

MĀORI STANDING COMMITTEE

Agenda

NOTICE OF MEETING

An ordinary meeting of the Māori Standing Committee of the South Wairarapa District Council will be held on Tuesday 23 November 2021 at 6.00pm.

Due to COVID-19 restrictions this meeting will be held via video conference. All members participating will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our <u>YouTube channel</u>.

MEMBERSHIP OF THE COMMITTEE

Narida Hooper (Chair), Andrea Rutene (Deputy Chair), Violet Edwards (pending), Lee Flutey (pending), Karen Mikaera, Toni Kerr, Gillies Baker, Michele Elliott, Mayor Alex Beijen, Cr Pip Maynard, Cr Brian Jephson and Cr Garrick Emms.

KARAKIA TĪMATANGA

Tukua te wairua kia rere ki ngā taumata
Hai ārahi i ā tātou mahi
Me tā tātou whai i ngā tikanga a rātou mā
Kia mau kia ita
Kia kore ai e ngaro
Kia pupuri
Kia whakamaua
Kia tina! TINA! Hui e! TĀIKI E!

- 1. APOLOGIES:
- 2. CONFLICTS OF INTEREST:
- 3. ACKNOWLEDGEMENTS AND TRIBUTES:
- 4. PUBLIC PARTICIPATION:
 - 4.1 Dayle Clarkson and Nicky Sheriff Nuku Ora's Strategy
 - 4.2 Charlotte Harding Martinborough Pump Track Project
- 5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.7 no debate or decisions will be made at

the meeting on issues raised during the forum unless related to items already on the agenda.

6. MĀORI STANDING COMMITTEE MINUTES:

6.1 Minutes for Approval: Māori Standing Committee Minutes of 28 September 2021

Proposed Resolution: That the minutes of the Māori Standing Committee meeting held on 28 September 2021 be confirmed as a true and correct record.

7. OPERATIONAL REPORTS – COUNCIL OFFICERS:

7.1	Officers' Report	Pages 5-47
7.2	Action Items Report	Pages 48-50
7.3	Income and Expenditure Report	Pages 51-55

8. CHAIRPERSON REPORT

8.1 None advised

9. MEMBERS REPORT

9.1 Karen Mikaera and Andrea Rutene: Featherston Pou Pages 56-57

KARAKIA WHAKAMUTUNGA

Unuhia Unuhia
Unuhia ki te uru tapu nui
kia wāteā, kia māmā
te ngākau, te tinana, te wairua
i te ara takatū
Koia rā e Rongo
Whakairia ake ki runga
Tūturu whakamaua kia tina. Tina!
Hui e! Tāiki e!



MĀORI STANDING COMMITTEE Minutes from 28 September 2021

Present: Narida Hooper (Chair), Karen Mikaera, Toni Kerr, Gillies Baker,

Michelle Elliott, Councillor Garrick Emms and Councillor Jephson (to

6.51pm).

In Attendance: Harry Wilson (Chief Executive), Steph Frischknecht (Committee

Advisor) and Kaity Carmichael (Committee Advisor)

Also in Attendance: Dr Harsha Dias, Dr Steve Phillip and Corina Ngatai

Conduct of Due to COVID-19 restrictions this meeting was held via video conference

and was live-streamed to Council's YouTube channel. All members participating via video conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was conducted between

6.00pm and 7.23pm.

PUBLIC BUSINESS

Business:

Members opened with a karakia.

EXTRAORDINARY BUSINESS

Ms Hooper explained that agenda item 7.1, the Officers' Report would be considered following agenda item 7.4, the Financial Assistance Report.

MSC RESOLVED (MSC 2021/39) to add the Financial Assistance report as agenda item 7.4 for the purpose of considering a Grant Application from Whaiora Whanui Trust. It was not included in the agenda as the Grant Application was received late. This matter could not be delayed because the next meeting on 23 November 21, would not allow enough time for the event preparations to be made prior to the event on 25 November 21.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

MSC RESOLVED (MSC 2021/40) to discuss the Commemorating Waitangi Day Fund under Topic 1 – Upcoming Events, of item 8.1, the Chairperson Report. The letter was received

after the agenda had been finalised and the matter could not wait as funding applications close on 22 October 21.

(Moved Hooper/Seconded Baker)

Carried

A discussion on COVID-19 would occur as part of agenda item 8.1, the Chairperson Report. Mr Wilson would provide an update on camping and flood risks under agenda item 7.1, the Officers' Report.

1. APOLOGIES

MSC RESOLVED (MSC 2021/41) to receive apologies from Andrea Rutene, Cr Maynard and Mayor Beijen.

(Moved Hooper/Seconded Mikaera)

Carried

2. CONFLICTS OF INTEREST

Cr Emms declared a conflict of interest with the Wai2k event as raised under agenda item 8.1, the Chairperson Report.

3. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments and tributes.

4. PUBLIC PARTICIPATION

<u>Dr Harsha Dias</u>, <u>Dr Steve Philip and Corina Ngatai</u> - <u>Māori health in South Wairarapa</u> Dr Dias, <u>Dr Philip and Ms Ngatai discussed concerns surrounding equitable accessibility to healthcare services for those living in the South Wairarapa</u>. They discussed funding inequality between districts and the difficulties faced with reaching those living in more rural settings and further proximity to healthcare providers.

5. ACTIONS FROM PUBLIC PARTICIPATION

MSC NOTED:

<u>Action 448:</u> Raise concerns surrounding equitable accessibility to healthcare services for those living in the South Wairarapa at the upcoming Wairarapa Leaders Social Wellbeing Forum, Cr Emms.

6. MINUTES FOR CONFIRMATION

6.1 Māori Standing Committee – 3 August 2021

MSC RESOLVED (MSC 2021/42) that the minutes of the Māori Standing Committee meeting held on 3 August 2021 be confirmed as a true and correct record.

(Moved Mikaera/Seconded Kerr)

Carried

7. OPERATIONAL REPORTS – COUNCIL OFFICERS

7.2 Action Items Report

Mr Wilson reported that Council approved the Committee's Terms of Reference and expressed interest in expanding it further.

The Wakamokeau Community Water Storage Scheme had been put on hold. Members discussed scheduling arrangements for the Strategy Noho and extending the invitation to Marae trustees.

MSC NOTED:

<u>Action 450:</u> To meet with Papawai Marae in response to the letter received 8 June 2021 regarding concerns of the Council and the Committee.

MSC RESOLVED (MSC 2021/43) to receive the Action Items Report.

(Moved Elliott/Seconded Mikaera)

Carried

7.3 Income and Expenditure Report

MSC RESOLVED (MSC 2021/44) to receive the Income and Expenditure Statement for the period ending 31 August 2021.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

7.4 Financial Assistance Report

Members agreed to partial funding and the applicant would be encouraged to seek funding from alternative sources.

The Committee's grant forms would be reviewed at the Strategy Noho. *MSC RESOLVED (MSC 2021/45*):

1. To receive the Financial Assistance Report. (Moved Cr Jephson/Seconded Baker)

Carried

2. To approve granting Whaiora Whanui Trust \$500 plus GST to contribute towards the 2021 Wairarapa Māori Sports Awards.

(Moved Baker/Seconded Elliott)

<u>Carried</u>

3. To note that the Māori Standing Committee grant forms are due for review and Officers will work with the Committee to update the forms to ensure they are still fit for purpose and aligned with the new Grants Policy.

(Moved Mikaera/Seconded Cr Emms)

<u>Carried</u>

Cr Jephson left the meeting at 6.51pm

7.1 Officers Report (item moved)

Mr Wilson spoke to items outlined in the Officers Report, including an update on the Three Waters Reform. Members discussed ensuring representation in this process.

Ms Elliott queried the impact of the increased rates on Marae and undertook to email Mr Wilson with her specific questions.

Mr Wilson updated members of the proposed closure of two sites in Tora for overnight camping, due to flood risk.

MSC RESOLVED (MSC 2021/46) to receive the Officer's Report. (Moved Elliott/Seconded Mikaera)

<u>Carried</u>

9. CHAIRPERSON REPORT

8.1 Chairperson Report

MSC RESOLVED (MSC 2021/47) to receive the Chairperson Report. (Moved Cr Emms/Seconded Mikaera)

<u>Carried</u>

Ways to support those in need due to COVID-19 would be discussed at the Strategy Noho. Members discussed items outlined in the Chairperson Report. Ms Hooper provided an update on the erection of Pou in Featherston and noted that Ms Rutene would be meeting with those involved. Ms Hooper shared an email from Wai2k requesting Karakia service. Members discussed possible funding availability for Waitangi Day 2021. Committee noted it was an important event but will look towards how to recognise this next year.

10. MEMBER REPORT

There were no member reports.

Members close	d with a	karakia.

The meeting closed at 7.23pm.

Confirmed as a true and correct record
Chairperson
Date

MĀORI STANDING COMMITTEE

23 NOVEMBER 2021

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To report to the Committee on general activities.

Recommendations

Officers recommend that the Committee

1. Receive the Officers' Report.

PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 3 November 2021.

1. Planning and Environment Group Summary

1.1 Planning Services

New subdivision applications, land use, general District Plan enquiries are steadily coming in and being decided. It reflects a reasonably high level of work and development proposals. There have been many pre-application meetings, guidance meetings, all promise a range of new development in the district. Subdivision certifications have had some complex aspects.

1.2 Building Services

The building team is doing a good job keeping up with consent application levels which remain high, and the demand for inspections. With two months to go, we are on track for a record year for building consent applications. Timely processing of our consents has continued with efficient decisions.

1.3 Environmental Services

The environmental team also remains busy among these times across food safety of premises, alcohol control and bylaws. Our dog control team will be looking at using innovative ways to clearly message and remind dog owners that dogs should be on leads.

