

31 January 2023

Agenda

Notice of Meeting

An ordinary meeting will be held in the Supper Room, Waihinga Centre, Texas Street, Martinborough on Tuesday 31 January 2023 starting at 6.00pm. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

Membership of the Community Board

Andrea Rutene (Chairperson), Karen Mikaera (Deputy Chairperson), Narida Hooper, Violet Edwards-Hina, Gillies Baker, Herewini Ammunson, JD Smith, Mayor Martin Connelly and Councillor Pip Maynard

Karakia Timatanga

*Tukua te wairua kia rere ki ngā taumata
Hai ārahi i ā tātou mahi
Me tā tātou whai i ngā tikanga a rātou mā
Kia mau kia ita
Kia kore ai e ngaro
Kia pupuri
Kia whakamaui
Kia tina! TINA! Hui e! TĀIKI E!*

1. **Extraordinary Business**
2. **Apologies**
3. **Conflicts of Interest**
4. **Acknowledgments and Tributes**
5. **Public Participation**
 - 6.1 None advised
6. **Actions from Public Participation**

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

7. Māori Standing Committee Minutes

- 7.1 Minutes for Approval: Māori Standing Committee Minutes of 24 November 2022 Pages 1-4

Proposed Resolution: That the minutes of the Māori Standing Committee meeting held on 24 November 2022 be confirmed as a true and correct record.

8. Chairperson Report

- 8.1 Chairperson Report Pages 5-6

9. Reports from Chief Executive and Staff

- 9.1 Pou Māori January 2023 Report Pages 7-9
- 9.2 Wairarapa Combined District Plan Review Update – Heritage Protection and Sites of Significance to Māori Report (To be tabled)
- 9.3 Appointments to Committees Report Pages 10-34
- 9.4 Featherston Masterplan Report Pages 35-49
- 9.5 Income & Expenditure Report Pages 50-54
- 9.6 Action Items Report Pages 55-57

10. Member Reports

- 10.1 Mayor Martin Connolly Member Report Pages 58-60

Karakia Whakamutunga

*Unuhia Unuhia
Unuhia ki te uru tapu nui
kia wāteā, kia māmā
te ngākau, te tinana, te wairua
i te ara takatū
Koia rā e Rongo
Whakairia ake ki runga
Tūturu whakamaui kia tina. Tina!
Hui e! Tāiki e!*



MĀORI STANDING COMMITTEE

Minutes from 24 November 2022

Present:	Andrea Rutene (Chair), Karen Mikaera, Narida Hooper, JD Smith, Violet Edwards-Hina (from 6.16pm), Mayor Martin Connelly and Councillor Pip Maynard
In Attendance:	Amanda Bradley (General Manager Policy and Governance), Leanne Karauna (Principal Advisor Māori) and Kaity Carmichael (Committee Advisor)
Public Participation:	Max Stevens and Sam Ludden
Conduct of Business:	This meeting was conducted in public in the Supper Room, Martinborough Town Hall, Texas Street, Martinborough between 6.08pm and 7.24pm and was live streamed on the Council's YouTube Channel.

PUBLIC BUSINESS

Members opened with a karakia.

Amanda Bradley, General Manager Policy & Governance in the Chair

Ms Bradley welcomed Leanne Karauna, Principal Advisor Māori and JD Smith, Committee representative from Hau Ariki Marae.

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. ELECTION OF A CHAIR AND DEPUTY CHAIRPERSON

MSC RESOLVED (MSC 2022/46) to:

1. Receive Election of Chair and Deputy Chair of the Māori Standing Committee 2022-2025 report.

(Moved Mikaera/Seconded Maynard)

Carried

Violet Edwards-Hina joined the meeting at 6.16pm.

2. To adopt system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2022 for the election of the Board's Chair and Deputy Chair for the 2022-2025 triennium.

(Moved Hooper/Seconded Mikaera)

Carried

Ms Bradley called for nominations to the position of Māori Standing Committee Chair.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

(Moved Mikaera/Seconded Edward-Hina) that Andrea Rutene be nominated as Māori Standing Committee Chair.

There being no further nominations Ms Bradley declared Andrea Rutene as Māori Standing Committee Chair.

Ms Bradley called for nominations to the position of Māori Standing Committee Deputy Chair.

(Moved Rutene/Seconded Smith) that Karen Mikaera be nominated as Māori Standing Committee Deputy Chair.

There being no further nominations Ms Bradley declared Karen Mikaera as Māori Standing Committee Deputy Chair.

Amanda Bradley, General Manager Policy & Governance vacated the Chair.

Andrea Rutene assumed the Chair.

3. APOLOGIES

MSC RESOLVED (MSC 2022/47) to receive apologies from Herewini Ammunson.

(Moved Rutene/Seconded Cr Maynard) Carried

4. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

5. ACKNOWLEDGMENTS AND TRIBUTES

Mayor Connelly acknowledged the work of Narida Hooper, Māori standing committee chairperson for the 2019-2022 triennium. Mayor Connelly and the committee thanked her for her contribution throughout this time.

6. PUBLIC PARTICIPATION

Max Stevens and Sam Ludden – Waihinga Centre Sculpture

Mr Stevens, Mr Ludden and Ms Edwards-Hina shared the story behind the creation of the Waihinga Centre Sculpture with the Committee.

7. ACTIONS FROM PUBLIC PARTICIPATION

Members noted the significance of the work and discussed the importance of a plaque to share the stories of the artists alongside the sculpture. Members discussed a date for the unveiling of the sculpture and Ms Karauna undertook facilitating the hui.

8. REPORTS FROM CHIEF EXECUTIVE AND STAFF

8.1 Pou Māori November 2022 Report (YouTube streaming 4.34)

MSC RESOLVED (MSC 2022/48) to receive the Pou Māori November 2022 Report.

(Moved Hooper/Seconded Smith) Carried

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Ms Karauna spoke to items outlined in the report and thanked the Committee and Council for their welcome into the role. Members provided feedback on ways in which Ms Karauna could work to support the Committee as part of the advisory role.

8.2 2023 Schedule of Ordinary Meeting Report

MSC RESOLVED (MSC 2022/49) to:

1. Receive the 2023 Schedule of Ordinary Meeting Report.
(Moved Hooper/Seconded Mikaera) Carried
2. Recommend to Council the 2023 meeting schedule for the Māori Standing Committee.
3. Set the Committee meeting time for 6.00pm.
4. Delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair.
(Moved Edwards-Hina/Seconded Hooper) Carried

Members discussed the proposed meeting structure and noted the opportunity for extraordinary meetings as required.

8.3 Action Items Report

MSC RESOLVED (MSC 2022/50) to receive the Action Items Report.

(Moved Mikaera/Seconded Maynard) Carried

Members discussed open actions and noted further updates. Members discussed the desire of the Committee to develop a strategy and programme of work for the triennium. Mayor Connolly discussed the opportunity for members to be appointed to Committees of Council. Members discussed the importance of Māori Representation and the upcoming representation review and requested a list of proposed committees to discuss representation options.

8.4 Income and Expenditure Report

MSC RESOLVED (MSC 2022/51) to receive the Income and Expenditure Report.

(Moved Edwards-Hina/Seconded Smith) Carried

Members queried the Committee budget for the 2022-2023 financial year.

MSC NOTED:

Action 520: To request clarification on the 2022-2023 operating budget for the Māori Standing committee, as adopted through the Long-Term Plan.

Members closed with a Karakia.

The meeting closed at 7.24pm.

DISCLAIMER

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Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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Chairperson Report

1. Purpose

To provide the Māori Standing Committee with a brief update on key pieces of work for this period.

2. Recommendations

Officers recommend that the committee:

1. *Receive the Chairperson Report.*

3. Executive Summary

This report provides an up-to-date summary of work undertaken by the committee chairperson for the previous period. In addition, it highlights important current or future activities for the committee to be aware of.

4. Discussion

4.1 Māori Standing Committee Representation

Full representation on the Māori Standing Committee is critical to being fully involved in the business of local council for South Wairarapa. Mayor Connolly has informed me that there is an opportunity for Māori Standing Committee members to be appointed to some Council Committees with voting rights. As such, a formal letter has been sent to all membership bodies to confirm representation on the Māori Standing Committee.

4.2 Wairarapa Combined District Plan

The Wairarapa Combined District Plan is prepared under the Resource Management Act 1991 and sets out the objectives, policies, and rules adopted by District Councils 'to promote the sustainable management of natural and physical resources.' It is important that customary rights, sites and areas of significance to mana whenua are identified and protected alongside provision of kaitiakitanga within this plan. Currently, work is underway to ensure that this occurs.

4.3 Te Maruata Whānui

Following the local body elections in 2022, the first Te Maruata Whānui hui was held in Te Whanganui ā Tara of newly elected and appointed tangata whenua from across the country. It was great to see and hear all the excitement, energy and whanaungatanga in the room. Elections took place for the new rōpū whakahaere successful candidates include:- Bonita Biggam (Taranaki Regional Council), Iaeen Cranwell (Environment

Canterbury), Dinnie Moeahu (New Plymouth District Council), Pera Paniora (Kaipara District Council), Moko Tauariki (Hamilton City Council), Shane Ngapou-O-Te-Hahi Epiha (Selywn District Council), Toi Kai Rākau Iti (Bay of Plenty Regional Council) Bridget Bell (Manawatū District Council), Karam Fletcher (Taupō District Council) and Toni Boynton (Whakatāne District Council). At the Rōpū Whakahaere hui in December Bonita Bigham and Iaeen Cranwell were elected as co-chairs of Te Maruata.

It is my intention to build a strong relationship with this national body. An initial meeting with the co-chairs is planned.

5. Key items to note

5.1 Council's Representation Review

This is process is a key piece that will be progress over this triennium period. Discussing the establishment of a Māori Ward will be a key focus for the MSC.

5.2 Annual Planning

Feeding into council's Long-Term Plan via setting the direction for the next round of annual planning is currently underway. Consideration of Te Ao Māori and our priorities followed by subsequent discussion needs to occur around the following: -

- Creating better connections and social wellbeing
- Supporting sustainable growth, employment, economic wellbeing and development
- Environmental wellbeing and,
- Cultural wellbeing.

Written by: Andrea Rutene, Māori Standing Committee Chairperson

Pou Māori Advisor January 2023 Report

1. Purpose

To provide the Māori Standing Committee with a brief update on the program of work and key focus areas for 2023.

2. Recommendations

Officers recommend that the committee:

1. *Receive the Chairperson Report.*
2. *Provide guidance on ways in which the Pou Māori Advisor can best work with the committee to input into key areas.*
3. *Consider potential discussion points below and provide feedback.*

3. Executive Summary

This report provides the January 2023 update on key areas of focus for the Pou Māori Advisor.

4. Background

The Māori Standing Committee advocated for the creation of Māori Liaison as part of their submission to the 2021-2031 Long-Term Plan. This role was filled by Leanne Karauna in October 2022.

