work. Good, timely decision making has continued.

1.1.2. South Wairarapa Spatial Plan

The Spatial Plan is using an integrated Spatial/Long-Term Plan approach. Initial engagement, community/stakeholder sessions saw a wide mix of views captured. A matrix assessment of possible growth options for the towns was done along with site visits and workshops on town growth options. Refinement of the recommended options/compilation of a Spatial Plan Consultation Document was done in early March. To be consulted on during April.

1.1.3. Martinborough Southeast Growth Area (MSGA)

Assessment report on stormwater issues by Wellington Water was completed after Feb. 2020. From discussion at Council including work for Spatial Plan, and due to awareness of extent/costs of stormwater constraints, and mitigation, the MSGA now

on hold, including phase 2 stormwater modelling. To consider alongside Spatial Plan growth work.

1.2 District Plan Review

WCDP operative in 2011, requires review every 10 years, a plan review takes around 2 to 3 years. Boffa Miskell confirmed as the consultant. DP Review Committee and advisory group mtgs held, considering the extent, review needs of each DP chapter, plus proposed RMA reforms. The Randerson report proposes replacement of RMA by a new Regional Spatial Plan Act, new Natural Resources Act. DP review will be a mix of full review of key chapters, targeted review for some, and minor review. DP Review will be across 2021-2023 and allowing for sorting any appeals in 2024.

1.3 Dark Sky

The draft Wairarapa International Dark Sky-Outdoor Artificial Lighting Plan Change has gone through public notification. Got 10 submissions, then 2 further submissions. Wairarapa Sports Artificial Surface Trust and Genesis Energy Ltd wished to be heard. Negotiating points, may avoid a hearing, commissioner will determine this Council initiated plan change.

1.4 Review of Notable Trees Register

Hearing held in Greytown November 2020. The independent commissioner's decision was adopted, was an appeal on the listing of one Oak tree. Discussion/correspondence was undertaken by staff, and resource consent granted, the appeal has been withdrawn. Seeking final advice via commissioner for actioning the plan change.

1.5 Featherston Tiny Homes/Brookside RC

Number of units lowered from 120 to approx. 100 dwellings. Required further information on urban design aspects re intensity, info. was supplied, the application was to be publicly notified. However, the applicant has advised Council to hold the application, is now pursuing a more standard density.

1.6 Orchard Road Subdivision

A resource consent was granted to resolve an outstanding abatement notice. The applicant appealed this decision, officers still in the process of resolving issue via mediation. We have extended deadline for removal of contaminated soil from the site to 30 March 2021, matter nearly resolved.

2. Proposed Combined Council Dog Pound SWDC/CDC

The Committee on Aug. 12 strongly indicated pursuance of a combined pound facility with CDC and officers to clearly detail the costings framework of this option. However, matter has been parked awaits direction from the Shared Services group. CDC in 2020 had indicated a hesitancy regards costings aspects. Officer discussions 3 Dec, matter to go out for tender for facility costings, and tendered beginning of March. A tender is being sort from the market for a combined dog pound with Carterton as per the original plan for a combined dog pound. We would like the Committee’s views as to its comfort in continuing the original plan for a combined pound if the tenders come in close to the original budget. If the tenders are considerably in excess of the budget further options will be presented to Council to confirm direction.

3. Building Services

The level of building consent applications has continued to remain quite high. Timely processing continues together with ongoing site inspections services. Over the last financial year our team processed 584 applications, usually about 60 active consent applications.

4. Environmental Services

The provision of decisions and helpful advice in the areas of food safety, alcohol, bylaws work, and dog control matters has continued. We have continued inspections work and are ahead of premise’s verifications benchmark. Dog registrations are at 98%.

5. Service Levels

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents’ image of the closest town centre ranked “satisfied”	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER’s)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER’s in WCDP. A final monitoring strategy is still to be completed.

5.1 Resource Management Act – Consents (Year to date 01/07/2020-30/09/2020)

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	Total 139/139
		100%	66/66 Land Use applications were completed within statutory timeframes. NCS
		100%	59/59 Subdivision applications were completed within statutory timeframes. NCS
		100%	14/14 permitted boundary activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	47/47 s223 certificates were certified within statutory timeframes. NCS. Impacted by the departure of the Planning Manager and team transition from June to August 2019
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	37/37 s224 certificates were certified. NCS.

5.2 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

Six Months Trend from 1 st Sep 2020 to 28 th Feb 2021		
Item	No of applications completed within the time frame over the total number of applications	% of applications processed within time frames
Land use consents	50/50 within 20 working days	100%
Subdivision Consents	46/46 in 20 working days	100%
223 Certificates	33/33 in 10 working days	100%
224 Certificates	28/28 in 15 working days	100%

5.3 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2020-2021
Standard LIMs are processed within 10 days	100%	91.95%	137/149 standard LIMs were completed G:\LIMs\LIMS PROCESSED 2020-2021

	YTD 1 ST JULY 2020 TO 28 TH FEB 2021	PREVIOUS YTD 1 ST JULY 2019 TO 28 TH FEB 2020	PERIOD 1 ST DEC 2020 TO 28 TH FEB 2021	PREVIOUS PERIOD 1 ST DEC 2019 28 TH FEB 2020
Standard LIMs (Processed within 10 working days)	149	134	36	48
Urgent LIMs (Processed within 5 working)	68	57	23	28
Totals	217	181	59	76

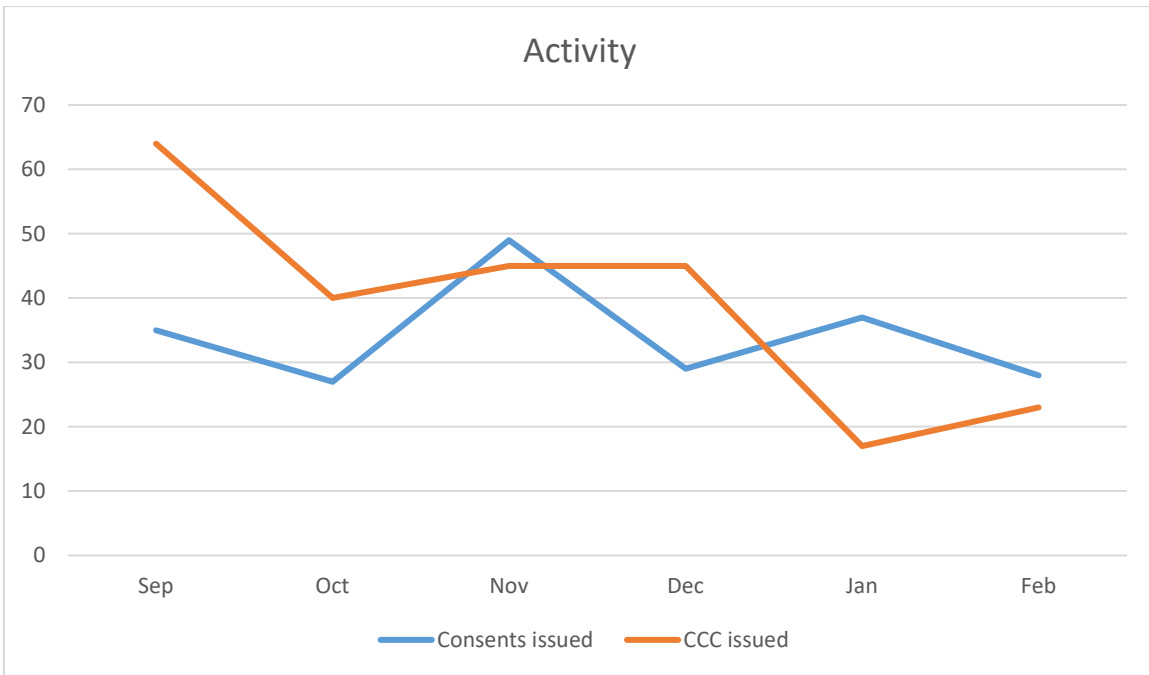
5.4 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.25%	NCS – 281 out of 286 CCC's were issued within 20WD YTD – Human/technical error, process put in place to prevent this from happening in the future.
Building consent applications are processed within 20 working days	100%	98.08%	NCS – 358 consents were issued within 20WD YTD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWO's and Swimming Pools	Yes	Yes	<p>Building Consents</p> <p>Council inspects all new work to ensure compliance (October 2020 – 415 inspections</p> <p>1st December 2020 – 28th February 2021 238 inspections</p> <p>BWO's –</p> <p>Total 189 – average of 3 audits per month required, 0 audit carried out December 0 audit carried out January 0 audit carried out in February</p> <p>Swimming Pools –</p> <p>Total 295 – average of 7 audits per month required. 5 audits carried out in December</p>

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			7 audits carried out in January 4 Audits carried out in February
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21
Monthly Building Consents issued	35	27	49	29	37	28
Monthly CCC issued	64	40	45	45	17	23



5.5 Building Consents Processed

TYPE – DECEMBER 2020 – 28 FEBRUARY 2021	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$4,082,670
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$117,500
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	105	\$25,179,115
Other (public facilities - schools, toilets, halls, swimming pools)	2	\$1,203,000
Totals	113	\$30,582,285

5.6 Environmental Health and Public Protection

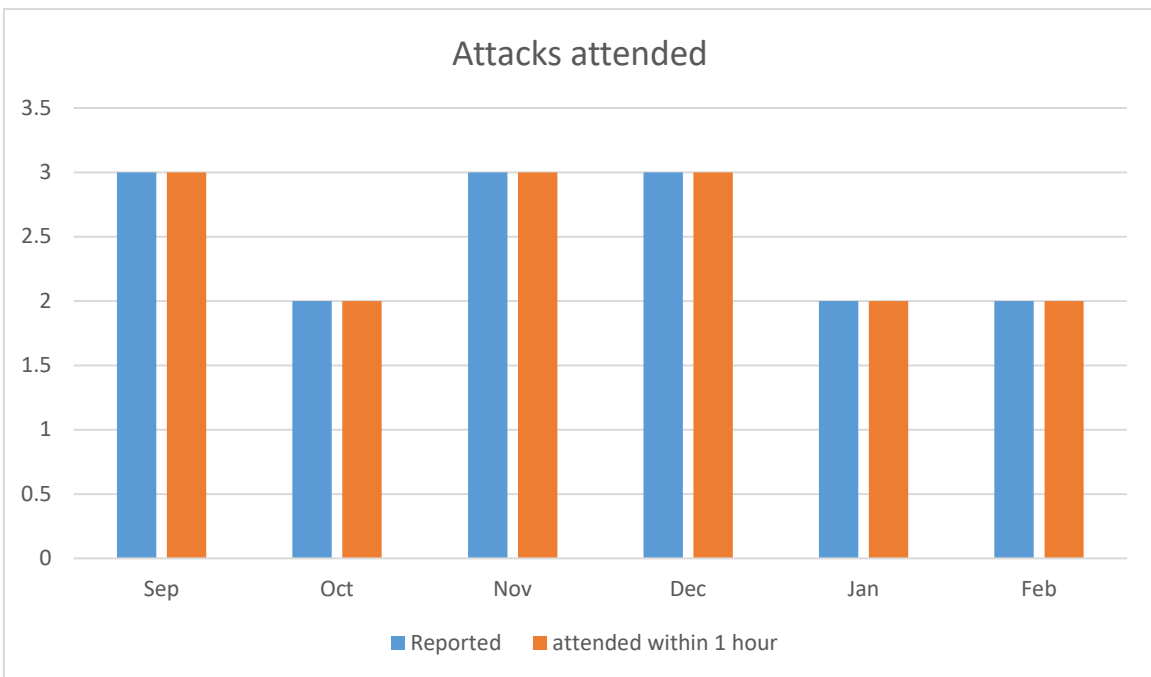
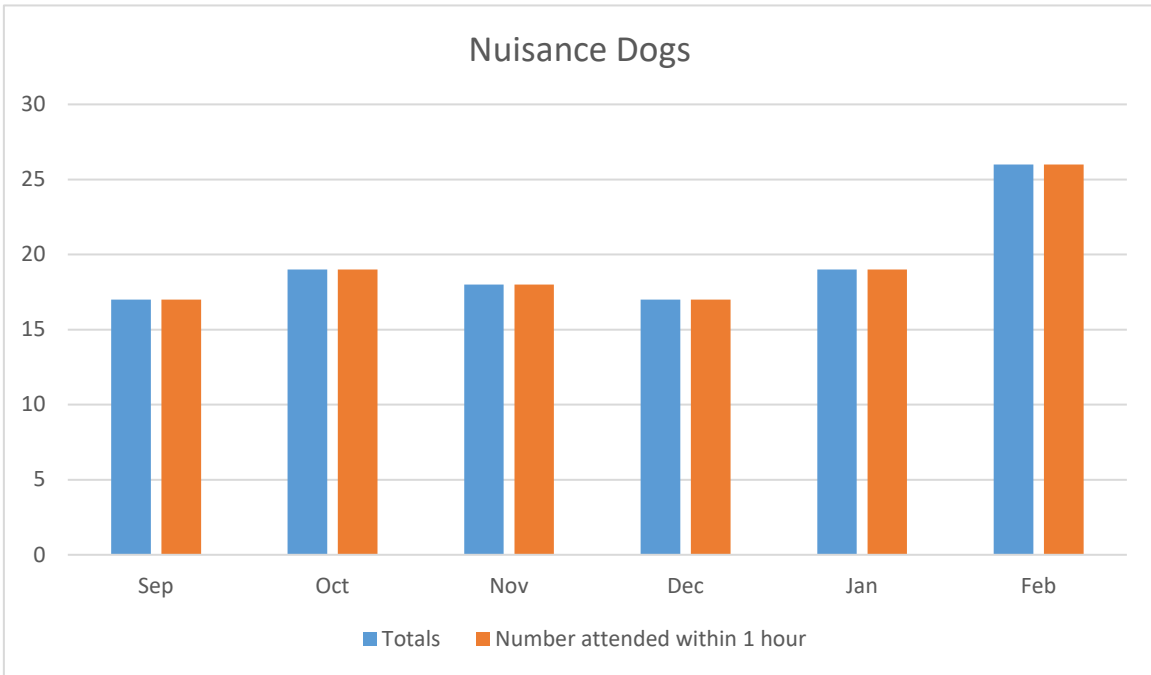
Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