1.4 Proposed Legislative Change to the RMA

The Government continues to deliver on its promise to reform the Resource Management system, the RMA 1991 will be repealed and replaced by 3 new Acts:

- Natural and Built Environments Act (NBA) for land use and environmental regulation (the primary replacement for the RMA). The draft was released for submissions
- Strategic Planning Act (SPA) to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) to address issues linked to managed retreat, funding, financing adaptation.

NBA will have mandatory national policies, standards for natural environmental limits, targets. These will feed to combined regional plans prepared by local, central govt, mana whenua. The SPA will fuse functions of the RMA 1991, LGA 2002, Land Transport Management Act 2003, Climate Change Response Act 2002 for decisions, investment. New spatial strategies will help regions plan for future well-being and correct infrastructure.

1.5 South Wairarapa Spatial Plan

Following the 213 submissions, presentations, deliberations on the Spatial Plan and growth options, review and reporting is occurring. Review of the growth options has involved checking of sites, matters and planning evaluation, provisioning for towns, feasibility work. The revision/further recommendations on the Spatial Plan will be reported to Council on 10 November 2021. Future related work will involve investigation study, a Masterplan for Featherston, masterplan work for Martinborough. See timelines report on this topic.

1.6 District Plan Review

District Plan Review Committee continues to consider extent of change needed for chapters, alongside the national planning standards, national direction. The DP review is a partial review; a mix of general review of key chapters, a targeted review for some, and minor review. The review is across 2021-2023, and any appeals work in 2024.

Recent issues work has covered the residential and rural zone, subdivision, heritage, tangata whenua, industrial, commercial zone, natural hazards, financial contributions, open space. Officer advisory meetings, Plan Review Committee workshop meetings continue. Upcoming topics to be discussed include Strategic Direction chapter, Industrial zone, Town Centre zone, Open Space zone, Signs chapter and stakeholder engagement update.

1.7 Proposed Combined Council Dog Pound SWDC/CDC

As to the design of a local facility, officers have checked regarding the use of shipping containers as the new pound structure. The company has provided an indicative list of requirements their container design can meet. Officers have nearly completed the acquisition of costings for the development of a local pound. Please note that securing of supplier quotes is difficult given the delay of materials supply, workforce, and steel

pricing. Overall, we are seeking additional suppliers to complete indicative costs of the whole facility.

In terms of the suggested location of Johnston Street Featherston (site of our current facility); recent findings have clarified that this land is no longer an option. From the Amenities Manager final discussion outcome with the green waste site operator, it has been confirmed that the Johnston Street site is not available for establishment of a future pound facility. This is due to the contractor/operator not agreeing to vary the site lease agreement and therefore needing the whole site for ongoing green waste storage and operations.

Further investigation needs to occur for identifying/costing a viable local modern/cost effective, dog welfare compliant pound solution. See report on costings information.

2. Service Levels

2.1 Resource Management

2.1.1. Resource Management

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	Target	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

2.1.2. Resource Management Act – Consents (Year to date 01/07/2021-30/06/2022)

SERVICE LEVEL – All resource consents will be processed efficiently.

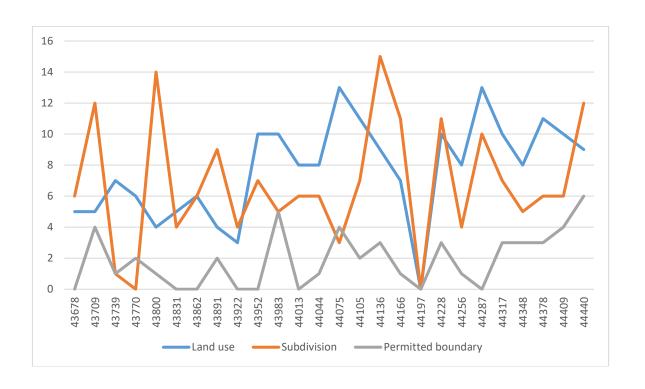
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	Target	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	Total 67/67
		100%	30/30 Land Use applications were completed within statutory timeframes. NCS
		100%	24/24 Subdivision applications were completed within statutory timeframes. NCS
		100%	13/13 permitted boundary/marginal activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	19/19 s223 certificates were certified within statutory timeframes. NCS.

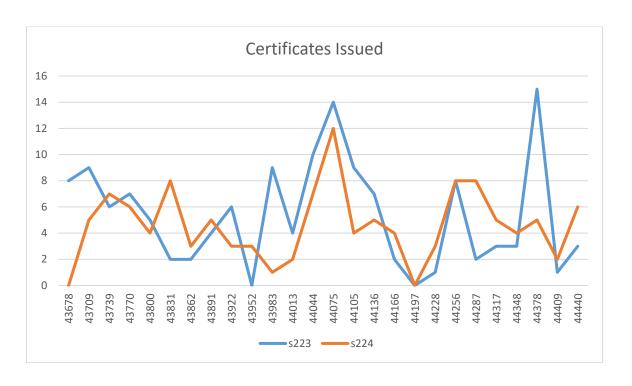
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	Target	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	13/13 s224 certificates were certified. NCS.

2.1.3. Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	Target	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.





2.2 Building

2.2.1. Local Government Act – LIMs

 $\textit{SERVICE LEVEL}-\textit{Land Information Memoranda: It is easy to purchase information on any property in the \textit{District}.}$

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	Target	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2021-2022
Standard LIMs are processed within 10 days	100%	97.91%	47/48 standard LIMs were completed
Urgent LIMs are processed within 5 days	100%	100%	15/15 urgent LIMs were completed

	YTD 1 ⁵⁷ JULY 2021 TO 30 [™] SEP 2021	PREVIOUS YTD 1 ST JULY 2020 TO 30 TH SEP 2020	PERIOD 1 st July 2021 to 30 th Sep 2021	PREVIOUS PERIOD 1 ST JULY 2020 TO 30 TH SEP 2020
Standard LIMs (Processed within 10 working days)	47	68	47	68
Urgent LIMs (Processed within 5 working)	15	23	15	23
Totals	62	91	62	91

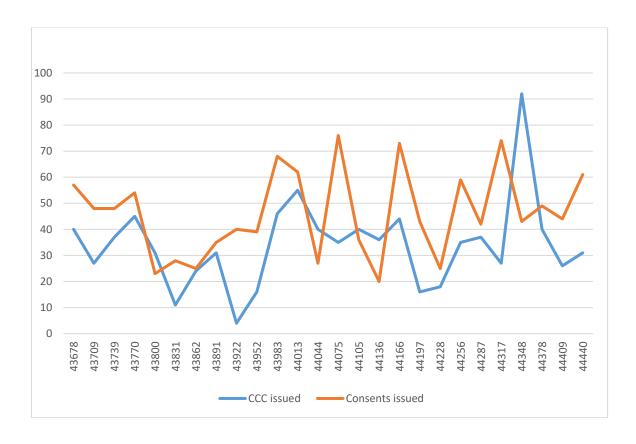
2.2.2. Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	Target	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.94%	NCS – 95/97 CCC's were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	97.33%	NCS –150 consents were issued within 20WD YTD 4 consents went over 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF's and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance July 2021 - 392 inspections Aug 2021 - 237 inspections Sept 2021 - 486 inspections BWOF's - O Total 205 average of 4 audits per month required, Swimming Pools - Total 408 - average of 12 audits per month required. 5 audits
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

2.2.3. Building Consents Processed

TYPE - 1 JULY 2021 TO 30 SEP 2021	Number	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	5	\$290,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	4	\$639,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	135	\$29,139,420
Other (public facilities - schools, toilets, halls, swimming pools)	4	\$23,500
Totals	148	\$30,091,920



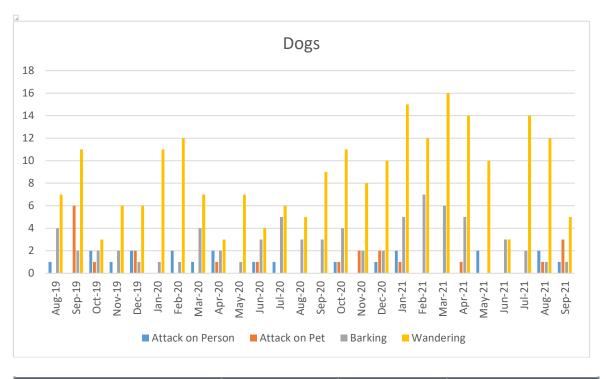
2.3 Environmental Health and Public Protection

2.3.1. Dog Control Act – Registration and Enforcement

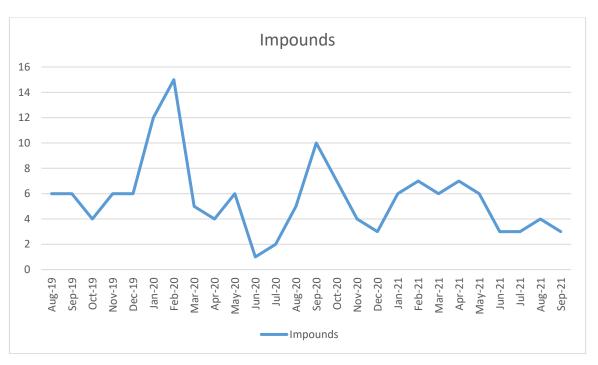
 ${\it SERVICE\ LEVEL-Dogs\ don't\ wander\ freely\ in\ the\ street\ or\ cause\ menace\ to\ humans\ or\ stock.}$

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	Target	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	In the planning stages for 2021/2022
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 54/54
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	8/8