5. Discussion

1. Key Focus Areas

There are a number of key areas for focus for the Pou Māori Advisor over the next 12 months. These include:

- Relationship development continues between Council, mana whenua and tangata whenua .
- Collaboration with other councils on major projects e.g. Climate Change, Waste Minimisation and Water and the Combined District Plan.
- Cultural competence training for staff and elected members.
- Representation, Māori Policy, review.

- Members information packs developed and distributed.
- A letter has been sent on confirming Māori Standing Committee representation.
- Partnership policy development being reviewed.
- Supporting new MSC Chairperson in new role
- Engagement: Looking at current process and practice on how Council is engaging with Māori, predominantly the Māori Standing Committee. Reviewing potential areas where there may have been gaps to engage fully with mana whenua.
- Reasserting that we are engaging and consulting with the correct people and or entities.
- Supporting Mayor – Connecting with Chair of Ngati Kahungunu ki Wairarapa Tamaki Nui-a-Rua Settlement Trust and learning about the recent Treaty settlement and what it means for South Wairarapa whānau.



- Coordination on behalf of Council events of significance - Waiinga Sculpture, Citizenship Ceremony.

2. Potential Discussion Points

I am seeking guidance on the ways in which I can best work with the committee to provide input into these key areas. Potential discussion points include mana whenua representation.

- Featherston Masterplan
- Wellington Waste Minimisation Management Plan – connecting with Mana Whenua
- Rangitane Representation

- Remutaka Cycle Track – Storytelling
- WREMO – Waste Disposal

3. Mihi Whakatau

Nau mai haere mai e te mokopuna o te whanau Naera, nau mai haere mai ki a koe Skye Halford. Skye is our new Climate change Advisor and alongside Carterton Council will be available to south Wairarapa District Council one day a week.

He mahi tahi tātou. Nō reira tēnā koutou, tēnā koutou, tēnā koutou katoa

Nāku noa iti

Leanne Erina Hinetaura Karauna

Ngati Kahungunu ki Wairarapa, Ngati Rangitane, Ngai Tahu

Contact Officer: Leanne Karauna , Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appointments to Committees

1. Purpose

To present the Māori Standing Committee with information on the Council Committee structure for the 2022-2025 triennium and provide an opportunity for the appointment of members to Committees.

2. Recommendations

Officers recommend that the *Māori Standing Committee*:

1. Receive the Appointments to Committees Report.
2. Consider the appointments of Māori Standing Committee representatives to the following committees:
 - a. Finance Committee
 - b. Infrastructure and Community Services Committee
 - c. Climate Change and Environment Committee
 - d. Assurance and Risk Committee
3. Consider the remuneration of appointed Māori Standing Committee representatives through the Committees existing budget for the remainder of the financial year.

3. Background

Each year Council must consider the proposed structure and schedule for its Council and Committee meetings for the following calendar year. On 14 December 2022, Council adopted a committee structure and committee Terms of Reference (TOR) for the 2022-2025 triennium. Through the TOR, four of these committees provide an opportunity for the appointment of a Māori Standing Committee representative with voting rights.

4. Committee Establishment

The Mayor has the power to establish committees and appoint the chairperson of each committee under section 41A of the Local Government Act 2002. Council can appoint representatives from the Māori Standing Committee who represent mana whenua and the wider Māori community to committees with voting rights. These members would undertake the same preparatory duties as Councillors and contribute to discussions with their expertise and knowledge. Providing voting rights on Committees to these appointees increases the authenticity of the appointment and strengthens

participation in decision making processes. Appointees have the opportunity to be seen as form of representation on these committees. Being an appointee would require dedicated resource over the triennium, including preparation for and attendance at regular meetings held during the regular business hours.

5. Committee Structure

The Māori Standing Committee may appoint a representative, with voting rights, to the following Committees of Council:

- a. Finance Committee
 - i. Meeting dates: Wednesday 15 February; Wednesday 10 May; Wednesday 9 August; Wednesday 25 October (10.00am)
- b. Infrastructure and Community Services Committee
 - i. Meeting dates: Wednesday 1 February; Wednesday 29 March; Thursday 1 June; Tuesday 25 July; Wednesday 20 September; Wednesday 15 November (10.00am)
- c. Climate Change and Environment Committee
 - i. Meetings dates: Wednesday 1 March 2023; Tuesday 23 May 2023; Wednesday 23 August 2023; Wednesday 8 November 2023 (10.00am)
- d. Assurance and Risk Committee
 - i. Meetings dates: Wednesday 15 February; Wednesday 10 May; Wednesday 9 August; Wednesday 25 October (12.30pm)

The TOR for each of the above committee are set out in full in Appendix 1. The TOR include the purpose, key responsibilities, delegations, membership, quorum, and meeting frequency.

Council has also adopted a meeting schedule for the 2023 calendar year. This schedule is presented in Appendix 2.

6. Options

The Māori Standing Committee has the option to appoint a representative to all four committees or not appoint a representative to any committees. Alternatively, members may appoint a representative to committees of particular interest to Māori.

7. Financial Considerations

There is no budget allocation available for remuneration of appointees for the remainder of the 2022/2023 financial year. This will be reviewed as part of the upcoming annual plan. The Māori Standing Committee has the option to allocate funds from within their existing budget for remuneration of appointed members. The recommended sitting fee for appointed members to attend committee meetings is

\$160.00. This sitting fee would be paid in addition to Māori Standing Committee member salary.

8. Appendices

Appendix 1 – Council and Committee Terms of Reference 2022-2025

Appendix 2 – 2023 Schedule of Ordinary Council and Committee Meetings

Contact Officer: Kaity Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager; Policy & Governance

Appendix 1 – Council and Committee Terms of Reference 2022-2025



**COUNCIL AND COMMITTEE
TERMS OF REFERENCE
2022-2025**



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

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1. INTRODUCTION

This document sets out the Terms of Reference for the South Wairarapa District Council and its committees for the 2022-2025 triennium.

The Council's business is wide-ranging, and it has many obligations and powers under statutes and regulations. It is not always necessary for the full Council to deal with every matter itself, therefore committees are formed to support. In addition, delegations to officers are made for the effective and efficient operation of Council. These are outlined in the Delegations Policy and Register available on the Council website.

2. COMMITTEE ESTABLISHMENT

The Mayor has the power to establish committees and appoint the chairperson of each committee under section 41A of the Local Government Act 2002.

The Council also has the ability to appoint, discharge, or reconstitute, the committees that it considers appropriate under schedule 7 part 1, 30 of the Local Government Act 2002.

Committees include, in relation to the Council:

- » a committee comprising all the members of the Council
- » a standing committee or special committee appointed by the Council
- » a joint committee appointed under clause 30 of Schedule 7 of the Local Government Act 2002
- » any subcommittee of a committee described above.

The Mayor is a member of each committee.

3. TERMS OF REFERENCE (TOR)

The Terms of Reference for each committee are set out in full in this document. The Terms of Reference include the purpose, key responsibilities, delegations, membership, quorum and meeting frequency.

4. QUORUM

Generally, unless otherwise specified, a quorum is the presence of:

- » half of the members if the number of members (including vacancies) is even, or
- » a majority of members if the number of members (including vacancies) is odd.

5. AMBIGUITY AND CONFLICT

In the event of ambiguity or conflict between any of the provisions contained in these terms of reference, with the result that there is uncertainty or dispute as to which committee has delegated authority in respect of a particular matter, the Mayor will decide in consultation with the Deputy Mayor on advice from the Chief Executive.

COUNCIL TOR

1. Purpose

The purpose of Council is to:

- enable democratic local decision-making and action by, and on behalf of, communities; and
- promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

2. Key Responsibilities

Activities that will be decided by the full Council include the power to:

- make a rate
- make a bylaw
- borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
- adopt a long-term plan, annual plan, or annual report
- appoint a chief executive
- adopt policies required to be adopted and consulted on under the Local Government Act 2002 in associations with the long-term plan or developed for the purpose of the local governance statement
- adopt a remuneration and employment policy
- approve or amend the Council Code of Conduct
- approve or amend Council's Standing Orders
- appoint committees or establish joint committees with another local authority
- approve the Local Governance Statement under section 40 of the Local Government Act 2002
- approve the Triennial Agreement under section 15 of the Local Government Act 2002
- approve the Council's recommendation to the Remuneration Authority for remuneration of elected members
- make decisions on the review of representation arrangements under the Local Electoral Act 2001
- determine any other matters that Council is legally unable to delegate or where a valid delegation has not been made to a committee or other subordinate decision-making body, community board, or member or officer.

3. Membership and Composition

Chair:	The Mayor
Membership:	The Mayor and all councillors
Quorum:	Five members (half the membership)
Meeting Frequency:	Every 8 weeks

MĀORI STANDING COMMITTEE TOR

1. Introduction

These Terms of Reference reflect the intent and expectations of both the South Wairarapa District Council (“the Council”) and the South Wairarapa District Council Māori Standing Committee (“the Committee”). These Terms of Reference look to strengthen the relationship between the Council and the Committee members and to ensure that the role of kaitiakitanga by the Committee and tāngata whenua is fulfilled and the wellbeing of the South Wairarapa district and its people is enhanced. Te Tiriti o Waitangi/the Treaty of Waitangi is a historical agreement between the Crown and Māori. The Council is a statutory body with powers and responsibilities delegated to it by the Crown. The Council must therefore adhere to the principles of Te Tiriti o Waitangi/the Treaty of Waitangi in respect of tāngata whenua within the South Wairarapa district. The Council and the Committee acknowledge that the iwi of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa and their respective hapū exercise mana whenua and mana moana over the South Wairarapa district. The Council and the Committee acknowledge that the marae in the South Wairarapa district are Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae and Pae tū Mōkai O Tauira as a kaupapa māori community group represented on the Committee. The Council and the Committee further acknowledge that there are mataawaka (people of Māori descent who are not tāngata whenua) living within the South Wairarapa District.

2. Background

On 15 December 1993, the Council made a resolution to support in principle the establishment of a Māori Standing Committee of the Council. On 27 March 1996, the Council Working Party and tāngata whenua established the Committee. On 17 April 1996, the Committee first met, and on 20 June 1996, the Committee was formally established following the adoption of the 1996/1997 Annual Plan. The Annual Plan included a Māori Policy and an acknowledgement that the Committee was now fully operational. The Committee has been established every triennium thereafter. The Committee is established pursuant to clause 30(1)(a) of Schedule 7 of the Local Government Act 2002.