Public Protection Key Performance Indicators	Target	YTD Result	Comment Source, and actions taken to achieve Target
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	No visits at this stage. Education is planned for at risk groups – 3 visits for March scheduled
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 151/151
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	14/14

INCIDENTS REPORTED FOR PERIOD 1 ST DECEMBER 2020 – 28 TH FEBRUARY 2021	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	7	2	2
Attack on Person	3	2	-
Attack on Stock	-	-	-
Barking and whining	12	9	10
Lost Dogs	7	5	11
Found Dogs	7	5	10
Rushing Aggressive	9	1	2
Wandering	28	19	29
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled (off leash urban)	1	2	2

	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21
Nuisance dogs	17	19	18	17	19	26
Attended to within 1 hours	17	19	18	17	19	26
Attack totals	3	2	3	3	2	2
Attacks attended within 1 hours	3	2	3	3	2	2



5.7 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 20/20

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 12/12

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2020 TO 28 FEB 21
Stock	27

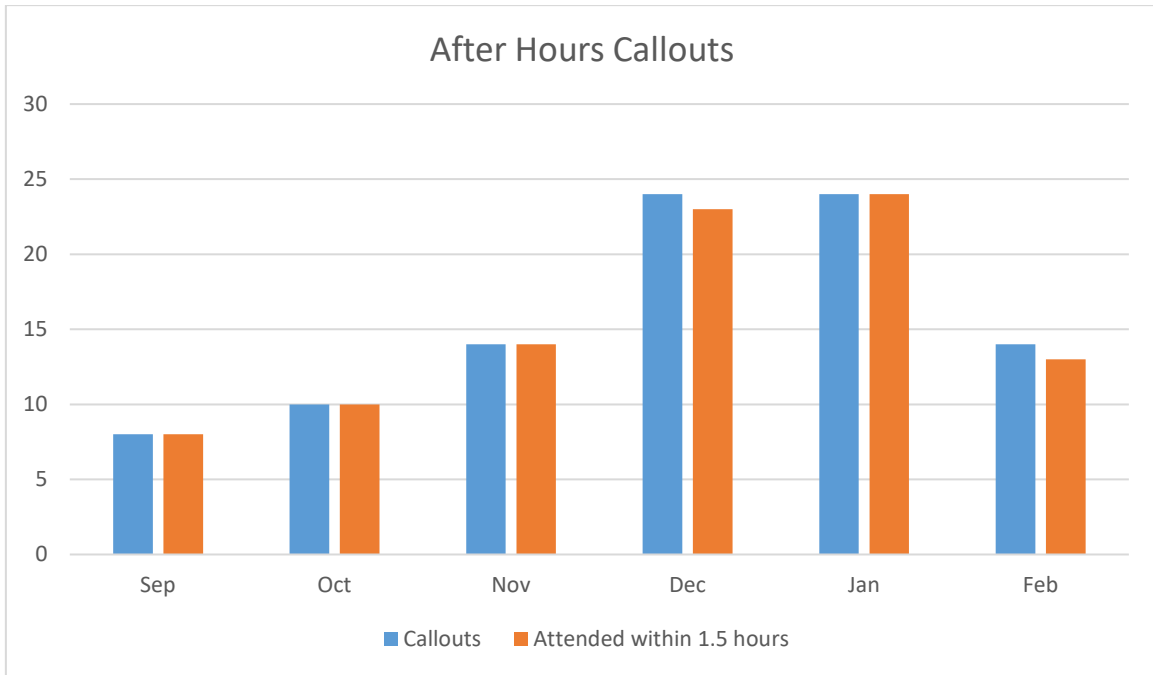
5.8 Resource Management Act – after hours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

Public Protection Key Performance Indicators	Target 20/21	YTD Result	Comment Source, and actions taken to achieve Target
% of calls received by Council that have been responded to within 1.5 hours	100%	98.3%	K:\resource\Health\Resource Management\Noise Control Complaints 112/114 attended within timeframe YTD 24 callouts Dec 20 24 callouts Jan 21 13 callouts Feb 21 60/62 attended to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 20 TO 28 FEB 21	PREVIOUS YTD 1 JULY 19 TO 30 29 FEB 20	PERIOD 1 DEC 20 TO 28 FEB 21	PREVIOUS PERIOD 1 DEC 19 TO 29 FEB 20
Total	114	115	62	46

	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21
Calls	8	10	14	24	24	14
Attended to within 1.5 hours	100%	100%	100%	99%	100%	99%



5.9 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	73.2% YTD	MAGIQ data. All premises inspected at new or renewal application stage (41/56*). 41/56 Number of inspections completed of licences coming up for renewal within the YTD period. 5 inspections Dec 20 10 inspections Jan 21 4 inspections Feb 21 Total number of licences is subject to change month by month as new businesses open and existing premises close.
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	62.8% YTD	MAGIQ data. There are no high risk premises in the district. Low and medium risk premises are inspected every 3 years as part of the renewal process. There are currently 43 low and medium licenses due for renewal or new inspections in this financial year. For Dec 20, 1 inspections were done for low and medium premises. For Jan 21 6 for low and medium premises For Feb 21 2 for low and medium premises Total number of licenses is subject to change month by month as new businesses open and existing premises close. Total number of inspections done year to date 27/43
Compliance activities are undertaken generally in accord with the Combined Licencing	100%	100%	1 Controlled purchase Operation has been undertaken this YTD.

	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Enforcement Agencies agreement.			<p>5 Compliance visits undertaken December 2020– February 2021.</p> <p>Usual practice is for the SWDC alcohol licensing inspector is to undertake identified compliance inspections at licensed premises. This is to encourage open communication with our licensees and provide support and education to help our licenced premises comply with their requirements under the Act. Covid 19 and Government lockdown put a stop to this activity in this form and the Alcohol Licensing Inspector undertook compliance through an advisory role remotely under lockdown and as business moved down levels 3, 2 and 1</p>

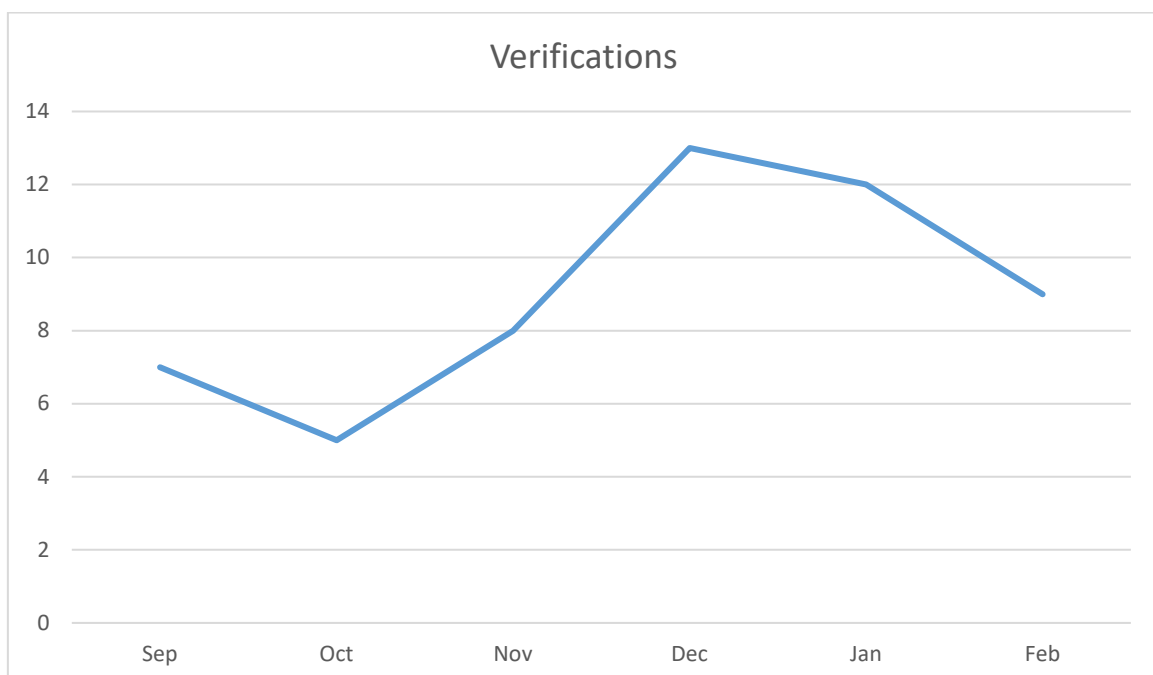
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 20 TO 28 FEB 21	PREVIOUS YTD 1 JULY 19 TO 29 FEB 20	PERIOD 1 DEC 20 TO 28 FEB 21	PREVIOUS PERIOD 1 DEC 19 TO 29 FEB 20
On Licence	24	19	7	6
Off Licence	16	24	5	9
Club Licence	2	6	0	2
Manager's Certificate	91	104	32	43
Special Licence	22	40	10	14
Temporary Authority	3	1	1	1
Total	158	194	55	75

5.10 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET T 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) – 102 NP – 64 Total number of premises is subject to change month by month as new businesses open and existing premises close.
Premises are inspected in accord with regulatory requirements.	100%	73.5%	FCP verifications – 75/102 *Total number of premises is subject to change month by month as new businesses open and existing premises close. 13 verifications were undertaken in Dec 2020 12 verifications were undertaken in Jan 2021 9 verifications were undertaken in February 2021 We were able to finalise (close out) 3 premises in December 2020 7 in January 2021 and 22 in February 2021 0 outstanding corrective action food business follow ups in the period December 2020 to February 2021 In addition our EHO was the SWDC first point of contact for all the food businesses and queries to ensure compliance with Government regulations under the various Covid 19 levels.

	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21
Verifications	7	5	8	13	12	9



6. Bylaws

Between 1 July 2020 and 28 February 2021 there were:

- **Trees & Hedges**
55 notices were sent by Council requesting the owner/occupier to remove the obstruction from the public space.
- **Litter**
14 litter incidents were recorded and from this, Council sent 6 notices to the identifiable people associated with these incidents, 1 resulted in an infringement.
- **Abandoned vehicles**
There were 18 abandoned vehicles located in the SWDC area, of which 13 were removed by their owners and the remaining 5 vehicles were removed by Councils' contractor.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

PARTNERSHIPS AND OPERATIONS REPORT

This report was presented to the Assets and Services Committee on 11 March 2021.

7. Group Manager Commentary

In conjunction with responding to the Water Reform programme Request for Information (RFI) and developing the draft Infrastructure Strategy the period since Christmas has seen no let-up of activity across the team.

There a range of projects outlined in the following report that demonstrates sound progress across the District, which is against a backdrop of increased workload and additional projects, such as those funded through the PGF, NZTA and Water stimulus funds.