INCIDENTS REPORTED FOR PERIOD 1 ST JULY 2021 — 30 TH SEPT 2021	FEATHERSTON	GREYTOWN	Martinborough
Attack on Pets	3	-	1
Attack on Person	1	1	1
Attack on Stock	1	-	-
Barking	3	2	2
Lost Dogs	2	1	2
Found Dogs	2	1	2
Rushing Aggressive	2	1	2
Wandering	5	12	8
Welfare	12	-	-
Fouling	-	-	-
Uncontrolled (walked off leash urban)	-	-	-



Dog Impounds	JULY	Aug	Sep
FOR PERIOD			
1 ST JULY 2021 – 30ST SEP 2021			
Impounds	3	4	3



2.3.2. Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL - Stock don't wander on roads, farmers are aware of their responsibilities

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 11/11
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 2/2

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2021 TO 30 SEP21
Stock	14

2.3.3. Bylaws

Between 1 July 2021 and 30 Sep 2021 there were:

Trees & Hedges

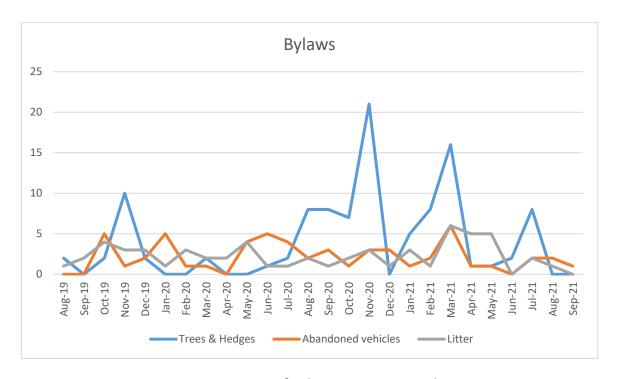
 8 notices were sent by Council requesting the owner/occupier to remove the obstruction from the public space.

Litter

• 3 litter incidents were recorded and from this, Council sent 1 notices to the identifiable people associated with these incidents, resulted in an infringement.

Abandoned vehicles

 There were 6 total vehicle related calls in the SWDC area, of which 5 were abandoned vehicles. 4 were removed by their owners and the remaining 2 vehicles were removed by Councils' contractor or NZTA.

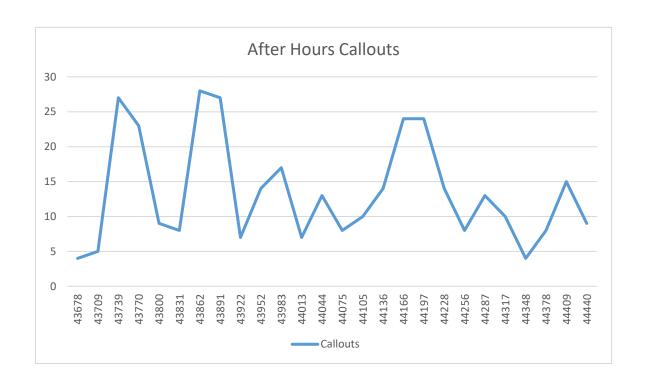


2.3.4. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	Target 21/22	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints 32/32 attended within timeframe YTD 8 callouts July21 15 callouts Aug 9 callouts Sept 32/32 attended to within 1.5 hours – please note that during Covid level 4 complaints were logged only – 9 logged only complaints

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 21 TO 30 SEP 21	PREVIOUS YTD 1 JULY 20 TO 30 SEP 20	PERIOD 1 JULY 2021 TO 30 TH SEP 2021	PREVIOUS PERIOD 1 JULY 2020 TO 30 TH SEP 2020
Total	32	28	32	28



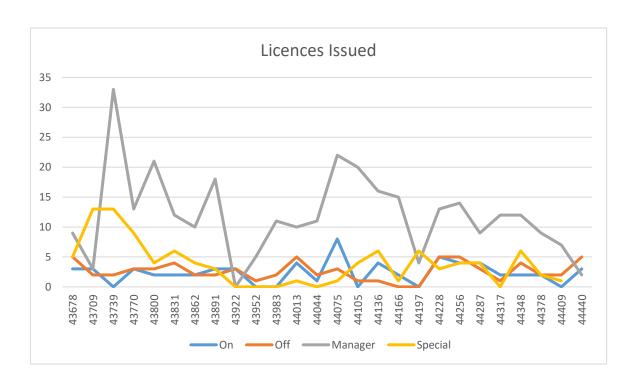
2.3.5. Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL - The supply of alcohol is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	Target 21/22	YTD Result	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensees understanding of their obligations and responsibilities under the Act	100%	100% YTD	On NEW July 21 1 1 YTD Aug 21 0 1 YTD Sept 21 1 2 YTD
responsibilities under the Act			On RENEWAL July 21 1 1 YTD Aug 21 0 1 YTD Sep 21 2 3 YTD
			Off NEW July 21 1 1 YTD Aug 21 1 2 YTD Sep 21 2 4 YTD
			Off RENEWAL July 21 1 1 YTD Aug 21 1 2 YTD Sep 21 3 5 YTD
			Club July 21 0 0 YTD Aug 21 0 Sep 21 0 0 YTD
			Temp September 1 1 YTD
			Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquot\Alcohol Master Sheet.xls
Special Licences are issued			Special Licences – July 21 0 0 YTD Aug 21 2 2 YTD Sep 21 1 3 YTD Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquot\Alcohol Master
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the			Sheet.xls DM NEW July 21 6 6 YTD Aug 21 2 8 YTD Sep 21 2 10 YTD
Duty Manager's role			DM RENEWAL July21 3 3 YTD Aug 21 5 8 YTD Sep 21 0 8 YTD Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquot\Alcohol Master Sheet.xls

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	Target 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 th of June the following year (i.e. within a 12 month period)	75%	8.94% YTD	Information source : Compliance inspection records K:\resource\Liquor\Compliance Visits 21-22 July -11 Compliance visits Aug 21 Sep 21 11/123 total compliance YTD
Average working days to process an application from acceptance by SWDC	25WD	23.37WD	Information source: Alcohol Master Sheet K:\resource\Liquot\Alcohol Master Sheet.xls

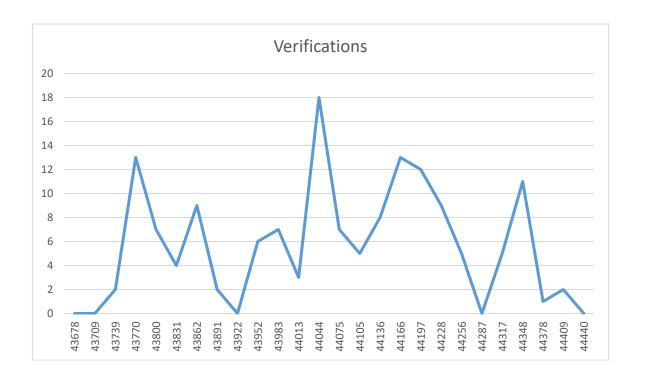
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 21TO 30 SEP 21	PREVIOUS YTD 1 JULY 20 TO 30 SEP 20	PERIOD 1 JULY 21 TO 30 SEP 21	Previous Period 1 July 20 to 30 Sep 20
On Licence	5	13	5	13
Off Licence	9	10	9	10
Club Licence	0	1	0	1
Manager's Certificate	18	43	18	43
Special Licence	3	2	3	2
Temporary Authority	1	1	1	1
Total	36	70	36	70



2.3.6. Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	Target 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) –97 NP –66 Total number of premises is subject to change month by month as new businesses open and existing premises close. risk based measure changes
Premises are inspected in accord with regulatory	100%	3.09%	FCP verifications – 3/97
requirements.			*Total number of premises is subject to change month by month as new businesses open and existing premises close.
			1 verification undertaken in July 2021 2 Verification Aug 21
			0 Verification Sep 21
			We were able to finalise (close out)7 premises in July 2021
			1 Aug 21
			0 Sep 21



Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

Reviewed by: Harry Wilson, CEO

PARTNERSHIPS AND OPERATIONS REPORT

This report was presented to the Assets and Services Committee on 27 October 2021.

3. Group Manager Commentary

In water, operations and maintenance of the three waters assets by WWL continues to meet service level expectations. Nightly flow rates indicate we are achieving a gradual improvement in water leakage across the system, although Martinborough has experienced a slight increase. The majority of projects in the capex delivery programme are underway and in various stages of delivery. Externally surveyed customer satisfaction rates remain high, at 75%. The annual capital delivery programme remains on target for forecast delivery.

In roading, recently compiled independent data has shown that the 'ride quality' on South Wairarapa sealed roads is better than rural and national averages. And in terms of safety, the total number of crashes on South Wairarapa roads is below rural, Wellington and national averages.

The amenities team has been busy – highlights include the launch of the 5 Town Trails master plan, the unveiling of the plaque on the Martinborough Soldiers Memorial gates and the extension of the Greytown cemetery.

4. Water

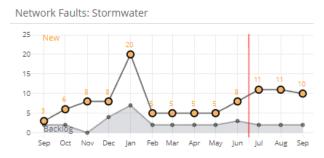
4.1 Wellington Water operational performance



Wellington Water have been working on getting on top of the service requests backlog, created through the high number of reported water leaks from customers during summer.

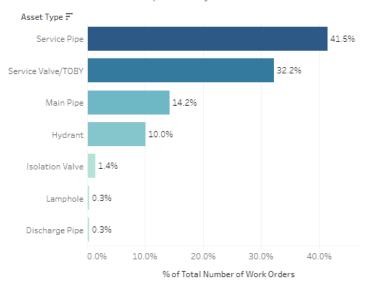


Stormwater service requests followed usual seasonal trends except for incidents linked to a heavy rainfall event in January that was experienced in South Wairarapa. Wastewater service requests have remained consistent over the past few months.