3. Overview

The South Wairarapa District, which extends from the Tararua Ranges to the South Wairarapa Coastline and includes Greytown, Featherston and Martinborough (“the District”), is rich in Māori history and culture. The iwi of the District are Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa, the marae are Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae and Pae tū Mōkai O Tauira is a kaupapa māori community group represented on the Committee. Some of the earliest known occupational sites exist within the District’s boundaries and for centuries the natural environment has provided both material and spiritual sustenance. Its place in the Māori political history of Aotearoa is a matter of national record. Lake Wairarapa and the South Wairarapa Coastline are of immense cultural, spiritual and historic significance to tāngata whenua.

The Local Government Act 2002 (“the LGA”) signals that the social, cultural and economic development of Māori is of particular importance. There are also specific requirements to enable Māori to contribute to council decision-making. The Resource Management Act 1991 (“the RMA”) places obligations on the Council including a duty to consult with Māori during the planning process and requires consideration of Māori cultural and traditional relationships with their ancestral lands, water, sites of significance, wāhi tapu, and other taonga. These obligations are in turn derived from the underlying principles of Te Tiriti o Waitangi/the Treaty of Waitangi, which in this context, includes:

- Partnership - the development of an active and on-going relationship between the Council and hapū of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa in the South Wairarapa.
- Participation - a principle which emphasises positive and active Māori involvement in the business of the Council, and in particular its planning and delivery functions.

- Active Protection - the requirement to ensure that Māori well-being is enhanced whenever possible, and that principles of equity of Māori outcomes are observed in the Council's decision-making processes.

The Council is committed to giving effect to these principles by engaging effectively with tāngata whenua and fostering positive relationships in pursuance of the partnership envisaged under Te Tiriti o Waitangi/the Treaty of Waitangi, on matters that affect and concern tāngata whenua.

4. Purpose and Functions

The purpose of the Committee is to advocate on behalf of and in the best interests of tāngata whenua in the District (including the descendants of hapū of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa) and to ensure that the Council is fulfilling its obligations to them. To achieve this purpose, the Committee will undertake the following functions to the extent that resources allow:

- Give advice and make recommendations to the Council on significant governance issues and decisions that affect tāngata whenua in the District.
- Actively participate in and contribute to decision-making processes, policy and strategy development and other activities of the Council, based on Te Tiriti o Waitangi/the Treaty of Waitangi principles of participation, partnership and active protection.
- Consider ways in which to support the development of Māori capacity and capability to contribute to the decision-making processes of the Council.
- Provide advice and relevant information to the Council regarding economic, social, environmental, spiritual and cultural matters in the District that support sustainable resource management, kaitiakitanga and economic growth.
- Make recommendations to the Council on matters of relevance affecting tāngata whenua in the District, and to help fulfil the Māori consultative requirements of the Council particularly with regard to the principles of Te Tiriti o Waitangi/the Treaty of Waitangi, the LGA and the RMA.
- Work with the Council to develop and maintain a Māori consultation policy and advise the Council about particular consultation processes with tāngata whenua in the District. Assist in the development of consultation networks throughout the District.
- Manage a budget for the purposes of making community grants, marae grants and undertaking projects that promote Māori interests.
- Advise the Council on engagement with tāngata whenua to ensure that these engagements are positive, productive, and culturally safe and that the tikanga of the tāngata whenua are observed and respected by Council.

5. Stakeholders

Stakeholders include:

- South Wairarapa District Council.
- Hapū of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa.
- Iwi settlement trusts and their entities.
- Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae.
- Pae Tū Mokai o Tauria.
- Greater Wellington Regional Council.
- Wellington Water Ltd.
- The wider South Wairarapa District community.

6. Deliverables

In addition to its functions outlined above, the Committee will:

- Contribute to the Long Term Plan every three years.
- Contribute to the Annual Plan every other year.
- Provide advice on the hapū responsible for cultural and historical input into resource consents under the RMA.

7. Accountability and Reporting

The Committee is accountable to the Council and minutes of Committee meetings and specific reports will be presented to the Council. The chairperson or nominated appointee of the Committee may provide an update to the Council at each Council meeting

8. Delegated Authority

In addition to the functions of the Committee outlined in paragraph 3 above, the Council delegates to the Committee the power to:

- Discretionarily spend on community grants and projects.
- Determine the criteria and allocation of the marae development fund granted through Annual or Long Term Plans, and any subsequent development grants, to Kohunui Marae, Hau Ariki Marae, Pāpāwai Marae and Pae tū Mōkai O Tauira.

9. Membership and Composition

Reports to: Council

Membership: At least one, but up to three councillors appointed by Council in consultation with Iwi representatives

Up to two representatives from each of the three South Wairarapa Marae (Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae)

Up to two representatives from Pae Tū Mokai o Tauira

Up to one representative from Ngāti Kahungunu ki Wairarapa

Up to one representative from Rangitāne o Wairarapa

The Mayor

Up to one youth representative in an advocacy role

Nominations for Iwi or Marae/Pae tū Mōkai O Tauira representatives must be received in writing from each participating body and are ratified by the Committee. Councillor membership is ratified by Council. The chairperson and deputy chairperson are elected by the Committee at the start of the triennium.

A robust induction process will be in place for all incoming members of the Committee.

Non-voting attendees: The youth representative is not a voting member of the Committee

Meeting Frequency: Eight-weekly or as required, with workshops and community forums held as needed.

Quorum: Five members including a minimum of three representatives from Iwi or Marae/Pae tū Mōkai O Tauira and one representative from Council

Committee Continuation: Under clause 30(7) of Schedule 7 of the Local Government Act 2002, this Committee is deemed not to be discharged following each triennial general election.

Agenda and paper circulation: The agenda for Committee meetings will be circulated by email as well as by post, to be received at least two working days before the Committee meeting. The agenda will also be made publicly available at the South Wairarapa libraries and on the Council's website in the following location:
<https://swdc.govt.nz/meetings/>.

Workshops and briefings: The Committee may hold workshops and briefings about matters that impact local government and Māori. These workshops are not decision-making forums and the provisions of Council's Standing Orders relating to workshops and similar forum apply.

Review of Terms

These Terms of Reference may be reviewed, updated or amended at any time by the Committee and must be endorsed by the Committee and approved by Council.

FINANCE COMMITTEE TOR

1. Purpose

Ensure the strategic overall financial management and performance of the council.

2. Key responsibilities

- Quarterly review of the financial position of Council.
- Advising and supporting the development of the Annual Plan and the Long-Term Plan.
- To have a strategic understanding of the Annual Report.
- Collaborate with the Strategy & Policy Working Group on the review and adoption of policies with a financial focus or impact.
- Collaborate with the Strategy & Policy Working Group on submissions to external bodies.
- Provide input into planning for engagement and consultation activity with a financial focus or impact.

3. Delegated Authority

Power to Act:

- Assess and approve Community & Youth Grants
- The ability to sub-delegate to Community Boards and the Māori Standing Committee, grants consistent with their Terms of Reference.

4. Membership and Composition

Chair: Councillor Colin Olds

Membership: Mayor Martin Connelly, Councillor Colin Olds, Councillor Kaye McAulay, Councillor Aaron Woodcock, Councillor Martin Bosley, a nominated representative from the Māori Standing Committee as determined by the Māori Standing Committee

Quorum: Three Members

Frequency: Quarterly

INFRASTRUCTURE & COMMUNITY SERVICES COMMITTEE TOR

1. Purpose

To provide governance direction and monitoring of Council programmes, services, and projects against approved levels of service across the following activity areas:

- Land transport (roading and footpaths)
- Water supply (including water races)
- Wastewater
- Stormwater drainage
- Community Facilities & Services

2. Key responsibilities

- Setting direction and monitoring the strategic management of council assets and ensuring alignment to its long-term strategic objectives.
- Monitor levels of service (KPIs) and performance of the activities.
- Setting direction and monitoring of significant projects that are of a nature which pose significant risk or high community impact, including delivery against key milestones, project risks, and budget.
- Collaborate with the Strategy & Policy Working Group on the review and adoption of policies with an infrastructure and community services focus or impact.
- Collaborate with the Strategy & Policy Working Group on submissions to external bodies.
- Provide input to planning for engagement and consultation activity with an infrastructure and community services focus or impact.

3. Delegated Authority

Power to Act:

- Approve unbudgeted emergency expenditure from reserve funds and emergency expenditure up to maximum of \$400,000, includes both capital and operational expenditure.
- Approve activities and unbudgeted expenditure up to 100k outside of the annual plan that do not trigger the Significance & Engagement Policy or other legislative requirements, includes both capital and operational expenditure.
- Provide input to planning for community engagement and consultation activities with an infrastructure and community services focus or impact.
- To stop roads.

Power to Recommend:

- The use of reserve funds over \$400,000 for unbudgeted emergency expenditure.
- Activities outside of the annual plan that trigger the Significance & Engagement Policy or other legislative requirements.

5. Membership and Composition

Chair: Councillor Aidan Ellims
Deputy Chair: Deputy Mayor Melissa Sadler-Futter

Membership:	Mayor Martin Connelly, Deputy Mayor Melissa Sadler-Futter, Councillor Rebecca Gray, Councillor Martin Bosley, Councillor Aaron Woodcock, Councillor Alistair Plimmer, Councillor Aidan Ellims, Councillor Pip Maynard, a nominated representative from the Māori Standing Committee as determined by the Māori Standing Committee
Quorum:	Five members
Frequency:	Every 8 weeks

CLIMATE CHANGE & ENVIRONMENT COMMITTEE TOR

1. Purpose

Provide strategic thinking and planning around climate change and the environment that will promote the environmental well-being of our communities now and into the future.

2. Key Responsibilities

- Setting direction and monitoring progress of the key strategic climate change strategies and plans for Council.
- Ensuring alignment across Council of key regional and national strategic environmental wellbeing strategies and plans.
- Collaborate with the Strategy & Policy Working Group on the review and adoption of policies with a climate change and environment wellbeing focus or impact.

3. Delegated Authority

Power to Act:

- Provide input to planning for community engagement and consultation activities with a climate change and environment focus or impact.

Power to Recommend to Council:

- Advice on direction and action to address Climate Change and environmental wellbeing.
- Advice on the possible establishment of a Wairarapa Climate Change Joint Committee.
- The power to develop co-operative structures involving the Carterton and Masterton District Councils with the aim of developing a Wairarapa wide strategic approach to Climate Change and the Environment.
- Adoption of relevant strategies and plans.

4. Membership and Composition

Chair: Councillor Rebecca Gray

Membership: Mayor Martin Connelly, Councillor Rebecca Gray, Councillor Pip Maynard, Councillor Colin Olds, Councillor Martin Bosley, Councillor Kaye McAulay, a nominated representative from the Māori Standing Committee as determined by the Māori Standing Committee

Quorum: Four members

Frequency: Quarterly

ASSURANCE AND RISK COMMITTEE TOR

1. Purpose

Provide independent assurance and assistance on Council's risk, controls, compliance framework, and its external accountability responsibilities.