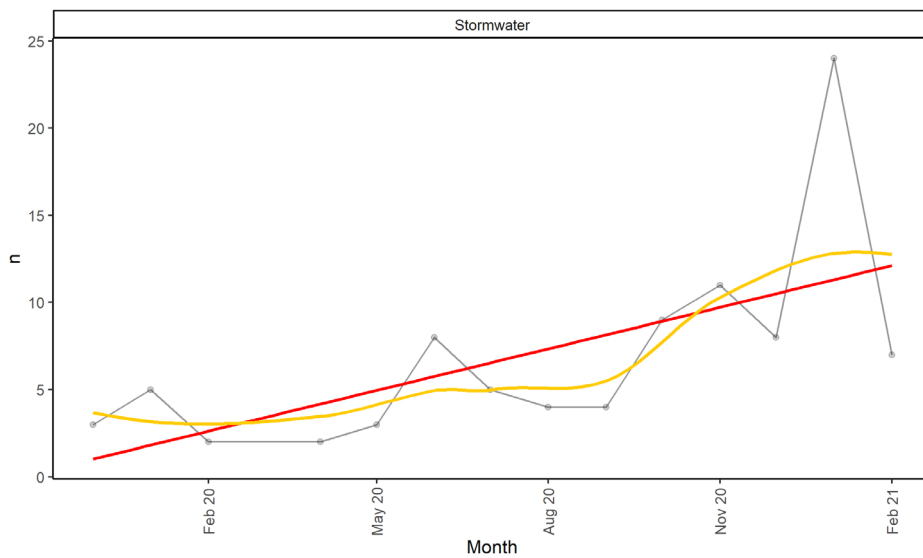
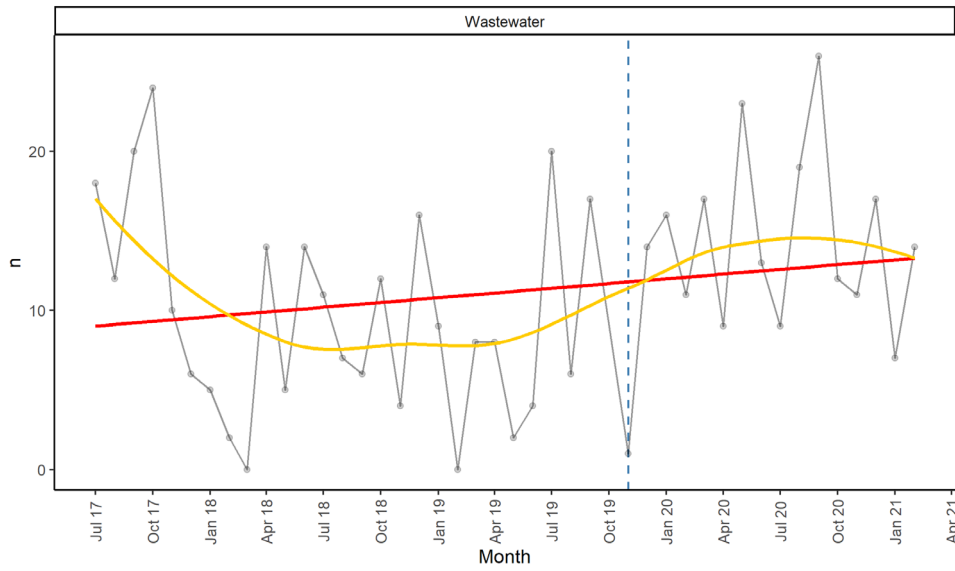
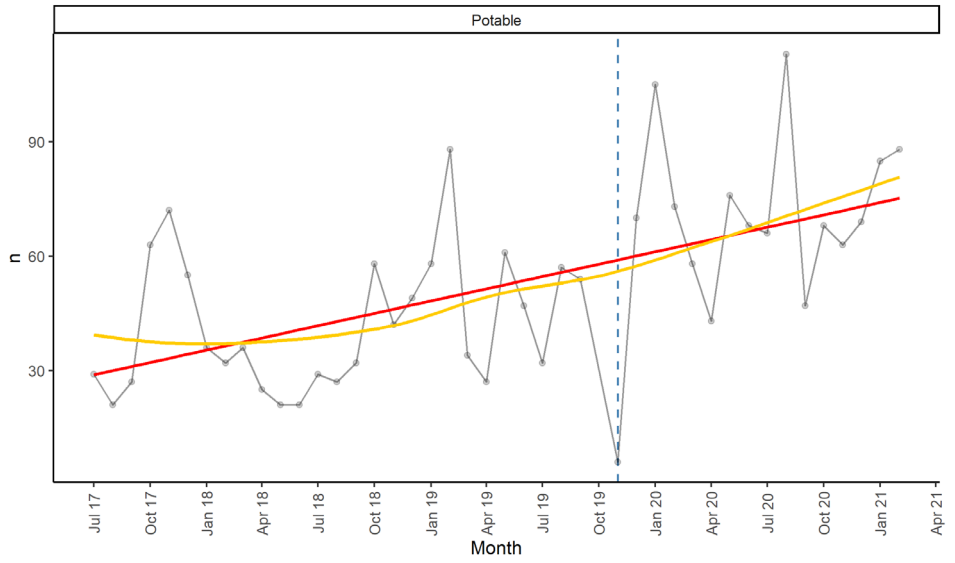
8. Water

Key points:

- Featherston wastewater treatment plant workshop planned
- Projects are providing opportunities for local capability development (see separate presentation)
- Good progress on drinking water treatment plant upgrades

8.1 Increasing Volumes of Work

There are increasing volumes of work across the region including in SWDC the graphs below are taken from the CityCare and Wellington Water data for South Wairarapa. The blue line is when Wellington Water took over operations.



Wellington Water's Q2 performance report is attached at Appendix 1.

8.2 Reducing leakage across the South Wairarapa

Fixing leaks is a priority with a team has been set up at Wellington Water to work on this across the region including South Wairarapa. The team meets weekly to monitor progress with leak surveys and repairs, and identify any further work that may be required.

Ground surveys in Martinborough, Featherston and Greytown carried out in November and December identified 55 public leaks. Alongside leaks reported by members of the public, these were prioritised and repaired, with just 6 minor leaks remaining.

This work reduced night-time flows, which are an indication of any leakage in the network, down to normal levels.

However nightflow levels in Featherston have been climbing again recently. Another survey was carried out in February, with further leaks identified and scheduled for repair. Private leaks were also identified and the property owner contacted and asked to fix them.

8.3 Greytown and Martinborough WWTP capacities

There is little headroom for growth in Greytown without consideration of upgrade requirements and/or bringing forward upgrades outlined in future stages of the consent. The existing 35-year consent allows for the development of an additional land disposal area and ultimately a wet weather storage pond that will allow progressive reduction in discharges to the Papawai Stream. These upgrades may provide additional capacity as land disposal has the potential to sustain higher hydraulic and nutrient loads. The existing pond may also require upgrading to provide additional organic load capacity. It is noted that at the time of the 2013 consent application there was negative projected population growth in Greytown (current population is 2595 People 2019 data), however the population in Greytown is now estimated to reach 3674 by 2051. Therefore detailed upgrade assessments to accommodate growth are required.

There is no headroom for growth in Martinborough without consideration of upgrade requirements and/or bringing forward upgrades outlined in future stages of the consent. The existing 35-year consent allows for the development of an additional land disposal area and ultimately a wet weather storage pond that will allow progressive reduction in discharges to the Ruamahanga River. These upgrades may provide additional capacity as land disposal has the potential to sustain higher hydraulic and nutrient loads. The existing pond may also require upgrading to provide additional organic load capacity. It is noted that at the time of the 2014 consent application there was zero projected population growth in Martinborough (current population is 1865 People 2019 data), however the population in Martinborough is now estimated to reach 2510 people by 2051. Therefore detailed assessments to accommodate growth are required.

Financial provision for WWTP upgrades to accommodate growth have been made in the LTP and may be brought forward if needed, depending on the detailed assessments.

8.4 Key projects: Updates

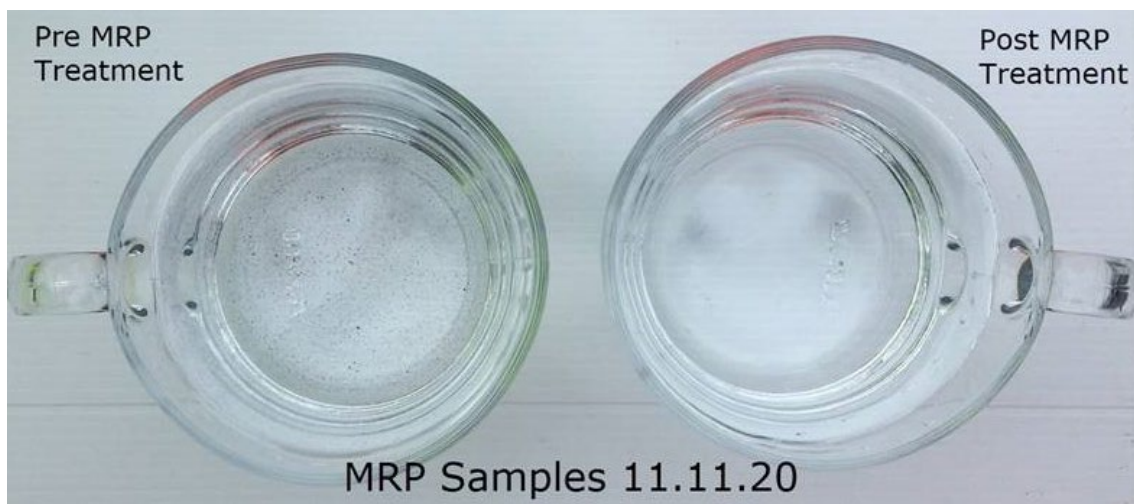
As we enter the summer demand period it becomes increasingly difficult to complete upgrades to water supply and wastewater assets.

As outlined at previous meetings, delivery of some projects has been challenging due to multiple factors, including:

- Limited accuracy or availability of full as-built information
- Project scopes being previously poorly defined
- Fragile systems with little system resilience
- Ongoing process of uncovering systemic risks requiring mitigation
- Availability of operational staff to provide input to upgrades or be trained in their use, while also responding to call volumes or issues.

8.5 Manganese Reduction Plant

The Manganese Reduction Plant (MRP) commissioning work is complete and tests verify it successfully reduces the manganese to the required levels.



The water contamination risk previously reported has been addressed and full operational testing of the plant has been completed. It has been supplying water since mid-January, meaning our ability to provide safe, clean and clear drinking water to Martinborough residents has been considerably increased.

An event to mark the formal commissioning of the plant is planned for 11 March 2021.

8.6 Waiohine Water Treatment Plant (WTP) Upgrades

The fourth bore is installed. We need to shut the treatment plant down in order to commission it; however with demand high due to hot summer weather, we haven't had the opportunity to do this yet.

Once the fourth bore is commissioned, work on the Waiohine treated water storage facility will get under way. Providing much improved resilience to supply interruptions.

This is expected to take six weeks. Procurement for the works is in progress, with the contract expected to be let in March 2021.

The installation of a temporary caustic soda treatment – to adjust the acidity of the water, and address the ‘blue water’ phenomenon – has been added to the work underway at the plant, and the design is currently being completed in collaboration with contractors. A similar solution is being progressed for Memorial Park. [*See appendix 4 for further update*]

8.7 Memorial Park WTP upgrades stages 2 and 3

A cost analysis has been completed to determine the most effective approach for these upgrades, which will improve water quality to fully meet drinking water standards in the most. The delivery approach has been adapted so it can go ahead without waiting for Waiohine upgrades, and at this stage we expect this work to be complete by June 2021.

Approvals under the reserve management plan are being completed in parallel with the design and construction of the containerised plant.

The installation of a temporary caustic soda treatment – to adjust the acidity of the water, and address the ‘blue water’ phenomenon – has been added to the work underway at the plant, and the design is currently being completed in collaboration with contractors. A similar solution is being progressed. [*See appendix 4 for further update*]

8.8 Lake Ferry WWTP driplines

The full replacement of drip lines from the Lake Ferry treatment plant is getting under way soon and should be completed by May 2021.

8.9 Featherston WWTP

Following community and mana whenua engagement the shortlist of options was shared with SWDC officers and Councillors. A workshop will be held prior to a community information day.

8.10 Enhance processes, facilities and management of WWTPs across District

An automated valve that will reduce the risk of overflow from the Martinborough plant will be installed by mid-March. Monitoring bores to ensure water quality compliance have been installed in the irrigation field at Martinborough. A health and safety assessment of sampling points and safe existing from ponds has been completed. Some physical works are expected to commence before the end of the financial year. Safe confined space entry into the Greytown pond outlet chamber is being investigated. Management plans for resource consent compliance are being reviewed.