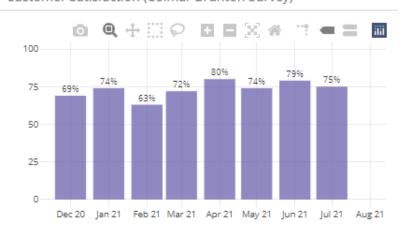


Following a request at the last Assets & Services Committee meeting, a summary has been provided on the water repairs by asset type. The graph indicates that the bulk of the water repairs are being required on service pipes, valves and toby's. (Data from the last 12 months).





Customer Satisfaction (Colmar Brunton Survey)



4.2 Operational response events

A water pump failed at the Martinborough reservoirs on Friday evening $\mathbf{1}^{\text{st}}$ October. This pump supplies 15 properties from Shooting Butts Road, where most experienced very low pressure as a result.

Wellington Water operational crews responded to the event through the evening, making contact with the affected properties, dropping off bottled water and coordinating a replacement pump. The Customer Hub were providing regular updates

on progress to keep everyone informed on the situation. Water was restored by midnight that evening.

It was found that the pump's trip fuse was incorrectly set, which caused the pump to overheat and burn out. Follow up inspections of pumps in the SWDC networks have been undertaken to ensure this issue was an isolated occurrence.



Figure 1. Burnt-out water pump, Martinborough



Figure 2. Properties affected by the low water pressure on Shooting Butts Rd, Martinborough

4.3 Lightning strike at Waiohine WTP

An extreme weather event with gale force winds and lightning strikes on the weekend of 11 September resulted in power outages and damage to telemetry/control equipment at the Waiohine Water Treatment Plant. This led to significant issues where the plant was required to run manually for most of the weekend in between ongoing power outages. Wellington Water operators worked 24/7 to successfully operate the plant to meet normal service levels. Unfortunately, whilst returning the plant to normal operation a volume of water passed through the system without full UV treatment, however the chlorine disinfection system was operating and the water was chlorinated and mixed with the fully treated water providing significant dilution. Details of the incident were passed on to Regional public Health authorities and it was not considered to be health concern. Additional sampling of the network was carried out for assurance purposes. Investigations are ongoing to see what lessons can be learnt.

4.4 Reducing leakage across the South Wairarapa

Following the last round of leak detection surveys in Featherston and Greytown, the field operations crews have been working through repairing these leaks.

Overall, there has been a reduction in the night flows (that are indicative of network leakage) for water in Greytown and Featherston. Martinborough however has experienced a slight increase in nightly flow rates. Monitoring of the night flows continue, and further leak detection surveys are planned prior to the peak summer demand period.

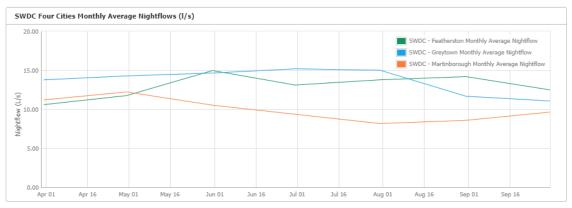


Figure 3. Nightflow 6-month trend graph

Water Capex delivery programme

4.5 Executive Summary

The quarter-one results for the capital delivery programme saw an actual spend of \$1.7M, against a total annual budget forecast of \$6M. The majority of the spend was against three projects; Papawai Rd wastewater pipeline upgrade, Waiohine and Memorial Park water treatment upgrade projects. The annual capital delivery programme remains on target for a forecast delivery range of \$5M to \$7M for this financial year.

Further work has begun on reviewing and updating years 2 and 3 of the long-term plan delivery programme, to ensure Wellington Water the investment priorities are aligned with SWDC's expectations.

4.6 Covid-19 impacts on capital delivery

In the month of August, as a nation we experienced another alert level 4 lockdown. All capex sites were shut down for at least 2 weeks, and during this time Wellington Water worked through a checklist approval process to ensure sites reopened safely under alert level 3. Contractor and consultant costs associated with the lockdown period will be captured and itemised separately for Council visibility.

The impacts of Covid-19 however continue, where the global pandemic is causing impacts on the global supply chain. Wellington Water is receiving regular price notifications from key suppliers on material cost increases and supply shortages. This is causing delays in project start due to the availability of materials. The cost of to construct the same project this year as compared to last year has jumped. Furthermore, due to closed borders the labour market for recruitment has been limited which is having a significant impact on our consultants.

Wellington Water are working to mitigate these impacts including working closely with our contractors and consultants to identify strategies for early procurement of long lead-time materials. Also in supporting them to develop growth plans to ensure resource capacity and capability within the current climate.

4.7 Waiohine water treatment plant upgrade

The commissioning of the treated water reservoir has commenced, and filling of the storage bladder started in the final week of September. The project team first need to pass a leak-test on the reservoir before moving onto flushing, cleaning and disinfection.

A drop in the water level however has been detected upon the first leak-test indicating a leak is present in the bladder. The project team have been working through next steps to identify the location of the leak and repair. The manufacturer is mobilising to site to assist in this work. The commissioning works were running ahead of schedule however the time needed to investigate and complete the repair(s) will see the commissioning period extend into the summer period.

In preparing for the summer supply demands, the previously commissioned fourth bore at Waiohine water treatment plant has significantly improved the supply resilience for Greytown and Featherston. Further discussions to ensure summer supply is met are

occurring and Wellington Water will coordinate any communication messages with SWDC.



Figure 4. Commissioning works at Waiohine WTP



Figure 5. Photo of filled treated water reservoir bladder at Waiohine WTP

4.8 Memorial Park water treatment plant upgrade

The fabricated containerised treatment plant has arrived in Wellington and is currently receiving the required electrical fit-out. The bulk of the treatment plant upgrade site works remains scheduled for start Q4 FY21-22. This will minimise the public access disruption whilst the swimming pool is open over the summer period.

Recent site investigations have identified the need to relocate the nearby wastewater lateral within the car park, away from the existing supply bore. This work is necessary

for the safe drinking water supply. This work has started onsite and is due to be completed prior to the opening of the swimming pool.

4.9 Papawai Rd wastewater upgrade

Construction work continues onsite at Pah Rd, where good progress is being made along this alignment.

A proposed change of construction methodology away from trenchless has been worked through by the project team due to challenges in unfavourable ground conditions experienced.

Wellington Water is currently investigating the options and associated costs of progressing the project to meet the network requirements and a recommendation for next steps will be made to SWDC in November.



Figure 6. Photo of trenching works on Pah Rd, Papawai

4.10 Greytown smart meter trial

The smart meter units have been manufactured and are currently receiving platform and connectivity setup. These are expected to arrive in the country in late November for installation and trial to be live in January.

4.11 Featherston water main renewals

Works has begun on a new construction site on Fox Street, Featherston. The Featherston water main renewals project has delivery outcomes to reduce the water supply outages experience by customers and minimise water loss from the water network.

The project will be renewing 700m of water main that is of known poor condition and experienced a high number of historic pipe breaks. The work is being done by trenchless drilling technology. The works are currently forecast for completion December 2021.



Figure 7. Site works on Fox St water main, Featherston



Figure 8. Area of water main renewal, Fox St. Featherston

4.12 Featherston wastewater treatment plant upgrade and consent

Wellington Water have been working to provide our Councillors with assurance on consentability and affordability of a proposed shortlist of options.

We have engaged Simon Cartwright (Southern Cross Consulting) to provide independent assurance to SWDC on the work that is being undertaken on this project.

4.13 SWDC Very High Critical Assets (VHCA) assessment

The Very High Critical Assets assessment project is a 'health' assessment of assets whose failure would have an unacceptable impact on the community and the environment. A combination of physical inspections and desktop assessments will provide a condition rating for each asset from 1-5, with 1 being 'very good' and 5 being 'very poor'.

For the Wellington region, as at September 2021 an overall programme perspective; 99% of VHCA reservoirs and 85% of the water treatment plant assets now have condition ratings. The VHCA pipelines are sitting about 15% complete and are behind programme due to contractor resourcing challenges. Of these pipelines, the older asbestos cement (AC) pressure pipelines have been shown to be in moderate to poor condition.

The SWDC reservoirs are generally satisfactory from a structural condition perspective but have contamination vulnerabilities. The water treatment plants are more complex due to the numerous assets within the plants but are considered overall to be in moderate condition. The full set of results will be shared with Council upon completion of the project, and further work is needed to start capturing these results in future Council investment areas.

4.14 Tauherenikau pipeline crossing

The long-term replacement of the exposed pipeline is currently going through project briefing stage. This project will consider a range of options each assessed against supply resilience, constructability and statutory compliance.

The Council's LTP did not include funding for this project as it was not known at the time of LTP discussions with Wellington Water. The project is currently phased to allow appropriate time to identify the best solution with construction currently programmed for FY 2023-24.

5. Land Transport

5.1 Roading Maintenance - Ruamahanga Roads

Approximately 1700 job dispatches were uncompleted in August due to Covid lockdown, and prioritised into the next quarter for works to be completed.