2. Key Responsibilities

- Setting direction and monitoring progress of the risk management framework, and associated procedures for effective identification and management of Council's financial and business risks, including insurance and fraud.
- Ensure legal and compliance risks including monitoring Council's compliance with relevant laws, regulations, and associated government policies.
- Ensure the independence and adequacy of the external audit function..
- Setting direction and monitoring progress of Council's emergency response and business continuity planning arrangements.
- Collaborate with the Strategy & Policy Working Group on the review and adoption of policies with an assurance and risk focus or impact.
- Ensuring the health, safety and well-being responsibilities of Council are well managed (noting the distinct responsibilities of the CEO under legislation).

3. Delegated Authority

Power to Act:

- Approve strategies and plans related to emergency response and business continuity within budgeted limitations.
- Delegate to members of the Committee and Chief Executive the powers to appoint an Independent Chair, as recommendations by the Auditor General.

Power to Recommend to Council:

- Adoption of the Annual Report.

4. Membership and Composition

Collectively, members of the Committee should have a broad range of skills and experiences, both relevant to the operations of the council as well as to the risk profile of the council. At least one member should have expertise in accounting and finance. All members should have at least some accounting and financial literacy. Professional development of members to enable them to build their skills should be considered.

Chair: Independent Chair

Membership: Mayor Martin Connelly, Deputy Mayor Melissa Sadler-Futter, Councillor Aidan Ellims, Councillor Alistair Plimmer, Councillor Kaye McAulay, a nominated representative from the Māori Standing Committee as determined by the Māori Standing Committee

Quorum: Three members

Frequency: Quarterly

CEO EMPLOYMENT COMMITTEE TOR

1. Purpose

The committee acts on behalf of Council to promote an effective working relationship between the Council and the Chief Executive Officer (CEO). The committee oversees matters relating to the CEO employment, development, and performance.

2. Key responsibilities

- Promote a collaborative and effective working relationship between the Council and the CEO.
- Establish a performance agreement with the CEO including agreed Key Result Areas (KRAs) and Key Performance Indicators (KPIs).
- Provide feedback to the CEO on the effectiveness of their performance, and any areas for development or improvement.
- Support the CEO to attend appropriate professional development courses and conferences.
- Ensure there are three-monthly reviews with an external consultant, Mayor and CEO.
- Complete formal reviews in conjunction with an external consultant, including ensuring the CEO completes a self-assessment report each year.
- Arrange for confidential feedback to be provided by councillors to an external consultant to be compiled into one document to be reported to the full Council.
- Review the salary of the CEO and make recommendations to Council on an annual basis.
- Receive written progress reports from an external consultant.

3. Delegated Authority

The Committee is delegated the Power to Act:

- To complete half-yearly reviews and feedback to CEO, in conjunction with an external consultant, with the summary reported to Council.
- The authority to forward written progress reports from the external consult to Council as required, but at least once a year.
- To seek specialist advice and support.
- The authority to authorise advertising for the position of CEO.

The Committee is delegated the Power to Recommend:

- To recommend to Council appointment of a CEO.
- To recommend to Council CEO salary adjustments.

4. Membership and Composition

Chair: Councillor Kaye McAulay

Membership: Mayor Martin Connelly, Deputy Mayor Melissa Sadler-Futter and Councillor Kaye McAulay

An external consultant may be co-opted to provide advice but is not a member of the committee

Quorum: Two members.

Meeting Frequency: At least six-monthly or as required throughout the year

HEARINGS COMMITTEE TOR

1. Purpose

To hear and determine matters that require hearings under legislative instruments.

2. Key responsibilities

- Hearing and determining matters that require statutory hearings under legislative instruments, including the:
 - Dog Control Act 1996
 - Local Government Acts 1974 and 2002 (other than the Long-Term Plan and the Annual Plan)
 - Reserves Act 1977
 - Soil Conservation and Rivers Control Act 1941
 - Any other legislative instrument (excluding the Sale and Supply of Alcohol Act 2012 and the Resource Management Act 1991¹).
- Hearing and determining matters that may arise under Council bylaws or policies or as delegated by Council, including applications for dispensation from compliance with the requirements of bylaws and policies, and any other matter as delegated by Council.

3. Delegated Authority

Power to Act:

- To conduct hearings and make determinations on matters within the terms of reference of this committee and as delegated by Council.

Power to Recommend to Council:

- The committee shall have the authority to make a decision on any matter before it without reference to Council but has the power to make a recommendation or refer matters to Council if it so wishes.
- To hear and make recommendations to Council for those matters where a decision can't be delegated.

4. Membership and Composition

Chair:

Membership: The Mayor and up to three elected "RMA Making Good Decisions" accredited members of Council.

Quorum: Two members

Frequency: As required.

Members will meet no later than 6 months after the swearing in of elected members to ensure suitability and readiness of members.

¹ Matters arising under the Sale and Supply of Alcohol Act 2012 are the responsibility of the District Licensing Committee and matters arising under the Resource Management Act 1991 are the responsibility of Hearings Panels.

RESOURCE MANAGEMENT HEARINGS PANELS TOR

1. Purpose

To hear and determine matters arising under the Resource Management Act 1991.

2. Key responsibilities

- Hearing and determining resource consents under sections 104 and 104A, 104B, 104C, and 104D under the Resource Management Act 1991.
- Hearing and recommending decisions on notices of requirement and amendments to notices of requirement under the Resource Management Act 1991.
- Hearing and deciding or recommending matters under the 1st Schedule of the Resource Management Act 1991, excluding clause 17.
- Specific delegations have been set out in Council's delegation register for panels convened for matters arising from the Resource Management Act 1991.

3. Delegated authority

Power to Act:

- To conduct hearings and make determinations on areas within its key responsibilities.
- To act in accordance with specific delegations set out in Council's delegation register.

Power to Recommend to Council:

- The committee shall have the authority to make a decision on any matter before it without reference to Council but has the power to make a recommendation or refer any matter to Council if it so wishes for decisions on Notices of Requirements and Plan Changes pursuant to the Resource Management Act 1991.
- To hear and make recommendations to Council for those matters where a decision can't be delegated (e.g. District Plan).

4. Membership and Composition

Membership

The Chief Executive has delegated authority to appoint a Hearings Panel on a recommendation received from the Group Manager, Planning and Environment.

The Chief Executive may appoint:

- Independent accredited commissioners
- Chair including chair acting alone
- Hearings Committee members
- An iwi approved accredited commissioner with relevant experience and skills to the matters being heard.

For matters pursuant to Plan Changes, the Chief Executive is encouraged to appoint a member or members from the Hearings Committee to a Hearings Panel where appropriate.

The chair will be an independent accredited commissioner and will have a casting vote.

Quorum: One member or commissioner with a 'chair' endorsement from the 'Making Good Decisions' programme.

Meeting Frequency: As required.

DISTRICT LICENSING COMMITTEE TOR

1. Purpose

This committee is appointed in accordance with section 186 of the Sale and Supply of Alcohol Act 2012 to deal with licensing matters for its district.

2. Key responsibilities

The committee has the functions outlined in section 187 of the Sale and Supply of Alcohol Act 2012:

- consider and determine applications for licences and manager's certificates
- consider and determine applications for renewal of licences and manager's certificates
- consider and determine application for temporary authority to carry on the sale and supply of alcohol in accordance with section 136
- consider and determine applications for the variation, suspension, or cancellation of special licences
- consider and determine applications for the variation of licences (other than special licences) unless the application is brought under section 280
- refer applications to the licensing authority with the leave of the chairperson for the licensing authority,
- conduct inquiries and to make reports as may be required of it by the licensing authority under section 175
- carry out any other functions conferred on licensing committees by or under the Sale and Supply of Alcohol Act 2012 or any other enactment.

3. Delegated Authority

In accordance with section 188 of the Sale and Supply of Alcohol Act 2012, the committee has all the powers conferred on it by or under the Sale and Supply of Alcohol Act 2023 or any other acts, and all the powers as may be reasonably necessary to enable it to carry out its functions.

4. Membership and Composition

Chair or Commissioner: Councillor Alistair Plimmer

Deputy Chair: Councillor Kaye McAulay

Membership: Chairperson and list members maintained under section 192, including one councillor and external members appointed by Council

Quorum: Three members

The Chairperson is able to act alone to consider and determine applications for a licence, manager's certificate or renewal of a licence or manager's certificate where no objection has been filed and no matters of opposition have been raised under sections 103, 129 or 141.