9. Land Transport

9.1 Roading Maintenance - Ruamahanga Roads

An outline of key works completed through February 2021 is provided below:

- 268.4 km of roads were inspected and identified faults recorded in RAMM for future scheduling with 196.9 being sealed and 71.5 being unsealed.
- 8 bridges were inspected and found to be in an acceptable condition.
- 137 rural culverts were inspected, RAMM data updated including condition rating
- 110.4 km of unsealed roads were graded.
- 35 m³ of maintenance metal was applied to the unsealed roads.
- 12 sealed road potholes were identified and filled.
- 88.04 km of mechanical street sweeping was completed.
- Pre-seal repairs for the 2021-2022 sealing season have continued
- Maintenance works continued on the footpaths within the 3 towns.
- District reseals, both Urban and Rural, have been completed for the 2020-2021 season.
- Culverts were replaced and upsized on Te Awaiti and Bucks Roads.
- Bridge Abutment repairs were carried out on Te Awaiti Bridge following damage caused by the November rains

9.2 Further activities of note

- Annual bridge inspection programme has commenced and to date no urgent faults have been identified. Types of inspection have been done as required by NZTA. This is a key programme of work and one that will continue into future years.
- Roading infrastructure input has been supplied to all subdivision resource consents.
- The Joint Carterton/South Wairarapa Roading Activity Management Plan is currently being developed and funding proposals for considerations in the LTP process are underway.

10. Amenities

10.1 Housing for Seniors

All Housing for Seniors units are fully tenanted. Recent activity includes:

- Remove garden at Cecily Martin Flats Martinborough and replace with white stones and a piece of driftwood as elderly tenant unable to maintain garden.
- Two units at Burling Flats and Matthews Flats Featherston, are having new curtains installed.
- All flats are due for inspections in March 2021. These will take place in the week of 15th – 19th March 2021.
- We are currently in talks with Age Concern to provide information packages for all our tenants. Pamphlets and brochures on courses available i.e. driving refreshers/well being/activity classes/what is available and where to go.

10.2 Pain Farm

Pain Farm Homestead and Cottage have had inspections carried out in January and February 2021, respectively. Both are being maintained and kept clean and tidy.

Trees have been trimmed on cottage driveway and outdoor maintenance takes place on a fortnightly basis by council contractor.

10.3 SWDC Playgrounds

Work has continued on upgrades and maintenance of playgrounds, including:

- More planting and fence to be quoted at the Martinborough Playground as more funds from the Waihinga Trust has become available.
- Featherston playground is now fully fenced and general refresh is underway with painting and new bark
- one new child/parent swing installed in Featherston.
- Parts ordered for replacement of netting for Greytown equipment

10.4 Parks and Reserves

Activity has been ongoing in maintaining our parks and reserves:

- Due to seasonal drought and fire risk current mowing placed on hold until weather breaks
- SWDC working thru Section 17a for Parks and Reserves contract of supplier
- Drought and water ban has affected traffic island gardens, plan is being made to plant more drought tolerant plants
- Tree management plan for all SWDC parks and reserves under way

- Costing for installing in three towns recycling bin hub for trial.
- Solar lights x 4 have been installed into Stella Bull Park
- Replaced Huangarua Park seat and rubbish bin as both old assets were very tired.
- Installed balancing steps in Considine Park as a trial.
- Lych gate completed and project to evolve with the Waihinga Cemetery by turning the broken and unkept graves (with permission) into gardens to make it a place to visit in Martinborough, example below.



10.5 Cemeteries:

Cemetery Activity and Burials have been busy. An Increase on plot and niche reservations have increased in all three towns.

Purchases of burial plots/niches 01/01/2021 28/02/21

	Greytown	Featherston	Martinborough
Niche	1		5
In-ground ashes Beam		1	
Burial plot	5		
Services area	1		
Total	7	1	5

Ashes interments/burials 01/01/2021 to 28/02/2021

	Greytown	Featherston	Martinborough
Burial	1	2	
Ashes in-ground	3	3	
Ashes wall			2
Services Area			
Disinterment			
Total	4	5	2

The large hedge on the north east side of Greytown Cemetery has been trimmed and the green waste is to be mulched.

10.6 Swimming Pools:

Featherston, Greytown and Martinborough pools all opened for the swim season on the 28th November 2020 and will close 14th March 2021. Entry is still free and the bookings for events and BBQs are filling fast. Monitoring of usage to inform future strategy is ongoing. Some events taking place at our pools are the Kayaks club in Greytown and Dogs in Togs in Featherston is proving very popular.

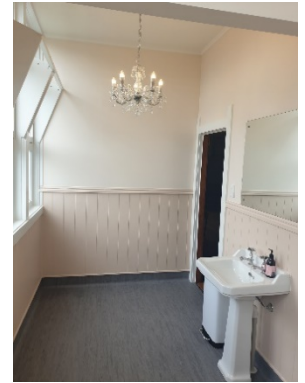
Due to the recent Covid 19 Level 2 alerts - all pools staff and lifeguards will be distancing themselves (unless there is an emergency). They will be taking registers of group visits and all staff members and visitors must scan in with the QR codes.

The lifeguards will clean and sanitise after school groups leave and before the public come in.

10.7 Further work:

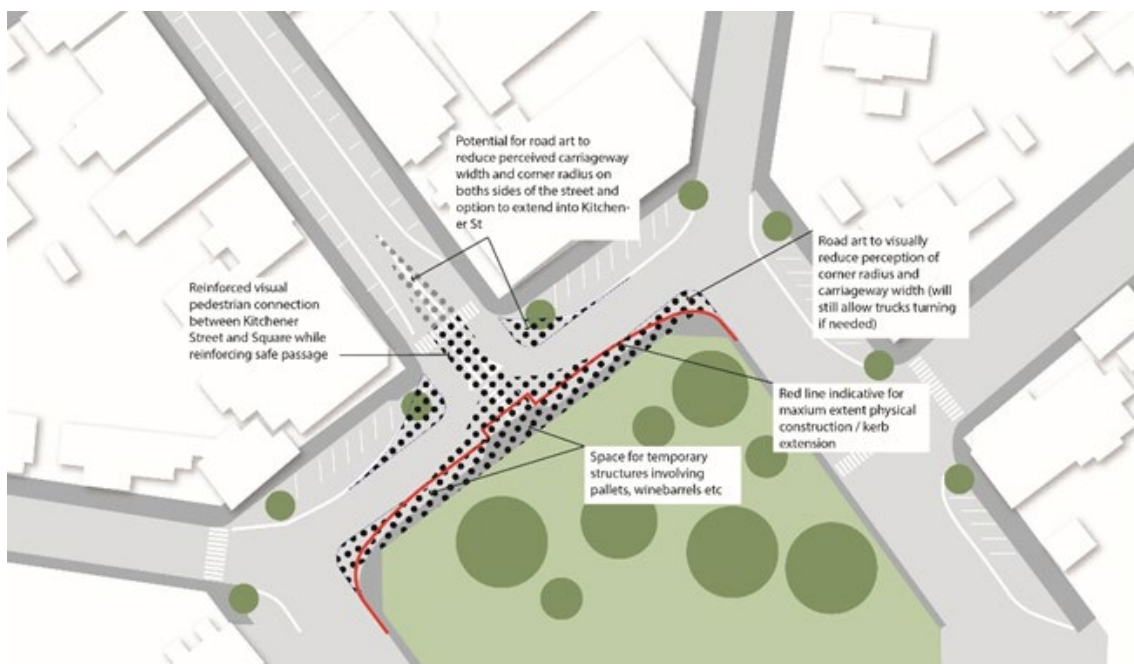
Significant additional effort has been expended in managing the delivery of the following Provincial Growth Fund (PGF) projects:

- Upgrade to facilities at Anzac Hall, Featherston completed
- Refurbishment of the Featherston War Memorial, scheduled to finish mid-March
- Supporting upgrades to the Featherston Community Centre, external painting and carpark marking to finish project.
- Supporting the Hau Ariki marae project, and
- Supporting the Tauherenikau bridge trail project.
- SWDC Building team successfully moved into 64 Main street, Greytown
- SWDC has recently taken over Mr Bicknell's house in Papawai



11. INNOVATING STREETS

The innovating Streets project is in full swing. Community and business engagement has commenced to capture local thoughts, concerns and viewpoints. Generally, people were in favour of the ideas that we talked about e.g kerb buildouts and pocket parks and we had people offering their services in one way or another. Firstly, there was a slight concern with the exact location of the trial which has resulted in moving this to the other side of the street, as per the mark-up below:



Further feedback included:

- **Space for community not just adjacent businesses** – The main concern with the current location was that this might be perceived as space that will be claimed by the adjacent businesses, while the intention is for this space to serve all of community, and not just customers of the nearby bars.
- **Alcohol ban enforcement** - Associated with the previous point is that the area will be alcohol-free, which is easier communicated if it is not immediately connected to adjacent bars.
- **Shading and sunlight** – Current location is shaded large part of the day, especially later in the season. Opposite side of the street is sunnier but still has nearby trees to provide shading.
- **Camber** – The northern edge has a steep camber and deep gutter – the southern edge of the street is much flatter, which makes implementation easier.
- **Delivery trucks** – With a trial on the other side of the street there is less impact on the deliveries made to the business on the north side.
- **Heavy vehicles** – Heavy vehicles will still need to drive through the square and require generous turning space in and out of Kitchener Street. A trial on the northern edge would not interfere with this.
- **Bridging the square** – One of the issues we identified at the start was the disconnect that currently exists between destinations around the square, with the square itself currently more acting like a visual barrier than a connector. Making the edges of the square more attractive, accessible, and comfortable promotes the use of the square and is a good catalyst for further change in the future.

Further engagement is being planned for the 5th March in the Square and feedback will be incorporated into future trial design. This design may include pocket parks, painted pavement, widening of footpath and introduction of gathering and/or seating spaces to create a more comfortable environment and make the area around the Square more people-friendly.

Once the designs have been installed, there will be opportunities to take part in creative activities and events in the street that encourage people into the newly rearranged street space, and a chance to give feedback on how the new layouts feel.

An initial concept will be trialled on the 12th March and community feedback is sought at that point too. The next steps beyond that are, broadly:

- **Friday, 26 March**
Implement trial design with businesses, community, designers and SWDC. This will be ongoing based on further feedback from the community – there will be further opportunity to provide feedback.

- **April - May 2021**

We will talk with you to see what you think of the temporary solutions and based on the gathered data and determine any permanent changes.

12. SOLID WASTE

12.1 General:

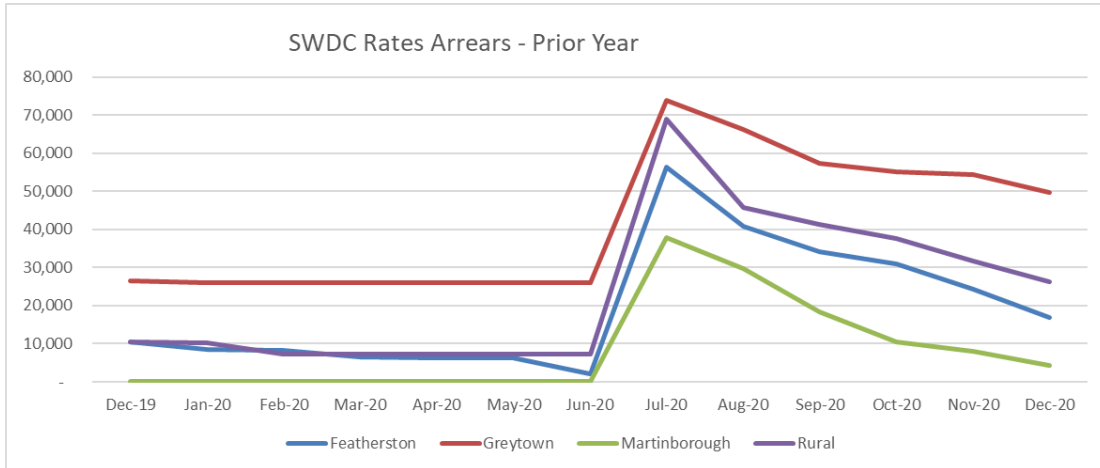
- Council Wheelie Bins Recycling collections going well
- We are processing 100% of the recycling locally
- Glass levels are at an all time low with 30T loads of glass heading out at least once per week from the Wairarapa District, normally +- 45t
- SWDC transfer stations are tidy, Green waste mulching underway in March
- Starting discussions on investigating closing Pirinoa and installing Recycling Hub in the village so seven day access for rural ratepayers and tourists.