White Rock Road dropout

An outline of key works completed through September 2021 is provided below:

- 294.7 km of roads were inspected and identified faults recorded in RAMM for future scheduling with 214.1km being sealed and 80.7km being unsealed.
- 49 sealed road potholes were identified and repaired
- 27 bridges were visually inspected and found to be in an acceptable condition and are listed below

Bridge ID	Road	Name	Bridge Type
65	FRATERS RD	FRATERS ROAD	Twin Concrete Pipes
177	WHITE ROCK RD	WANTWOOD CULVERT	Box Culvert
191	WHITE ROCK RD	HAUTOTORA	Concrete
192	WHITE ROCK RD	BELLS CREEK	Armco Arch
112	WHITE ROCK RD	LAGOON HILL	Concrete
113	WHITE ROCK RD	HARDY'S NO 1	Concrete
114	WHITE ROCK RD	HARDY'S NO 2	Concrete
115	WHITE ROCK RD	FULLERS	Concrete
116	WHITE ROCK RD	STONEY CREEK	Concrete
117	WHITE ROCK RD	POLEY STREAM	Concrete
111	WHITE ROCK RD	RIVERSDALE	Concrete
145	WHITE ROCK RD	NO 2 WASHOUT BOAR CULVERT	Box Culvert
95	CAPE PALLISER RD	PICKETS	Box Culvert
96	CAPE PALLISER RD	CASTLE	Box Culvert
97	CAPE PALLISER RD	GAUDINS	Box Culvert
98	CAPE PALLISER RD	HURUPI	Concrete
99	CAPE PALLISER RD	PUTANGARUA	Concrete
106	CAPE PALLISER RD	MANGATOETOE	Concrete
176	CAPE PALLISER RD	176 CAPE PALLISER CULVERT # 4	Box Culvert
100	CAPE PALLISER RD	TWIN CREEK 1	Triple Box Culvert
101	CAPE PALLISER RD	TWIN CREEKS 2	Triple Box Culvert
102	CAPE PALLISER RD	WASHPOOL	Concrete
103	CAPE PALLISER RD	PARARAKI	Concrete
104	CAPE PALLISER RD	KAWAKAWA	Concrete
105	CAPE PALLISER RD	WAIWHERO	Concrete
181	EAST-WEST ACCESS RD WEST	EAST-WEST ACCESS RD UPASS #131	Box Culvert
194	EAST-WEST ACCESS RD WEST	GEOFFREY BLUNDELL BARRAGE	Concrete

- 185 rural culverts were inspected, RAMM data updated including condition rating.
- 208.9 km of unsealed roads were graded.
- 415.8 m3 of maintenance aggregate supplied and place on unsealed road
- 42.8 km of mechanical street sweeping was completed.
- Footpath renewals have been programmed for:
 - 1. Revans Street, Royal Hotel to Railway Crossing
 - 2. Fox Street, Birdwood Street to Railway Crossing
 - 3. Bell Street, #19 to Watt Street
 - 4. Revans Street, Waite Street to Wallace Street
- Pre-seal repairs for the 2021-2022 sealing season have continued.
- 2021/2022 reseal programmed as outlined previously has had designs approved and estimates confirmed. Estimates fall within approved budget allocation. The only viable is the cost and supply of imported Bitumen

Sealed pavement rehabilitation sites for 2021/2022 on Western Lake Road had test pits carried out and material will be Lab tested to determine final design. Materials have been ordered due to availability.

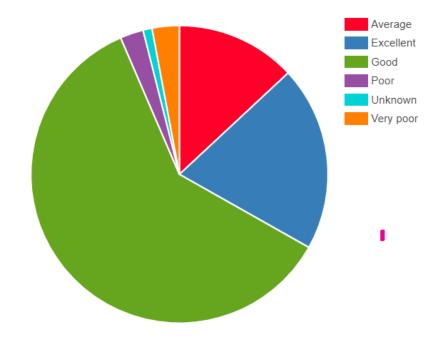
5.2 Further activities of note

Roading infrastructure input has been supplied to all subdivision resource consents.

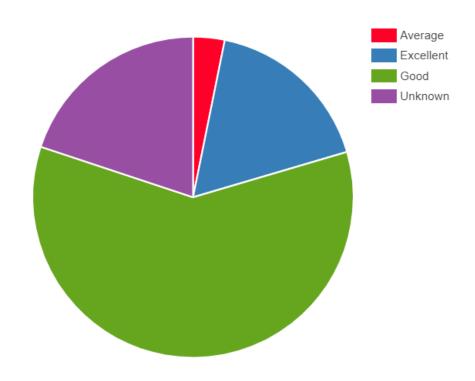
- Heavy vehicle Over Weight Permits, Traffic management Plans and Corridor Access requests have been actioned and approved.
- Current audits are being carried out to identify kerb channel and footpath requirements so funding can be allocated.
- Audits are also being done on the Pedestrian Crossings to identify deficiencies in the current standards. The audits will include signage, road-marking and lighting. They are expected to be completed by end of November.

5.3 Network Condition

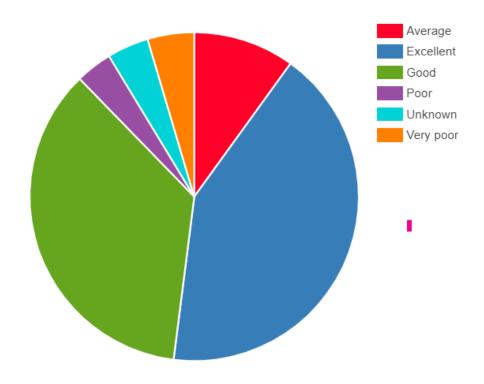
Below is a summary of asset condition extracted from operational database



Culverts (2517 culverts 30.11 km in total length)



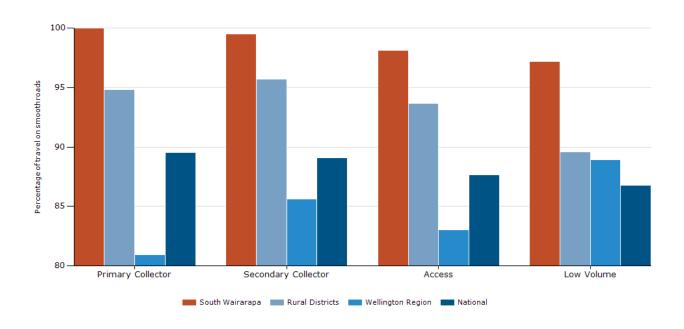
Bridges (144 bridges 3.6km in length)



Signs (3964 signs) (drawn from our operational database)

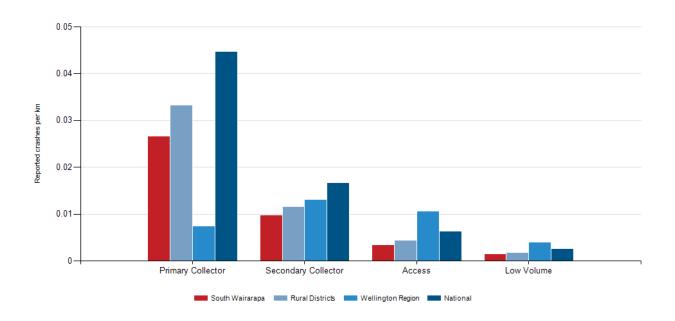
5.4 Smooth Travel Exposure (STE)

Smooth Travel Exposure (STE) is a customer outcome measure indicating 'ride quality'. It is an indication of the percentage of vehicle kilometres travelled on a road network with roughness below a defined upper threshold level. The threshold varies depending on the traffic volume band and urban/rural environment of the road.



5.5 Accident Statistics

The total number of reported crashes per kilometre over the past 10 years on the network



6. Amenities

6.1 Housing for Seniors

The two vacant units in Greytown and Featherston have now been tenanted. In the last week we have had another unit vacated in Martinborough, refurbishments are underway and interviews for a potential new tenant are being carried out. Due to recent storms in South Wairarapa we have had two fences blown down, one at Burling Flats and one on boundary of Anzac Hall and the neighbours in Bell Street — replacement/rebuilds are underway.

6.2 Pain Farm

Pain Farm Homestead and Cottage have scheduled inspections for Monday 18th. Maintenance of the grounds is ongoing and a new hot water system is planned for the Homestead. Tenants at both properties are up to date with rents and keep the properties in a tidy order.

6.3 SWDC Playgrounds

Work continues on upgrades and maintenance of playgrounds, including:

6.3.1. Martinborough

- Plants have been ordered to complete gardens. Maintenance issues have highlighted that the small pebbles will need to be removed and decision has been made for coloured concrete as replacement.
- Another seat has been donated to go into the playground area.

6.3.2. Greytown

- Still awaiting parts for replacement of netting for Greytown equipment and the replacement of the see-saw and spinning wheel due to their age (equipment ordered can take 5 months+ to arrive due to supply restrictions).
- Donated seat to be installed into the playground.

6.4 Parks and Reserves

Activity has been ongoing in maintaining our parks and reserves:

- Parks and Reserves Procurement tenders were received, and evaluation completed. Contract negotiations completed and waiting for signed contract returned from successful tenderer. This will be announced once all parties have signed the contract.
- A seat has been donated for the Soldiers Memorial Park in Greytown to be installed. We also have a seat donated towards the Greytown Heritage Trust Project Seats around the Streets.
- Tree management plan for all SWDC parks and reserves is currently being developed and under trial. An early version is attached for Huangarua Park Martinborough showing the value of trees and maintenance. Appendix 2.
- Lake Ferry native planting has been completed.
- Upgrading of the Featherston Peace Gardens have begun, this project is funded by Heritage NZ and managed by SWDC.



 Unsettled weather with high winds caused a lot of damage in Featherston blowing down neighbouring fences and trees. SWDC under the fencing Act goes 50/50 as good neighbours to replace the fencing.



Donated seat installed at the Fell Museum Featherston. Plaque to be installed.



• Over the hot summer period we struggle to keep the plants alive in the traffic islands in Martinborough so this year we have selected the three islands outside the hotel to plant sedums which are drought tolerant as a trial. If this is successful, we will venture into the other towns.



- Five Town Trails Master Plan has been released on the 14th of October. This was a joint effort between Masterton, Carterton and South Wairarapa District Councils and assistance from the community.
- Organised plaque installation for the Martinborough Soldiers Memorial gates
 100 -year celebration



6.5 Cemeteries

Purchases of burial plots/niches 01/08/2021 30/09/21

	Greytown	Featherston	Martinborough
Niche			
In-ground ashes Beam	2		
Burial plot			2
Services area			
Total	2		2

Ashes interments/burials 01/08/2021 to 30/09/2021

	Greytown	Featherston	Martinborough
Burial	1	5	2
	1	3	2
Ashes in-ground			
Ashes wall	1		
Services Area			
Disinterment			
Total	2	5	2

A seat has been donated to the Waihinga closed cemetery and will be installed shortly.