Meeting Frequency: As required

Appendix 2 – 2023 Schedule of Ordinary Council and Committee Meetings

2023	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	2023
MON					1								MON
TUE					2			1					TUE
WED		1 ICS	1 CCE		3 GCB (Meeting) AP			2 Council			1 Combined Council (CDC) / FCB (Meeting)		WED
THU		2 Rating Review Workshop	2 Workshop (hold)		4 MCB (Meeting) AP / WCDP Joint Committee	1 ICS		3			2		THU
FRI		3	3		5	2		4	1		3	1	FRI
SAT		4	4	1	4	3	1	5	2		4	2	SAT
SUN	1 New Years Day	5	5	2	7	4	2	6	3	1	5	3	SUN
MON	2 Public Holiday	6 Waitangi Day	6	3	8	5 King's Bday	3	7	4	2	6	4	MON
TUE	3	7 Wairarapa Committee	7 WRLC/CDEM/RTC	4	9 Wairarapa Committee	6 MSC (Forum)	4	8 Wairarapa Committee	5 Workshop (hold)	3	7	5 WRLC/CDEM/RTC	TUE
WED	4	8 Council / GCB (Meeting)	8 Rating Review Workshop Part 2	5 Council	10 Finance / AR	7 Council	5 Workshop (hold)	9 Finance / AR / FCB (Meeting)	6 GCB (Forum) FCB (Meet the Board)	4 FCB (Forum)	8 CCE	6 Workshop (hold)	WED
THU	5	9 MCB (Meeting)	9	6 Workshop (hold)	11 Workshop (hold)	8 WCDP Joint Committee	6 WCDP Joint Committee	10	7 MCB (Meeting)	5	9 Workshop (hold)	7	THU
FRI	6	10	10	7 Good Friday	12	9	7	11	8	6	10	8	FRI
SAT	7	11	11	8	13	10	8	12	9	7	11	9	SAT
SUN	8	12	12	9	14	11	9	13	10	8	12	10	SUN
MON	9	13	13	10 Easter Monday	15	12	10	14	11	9	13	11	MON
TUE	10	14	14 MSC (Forum)	11	16	13 WRLC/CDEM/RTC	11	15	12 Wairarapa Committee	10 MSC (Meeting)	14	12	TUE
WED	11	15 Finance / AR	15 Combined Council (MDC)	12	17 Workshop (hold) / FCB (Meeting)	14 Workshop (hold) / GCB (Forum) / FCB (Meet the Board)	12 FCB (Forum)	16 Workshop (hold)	13 CEO	11 Workshop (hold)	15 ICS	13 Workshop (hold)	WED
THU	12	16 WCDP Joint Committee	16	13	18	15 MCB (Meeting)	13	17	14 Workshop (hold)	12	16 Workshop (hold)	14	THU
FRI	13	17	17	14	19	16	14 Matariki	18	15	13	17	15	FRI
SAT	14	18	18	15	20	17	15	19	16	14	18	16	SAT
SUN	15	19	19	16	21	18	16	20	17	15	19	17	SUN
MON	16	20	20	17	22	19	17	21	18	16	20	18	MON
TUE	17	21	21 Wairarapa Committee	18	23 CCE	20	18 MSC (Meeting)	22	19 WRLC/CDEM/RTC	17	21 MSC (Forum)	19	TUE
WED	18 FCB (Forum)	22 FCB (Meeting)	22 GCB (Forum) FCB (Meet the Board)	19 Regulatory Hearings FCB (Forum)	24 AP Hearings	21 Workshop (hold)	19 Workshop (hold)	23 CCE	20 ICS	18 GCB (Meeting) / Workshop (hold)	22 Council	20	WED
THU	19	23 Workshop (hold)	23 MCB (Meeting)	20 Regulatory Hearings	25 AP Hearings	22	20	24 Workshop (hold)	21	19 MCB (Meeting)	23	21	THU
FRI	20	24	24	21	26	23	21	25	22	20	24	22	FRI
SAT	21	25	25	22	27	24	22	26	23	21	25	23	SAT
SUN	22	26	26	23	28	25	23	27	24	22	26	24	SUN
MON	23 Wgtn Anniversary	27	27	24	29	26	24	28	25	23 Labour Day	27	25 Xmas Day	MON
TUE	24	28	28	25 Anzac Day	30 Workshop (hold)	27	25 ICS	29 MSC (Forum)	26	24 Wairarapa Committee	28	26 Boxing Day	TUE
WED	25		29 ICS	26 Workshop (hold)	31 Combined Council (GWRC)	28 Council (AP adoption)	26 GCB (Meeting) / LGNZ conference	30 Combined Council (SWDC)	27 Council	25 Finance / AR	29 GCB (Forum) FCB (Forum) / Workshop (hold)	27	WED
THU	26		30 CEO	27 MSC (Meeting) AP		29	27 MCB (Meeting) / LGNZ Conference	31	28	26	30 MCB (Meeting)	28	THU
FRI	27		31	28		30	28 LGNZ Conference / WCDP Joint Committee		29	27		29	FRI
SAT	28			29			29		30	28		30	SAT
SUN	29			30			30			29		31	SUN
MON	30						31			30			MON
TUE	31 MSC (Meeting)									31			TUE

COUNCIL	District Council meeting
MCB	Martinborough Community Board
FCB	Featherston Community Board
GCB	Greytown Community Board
MSC	Māori Standing Committee
ICS	Infrastructure and Community Services Committee
CEO	CEO Employment Committee
Finance	Finance Committee
RA	Assurance and Risk Committee
CCE	Climate Change and Environment Committee
	School Holidays
WCDP	Wairarapa Combined District Plan Joint Committee
WRLC	Wellington Regional Leadership Committee
CDEM	Civil Defence Emergency Management Group
RTC	Regional Transport Committee
Workshop (hold)	Workshops for Council and Committees

Featherston Masterplan

1. Purpose

To inform the Committee of progress being made to date on the development of the Featherston Masterplan and be guided on options to ensure full Māori engagement on the masterplan going forward.

2. Recommendations

Officers recommend that the Committee:

1. *Receive the Featherston Masterplan Report.*
2. *Note that a workshop with the Māori Standing Committee is proposed to be held in February 2023 to enable discussion on options for further Māori engagement in the development of the Featherston Master Plan.*

3. Background

The Council prioritised and approved the development of a Featherston Masterplan following the adoption of its District Spatial Plan in 2021. Featherston has been identified as a town suitable for transit oriented development in the District Spatial Plan and in the Wellington Regional Growth Framework (2021). More recently, it has also been identified by the Wellington Regional Leadership Committee as a Complex Development Opportunity (CDO). It has been identified as a CDO for a range of reasons including being in a key location to achieve strategic objectives and the need for partnerships to ensure delivery of outcomes.

The preparation of a Featherston Masterplan Foundation Discussion Document was the first stage of developing the masterplan for Featherston. This included gathering evidence to underpin the masterplan and engaging with hapū/iwi, the community and stakeholders to hear their views. This included public notification of the Foundation Discussion Document in July 2022 to allow for community feedback on Featherston's future. This feedback was reported to the Council at its 21 September 2022 meeting.

Also, as reported to the 21 September Council meeting, the following engagement with Māori was noted:

Initial conversation with the Chair of the Māori Standing Committee in February 2022. Following this conversation, the option to report and discuss engagement with the Māori Standing Committee was canvassed. However, the masterplanning team was advised to work through Pae tū Mōkai o Tauira and its representatives.

Consultant on the Masterplan, Ree Anderson met both in person and online on various occasions with Pae tū Mōkai o Tauira representatives Narida Hooper (Secretary), Karen Mikaere (Treasurer and mana whenua) and Riki Hiemer (Chair).

The Chair, Riki Hiemer kindly, in a voluntary capacity, emailed, texted and left voicemail messages with whanau, as she had prepared a set of questions to assist with feedback. The questions asked of whanau follow:

- What are some of the highlights about living/being in Featherston?
- What are some of the lowlights about living/being in Featherston?
- Thinking about the infrastructure (e.g roads, drainage, waste water, power supply, buildings, parks - incl sports fields, walkways, camping areas etc..) what are the things that are working well in Featherston?
- Thinking about the infrastructure (e.g roads, drainage, waste water, power supply, buildings, parks - incl sports fields, walkways, camping areas etc..) what are the things that are NOT working well in Featherston?
- What (do you believe) is the most important thing for you (your whanau) right now?
- What (if anything) is getting in the way of achieving that?
- What can be done to help achieve that?

Eleven responses were received, of these, one person was mana whenua and a resident, nine were Māori residents and one was not resident.

The responses to the questionnaire were reviewed and the paragraph 2.1 Tangata Whenua was drafted for the Featherston Masterplan Foundation Discussion Document. This paragraph was reviewed by Narida Hooper and Riki Hierner and they were both comfortable that it captured the key themes from the feedback received.

It is also noted that Warren Maxwell (Ngāti Kahungunu) and a long-time resident of Featherston is involved in commenting on the masterplan through his involvement with Fab Feathy.

Additionally, some initial contact has been made through Narida Hooper with Darrin Apanui who is GM of Rangitāne Tū Mai Rā Trust and a member of the Wellington Regional Leadership Committee.

Nevertheless, it was noted that it is important going forward to ensure that there is capacity for Māori to be actively involved in the development of the masterplan. This is in keeping with Part 2 and 6 of the Local Government Act 2002 which *“provide principles and requirements for councils that are intended to facilitate participation by Māori in local government decision-making processes”*.¹

¹ Localcouncils.govt.nz see https://www.localcouncils.govt.nz/lqip.nsf/wpg_URL/About-Local-Government-Māori-Participation-in-Local-Government-What-does-the-Local-Government-Act-say-about-The-Treaty

To this end 2 representatives from Pae tū Mōkai o Tauria for were invited to join the government agency Design Charette planned in early October.

The outcome of the engagement to date, and progress on the development of the Featherston masterplan was reported to the 14 December -2022 Council meeting. This included the development of Principles to guide the masterplan. These Principles including:

Principle 1: Honouring the past “Ka mua, Ka muri” - acknowledging the past to move forward; and

Principle 3: Acknowledging mana whenua, and whanau Māori

with explanations are included in the attached 14 December 2022 Council report.

The Council resolved at its 14 December 2022 meeting as follows:

C2. Featherston Masterplan Principles and MainStreet and Link to Train Stations Concept Options

COUNCIL RESOLVED (DC2022/108) to:

1. Agree to amend the Featherston Masterplan Draft Principles and make the following additions: Add to Principle 2 We take care of and plan for our young and aged residents; and Add to Principle 4; We work hard to integrate infrastructure and land use.

2. Agree to the Proposed Concept Plans for the Main Street and approve the Link to the Station (with any amendments) so that detailed designs can be further advanced.

3. Note that there will be formal public consultation on the Featherston Masterplan and concept options once the detailed plans are finalised and approved for inclusion in the Masterplan.

Items 1-3 (*Moved Cr Sadler-Futter /Seconded Cr Gray*) Carried

Action 592 - To refer the Featherston Masterplan Principles and MainStreet and Link to Train Stations Concept Options report to the Featherston Community Board and Māori Standing Committee for their next scheduled meetings.

A copy of the 14 December 2022 report is attached for the Committee’s information in keeping with Action 592 identified above. (Appendix 1)

4. Appendices

Appendix 1 – 14 December 2022 Council report: **C2. Featherston Masterplan Principles and MainStreet and Link to Train Stations Concept Options**

Contact Officer: Ree Anderson, Consultant

Reviewed By: Russell O’Leary Group Manager Planning and Environment

Appendix 1 – 14 December 2022
Council report: C2. Featherston
Masterplan Principles and MainStreet
and Link to Train Stations Concept
Options

Featherston Masterplan Principles and MainStreet and Link to Train Station Concept Options

1. Purpose

To update the Council on the development of the Featherston masterplan and seek endorsement to progress the proposed concept plan for Featherston Main Street (Fitzherbert Street/SH2) and the proposed concept plan for an improved link from the Main Street to the Featherston Train Station.

2. Recommendations

Officers recommend that the *Council*:

1. Agree to amend the Featherston Masterplan Draft Principles and make the following additions: Add to Principle 2 We take care of and plan for our young and aged residents; and Add to Principle 4; We work hard to integrate infrastructure and land use.
2. Agree to the Proposed Concept Plans for the Main Street and approve the Link to the Station (with any amendments) so that detailed designs can be further advanced.
3. Note that there will be formal public consultation on the Featherston Masterplan and concept options once the detailed plans are finalised and approved for inclusion in the Masterplan.

3. Executive Summary

At its 21 September 2022 meeting the Council considered community feedback on the Featherston Foundation Discussion document and resolved as follows:

COUNCIL RESOLVED (DC2022/83) to:

1. Receive the Featherston Masterplan – Concept Option, Masterplan Development and Detailed Design Report.
(Moved Cr Fox /Seconded Cr Emms) Carried
2. Approves Vision 1“ Featherston- A thriving community of workers, families and creatives all supporting each other” and Vision 2 Featherston- Resilient, Creative Caring” to be included in the Draft Masterplan for formal consultation and the community to respond with their preferred Vision 1 or 2.
(Moved Emms/Seconded Maynard) Carried
3. Approve Concept Option 1 (Intensification around the existing town centre and existing train station) to proceed to the Draft Masterplan detailed design stage.
(Moved Cr Olds/Seconded Cr Hay) Carried
4. Endorse the two detailed design plans as priorities for the masterplan being:
 - i) A detailed design of the Pathway and link from the town centre to the rail station.
 - ii) A detailed design of the main street.
(Moved Cr Fox/Seconded Cr Maynard) Carried
 - iii) Addendum - Refer this report to the Featherston Community Board for their information.
(Moved Cr Fox/Seconded Cr Emms) Carried

Since that decision was made a further multi agency design workshop was held in October 2022 to enable other regional and central government input into the designs going forward. The council project team has also reported updated work to the Wellington Regional Leadership Committee staff, CEO and Elected Representatives’ Groups.