Contact Officer: Euan Stitt, GM Partnerships and Operations

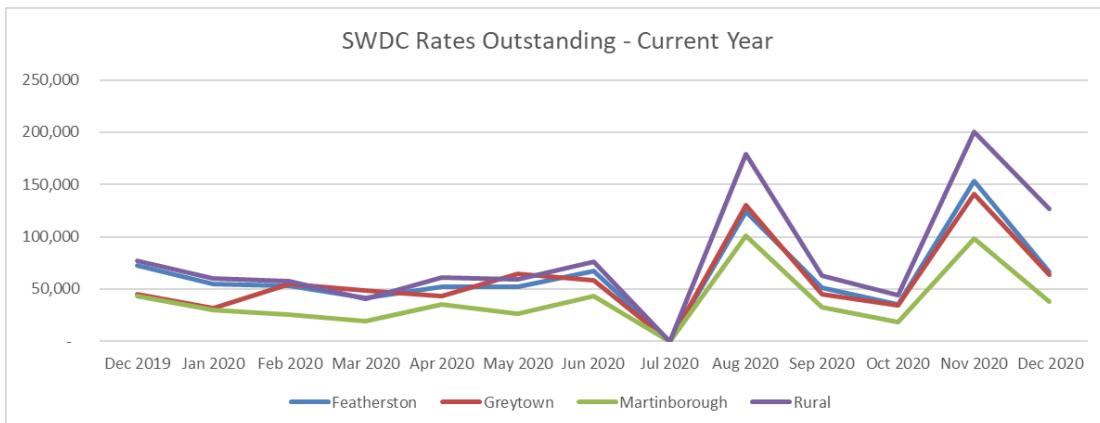
CORPORATE SERVICES REPORT

13. Rates Arrears

The rates arrears graphs below shows an increase in amount of unpaid rates carried forward from the previous year (2019/20).



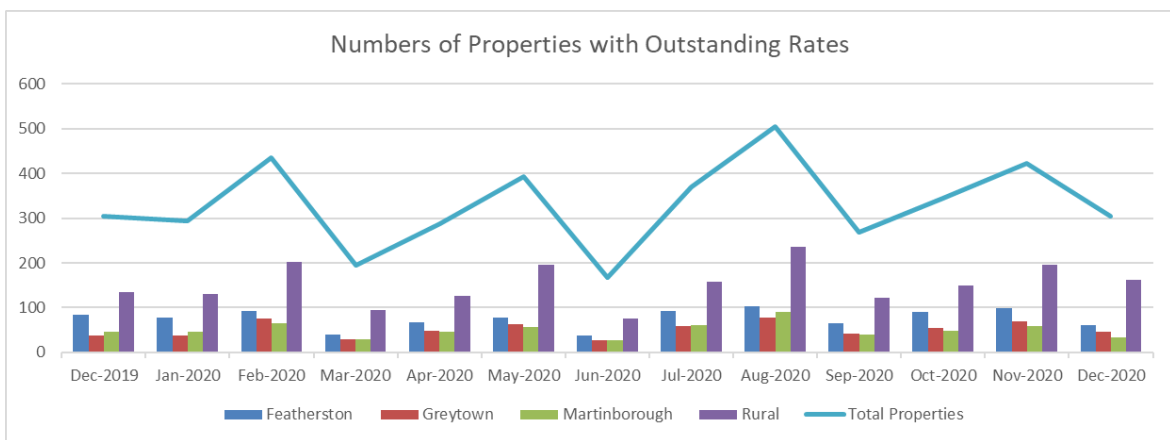
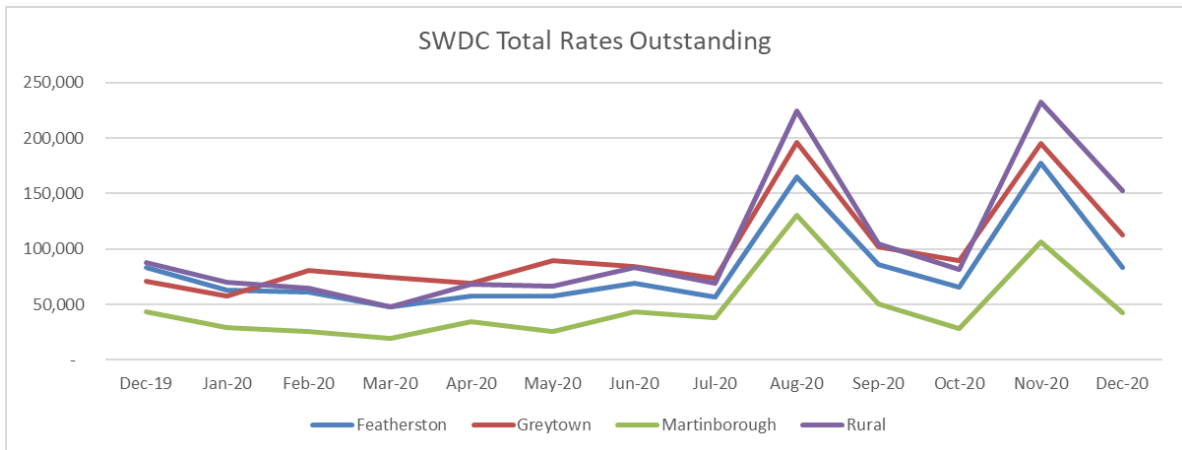
Prior years arrears have increased \$49k (49%) from the same time last year.



At the end of December 2020, the current years arrears amount was \$295K, 20% higher than the same time last year.

Total rates outstanding have increased by \$106k (37%) from the same month last year.

Outstanding rates were \$391k in December 2020 to \$286k December 2019.



The total number of properties with outstanding rates remain the same as December 2020 (304), however there has been an increase in the number of rural properties with outstanding rates.

The rates team continues to actively promote direct debits and payment plans to assist ratepayers with financial difficulties.

Contact Officer: Katrina Neems, Chief Financial Officer

14. Appendices

Appendix 1 – Wellington Water Q2 performance report

Appendix 2 – SWDC Greytown WWTP capacity fact sheet

Appendix 3 – SWDC Martinborough WWTP capacity fact sheet

Appendix 4 – Blue Staining update

Appendix 5 – Programme Status Reports

Appendix 1 - Wellington Water Q2 performance report



2020/21 Council Performance Dashboard as at Q2



● On Track / Achieved
 ● Off Track / Not Achieved
 ● Not Due / Not Applicable / Not Available
 ● Baseline

Service Objective		Performance Measure	Annual Target	YTD Status	YTD Status	In Quarter Performance		Comment Ref.		
						Q1	Q2			
Safe and healthy water	Bulk Water	To measure the quality of water supplied to residents	FTN: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 4 bacterial compliance criteria)	Yes	83.33 %	●	●	●	A	
			GTN: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 4 bacterial compliance criteria)	Yes	50 %	●	●	●	B	
			MTB: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 4 bacterial compliance criteria)	Yes	16.67 %	●	●	●	C	
			Pirinoa: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 4 bacterial compliance criteria)	Yes	0 %	●	●	●	D	
			FTN: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 5 protozoal compliance criteria)	Yes	83.33 %	●	●	●	E	
			GTN: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 5 protozoal compliance criteria)	Yes	50 %	●	●	●	F	
			MTB: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 5 protozoal compliance criteria)	Yes	16.67 %	●	●	●	G	
			Pirinoa: Compliance with Drinking Water Standards for NZ 2005 (revised 2008) (Part 5 protozoal compliance criteria)	Yes	0 %	●	●	●	H	
Water Supply	To measure the quality of water supplied to residents	Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	100 %	100 %	●	●	●			
	To achieve a high overall level of customer approval of the water service	Number of complaints per 1000 connections about: a) drinking water clarity d) drinking water pressure or flow b) drinking water taste e) drinking water continuity of supply c) drinking wat..	<70	20.33	●	●	●			
		Community satisfaction with water supply	>80 %	Not Due	●	●	●			
	To provide an appropriate region-wide firefighting water supply to maintain public saf..	Fire hydrants tested annually that meet NZ Fire Service Code of Practice	>20 %	Not Due	●	●	●			
Respectful of the environment	Wastewater	To maintain and promote appropriate standards of water quality and waterway health in the cit..	The number of dry weather sewerage overflows from the Council's sewerage system expressed per 1000 sewerage connections to the sewerage system	<10	1.62	●	●	●		
		To comply with all relevant legislation	Compliance with resource consents for discharge from its wastewater system	<2	0	●	●	●		
		To meet all resource consenting requirements	% of resource (wastewater) consent conditions complied with to "Mainly complying" or better	>90 %	100 %	●	●	●		
	Storm..	To meet all resource consenting requirements	Compliance with resource consents for discharge from its stormwater system	0	0	●	●	●		
		Bulk ..	To minimise demands on the region's water resources	Average drinking water consumption/resident/day	<400 L/p/d	563.67	●	●	●	I
Water ..	To minimise water loss from the network		Percentage of real water loss from networked reticulation system	<30 %	22.21 %	●	●	●	J	
Outcome / Service	Wastewater	Median response times	Attendance time: from the time that the Council receives notification to the time that service personnel reach the site	<60	177.26 mins	●	●	●	T	
			Attendance time: from notification to arrival on site < 1 hour	>75 %	0 %	●	●	●	U	
			Resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the blockage or other fault	<4	97.2 hrs	●	●	●	V	
			Resolution time: from notification to resolution of fault < 4 hours	>80 %	0 %	●	●	●	W	
			Proportion of urgent wastewater service requests responded to within 6 hours of notification	>95 %	50.8 %	●	●	●	X	
	Wastewater	Reliability of the network	Number of blockages per 1000 connections	<10	5.08	●	●	●		
			To achieve a relatively high overall level of customer approval of the wastewater service	No. of complaints per 1000 connections received about sewage odour	<15	0.23	●	●	●	
				No. of complaints per 1000 connections received about sewage system faults	<15	0.69	●	●	●	
				No. of complaints per 1000 connections received about sewage system blockages	<15	5.08	●	●	●	
				No. of complaints per 1000 connections received about the response to issues with wastewater	<15	0.46	●	●	●	
	Customer satisfaction with wastewater service	>57 %	Not Due	●	●	●				
	Stormwater	Median response times	Median response time to attend a flooding event; measured from the time that Council received notification to the time that service personnel reach the site	N/A	0	●	●	●		
			To minimise the effects of flooding	Number of flooding events that occur in a territorial authority district	0	0	●	●	●	
				Number of habitable floors affected per 1000 stormwater connections	0	Not Due	●	●	●	
		To achieve a high overall level of customer approval of the stormwater service	% of urgent (any blockage causing extensive flooding of building or other serious flooding) requests for service responded to with 5 hours	>95 %	100 %	●	●	●	Y	
Customer satisfaction with stormwater management			>59 %	Not Due	●	●	●			
Water Supply	Median response times	Median response times for: attendance for urgent callouts	<60	1116.86 mins	●	●	●	L		
		Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site in < 1 hour	>80 %	40 %	●	●	●	M		
		Median response times for: resolution of urgent callouts	<8	38.16 hrs	●	●	●	N		
		Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption in < 8 hours	>90 %	60 %	●	●	●	O		
		Median response times for: attendance for non-urgent callouts	<48	72.36 hrs	●	●	●	P		
		Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site in < 2 working days	>80 %	46.81 %	●	●	●	Q		
		Median response times for: resolution of non-urgent callouts	<8	6.02 days	●	●	●	R		
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm in < 5 working days	>90 %	53.07 %	●	●	●	S				

2020/21 Council Performance Dashboard as at Q2

◆ On Track / Achieved
 ◆ Off Track / Not Achieved
 ◆ Not Due / Not Applicable / Not Available
 ◆ Baseline