Greytown Cemetery Extension

New fencing and roading is in place. 14 trees have been purchased and to be installed to match the same trees that the Greytown Community Board had planted to form an avenue as you enter the main cemetery gates.

6.6 Swimming Pools

The new season 2021-2022 is fast approaching...with bookings already coming in. The opening date for the coming season is from 27th November 2021 to 13 March 2022 (Covid Permitting).

Retiling of the Featherston and Martinborough Swimming Pools is on a 'go slow' due to, not only hold up in delivery of tiles due to Covid restrictions in Auckland but also the weather has been against preparation. But going by the below picture of Featherston Swimming Walkover the outcome will be worth waiting for.



6.7 Other Projects

- Hua Ariki Marae is progressing well with 90% of the work completed. Some variations to be approved
- Tauherenikau bridge build has begun, build material being ordered or built off site, Carparks and trails to the bridge have begun and nearly completed. Two months delay due to Covid approximate bridge build completion late February.
- Featherston Information Centre heat pump installed
- Started pricing to upgrade Featherston Stadium
- Pricing sanding of Greytown WBS room and Forum
- Greytown trees in McMaster Street have had their annual pollarding

6.7 Leases

- Lease Agreements for the farmland at Papawai executed with renegotiated final expiry of 30 April 2023
- Grazing Licence for Lake Ferry wastewater signed commencing 1 August 2021
- Lease terms agreed with Geanges for the farmland at 65 Longwood Road West, Featherston, lease expired 11 February 2021. Lease ready to be executed.
- Finalising new lease for the Design Library, Stellar Bull Park, Greytown
- Lease renewed for the Good's Shed in Greytown for 10 years from 31 July 2021
 with Rail Heritage Trust
- Working on a standard beehive licence to formalise agreement with bee operators

7. Appendices

Appendix 1 – Project Dashboards

Appendix 2 – Asset Management draft Tree Report

Contact Officer: Stefan Corbett, GM Partnerships and Operations

Reviewed by: Harry Wilson, CEO

Appendix 1 – Project Dashboards

SWDC Assets and Services Committee		Programme	Amenities			
Meeting 27-Oct-21		Period	Jun-21			
	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Overall programme progressing to plan, including works that were not resourced at start of year (PGF etc.)
Current Projects						
Featherston War Memorial	\$250k	Apr-21				
Repair earthquake damage and structural deficiencies						PROJECT COMPLETE - to time (for ANZAC Day) and budget
Anzac Hall upgrades	\$100k					
Toilets, roof and wall repairs						PROJECT COMPLETE
Featherston Community Centre	\$110k	tbc				
Roof and wall repairs, asbestos removal, painting, car park and kitchen/toilet repairs						PROJECT COMPLETE
Hau Ariki marae - PGF support	\$371k	tbc				
Various upgrades - sprinkler systems, water storage, kitchen/toilet upgrades.						Works underway and progressing well - ongoing consultation with contractors and marae. 90% completed. Variations are awaiting approval from PGF
Tauherenikau Bridge	\$1.36m	tbc				
Construct cycle/walkway over Tauherenikau river						Carparks and Trails to the bridge completed. Project delayed by two months due to Covid shut down
Kuranui College Gym	\$1m	tbc				
Manage delivery of gym in college and provide for community access.						MOU signed, funding released to College.
SWDC Tree asset management	tbc					
Develop a long term District wide programme for tree management						Trial is underway on high profile reserve to determine the state of our trees to attach to the Parks management plan. Relates to H & S and age of trees. On going
Stella Bull Park Lighting	\$12k	Nov-20				
Install lighting for safety/security of users						Project completed
Peace Garden, Featherston	\$120k	tbc				
Construct accessible ramp and web-enabled information display with additional seating and planting						Heritage NZ funded, Project managed by SWDC. Construction has started
Featherston Stadium	\$20k	tbc				

SWDC Assets and Services Committee		Programme	Roading			
Meeting 27-Oct-21		Period	Sep-21			
	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Programme on track overall. Some resource constraints remain but works progressing well.
Current Projects						
Bidwills Cutting RD Pedestrian Upgrade	\$266K	Dec 21-Feb 22	•			
Five Rivers Hospital development						Engaging with Kuranui College
Reading Street Upgrade		Oct 20 - Jun 21				
Upograde Street, kerb and cahnnel, carparking drainage as part of Resource Consent						Orchards Retirement Village upgrade
Sealed Road Pavement Rehab	\$250K	Dec 20- Feb 21				
Western Lake Rd Area Wide 2 sites						Working on Pavement design Need to confirm Aggregate supply
Sealed Road Resurfacing Local Roads	\$700.0k	Oct 21 - Marc22				
Scheduled programme of works comprising 22kms of resurfacing on: BATTERSEA LINE BETHUNE ST BOAR BUSH GULLY RD DANIEL ST (MARTINBOROUGH) DRY RIVER NO. 1 RD DUBLIN ST LAKE FERRY RD MOERAKI RD MOORE ST NEW YORK ST OXFORD ST PRINCESS ST WARDS LINE WEST ST WESTERN LAKE RD MOROA ROAD PAPAWAI RD						Shortage of Chip supply in the Wairarapa and Bitumen is no longer refined in NZ has to imported
Sealed Road ResurfacingCape Palliser Rd	\$100K	Oct 21 - Dec21				
Scheduled programme of works comprising 2.4kms						Shortage of Chip supply in the Wairarapa and Bitumen is no longer refined in NZ has to imported
FootPath Renewals	\$375K	Jun 20 - Jun 21				
Revans Street Featherston 2 sites , Fox Street Featherston, Bell Street Featherston						Ultra fast Broadband rollout has been completed in Featherston
Low Cost Low Risk Local Roads	\$345K	Aug 20 - jun 21				

SWDC Assets and Services Committee		Programme	Water			
Meeting 27/10/2021		Period	Jun-20			
	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)		.				A number of projects come to a close for Q4 however challenges continue for the larger legacy projects seeing delays in the delivery of these. The slippage in programme delivery has seen an underspend for the FY, where any carryovers will be proposed as targeted towards ensuring safe drinking water and resilient networks outcome projects.
Major Projects						
Manganese Reduction Plant - Martinborough	\$2.5m	Nov 19 - Nov 20				
Construct and commission a manganese reduction plant						PROJECT COMPLETE - MRP is successfully running and allowing use of additional bores in Martinborough.
Featherston WWTP	\$500k*	Jul 20 - Jun 2025				
Develop and implement a suitable wastewater solution for Featherston	↑			↑	↑	Progress slowed while LTP consultation was completed by SWDC, this allowed the project team to undertake additional work and address questions raised by council. Planning is underway to begin the next stage of community engagement on the shortlisted options. Although there remains concerns about the affordibility of the final solution, the current and forecasted pre-construction phases are within budget.
Upgrade/Renewal Projects						
Papawai Road WW Upgrade	\$2.8m	May 2021 onwards				
Capacity issue - upgrade pipe		\	4		4	Contractor has begun construction onsite, using trenchless technology method. Ground conditions experienced has caused issues with this methodology. Contractor and consultant working through best way forward. Construction to continue in FY 21-22. Two H&S incidents onsite; overhead telecoms cable strike and TMP inadequacies addressed with contractor.
Pinot Grove WW upgrade	\$300k	Mar 21 - Jul 21				
Capacity issue - upgrade pipe		↑				PROJECT COMPLETE - Work complete, awaiting as-builts.
Waiohine Water Treatment Plant (WTP)	\$900k	Dec-20				
a) 4th bore/pump and commissioning						PROJECT COMPLETE - Work complete, awaiting as-builts
b) Treated water storage (chlorine)	\	\				Construction work for bypass pipework ongoing, shortly followed by scour testing and electrical upgrades. Commissioning work to begin within Q1 FY21-22. See sep paper for updates.
c) pH dosing system upgrade	\	\				Temp dosing system has been installed to better balance pH. Permanent dosing system construction and commissioning ongoing into FY21-22.
d) Site Security						Security Fencing policy (standard) to be completed prior to project brief being released for design & construction
Memorial Park WTP upgrades stage 2	\$330k	Nov-20				

Replace bore pump, new housing container, additional pipework and run to waste	\	+		Manufactoring of the containerised treatment plant is ongoing, due for delivery within Q1 FY21-22. Construction commissioning as per below.
Memorial Park WTP upgrades stage 3	\$1.5m	Apr-21		
Chemical dosing, electrical equipment, UV and filter upgrades	\	\		Design and Construct contract awarded to Brian Perry Civil and Filtec. Onsite construction work will continue into Q1, with commissioning due for completion in FY21-22. The project has slippage in delivery due to lack of risk identification and mitigation early in the project programme. Additional but has been requested to complete remaining works.
Lake Ferry WWTP driplines	\$326k	May-21		
Renewal driplines at WWTP	↑			Major construction work has been completed onsite. Irrigation field electronics being coompleted.
WWTP Improvement Programme	\$400k	Dec-20		
Enhance processes, facilities and management of WWTPs across District		↑	↑	Pond sludge surveys have been undertaken to determine the timeframe and budget for pond desludging. A bird of trial at the Greytown WWTP is underway. Management plans have been submitted to GWRC for certification, the remainder are being finalised in conjuction with optimisation of the discharge to land facilities. H&S upgrades according to the WWTP site are now completed.
SWDC-led Projects				
Water Race User Survey	n/a	Dec-20		
Survey Water Race users and related stakeholders on use		+		Water Race survey completed and presented to Sub-Committee. Covered in sep paper.
Longwood Water Race Consent	n/a	Dec-20		
Gain consent for continued use of water race				Further information provided to GWRC who have requested further time to Sept 21 due to resource constraints. continues to operate under previous consent.
Status key:		On track/achieving		Some concern Off Track/Major concern