In keeping with Council’s September decision this report provides an outline of design concepts for both the Main Street (Fitzherbert Street/SH2) and an improved linkage from the Corner Main Street and Daniel Street to the Featherston Train Station taking on board feedback received to date from other agencies.

The report also outlines the proposed principles that emerged from the October multi-agency October Design Workshop that are intended to guide the draft masterplan. Feedback from Councillors on these draft principles is sought.

4. Discussion

4.1 Draft principles to Guide the Masterplan

The following “Our Story” are the draft principles that emerged from the October 2022 multi agency design workshop. Agencies represented at the design workshop included: WRLC, GWRC, Waka Kotahi, Wellington Water, Kāinga Ora, Pae tū Mōkai o Tauria Chair and Secretary. Others that were invited but unable to attend eg KiwiRail provided information for the workshop.

Feedback from Councillors on the “Our Story” draft principles is sought and 2 additions are recommended. The first relates to feedback from a WRLC forum to ensure that aged persons are catered for. The second was to address an oversight in not referencing infrastructure more directly.

It is suggested that:

The following addition is made to Principle 2:

- We take care of and plan for our young and aged residents

And that the following be added to Principle 4:

- We work hard to integrate infrastructure and land use

Our Story: 5 Principles guiding the Featherston Masterplan

Principle 1: Honouring the past “Ka mua, ka muri” “acknowledging the past to move forward”

This means:

- Acknowledging that in the past our Moana and Awa were healthy, providing us with an abundance of kai
- Committed to restoring the health of our Moana and Awa - getting everyone onboard – including our young people
- Looking for ways to promote sustainable and local food sources
- Respecting the enormous contributions that the community and local leaders have made to strengthening community spirit
- Always working in an inclusive way so we build Featherston together - never leaving any one behind
- Learning about our history to create shared understandings – moving forward together

Principle 2: Comfortable with being ourselves and caring for each other

This means:

- Featherston is quirky and different and that’s what makes us unique
- We are a community of workers, families, creatives, innovators and volunteers
- We are committed to connecting our community
- That we make sure existing, local residents can afford to stay here and that there are opportunities to work locally, and/or commute for work

- Valuing our Booktown status and ensuring this remains a core part of who we are

Principle 3: Acknowledging mana whenua, and whanau Māori

This means:

- Working with Pae Tū Mokai advisers to engage with Papawai Marae and Kohunui Marae and be guided by advice given
- Ensuring Māori have a visual presence in Featherston
- Dual narratives - recognising Māori history by creating opportunities for dual narratives to be expressed
- Openness to shared values – continuously learning from each other

Principle 4: Caring about our physical and natural environment

This means:

- We want to feel safe when we are in Featherston whether it is crossing the road, walking to the train station in the mornings and evenings and having well maintained footpaths
- We have parks, that work as cohesive and connected spaces – we need to help make them places where everyone can “hang out” easily, no matter what their age, or interests – make them spaces that bring people together
- We want more beauty in our environment especially on our mainstreet and we will work to make it pleasant for residents, as well as functional as part of the regional transport network
- We want to live sustainably and reduce our carbon footprint

Principle 5: Doing what we can, being solution focused

This means:

- Identifying actions that are possible now - and making a start
- Keeping the big picture in mind- balancing the “here and now” with future transformation
- Knowing that this is a journey, working out what we can progress, securing help, expertise and funding from anyone who believes in community and our future

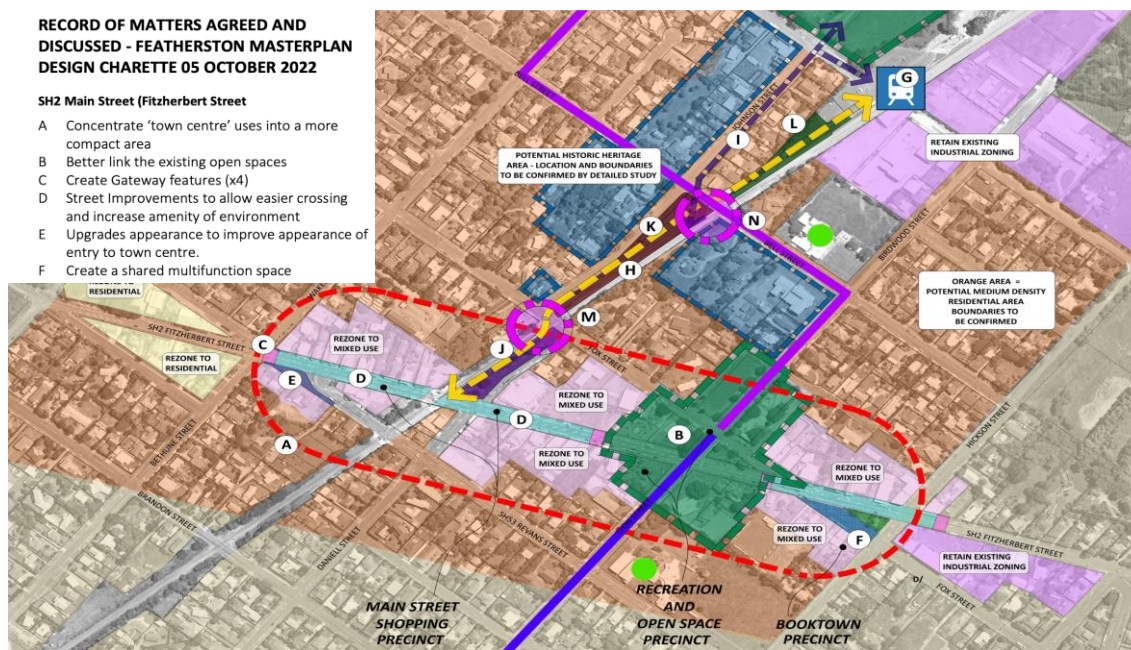
Key features discussed at the design workshop are shown on the plans below: (note can zoom in to see better)

Matters Agreed - Design Charette 5 October 2022
- SH2/Main Street (Fitzherbert Street)

**RECORD OF MATTERS AGREED AND
DISCUSSED - FEATHERSTON MASTERPLAN
DESIGN CHARETTE 05 OCTOBER 2022**

SH2 Main Street (Fitzherbert Street)

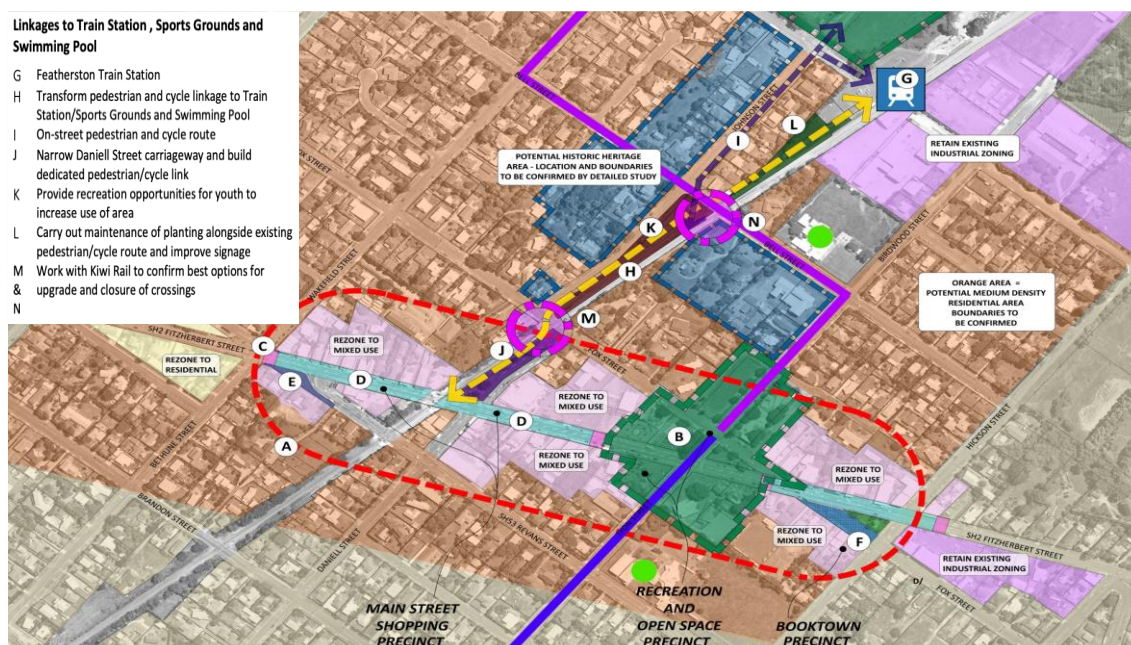
- A Concentrate 'town centre' uses into a more compact area
- B Better link the existing open spaces
- C Create Gateway features (x4)
- D Street Improvements to allow easier crossing and increase amenity of environment
- E Upgrades appearance to improve appearance of entry to town centre.
- F Create a shared multifunction space



Matters Agreed - Design Charette 5 October 2022
Linkages to Train Station | Sportsfield | Pool

Linkages to Train Station , Sports Grounds and Swimming Pool

- G Featherston Train Station
- H Transform pedestrian and cycle linkage to Train Station/Sports Grounds and Swimming Pool
- I On-street pedestrian and cycle route
- J Narrow Daniell Street carriageway and build dedicated pedestrian/cycle link
- K Provide recreation opportunities for youth to increase use of area
- L Carry out maintenance of planting alongside existing pedestrian/cycle route and improve signage
- M Work with Kiwi Rail to confirm best options for upgrade and closure of crossings
- N



4.2 Mainstreet Concept options

The 2 plans below identify key features proposed to enhance the amenity of Featherston Main Street (the Main Street effectively running 700m from the Cnr SH2/Fitzherbert Street and Wakefield Street) to the Cnr SH2/Fitzherbert St|Fox and Wallace Street.

In essence the concept features on Plan 1 and 2 below aim to slow traffic down, create a better balance between the movement network (SH2) and the place function (commercial and residential, and public open space-park activity).