A	The water quality data systems improvement work by the team over a number of months has resulted in this measure being compliant.
B	The water quality data systems improvement work by the team over a number of months has resulted in this measure being compliant.
C	There are a number of missing data points due to planned power outages or planned plant shut downs (as a result of plant upgrades and MRP commissioning), or data points that are not compliant. We are ascertaining if these can be evidenced to enable compliance to be met.
D	Water safety plan development underway to enable compliance to be met.
E	The water quality data systems improvement work by the team over a number of months has resulted in this measure being compliant.
F	The water quality data systems improvement work by the team over a number of months has resulted in this measure being compliant.
G	There are a number of missing data points due to planned power outages or planned plant shut downs (as a result of plant upgrades and MRP commissioning), or data points that are not compliant. We are ascertaining if these can be evidenced to enable compliance to be met.
H	Water safety plan development underway to enable compliance to be met.
I	General increase in water demand as expected for summer. This is due to more irrigation, particularly in Martinborough and garden watering in all towns.
J	Based on night flow monitoring: Reduced water lose due to increased leak detection in Dec, showing a decrease in leakage as repairs are completed.
L	The median Attendance Time for urgent callouts in Q2 was 20.80 hours. This represents 60% decrease from the previous quarter's result of 12.99 hours.
M	The percentage of the service personnel reaching the site on time for urgent callouts in Q2 was 26.67%. This represents 1180% increase from the previous quarter's result of 2.08%.
N	The median Resolution Time for urgent callouts in Q2 was 45.04 hours. This represents 41% increase from the previous quarter's result of 31.96 hours.
O	The percentage of the service personnel resolving urgent callouts on time in Q2 was 26.67%. This represents 80% increase from the previous quarter's result of 14.82%.
P	The median Attendance Time for non-urgent callouts in Q2 was 72.15 hours. This represents 52% decrease from the previous quarter's result of 47.46 hours.
Q	The percentage of the service personnel reaching the site on time for non-urgent callouts in Q2 was 43.06%. This represents 2% increase from the previous quarter's result of 42.24%.
R	The median Resolution Time for non-urgent callouts in Q2 was 142.88 hours. This represents 35% increase from the previous quarter's result of 105.60 hours.
S	The percentage of the service personnel resolving non-urgent callouts on time in Q2 was 43.06%. This represents 2% increase from the previous quarter's result of 42.24%.
T	The median Attendance Time for Wastewater service requests in Q2 was 2.93 hours. This represents 88% decrease from the previous quarter's result of 24.67 hours.
U	The percentage of the service personnel reaching the site within 1 hour in Q2 was 4.17%. This represents 84% decrease from the previous quarter's result of 26.28%.
V	The median Resolution Time for Wastewater service requests in Q2 was 95.88 hours. This represents 23% increase from the previous quarter's result of 78.16 hours.
W	The percentage of the service personnel resolving the faults within 4 hours in Q2 was 0%. This represents 100% decrease from the previous quarter's result of 21.16%.
X	The Proportion of urgent wastewater service requests responded to within 6 hours of notification in Q2 was 50%. This represents a slight decrease from the previous quarter's result of 51.59%.
Y	The measure was determined as per the standard for the other council districts. It included the habitable floor affected through flooding, and did not include the localised flooding on properties or detached buildings.

Appendix 2 - SWDC Greytown WWTP capacity fact sheet

Greytown Wastewater Treatment Plant Capacity Fact Sheet

Historically, based on guidelines developed in 1974, facultative (primary) ponds, without aeration, were sized based on an organic (BOD) loading rate of 1200 persons per hectare. Based on a facultative pond size of 1.85ha the Greytown treatment plant would have originally been designed for a population of approximately 2,200 people (allowing for residential waste only).

Currently the population of Greytown is estimated to be approximately 2595 people (2019 data). Therefore based on an historic approach, the plant would have already reached capacity.

Current approaches to waste stabilisation pond design and resource consenting are more complex. The capacity of a wastewater treatment plant is determined by sampling the inflow volumes and loads ⁽¹⁾ and assessing the ability of the plant unit processes to treat the loads (solids, organics and nutrients), and of the consented receiving environment ⁽²⁾ to accept the treated effluent volumes and loads (residual organics, nutrients and bacteria).

Under this approach the capacity of a waste stabilisation pond is assessed to be the parameter or parameters that are causing the greatest bottlenecks on performance. Based on recent resource consent compliance monitoring the treatment plant effluent has been close to exceeding its consented ammonia and total nitrogen maximum concentration conditions when discharging to the Papawai Stream and has exceeded the maximum consented ammonia levels in the Papawai Stream after dilution. The organic (BOD) loading rate has been within the consent conditions. Therefore nitrogen loads are considered to be the greatest bottleneck.

Although there may be some moderate cost optimisation options available, there is limited ability to significantly improve the nutrient removal capability of a waste stabilisation pond system ⁽³⁾. Therefore, based on the current approach the Greytown plant is considered to be very near its capacity (previously indicatively estimated as within approximately 10% of capacity).

There is little headroom for growth in Greytown without consideration of upgrade requirements and/or bringing forward upgrades outlined in future stages of the consent. The existing 35-year consent allows for the development of an additional land disposal area and ultimately a wet weather storage pond that will allow progressive reduction in discharges to the Papawai Stream. These upgrades may provide additional capacity as land disposal has the potential to sustain higher hydraulic and nutrient loads. The existing pond may also require upgrading to provide additional organic load capacity. It is noted that at the time of the 2013 consent application there was negative projected population growth in Greytown however the population in Greytown is now estimated to reach 3674 by 2051. Therefore detailed upgrade assessments to accommodate growth are required.

Notes

(1) There has been limited inflow load sampling conducted for Greytown

(2) In the case of Greytown the receiving environment is water and land

(3) Upgrades for pond performance improvement and disinfection were undertaken in 2007 and 2011.

Appendix 3 – SWDC Martinborough WWTP capacity fact sheet

Martinborough Wastewater Treatment Plant Capacity Fact Sheet

Historically, based on guidelines developed in 1974, facultative (primary) ponds, not including aeration, were sized based on an organic (BOD) loading rate of 1200 persons per hectare. Based on a facultative pond size of 1.63ha the Martinborough treatment plant would have originally been designed for a population of approximately 1950 people (allowing for residential waste only).

Currently the population of Martinborough is estimated to be approximately 1865 people (2019 data). Therefore based on an historic approach the plant would have capacity for approximately 85 more people.

Current approaches to waste stabilisation pond design and resource consenting are more complex. The capacity of a wastewater stabilisation pond is determined by sampling the inflow volumes and loads ⁽¹⁾ and assessing the ability of the plant unit processes to treat the loads (solids, organics and nutrients), and of the consented receiving environment ⁽²⁾ to accept the treated effluent volumes and loads (residual organics, nutrients and bacteria).

Under this approach the capacity of a wastewater treatment plant is assessed to be the parameter or parameters that are causing the greatest bottlenecks on performance. Based on recent resource consent compliance monitoring the Martinborough plant effluent has exceeded its ammonia, total nitrogen, and phosphorus nutrient maximum concentration conditions when discharging to the Ruamahanga River. The plant has exceeded its weekly hydraulic loading conditions when discharging to land as the land area is limited and the existing pond does not provide significant storage. The plant has been close to exceeding its effluent organic (BOD) and bacteriological concentration limits.

Although there may be some moderate cost optimisation options available there is limited ability to significantly improve the nutrient removal capability of a waste stabilisation pond system ⁽³⁾. Therefore, based on the current approach the Martinborough plant is considered to have reached its capacity.

There is no headroom for growth in Martinborough without consideration of upgrade requirements and/or bringing forward upgrades outlined in future stages of the consent. The existing 35-year consent allows for the development of an additional land disposal area and ultimately a wet weather storage pond that will allow progressive reduction in discharges to the Ruamahanga River. These upgrades may provide additional capacity as land disposal has the potential to sustain higher hydraulic and nutrient loads. The existing pond may also require upgrading to provide additional organic load capacity. It is noted that at the time of the 2014 consent application there was zero projected population growth in Martinborough however the population in Martinborough is now estimated to reach 2510 people by 2051. Therefore detailed assessments to accommodate growth are required.

Notes

(1) There has been limited inflow load sampling conducted for Martinborough

(2) In the case of Martinborough the receiving environment is water and land

(3) Upgrades for pond performance improvement and disinfection were undertaken in 2007 and 2011.

Appendix 4 – Blue Staining update

South Wairarapa blue staining

SWDC Councillor update

Good morning/afternoon Councillors

As you will know, last Wednesday all residents on the SWDC ratepayer email list were sent [this advisory](#) regarding the emergence of a 'blue staining' issue in Featherston and Greytown. They were further directed to [this page](#) with information on blue staining, as well as information on [plumbosolvency](#), which is important information for all water users at all times. The advisory was also supplied to local media, resulting in an article you may have seen in the *Times-Age* later in the week. As a result, three additional customer reports of blue staining were received, taking the total to 24.

We thought it would now be timely to give you an update on our management of the issue, especially as we know some members of the community have contacted you directly about it.

On Friday, we began outbound calling all customers who had reported the issue, to get more detail on what they have experienced. All affected customers who have reported the issue to Wellington Water, or whose reports were referred through by SWDC, have now been contacted. We are developing an ongoing joint customer management approach with SWDC that ensures each organisation's resources are efficiently applied in dealing with customer queries, while providing reliable information and recommendations in response.

Most importantly, we are taking steps to alleviate the issue as soon as possible.

Our source water is naturally slightly 'soft', or acidic, as it is throughout the region and in many other parts of New Zealand. Acidity (lower pH) is one of the factors that influences cuprosolvency (copper corrosion), the underlying cause of blue staining. It can affect copper plumbing in homes and other buildings, including copper underground private lateral pipelines that connect the water main to the building's internal plumbing.

We're upgrading the pH balancing systems at the Waiohine and Memorial Park treatment plants because the previous systems were unreliable and became unsafe to operate. While this has never compromised or put the supply of safe drinking water at risk, it's likely that this has contributed to the blue staining we're seeing now.

Design and procurement for the upgraded pH balancing systems is already underway, and they are currently on track to be completed by the end of May, as part of the ongoing programme of upgrades at these plants. The top priority has always been completing the upgrades that ensure all of South Wairarapa's town water is compliant with drinking water standards via a multi-barrier approach, plus increasing our capacity to meet peak demand. By comparison, the temporary reversion of the water towards its natural pH does not affect our compliance with drinking water standards, and hence those system upgrades were scheduled to follow those directly related to health and demand.

While the vast majority of water users in South Wairarapa are unlikely to experience blue staining, we appreciate that it is a significant nuisance to those who do. For that reason, we have identified an option for installing interim pH balancing systems at the plants, until the permanent upgrades are completed, which we believe will help to alleviate the issue.

These temporary systems are expected to be installed and operational in approximately three weeks. There will be a lag of a few days as the network flushes through, after which we will be looking to see a reduction in reports of blue staining. However it is important to note that many factors which contribute to cuprosolvency are beyond our visibility and control, given that it takes place within private plumbing. As such, we will not be making hard & fast guarantees to customers, particularly with regards to timing. Blue staining typically takes time to emerge, and it may take time to be alleviated, depending on factors including usage volume in various parts of the network and in individual homes.

In the meantime, if you are contacted by residents experiencing blue staining, please ask ensure they have logged their details with the SWDC contact centre. Please also direct them to the key information via the links in the first paragraph above, in particular the standard Ministry of Health advice to flush at least 500ml of water from taps used for drinking cooking or brushing teeth first thing in the morning. This advice applies to all residents at all times, and which Wellington Water advertises throughout the region twice-yearly, in accordance with MoH requirements.

If you have any further questions, please don't hesitate to get in touch.

Appendix 4 – Programme Status Reports

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Known budget challenges exist and are being managed as per previous reports. Rework to programme and changes to approaches on some projects are bringing forward delivery in some areas. Summer demand is impacting delivery on water projects (ability to have plant offline while undertaken).

Major Projects

Manganese Reduction Plant - Martinborough	\$2.5m	Nov 19 - Nov 20				
Construct and commission a manganese reduction plant						The water contamination risk previously reported has been addressed and the MRP has completed its testing and has been supplying water since mid January. The official opening / ribbon cutting ceremony is booked for 11 March 2021.

Featherston WWTP	\$500k*	Jul 20 - Jun 2025				
Develop and implement a suitable wastewater solution for Featherston	↓	↓		↓	↓	Following community and mana whenua engagement the shortlist of options was shared with SWDC officers and Councillors. Concerns were raised regarding the cost of the shortlisted options and further information was requested by the Councillors. A workshop to address concerns is required before work can proceed.

Upgrade/Renewal Projects

Papawai Road WW Upgrade	\$2.8m	May 2021 onwards				
Capacity issue - upgrade pipe						Contract has been awarded with construction scheduled to commence in May 2021. Larger construction portion roll over into 21/22FY. Project schedule adjusted to allow for delivery of Memorial Park WTP upgrade works within current FY ahead of Papawai Road.