Identified Projects as approved by Waka Kotahi: Flag lightat the following intersections Lake Ferry Rd/Kahutara Rd,Kahutara Rd/East est Acces Rd,Western Lake Rd/East West Access Rd. Seal widening Western Lake Road.Bidwills Cutting Road signage improvements. Cattle underpass					Reduce funding from Waka Kotahi
contributions. Te Awaiti Rd stability investigations at the Gluepot Low Cost low Rick Special Purpose Rd	\$250K	Aug 20 - jun 21			
Identified projects as approved by Waka Kotahi: Flag light at lake Ferry Rd Cape Palliser Rd intersection, Signage upgrade, Guard Rail installation, Bridge scour protection, Whatarangi Cliff resilience investigation, Rock revetment protection works, Johnson Hill slumpoing investigation and modelling, Ecoreef installation		7.0g 25 jan 22			
Road to Zero		Nov 20 - Jun 21			
Consult re speed review and impliment programme over 3 years					Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation and in discussions with NZTA on alignment. Wilkie Consultants have been engaged to manage delivery and consultation processes
Status key:		On track/achieving		Some concern	Off Track/Major concern

Upgrade to kitchen, seating and ablutions				LTP funding to complete upgrade to kitchen and storage, tradesman availability is delivery constraint.Quotes being organised
Ngawi Community Hall	\$30k	Aug-21		
Upgrade septic system				Designer engaged, Resource consent approved, awaiting on available tradesman> Building Consent required, applied for.
Cemetries data project	n/a	Dec-20		
Data validation, GPS capture and database established				Moving to Plotbox, cemetery management system. Contract agreed, data upload to be completed.
Pain Farm upgrades	\$100k	Sep-20		
Upgrades to Main House and cottage to meet standards		↑		Project Completed
SWDC Lease review programme	n/a	Dec-20		
Complete review of leases				Working thru the leases, renegotaiting new leases with leasee's.
Senior Housing	\$85k	Oct-20		
Heat pump/air conditioning installation and paiting (int and ext)				Project completed - under budget
Swimming Pools	\$15k	Oct-20		
Jpgrade to Greytown Stand and painting				Project completed - on time for new season
Martinborough Waihinga Cemetery	\$15k	Oct-20		
nstall Lych gate as part of anniversary celebrations				Project Completed
Considine Park, Martinborough	\$8k	Nov-20		
nstall additional lime path				Path has been sprayed and agreed by locals. Weather delays means reschedule.
Park exercise equipment	\$45k	Oct-20		
Install outdoor exercise equipment in local parks				Project completed - proving popular in communities
Status key:		On track/achieving	Some concern	Off Track/Major concern

SWDC Assets and Services Committee		Programme	Other			
Meeting 27-Oct-10		Period	Jun-21			
	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Additional projects added to A&S dashboard for visibility. May be moved to other sheets once progressed from strategy phase. Some resource constraints limiting progress.
Current Projects						
Waihinga Lessons Learned	\$15k	tbc				
Business Improvement - Undertake a review of the Waihinga Centre project to improve future SWDC project delivery		→		†		Completed
Greenspace review	\$40k					
Undertake a review of the availability and use of Council greenspace provision in Greytown						Resolution from AP deliberations. Further data collection underway, including use, size and accessibility.
Walking and Cycling Strategy	tbc	tbc				
Develop a District-wide Walking and Cycling strategy						Linked to 5TTN project and other stakeholders. SWDC plans to be developed at town level. Project commenced with initial scoping underway.
Innovating Streets - Martinborough	\$200k	Apr-21				
Develop and test repurposing of car parks near square						Withdrawn
Road Stopping Policy	\$15k	Jan-21				
Develop a Road Stopping Policy						Draft policy being finalised. Completing user guide to enable easier use.
Status key:		On track/achieving			Some concern	Off Track/Major concern

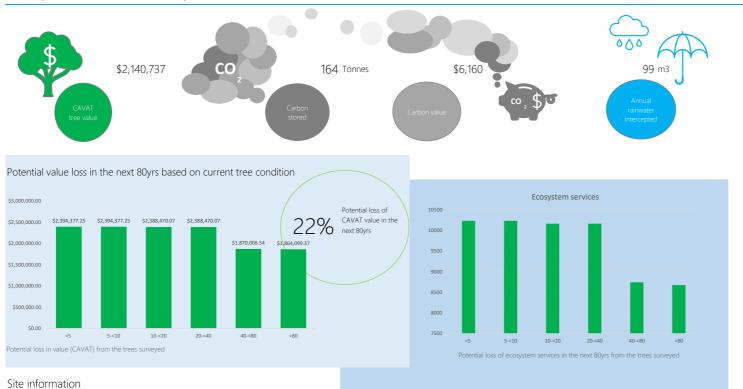
Appendix 2- Asset Management Tree Report Example

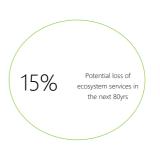
Tree summary Huangarua Park Martinborough

Number of trees surveyed:

32

Summary of tree benefits from trees surveyed





The site consists of 32 trees, formally planted in rows. Local comments on site have stated the Martin family planted the trees in the early 1900s. The trees' dimensions and conditions would coincide with the trees' dimensions planted in the town square (1920). Therefore, it would be fair to assume that local commentary would be correct. The trees have high landscape value (being a group of establish trees within an urban area) and are highly likely to be trees of local heritage importance (subject to verification).

MĀORI STANDING COMMITTEE

23 NOVEMBER 2021

AGENDA ITEM 7.2

ACTION ITEMS REPORT

Purpose of Report

To present the Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. Receive the Action Items Report.

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 12 November 2021

Contact Officer: Kaitlyn Carmichael, Committee Advisor Reviewed By: Harry Wilson, Chief Executive Officer

Appendix 1 – Action Items to 12 November 2021

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
655	8-Dec-20	Action	MSC	Consider potential nominees to represent the interests of tangata whenua on the Considine Park User Group and report back to the Martinborough Community Board	Open	13/04/21: Awaiting upcoming Hau Ariki Marae meeting for Toni Kerr to raise for consideration. 08/06/21: As above. 03/08/21: Hau Ariki Marae requested a member of the User Group present so they can gain a better understanding of the role. 28/09/21: Cr Colenso to follow-up with Hau Ariki Marae on nominee for the Considine Park User Group
245	8-Jun-21	Action	K Mikaera (MSC)	Write a letter to Rangitāne Tū Mai Rā suggesting access to Owhanga Landing Reserve as a significant site	Parked	23/07/21: Awaiting clarification around which Iwi should be contacted.
246	8-Jun-21	Action	S Priest (Communications)	Add information about the Aorangi Bound programme to the Council website.	Parked	23/07/21: The programme has been put on hold indefinitely given the impacts of COVID-19. To be revisited if the programme resumes.
247	8-Jun-21	Action	H Wilson and A Rutene	Organise a panel discussion on the Wakamokeau Community Water Storage Scheme to be hosted by SWDC and the Māori Standing Committee	Actioned	03/8/21: Parked until there is a clear consenting pathway. 28/9/21: Item closed
248	8-Jun-21	Action	N Hooper and A Rutene	Hold a strategy wananga in August 2021 including discussion of the committee's 2021/22 budget	Open	20/9/21: Refer to Chairperson Report for an update on rescheduling. 28/09/21: Council Officers to look to schedule a Strategy Noho/Wananga at Hau Ariki (dates considered 12/13 November 2021). To include Council Officers to discuss Maori Wards and Liaison role based on Covid-19 levels. 11/11/21: Discussion ongoing surrounding dates and Officer involvement.
398	3-Aug-21	Resolution	MSC (2) K Neems (3 & 4)	MSC RESOLVED (MSC 2021/38): 1. To receive the Chairperson Report. (Moved Kerr/Seconded Rutene) Carried 2. To agree to send a letter of response to Papawai Pā Trustees by 10 August 2021 which is to be completed by the Chair and sent to committee members for feedback. 3. To approve \$69.57 + GST to be paid to He Putiputi Ltd for the purchase of flowers for Suzanne Murphy, to be funded from the Awhinahia pou. 4. To approve \$113.50 + GST for the purchase of fyke nets for cultural monitoring projects being carried out by Kohunui Marae and Pae tū Mokai o Tauira, to be funded from the Te Taiao Pou. (Moved Hooper/Seconded Baker) Carried	Actioned	1 – No action required 2 – 28/09/21: New action created replacing this item. Action 450: To meet with Papawai Marae in response to the letter received 8 June 2021 regarding concerns of the Council and the Committee. Ms Hooper to contact Papawai Trustee Chair via telephone to schedule a meeting 3 & 4 – Done; Commitments added to I&E statement
448	28-Sept-21	Action	Cr Emms	Raise concerns surrounding equitable accessibility to healthcare services for those living in the South Wairarapa at the upcoming Wairarapa Leaders Social Wellbeing Forum	Open	
450	28-Sept-21	Action	MSC	To meet with Papawai Marae in response to the letter received 8 June 21 regarding concerns of the Council and the Committee	Open	
453	28-Sept-21	Resolution	K Neems (2) K Yates (3)	MSC RESOLVED (MSC 2021/45): 1. To receive the Financial Assistance Report (Moved Cr Jephson/Seconded Baker) Carried 2. To approve granting Whaiora Whanui Trust \$500.00 plus GST to contribute towards the 2021 Wairarapa Māori Sports Awards (Moved Baker/Seconded Elliot) Carried 3. To note that the Maori Standing Committee Grant Forms are due for review and Officers will work with the Committee to update the forms to ensure they ae still fit for purpose and aligned with the new Grants Policy. (Moved Mikaera/Seconded Cr Emms) Carried	Open	1 – No action required 2 – 12/10/21: Letter sent to Whaiora Whanui Trust notifying them of Grant decision 3 – 11/11/21: MSC Grant forms updated to align with new Grants Policy. To be reviewed by MSC at strategy wananga.