At a more detailed level the design of the main street (Plans 1 and 2 below) encompass the following elements:

- a) The widening on footpaths (around 3-4m) on both sides of Fitzherbert Street with the potential to have higher amenity pavement; retention of 2.5m carparking on both sides of the main street. Generally retaining a 7.5m carriage way width for vehicles except at entrances points to slow the traffic down. All can be achieved by using the current median strip. Guidelines from Waka Kotahi have been referred to in developing these details and these ideas have also been discussed with Council's Roading Manager who has indicated that these measures could work.
- b) Reducing the speed limit from 50km to 40km for a stretch of the Main Street/SH2 45m west of the SH2 / Birdwood Street / Lyon Street intersection to 30m west of the SH2 / Wakefield Street / Bethune Street intersection. Submission on these proposals has now closed. See <https://www.nzta.govt.nz/projects/sh2-wairarapa-highway-improvements/speed-review/>
- c) Re surfacing SH2 to reduce vehicular noise levels; Waka Kotahi recently resurfaced the SH2/Main Street with "whisper" seal which is a low noise chip seal. Consists of a grade 3/5 stone surface followed by a grade 6 (very small stone) layer over the top to reduce tyre noise.
- d) Tree planting- ensuring that accessways are avoided; some tree planting space along the parking lane to break the impact of parking. A few parking bays may be lost; ensuring that the specie of tree chosen is in keeping with council Street tree policy and also can withstand wind
- e) Raised, new (e.g. by the "Squirkle") and improved existing pedestrian crossings that are consistently designed to provide aesthetic coherence and better functionality
- f) On Plan 2 the use of shared pedestrian and vehicular space – all at the same level to try 'join" the disparate public open spaces and create a sense of a green village heart that works as an entity rather than as separate parts; also to

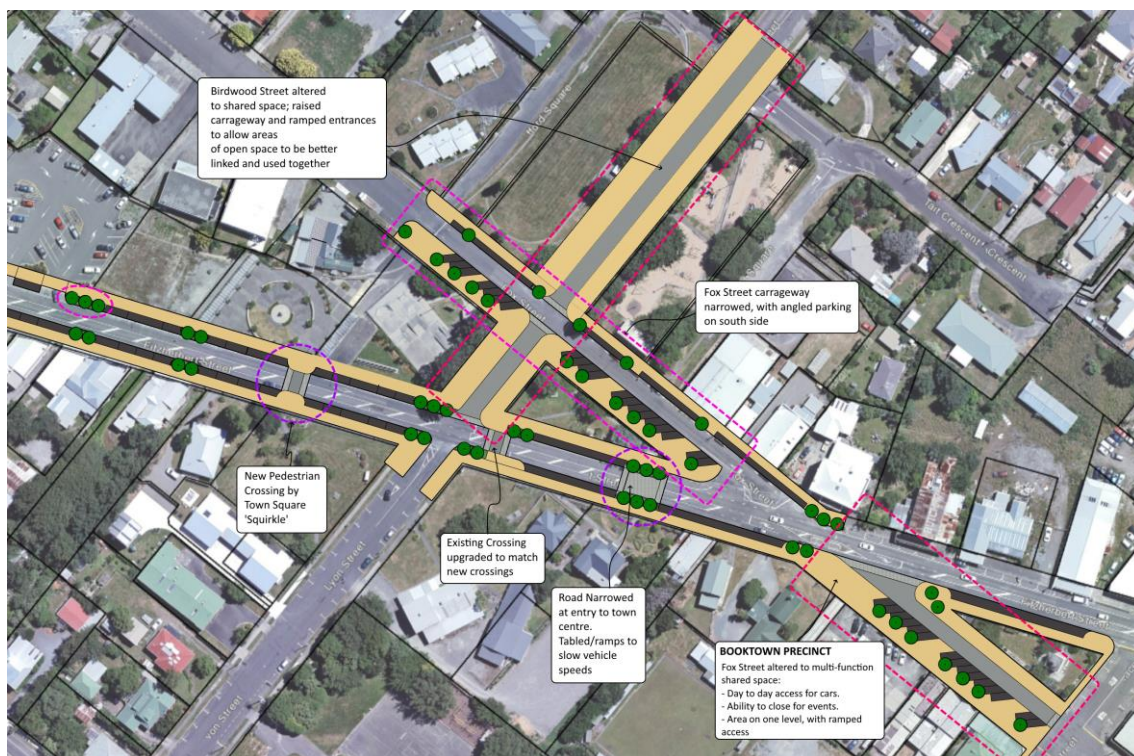
use this in an identified Booktown precinct so this space while enabling parking at times could also at times be closed to carparking if there were events associated with the presence of the Booktown

- g) Reviewing street lighting (currently by SWDC on behalf of Waka Kotahi and oncharged). Better street lighting has been raised in community feedback.

Plan 1: Main Street Concept Along SH2 | Wakefield Street to Daniel Street and Supermarket



Plan 2: Mainstreet Concept Along SH2 | Fox Street to Wallace Street (ANZAC Memorial)



4.3 Mainstreet Linkage to Featherston Train Station

Plan 1 above and Plan 3 below identify some proposed conceptual features for a more transformative pathway and linkage from the Main Street entrance at Daniel Street to the Featherston Train Station. The community identified in its feedback on the Foundation Discussion Document that they sought to have a transformational walkway (eg sculpture trail) that drew people to the trail as well as have it function as a safe route (day and night to walk and cycle to the station). Key features of the proposed design on Plans 1 and 3 include:

- The option to create a “gateway” entrance at the Cnr SH2/Daniel Street and to allow for sculpture and potentially also story boards they tell the history of Featherston; to narrow Daniel Street to allow for a distinctive route to the station. Features can include a Māori presence.
- The option to include along the Johnston Street area of the link some activity such as a half size basketball court.

4.4 Other matters

It is noted that there have been suggestions by Kiwi Rail to close Bell Street as part of improving safety at crossings. While Fox Street may be the current route that rural residents use, it may be a better option in terms of any enhancements of the town centre to close Fox Street rather than Bell Street. It is intended that these options can be discussed with Kiwi Rail as the masterplan is further developed.

Plan 3: Continuation of Linkage to Featherston train station



5. Consultation

There is ongoing dialogue with iwi/hapū and regional and central government agencies.

Formal consultation is proposed to occur under the Local Government Act 2002 once the draft masterplan has been finalised and reported back to Council in 2023.

a. Legal Implications

There are no known legal implications.

b. Financial Considerations

The Featherston masterplan has been budgeted for in the Council's LTP. However the implementation of the Featherston masterplan has not and it is intended that a draft implementation plan with potential implications for the LTP be reported back to council before public notification of the masterplan.

6. Supporting information

6.1 Long Term Plan – Community Outcomes

The Featherston Masterplan has been identified as a priority within the Long Term Plan and aligns to delivering on all Long Term Plan outcomes.

6.2 Treaty of Waitangi

Pae Tū Mokai o Tauria representatives have been engaged in developing the Foundation Discussion Document. Currently Councils' new principal Advisor, Māori (Pou Māori) is also reaching out to Kohunui Marae and Rangitane Tu Mai Ra Trust.

7. Conclusion

The Featherston community is a highly engaged community and has taken a keen interest in the development of the masterplan through the various established networks. The public notification of the Foundation Discussion Document, for further informal feedback provided an opportunity to hear community and stakeholder views which have helped shaped the ideas in this report.

There has also been collaboration with a range of regional and central government agencies including reporting through the Wellington Regional Leadership Committee (WRLC). This has helped to further shape the development of the Masterplan.

Contact Officer: Kendyll Harper, Intermediate Planner

Reviewed By: Russell O'Leary, Group Manager Planning and Environment

Income & Expenditure Report

1. Purpose

To present the Māori Standing Committee with the most recent Income and Expenditure Statements.

2. Recommendations

Officers recommend that the Committee:

1. *Receive the Income & Expenditure Report for the period ending 31 December 2022*

3. Executive Summary

The Income and Expenditure Statement for the period ending 31 December 2022 is attached in Appendix 1.

On 14 December 2022 Council resolved (DC 2022/113) to delegate \$5,000 from the 2022/2023 Community and Youth Fund to the Māori Standing Committee to be used for grant funding for the remainder to the financial year. These funds have been added to the attached income and expenditure report.

4. Appendices

Appendix 1 – Income & Expenditure Statement for the period ending 31 December 2022

Contact Officer: Hayley McDonald, Assistant Accountant
Reviewed By: Karon Ashford, General Manager, Finance

**Appendix 1 – Income and Expenditure
Report for the Period Ending 31
December 2022**

Te Whare o Māori Standing Committee

Financial summary for the period ended 31 Dec 2022

Operations Budget allocated 1 Aug 20 \$ 38,080

Marae Dev.Budget allocated 1 Aug 20 \$ 27,000

Tautoko	Allocation	Spend 2020-21	Spend 2021-22	Spend 2022-23	Committed Spend	Remaining Allocation
Support through:						
Grant funds	\$ 4,000	\$ 2,700	\$ 1,000	\$ 1,000	\$ -	-\$ 700
2 x \$1,000						
4 x \$500						
Community and Youth Fund transfer	\$ 5,000					\$ 5,000
Sponsorship						
Rangiura o Wairarapa Kapahaka	\$ 1,500	\$ 1,000	\$ -		\$ -	\$ 500
Wairarapa Māori Sports Awards	\$ 1,500	\$ -	\$ 500		\$ -	\$ 1,000
Koha	\$ 1,000	\$ 782	\$ 157	\$ 287	\$ -	-\$ 226
New members Induction Pack project	\$ 500	\$ -	\$ -		\$ -	\$ 500
Restorative Justice Process project	\$ 500	\$ -	\$ -		\$ -	\$ 500
Toi Māori Art project	\$ 2,000	\$ -	\$ -		\$ -	\$ 2,000
Training	\$ 2,000	\$ -	\$ 87	\$ 355	\$ -	\$ 1,913
Totals	\$ 18,000	\$ 4,482	\$ 1,743	\$ 1,642	\$ -	\$ 10,487

Whakapapa	Allocation	Spend 2020-21	Spend 2021-22	Spend 2022-23	Committed Spend	Remaining Allocation
Support:						
Significant Sites group expenses	\$ 1,500	\$ -	\$ -		\$ -	\$ 1,500
Pūrakai project (NH to submit proposal to MSC)	\$ 8,000	\$ -	\$ -		\$ -	\$ 8,000
Training on Resource Management Act	\$ 3,000	\$ -	\$ -		\$ -	\$ 3,000
Specifically sections pertaining to tangata whenua						
RMA Process project	\$ 300	\$ -	\$ -		\$ -	\$ 300
Totals	\$ 12,800	\$ -	\$ -		\$ -	\$ 12,800