Pinot Grove WW upgrade	\$300k	Mar 21 - Jul21				
Capacity issue - upgrade pipe						Construction activities are underway and are on track. Practical completion expected at end of March 2021. Project brief attached to Officers' Report

Waiohine Water Treatment Plant (WTP)	\$900k	Dec-20				
a) 4th bore/pump and commissioning						4th bore is installed. Awaiting WTP shutdown in order to commission bore. Summer demand impacting on completion.
b) Treated water storage (chlorine)						Physical work scheduled to start after 4th bore commissioned, with practical completion six weeks thereafter (early March). Treated water storage procurement phase underway, award delayed to March 2021.
c) pH dosing system upgrade						Additional installation of temporary caustic soda treatment added to project scope. Work expected to be completed during March. Re-assessment of temporary fix solution to be completed prior to progressing pH dosing system scope. The design is currently being completed in collaboration with contractors. Options assessment is to be completed prior to investing in further upgrade works.
d) Site Security						Security Fencing policy (standard) to be completed prior to brief being released for pricing. Project expected to carry over to new financial year.

Memorial Park WTP upgrades stage 2	\$330k	Nov-20				

Replace bore pump, new filter, additional pipework and run to waste		↓				The works have been rolled into a single stage. Existing Memorial Park pump to be replaced as soon as Waiohine 4th bore is commissioned. Emergency plan in place should pump fail prior to replacement.
Memorial Park WTP upgrades stage 3						
	\$1.5m	Apr-21				
Chemical dosing, UV and filter upgrades		↑				<p>A changed delivery approach for this project means it can progress without waiting for Waiohine upgrades.</p> <p>Design and Construct contract awarded with Brian Perry Civils and Filtec. As a result of mitigation measures implemented after safety in design and HAZOP workshops together with the contractor the completion date has moved to June 2021 based on the information from the project team.</p> <p>Obtaining approvals under the reserve management plan is being completed in parallel with the design and construction of the containerised plant.</p>
Lake Ferry WWTP driplines						
	\$326k	tbc				D
Renewal driplines at WWTP						Full replacement if drip lines are currently being undertaken. Contract awarded. Completion is scheduled May 2021.
WWTP Improvement Programme						
	\$400k	Dec-20				
Enhance processes, facilities and management of WWTPs across District						The installation of an automated valve to reduce overflow risk in Martinborough is currently in progress with commissioning planned from 15th March. Monitoring bores have been installed in the irrigation field at Martinborough. A health and safety assessment of sampling points and safe existing from ponds has been completed. Some physical works are expected to commence before the end of the financial year. Safe confined space entry into the Greytown pond outlet chamber is being investigated. Management plans for resource consent compliance are being reviewed.
SWDC-led Projects						
Water Race User Survey						
	n/a	Dec-20				
Survey Water Race users and related stakeholders on use						<p>Community engagement sessions were held in Greytown and Featherston mid-February 2021 inviting property owners with water races to come along and talk about how pending changes might affect them. Quantitative information is being gathered and quantitative information will follow after the survey period ends on 15 March 2021.</p> <p>https://www.swdc.govt.nz/water-races</p>
Longwood Water Race Consent						
	n/a	Dec-20				
Gain consent for continued use of water race						Reporting to GW completed, awaiting outcome. Water Race continues to operate under existing consent.

Status key: ■ On track/achieving ■ Some concern ■ Off Track/Major concern

Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Programme on track overall. Spome resource constraints remain but work sprogressing well.

Current Projects

Ruakokoputuna	\$400k	Oct 20 - Dec 20				
Ruakokoputuna Seal Extension						Programme completed
Sealed Road Pavement Rehab	\$220K	Dec 20- Feb 21				
Western Lake Rd Area Wide						H&S risk relates to nature of road and speed. Underway with NZTA.
Sealed Road Resurfacing Local Roads	\$467.5k	Oct 20 - Dec 20				
Scheduled programme of works comprising 14.5kms of resurfacing on: Shooting Butts Road, Hikinui Road, Bucks Road, Underhill Road, Boundary Road, Pa Road, Birdie Way, Eagle Place, Fairway Drive, Te Muna Road, Papawai Road, Fraters Road, Tilsons Road, Hecklers Road, Moroa Road, Kahutara Road, White Rock Road, Lake Ferry Road, East Street.						Programme complete
Sealed Road Resurfacing Special Purpose Rd	\$115K	Jan 21 - Jun 21				
3.5 kms of resurfacing work on Cape Palliser Road						Programme complete
FootPath Renewals	\$177K	Oct 20 - Jun 21				
Planned maintenance						Work ongoing, Bethume Street, West Street, Regent Street(maybe deferred due to UFB rollout) Replaced option Revans Street from Royal Hotel carpark to railway crossing
FootPath maintenance Extra Funding	\$375K	Jun 20 - Jun 21				
Footpath Maintenance \$125K per town						High level of input required by staff. Work ongoing.
Esther Street Footpath Extension	\$70K	Sep-20				
Noted from AP submissions						Works completed.
Low Cost Low Rik Local Roads	\$345K	Aug 20 - jun 21				
Culvert Extensions, safety improvements, seal widening, intersection improvements, slip stabilisation, guardrails, kerb and channel works.						Seal widening on Western Lake Road complete
Low Cost low Rick Special Purpose Rd	\$250K	Aug 20 - jun 21				
Guardrail installation, Signage upgrade, Rock revetment supply						Includes \$100k carry forward from 19/20
Aseet Management Plan	\$50k	June 20 - Nov 20				
Plan development and RLTP funding						Joint AMP with CDC and NZTA funding request 2021.2024. Draft plan submitted for A&S input to 16/12 meeting. Fpositice feedback from NZTA. Funding included in draft LTP.
Reading Street Upgrade	\$250k					
Upgrade Reading Street as part of Orchards Development						3rd party dependent
Speed Limit Review		Nov 20 - Jun 21				

Consult re speed review						Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation dates through Nov and in discussions with NZTA on alignment. Wilkie Consultants have been engaged to manage delivery and consultation processes
Tora Farm Rd bridge beam painting x2		\$100K	Jan 21 - Jun 21			
Painting steel beams on Tora Farm and Pukeamuri Bridges						Programme Completed

Status key:



On track/achieving



Some concern



Off Track/Major concern

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Overall programme progressing to schedule, other than those projects that did not receive PGF funding. These may receive funding in LTP.

Current Projects

Featherston War Memorial	\$250k	tbc				
Repair earthquake damage and structural deficiencies			↑			Expected completion mid March, steps relaid, plastering commencing once concrete cured then chemical wash
Anzac Hall upgrades	\$100k	Nov-20				
Toilets, roof and wall repairs						100% completed, Final report and invoicing sent to MBIE.
Featherston Community Centre	\$110k	tbc				
Roof and wall repairs, asbestos removal, painting, car park and kitchen/toilet repairs						Internal completed, carpark sealed, external painting underway expected completed mid late March
Hau Arika marae - PGF support	\$371k	tbc				
Various upgrades - sprinkler systems, water storage, kitchen/toilet upgrades.			↓			Building Consent application made. Contract with MBIE depends on getting this first. Consent application been delayed by contractor availability.
Tauherenikau Bridge	\$1.36m	tbc				
Construct cycle/walkway over Tauherenikau river						Finalising discussions with PGF and Greytown Trails Trust on timing and processes. Kiwirail access being discussed (delayed) and consent application submitted to GWRC.
Kuranui College Gym	\$1m	tbc				
Manage delivery of gym in college and provide for community access.						Concept designs developed by MoE. Management and access arrangements being discussed with College before Council funding released.
SWDC Tree asset management	tbc					
Develop a long term District wide programme for tree management						Funding included in draft LTP
Stella Bull Park Lighting	\$12k	Nov-20				
Install lighting for safety/security of users						COMPLETE - Lights have been installed and working well meeting Dark Sky requirements
Peace Garden, Featherston	\$120k	tbc				
Construct accessible ramp and web-enabled information display with additional seating and planting						Heritage NZ to place a tender out with SWDC project management advice
Featherston Stadium	\$20k	tbc				

Upgrade to kitchen, seating and ablutions						PGF declined, now in draft LTP docs
Ngawi Community Hall	\$30k	Dec-20				
Upgrade septic system						Resource consent approved by GWRC, material arrived from USA. Programme starting with GT Enviromental. Delayed by consent/materials delivery.
Cemetries data project	n/a	Dec-20				
Data validation, GPS capture and database established						Data validation ongoing, GPS and photo capture commenced. Support from CDC also being provided. Project placed on hold due to staffing avaiability.
Pain Farm upgrades	\$100k	Sep-20				
Upgrades to Main House and cottage to meet standards						Completed, Pain farm and cottage has also completed scheduled inspection
SWDC Lease review programme	n/a	Dec-20				
Complete review of leases						Data capture and strategy under development. Focus on Papawai and Lake Ferry leases in short-term. Multiple leases to work through
Senior Housing	\$85k	Oct-20				
Heat pump/air conditioning installation and paiting (int and ext)						Work completed - under budget
Swimming Pools	\$15k	Oct-20				
Upgrade to Greytown Stand and painting						Work completed - on time for new season
Martinborough Waiinga Cemetery	\$15k	Oct-20				
Install Lych gate as part of anniversary celebrations						Complete - gate built and installed,
Considine Park, Martinborough	\$8k	Nov-20				and installed
Install additional lime path						Likely Lions involvement - to be discussed at next user meeting.
Park exercise equipment	\$45k	Oct-20				
Install outdoor exercise equipment in local parks						Works completed - proving popular in communities

Status key: *On track/achieving* *Some concern* *Off Track/Major concern*

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Additional projects added to A&S dashboard for visibility. May be moved to other sheets once progressed from strategy phase. Some resource constraints limiting progress.

Current Projects

Water Reform RFI						
	n/a	1st Feb 21				
Respond to DIA Request for Information to inform Water Reform Process						Complete - data provided on time and follow up questions resolved.
Waihinga Lessons Learned						
	\$15k	tbc				
Business Improvement - Undertake a review of the Waihinga Centre project to improve future SWDC project delivery		↓				Delayed by Water RFI and LTP work. Lower priority activity but resuming now.
Greenspace review						
	\$40k	Jul-21				
Undertake a review of the availability and use of Council greenspace provision in Greytown						Proposed funding in draft LTP
Walking and Cycling Strategy						
	tbc	tbc				
Develop a District-wide Walking and Cycling strategy						Proposed funding in draft LTP
Innovating Streets - Martinborough						
	\$200k	Apr-21				
Develop and test repurposing of car parks near square						Update provided in A&S report body
Road Stopping Policy						
	\$15k	Jan-21				
Develop a Road Stopping Policy						Contractor engaged now funding approved. Work in progress, with draft policy being reviewed now.

Status key: On track/achieving Some concern Off Track/Major concern

MĀORI STANDING COMMITTEE

13 APRIL 2021

AGENDA ITEM 7.3

ACTION ITEMS REPORT

Purpose of Report

To present the Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 13 April 2021