MĀORI STANDING COMMITTEE

23 NOVEMBER 2021

AGENDA ITEM 7.3

INCOME AND EXPENDITURE REPORT

Purpose of Report

To present the Māori Standing Committee with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Committee:

1. Receive the Income and Expenditure Statement for the period ending 31 October 2021.

1. Executive Summary

The Income and Expenditure Statement for the period ending 31 October 2021 is attached in Appendix 1.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for the period ending 31 October 2021

Contact Officer: Kaitlyn Carmichael, Committee Advisor Reviewed By: Katrina Neems, Chief Financial Officer

Appendix 1 – Income and Expenditure Report for the period ending 31 October 2021

Te Whare o Māori Standing Committee

Financial summary for the period ended 31 October 2021

Operations Budget allocated 1 Aug 20 \$ 38,080 Marae Dev.Budget allocated 1 Aug 20 \$ 27,000

Awhinahia	А	llocation	Spend 020-21	oend 21-22	nmitted pend	Remaining Allocation	
Support through:							
Grant funds	\$	4,000	\$ 2,500	\$ -	\$ -	\$	1,500
2 x \$1,000 4 x \$500							
Sponsorship							
Rangiura o Wairarapa Kapahaka	\$	1,500	\$ 1,500	\$ -	\$ -	\$	-
Wairarapa Māori Sports Awards	\$	1,500	\$ -	\$ 500	\$ -	\$	1,000
Koha	\$	1,000	\$ 482	\$ 70	\$ -	\$	448
New members Induction Pack project	\$	500	\$ -	\$ -	\$ -	\$	500
Restorative Justice Process project	\$	500	\$ -	\$ -	\$ -	\$	500
Toi Māori Art project	\$	2,000	\$ -	\$ -	\$ -	\$	2,000
Training	\$	2,000	\$ -	\$ -	\$ -	\$	2,000
Totals	\$	13,000	\$ 4,482	\$ 570	\$ -	\$	7,948

Whakapapa	Allocation		Spend 2020-21		Spend 2021-22		Committed Spend		Remaining Allocation	
Support:										
Significant Sites group expenses	\$	1,500	\$	-	\$	-	\$	-	\$	1,500
Pūrakau project (NH to submit proposal to MSC)	\$	8,000	\$	-	\$	-	\$	-	\$	8,000
Training on Resource Management Act	\$	3,000	\$	-	\$	-	\$	-	\$	3,000
Specifically sections pertaining to tangata whenua										
RMA Process project	\$	300	\$	-	\$	-	\$	-	\$	300
Totals	\$	12,800	\$	-	\$		\$		\$	12,800

Te Taiao	Al	location	Spend 2020-21	Spend 2021-22	Co	ommitted Spend	emaining Illocation
Create opportunities: To support Marae and Pae tū Mōkai o Tauira with Cultural Monitoring programs i.e	\$	8,000	\$ 1,467	\$ 1,064	\$	950	\$ 4,520
equipment For training and wānanga with stakeholders eg. GW, DoC, Mountains to Sea	\$	2,000	\$ -	\$ =	\$	-	\$ 2,000
To engage with communities and schools i.e planting and cultural monitoring projects	\$	2,000	\$ -	\$ -	\$	-	\$ 2,000
To document all projects	\$	280	\$ -	\$ -	\$	-	\$ 280
Totals	\$	12,280	\$ 1,467	\$ 1,064	\$	950	\$ 8,800

Marae Wawata	Al	llocation	Spend 1020-21	pend 021-22	nitted end	maining location
Assist Marae to: Secure funding and to process funding applications from Marae Development Fund	\$	27,000	\$ 15,948	\$ 9,000	\$ -	\$ 18,000
Build relationships through collaborative projects						
Communicate with committee the aspirations of their marae through their representatives						
Totals	\$	27,000	\$ 15,948	\$ 9,000	\$ -	\$ 18,000

Maori Standing Committee : Te Māngai O Ngā Hapori Māori

Expenditure detail for the period ended 31 October 2021

Awhinihia

Resolution date	Organisation/Group	Description	Amount
28-Oct-20	Rangiura o Wairarapa	Sponsorship	1,500.00
28-Oct-20	28th Maori Battalion Assoc.	Grant for function to honour descendants of the 28th Maori Battalion	500.00
16-Feb-21	Koha	For the family of Godwell Mahowa	200.00
04-Aug-20	Pae tū Mōkai o Tauira	Native tree & plant nursery at Te Whare Whakapapa Raranga	1,000.00
02-Mar-21	Featherston Rugby Club	New Uniforms and Equipment	1,000.00
20-May-21	Professor Rangi Matamua	Dark Skies Dinner (+ members in attendance)	282.38
03-Aug-21	He Putiputi Ltd	Suzanne Murphy Flowers	69.57
21-Jul-21	Whaiora Whanui Trust	Wairarapa Māori Sports Awards	500.00
Total			5,051.95

Whakapapa

Resolution date	Organisation/Group	Description	Amount
Total			-

Te Taiao

Resolution date	Organisation/Group	Description	Amount
13-Apr-21	Kohunui Marae/Pae tu Mokai	Minnow Traps	333.91
14-May-21	Kohunui Marae/Pae tu Mokai	Cultural Monitoring Projects	1,133.05
03-Aug-21	Kohunui Marae/Pae tu Mokai	Fyke Nets - cultural monitoring projects	1,063.50
Total			2,530.46

Marae Wawata

Resolution date	Organisation/Group	Description	Amount
10-Aug-20	Hau Ariki Marae	Furniture	7,826.09
07-Aug-20	Kohunui Marae	Native plant nursery, Kāuta storage, cooking vessels	8,122.00
19-Jul-21	Papawai Marae	Kitchen Equipment	9,000.00
Total			24,948.09

Maori Standing Committee : Te Māngai O Ngā Hapori Māori

Terms of Reference Review for the Period Ended 31 October 2021

Balance carried forward from 2020-21		15,919.82
Total Budget		15,919.82
Expenditure		
Total Expenditure Current Financial Year		-
Total Expenditure		-
LESS: Committed Funds		
Resolution	Original Spent to date	Remaining
date	commitment	commitment
Total Commitments		-
REMAINING BUDGET TO BE CARRIED FORWARD		15,919.82

MEMBER REPORT

for

Māori Standing Committee Meeting 23 November 2021

Member Name	Karen Mikaera / Andrea Rutene as representatives of Māori Standing Committee (MSC)
Group Names	Featherston Community Board (FCB) Fab Feathy (FF) Rural Education Activities Programme (REAP)
Meeting Date	2 October at Fareham House
Meeting purpose	Pou viewing, to meet with the carvers, FCB and FF to gain understanding of process leading up to the current situation pertaining to the late notice given to South Wairarapa District Council (SWDC) around the intention to erect Pou at the entrance to Featherston.
Specific item/s for Committee consideration	 Findings and discussion points from representatives of the MSC: FCB Agenda pack 15 June 2020 - Open Action Item 276, dated 30 June 2020 "Present the proposal to have a Māori name for Featherston as Paetumokai and a pou (carving) to the Māori Standing Committee" Status: Open Notes: 04/06/21: no update There clearly was intention, however, FCB and FF did not engage with MSC. Meeting 15 July 2021, Featherston Community Centre SWDC, FF, FCB, REAP and the Department of Internal Affairs met to discuss the Pou. Representative from MSC was refused entry to the meeting and was turned away. Reason sited was that they were 'blindsided' by an attempt from SWDC to have MSC engagement MSC not party to participate in open first-hand discussions on issues
	MSC not party to participate in open first-hand discussions on issues concerning Pou.

MSC Hui 3 August 2021

Mark Shepherd - FF Steering Committee Chair / FCB Chair Trevor Simmonds (Carver) – Featherston resident Presented on two counts:

- Erect Pou on SWDC land at entrance to Featherston
- Register the name Paetūmōkai for Featherston with LINZ

MSC Findings on Pou (the naming of Featherston is a separate item)

- MSC had no opportunity for engagement on Pou concept and design
- Haami Te Whaiti and other South Wairarapa mana whenua kaumatua were not consulted on Pou
- Kohunui Marae was not consulted on Poul

No engagement with significant respective parties

MSC Representatives - viewed the carving 2 October 2021

Attended gathering of representatives from FCB, FF, REAP, carvers, Fareham House and local artists. The carving, as yet unfinished, however, it is of a high standard.

Presentation from Francis Te Maari (carver) covering:

- Pou design concept by carvers
 - Explained the inclusion of several flags
 - Kupe's kurī
- Engagement with local Featherston residents were adhoc and conducted while attending other community events
- Covered off the dispute around the ownership of the totara rākau
- Mr Te Maari mentioned there would be consequences (e.g., political and media pressure) for the MSC and SWDC should the Pou not be erected

MSC Findings / concerns that need resolution

- 'Rising Sun' Japanese flag from WWII not well received by local Japanese residents with a formal complaint lodged with SWDC mayor
- Disputed ownership of the rākau between one of the carvers and Pūkaha General Manager.

Recommendation for discussion

MSC has been approached at the last minute to resolve an issue that has evolved outside of the committee's jurisdiction.

Question to committee:

Do we therefore feel that we are in a position to resolve what appears to be a very complex series of events that has resulted in a number of concerns that we cannot influence?