Te Taiao	Allocation	Spend 2020-21	Spend 2021-22	Spend 2022-23	Committed Spend	Remaining Allocation
Create opportunities:						
To support Marae and Pae tū Mōkai o Tauira with Cultural Monitoring programs i.e equipment	\$ 8,000	\$ 1,467	\$ 1,064		\$ -	\$ 5,470
For training and wānanga with stakeholders eg. GW, DoC, Mountains to Sea	\$ 2,000	\$ -	\$ -		\$ -	\$ 2,000
To engage with communities and schools i.e planting and cultural monitoring projects	\$ 2,000	\$ -	\$ 900		\$ -	\$ 1,100
To document all projects	\$ 280	\$ -	\$ -		\$ -	\$ 280
Totals	\$ 12,280	\$ 1,467	\$ 1,964		\$ -	\$ 8,850

Marae Wawata	Allocation	Spend 2020-21	Spend 2021-22	Spend 2022-23	Committed Spend	Remaining Allocation
Assist Marae to:	\$ 27,000	\$ 15,948	\$ 9,000		\$ -	\$ 2,052
Secure funding and to process funding applications from Marae Development Fund						
Build relationships through collaborative projects						
Communicate with committee the aspirations of their marae through their representatives						
Totals	\$ 27,000	\$ 15,948	\$ 9,000		\$ -	\$ 2,052

Maori Standing Committee : Te Māngai O Ngā Hapori Māori

Expenditure detail for the period ended 31 Dec 2022

Tautoko

Resolution date	Organisation/Group	Description	Amount
4-Aug-20	Pae tū Mōkai o Tauira	Native tree & plant nursery at Te Whare Whakapapa Raranga	1,000.00
28-Oct-20	Rangiura o Wairarapa	Sponsorship	1,500.00
28-Oct-20	28th Maori Battalion Assoc.	Grant for function to honour descendants of the 28th Maori Battalion	500.00
16-Feb-21	Koha	For the family of Godwell Mahowa	200.00
2-Mar-21	Featherston Rugby Club	New Uniforms and Equipment	1,000.00
20-May-21	Professor Rangi Matamua	Dark Skies Dinner (+ members in attendance)	282.38
21-Jul-21	Whaiora Whanui Trust	Wairarapa Māori Sports Awards	500.00
3-Aug-21	He Putiputi Ltd	Suzanne Murphy Flowers	69.57
10-Nov-21	He Putiputi Ltd	Flowers for Maynard family	86.96
23-Dec-21	Kristina Perry	Waitangi Day event at Cobblestones Museum	1,000.00
10-May-22	Pain & Kershaw	Catering for Workshop	126.09
2-Sep-22	He Putiputi Ltd	Flowers for T Aporo's Tangi	86.96
2-Nov-22	Koha	Koha for T Aporo's Tangi	200.00
27-Sep-22	Reap Grant	Reap Grant	1,000.00
31-Oct-22	SW Summerfield	MSC Workshop	355.00
Total			7,906.96

Whakapapa

Resolution date	Organisation/Group	Description	Amount
Total			-

Te Taiao

Resolution date	Organisation/Group	Description	Amount
13-Apr-21	Kohunui Marae/Pae tu Mokai	Minnow Traps	333.91
14-May-21	Kohunui Marae/Pae tu Mokai	Cultural Monitoring Projects	1,133.05
3-Aug-21	Kohunui Marae/Pae tu Mokai	Fyke Nets - cultural monitoring projects	1,063.50
16-May-22	Kohunui Marae/Pae tu Mokai	Featherston Matariki Day Events	900.00
Total			3,430.46

Marae Wawata

Resolution date	Organisation/Group	Description	Amount
10-Aug-20	Hau Ariki Marae	Furniture	7,826.09
7-Aug-20	Kohunui Marae	Native plant nursery, Kāuta storage, cooking vessels	8,122.00
19-Jul-21	Papawai Marae	Kitchen Equipment	9,000.00
Total			24,948.09

Maori Standing Committee : Te Māngai O Ngā Hapori Māori
Terms of Reference Review for the Period Ended 31 Dec 2022

Budget			
	Balance carried forward from 2021-22		15,919.82
	Total Budget		15,919.82
Expenditure			
	Total Expenditure Current Financial Year		-
	Total Expenditure		-
LESS: Committed Funds			
	Resolution date	Original commitment	Spent to date
			Remaining commitment
			-
	Total Commitments		-
	REMAINING BUDGET TO BE CARRIED FORWARD		15,919.82

Action Items Report

1. Purpose

To present the Committee with updates on actions and resolutions.

2. Recommendations

Officers recommend that the Committee:

1. *Receive the Action Items Report*

3. Executive Summary

Action items from recent meetings are presented to the Māori Standing Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as ‘actioned’ for one meeting and then will be remain in a master register but no longer reported on.

4. Appendices

Appendix 1 – Action Items to 23 January 2023

Contact Officer: Kaity Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

Appendix 1 – Action Items to 23 January 2023

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
246	8-Jun-21	Action	S Priest	Add information about the Aorangi Bound programme to the Council website.	Parked	23/07/21: The programme has been put on hold indefinitely given the impacts of COVID-19. To be revisited if the programme resumes.
189	10-May-22	Action	MSC	Following the Strategy Noho, the committee will meet with trustees and stakeholders at each Marae to discuss the direction of the committee.	Open	6/10/22: Strategy Noho held on 28 September and 6 October 2022
358	2-Aug-22	Action	S Corbett	To request the current Wellington Water budget and a report outlining the critical issues and risks including, but not limited to: safe drinking water and waste water management.	Open	26/08/22: MSC Water Hui scheduled for 1 September 22 cancelled
359	2-Aug-22	Action	S Corbett	To schedule a half day Water Wananga with Māori, hapū, marae, iwi, Wellington Water and council officers.	Open	26/08/22: MSC Water Hui scheduled for 1 September 22 with Wellington Water and Council officers cancelled
548	24-Nov22	Action	A Bradley	To request clarification on the 2022-2023 operating budget for the Māori Standing committee, as adopted through the Long-Term Plan.	Open	

Member Report

Tena koe to tatou Rangatira

1. Recommendations

It is recommended that the committee:

1. *Receive the Member Report.*
2. *Formally agree to adopt a Policy Work Programme.*
3. *Work with the Policy and Governance Manager to develop the Policy programme of work.*
4. *Consider the first items on that Work Programme are:*
 - a) *Developing a policy to protect places of value and significance to Māori in our rohe*
 - b) *Developing a policy on Place Names*

5. Background

One of the functions we have in our Terms of Reference is to contribute to the **policy development** of the Council. In this context I define a policy as a set of broad rules, guidelines and principles to influence subsequent Council decisions so that they are made in ways that reflect our values while helping us achieve our goals.

Effective policies help guide our Council to:

- Make consistent decisions
- Make decisions that treat everyone fairly
- They define what is acceptable and what is not
- Keep everyone “on the same page”, so that residents know what they can expect while our staff know what is expected.

As a general rule, organisations that have some focus on policy development will end up dealing with more significant issues rather than day to day matters. They will look to the future.

A policy work programme is a connected set of policy projects that will help an organisation reach its goals. And I suggest that one of our goals is to promote the social, economic, environmental, and cultural well-being of Māori within our rohe. And so we ask the question – what policies, if any, should be developed to assist us to reach that goal. And I suggest that there are two.

- 2.1** A policy that supports the council to actively protect ancestral lands, water, sites of significance, wāhi tapu, and other taonga within the boundaries of the South Wairarapa Council.

In 2010 the Waitangi Tribunal¹ observed that it was “*concerned that many important Māori heritage sites, some of international significance, are vulnerable and that the current regime for their recognition and protection is inadequate.*”

In the 13 years since that was written I do not think that things have improved greatly. It is my view that we need policies developed that would actively hasten the protection of those sites.

There are some thorny questions to be answered such as

- How to comprehensively identify such sites
- The best ways to protect them; and
- What resources are necessary to do the job thoroughly.

- 2.2** A policy that ensures that new streets and existing place names take the Council’s Treaty obligations into account.

Names are important. They carry deep personal, cultural, and historical connections. They also give us a sense of who we are, the communities in which we belong, and our place in the world. Within Aotearoa there is an official publication of Place-names, the New Zealand Gazetteer. Along with that there is a process for naming places appropriately and correcting earlier errors. The United Nations have a group to ensure the places are named correctly, the United Nations Group of Experts on Geographical Names.

The SWDC does not have a policy on how places get named. I understand that the Community Boards get consulted on the names of new streets.

The Waitangi Tribunal has a lot to say on this. I quote some of their report....

Names are very potent, as the recent controversy about whether to use Whanganui or Wanganui made apparent. When settlers came to this country, they soon began renaming the landscape. It was an aspect of the assumption of power inherent in colonisation. Everywhere, English – and sometimes in this district Scandinavian – names were substituted for Māori names. Overriding of earlier names happened nowhere more than in Wairarapa, where settlers moved in early, and tangata whenua were not so numerous. Somehow, settlers felt able to approach the places they were newly occupying as though nothing and no one had gone before: they were the people who counted, and their language and their names were more important. Misspelling and mispronouncing Māori names is simply another manifestation of this attitude. Remutaka/ Rimutaka and Aorangi/Haurangi are only two of numerous examples of incorrect spelling. Equally disrespectful is mispronunciation of Māori – sometimes to the extent where the Māori word and its

¹ This is in the The Wairarapa Tararua Report (Vol 1)

Māori origin is indiscernible. For instance, the river and sheep station near Kawakawa (Palliser Bay) are called Te Awaiti, but locally, Te Awaiti is often pronounced 'Tar White'. This is tantamount to denying that the name is a Māori one at all.

Appropriate policy setting by the Council could go a long way to ensuring that our place names, street names and the names of buildings and important features reflect the history of our region and give commitment to our treaty obligations. In this case a suitable policy would demonstrate

- **Partnership**, recognising that Mana Whenua have a considerable interest in sharing the responsibility for appropriate place names
- **Participation**, encouraging Maori to actively engage in the process of making sure our region is correctly named; and
- **Protection**, Safeguarding Maori Knowledge, values and Taonga.

3. Discussion

Some will ask, is this going to be a lot of work for us? And the answer is not initially. To begin we ask the council to adopt the two recommendations at the beginning of this paper. If the Council agree then it will ask staff to develop a work programme (A set of policy deliverables, timelines, and resourcing requirements) for the MSC's approval.

3.1 Risks

We can expect some people to not want resources expended on the protection sites of significance, etc. And we must be willing as individuals and as a group to explain why these are as important as the night sky and as worthy of protection.

Some people will object to a process that might lead to places being renamed.

However, I think as a Nation we have come a long way since Egmont and Cook were renamed. And while some people will object I do not think that is sufficient reason to be dissuaded from trying to make sure that the names of places in the Wairarapa reflect the Partnership that we seek to promote.

3.2 Other policy development

In this paper I propose two areas of policy work. But there will be others and I think we should also seek input from those we represent regarding other policy work topics.

Written by: Martin Connelly, Mayor