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive Officer

Appendix 1 – Action Items to 13 April 2021

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
178	4-Jun-20	Action	E Stitt (Partnerships and Operations)	To investigate opening walking and cycling access to the paper road that leads to the Owhanga Landing Reserve	Open	24/06/20: Initial indications are the cost is potentially prohibitive in the current situation as it would require going over a stream which could cost \$800k-\$1m to put the road in. Further work will be done to look into this in more detail. 22/07/20: This is still being scoped but officers are looking to include it in the District-wide pedestrian/cycleway/ trails plan. 16/02/21: As above 01/04/21: As above, funding to progress plan proposed as part of LTP.
252	1-Jul-20	Resolution	K Yates (Policy and Governance)	MSC RESOLVED (MSC 2020/17) to: 1. Receive the Election of Māori Standing Committee Chairperson Report receive the Officers' Report. 2. Elect a Chair using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Committee's Chair for the 2019-2022 triennium 3. Hold another election for the Chair of the Māori Standing Committee once member vacancies from Hau Ariki and Papawai Maraes are filled. (Moved Mayor Beijen/Rutene) Carried	Parked	1 – No action required 2 – No action required 3 – Parked until all MSC Committee vacancies are filled; 2 x Papawai Marae nominations to be presented to Council for formal approval 7 April, 1 x vacancy for Hau Ariki Marae remains.
253	1-Jul-20	Resolution	2 & 3 - K Neems (Finance) 4 - K Yates (Policy & Governance) 5 - MSC	MSC RESOLVED (MSC 2020/19): 1. To receive the Chairperson Report. (Moved Aporo/Seconded Mikaera) Carried 2. To approve the reimbursement of \$460.70 + GST to Narida Hooper for catering expenses and a gift for Raihānia Tipoki's farewell, funds to come from the MSC Operational fund. (Moved Mikaera/Seconded N Maynard) Carried 3. To approve the grant application from Puhī Te Whaiti for a cost of \$609.75 for expenses related to the Aoraki Bound Program completed. (Moved Aporo/Seconded Mikaera) Carried 4. To consider adding a youth representative to the Māori Standing Committee Terms of Reference. (Moved Rutene/Seconded Mikaera) Carried 5. To write a letter of support to Greytown Trials Trust on the Tauherenikau Cycle Bridge Project. (Moved Hooper/Seconded Mikaera) Carried	Parked	1 – No action required 2 – Done, to accounts for payment 09/07/20 3 – Done, to accounts for payment 09/07/20 4 – Parked to be incorporated into TOR review 5 – Done
254	1-Jul-20	Action	MSC	Discuss options for the Committee to support participation in the Aoraki Bound programme each year	Open	1/04/21: No update
550	27-Oct-20	Action	MSC	Continue discussions with Wairarapa Water Ltd on the Wakamoekau Community Water Storage Scheme	Open	8/12/20: Members discussed hosting a community hui in late January 2021, broadening the scope from Wairarapa Water Ltd, and inviting keynote speakers from different perspectives. 16/02/21: Meeting to be scheduled at a later date to fit in with WWL's availability. 1/04/21: Walt Dickson from Wairarapa Water has confirmed the 24th April, 10-12pm at Pae tu Mokai o Tauria.
651	8-Dec-20	Action	MSC	Discuss with the idea of a pou at either side of the Tauherenikau River crossing with Greytown Trails Trust in mid-January 2021	Actioned	
653	8-Dec-20	Action	N Hooper / C Clarke (Finance)	Meet with officers to discuss the presentation of the Māori Standing Committee Income and Expenditure Statement	Actioned	
655	8-Dec-20	Action	MSC	Consider potential nominees to represent the interests of tangata whenua on the Considine Park User Group and report back to the Martinborough Community Board	Open	1/04/21: No update
26	16-Feb-21	Resolution	K Yates (Policy and Governance)	MSC RESOLVED (MSC 2021/04) to: 1. Receive the Election of Māori Standing Committee Deputy Chairperson Report. 2. Defer consideration of the Election of Māori Standing Committee Deputy Chairperson Report until the next Māori Standing Committee meeting. (Moved Murphy/Seconded Rutene) Carried	Actioned	01/04/21: Report represented to MSC for consideration on 13/4/21.
30	16-Feb-21	Resolution	K Yates (Policy and Governance)	MSC RESOLVED (MSC 2021/08): 1. To receive Application for Financial Assistance Report. (Moved Mayor Beijen/Seconded Cr Maynard) Carried 2. To decline funding Greytown Junior Football Club funding of \$1,000 to contribute to the costs of upgrading its	Actioned	15/03/21: Letter sent advising applicant of outcome

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				football goals and write a letter to the club to explain the reasons for declining the application. (Moved Mikaera/Secodeded Murphy) Carried		
31	16-Feb-21	Resolution	K Neems (Finance)	MSC RESOLVED (MSC 2021/09): 1. To receive Application for Financial Assistance Report. (Moved Cr Maynard/Secodeded Aporo) Carried 2. To approve funding Featherston Sports Hub funding of \$1,000 to fund the costs of new uniforms and equipment for Featherston junior netball and rugby players. (Moved Rutene/Secodeded Aporo) Carried	Actioned	15/03/21: Letter sent advising applicant of outcome and commitment added to I&E.
32	16-Feb-21	Resolution	K Neems (Finance)	MSC RESOLVED (MSC 2021/10): 1. To receive the Chairperson Report. (Moved Cr Maynard/Secodeded Mikaera) Carried 2. To reimburse Narida Hooper, Chair of the Māori Standing Committee, \$200 for kola on behalf of the committee to the family for the bereavement of Godwell Mahowa, a SWDC staff member; to be funded from Awhinahia pou of the operating budget. (Moved Cr Emms/Secodeded Aporo) Carried	Actioned	
34	16-Feb-21	Action	K Yates (Policy and Governance)	Draft a letter to Māori Standing Committee representatives on behalf of the Chair for consideration of nominations for a Deputy Chairperson, K Yates	Actioned	
35	16-Feb-21	Action	K Yates (Policy and Governance)	Arrange a workshop for the committee to review the draft Māori Standing Committee Terms of Reference, K Yates and N Hooper.	Actioned	01/04/21: Workshop held 30 March
36	16-Feb-21	Action	K Yates (Policy and Governance)	Secure Engaging Well to undertake a cultural audit, K Yates.	Open	01/04/21: Engaging Well are considering their ability to undertake the cultural audit and we will advise the committee in due course.
37	16-Feb-21	Action	K Mikaera / E Stitt (Partnerships and Operations)	1. Provide council with the list of names of creeks and rivers at bridges on route to Matakītaki as far as the lighthouse for the purpose of cross-checking against council records, K Mikaera. 2. Advise of the process to correct names of creeks and rivers should any corrections be required, E Stitt.	Open	01/04/21: SWDC does not hold name records these are held by LINZ under the Place Name Gazetteer available at: https://gazetteer.linz.govt.nz/ . The New Zealand Geographic Board Ngā Pou Taunaha o Aotearoa (NZGB) is the authority responsible and proposals to name or alter names would need to be made directly to NZGB. Details are available at: https://www.linz.govt.nz/regulatory/place-names/propose-place-name/proposing-names-new-zealand-and-its-offshore-islands

MĀORI STANDING COMMITTEE

13 APRIL 2021

AGENDA ITEM 7.4

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Māori Standing Committee with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Committee:

1. *Receive the Income and Expenditure Statement for the period 1 July 2020 – 28 February 2021.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2020 – 28 February 2021 is attached in Appendix 1.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2020 – 28 February 2021

Contact Officer: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 – Income and Expenditure
Report for the period 1 July 2020 – 28
February 2021**

Te Whare o Māori Standing Committee

Operations Budget as at 1 Aug 20 \$ 38,080
 Marae Dev.Budget as at 1 Aug 20 \$ 27,000
 Possible additional budget for TOR* \$ 10,000

Awhinahia	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Support through:				
Grant funds	\$ 4,000	\$ 500	\$ 1,000	\$ 2,500
2 x \$1,000				
4 x \$500				
Sponsorship				
Rangiura o Wairarapa Kawahaka	\$ 1,500	\$ 1,500	\$ -	\$ -
Wairarapa Māori Sports Awards	\$ 1,500	\$ -	\$ -	\$ 1,500
Koha	\$ 1,000	\$ 200	\$ -	\$ 800
New members Induction Pack project	\$ 500	\$ -	\$ -	\$ 500
Restorative Justice Process project	\$ 500	\$ -	\$ -	\$ 500
Toi Māori Art project	\$ 2,000	\$ -	\$ -	\$ 2,000
Training	\$ 2,000	\$ -	\$ -	\$ 2,000
Totals	\$ 13,000	\$ 2,200	\$ 1,000	\$ 9,800

Whakapapa	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Support:				
Significant Sites group expenses	\$ 1,500	\$ -	\$ -	\$ 1,500
Pūrakai project	\$ 8,000	\$ -	\$ -	\$ 8,000
(NH to submit proposal to MSC)				
Training on Resource Management Act	\$ 3,000	\$ -	\$ -	\$ 3,000
Specifically sections pertaining to tangata whenua				
RMA Process project	\$ 300	\$ -	\$ -	\$ 300
Totals	\$ 12,800	\$ -	\$ -	\$ 12,800

Te Taiao	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Create opportunities:				
To support Marae and Pae tū Mōkai o Tauria with Cultural Monitoring programs i.e equipment	\$ 8,000	\$ 1,000	\$ -	\$ 7,000
For training and wānanga with stakeholders eg. GW, DoC, Mountains to Sea	\$ 2,000	\$ -	\$ -	\$ 2,000
To engage with communities and schools i.e planting and cultural monitoring projects	\$ 2,000	\$ -	\$ -	\$ 2,000
To document all projects	\$ 280	\$ -	\$ -	\$ 280
Totals	\$ 12,280	\$ 1,000	\$ -	\$ 11,280

Marae Wawata	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Assist Marae to:				
Secure funding and to process funding applications from Marae Development Fund	\$ 27,000	\$ 15,948	\$ -	\$ 11,052
Build relationships through collaborative projects				
Communicate with committee the aspirations of their marae through their representatives				
Totals	\$ 27,000	\$ 15,948	\$ -	\$ 11,052

Maori Standing Committee : Te Māngai O Ngā Hapori Māori

Expenditure detail for the period ended 28 February 2021

Awhinihia

Resolution date	Organisation/Group	Description	Amount
28-Oct-20	Rangiura o Wairarapa	Sponsorship	1,500.00
28-Oct-20	28th Maori Battalion Assoc.	Grant for function to honour descendants of the 28th Maori Battalion	500.00
16-Feb-21	Koha	For the family of Godwell Mahowa	200.00
Total			2,200.00

Whakapapa

Resolution date	Organisation/Group	Description	Amount
Total			-

Te Taiao

Resolution date	Organisation/Group	Description	Amount
4-Aug-20	Pae tū Mōkai o Tauria	Native tree & plant nursery at Te Whare Whakapapa Raranga	1,000.00
Total			1,000.00

Marae Wawata

Resolution date	Organisation/Group	Description	Amount
10-Aug-20	Hau Ariki Marae	Furniture	7,826.09
7-Aug-20	Kohunui Marae	Native plant nursery, Kāuta storage, cooking vessels	8,122.00
Total			15,948.09



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

MĀORI STANDING COMMITTEE

13 APRIL 2021

AGENDA ITEM 8.1

CHAIRPERSON REPORT

Recommendations

The Chairperson recommends that the Committee:

1. *Receive the Chairperson Report.*
2. *Approves funds of \$384 for minnow traps used for cultural monitoring programs at Kohunui Marae and Pae tū Mōkai O Taurira; to be funded from the Te Taiao pou of the operating budget.*
3. *Consider the draft Māori Standing Committee Long Term Plan and Spatial Plan submissions and make suggestions for adjustments as deemed necessary.*
4. *Resolves to either:*
 - A. *Approve the Māori Standing Committee submissions to the 2021/31 Long Term Plan and Spatial Plan; or*
 - B. *Delegate to the Māori Standing Committee Chair the ability to submit the submissions to the 2021/3 Long Term Plan and Spatial Plan based on the draft submissions presented and updated to incorporate feedback from the committee.*

1. Topic 1 – Cultural Monitoring

In our budget for 2020-21 we set aside \$8,000 in our Te Taiao pou to support marae and Pae tū Mōkai O Taurira with cultural monitoring programs i.e. through equipment. Minnow traps have been purchased for cultural monitoring programs at Kohunui Marae and Pae tū Mōkai O Taurira and I am seeking reimbursement of \$384 to come from this pou. I will submit a report to the next committee meeting.

2. Topic 2 – Long Term and Spatial Plan Submissions

The consultation period for the SWDC Long Term Plan and Spatial Plans is now open available at: <https://swdc.govt.nz/consultation/consultations/>. I encourage representatives to work with their marae/iwi to make submissions to these plans

ahead of the closing date on Friday 30 April. As a committee we are also able to submit. Draft submissions will be tabled for discussion at the meeting.

3. Appendices

Appendix 1 – Invoice for Minnow Traps

Appendix 2 – Draft submissions to the Long Term Plan and Spatial Plan

Report compiled by Narida Hooper

Chair

Māori Standing Committee

Appendix 1 – Invoice for Minnow Traps



TAX INVOICE

Wild Habit **DATE: 18.03.2021**

174 Two Chain Road, RD7
Christchurch, 7677

INVOICE NO: 1017 jarrad@nzwildhabit.com

BILL TO SHIP TO

Narida Hooper
12 Kent Street
Carterton, 5713

			QTY UNIT PRICE TOTAL
Gee's Minnow Fish Trap 1/8" mesh	4	65.17	260.70
Gee's Minnow Fish Trap Clips	4	4.35	17.40
			0.00
			0.00
			0.00

SUBTOTAL 278.10

SHIPPING/HANDLING 55.82

TOTAL Excl GST 333.91

GST 15% 50.09

Balance Due

NZD \$384.00

Payment is required before goods are shipped or picked up. Please pay asap.
Please include the invoice number and name in the reference fields when paying by internet
banking Wild Habit: 38-9022-0283989-00
GST number: 131-615-671

Appendix 2 – Draft submissions to the Long Term Plan and Spatial Plan